

AD-A075 548 FEDERAL AVIATION ADMINISTRATION WASHINGTON DC OFFICE --ETC F/6 1/2
GUIDE TO FEDERAL AVIATION ADMINISTRATION PUBLICATIONS.(U)

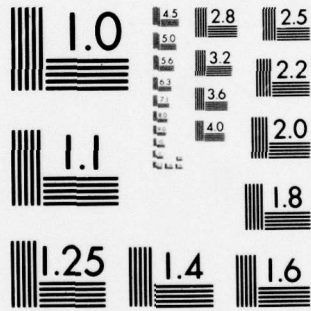
UNCLASSIFIED FAA-APA-P8-2

NL

OF
AD
A075548

[Frame 1]	[Frame 2]	[Frame 3]	[Frame 4]	[Frame 5]	[Frame 6]	[Frame 7]	[Frame 8]	[Frame 9]	[Frame 10]	[Frame 11]	[Frame 12]	[Frame 13]	[Frame 14]
[Frame 15]	[Frame 16]	[Frame 17]	[Frame 18]	[Frame 19]	[Frame 20]	[Frame 21]	[Frame 22]	[Frame 23]	[Frame 24]	[Frame 25]	[Frame 26]	[Frame 27]	[Frame 28]
[Frame 29]	[Frame 30]	[Frame 31]	[Frame 32]	[Frame 33]	[Frame 34]	[Frame 35]	[Frame 36]	[Frame 37]	[Frame 38]	[Frame 39]	[Frame 40]	[Frame 41]	[Frame 42]
[Frame 43]	[Frame 44]	[Frame 45]	[Frame 46]	[Frame 47]	[Frame 48]	[Frame 49]	[Frame 50]	[Frame 51]	[Frame 52]	[Frame 53]	[Frame 54]	[Frame 55]	[Frame 56]

END
DATE
FILMED
11-79
DDC



MICROCOPY RESOLUTION TEST CHART
NATIONAL BUREAU OF STANDARDS-1963-A

14) FAA-APA-PG-2

LEVEL II



AD A 0 7 5 5 4 8

6) **GUIDE TO
FEDERAL AVIATION
ADMINISTRATION
PUBLICATIONS.**



12) 73

D D'C
RECEIVED
OCT 24 1979
RECEIVED
E

DDC FILE COPY

11) **JUNE 1979**

This document has been approved
for public release and sale; its
distribution is unlimited.

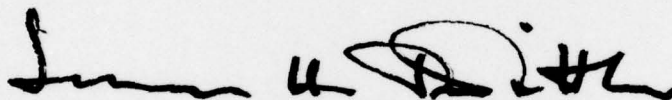
U.S. DEPARTMENT OF TRANSPORTATION
Federal Aviation Administration

411 426 79 10 16 019 JCB

FOREWORD

↙ The FAA publishes numerous documents dealing with a variety of subjects—from regulations on aviation safety to career guidance materials designed to enrich aviation curricula and promote interest in aviation careers. Many of these publications are of interest to the general public as well as to the aviation community. Many of them are free on request. We hope this guide makes it easier for the public to gain access to them and to the civil aviation-related publications issued by other Federal agencies. ↘

We plan to update this guide annually and to seek your comments on possible improvements so that we can make it even more serviceable to you in the future.



JEROME H. DOOLITTLE
Assistant Administrator
for Public Affairs
June 1979

Accession For	
NTIS	<input checked="" type="checkbox"/>
GR&I	<input type="checkbox"/>
DDC	<input type="checkbox"/>
TAB	<input type="checkbox"/>
Unannounced	
Justification	<i>for file</i>
By	
Distribution/	
Availability Codes	
Dist	Avail and/or special
<i>A</i>	

CONTENTS

Part I

	<i>Page</i>
How the Distribution System Works	1
FAA's Place in the Distribution	1
The DOT Contribution	5
The Service Provided by NTIS	6
GPO's Role in the Distribution	7
Putting the System to Use	11

Part II

Available Publications by Category: Where and How to Get What You Need	13
<i>Regulatory and Technical Functions</i>	13
The Agency Charter	13
Rulemaking Materials	13
Federal Aviation Regulations (FAR's)	14
Code of Federal Regulations Materials	18
Enforcement Activities	19
Type Certification	19
Airworthiness Directives	20
Flight Standards Forms	21
Air Carrier Utilization	22
Airman's Information Materials	22
Technical Standard Orders (TSO's)	23
Headquarters Directives	24
Service Difficulty Reports	29
Scientific and Technical Reports	30
Agency Progress Reports	30
<i>Non-Regulatory and Support Functions</i>	31
Advisory Circulars	32
Aeromedical Reports	40
Education and Career Materials	44
Agency Approvals	46
Flight Safety Materials	47
Economic Studies	48
Books, Monographs, Pamphlets and Brochures	49
Planning and Forecast Projections	50
Statistical Reports and the Financial Report	51
The Agency Aviation Safety Magazine	52

CONTENTS—Continued

Part III

	<i>Page</i>
A Confusion About Roles:	53
Some Answers to <i>Who Does What</i>	53
Order Blanks	57

PART I

How the Distribution System Works

The Federal Aviation Administration publications system is complex because other government agencies besides FAA are involved in the distribution of its publications. In fact, the others—the National Technical Information Service (NTIS), the Government Printing Office (GPO), and publications unit of the Department of Transportation (DOT)—control most of the distribution. A responsibility so dispersed makes it essential that the public as the principal user of the system has a clear understanding of the roles FAA and the other agencies play in the distribution. What follows, therefore, is an explanation of how the system works.

FAA's Place in the Distribution

The Federal Aviation Administration, the air transportation component of the Department of Transportation, regulates as well as fosters civil aviation. Its mission is directed primarily to aviation safety and to the establishment and enforcement of safety standards applicable to virtually every aspect of civil air transportation. In the discharge of its mission, the agency issues regulatory, advisory, technical, scientific, administrative, educational, and informational publications that affect civil aviation at every level.

Agency Public Affairs offices at FAA headquarters, the 12 FAA regions, and the two FAA technical centers, all have publications and inquiry functions as an essential part of their mission and, in each case, are designated to handle such functions for their respective headquarters. The offices where the public can get a wide variety of publications by phone or written request are:

FAA Headquarters

Public Inquiry Center, APA-430
800 Independence Avenue, SW
Washington, D.C. 20591
(202) 426-8058/8059

Central Region, ACE-5

601 East 12th Street
Kansas City, Mo. 64106
(816) 374-5449
Area: Iowa, Kansas, Missouri,
Nebraska.

FAA Regional Offices

Alaskan Region, AAL-5
Hill Building, 632 Sixth Avenue
Anchorage, Alaska 99501
(907) 265-4412

Eastern Region, AEA-5

Federal Building
JFK International Airport
Jamaica, N.Y. 11430
(212) 995-9685
Area: Delaware, District of Columbia,
Maryland, New Jersey, New York,
Pennsylvania, Virginia, W. Virginia.

Europe, Africa & Middle East Region, AEU-5

FAA, 1 Place Madou
1000 Brussels, Belgium
13.38.30, Ext. 300 or 301
U.S. Mailing Address:
American Embassy—FAA
APO, New York 09667

Great Lakes Region, AGL-5

2300 East Devon Avenue
Des Plaines, Illinois 60018
(312) 694-4500
Area: Illinois, Indiana, Minnesota,
Michigan, Ohio, Wisconsin.

New England Region, ANE-5

12 New England Executive Park
Burlington, Mass. 01803
(617) 273-7391
Area: Connecticut, Maine, New Hampshire,
Rhode Island, Vermont.

Northwest Region, ANW-5

FAA Building, Boeing Field
Seattle, Washington 98108
(206) 767-2770
Area: Idaho, Oregon, Washington.

Pacific-Asia Region, APC-5

1833 Kalakaua Avenue
P.O. Box 4009
Honolulu, Hawaii 96813
(808) 546-5604
Area: Hawaii and the Pacific.

Rocky Mountain Region, ARM-5

10455 E. 25th Avenue
Aurora, Colorado 80010
(303) 837-4992
Area: Colorado, Montana, North Dakota,
South Dakota, Utah, Wyoming.

Southern Region, ASO-5

3400 Whipple Street
East Point, Georgia 30344
P.O. Box 20636
Atlanta, Georgia 30320
(404) 763-7201
Area: Alabama, Florida, Georgia, Kentucky,
Mississippi, North Carolina, South Carolina,
Tennessee, Puerto Rico, Virgin Islands, Canal Zone.

Western Region, AWE-5

P.O. Box 92007 Worldway Postal Center
Los Angeles, California 90009
(213) 536-6431
Area: Arizona, California, Nevada.

Southwest Region, ASW-5

4400 Blue Mound Road
P.O. Box 1689
Fort Worth, Texas 76101
(817) 624-4911
Area: Arkansas, Louisiana, New Mexico,
Oklahoma, Texas.

The FAA Technical Centers

Mike Monroney Aeronautical Center, AAC-5

P.O. Box 25082, 6500 S. MacArthur
Oklahoma City, Oklahoma 73125
(405) 686-2562

National Aviation Facilities Experimental Center, ANA-5

Atlantic City, New Jersey 08405
(609) 641-8200

In addition, AAC-23, the General Accounting Branch of the Aeronautical Center, and the Flight Standards National Field Office (FSNFO), at Oklahoma City, a field unit of the Flight Standards Service at headquarters, are authorized to make available to the public certain technical publications not procurable elsewhere.

The FAA Public Inquiry Center, APA-430, provides the public with publication and inquiry service, a documents copying service, and a documents inspection facility as required under the Freedom of Information Act. In addition, it is the primary source for orders, handbooks, manuals and other FAA technical and non-technical directives, plans, studies, and reports originating in headquarters. In 1977, the Center answered 9,703 telephone calls and handled 16,597 letters, a substantial portion of which were orders for agency publications.

The 12 regional Public Affairs Offices and the two technical centers provide the public with somewhat similar services. They respond to phone inquiries, answer letters, and—depending upon their availability—supply the public with publications. The regions and the centers by no means carry identical stocks, but most have representative selections of the agency's free publications.

The agency's district offices, which comprise 84 general aviation district offices (GADO's), 27 air carrier district offices (ACDO's), 20 Engineering Manufacturing Division Offices (EMDO's) and 12 flight standards district offices (FSDO's)—which combine ACDO and GADO functions—also provide a publications service. But the service is somewhat different than that provided by the regional offices. The stocks carried are smaller, and the publications themselves more specialized and chosen with an eye to the operations, maintenance, and safety needs of general and air carrier aviation.

But the 100 district offices (see next page), the Public Affairs offices, the Aeronautical Center's General Accounting Branch, and the Flight Standards National Field Office together are involved in only a relatively small part of the distribution. Most of it, even to the provision of mailing list and warehousing services, is performed elsewhere.

The FAA district offices by type and region are—

- **Alaskan:** FSDO—Fairbanks, Alaska; Juneau, Alaska; ACDO—Anchorage, Alaska; GADO—Anchorage, Alaska; EMDO—Anchorage, Alaska.
- **Central:** FSDO—St. Louis, Mo.; ACDO—Kansas City, Mo.; GADO—Des Moines, Iowa; Kansas City, Kansas; GADO—Des Moines, Iowa; Kansas City, Kansas; Lincoln, Nebraska; Wichita, Kansas; EMDO—Wichita, Kansas; Kansas City, Kansas.
- **Eastern:** FSDO—Rochester, N.Y.; Washington, D.C. (National); ACDO—Newark, N.J.; Jamaica, N.Y.; Pittsburgh, Pa.; Wilmington, Del.; GADO—Albany, N.Y.; Allentown, Pa.; Baltimore, Md.; Charleston, W.Va.; Farmingdale, N.Y.; Harrisburg, Pa. (New Cumberland); Philadelphia, Pa.; Pittsburgh, Pa. (W. Mifflin); Richmond, Va.; Teterboro, N.J.; EMDO—Harrisburg, Pa.; Melville, N.Y.; Teterboro, N.J.
- **Great Lakes:** ACDO—Chicago, Ill.; Minneapolis, Minn.; GADO—West Chicago, Ill.; Cincinnati, Ohio; Detroit, Mich.; Columbus, Ohio; Cleveland, Ohio; Grand Rapids, Mich.; Indianapolis, Ind.; Milwaukee, Wis.; Minneapolis, Minn.; South Bend, Ind.; Springfield, Ill.; EMDO—Muskegon, Mich., Indianapolis, Ind., Des Plaines, Ill.; Cleveland, Ohio; Vandalia, Ohio.
- **New England:** ACDO—Boston, Mass.; GADO—Boston, Mass. (Norwood); Portland, Maine; Westfield, Mass.; EMDO—So. Windsor, Conn.
- **Northwest:** FSDO—Seattle, Wash.; GADO—Boise, Idaho; Eugene, Ore.; Portland, Ore.; Spokane, Washington; EMDO—Seattle, Wash.
- **Pacific-Asia:** FSDO—Honolulu.
- **Rocky Mountain:** ACDO—Denver, Colo. (Aurora); GADO—Billings, Mont.; Casper, Wyo.; Denver, Colo. (Broomfield); Casper, Wyo.; Denver, Colo. (Broomfield); Fargo, North Dakota; Helena, Mont.; Rapid City, South Dakota; Salt Lake City, Utah.
- **Southern:** FSDO—Memphis, Tenn.; Nashville, Tenn.; San Juan, (Santurce); ACDO—Atlanta, Ga. (College Park); Miami, Fla.; Winston-Salem, N.C.; GADO—Atlanta, Ga.; Birmingham, Ala.; Charlotte, N.C.; Clearwater, Fla.; Columbia, S.C. (W. Columbia); Jackson, Miss.; Jacksonville, Fla. (Opa Locka); Raleigh, N.C.; EMDO—Atlanta, Ga.; Miami, Fla.
- **Southwest:** ACDO—Dallas, Tx.; Ft. Worth, Tx.; Houston, Tx.; Tulsa, Okla.; GADO—Albuquerque, N.M.; Corpus Christi, Tx.; Dallas, Tx.; El Paso, Tx.; Ft. Worth, Tx.; Houston, Tx.; Lafayette, La.; Little Rock, Ark.; Lubbock, Tx.; Midland, Tx.; New Orleans, La.; Oklahoma City, Okla. (Bethany); San Antonio, Tx.; Shreveport, La.; Tulsa, Okla.; EMDO—Tulsa, Okla.; Ft. Worth, Tx.; San Antonio, Tx.
- **Western:** FSDO—Long Beach, Calif.; Oakland, Calif.; Phoenix, Ariz.; Las Vegas, Nev.; ACDO—Los Angeles, Calif.; San Diego, Calif.; San Francisco, Calif. (Burlingame); GADO—Fresno, Calif.; Van Nuys, Calif.; Los Angeles, Calif. (Santa Monica); Ontario, Calif.; Reno, Nev.; Sacramento, Calif.; San Diego, Calif.; San Jose, Calif.; Aircraft Engineering District Office (AEDO)—Los Angeles, Calif.; Van Nuys, Calif.; Long Beach, Calif.

