



DEPARTMENT OF THE AIR FORCE
59TH MEDICAL WING (AETC)
JOINT BASE SAN ANTONIO - LACKLAND TEXAS

7 FEB 2016

MEMORANDUM FOR ST

ATTN: RAQUEL L. LOPEZ

FROM: 59 MDW/SGVU

SUBJECT: Professional Presentation Approval

1. Your paper, entitled **Research Today Volume 3, Issue 1 January 2017 - Newsletter** presented at/published to **General Distribution; Available on 59 MDW/ST AFMS Kx Site, Email Distribution, Etc** in accordance with MDWI 41-108, has been approved and assigned local file #**17061**.
2. Pertinent biographic information (name of author(s), title, etc.) has been entered into our computer file. Please advise us (by phone or mail) that your presentation was given. At that time, we will need the date (month, day and year) along with the location of your presentation. It is important to update this information so that we can provide quality support for you, your department, and the Medical Center commander. This information is used to document the scholarly activities of our professional staff and students, which is an essential component of Wilford Hall Ambulatory Surgical Center (WHASC) internship and residency programs.
3. Please know that if you are a Graduate Health Sciences Education student and your department has told you they cannot fund your publication, the 59th Clinical Research Division may pay for your basic journal publishing charges (to include costs for tables and black and white photos). We cannot pay for reprints. If you are 59 MDW staff member, we can forward your request for funds to the designated wing POC.
4. Congratulations, and thank you for your efforts and time. Your contributions are vital to the medical mission. We look forward to assisting you in your future publication/presentation efforts.

Linda Steel-Goodwin

LINDA STEEL-GOODWIN, Col, USAF, BSC
Director, Clinical Investigations & Research Support

PROCESSING OF PROFESSIONAL MEDICAL RESEARCH/TECHNICAL PUBLICATIONS/PRESENTATIONS

INSTRUCTIONS

USE ONLY THE MOST CURRENT 59 MDW FORM 3039 LOCATED ON AF E-PUBLISHING

1. The author must complete page two of this form:
 - a. In Section 2, add the funding source for your study [e.g., 59 MDW CRD Graduate Health Sciences Education (GHSE) (SG5 O&M); SG5 R&D; Tri-Service Nursing Research Program (TSNRP); Defense Medical Research & Development Program (DMRDP); NIH; Congressionally Directed Medical Research Program (CDMRP) ; Grants; etc.]
 - b. In Section 2, there may be funding available for journal costs, if your department is not paying for figures, tables or photographs for your publication. Please state "YES" or "NO" in Section 2 of the form, if you need publication funding support.
2. Print your name, rank/grade, sign and date the form in the author's signature block or use an electronic signature.
3. Attach a copy of the 59 MDW IRB or IACUC approval letter for the research related study. If this is a technical publication/presentation, state the type (e.g. case report, QA/QI study, program evaluation study, informational report/briefing, etc.) in the "Protocol Title" box.
4. Attach a copy of your abstract, paper, poster and other supporting documentation.
5. Save and forward, via email, the processing form and all supporting documentation to your unit commander, program director or immediate supervisor for review/approval.
6. On page 2, have either your unit commander, program director or immediate supervisor:
 - a. Print their name, rank/grade, title; sign and date the form in the approving authority's signature block or use an electronic signature.
7. Submit your completed form and all supporting documentation to the CRD for processing (59crdpubspres@us.af.mil). If you have any questions or concerns, please contact the 59 CRD/ Publications and Presentations Section at 292-7141 for assistance.
8. The 59 CRD/Publications and Presentations Section will route the request form to clinical investigations, 502 ISG/JAC (Ethics Review) and Public Affairs (59 MDW/PA) for review and then forward you a final letter of approval or disapproval.
9. Once your manuscript, poster or presentation has been approved for a one-time public release, you may proceed with your publication or presentation submission activities, as stated on this form. **Note:** For each new release of medical research or technical information as a publication/presentation, a new 59 MDW Form 3039 must be submitted for review and approval.
10. If your manuscript is accepted for scientific publication, please contact the 59 CRD/Publications and Presentations Section at 292-7141. This information is reported to the 59 MDW/CC. All medical research or technical information publications/presentations must be reported to the Defense Technical Information Center (DITC). See 59 MDWI 41-108, *Presentation and Publication of Medical and Technical Papers*, for additional information.

