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THE BIBLIOGRAPHIC ELEMENTS OF DD FORM 1473 AND OCLC MARC TAGS F--ETC(U)
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THE BIBLIOGRAPHIC ELEMENTS OF DD FORM 1473 AND OCLC MARC TAGS FOR MONOGRAPHS
A Report on their Compatibility for Cataloging Technical Reports in the
Ohio College Library Center Time Shared Cataloging System



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Prepared for:

Defense Communications Agency Library
8th Street and South Courthouse Road
Arlington, VA 22204

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| UNANNOUNCED | <input type="checkbox"/> |
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| 15 REPORT DOCUMENTATION PAGE | | READ INSTRUCTIONS BEFORE COMPLETING FORM |
| 1. REPORT NUMBER DCA-100-76-C-0067-R-1 | 2. GOVT ACCESSION NO. | 3. RECIPIENT'S CATALOG NUMBER |
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| 20. ABSTRACT (Continue on reverse side if necessary and identify by block number) Reports that MARC tags designed for bibliographic elements of monographs under Anglo-American Cataloging Rules can be used, with modifications, for bibliographic elements of technical reports on DD Form 1473, if the UNKNOWN designation is used when catalog entries are input to the OCLC system. Includes tables showing rationale and application of tags in two orders: MARC tags to DD 1473 box numbers, and the reverse, DD 1473 numbers to MARC tags. Because OCLC has announced that the UNKNOWN designation will be dropped, and because a Working Group has been established to choose MARC tags for | | |

20. ABSTRACT, continued.

Technical reports cataloged by COSATI rules (including the use of the DD 1473),
this report must be considered an initial step in a broader effort to include
technical reports in time shared cataloging systems.

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INTRODUCTION

The Defense Communications Agency Library is a member of the FEDLINK network of the Ohio College Library Center time shared cataloging network system. It uses the OCLC 100 terminal and an IBM Selectric typewriter as the printer. It catalogs monographs, serials and series main entries, and analytic entries using the OCLC system.

The library has a collection of technical reports prepared by DCA staff members and by DCA contractors. Many of the reports, perhaps 50 o/o, are not in the bibliographic records of the Defense Documentation Center and/or the National Technical Information Service; nor are catalog cards, book catalogs, or magnetic tapes readily obtainable for the DCA technical reports which are recorded by them.

The Commanding Officer of DCA has directed the librarian to place all of the DCA staff and contractor prepared reports under catalog control.

The librarian asked this company as part of contract DCA-100-76-C-0067 to investigate the possibility of assigning OCLC MARC (Machine Readable Cataloging) tags to the bibliographic elements of DD Form 1473, the Report Documentation Page which is required as an insert for all technical reports prepared by or for DCA. This report is submitted in response to the request, which was made early in October 1976.

At that time some other libraries in FEDLINK were inputting bibliographic data to OCLC through their terminals to secure catalog cards and records on an archival tape, or to secure records on tape without cards, through procedures which used the UNKNOWN designation in the OCLC record number position. Since no bibliographic data was entered and

Transmittal format - Common program

stored in the OCLC data base by using these procedures, there was no need for strict compliance with the OCLC or MARC requirements. The objective at DCA was to obtain catalog cards for technical reports which would file easily with cards for books, and to obtain tape records for technical reports which could be used with tape records for books in the computer printouts for the seven different catalogs (or ^{file} inversions) in book form.

Late in January 1977 information was received from FEDLINK which casts doubt on the possibility of achieving the original objective. The collective archival tape for FEDLINK must be processed to provide tapes for individual libraries, at a cost and on a schedule not yet determined. Furthermore, OCLC has announced that the UNKNOWN procedures will be dropped soon from the system capabilities.

This report would appear to be an academic exercise but for another event in January. Other librarians in FEDLINK with similar needs wish to enter COSATF-style cataloging for technical reports (including the DD 1473 records) into their OCLC card and/or tape formats. ~~As a result of this interest~~ A Working Group on Journal Articles and Technical Reports Formats has been established, sponsored by the Council on Library Resources; and the members are already at work on the problems of assigning MARC tags to the elements of technical reports from the viewpoint of common usage in the MARC system. *Unmist*

Consequently this report should be considered only as an initial step in a broader effort which will be carried forward under other auspices.