For the phone numbers of these offices, consult local directory Federal Government listings. In addition to providing publication services, the ACDO's, GADO's, EMDO's and FSDO's are also geared to answer all types of aeronautical inquiries.

The DOT Contribution

The Department of Transportation provides the distribution system with two essential services: a computerized mailing list operation and a centralized publications distribution and warehousing facility.

The mailing list unit serves the public in two principal ways. In the one case, members of the public can write to the Department directly, requesting that their names be placed on FAA mailing lists for future FAA advisory circulars (AC's), and Notices of Proposed Rule Making (NPRM's) that would amend specific Federal Aviation Regulations (FAR's).

The address for this service is:

Department of Transportation
Distribution Requirements Section
M-482.2
400 7th Street, SW
Washington, D.C. 20590

On the other hand, requests to be placed on an FAA mailing list for a specific FAA recurring publication must be addressed to the Public Inquiry Center, APA-430, in headquarters which, after necessary coordination with the staff section putting out the publication, refers the request to the mailing list unit.

The DOT warehouse (M-443.1) operates a publications distribution and warehousing facility with more than 100,000 square feet of space, of which about 20,000 square feet are devoted to satisfying FAA-related requirements. It supplies the public with such free FAA publications on request, including the free publications most in demand; the more than 400 free FAA advisory circulars, of which upwards of 400,000 are provided to the public annually; and the general aviation education and career materials, of which an estimated half a million copies a year are made available.

All that is required to get these free materials is a written request to M-443.1. To order them, FAA encourages the use of the free publications order blanks to be found appended to this guide.

The address of the warehouse (M-443.1) is:

Department of Transportation
Publications Section
M-443.1
Washington, D.C. 20590

FAA plays only a minor role in the sale of its publications. Except for orders, manuals, handbooks, and other internal directives sold primarily at Washington Headquarters, and certain technical publications sold at Oklahoma City by the Aeronautical Center and the Flight Standards National Field Office, the agency may not accept cash for any of its for-sale publications, nor may M-443.1, the DOT warehouse.

However, the Government Printing Office and the National Technical Information Service have as a routine part of their missions the sale of FAA publications to the general public. The two agencies sell FAA publications on a strictly cash-in-advance basis. But whereas GPO sells the publications in their original FAA form, NTIS sells them in reprint form and assigns them specially-prefixed NTIS numbers as an aid in ordering.

Similarly, though FAA may not accept cash for FAA publications sold by GPO, the agency may provide certain specifically requested publications when the public interest warrants it and the issuing office has enough copies in stock. Thus FAA headquarters, i.e., the Public Inquiry Center, APA-430, may extend such a courtesy to other government agencies, members of Congress, congressional committees, international organizations, foreign governments, and State, territorial, and municipal governments. And at its discretion, FAA headquarters may extend the same courtesy to colleges, universities, libraries, technical commissions, societies, and institutes to accomplish purposes that are clearly in the public interest.

The Service Provided by NTIS

The National Technical Information Service (NTIS), a Department of Commerce agency located at Springfield, Virginia, was established in 1970 to serve as a Government-wide clearing house for technical information. Its mission is to provide the public with access to scientific and technical reports produced by Federal agencies, and their contractors or grantees. In the discharge of its mission, NTIS adds thousands of reports yearly to its collection, including most of the reports that FAA issues in research, development, engineering, and related areas. The reports are reproduced, assigned alphabetical and numerical code numbers, and offered for sale to the public as part of the NTIS collection, which now numbers more than a million titles.

Since the law under which NTIS operates requires recovery of costs from the sale of its products and materials, its prices compare with those charged by commercial dealers in technical information. NTIS welcomes deposit accounts and accepts American Express cards, and has worked out ways in which customers with neither can still order direct without the need to continually verify the prices of the materials they want. It has a set price for microfiche reproductions of standard, paged reports of the kind put out by FAA. In addition, it has devised a system of price codes which permits customers to determine in advance the cost of the paged reports on the basis essentially of the number of pages in them.

Microfiche reproductions in this category are \$3 per set; and the price of the paged reports above a \$4.00 minimum goes up in varying amounts depending upon the number of pages. After 600 pages there is an additional \$2.50 for each 100 page increment. The schedule which is for the North American continent only (foreign prices on request) is as follows:

NTIS Page Range/Price Schedule

<i>Page Range</i>	<i>Price</i>	<i>Page Range</i>	<i>Price</i>
1-25	\$4.00	301-325	\$11.75
26-50	4.50	326-350	12.00
51-75	5.25	351-375	12.50
76-100	6.00	376-400	13.00
101-125	6.50	401-425	13.25
126-150	7.25	426-450	14.00
151-175	8.00	451-475	14.50
176-200	9.00	476-500	15.00
201-225	9.25	501-525	15.25
226-250	9.50	526-550	15.50
251-275	10.75	551-575	16.25
276-300	11.00	576-600	16.50

The NTIS prefers customers to use the NTIS order blanks appended to this guide. A check or money order made out to NTIS in the correct amount, as determined by page range, should be enclosed in the order. Other information given should include the titles of the materials ordered, their NTIS order number, and the customer's name, address, and zip code.

The address to which NTIS orders should be sent is:

National Technical Information Service
U.S. Department of Commerce
Operations Center
5285 Port Royal Road
Springfield, Va. 22161

NTIS provides information on the prices, order numbers, and titles of publications it offers for sale. The following telephone is devoted to this service: (703) 557-4650. NTIS also provides customer service information. The telephone to use for this purpose is (703) 557-4660. In addition to its normal services, NTIS offers American Express customers, and customers with deposit accounts, a special premium service which permits long distance, day or night toll-free ordering. For information on this service, call (703) 557-4770.

GPO's Role in the Distribution

The Government Printing Office dates back to 1861. A major function of GPO is the sale of Government publications by the Superintendent of Documents. The latter, as the sales arm of GPO, sells through mail orders and government bookstores more than 25,000 different publications, of which one published by FAA—Advisory Circular No. 61-23A, *Pilot's Handbook of Aeronautical Knowledge*, Stock No. 050-011-00051-8, currently selling for \$5.30. It has through the years been one of GPO's all-time best sellers.

The Superintendent of Documents (Sup't Doc's) does business on a strictly cash-in-advance basis. Payment for publications ordered can be made either by deposit account or check or money order in the correct amount, made payable to the Superintendent of Documents. For information on the prices and availability of FAA publications handled by Sup't Doc's, call (202) 783-3238, the order desk.

The Sup't Doc's organization plays by far the largest role in the distribution because it sells to the public the majority of the regulatory and non-regulatory publications civil aviation must have to meet FAA's safety requirements. They vary from rules (FAR's) pertaining to the type certification of aircraft and the certification of flying and maintenance personnel to the safety practice and procedures all elements of the aviation community must follow if they are to be permitted to continue to fly.

The publications are listed in FAA Advisory Circular 00-2, *Advisory Circular Checklist*. The checklist, which is published three times a year in the *Federal Register*, is free to the public from M 443.1, APA-430, the regions, and the centers and GPO bookstores. It includes all FAA advisory circulars with a purchase price; all the Federal Aviation Regulations (FAR's), their amendments and changes; parts of the *Airman's Information Manual* (AIM); all Type Certificate Data Sheets and Specifications; and other similar FAA aviation safety-related regulatory and non-regulatory materials.

Because many of these aviation safety-related publications are time-critical, Sup't. Doc's. has the responsibility of seeing to it that they reach their customers without delay.

Special procedures have been designed to help speed this process. New GPO order blanks have been developed and are attached to this guide. They should be used on all orders addressed to Sup't Doc's, and customers should make sure when they send their orders not to add orders for publications that Sup't Doc's does not stock. For subscription publications (identified in Sup't Doc's publications lists by identifying code letters in brackets) the subscription order blanks should be used; for non-subscription items (identified in Sup't Doc's lists by 12 digit stock numbers in parentheses), the order blanks provided for that purpose should be used.

Orders should be addressed to the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402. The title, price, stock number, or subscription code should be included; orders for subscription items should be sent separately from those for non-subscription items; and the customers should take special care when ordering to provide their correct address and zip code.

On all orders to foreign countries, there is a handling charge of 25 percent of the current selling price of the publications ordered. Remittances from foreign countries should be by International Postal Money Order payable to the Superintendent of Documents; by drafts on U.S. or Canadian banks; or by UNESCO coupons.

If undue delay is experienced in the receipt of FAA publications ordered from Sup't Doc's, the approved procedure is to write to the Superintendent of

Documents, Service Section, Stop: SS0S, Washington, D.C. 20402, or to phone the office at (202) 275-3050. However, there is less chance of error if the complaint is in writing with all documentation furnished.

In making the complaint, the customer should be prepared to furnish the following information: *date of the order; the amount and form of the remittance; the title or titles of the publications involved; and their identifying code letters or stock numbers.* The problem will be investigated and taken care of. In addition, an effort will be made to see to it that trouble does not recur.

The Superintendent of Documents' operation is a far flung one which includes not only six Washington bookstores, and 19 other bookstores elsewhere in the country, but also sales agencies in Alaska, Hawaii, and Puerto Rico. Their addresses and phone numbers are:

GPO (Superintendent of Documents) Bookstores

ATLANTA

Room 100, Federal Bldg.
275 Peachtree St., NE
Atlanta, Ga. 30303
(404) 221-6947

CLEVELAND

1st Fl., Federal Office Bldg.
1240 E. 9th St.
Cleveland, Ohio 44199
(216) 522-4922

BIRMINGHAM

Roebuck Shopping City
9220 Parkway East B
Birmingham, Ala. 35206
(205) 254-1056

DALLAS

Rm. IC50, Fed. Bldg.
U.S. Courthouse
1100 Commerce St.
Dallas, Texas 75242
(214) 749-1541

BOSTON

Rm.G25, J. F. Kennedy
Federal Building
Sudbury Street
Boston, Mass. 02203
(617) 223-6071

DENVER

Rm. 117, Federal Bldg.
1961 Stout Street
Denver, Colo. 80202
(303) 837-3969

COLUMBUS

Rm. 207, Federal Bldg.
200 North High Street
Columbus, Ohio 43215
(614) 469-6956

DETROIT

Suite 160, P. V. McMamara
Federal Building
477 Michigan Avenue
Detroit, Mich. 48226
(313) 226-8716

CHICAGO

Rm. 1463, 14th Floor,
Everett McKinley Dirksen Bldg.
219 S. Dearborn St.
Chicago, Ill. 60604
(312) 353-5133

HOUSTON

45 College Center
9319 Gulf Freeway
Houston, TX 77017
(713) 226-5453

JACKSONVILLE

Rm. 158, Federal Bldg.
400 West Bay Street
P.O. Box 35089
Jacksonville, Fla. 32202
(904) 791-3801

KANSAS CITY

Rm. 144 Fed. Off. Bldg.
601 E. 12th Street
Kansas City, Mo. 64106
(816) 374-2160

LOS ANGELES

Rm. 2039, FOB
300 N. Los Angeles St.
Los Angeles, CA. 90012
(213) 688-5841

MILWAUKEE

Rm. 190 Federal Bldg.
519 E. Wis. Avenue
Milwaukee, Wis. 53202
(414) 291-1305

NEW YORK

Rm. 110, 26 Federal Plaza
New York, N.Y. 10007
(212) 264-3825

PHILADELPHIA

Rm. 1214, FOB
600 Arch Street
Philadelphia, PA. 19106
(215) 677-7879

PUEBLO

720 N. Main St.
Majestic Bldg.
Pueblo, Colorado 81003
(303) 544-3142

SAN FRANCISCO

Rm. 1023, FOB
450 Golden Gate Ave.
San Francisco, CA. 94102
(415) 556-0643

SEATTLE

Rm. 194, FOB
915 Second Avenue
Seattle, Washington 98174
(206) 442-4270

WASHINGTON, D.C.**GOVERNMENT PRINTING
OFFICE**

710 North Capitol Street
Washington, D.C. 20402
(202) 275-2091

DEPARTMENT OF COMMERCE

Rm. 1605
14th & E Streets, N.W.
Great Hall, 1st Floor
Washington, D.C. 20230
(202) 632-1437

H.E.W.

Rm. 1528, H.E.W. North Bldg.
330 Independence Ave., S.W.
Washington, D.C. 20201

PENTAGON

Main Concourse, South End
Washington, D.C. 20310
(703) 557-1821

U.S. INFORMATION AGENCY

1776 Pennsylvania Ave., N.W.
Washington, D.C. 20547
(202) 724-9928

Sales Agencies**ANCHORAGE**

Rm. 412, Hill Bldg.
632 Sixth Avenue
Anchorage, Alaska 99501
(907) 265-5307

SAN JUAN

Rm. 659, Federal Bldg.
Hato Rey, P.R. 00918
(809) 763-6363 Ext.-555

The bookstores vary in size from small stores displaying perhaps 1,000 titles, to larger ones which may display as many as 3,500. None of the stores carry the complete stocks of FAA publications available at Sup't Doc's though all of them can secure the single sale publications they need from Sup't Doc's on reasonably short notice.

Putting The System to Use

This then is the way FAA publications are distributed and how the efforts of FAA and the other agencies involved in the distribution mesh to provide publications and publications services.

Understanding the system is the key. Only when there is an understanding of the part each of the agencies plays is it possible to know what to do when told, for example, that a given publication is available from APA-430, M-443.1, NTIS or Sup't Doc's.

In the following pages currently available FAA publications are listed. They are divided into 25 functional categories, and each publication within each category has under it a notation indicating from which agency it can be secured.

PART II

Available Publications by Category: Where and How to Get What You Need

In order to make this publications guide more usable, available publications have been divided into two groups: one, reflecting FAA's regulatory and technical functions; the other, its non-regulatory and support functions. Besides listing publications in their proper functional context, this grouping simplifies the task of indicating where publications can be obtained.

The Regulatory and Technical Functions

The 15 categories in this group are: (1) the agency charter; (2) rulemaking materials; (3) Federal Aviation Regulations (FAR's); (4) Code of Federal Regulations materials; (5) enforcement activities; (6) type certifications; (7) airworthiness directives; (8) Flight Standards forms; (9) air carrier utilization; (10) airman's information materials; (11) technical standard orders; (12) headquarters directives; (13) service difficulty reports; (14) technical and scientific reports; (15) agency progress reports.