NOTE: All abstracts, papers, posters, etc., should contain the following disclaimer statement:

"The views expressed are those of the [author(s)] [presenter(s)] and do not reflect the official views or policy of the Department of Defense or its Components"

NOTE: All abstracts, papers, posters, etc., should contain the following disclaimer statement for research involving humans:

"The voluntary, fully informed consent of the subjects used in this research was obtained as required by 32 CFR 219 and DODI 3216.02_AFI 40-402."

NOTE: All abstracts, papers, posters, etc., should contain the following disclaimer statement for research involving animals, as required by AFMAN 40-401_IP :

"The experiments reported herein were conducted according to the principles set forth in the National Institute of Health Publication No. 80-23, Guide for the Care and Use of Laboratory Animals and the Animal Welfare Act of 1966, as amended."

PROCESSING OF PROFESSIONAL MEDICAL RESEARCH/TECHNICAL PUBLICATIONS/PRESENTATIONS

1. TO: CLINICAL RESEARCH	2. FROM: (Author's Name, Rank, Grade, Office Symbol) Lopez, Raquel L., CTR, 59 MDW/ST	3. GME/GHSE STUDENT: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	4. PROTOCOL NUMBER: NA
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5. PROTOCOL TITLE: (**NOTE:** For each new release of medical research or technical information as a publication/presentation, a new 59 MDW Form 3039 must be submitted for review and approval.)
NA

6. TITLE OF MATERIAL TO BE PUBLISHED OR PRESENTED:
Research Today Volume 3, Issue 1 January 2017 - Newsletter

7. FUNDING RECEIVED FOR THIS STUDY? YES NO FUNDING SOURCE:

8. DO YOU NEED FUNDING SUPPORT FOR PUBLICATION PURPOSES: YES NO

9. IS THIS MATERIAL CLASSIFIED? YES NO

10. IS THIS MATERIAL SUBJECT TO ANY LEGAL RESTRICTIONS FOR PUBLICATION OR PRESENTATION THROUGH A COLLABORATIVE RESEARCH AND DEVELOPMENT AGREEMENT (CRADA), MATERIAL TRANSFER AGREEMENT (MTA), INTELLECTUAL PROPERTY RIGHTS AGREEMENT ETC.?
 YES NO **NOTE:** If the answer is YES then attach a copy of the Agreement to the Publications/Presentations Request Form.

11. MATERIAL IS FOR: DOMESTIC RELEASE FOREIGN RELEASE
CHECK APPROPRIATE BOX OR BOXES FOR APPROVAL WITH THIS REQUEST. ATTACH COPY OF MATERIAL TO BE PUBLISHED/PRESENTED.

11a. PUBLICATION/JOURNAL (List intended publication/journal.)

11b. PUBLISHED ABSTRACT (List intended journal.)

11c. POSTER (To be demonstrated at meeting: name of meeting, city, state, and date of meeting.)

11d. PLATFORM PRESENTATION (At civilian institutions: name of meeting, state, and date of meeting.)

11e. OTHER (Describe: name of meeting, city, state, and date of meeting.)
General Distribution; Available on 59 MDW/ST AFMS Kx Site, Email Distribution, etc.

12. EXPECTED DATE WHEN YOU WILL NEED THE CRD TO SUBMIT YOUR CLEARED PRESENTATION/PUBLICATION TO DTIC
NOTE: All publications/presentations are required to be placed in the Defense Technical Information Center (DTIC).

DATE NA	
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13. 59 MDW PRIMARY POINT OF CONTACT (Last Name, First Name, M.I., email) Lopez, Raquel, L., raquel.l.lopez6.ctr@mail.mil	14. DUTY PHONE/PAGER NUMBER 210-292-3366
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15. AUTHORSHIP AND CO-AUTHOR(S) List in the order they will appear in the manuscript.

LAST NAME, FIRST NAME AND M.I.	GRADE/RANK	SQUADRON/GROUP/OFFICE SYMBOL	INSTITUTION (if not 59 MDW)
a. Primary/Corresponding Author Lopez, Raquel L.	CTR	59 MDW/ST	
b.			
c.			
d.			
e.			
f.			