DIFFERENCES IN CATALOGING SYSTEMS

The OCLC system is based on Library of Congress MARC II cataloging, which is the most universal standard for bibliographic communication. MARC II cataloging is based on the Anglo-American Cataloging Rules, North American edition, for the choice and form of entries and headings

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and for the description of the books and other materials; and while oriented toward LC classification and subject headings, it accommodates other systems as well.

DD 1473 cataloging is based, more loosely, on the COSATI (Committee for Scientific and Technical Information) rules for cataloging technical reports. While there are philosophical differences in the rules for OCLC MARC and for DD 1473, especially in the forms of corporate entry, and while the COSATI rules use some bibliographic elements which are not found in the AACR, the similarities exceed the differences. There are significant differences in the application or potential application of the rules and practices. MARC cataloging is done by professional catalogers and provides a coherent, uniform product within reasonable limits of human error. The DD 1473 forms are filled out by the performing organizations, that is, by amateurs in regards to cataloging. They follow one page of rules for filling out DD 1473 and never see the COSATI rules. When the entries from many 1473's are assembled together as card catalogs or as catalogs in book form, there is no uniformity or coherence to the result. This result argues that the cataloging of technical reports should be done from the reports themselves as well as from the information on the DD 1473's.

SOURCES FOR THE BIBLIOGRAPHIC ELEMENTS

MARC cataloging is done from the work in hand, and increasingly in recent years by reference also to the CIP (cataloging in publication) entry printed in the book by the publisher from cataloging copy prepared by the Library of Congress. If there is a conflict in an element from the two sources, the element is used which is supported by reference to the work itself.

Some technical reports are republished as articles in serials or as trade publications, or published originally in these formats and never in the technical report format. In some cases the DD 1473 is inserted in the publication, but not in other cases. If a publication is seen to be a technical report and if there is no DD 1473, then the 1473 should be filled out for it, to assure that the entry can be used in the technical report catalog as well as in the catalog for books.

TECHNICAL REPORTS AND THE RECORDS IN THE OCLC DATA BASE

Technical reports are eligible for input to the data base of the OCLC system if they are cataloged by AACR NA ed. and if MARC II tags are used, i. e., if the cataloging is done from the piece and not from the information on DD 1473. Information contained on DD 1473 and not found in the piece may be added in brackets to the OCLC catalog entry.

TECHNICAL REPORTS EXCLUDED FROM THE OCLC DATA BASE

The OCLC system permits users to prepare catalog entries without entering them into the OCLC data base, and to receive the entries on the users' archival magnetic tapes and/or to receive the entries as catalog cards. This service requires that UNKNOWN appear in the OCLC number position before the commands of PRODUCE, SEND are keyed in.

There are two ways to obtain the UNKNOWN designation:

1. Search the data base. If a suitable record is found, key in ^{NEW} new, DISPLAY, SEND in the home position. Modify the NEW record; key in save, SEND. After save is acknowledged, key in rf (reformat), DISPLAY, SEND. The record will be designated UNKNOWN. Then key UPDATE, SEND to obtain the record on the magnetic tape, or PRODUCE, SEND to obtain catalog cards and the record on the magnetic tape.
2. Search the data base. If no suitable record is found, key in wf

(work form), DISPLAY, SEND. The work form will carry the NEW designation on the screen. Input the text, tag by tag, and follow the directions above, starting with "key in save, SEND."

PROBLEMS OF DIFFERENT MEANINGS FOR EXISTING TAGS

Although there is an ample supply of numbers for MARC tags, indicators and subfield codes, the numbers not used by the OCLC system cannot be assigned to the DD 1473 needs carelessly, because some are reserved for MARC serials tags and others are not accepted by the OCLC programs. The result is that new meanings have to be assigned for existing tags, or the meanings have to be skewed to accommodate bibliographic elements of the technical reports. The changes do not affect the cards in the DCA library catalogs because the filers make the necessary adjustments as they file card by card. The problems are more complicated in writing the program specifications for printing out the DCA library catalogs in book form. The solution suggested by Ms. Lillian Washington of FEDLINK, Federal Library Committee, Library of Congress, is the use of n in the fixed field for the Govt. Publ. position to identify technical reports. The precise meaning of n here is "undetermined". For example, n plus tag 440 will put the entry in the Report Number Catalog while the absence of n plus 440 will put the text in the Title Catalog.