(1) The Agency Charter

A revised and completely up-dated copy of the Federal Aviation Act of 1958 (as amended)—the statutory charter under which the agency operates—is contained in a new, looseleaf publications prepared by the Civil Aeronautics Board (CAB) under the title, "Aeronautical Statutes and Related Materials." Related statutes contained in this publication, and revised in each case, include: the Department of Transportation Act, the Airport and Airway Development Act and the Airport and Airway Revenue Act. Texts of relevant Executive orders, international conventions, protocols, and bilateral agreements are also included. This publication has been issued in looseleaf form to make it easier to keep up-to-date. It is available by subscription (ASRM) from the Superintendent of Documents, U.S. Government Printing Office. The subscription price is \$14 domestic; \$17.50 foreign.

If the text of the Federal Aviation Act alone is desired, GPO has it for sale as long as the limited supply lasts for \$2.20 as a non-subscription, single sale item. The stock number is 003-006-00077-8 and should be used in ordering.

(2) Rulemaking Materials

Rulemaking is the process of issuing Notices of Proposed Rulemaking (NPRM's), inviting public comment on the proposed rules, holding public hearings on them, and when a decision has been reached on how to take care of the matter, issuing new rules, directives, and requirements in the form of mandatory

Federal Aviation Regulations (FAR's). In an effort to ensure that its FAR's are responsive to the needs and desires of the public, the agency has established a computerized procedure to make sure that those interested in commenting or testifying on NPRM's get the notices in time to take action.

Under this procedure, individuals or organizations interested in specific FAR's can write directly to the DOT Distribution Requirements Section, M-482.3, to be placed on the NPRM mailing list to receive automatically all NPRM's proposing changes to those FAR's.

The publication prescribing these procedures is FAA Advisory Circular No. 11-2, Notice of Proposed Rulemaking Distribution System. It can be obtained free upon request from M-443.1 or APA-430.

(3) Federal Aviation Regulation (FAR's)

Issued by FAA in implementation of its regulatory functions, the Federal Aviation Regulations are continuously being revised to meet changing needs. They carry the force of law and are binding on all aviation activities within their purview. FAR's, and the changes to them, are available to the public only through the Superintendent of Documents, U.S. Government Printing Office, on a strictly cash-in-advance basis. No C.O.D. orders are accepted, and an extra charge of 25 percent is added for foreign mailing.

The FAR's, previously organized in volumes, are now sold by Sup't Doc's as individual Parts. There are currently 61 such Parts, and 13 of those that are most frequently amended are sold on a subscription basis; the remaining 48 on a non-subscription, single sale basis. Changes are sent automatically to those who have subscriptions. Changes to non-subscription items have to be ordered separately as issued.

To avoid confusion in filling orders for the two types of FAR Parts, GPO lists subscription Parts by code letters; non-subscription Parts by stock numbers. In addition, since the two are handled separately, GPO requires that subscription Parts be ordered separately from non-subscription Parts and that orders for subscription parts go directly to the Superintendent of Documents in Washington rather than to the bookstores or sales agencies.

Changes to FAR's are announced in the latest revisions of AC 00-44, "Status of Federal Aviation Regulations," free to the public and available at M-443.1, APA-430, the regions, and the centers.

As in the case with other Sup't Doc's items, prices quoted on individual FAR's are subject to change without notice. For this reason, Sup't Doc's recommends that customers who make frequent purchases open a prepaid deposit account. A remittance of \$50 is sufficient to open such an account. Maintaining it will obviate the need to make individual remittances or to check prices before ordering. A listing of the FAR's currently in the system, with the prices as they were when this guide was assembled, follows:

Subscription FAR's

- **Part 1.** Definitions and Abbreviations. Subscription price: Domestic—\$13.00; Foreign—\$16.25. [FA001]
- **Part 21.** Certification Procedures and Parts. Subscription price: Domestic—\$18.00; Foreign—\$22.50. [FA021]
- **Part 23.** Airworthiness Standards, Normal Utility, and Acrobatic Category Airplanes. Subscription price: Domestic—\$12.00; Foreign—\$15.00. [FA023]
- **Part 25.** Airworthiness Standards, Transport Category Airplanes. Subscription price: Domestic—\$22.50; Foreign—\$27.50. [FA025]
- **Part 33.** Airworthiness Standards, Aircraft Engines. Subscription price: Domestic—\$10.00; Foreign—\$12.50. [FA033]
- **Part 36.** Noise Standards, Aircraft Type and Airworthiness Certification. Subscription price: Domestic—\$17.00; Foreign—\$21.25 [FA036]
- **Part 37.** Technical Standard Order Authorizations. Subscription price: Domestic—\$13.00; Foreign—\$16.25. [FA037]
- **Part 63.** Certification: Flight Crewmembers Other Than Pilots. Subscription price: Domestic—\$6.00; Foreign—\$7.50. [FA063]
- **Part 91.** General Operating and Flight Rules. Subscription price: Domestic—\$26.00; Foreign—\$32.50 [FA091]
- **Part 93.** Special Air Traffic Rules and Airport Traffic Patterns. Subscription price: Domestic—\$14.00; Foreign—\$17.50. [FA093]
- **Part 121.** Certification and Operations: Air Carriers and Commercial Operators of Large Aircraft. Subscription price: Domestic—\$19.00; Foreign—\$23.75. [FA121]
- **Part 123.** Certification and Operations: Air Travel and Clubs Using Large Airplanes. Subscription price: Domestic—\$10.00; Foreign—\$12.50. [FA123]
- **Part 135.** Air Taxi and Commercial Operators. Subscription price: Domestic—\$14.00; Foreign—\$17.50. [FA135]
- **Part 139.** Certification and Operations: Land Airports Serving CAB-Certificated Scheduled Air Carriers Operating Large Aircraft (Other Than Heliports). Subscription price: Domestic—\$10.00; Foreign—\$12.50. [\$12.50] [FA139]

Single Sale FAR's

- | | | | |
|--|------|---|------|
| ● Part 11. General Rule Making Procedures (050-007-00236-0) | | Change 2 (050-007-00357-9) | .40 |
| Price | 1.30 | Change 3 (050-007-00428-1) | 1.10 |
| Change 1 (050-007-00286-6) | .45 | ● Part 27. Airworthiness Standards | |
| Change 2 (050-007-00325-1) | .40 | Normal Category Rotorcraft. | |
| Change 3 (050-007-00340-4) | .40 | (050-007-00244-1) | |
| Change 4 (050-007-00390-1) | .80 | Price | 2.10 |
| Change 5 (050-007-00413-3) | .85 | Change 1 (050-007-00255-6) | .75 |
| ● Part 13. Enforcement Procedures (050-007-00230-1) | | Change 2 (050-007-00309-9) | .35 |
| Price | .70 | Change 3 (050-007-00362-5) | 1.30 |
| Change 1 (050-007-00334-0) | .40 | Change 4 (050-007-00370-6) | 1.40 |
| | | Change 5 (050-007-00393-5) | 1.40 |
| | | Change 6 (050-007-00420-6) | 2.10 |

● Part 29. Airworthiness Standards, Transport Category Rotorcraft. (050-007-00245-9)				● Part 61. Certification: Pilots and Flight Instructors. (050-007-00313-7)			
Price		1.70		Price		3.75	
Change 1 (050-007-00256-4)		.70		Change 1 (050-007-00353-6)		1.50	
Change 2 (050-007-00310-2)		.35		Change 2 (050-007-00372-2)		.80	
Change 3 (050-007-00351-0)		.40		Change 3 (050-007-00432-0)		.90	
Change 4 (050-007-00367-6)		1.45		● Part 65. Certification: Airmen Other Than Flight Crewmembers. (050-007-00314-5)			
Change 5 (050-007-00371-4)		1.60		Price		2.20	
Change 6 (050-007-00394-3)		1.40		Change 1 (050-007-00399-4)		.80	
Change 7 (050-007-00427-3)		2.15		Change 2 (050-007-00433-8)		.90	
● Part 31. Airworthiness Standards, Balloons. (050-007-00246-7)				● Part 67. Medical Standards and Certification. (050-007-00248-3)			
Price		.40		Price		1.50	
Change 1 (050-007-00361 ★)		.65		Change 1 (050-007-00341-2)		.40	
● Part 35. Airworthiness Standards: Propellers. (050-007-00247-5)				● Part 71. Designation of Federal Airways, Area Low Routes, Controlled Airspace and Reporting Points. (050-007-00290-4)			
Price		.80		Price		.85	
Change 1 (050-007-00363-3)		.65		Change 1 (050-007-00290-4)		.35	
Change 2 (050-007-00369-2)		1.10		● Part 73. Special Use Airspace. (050-007-00274-2)			
● Part 39. Airworthiness Directives (060-007-00229-7)				Price		.40	
Price		.35		Change 1 (050-007-00291-2)		.35	
● Part 43. Maintenance, Preventive Maintenance, Rebuilding, and Alterations. (050-007-00311-1)				Change 2 (050-007-00402-8)		.70	
Price		2.40		● Part 75. Establishment of Jet Routes and Area High Routes. (050-007-00275-1)			
Change 1 (050-007-00430-3)		1.00		Price		.40	
● Part 45. Identification and Registration Marking. (050-007-00231-9)				Change 1 (050-007-00326-9)		.40	
Price		.65		● Part 77. Objects Affecting Navigable Airspace. (050-007-00276-9)			
Change 1 (050-007-00395-1)		.80		Price		1.60	
Change 2 (050-007-00412-5)		.85		● Part 95. IFR Altitudes. (050-007-00277-7)			
● Part 47. Aircraft Registration. (050-007-00312-9)				Price		.50	
Price		.85		Change 1 (050-007-00285-8)		.35	
Change 1 (050-007-00335-8)		.40		● Part 97. Standard Instrument Approach Procedures. (050-007-00278-5)			
Change 2 (050-007-00422-2)		.80		Price		.45	
● Part 49. Recording of Aircraft Titles and Security Documents. (050-007-00232-7)							
Price		.50					
Change 1 (050-007-00336-6)		.40					

● Part 99. Security Control of Air Traffic. (050-007-00224-6)		● Part 135. Air Taxi Operators and Commercial Operators of Small Aircraft. (050-007-00319-6)	
Price	.70	Price	2.50
Change 1 (050-007-00224-6)	.40	Change 1 (050-007-00320-0)	.35
● Part 101. Moored Balloons, Kites, Unmanned Rockets, and Unmanned Free Balloons. (050-007-00223-8)		Change 2 (050-007-00321-8)	.35
Price	.65	Change 3 (050-007-00346-3)	.45
Change 1 (050-007-00242-4)	.50	Change 4 (050-007-00366-8)	.65
● Part 105. Parachute Jumping. (050-007-00315-3)		Change 5 (050-007-00374-9)	.90
Price	.55	Change 6 (050-007-00378-1)	1.50
Change 1 (050-007-00344-7)	.40	Change 7 (050-007-00397-8)	.70
Change 2 (050-007-00431-1)	1.00	Change 8 (050-007-00423-1)	.75
● Part 107. Airport Security. (050-007-00225-4)		Change 9 (050-007-00572-5)	.90
Price	.40	Change 10 (050-007-00441-9)	.70
Change 1 (050-007-00356-1)	.40	● Part 137. Agricultural Aircraft Operations. (050-007-00258-1)	
● Part 127. Certification and Operation of Scheduled Air Carriers with Helicopters. (050-007-00316-1)		Price	.50
Price	2.40	Change 1 (050-007-00327-7)	.35
Change 1 (050-007-00317-0)	.35	Change 2 (050-007-00337-4)	.40
Change 2 (050-007-00364-1)	1.10	Change 3 (050-007-00435-4)	.90
Change 3 (050-007-00421-4)	.75	Change 4 (050-007-00440-1)	.60
Change 4 (050-007-00434-6)	1.20	● Part 141. Pilot Schools. (050-007-00322-6)	
● Part 129. Operations of Foreign Air Carriers. (050-007-00228-9)		Price	1.20
Price	1.10	● Part 143. Ground Instructors. (050-007-00249-1)	
Change 1 (050-007-00293-9)	.35	Price	1.00
Change 2 (050-007-00333-1)	.40	● Part 145. Repair Stations. (050-007-00220-3)	
Change 3 (050-007-00347-1)	.35	Price	.85
Change 4 (050-007-00429-0)	.70	Change 1 (050-007-00349-8)	.40
Change 5 (050-007-00439-7)	.70	Change 2 (050-007-00424-9)	.75
● Part 133. Rotorcraft External Load Operations. (050-007-00318-8)		Change 3 (050-007-00436-2)	.90
Price	.55	● Part 147. Aviation Maintenance Technician Schools. (050-007-00250-5)	
Change 1 (050-007-00365-0)	.65	Price	.65
Change 2 (050-007-00380-3)	.90	Change 1 (050-007-00350-1)	.40
Change 3 (050-007-00389-7)	.90	Change 2 (050-007-00437-1)	.90
		● Part 149. Parachute Lofts. (050-007-00221-1)	
		Price	.50
		● Part 151. Federal Aid to Airports. (050-007-0026-1)	
		Price	1.55

● Part 152. Airport Aid Program. (050-007-00323-4)		● Part 169. Expenditures of Federal Funds for Nonmilitary Airports or Air Navigation Facilities Thereon. (050-007-00280-7)	
Price	1.35	Price	.35
Change 1 (050-007-00338-2)	.40	● Part 171. Non Federal Navigation Facilities. (050-007-00281-5)	
Change 2 (050-007-00342-1)	.45	Price	1.10
Change 3 (050-007-00387-1)	.70	Change 1 (050-007-00281-5)	.65
Change 4 (050-007-00396-0)	.90	● Part 183. Representatives of the Administrator. (005-007-00233-5)	
Change 5 (050-007-00406-1)	.65	Price	.45
Change 6 (050-007-00411-7)	.85	Change 1 (050-007-00353-8)	.35
● Part 153. Acquisition of U.S. Land for Public Airports. (050-007-00262-9)		Change 2 (050-007-00398-6)	.70
Price	.50	● Part 185. Testimony by Employees and Production of Records in Legal Proceedings and Services of Legal Process and Pleadings. (050-007-00237-8)	
● Part 154. Acquisition of U.S. Land for Public Airports Under the Airport and Airway Development Act of 1970. (050-007-00269-6)		Price	.80
Price	.40	● Part 187. Fees. (050-007-00234-3)	
Change 1 (050-007-00388-9)	.70	Price	.40
● part 155. Release of Airport Property from Surplus Property Disposal Restrictions. (050-007-00270-0)		● part 189. Use of Federal Aviation Communications System. (050-007-00235-1)	
Price	.40	Price	.40
● Part 157. Notice of Construction, Activation and Deactivation of Airports. (050-007-00279-3)		● Part 191. Withholding Security Information from Disclosure Under the Air Transportation Security Act of 1974. (050-007-00359-5)	
Price	.80	Price	.40
● Part 159. National Capital Airports. (050-007-00268-8)			
Price	1.00		
Change 1 (050-007-00330-7)	.35		
Change 2 (050-007-00414-1)	.75		

(4) Code of Federal Regulations.