I CERTIFY ANY HUMAN OR ANIMAL RESEARCH RELATED STUDIES WERE APPROVED AND PERFORMED IN STRICT ACCORDANCE WITH 32 CFR 219, AFMAN 40-401_IP, AND 59 MDWI 41-108. I HAVE READ THE FINAL VERSION OF THE ATTACHED MATERIAL AND CERTIFY THAT IT IS AN ACCURATE MANUSCRIPT FOR PUBLICATION AND/OR PRESENTATION.

16. AUTHOR'S PRINTED NAME, RANK, GRADE Lopez, Raquel L. CTR, 59 MDW/ST	17. AUTHOR'S SIGNATURE LOPEZ RAQUEL LYNN 139033167 <small>Digitally signed by LOPEZ RAQUEL LYNN 139033167 DN: cn=Lopez, o=59 MDW, ou=AFMS, email=lopez.raquel@59mdw.afmsec.mil, c=US Date: 2017.01.19 14:42:17 -0500</small>	18. DATE 19 January 2017
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19. APPROVING AUTHORITY'S PRINTED NAME, RANK, TITLE Steel, Kevin E., Lt Col USAF, Deputy to the Chief Scientist	20. APPROVING AUTHORITY'S SIGNATURE STEEL.KEVIN.E.1162266558 <small>Digitally signed by STEEL KEVIN E 1162266558 DN: cn=Steel, o=USAF, ou=AFSAF, email=steel.kevin@usaf.afmsec.mil, c=US Date: 2017.01.19 15:02:58 -0500</small>	21. DATE January 19, 2017
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PROCESSING OF PROFESSIONAL MEDICAL RESEARCH/TECHNICAL PUBLICATIONS/PRESENTATIONS

1st ENDORSEMENT (59 MDW/SGVU Use Only)

TO: Clinical Research Division 59 MDW/CRD Contact 292-7141 for email instructions.	22. DATE RECEIVED February 06, 2017	23. ASSIGNED PROCESSING REQUEST FILE NUMBER 17061
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24. DATE REVIEWED 6 Feb 2017	25. DATE FORWARDED TO 502 ISG/JAC
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26. AUTHOR CONTACTED FOR RECOMMENDED OR NECESSARY CHANGES: NO YES If yes, give date. _____ N/A

27. COMMENTS APPROVED DISAPPROVED
The article is approved.

28. PRINTED NAME, RANK/GRADE, TITLE OF REVIEWER Rocky Calcote, PhD, Clinical Research Administrator	29. REVIEWER SIGNATURE CALCOTE ROCKY.D.1178245844 <small>Digitally signed by CALCOTE ROCKY.D.1178245844 DN: cn=ROCKY.D.1178245844, ou=59MDW, ou=59MDW/CRD, ou=CALCOTE ROCKY.D.1178245844, date=2017.02.06 13:14:11 -0500</small>	30. DATE
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2nd ENDORSEMENT (502 ISG/JAC Use Only)

31. DATE RECEIVED	32. DATE FORWARDED TO 59 MDW/PA
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33. COMMENTS APPROVED (In compliance with security and policy review directives.) DISAPPROVED

34. PRINTED NAME, RANK/GRADE, TITLE OF REVIEWER	35. REVIEWER SIGNATURE	36. DATE
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3rd ENDORSEMENT (59 MDW/PA Use Only)

37. DATE RECEIVED February 06, 2017	38. DATE FORWARDED TO 59 MDW/SGVU February 06, 2017
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39. COMMENTS APPROVED (In compliance with security and policy review directives.) DISAPPROVED

40. PRINTED NAME, RANK/GRADE, TITLE OF REVIEWER Kevin Iinuma, SSgt/E-5, 59 MDW Public Affairs	41. REVIEWER SIGNATURE IINUMA KEVIN MITSUGU 1296227 613 <small>Digitally signed by IINUMA KEVIN MITSUGU 1296227 DN: cn=KEVIN MITSUGU 1296227, ou=59MDW, ou=59MDW/PA, ou=CALCOTE ROCKY.D.1178245844, date=2017.02.06 13:54:14 -0500</small>	42. DATE February 06, 2017
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4th ENDORSEMENT (59 MDW/SGVU Use Only)

43. DATE RECEIVED	44. SENIOR AUTHOR NOTIFIED BY PHONE OF APPROVAL OR DISAPPROVAL <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> COULD NOT BE REACHED <input type="checkbox"/> LEFT MESSAGE
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45. COMMENTS APPROVED DISAPPROVED

46. PRINTED NAME, RANK/GRADE, TITLE OF REVIEWER	47. REVIEWER SIGNATURE	48. DATE
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59th Medical Wing Office of the Chief Scientist *Research Highlights*

January 2017

What's new in...