RATIONALE FOR MARC TAGS FOR DD 1473 BOXES

There are some mutually contradictory objectives to satisfy in choosing MARC tags for the 21 numbered boxes for the Bibliographic elements on DD 1473.

1. Find a corresponding MARC tag for each box. This could not be done for about eight boxes.
2. Assign MARC tags which will provide access points for the elements

which must be searchable in the card catalogs. This was done except for contract and grant numbers.

3. Assign MARC tags which will permit the printout of these catalogs

in book form:

- Names
- Subjects
- Titles
- Report Numbers
- KWOC (Key Word out of Context) List
- Accession List
- Shelf List.

This was done by adding n in the fixed field for the Govt. Publ. position.

TABLE OF DD 1473 BOXES

The following table shows the DD 1473 Box Numbers in order (plus four added to meet the DCA library's needs. It serves as an index to the Table of MARC Tags for Use with DD 1473, in which the rationale is given for the choices.

| Box No. | DD 1473 Meaning | MARC Tag | OCLC SYSTEM Meaning |
|---------|-------------------------------------------------------|------------------|-------------------------------------|
| 00 | UNKNOWN | --- | UNKNOWN |
| 1 | Report Number (by Performing Organization) | 440 | Series Title Traced Same |
| 2 | Government Accession Number (A DDC Number) | 440 | Series Title Traced Same |
| 3 | Recipient's Catalog Number (DCA Library Shelf Number) | 099 | Local Call Number |
| 4 | Title (and Subtitle) | 245 0 | Title Main Entry |
| | | 245 1 omit +c | Title Traced from Title Statement |
| | | 130 | Uniform Title Main Entry |
| | | 440 | Series Title Traced Same |
| | | 730 | Uniform Title Added Entry |
| | | 740 | Title Traced Differently from 245 1 |

| Box No. | DD 1473 Meaning | MARC Tag | OCLC SYSTEM Meaning |
|---------|-----------------------------------------------------------|----------|----------------------------------------|
| 4 | Title (and Subtitle) cont. | 84C | Series Title Added Entry. |
| 5 | Type of Report and Period Covered | 490 0 | Series Statement not Traced |
| 6 | Performing Organization Report No. (not same as in Box 1) | 440 | Series Title Traced Same |
| 7 | Author(s) | 700 | Personal Author Added Entry |
| | | 100 | Personal Author Main Entry |
| 8 | Contract or Grant Number | 500 | General Note |
| 9 | Performing Organization Name and Address | 110 +g | Corporate Author Main Entry |
| | | 111 +g | Conference, etc. Main Entry |
| | | 100 +e | Personal Author Main Entry |
| 10 | Program Element, Project, etc. | 240 | Supplied Title |
| 11 | Controlling Office Name and Address | 710 +g | Corporate Author Added Entry |
| | | 711 +g | Conference, etc. Added Entry |
| 12 | Report Date | 260 0 +c | Imprint Date |
| 13 | Number of Pages | 300 | Collation |
| 14 | Monitoring Office Name and Address (if different from 11) | 710 +g | Corporate Author Added Entry |
| | | 711 +g | Conference, etc. Added Entry |
| 15 | Security Classification of Report | 500 | General Note |
| 15a | Declassification/Downgrading Schedule | 500 | General Note |
| 16 | Distribution Statement of Report | 265 | Serial Birth Date (from L. Washington) |
| 17 | Distribution Statement of Abstract in Box 20 | 590 | Local Note |
| 18 | Supplementary Notes | 500 | General Note |
| | | 502 | Dissertation Note |
| | | 504 | Bibliography Note |
| | | 505 | Contents Note |

| Box No. | DD 1473 Meaning | MARC Tag | OCLC SYSTEM Meaning |
|---------|---------------------------------------------------|----------|--------------------------------|
| 19 | Key Words | 651 0 | LC Geographic Subject Headings |
| | | 690 | Local Topical Subject Headings |
| 20 | Abstract | 520 | Abstract or Annotation |
| [21] | Security Classification of this Page (= Entry) | 590 | Local Note |
| [22] | DCA LC Call Number | 090 | Local LC Call Number |
| [23] | DCA Accession Number | 910 | User Option Data |

See the copy of DD 1473 on page 7.1 showing the tag numbers in the boxes.