A portion of Title 14 of the Code of Federal Regulations (CFR) deals with FAA. It includes a codification of the general and permanent rules published in the *Federal Register* by FAA, and brought up-to-date early each year by the office that publishes the *Federal Register*.

Title 14 CFR, as it pertains to FAA, is available in two volumes. The first is a codification of FAR Parts 1 through 59; the second of Parts 60 through 199. The two volumes, which have been revised and brought up-to-date effective January 1, 1978, are on sale at Sup't. Doc's. for \$5.75 and \$6.75, respectively. Their stock numbers, which should be used in ordering, are 022-003-93465-1, for Parts 1 through 59, and 022-003-93466-9, for Parts 60 through 199.

(5) Enforcement Activities.

This category concerns the disciplinary actions taken under the Federal Aviation Act for infractions of the regulations by general and air carrier aviation. Reports available in the category are:

- *Air Carrier Enforcement History* (RIS; FS 8030-6) July 1971-July 1976, \$12 per copy. This publication, which is updated semi-annually, lists the names of operators, organizations and individuals who have been found to be in non-compliance with Federal Aviation Regulations. The report lists the carrier operators alphabetically, and includes only violations in which final action has been taken. The date covers a five-year period for violations, and a two-year period for administrative actions such as "Warning Notices."
- *Enforcement Activity, Air Carrier, Manufacturer, and Military* (RIS: FS 8030-4) Calendar 1975, \$5.50 per copy. Compiled annually.
- *Enforcement Activity, General Aviation* (RIS: FS 8030-3) Calendar Year 1973, \$5.75 per copy. Compiled annually.

The last two publications contain only statistical data pertaining to enforcement investigation and remedial action with no reference to names of organizations or individuals. The three reports may be purchased from the Flight Standards National Field Office, Attn: AFS-510, P.O. Box 25082, Oklahoma City, Oklahoma 73125.

(6) Type Certification

FAA issues type certificates for new aircraft models, engine models, and propeller models when it determines that they meet prescribed safety standards. In the case of an approved change in a type certificate model, FAA issues a supplemental type certificate. If the change is substantial, it issues a new type certificate. Additional information associated with type certificates is issued in the form of type certificates data sheets and specification. Type certificate changes are listed in a supplemental type certificate summary.

FAA has separated the roughly 1,000 data sheets in the two series into six separate volumes, based on aircraft weight and configuration, and to issue in their place six separate data sheet publications. The type certificate data sheets and specifications are grouped in volumes according to aircraft weight. Five of these publications are available from Sup't Doc's on a subscription basis, with supplements to be issued monthly; the sixth is available on a single sale, non-subscription basis.

The FAA type certificate data sheets and supplemental type certificate are sold by the Sup't of Documents.

- *Type Certificate Data Sheets and Specifications: Vol. I Single Engine Airplanes*. January 1979. [TCDS2] Subscription Price: Domestic—\$41.00; Foreign—\$51.25. Contains data sheets for all single engine, fixed wing airplanes, regardless of maximum certificated takeoff weight.

- *Type Certificate Data Sheets and Specifications: Vol. II, Small Multi-Engine Airplanes.* January 1979. [TCDS2] Subscription Price: Domestic—\$34.00; Foreign—\$42.50. Contains data sheets for multiengine, fixed wing airplane of 12,500 pounds or less, maximum certificated takeoff weight.
- *Type Certificate Data Sheets and Specifications: Vol. III, Large Multi-engine Airplanes.* January 1979. [TCDS3] Subscription Price: Domestic—\$32.00; Foreign—\$40.00. Contains data sheets for multiengine, fixed wing airplanes of more than 12,500 pounds, maximum certificated takeoff weight.
- *Type Certificate Data Sheets and Specifications: Vol. IV, Rotorcraft, Gliders and Balloons.* January 1979. [TCDS4] Subscription Price: Domestic—\$29.00; Foreign—\$36.25. Contains data sheets for all rotorcraft, gliders, and manned balloons.
- *Type Certificate Data Sheets and Specifications: Vol V, Aircraft Engines and Propellers.* January 1979. [TCDS5] Subscription Price: Domestic—\$34.00; Foreign—\$42.50. Contains data sheets for engines and propellers of all types and models.
- *Vol. VI, Aircraft Listings and Aircraft and Engine Propeller Listings.* January 1977. (050-007-00360-9). Single sale item price: Domestic—\$4.15; Foreign—\$5.20. Contains information pertaining to older aircraft models of which 50 or less are in the FAA aircraft registry. It also includes engine and propeller information for which approvals have expired, or for which the manufacturer no longer holds a production certificate.
- *Summary of Supplemental Type Certificate.* April 1978. [SSTC] Subscription Price: Domestic—\$43.00; Foreign—\$54.00. Lists all supplemental type certificates issued by FAA regarding design changes to aircraft engines or propellers, which the holders have indicated will be made available to others. It also describes each change, identifies the holder of the change, and gives the product model and type certificate number as well as the supplemental type certificate number.

(7) Airworthiness Directives

The agency monitors what it has certificated. In the case of aircraft, engines, propellers, or parts, which it has certificated but later found to be suffering from an unsafe condition, it issues airworthiness directives (AD's), which require correction of the deficiency. The AD's are made a matter of record and issued to the public in two separate summaries or volumes: one for small aircraft (that is, an aircraft with an actual, certificated takeoff weight of 12,500 pounds or less; the other for large aircraft (aircraft with a certificated takeoff weight above that figure). By agreement with Sup't Doc's the Aeronautical Center at Oklahoma City is authorized to sell them to the public under a subscription arrangement which provides subscribers with: (1) summaries of all AD's for aircraft, engines,

propellers, and parts through December 13, 1977 and (2) biweekly AD-updates over a 2-year period. Refer to Advisory Circular 39-6F for current prices and ordering instructions. The two volumes and their cost are:

- Summary of Airworthiness Directives for Small Aircraft. Volumes I, January 1978. Single sale item. 050-007-00425-7. Price Domestic—\$12.50; Foreign—\$15.65.
- Summary of Airworthiness Directives for Large Aircraft. Volume II, January 1978. Single sale item. 050-007-00426-5. Price: Domestic—\$10.75; Foreign—\$13.45.

Orders for either volume, accompanied by check or money order made out to FAA should be sent to U.S. Department of Transportation, Federal Aviation Administration, Attn: AAC-23, P.O. Box 25461, Oklahoma City, Oklahoma 73125.

(2) Flight Standards Forms

These forms are part of the paperwork required for the implementation of the agency's airworthiness, aircraft registration, airman certification, and air carrier programs. Most are available without charge from all regions, centers, GADO's ACDO's, EMDO's, AEDO's and FSDO's. Representative forms and the programs to which they belong are as follows:

- *Airworthiness Program*
 - FAA Form 8000-7 Accident Prevention Program Form
 - FAA Form 8130-6 Application for airworthiness certificate.
 - FAA Form 337 Major repair and alterations.
 - FAA Form 8130-1 Application for export certificate of airworthiness.

 - FAA Form 8110-12 Application for type certificate, production-certificate, or supplemental type certificate.
 - FAA Form 8600-12 FAA Inspection reminder.
 - FAA Form 8330-2 Malfunction or defect report.
- *Aircraft Registration Program*
 - AC Form 8050-1 Aircraft registration application
 - AC Form 8050-2 Aircraft bill of sale
- *Airman Certification Program*
 - FAA Form 8110-14 Statement of qualifications (DMIR-DER-DPRE-DME).
 - FAA Form 8610-1 Mechanic's application for inspection authorization.
 - FAA Form 8610-2 Airman certificate and/or rating application
- *General Aviation/Air Carrier Program*
 - FAA Form 8000-6 Application for Air Taxi Commercial Operator (ATCO). Certificate Under FAR Part 135.

(9) Air Carrier Utilization

The Flight Standards National Field Office at Oklahoma City issues a single report monthly in this area. The publication—*Aircraft Utilization and Propulsion Reliability Report*—is a statistical analysis of the efficiency of the U.S. air carrier fleet. The report breaks down the fleet into its component types—turbine, turboprop, reciprocating, and helicopter-type aircraft—and gives authoritative figures on the performance of each type during the month in question. The report is free to the public from Flight Standards National Field Office, Attn: AFS-510, P.O. Box 25082, Oklahoma City, Oklahoma 73125.

(10) Airman's Information Materials

FAA publishes a total of five continuing publications in this area. The frequency of issue depends in each case on the nature of the data. Issuance is more frequent if the data is time-critical; less frequent if it is not. Most publications are for sale by the Superintendent of Documents, U.S. Government Printing Office, on an annual subscription basis. Three of the five cover domestic operations and (with Alaskan and Pacific chart supplements available elsewhere) apply to the conterminous United States, Puerto Rico, and the Virgin Islands. The two other publications—an international flight information manual and an international notice to airmen publication—apply only to international operations.

The three domestic publications provide pilots with essential operational information necessary to fly safely in the National Airspace System. These publications are:

- *Airman's Information Manual—Basic Flight Information and ATC Procedures.* [BFAP.] Issued semi-annually in January and July. Subscription price: Domestic—\$5.00; Foreign—\$6.25. This publication contains the basic fundamentals required for safe flight in the U.S. National Airspace System. It includes chapters on navigation aids, airspace, air traffic control, flight safety, and good operating practices. It also includes a pilot-controller glossary.
- Parts 2 and 3 of the AIM have been replaced by a seven-volume "Airport Facility Directory," published every 56 days by the National Ocean Survey. This publication lists airports, seaplane bases and heliports open to the public, communications data, navigational facilities and certain notices and procedures. Individual volumes—each covering a section of the conterminous U.S. including Puerto Rico and the Virgin Islands—cost \$2.00. Volumes also available on a subscription basis. Order from National Ocean Survey, Distribution Division (C-44) Riverdale, Md. 20840. Telephone (301) 436-6990.
- *Notices to Airmen—Class II.* [ODNA]. Issued every 14 days. Subscription Price: Domestic—\$26.00; Foreign—\$32.50. This publication consists basically of current NOTAM (Notices to Airmen) information considered essential to the safety of flight.

- *Graphic Notices and Supplemental Data.* [GNSD.] Issued quarterly (January, April, July, and October). Subscription Price: Domestic—\$14.40; Foreign—\$18.00. This publication tabulates parachute jumping areas, military routes, low altitude training routes, and training areas; and presents in easily-understood graphic form terminal control areas, terminal service areas, and terminal area notices.

The two FAA international information materials—the services they provide and their cost—are as follows:

- *International Flight Information Manual.* [IFIM]. Published annually in April and amended in July and October and January and October). Subscription Price: Domestic—\$9.00; Foreign—\$11.25. This manual is published for use by private fliers, businessmen, and non-scheduled operators as a preflight and planning guide for flights outside the United States. It includes a directory of airports of entry, pertinent entry regulations and restrictions, and passport, visa, and health requirements for each country.
- *International Notices to Airmen.* (IN). Issued weekly. Subscription Price: Domestic—\$38.00; Foreign—\$47.50. This publication is a special notices to airmen service, with emphasis on providing airmen with notice of significant navigational changes abroad.

To accompany the domestic parts, the National Ocean Survey (NOS) at Riverdale, Md., issues three supplemental publications that provide AIM-type coverage of Hawaii and Alaska. The publications—Pacific Chart Supplement, Alaska Chart Supplement, and Alaska Terminal Produce—are sold by NOS on an annual subscription basis as follows: Pacific Chart Supplement: \$10.50 (\$11.00 airmail); Alaska Supplement: \$10.50 (\$12.35 airmail); Alaska Terminal Product; \$13.25 (\$14.75 airmail). Orders for these subscription items should be sent to National Ocean Survey, Distribution Division, (C-44), Riverdale, Md. 20840, accompanied by a check or money order made out to National Ocean Survey, Department of Commerce.

(11) Technical Standard Orders (TSO)

These are regulations issued by the Administrator, setting forth in detail minimum performance and quality control standards for specified articles—materials, parts, appliances, etc.—used on civil aircraft. Incorporated into the regulatory system (FAR Part 37), the TSO's assure that these articles will operate satisfactorily and accomplish their intended purpose. Thus, a manufacturer producing an article subject to a TSO must comply with the requirements of the TSO and establish to the satisfaction of the FAA inspectors who oversee the operation that the manufacturer's quality control system is functioning properly and can, therefore, be relied on to continue to produce the article in strict conformity with the standards prescribed in the TSO. Likewise, no manufacturer may identify an article with a TSO-marking unless he has applied for and holds a TSO authorization, and the article he manufactures meets applicable TSO standards.

Included in the TSO's are such items as cargo and baggage compartments, smoke detection instruments, airspeed indicators, turn-and-slip indicators, bank-and-pitch instruments, gyros, rate of climb indicators, automatic pilots, altimeters, fire detectors, life rafts, life preservers, position light flashers, fire extinguishers, combustion heaters, safety belts, landing flares, hydraulic hose assemblies, emergency locator transmitters, tires, and other similar articles and devices. FAR Part 37, Technical Standard Order Authorizations, [FA 037], is sold on subscription by Sup't Doc's for \$13.00, Domestic; \$16.25, for Foreign handling.

(12) FAA Directives

Of the many internal directives currently published by FAA headquarters, five are sold through the Superintendent of Documents, specially chosen for sale because of their intrinsic usefulness to the public:

- *Flight Services Handbook*, Order 7110.10. [FSH]. Subscription service changes for an indefinite period. Subscription Price: Domestic—\$10.00; Foreign—\$12.50. Describes procedures and phraseology used by personnel providing flight assistance and communications services.
- *Data Communications Handbook*, Order 7110.80. [DCH]. Subscription service includes changes for an indefinite period. Subscription Price: Domestic—\$14.00; Foreign—\$17.50. Concerns Services A and B teletypewriter operating procedures, applicable international teletypewriter procedures, and conterminous U.S. Service weather schedules. (*Material contained in this Handbook was formerly issued as Part 2 of the Flight Services Handbook.*)
- *Air Traffic Control Handbook*, Order 7110.65A. [ATCH]. Subscription service includes the basic handbook and quarterly changes issued in January, April, July, and October. Subscription Price: Domestic—\$16.00; Foreign—\$20.00. Prescribes procedures and phraseology for use by ATC personnel. Defines their operational responsibilities and discusses the quality of judgment they are expected to show in discharging them.
- *Contractions Handbook*, Order 7340.1F. [CTH]. Subscription service includes three annual changes for a biennial publication. Subscription Price: Domestic—\$12.00; Foreign—\$15.00. Contains approved word and phrase contractions used by FAA and other agencies involved in air traffic control, communications, charting, and related services.
- *Location Identifiers*, Order 7350. [LOID]. Issued three times a year. Subscription Price: Domestic—\$18.00; Foreign—\$23.00. Includes all authorized 3-letter location identifiers currently in use.
- *U.S. Standard for Terminal Instrument Procedures*, Order 8260.3B. Single sale item, 050-007-00345-5. Issued for an indefinite period. Price: Domestic—\$4.00. Familiarly known as TERPS, this order prescribes standardized methods for use in designing instrument flight procedures, and particularly terminal instrument procedures.