The 59th Medical Wing/Science & Technology would like to welcome you to our a new location. The building is located at 2520 Ladd Street, Bldg. 3885, JBSA-Lackland, TX 78236-7517. We stand ready to provide you the support you need for research studies. If you encounter any support issues or any issues finding our new building, please contact our main office at 210-292-2097 (DSN: 554).



Room 101 Main Ofc



Building 3883



Room 128



Room 133

59 MDW/ST NEW LOCATION



59th MDW Science & Technology / Clinical Research Division hosted the 2016 Resident Research Fundamentals Course at Joint Base San Antonio-Lackland on the 27th of October. This popular annual course introduces the concepts to develop both grass roots research projects as well as larger, multicenter trials. Experienced individuals of military research provided 19 information packed lectures in the one day session, including breakout sessions dedicated to human, animal and database research. The course was well attended by over 100 Tri-Service investigators, including visitors from the Uniformed Services University of the Health Sciences and the Air Force Medical Support Agency.

2016 RESIDENT
RESEARCH
FUNDAMENTAL
COURSE



The USAF has a plan for an electronic IRB (eIRB) but the roll-out date is dependent on eIRB being fully functional. The Army and the Navy have suspended their use of eIRB due to system issues and for webinar training updates. Most issues identified to date have been corrected or mitigated through release of a software patch. The DHA eIRB Executive Steering Committee has authorized the development of a standardized training program for all Component eIRB users. This will be a training environment/arena created to allow realistic practice of the eIRB system. Updates regarding eIRB training will be at: <https://kx.afms.mil/kj/kx8/ClinicalResearchJBSALackland/Pages/Human-Non-Human-Research.aspx>

Per Lt Col Imelda Catalasan, Director, Air Force Research Oversight and Compliance Division, Air Force Medical Support Agency (AFMSA SGE-C), 81MDG Keesler AFB and 60MDG Travis AFB will be the first pilot sites to initiate eIRB use for the USAF; this is projected for early 2017. The 59 MDW, Keesler and Travis are scheduled to come fully on-line summer or fall of 2017. Every investigator, regardless of site, will be afforded their own personal eIRB account. At present, non-DoD institutions with an IAIR cannot be uploaded to eIRB and will be managed off-line by their DoD IRB of Record. This matter should be resolved late Summer 2017 and all non-DoD sites collaborating with DoD sites will be able to get their investigators an eIRB account for future research. The 59MDW POC for future eIRB updates is Dr. Grant, Director Quality Assurance and Education, (210) 292-5146; earl.grant.civ@mail.mil.

HUMAN RESEARCH PERFORMANCE
PROGRAM (HRPP) ELECTRONIC
INSTITUTIONAL REVIEW BOARD
(eIRB) SYSTEM UPDATE



Congratulations to the Association for the Accreditation of Human Research Protection Programs (AAHRPP) Working Group on a successful Step 1 Application submission. The AAHRPP committee's response was "No Comments or Revisions"; now on to the Step 2 Application!! The AAHRPP Working Group is led by Col Linda Steel-Goodwin; members include: Domain I — Ms. Michele Tavish, Domain II — Dr. Earl Grant Jr. and Domain III — Col Brenda Morgan. Dr. Wayne Deutsch serves as the Working Group Application Integrator.

AAHRPP APPLICATION
UPDATE

<https://kx.afms.mil/kj/kx8/59MDWScienceAndTechnology/Pages/home.aspx>

Comment for the Chief Scientist Office (S&T)

https://www.surveymonkey.com/r/59MDW_ST2017

Chief Scientist Main Office (210) 292-2097

Comment for the Clinical Research Division

<https://www.surveymonkey.com/r/CRDSatisfaction>