The Table of MARC Tags for Use with DD 1473, on pages 8 through 12, provides the rationale for choosing the MARC tags for the boxes on DD 1473 and their application at the OCLC 100 Terminal.

r21, 590

OCLC MARC TAGS FOR TECHNICAL REPORTS

SECURITY CLASSIFICATION OF THIS PAGE (When Data Entered)

Draft by C. D. Gull, Dec. 15, 1976

REPORT DOCUMENTATION PAGE

READ INSTRUCTIONS
BEFORE COMPLETING FORM

| | | | |
|-------------------------------------------------------------------------------------------------------------------------------------|--|-----------------------------------------------------------------------|--------------------------------------|
| 1. REPORT NUMBER 440 | | 2. GOVT ACCESSION NO. 440 | 3. RECIPIENT'S CATALOG NUMBER 099 |
| 4. TITLE (and Subtitle) 245 1 (but omit author statement after +c) OR 130 OR 245 0 OR 440 OR 730 OR 740 OR 840 | | 5. TYPE OF REPORT & PERIOD COVERED 490 0 | |
| 7. AUTHOR(s) 700 (preferable) OR 100 | | 6. PERFORMING ORG. REPORT NUMBER 440 | |
| 9. PERFORMING ORGANIZATION NAME AND ADDRESS 110 OR 111 (both preferable) OR 100 (use +g for address [city, state, zip code,]) | | 8. CONTRACT OR GRANT NUMBER(s) 500 | |
| 11. CONTROLLING OFFICE NAME AND ADDRESS 710 OR 711 (use +g for address) | | 10. PROGRAM ELEMENT, PROJECT, TASK AREA & WORK UNIT NUMBERS 240 | |
| 14. MONITORING AGENCY NAME & ADDRESS (if different from Controlling Office) 710 OR 711 (use +g for address) | | 12. REPORT DATE 260 0 (use +c only) | |
| | | 13. NUMBER OF PAGES 300 | |
| | | 15. SECURITY CLASS. (of this report) 500 | |
| | | 15a. DECLASSIFICATION/DOWNGRADING SCHEDULE 500 | |
| 16. DISTRIBUTION STATEMENT (of this Report) 265 | | | |
| 17. DISTRIBUTION STATEMENT (of the abstract entered in Block 20, if different from Report) 590 | | | |
| 18. SUPPLEMENTARY NOTES 500 502 504 505 | | | |
| 19. KEY WORDS (Continue on reverse side if necessary and identify by block number) 651 0 690 | | | |
| 20. ABSTRACT (Continue on reverse side if necessary and identify by block number) 520 | | | |

r22, 090 DCA LC call no.
r23, 910 DCA Accession no.

N.B. Always enter n in Fixed Field for Govt. Publ., meaning undetermined.
N.B. Since this data is ineligible for the OCLC data base, the screen must
read UNKNOWN in the OCLC number position before UPDATE or PRODUCE, SEND keys
are depressed.

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TABLE OF MARC TAGS FOR USE WITH DD 1473