In addition to these five headquarters orders for sale by the Sup't Doc's, the FAA has also available for sale to the public hundreds of other current headquarters directives. These directives, which are to be found listed in order WA 0000.3, "Washington Headquarters Directives Checklist" are for sale by the Document Inspection Facility, an element of the Public Inquiry Staff in FAA Headquarters.

As with NTIS, the prices of individual directives are largely determined by the number of pages. Thus the price for printed shelf stock material is a flat 0.06 cents per page. For photocopying, required when directives are out of stock, out of print, or being revised, the charge is 0.25 cents for the first page, and 0.05 cents for each succeeding page. The directives are serially numbered, and depending on their content, are issued either as orders or handbooks. A representative selection follows:

Orders/Handbooks

<i>Serial No.</i>	<i>Titles</i>	<i>Pages</i>	<i>Prices</i>
AS 1000.1A	Airports Service Management Handbook	99	\$ 5.94
1000.9B	Enforcement Policy	3	1.00
1000.15A	FAA Glossary	51	3.06
1000.231	National Field Office Directory	158	9.48
1050.1B	Policies and Procedures for Considering Environmental Impacts	168	10.08
1052.2A	Short Range Energy Conservation Activities	7	3.70
2100.13	FAA Rulemaking Policies	70	4.20
2940.3A	Planning Grant Program (PGP) Audit Handbook	42	2.52
2940.5	Audit Guide for Airport Development Aid Program	107	6.42
2940.6	Guides for Grantee Financial Management Surveys	46	2.76
2950.3	Financial Evaluation Program for Air Taxi Operators and Commercial Operators of Large Aircraft	43	2.58
3300.6B	Equal Opportunity in FAA Employment	72	4.32
3300.24	Recruitment of Air Traffic Controllers	15	1.00
3410.11A	ATCS Second Career Program	59	3.54
3930.3	Air Traffic Control Specialist Health Program	22	1.32
4405.5D	Specification Currency List for Procurement in the Air Traffic Control and Navigation System	207	12.42
4453.2A	FAA Quality Control System Certification Program	3	1.00

<i>Serial No.</i>	<i>Titles</i>	<i>Pages</i>	<i>Prices</i>
5100.17	Airport Development Aid Program (ADAP) Authority, Program Policy, Eligibility and Allowability Criteria (Book I)	119	7.14
5100.18	Airport Development Aid Program (ADAP) Programming and Project Development Procedures (Book II)	187	11.22
5100.19	Airport Development Aid Program (ADAP) Construction and Grant Payment Procedures (Book III)	66	3.96
5100.20	Program Control and Reporting Procedures Airport Grant-in-Aid Programs (Book IV)	122	7.32
5100.24	ADAP Participation in Equipment Required for Certification of Airport	5	1.00
5100.26	Programming Criteria for Electronic Navigational Aids Under the Airport Development Aid Program (ADAP)	9	1.00
5190.2K	List of Public Airports Affected by Agreements with the Federal Government	124	7.44
5200.3A	Airport Certification Program Compliance and Enforcement	42	2.52
5200.5	FAA Guidance Concerning Sanitary Landfills on or near Airports	3	1.00
5280.5	Airport Certification Program Handbook	107	6.42
5900.1B	Planning Grant Program (PGP)	89	5.34
6030.9	Reduction of Maintenance Costs Through Co-location of Existing Facilities	18	1.08
6050.4A	VHF/UHF/Air/Ground Communications Frequency Engineering Handbook	68	4.08
6050.17A	Frequency Management Engineering Principles VHF/UHF/Microwave Link Facility Handbook	119	7.14
6050.23	Frequency Management Principles Spectrum Engineering Measurements Handbook	120	7.20
6170.4	Teletypewriter Installation	180	10.80
6171.1	Closed Circuit Television for Airport Blind-Spot Surveillance—Equipment Selection and Establishment Guidelines	53	3.18
6310.6	Primary/Secondary Terminal Radar Siting Handbook	337	20.22

<i>Serial No.</i>	<i>Titles</i>	<i>Pages</i>	<i>Prices</i>
6340.7	Long Range Radar ARSR Facility Siting Procedure Handbook	62	3.72
6480.4	Airport Traffic Control Tower Siting Criteria	9	1.00
6700.11	VOR/VORTAC Siting Criteria Handbook	177	10.62
6750.16A	Siting Criteria for Instrument Landing Systems	164	9.84
7010.1A	Evaluation Handbook	16	1.00
7031.2B	Airway Planning Standard Number One—Terminal Air Navigation Facilities and Air Traffic Control Services	44	2.64
7031.3	Air Planning Standard, No. 2—Air Route Traffic Control	18	1.08
7031.4C	Airway Planning Standard Number Four—Leased Air Traffic Control Communications Services	12	1.00
7100.9	Standard Terminal Arrival (STAR) Procedures	10	1.00
7110.228	Arrival and Departure Handling of High Performance Aircraft	4	1.00
7110.47	Severe Weather Avoidance Plan	6	1.00
7110.50	Guidelines for the Control of Air Traffic at Aerial Demonstrations and Fly-Ins	5	1.00
7110.66A	National Beacon Code Allocation Plan	22	1.32
7110.81	Runway Use Programs	4	1.00
7130.3	Holding Pattern Criteria	62	3.72
7200.3	ATS Performance Measurement System	9	1.00
7210.7C	Flow Control Procedures	31	1.86
7330.6A	International Weather Schedules—Service O	81	4.86
7330.7K	Service C. Weather Schedules	49	2.94
7400.2B	Procedures for Handling Airspace Matters	224	13.44
7900.3	FAA Flight Information Program	6	1.00
7930.1	National Notice to Airmen System	8	1.00
7940.2	U.S. Aviation Data Systems—Airport Data	62	3.72
8000.3C	Systemsworthiness Analysis Program	70	4.20
8740.1	General Aviation Accident Prevention Program	37	2.22
8000.21	Quality Assurance Systems Analysis Review (GASAR) Program	3	1.00

<i>Serial No.</i>	<i>Titles</i>	<i>Pages</i>	<i>Prices</i>
8000.22	Aviation Weather for General Aviation Pilots	1	1.00
8000.34A	Transportation of Hazardous Materials	99	5.94
8000.40	Maintenance of Pressure Cylinders in Use as Aircraft Equipment	5	1.00
8020.11	Aircraft Accident and Incident Notification, Investigation and Reporting	240	14.40
8030.2C	General Aviation Enforcement Statistical Reporting System	23	1.38
8030.7A	Compliance and Enforcement	175	10.50
8040.1A	Airworthiness Directives Directives	82	4.92
8110.4	Type Certification	176	10.56
8110.7	Engineering Flight Test Guide for Small Airplanes	164	9.84
8110.8	Engineering Flight Test Guide for Transport Category Airplanes	375	22.50
8120.2	Production Approval and Surveillance Procedures	135	8.10
8130.2B	Airworthiness Certification of Aircraft and Related Approvals	230	13.8
OAP 8200.1	U.S. Standard Flight Inspection Manual	237	14.22
8260.19	Flight Procedures and Airspace	171	10.26
8310.5A	Mechanic Oral and Practical Test Guide	31	1.86
8310.6	Airworthiness Compliance Check Sheet Handbook	97	5.82
8320.12	Air Carrier Airworthiness Inspector's Handbook		
8410.1	Designated Air Carrier Airman Examiners Handbook	49	2.94
8420.9	Certification: Pilot Schools	103	6.18
8430.1A	Operations Inspection and Surveillance Procedures—Air Taxi Operators and Commercial Operators of Small Aircraft, Commuter and V/STOL Air Carrier Handbook	162	9.72
8430.6B	Air Carrier Operations Inspector's Handbook		27.78
8430.17	Air Carrier Operations Bulletins	139	8.34
8440.5A	General Aviation Operations Inspector's Handbook	151	9.06

<i>Serial No.</i>	<i>Titles</i>	<i>Pages</i>	<i>Prices</i>
8440.8	FAA Standardization Flight Checks for Civil Air Patrol Chief Check Point	5	1.00
8500.18	Medical Certification-Denial Procedures	4	1.00
9550.4	Human Factors Consideration in The Development/Procurement Cycle	4	1.00

These headquarters directives, and others to be found in the Washington Headquarters Directives Checklist previously referred to, can be ordered from headquarters. Check or money order made out to the Treasury of the United States in the correct amount should be included in the order which should be sent to:

Document Inspection Facility
(Attention: APA-420)
Public Inquiry Center
Federal Aviation Administration
800 Independence Avenue, SW
Washington, D.C. 20591

(13) Service Difficulty Reports

Using reports from the aviation community, the Flight Standards National Field Office at Oklahoma City issues on a daily basis two different types of Flight Standards Service Difficulty reports. One alerts recipients to reported air carrier service difficulties; the other, to general aviation service difficulties. The reports are issued without charge to industry affiliates, and others with a demonstrated need for the service.

Individuals or organizations who wish to be put on the mailing list for one or the other of these daily publications should apply to the Flight Standards Service in FAA headquarters, specifying which of the two types of reports—air carrier or general aviation—they are interested in. Each application will be considered on its merits and appropriate action taken.

The air carrier report should be requested from: Chief, Air Carrier Division, AFS-200, Flight Standards Service, FAA headquarters; the general aviation report, from: Chief, General Aviation Division, AFS-800, Flight Standards Service, FAA headquarters.

The Flight Standards National Field Office at Oklahoma City provides the public with another service. For a small fee and in some cases, no fee at all, it will supply an ADP printout of service difficulties as far back as five years for general aviation, and service difficulties in air carrier aviation since July 1973. Requests for this service should be addressed to:

Flight Standards National Field Office
Attention: AFS-510
P.O. Box 25082
Oklahoma City, Oklahoma 73125

(14) Scientific and Technical Reports

FAA makes available to the public, through NTIS, various scientific and technical reports. FAA issues a quarterly press release listing the reports (which total several hundred each year) by date of issue, number of pages, and NTIS number. Also included in the release is the NTIS page range-price schedule, the price of any given report by the number of pages in it.

Copies of current releases in this area can be secured from APA-300 in FAA headquarters. Requests to be put on the mailing list for future releases should also be addressed to APA-300. FAA reports also are announced by the NTIS and NASA.

A routing symbol (*example*: ACS-1) following a publication title in the list below indicates the office issuing that publication. It may expedite your request to order directly from the issuing office instead of routing your request through the Public Inquiry Center (APA-430). To order directly, simply address your request in care of the appropriate routing symbol, FAA Headquarters, 800 Independence Ave., S.W., Washington, D.C. 20591.

(15) Agency Progress Reports

- *First Semi-Annual Report to Congress on the Effectiveness of Passenger Screening Procedures. (ACS-1) December 1, 1974. ACS-20. No charge.*
- *Second Semi-Annual Report to Congress on the Effectiveness of Passenger Screening Procedures. (ACS-1) January 1-June 30, 1975. ACS-20. No charge.*
- *Third Semi-Annual Report to Congress on the Effectiveness of Passenger Screening Procedures. (ACS-1) July 1-December 31, 1975. ACS-20. No charge.*
- *Fourth Semi-Annual Report to Congress on the Effectiveness of the Civil Aviation Security Program. (ACS-1) January 1-June 30, 1976. ACS-20. No charge.*
- *Fifth Semi-Annual Report to Congress on the Effectiveness of the Civil Aviation Security Program. July 1-December 31, 1976. (ACS-1) ACS-20. No charge.*
- *Sixth Semi-Annual Report to Congress on the Effectiveness of the Civil Aviation Security Program, January 1-June 30, 1977. (ACS-1) ACS-20. No charge.*
- *Seventh Semi-Annual Report to Congress on the Effectiveness of the Civil Aviation Security Program, July 1-December 31, 1977. (ACS-1) ACS-20. No charge.*
- *Report to Congress on Energy Conservation Procedures and Practices by the Federal Aviation Administration. February 1976. NTIS. ADA-021-312. 182 pages. Price—\$9.00.*
- *Report to Congress by the Federal Aviation Administration on Proposed Programs for Aviation Energy Savings. April 1976. NTIS. ADA-023-765. 135 pages. Price—\$7.25.*

- *Second Annual Report of Operations Under the Airport and Airway Development Act.* 1971. NTIS. AD-737-040. 45 pages. Price—\$4.50.
- *Third Annual Report of Operations Under the Airport and Airway Development Act.* 1972. NTIS. AD-754-325. 91 pages. Price—\$6.00.
- *Fourth Annual Report of Operations Under the Airport and Airway Development Act.* 1873. NTIS. AD-773-571. 105 pages. Price—\$6.50.
- *Fifth Annual Report of Operations Under the Airport and Airway Development Act.* 1974. NTIS. ADA-003-779. 133 pages. Price—\$7.25.
- *Sixth Annual Report of Operations Under the Airport and Airway Development Act.* 1975. NTIS. ADA-019-153. 128 pages. Price—\$7.25.
- *Seventh Annual Report of Operations Under the Airport and Airway Development Act.* 1976. NTIS. ADA-040-167. 98 pages. Price—\$6.00.
- *An Overview of FAA Engineering and Development Program.* 1973-1974. NTIS. AD-758-284. 64 pages. Price—\$5.25.
- *An Overview of the FAA Engineering and Development Programs with Highlights of Fiscal Year 1975-1976.* NTIS. ADA-101-266. 31 pages. Price—\$4.50.

NOTE: There will not be an Overview publication issued for 1976-1977.