| MARC Tag | OCLC SYSTEM Meaning | DD 1473 Box No. | Meaning | RATIONALE FOR CHOOSING MARC TAG |
|----------|--------------------------------------------------|-----------------|--------------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| --- | UNKNOWN | [0] | UNKNOWN | OCLC software governs this choice. |
| 010 | LC Card Number | None | None | Can be used if found in piece or on screen. |
| 015 | National Bibliography Number | None | None | Will not print on DCA cards. |
| 020 | International ⁸¹ Standard Book Number | None | None | Will not print on DCA cards. |
| 025 | Overseas Acquisition Number | None | None | Will not print on DCA cards. |
| | International ⁸¹ Standard Serial No. | None | None | Will not print on DCA cards. |
| 040 | Cataloging Source | None | Cataloging Source (Automatically Assigned) | Required to produce archival tape. Prints as DDCA and DWCS on catalog cards. |
| 041 | Languages | None | None | Will not print on DCA cards. |
| 043 | Geographic Areas | None | None | Will not print on DCA cards. |
| 049 | Holdings | None | None | This need is satisfied in 910, or Box [23]. |
| 050 | LC Call Number | None | None | Will not print on DCA cards. |
| 090 | DCA LC Call Number | [22] | DCA LC Call Number | This will be assigned for technical reports published in the regular book trade. |
| 099 | Local Call Number | 3 | DCA Shelf Number | This will provide output for the Technical Report part of the Shelf List, rather than shelving by Accession Number. |

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TAGS FOR USE WITH DD 1473

| Meaning | RATIONALE FOR CHOOSING MARC TAG | APPLICATION OF MARC TAGS AT THE TERMINAL |
|-------------------------------|---------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|
| | OCLC software governs this choice. | |
| | Can be used if found in piece or on screen. | UNKNOWN and n in Govt Publ position must be shown before UPDATE or PRODUCE, SEND are keyed. Input LC Card Number. |
| | Will not print on DCA cards. | } Do not input these numbers. |
| | Will not print on DCA cards. | |
| | Will not print on DCA cards. | |
| | Will not print on DCA cards. | |
| ing Source (Automatically ad) | Required to produce archival tape. Prints as DDCA and DFCS on catalog cards. | Do not input; it is assigned by OCLC System. |
| | Will not print on DCA cards. | } Do not input. |
| | Will not print on DCA cards. | |
| | This need is satisfied in 910, or Box [23]. | |
| | Will not print on DCA cards. | Do not input. If found in a trade publication of a technical report, use as a guide for 090, or Box [22]. |
| Call Number | This will be assigned for technical reports published in the regular book trade. | Put first copy in Technical Report Collection using 099 tag and second copy in Book Collection using 090 tag. |
| lf Number | This will provide output for the Technical Report part of the Shelf List, rather than shelving by Accession Number. | Input DCA Shelf Number. |

| MARC Tag | OCLC SYSTEM Meaning | Box No. | DD 1473 Meaning | RATIONALE FOR CHOOSING MARC TA |
|----------|------------------------------|---------|---------------------------------------------------------|-----------------------------------------------------------------|
| 100 +g | Personal Author Main Entry | 7 | Author(s) | Cares for contractor who perform individual. |
| | | 9 | Performing Organization Name and Address | |
| 110 +g | Corporate Author Main Entry | 9 | Performing Organization Name and Address | This is the most common form of main entry. |
| 111 +g | Conference, etc., Main Entry | 9 | Performing Organization Name and Address | This is a much less common form of main entry. |
| 130 | Uniform Title Main Entry | 4 | Title (and Subtitle) | This would be a most unusual match. |
| 240 | Supplied Title | 10 | Program Element, Project, Task Area & Work Unit Numbers | Since a title need not be supplied, 240 can be used for Box 10. |
| 241 | Romanized Title | None | Will Not Print on Cards. | Do not use. |
| 245 +0 | Title Main Entry | 4 | Title (and Subtitle) | This would be an unusual match. |
| 245 1 | Title Traced Same | 4 | Title (and Subtitle) | Exact match. |
| 250 | Edition | None | | Fills a lack in DD 1473 Boxes. |
| 260 | Imprint | 12 | Report Date | 260 +c is exact match. |
| 265 | Beginning Date of Serial | 16 | Distribution Statement of Report | Available for use, according to Washington of FEDLINK. |
| 300 | Collation | 13 | Number of Pages | Exact match. |
| 350 | Bibliographic Price | None | | Used in Shelf List. |

DD 1473

Meaning

RATIONALE FOR CHOOSING MARC TAG

APPLICATION OF MARC TAGS AT THE TERMINAL

2

(s)

Organization Name
Address

Cares for contractor who performs as individual.

Assign this tag once per report. Input surname first; use +g before address.