- *FAA Airway Facilities Service, Air Navigation and Air Traffic Control Facility Performance and Reliability Report for Fiscal Year 1977.* (AAF-10) APA-430. No charge.
- *FAA Air Traffic Service, Air Traffic Service Fact Book, December 31, 1976.* (AAT-13) APA-430. No charge. Available as long as the supply lasts.
- *FAA Air Traffic Activity: Fiscal Year 1977.* (AMS-220) APA-430. No charge. Available as long as the supply lasts.
- *FAA Flight Standards Service, FAA Aircraft Program Data Feedback.* (AFS-12) M-443.1. No charge. Available as long as the supply lasts.
- *Air Carrier Cabin Safety Report: A Survey.* NTIS. ADA-037-906. 230 pages. Price—\$9.50.
- *National Aviation Facilities Experimental Center Accomplishments During Fiscal Years 1975 and 1976.* (ANA-5) APA-430. No charge.
- *Review of Federal Aviation Administration Activities, Fiscal Year 1975.* APA-430. No charge.
- *Summary Report Consultative Planning Conference—Aviation Metrication, November 1976.* (ASP-10). No charge.

Non-Regulatory and Support Functions

Ten categories of publications are involved here, and will be considered in turn. The 10 categories are as follows: (1) advisory circulars; (2) aeromedical reports; (3) education and career materials; (4) agency approvals; (5) flight safety materials; (6) economic studies; (7) books, pamphlets and brochures; (8) planning and forecast projections; (9) statistical reports and the Financial Report; (10) the agency's aviation safety magazine.

(1) Advisory Circulars

FAA publishes an advisory circular checklist (AC 00-2) in the *Federal Register* three times a year and, as has already been noted earlier in dealing with the Federal Aviation Regulations, combines it with a review of the status at the time of the FAR's. The checklist is free to the public and has as its principal object to keep the public informed of the agency's non-regulatory advisory materials. The advisory circular checklist entries are changed with each revised checklist.

Of the advisory circulars currently for sale by the Superintendent of Documents, some are subscription items, but most are single sale items. In ordering advisory circulars from Sup't Doc's, the following should be kept in mind:

- It makes good sense to open a prepaid deposit account with Sup't Doc's if the advisory circulars for sale there are ordered in any number and with any degree of frequency.
- If no deposit account is maintained, a check or money order made out to the Superintendent of Documents in the correct amount must accompany the order to insure its being filled.
- The 25 percent handling charge on orders to foreign countries applies to AC's as well as to FAR's. It should be added to the current selling prices of the publications where a price for foreign handling is not given.
- Always cite the numbers and titles of the desired AC's in the order. In the case of single sale AC's, note the stock number; in the case of subscription items, the subscription code letters.
- Using the Sup't Doc's order blanks attached to this guide will facilitate ordering. It should be emphasized, however, that while orders for single sale AC's and FAR's may be ordered together, they must be kept separate from subscription items, which should be ordered separately.

A list of the more representative of the 61 circulars follows:

*** Advisory Circulars for Sale by the Superintendent of Documents**

<i>Advisory Circular</i>	<i>Stock Number</i>	<i>Price</i>	<i>Title</i>
00-6A	050-007-00283-1	\$ 4.55	Aviation Weather
00-45A	050-007-00283-1	3.00	Aviation Weather Services
21-3	050-011-00004-6	2.05	Basic Glider Criteria Handbook
43-3	050-007-00208-4	.75	Non-Destructive Testing in Aircraft
43-7	050-077-00282-3	1.00	Ultrasonic Testing for Aircraft
43.13-1A	050-011-00058-5	3.70	Acceptable Methods, Techniques and Prac- tices—Aircraft Inspec- tion and Repair

<i>Advisory Circular</i>	<i>Stock Number</i>	<i>Price</i>	<i>Title</i>
43-13-1A Chg 1	050-007-00294-7	.65	Change 1 to the above
43-13-1A Chg 2	050-007-00368-4	.35	Change 2 to the above
60-14	050-011-000/2-1	2.75	Aviation Instructor's Handbook
61-12H	050-007-00377-3	1.50	Student Pilot Guide
61-13A	050-011-00064-0	2.50	Basic Helicopter Handbook
61-18A	050-007-00416-8	3.25	Airline Transport Pilot- Airplane, Written Test Guide
61-23A	050-011-00051-8	5.30	Pilot's Handbook of Aeronautical Knowledge
61-27B	050-007-00067-7	3.35	Instrument Flying Handbook
61-32B	050-011-00073-9	2.30	Private Pilot—Airplane— Written Test Guide
61-34B	050-007-00288-2	.70	Federal Aviation Regula- tions Written Test Guide for Private, Commercial and Military Pilots
61-55A	050-007-00295-5	1.75	Commercial Pilot Airplane Flight Test Guide
61-56A	050-007-00343-9	.55	Flight Test Guide, Instru- ment Pilot Airplane
61-58	050-011-00067-4	.50	Flight Instructor Practical Test Guide
61-59A	050-007-00384-6	1.60	Private and Commercial Pilot Helicopter Flight Test Guide
61-61A	050-011-00071-2	1.50	Private and Commercial Pilot Glider, Flight Test Guide
61-62A	050-007-00375-7	1.10	Private and Commercial Pilot Free Ballon. . . Flight Test Guide
61-71A	050-007-00385-4	2.30	Commercial Pilot Airplane Written Test Guide
61-72A	050-007-00386-2	2.70	Flight Instructor— Airplane Written Test Guide

<i>Advisory Circular</i>	<i>Stock Number</i>	<i>Price</i>	<i>Title</i>
63-2A	050-077-00064-2	.70	Flight Navigator Written Test Guide
64-3	050-007-00418-4	3.25	Flight Engineer-Turbojet- Basic Written Test Guide
65-2D	050-007-00331-5	1.30	Airframe & Powerplane Mechanics Certification Guide
65-4C	050-007-00409-5	2.40	Aircraft Dispatcher Written Test Guide
65-5A	050-007-00287-4	.75	Parachute Rigger-Senior/ Master . . . Certification Guide
65-9A	050-007-00379-0	6.75	Airframe and Powerplant Mechanics—General Handbook
65-11A	050-007-00171-1	.40	Airframe and Powerplant Mechanics Certificaton Information
65-12A	050-007-00373-1	6.50	Airframe and Powerplant Mechanics Powerplant Handbook
65-15A	050-007-00391-9	6.00	Airframe and Powerplant Mechanics Airframe Handbook
65-19A	050-007-00332-3	.65	Inspection Authorization Study Guide
67-2	050-007-00254-8	2.75	Medical Handbook for Pilots
91-15	050-007-00147-9	1.40	Terrain Flying
91-23A	050-007-00405-2	2.30	Pilots Weight and Balance Handbook
143-1E	050-007-00382-0	2.00	Ground Instructor Written Test Guide . . . Basic and Advanced
143-2C	050-007-00376-5	1.40	Ground Instructor— Instrument—Written Test Guide

<i>Advisory Circular</i>	<i>Stock Number</i>	<i>Price</i>	<i>Title</i>
150/5050-3A	050-007-00184-3	2.50	Planning the State Airport System
150/5070-5	050-008-00003-7	1.65	Planning the Metropolitan Airport System
150/5070-6	050-008-00004-5	3.00	Airport Master Plans
150/5320-5B	050-007-00149-5	1.30	Airport Drainage
150/5370-10	050-007-00264-5	7.25	Standards for Specifying Construction of Airports

★ **Free Advisory Circulars**

While all FAA Public Affairs offices and Flight Standards district offices carry some of the more than 400 free advisory circulars, M-443.1, because it has the most complete stocks, is better equipped to supply the public with them. Members of the public are therefore encouraged to send their orders for these free circulars directly to M-443.1, and to use the free publication order blanks appended to this guide in doing so. Specially designed for the purpose, these blanks require the listing of the publications desired by prefix, number, and Title. For advisory circulars, the prefix is AC. Its use in the prefix column of the order blank is wise because it makes it clear at a glance that it is an advisory circular, rather than some other type of publication that is being ordered.

Other rules that should be observed when ordering free advisory circulars are as follows:

- Be sure to cite the advisory circular numbers. The warehouse fills the orders primarily by the numbers.
- In all requests to M-482.2 to be put on the mailing list for new advisory circulars as they come out, be sure to indicate the series to which the circulars belong. Since a total of 12 series are involved, the series must be identified before M-482.2 can take action to comply with the request. The series is as follows: 00—general; 10—procedural; 20—aircraft; 60—airmen; 70—airspace; 90—air traffic control and general operations; 120—air carrier and commercial operators and helicopters; 140—schools and other certified agencies; 150—airports; 170—air navigation facilities; 180—administrative; 210—flight information.
- In ordering free advisory circulars, the individual circulars desired must be listed. It is not enough to list the series; the circulars themselves must be listed, circular by circular.

It would be quite impractical to list in this guide all 437 free advisory circulars to be found in AC 00-2PP, circular checklist. So there follows a list of current top choices:

<i>Advisory Circular</i>	<i>Title</i>
00-2KK	Advisory Circular Checklist.
00-7A	State and Regional Disaster Airlift (SARDA) Planning.
00-25	Forming and Operating a Flying Club.
00-30	Rules of Thumb for Avoiding or Minimizing Encounters with Clear Air Turbulence.
00-32	Civil Air Patrol and State and Regional Defense Airlift Relationships.
00-34A	Aircraft Ground Handling and Servicing.
00-41A	FAA Quality Control System Certification Program.
00-44F	Status of Federal Aviation Regulations.
00-46A	Aviation Safety Reporting Program.
00-50	Low Level Wind Shear.
00-52	Ozone Irritation During High Altitude Flight.
11-1A	Airspace Rulemaking Proposals and Changes to Air Traffic Control Procedures.
11-2	Notice of Proposed Rulemaking Distribution System.
20-5D	Plane Sense.
20-17B	Surplus Aircraft of the Armed Forces.
20-23D	Interchange of Service Experience—Mechanical Difficulties.
20-27B	Certification and Operation of Amateur-Built Aircraft.
20-28A	Nationally Advertised Construction Kits, Amateur Built Aircraft.
20-32B	Carbon Monoxide (CO) Contamination in Aircraft—Detection and Prevention.
20-34B	Prevention of Retractable Landing Gear Failures.
20-36G	Index of Materials, Part, and Appliances Certified Under the Technical Standard Order System—July 1, 1978.
20-43C	Aircraft Fuel Control.
20-62C	Eligibility, Quality and Identification of Approved Aeronautical Replacement Parts.
20-73	Aircraft Ice Protection.
20-81	Accidental or Unauthorized Activation of Emergency Locator Transmitters (ELT).
20-85	Emergency Locator Transmitters and Receivers.
20-86	Aviation Education Through Building an Airplane.

<i>Advisory Circular</i>	<i>Title</i>
20-92	Anti-Icing Additives to Reduce Icing Problems in Aviation Gasoline.
20-93	Flutter Due to Ice or Foreign Substance on or in Aircraft Control Surfaces.
20-96	Surplus Military Aircraft—A Briefing for Prospective Buyers.
21-18	Production Certificates.
21-2C	Export Airworthiness Approval Procedures.
21-5E	Announcement of Availability of Summary of Supplemental Type Certificates.
21-7A	Certification and Approval of Import Products.
21-11	Quality Assurance Systems Analysis Review (QASAR) Program Manufacturers/Suppliers.
21-13	Standard Airworthiness Certification of Surplus Military Aircraft and Aircraft Built from Spare and Surplus Parts.
21-15	New Issuance System for "Aircraft Type Certificate Data Sheets and Specifications" and "Aircraft Engine and Propeller Type Certificate Data Sheets and Specifications."
21.303-2A	Availability of Issuing, Parts Manufacturer Approvals"—1977.
25-4	Inertial Navigation Systems (INS).
25-6	Ground Proximity Warnings System (GPWS).
33-2A	Aircraft Engine Type Certification Handbook.
36-1A	Certificated Airplane Noise Levels.
36-2	Estimated (Uncertificated) Noise Levels of Aircraft.
39-6F	Announcement of Availability of Summary of Airworthiness Directives.
43-4	Corrosion Control for Aircraft.
43-8	Maintaining Hot Air Balloons in an Airworthy Condition.
43-9A	Maintenance Records: General Aviation Aircraft.
43-10	Mechanical Work Performed on U.S. and Canadian Registered Aircraft.
43-12	Preventive Maintenance.
47-1A	Aircraft Registration, Eligibility, Identification, and Activity Report.
60-4	Pilot's Spatial Disorientation.
60-10	Recommended Safety Parameters for Operation of Hang Gliders.

<i>Advisory Circular</i>	<i>Title</i>
60-12	Availability of Industry-Developed Guidelines for the Conduct of the Biennial Flight Review.
60-13	The Accident Prevention Counselor Program.
61-63	Flight Test Guide, Private and Commercial Pilot—Lighter-than-Air Airship.
61-65	Part 61 (Revised) Certification: Pilot and Flight Instructors.
61-66	Annual Pilot in Command Proficiency Check.
61-81	Private and Commercial Pilot—Glider—Written Test Guide.
61-1	Medical Information for Air Ambulance Operators.
70-2A	Airspace Utilization Considerations in the Proposed Construction, Alteration, Activation, and Deactivation of Airports.
70/7460-1E	Obstruction Marking and Lighting.
70/7460-2G	Proposed Construction or Alteration of Objects that May Affect the Navigable Airspace.
90-1A	Civil Use of U.S. Government Produced Instrument Approach Charts.
90-23D	Wake Turbulence.
90-42A	Traffic Advisory Practices at Non-Tower Airports.
90-45A	Approval of Area Navigation Systems for use in the U.S. National Airspace System, with Changes 1 and 2.
90-62	Flying DME Arcs.
90-64	Automated Radar Terminated System (ARTS) III.
90-65	Air Traffic Fuel Economy Program.
90-66	Recommended Standard Traffic Patterns for Airplane Operations at Uncontrolled Airports.
90-70	Straight-In Nonprecision Instrument Approach Procedures Visual Descent Point (VDP).
90-72A	Minimum Safe Altitude Warning (MSAW).
91-13B	Cold Weather Operation of Aircraft.
91-5	Noise, Hearing Damage, and Fatigue in General Aviation Pilots.
91-36A	VFR Flight Near Noise-Sensitive Areas.
91-37A	Truth in Leasing.
91-42A	Hazards of Rotating Propellers and Helicopter Rotor Blades.
91-45A	Airshow Waivers.
97-1A	Runway Visual Range.
107-1	Aviation Security—Airports.

<i>Advisory Circular</i>	<i>Title</i>
120-6D	Reporting Requirements of Air Carriers, Commercial Operators, Travel Clubs, and Air Taxi Operators of Large and Small Aircraft.
120-31A	Operational and Airworthiness Approval of Airborne OMEGA Radio Navigational System as a Means of Updating Self-Contained Navigation System.
120-32	Air Transportation of Handicapped Persons.
121-18	Aviation Security—Carriage of Weapons and Escorted Persons.
121-18	Information Guide for Training Programs and Manual Requirements in the Air Transportation of Hazardous Materials.
121-22	Maintenance Review Board (MRB).
121-23	Preparation and Loading of Magnetron Tubes and Magnetic Materials for Air Shipment.
121-24	Passenger Safety Information Briefing and Briefing Cards.
135-1C	Air Taxi Aircraft Weight and Balance Control.
135-2A	Air Taxi Operators of Large Aircraft.
135-3A	Air Taxi Operators and Commercial Operators of Small Aircraft.
135-4A	Aviation Security: Air Taxi Commercial Operators (ATCO).
137-1	Agricultural Aircraft Operations.
150 / 5050-4	Citizen Participation in Airport Planning.
150 / 5100-10A	Accounting Records Guide for Airport Aid Program Sponsors.
150 / 5100-11	Land Acquisition and Relocation Assistance Under the Airport Development Aid Program.
150 / 5100-12	Electronic Navigational Aids Approved for Funding Under the Airport Development Aid Program.
150 / 5100-13	Development of State Standards for General Aviation Airports.
150 / 5200-11	Airport Terminals and the Physically Handicapped.
150 / 5200-23	Airport Snow and Ice Control.
150 / 5210-12	Fire and Rescue Service for Certificated Airports.
150 / 5240-7	A Fuel / Energy Conservation Guide for Airport Operators.
150 / 5280-1	Airport Operations Manual.
150 / 5300-2C	Airport Design Standards—Site Requirements for Terminal Navigation Facilities, with Change 1.
150 / 5300-4B	Utility Airports—Air Access to National Transportation, with Change 1.
150 / 5320-6B	Airport Pavement Design and Evaluation, with Change 1.

Advisory

Circular

Title

- 150 / 5320-12 Methods for Design, Construction, and Maintenance of Skid Resistant Airport Pavement Surfaces.
- 150 / 5325-2C Airport Design Standards—Air Carrier Airports—Surface Gradient and Line of Sight, with Change 1.
- 150 / 5325-5B Aircraft Data, with Change 1.
- 150 / 5335-1A Airport Design Standards—Airports Serviced by Air Carriers—Taxiways, with Change 1.
- 150 / 5335-4 Airport Design Standards—Airports Serviced by Air Carriers—Runway Geometrics, with Change 1.
- 150 / 5340-24 Runway and Taxiway Edge Lighting System.
- 150 / 5340-25 Visual Approach Slope Indicators (VASI) Systems.
- 150 / 5345-1E Approved Airport Lighting Equipment.
- 150 / 5360-6 Airport Terminal Building Development with Federal Participation.
- 150 / 5360-7 Planning and Design Consideration for Airport Terminal Building Development.
- 150 / 5360-11 Use of Non-Destructive Testing Devices in the Evaluation of Airport Pavements.
- 210-1A National Notice to Airmen System.

(2) Aeromedical Reports

These reports are published by the FAA Office of Aviation Medicine (AAM). For the most part, they represent work done at the agency's Civil Aeromedical Institute (CAMI), a staff section of the Aeronautical Center at Oklahoma City, but they also include reports prepared by headquarters and regional medical personnel.

Since 1961, the Office of Aviation Medicine has published more than 400 aeromedical reports, most of them produced at CAMI. These reports, all available at NTIS, are listed in a free AAM publication, *Index to FAA Office of Aviation Medicine Reports, 1961 through 1976*, available from FAA Aeronautical Center, AAC-140, P.O. Box 25082, Oklahoma City, Okla. 73125. A representative selection of these reports—as many as the space will allow—follows.

AM No.

- 66-3 *Cockpit Design for Impact Survival.* AD 687-411. 20 pages. Price—\$4.00.
- 66-10 *Effects of Decompression on Operator Performance.* AD 675-774. 10 pages. Price—\$4.00.
- 66-17 *Problems in Aeromedical Certification: Cardiovascular Responses to Exercise Following Myocardial Infarction.* AD 640-90. 12 pages. Price—\$4.00.

- AM No.
- 66-21 *Clinical Aviation Medicine: A Physical Conditioning Program for Cardiac Patients.* AD 640-969. 16 pages. Price—\$4.00.
- 66-22 *Problems in Depth Perception: Perceived Size and Distance of Familiar Objects.* AD 641-477. 23 pages. Price—\$4.00.
- 66-27 *Human Factors in General Aviation Accidents.* AD 640-971. 14 pages. Price—\$4.00.
- 66-28 *Oxygen in General Aviation.* AD 654-203. 9 pages. Price—\$4.00.
- 66-33 *Recommendations for Shoulder Restraint Installation in General Aviation Aircraft.* AD 646-054. 23 pages. Price—\$4.00.
- 66-39 *Exposure of Man to Intermittent Photic Stimulation Under Stimulated IFR Conditions.* AD 646-872. 14 pages. Price—\$4.00.
- 66-40 *Evaluation of Various Padding Materials for Crash Protection.* AD 647-048. 13 pages. Price—\$4.00.
- 66-41 *Physiological Responses of Pilots to Severe Weather Flying.* AD 661-468. 16 pages. Price—\$4.00.
- 67-1 *The Relationship Between Chronological Age, Length of Experience and Job Performance Ratings of Air Traffic Controllers.* AD 661-468. 16 pages. Price—\$4.00
- 67-4 *A Protective Passenger Smoke Hood.* AD 657-436. 12 pages. Price—\$4.00.
- 67-9 *Performance Characteristics of Constant-flow Phase Dilution Oxygen Designs for General Aviation.* AD 660-201. 18 pages. Price—\$4.00.
- 67-13 *A Functional Comparison of Basic Restraint Systems.* AD 660-202. 21 pages. Price—\$4.00.
- 67-14 *An Evaluation of Potential Decompression Hazards in Small Pressurized Aircraft.* AD 660-203. 18 pages. Price—\$4.00.
- 68-8 *Circadian Rhythms and the Effects of Long-Distance Flights.* AD 672-898. 9 pages. Price—\$4.00.
- 68-16 *Drug and Toxic Hazards in General Aviation.* AD 686-670. 10 pages. Price—\$4.00.
- 68-24 *Impact Injury to the Pregnant Female and Fetus in Lap Belt Restraint.* AD 689-359. 13 pages. Price—\$4.00.
- 69-2 *Medical Factors in U.S. General Aviation Accidents.* AD 689-740. 9 pages. Price—\$4.00.
- 69-5 *Seat Belt Injuries in Impact.* AD 698-289. 25 pages. Price—\$4.00.
- 69-9 *Effects of Two Common Medications on Complex Performance.* AD 703-631. 7 pages. Price—\$4.00.
- 69-14 *Effect of Alcohol on Complex Performance.* AD 703-633. 12 pages. Price—\$4.00.

- AM No.
- 69-17 *Time-Zone Effects on the Long Distance Air Traveller.* AD 702-443. 13 pages. Price—\$4.00.
- 70-5 *Blood Alcohol Concentrations as Affected by Combinations of Alcoholic Beverage Dosages and Altitudes.* AD 709-328. 11 pages. Price—\$4.00.
- 70-8 *Physiological Responses of Men During Sleep Deprivation.* AD 713-590. 19 pages. Price—\$4.00.
- 70-12 *Physiologically Tolerable Decompression Profiles for Supersonic Transport Type Certification.* AD 713-055. 17 pages. Price—\$4.00.
- 70-14 *Performance Ratings and Personality Factors in Radar Controllers.* AD 715-247. 7 pages. Price—\$4.00.
- 70-16 *Survival in Emergency Escape from Passenger Aircraft.* AD 735-38. 60 pages. Price—\$5.25.
- 71-3 *General Aviation Structures Directly Responsible for Trauma in Crash Accelerations.* AD 728-728. 215 pages. Price—\$9.25.
- 71-10 *Medical and Psychological Aspect of Mass Air Transportation.* AD 726-286. 32 pages. Price—\$4.50.
- 71-11 *Effects of Low-Grade Hypoxia on Performance in a Vigilant Situation.* AD 727-019. 13 pages. Price—\$4.00.
- 71-17 *Combined Effects of Altitude and High Temperature on Complex Performance.* AD 729-536. 12 pages. Price—\$4.00.
- 71-18 *Aeromedical Transportation and General Aviation.* AD 728-315. 12 pages. Price—\$4.00.
- 71-19 *Changes in Cardiovascular Health Parameters Over an Eight Year Interval in an ATC Population Segment.* AD 729-537. 17 pages. Price—\$4.00.
- 71-20 *Alcohol and Disorientation—Related Responses III. Effects of Alcohol Ingestion on Tracking Performance During Angular Acceleration.* AD 728-843. 17 pages. Price—\$4.00.
- 71-23 *Physiological Responses of Low-Time Private Pilots to Cross-Country Flying.* AD 728-317. 9 pages. Price—\$4.00.
- 71-29 *The Effects of Simulated Sonic Booms on Tracking Performance and Autonomic Response.* AD 730-630. 30 pages. Price—\$4.50.
- 71-30 *Altitude and Motivational Factors in Terminal Area Air Traffic Control Work.* AD 730-630. 30 pages. Price—\$4.50.
- 71-36 *The Relationship Between Chronological Age and Aptitude of Advanced-Level Air Traffic Control Trainees.* AD 733-830. 37 pages. Price—\$4.50.
- 72-3 *The Benefits of the Use of Shoulder Harness in General Aviation Aircraft.* AD 739-943. 8 pages. Price—\$4.00.

- AM No.
- 72-4 *The Effects of Alcohol on Pilot Performance During Instrument Flight*, AD740-778. 70 pages. Price—\$5.25.
- 72-5 *Multiple Task Performance as a Predictor of the Potential of Air Traffic Control Trainees*. AD 741-736. 31 pages. Price—\$4.50.
- 72-9 *Pilot Tracking Performance During Successive In-Flight Simulated Instrument Approaches*. AD 743-392. 18 pages. Price—\$4.00.
- 72-15 *Crash Survival Analysis of 16 Agricultural Aircraft Accidents*. AD 745-257. 27 pages. Price—\$4.50.
- 72-22 *A Comparative Study of Female and Male Air Traffic Controller Trainees*. AD 751-312. 27 pages. Price—\$4.50.
- 73-2 *Job Attitude of Air Traffic Controllers: A Comparison of the Three Air Traffic Control Specialties*. AD 763-608. 35 pages. Price—\$4.50.
- 73-3 *Subtle Changes in Brain Functions Produced by Single Doses of Mevinghos (Phosdrin)*. AD 763-509. 8 pages. Price—\$4.00.
- 73-5 *The Aircraft as an Instrument of Self Destruction*. AD 763-557. 8 pages. Price—\$4.00.
- 73-7 *The Relationships of Age and ATC Experiences to Job Performance Rating of Terminal Area Traffic Controllers*. AD 773-449. 52 pages. Price—\$5.25.
- 73-11 *Sonic Boom Startle Effects—Reports of a Field Study*. AD 773-451. 20 pages. Price—\$4.00.
- 73-12 *Flying High: The Aeromedical Aspects of Marihuana*. AD 775-880. 8 pages. Price—\$4.00.
- 75-2 *Anthropometry of Airline Stewardesses*. AD 012-965. 107 pages. Price—\$6.50.
- 75-5 *To See or Not to See: Visual Acuity of Pilots Involved in Mid Air Collisions*. ADA 016-277. 6 pages. Price—\$4.00.
- 75-7 *Stress in Air Traffic Controllers: Comparison of Two Air Route Traffic Control Centers on Different Shift Rotation Patterns*. ADA 020-679. 14 pages. Price—\$4.00.
- 75-8 *Physiological, Subjective and Performance Correlates of Reported Boredom and Monotony While Performing a Simulated Radar Control Task*. ADA 025-426. 11 pages. Price—\$4.00.
- 75-13 *Functional Strength of Commercial Airline Stewardesses*. ADA 021-836. 15 pages. Price—\$4.00.
- 76-7 *Accident Experience of Civilian Pilots with Static Physical Defects*. ADA 029-431. 12 pages. Price—\$4.00.
- 76-10 *Characteristics of Medically Disqualified Airmen Applicants in Calendar Years 1973 and 1974*. ADA 032-603. 10 pages. Price—\$4.00.

AM No.

- 76-11 *Physiological, Biochemical, and Multi-Task-Performance Response to Different Alterations of the Wake-Sleep Cycle.* ADA 033-889. 20 pages. Price—\$4.00.
- 76-12 *Some Effects of Sleep Deprivation on Tracking Performance in Static and Dynamic Environments.* ADA 033-331. 8 pages. Price—\$4.00.
- 76-13 *Stress in Air Traffic Controllers: Effects of ARTS III.* ADA 034-752. 8 pages. Price—\$4.00.
- 77-2 *Survey of Cockpit Visual Problems of Senior Pilots.* ADA 037-587. 5 pages. Price—\$4.00.
- 77-5 *Sleep in Air Traffic Controllers.* ADA 038-297. 15 pages. Price—\$4.00.
- 77-6 *Psychophysiological Effects of Aging: Developing a Functional Age Index for Pilots: I. Survey of the Pertinent Literature.* ADA 040-322. 27 pages. Price—\$4.50.
- 77-9 *Inhalation Toxicology: I. Design of a Small-Animal Test System. II. Determination of the Relative Toxic Hazards of 75 Aircraft Cabin Materials.* ADA 043-646. 53 pages. Price—\$5.25.
- 77-15 *Objective Methods for Developing Indices of Pilot Workload.* ADA 044-556. 43 pages. Price—\$4.50.
- 77-17 *Effects of Lithium Carbonate on Performance and Biomedical Functions.* ADA 044-824. 27 pages. Price—\$4.50.
- 77-21 *Job Attitudes of Airway Facilities Personnel.* ADA 046-412. 86 pages. Price—\$6.00.
- 77-23 *Stress in Air Traffic Personnel: Low-Density Towers and Flight Service Stations.* ADA 046-826. 19 pages. Price—\$4.00.
- 77-25 *Development of New Selection Tests For Air Traffic Controllers.* ADA 049-049. 12 pages. Price—\$4.00.
- 78-1 *Flotation and Survival Equipment Studies.* ADA 051-869. 75 pages. Price—\$5.25.
- 78-7 *Use of Occupational Knowledge Test to Assign Extra Credit in Selection of Air Traffic Controllers.* ADA 053-675. 14 pages. Price—\$4.00.
- 78-11 *A Comparison of the Vigilance Performance of Men and Women Using a Simulated Radar Task.* ADA 053-674. 13 pages. Price—\$4.00.