Organization Name
Address

This is the most common form of main entry.

Assign this tag once per report.

Organization Name
Address

This is a much less common form of main entry.

Assign this tag once per report.

(and Subtitle)

This would be a most unusual match.

While this match should not occur, use 130 in case Boxes 7 and 9 are blank.

Element, Project, Task
Work Unit Numbers

Since a title need not be supplied, 240 can be used for Box 10.

Assign as many tags as needed.

Print on Cards.

Do not use.

Do not use.

(and Subtitle)

This would be an unusual match.

While this match should not occur, use 245 0 in case Boxes 7 and 9 are blank.

(and Subtitle)

Exact match.

Do not use +c (author statement) as a sub-field, because it is not needed when Boxes 7 and/or 9 are filled out.

Fills a lack in DD 1473 Boxes.

Use if edition is given, as perhaps in Boxes 4, 5, or 18.

Date

260 +c is exact match.

Use +c (date) only, omitting place and publisher, since they are given in Box 9.

ation Statement of Report

Available for use, according to L. Washington of FEDLINK.

Assign this tag once per report.

of Pages

Exact match.

Assign this tag once per report.

Used in Shelf List.

Use if found on DD 1473.

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| MARC Tag | OCLC SYSTEM Meaning | Box No. | DD 1473 Meaning | RATIONALE FOR CHOOSING |
|----------|------------------------------------------------|----------------------|----------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|
| 400 | Series Statement Personal Name Traced Same | None | | While this concept is not provided on DD 1473, it is found in a trade book of a technical report. |
| 410 | Series Statement Corporate Name Traced Same | None | | |
| 411 | Conference, etc., Series Statement Traced Same | None | | |
| 440 | Series Statement Title Traced Same | 1 2 4 6 | Report Number Government Accession Number Title (and Subtitle) Performing Organization Report Number | This tag is chosen because headings on catalog card the title usage will be |
| 490 0 | Series Statement Untraced | 5 | Type of Report & Period Covered | Chosen because it prints collation and because OCLC is excluded according to policy. |
| 490 1 | Series Statement Traced Differently | None | | Probable match. |
| 500 | General Note | 8 15 15a 18 | Contract or Grant Number(s) Security Classification of Report Declassification/Downgrading Schedule Supplementary Notes | These are grouped as being probability for searching |
| 502 | Dissertation Note | 18 | Supplementary Notes | Exact matches. |
| 504 | Bibliography Note | 18 | Supplementary Notes | |
| 505 | Contents Note | 18 | Supplementary Notes | |
| 520 | Abstract | 20 | Abstract | Exact match. |

DD 1473

Meaning

RATIONALE FOR CHOOSING WORD TAGS

APPLICATION OF WORD TAGS AT THE FILING

2

| | | |
|-------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|
| Report Number | While this concept is not explicitly provided on DD 1473, it may be used if found in a trade book publication of a technical report. | If used, input main entry, # and title. |
| Government Accession Number Title (and Subtitle) | This tag is chosen because it overprints headings on catalog cards and because the title usage will be very rare. | Input once per tag. |
| Performing Organization Report Number | | |
| Type of Report & Period Covered | Chosen because it prints after the collation and because OCLC type of use is excluded according to DCA Library policy. Probable match. | Input once per tag. If used for a trade publication, 490 1 must be accompanied by an 8-- tag also. |
| Contract or Grant Number(s) | | |
| Security Classification of Report Declassification/Downgrading Schedule | These are grouped as being of low probability for searching or printing. | Input as many as needed for Boxes 8 and 18 and once per report for Boxes 15 and 19. |
| Supplementary Notes | | |
| Supplementary Notes | Exact matches. | Use if these appear in trade publications of technical reports. |
| Supplementary Notes | | |
| Supplementary Notes | | |
| Abstract | Exact match. | Input as much text as possible within limit of 4096 characters. |

| MARC Tag | OCLC SYSTEM Meaning | Box No. | DD 1473 Meaning | RATIONALE FOR CHOOSING MARC TAG |
|----------|-----------------------------------|---------|-------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|
| 590 | Local Note | 17 | Distribution Statement for Abstract r21; Security Classification for Entry | These are closely related |
| 600 | Personal Subject Tracing | None | | |
| 610 | Corporate Subject Tracing | None | | These may be assigned for trade reports published as trade bo |
| 611 | Conference, etc., Subject Tracing | None | | |
| 630 | Uniform Title Subject Tracing | None | | |
| 650 | LC Topical Subject Heading | None | | |
| 651 | LC Geographic Subject Heading | 19 | Key Words | Partial matches. |
| 690 | Local Topical Subject Headings | 19 | Key Words | Exact matches. |
| 691 | Local Geographic Subject Headings | 19 | Key Words | |
| 700 | Personal Name Added Entry | 7 | Author(s) | Since COSATI rules emphasize main entry is a corporate body cares for personal authors with corporate body. |
| 710 | Corporate Name Added Entry | 11 | Controlling Office Name and Address | The COSATI concept of funding ing agency as an added entry is able in AACR NA ed. |
| | | 14 | Monitoring Agency Name and Address | |
| 711 | Conference, etc. Name Added Entry | 11 | Controlling Office Name & Address | |
| 730 | Uniform Title Added Entry | 14 | Monitoring Agency Name and Address | Unusual match. |
| | | 4 | Title and (Subtitle) | |
| 740 | Title Traced Differently from 24- | 4 | Title (and Subtitle) | |

2

RATIONALE FOR CHOOSING MARC TAG

APPLICATION OF MARC TAGS AT THE TERMINAL

Meaning
Statement for Abstract
Classification for Entry

These are closely related

Input standard wording.

These may be assigned for technical reports published as trade books.

Input as many tags per report as needed.

Partial matches.

Convert geographic key words to LC authorized geographic names.

Exact matches.

Use as found on DD 1473. No authority list is required for these.

Since COSATI rules emphasize that the main entry is a corporate body, 700 cares for personal authors within the corporate body.

Do not use 691. Convert geographic key words to LC authorized geographic names. Use 651 0.

Input as many tags per report as needed.

Office Name and Address
Agency Name and Address
Office Name & Address
Agency Name and Address
(title)
(title)

The COSATI concept of funding or monitoring agency as an added entry is acceptable in AACR NA ed.

Input as many tags per report as needed.

Unusual match.

Input as many tags per report as needed. The text for this title may appear in other Boxes, such as 18 or 20.

| MARC Tag | OOIC SYSTEM Meaning | Box No. | DD 1473 Meaning | RATIONALE FOR CHOOSING MARC TAG |
|----------|----------------------------------------------------|---------|----------------------|---------------------------------------------------------------------------------------------------------------|
| 800 | Personal Series Added Entry Plus Title | None | | |
| 810 | Corporate Series Added Entry Plus Title | None | | Unusual match. |
| 811 | Conference, etc., Series Added Entry Plus Title | None | | |
| 840 | Series Title Added Entry | 4 | Title (and Subtitle) | |
| 910 | User Option Data | 231 | Accession Number | Chosen for the DCA Library Accession Number, since it provides a sequential file of cards arranged by number. |

DD 1473
Meaning

RATIONALE FOR CHOOSING MARC TAG

APPLICATION OF MARC TAGS AT THE TERMINAL

2

Unusual match.

If a 490 1 tag is used for a technical report as a trade publication, an 8--tag must be used.

and Subtitle)

on Number

Chosen for the DCA Library Accession Number, since it provides a separate file of cards arranged by number.

Input one Accession Number for every title and/or every volume.

OCLC: NEW Rec stat: n Entrd: 761221 Used: 761221
Type: a Bib lvl: m Govt pub: Lang: Source: u Illus:
Repr: Enc lvl: I Conf pub: 0 Ctry: xx Dat tp: n M/F/B: 00
Indx: 0 Mod rec: Festschr: 0 Cont:
Desc: Int lvl: Dates: ,

1 010
2 040 c DFC
3 020
4 041 b
5 090 b
6 049 DFCC
7 1 d
8 24 b c
9 250
10 260 b c
11 300 b c
12 4 d
13 5
14 590
15 6
16 7 d
17 8

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