(3) Educational and Career Materials

The publications in this category provide educators and students with aviation education and aviation career guidance materials designed to enhance and enrich aviation study programs and to attract students to aviation careers. They are distributed to the public free of charge by Library & Statutory Distribution

Service, Superintendent of Documents, 5208 Eisenhower Ave., Alexandria, Va. 22304. In ordering these free publications, remember to use the educational and career materials order blanks appended to this guide. The publications in question—their GA-prefixed numbers, titles, and where necessary, a brief description of their content—are:

- GA 20-29 *Main Parts of An Airplane.* Drawing showing constituent parts.
- GA 20-30 *Demonstration Aids for Aviation Education.* Elementary experiments and demonstrations for use in the lower grades.
- GA 20-50 *The Compass Rose Game.* Strategy for teaching the compass, geography and map skills.
- GA 20-62 *How We Made the First Flight.* A description of the flight by Orville Wright himself.
- GA 20-71 *Model Aircraft Laboratory.* The model airplane as a teaching tool.
- GA 20-78 *Learning Through Aviation.* Parts 1 and 2. An innovative secondary school airplane learning project.
- GA 20-88 *Bibliography of Minority Contributions to U.S. Aviation.*
- GA 300-93 *Flying Through English.* Teaching hints for grades 7-12. Includes an aviation bibliography.
- GA 300-94 *An Airport Trip.* Aviation centered learning experience for children in the early grades.
- GA 300-97 *Visual Communications Systems.* Home-made teaching devices for use in teaching aviation subjects.
- GA 300-100 *Transportation Occupations.* Overview, on a single page, of transportation careers.
- GA 300-104 *Aircraft and the Experiment.* The beneficial uses of the airplane.
- GA 300-105 *Steps to Employment in the Competitive Civil Service.*
- GA 300-111 *Commercial Airplanes and Airports—Careers in Transportation.* Teaching hints for grades 3 and 4 on aviation careers.
- GA 300-112 *Aerospace Activities in the Elementary School.* Aviation activities in the lower grades.
- GA 300-113 *A Salute to Women in Aerospace.* Illustrated article on the role of Women in aerospace.
- GA 300-114 *The Flying Machine in Room 201.* For use in secondary level aviation education programs.
- GA 300-120 *A Trip to the Airport.* Contains English-Spanish bilingual materials. Bilingual text plus supplemental teaching materials.
- GA 300-121 *The Margin for Error is Zero.* Article on air traffic control. Describes the taxing demands of the ATC system.
- GA 300-122 *Aviation Careers: Career Pilots and Flight Engineers.* A 15-page brochure. Discusses job opportunities, training requirements, and duties in these areas.

- GA 300-123 *Aviation Careers: Aviation Maintenance.* 6-page brochure. Describes aviation maintenance career opportunities.
- GA 300-124 *Aviation Careers: Airport Careers.* An 8-page brochure that describes job opportunities to be found in and around the airport.
- GA 300-125 *Aviation Careers: Aircraft Manufacturing Occupations.* 10-page brochure. Describes careers in the aircraft manufacturing industry.
- GA 300-127 *Aviation Careers: Flight Attendants.* 7-page brochure. Describes duties, requirements and career opportunities in this field.
- GA 300-128 *Aviation Careers: Government Careers.* 32-page booklet. Describes different aviation careers which can be pursued in the Government.
- GA 300-129 *Aviation Careers: Agricultural Aviation.* 11-page booklet. Describes duties and requirements for a career in agricultural aviation.
- GA 300-130 *Directory of Aviation Majors and Curricula Offered by Colleges and Universities.*
- GA 300-131 *From Planting Rice to Pipeline Patrol.*
- GA 300-132 *First Ladies of the Flight Deck.* Article on women pilots.
- GA 300-135 *Teachers' Guide for Aviation Education.* For use in grades two thru six.

In addition to these free publications, the Superintendent of Documents currently has for sale an important publication in this area:

- *Aeronautical Science Course of Study.*

Sup't. Doc's. Single sale item. Stock No. 050-007-00060-0 Price—\$3.05. This two-semester, high school aeronautical course outline provides material for use in the establishment of an aviation course and space programs in high school level science classes. A 25 percent discount on orders of 100 copies or more is allowed when orders are sent to one address.

A routing symbol (example: ACS-1) following a publication title in the list below indicates the office issuing that publication. It may expedite your request to order directly from the issuing office instead of routing your request through the Public Inquiry Center (APA-430). To order directly, simply address your request in care of the appropriate routing symbol, FAA Headquarters, 800 Independence Ave., S.W., Washington, D.C. 20591.

(4) Agency Approvals

FAA periodically issues listings of FAA-approved medical examiners, parachute rigger examiners, engineering representatives, parts manufacturers, materials, parts and appliances, aviation maintenance technician schools, pilot schools, repair stations, and parachute lofts. The current listings follow.

- *Directory of Aviation Medical Examiners.* February 1979. AAC-141.

- *FAA Designated Mechanics Examiners Directory. AC 183-308. M-443.1. No charge.*
- *FAA Designated Parachute Rigger Examiner Directory. AC 183-31C. M-443.1. No charge.*
- *Designated Engineering Representatives. AC 183.29-1K. No charge.*
- *Parts Manufacturer Approvals. Sup't. Doc's. Single sale item. 050-007-00401-0. Price—\$8.50.*
- *Index of Materials, Parts and Appliances Certified under the Technical Standard Order System. AC 20-36G.M-443.1. No charge.*
- *FAA Inspection Authorization Directory. AC 65-13C.M-443.1. No charge.*
- *Directory of FAA Certified Aviation Maintenance Technician Schools. AC 147-2S. M-443.1. No charge.*
- *List of Certificated Pilot Schools. AC 140-2L. APA-430 or M-443.1. No charge.*
- *Consolidated Listing of FAA Certificated Repair Stations. AC 140-1J. M-443.1. No charge.*
- *Listing of FAA Certificated Parachute Lofts. AC 149-2J. M-443.1. No charge.*

(5) Flight Safety Materials

Two types of FAA flight safety materials are currently available to the public: (1) VFR and IFR Exam-O-Grams published by the Examinations Standards Branch, AFS-590, Flight Standards National Field Office at Oklahoma City; and (2) Flight Standards safety pamphlets published at headquarters and in the field as part of the FAA General Aviation Accident Prevention Program.

The VFR-IFR Exam-O-Grams, and analysis and explanation of aeronautical misconceptions revealed in written pilot tests and accident and violation reports, are particularly useful to student pilots seeking certification and pilots interested in securing an instrument rating. Prepared on a continuing basis by the Flight Standards National Field Office at Oklahoma City, current VFR-IFR Exam-O-Grams may be obtained free by writing to: Chief, Flight Standards National Field Office, Attn: AFS-590, P.O. Box 25082, Oklahoma City, Oklahoma 73125.

Anyone who wishes to receive new Exam-O-Grams as they are issued may write to AFS-590 at the above address to be put on the mailing list.

Flight Standards safety pamphlets used in the General Aviation Accident Prevention Program are produced primarily to be distributed to participants at airmen refresher meetings held at the GADO's and FSDO's. Certain of these are available for distribution to the public. Titles currently available for this purpose are:

- *Always Leave Yourself an Out. 10 pages.*
- *Safety Guide for Private Aircraft Owners. 20 pages.*
- *Tips on Engine Operations in Small General Aviation Aircraft. 12 pages.*

- *Tips on How to Use the Flight Planner.* 6 Pages.
- *Tips on Winter Flying.* 28 pages.

The publications are carried locally at most GADO's and FSDO's, and by the FAA regions which put them out. They are most readily available at the district offices from the Accident Prevention Specialists. (See list on page 4 of this "Guide.")

(6) Economic Studies

These studies are available, as long as the supply lasts, as follows:

- *Airport Land Banking, August 1977 (ASP-10).* No charge.
- *A Study of Attrition in the Domestic Aviation Fleet. April 1976. (AVP-120).* No charge.
- *An Overview of the Air Carrier Transport Manufacturing Industry. (AVP-120). APA-430.* No charge.
- *Commuter Air Carrier Operators as of September 1974. April 1975. NTIS. ADA 014-041. 60 pages. Price—\$5.25.*
- *Establishment of New Major Public Airports in the U.S., August 1977. (ASP-10).* No charge.
- *General Aviation Activity at Non-Towered Airports, April 1976. (AVP-120). APA-430.* No charge.
- *General Aviation: Aircraft, Owner and Utilization Characteristics, November 1976. (AVP-120). APA-430.* No charge.
- *Establishment Criteria for Category I Instrument Landing System (ILS), December 1975. Report No. ASP-75-1.* No charge.
- *Establishment Criteria for Airport Surveillance Radar (ASR/ATCRBS/BDS), December 1975. Report No. ASP-75-2.* No charge.
- *Establishment Criteria for ASDE-3 (Airport Surface Detection Equipment), December 1975. Report No. ASP-75-3.* No charge.
- *Establishment Criteria for Airport Traffic Control Towers (ATCT), October 1975. Report No. ASP-75-4.* No charge.
- *Establishment Criteria for Category II Instrument Landing System (ILS), July 1976. Report No. FAA-ASP-76-1.* No charge
- *Establishment Criteria for Visual Approach Slope Indicator (VASI), May 1977. Report No. FAA-ASP-76-2.* No charge.
- *Oil Price Decontrol Impact on the Air Transport Industry—an Overview (AVP-120) APA-430.* No charge.
- *Relationship Between General Aviation and Population. (AVP-120) APA-430.* No charge.
- *Remoteness—Compensation Methodology for Benefit/Cost Establishment and Discontinuance Criteria, January 1977. Report No. FAA-ASP-76-7.* No charge.

- *The General Aviation Industry—an Overview*. NTIS. ADA-015-871. 56 pages. Price—\$4.50.
- *United States Airline Industry—an Overview of Present State of Development*. (AVP-120) APA-430. No charge.
- *General Aviation Dynamics (AVP-120)*. APA-430. No charge.

(7) Books, Monographs, Pamphlets, and Brochures

The available materials in this category are:

- *A Flying Start*. APA-430, M-443.1, the regions, and the centers. No charge. An FAA informational brochure dealing with requirements for a pilot's license.
- *Chicago O'Hare International Airport*. APA-430. No charge. A 20-page FAA informational brochure.
- *Civil Aeromedical Institute*. APA-430. A 7-page FAA informational pamphlet.
- *Dulles International Airport*. APA-430. An 8-page FAA informational brochure.
- *The Flight Service Station*. APA-430. No charge.
- *The Control Tower*. APA-430. No charge.
- *You and Your Radio*. APA-430. No charge.
- *You and Your Transponder*. APA-430. No charge.
- *Radar Sees the Weather*. APA-430. No charge.
- *Density Altitude*. APA-430. No charge.
- *Pilot's Weather—How it is Forecast*. APA-430. No charge.
- *FAA Safety Education Films*. Send request to: FAA Film Service, 2323 New Hyde Park Rd., New Hyde Park, N.Y. 11042 Telephone: (516) 488-3810.
- *FAA Historical Fact Book: A Chronology 1926-1971*. Sup't. Doc's. Single sale item. Stock No. 050-007-211-4, Price—\$3.50. A 320-page historical monograph.
- *GADO: The General Aviation District Office*. APA-430. No charge. A 5-page FAA informational brochure.
- *Look Before You Lease*. APA-430. A 4-page FAA informational brochure.
- *Access Travel: Airports*. APA-430. No charge. A 20-page guide listing 69 design features, facilities and services that meet the travel needs of the handicapped at 220 airport terminals in 27 countries.
- *Sites for Public Airports—How and Why Your Local Government Acquires Land for Public Airports* (also available in Spanish) . M-443.1, the regions and the centers. No charge. An 18-page FAA informational brochure.
- *Take-off at Mid-Century: Federal Aviation Policy in the Eisenhower Years, 1953-1961*. Sup't. Doc's. Single sale item. 050-007-00355-2. Price. \$6.00 (hardcover). A history of the Civil Aeronautics Administration and Federal

Aviation policy during the Presidency of Dwight D. Eisenhower. The work examines the events that led to the CAA's demise, and the creation of the Federal Aviation Agency.

- *Bonfires to Beacons: Federal Civil Aviation Policy Under the Air Commerce Act, 1926-1938.* Sup't. Doc's. Single sale item. 050-007-00419-2. Price—\$8.00 (hardcover).
- *The Airport—Its Influence on the Community Economy.* APA-430. No charge. A 79-page FAA informational brochure.
- *The Cutting Air Crash.* Sup't Doc's. Single sale item. 050-007-00185-1. Price—\$1.60. A 104-page historical monograph analyzing the political repercussions that followed the death of Senator Bronson Cutting of New Mexico in an air crash in 1935.
- *The Federal Turnaround on Aid to Airports, 1926-1938.* Sup't Doc's. Single sale item. 050-007-00186-0. Price—65 cents. A 25-page historical monograph having to do with the causes which led the Federal Government to change its initial opposition to airport aid programs.
- *Washington National Airport: Handbook of Information.* (AMA-5) APA-430. No charge. A 10-page FAA informational brochure.

(8) Planning and Forecast Projections

Available publication in this category are as follows:

- *Aviation Forecasts, Fiscal Years 1978-1989.* September 1977. (AVP-120) APA-430. No charge. Available as long as the supply lasts.
- *Forecasts of Commuter Airlines Activity.* (AVP-120) July 1977. APA-430. No charge.
- *Forecast of Landside Airport Access Traffic at Major Airports to 1990. Volume I, The Forecasts.* NTIS. ADA 025-401. 425 pages. Price—\$8.00.
- *Forecast of Landslide Airport Access Traffic at Major U.S. Airports to 1990, Volume II, Detailed Technical Description of Forecasting methods.* NTIS ADA 025-246, 79 pages. Price—\$5.50.
- *Forecasting Models for Air Freight Demand and Projection of Cargo Activity at U.S. Air Hubs.* January 1977. (AVP-120) APA-430. No charge. Available as long as the supply lasts.
- *Forecasts of World-Wide International Aviation Activity.* January 1977. (AVP-120) APA-430. No charge. Available as long as the supply lasts.
- *General Aviation Forecasts, 1975-1987, State, Regional and National Operations.* NTIS. ADA-024-429. 113 pages. Price—\$5.50.
- *IFR Aircraft Handled—Forecasts by Air Route Traffic Control Center, Fiscal Years 1978-1989.* October 1977. (AVP-120) APA-430. No charge. Available as long as the supply lasts.
- *Intermodal Transportation Planning Handbook,* Order 1110.86, February 1977. (ASP-110).

- *Military Air Traffic Forecasts, Fiscal Years 1977-1988, August 1976.* (AVP-120) APA-430. No charge. Available as long as the supply lasts.
- *Selected Documents for Aviation Planning in the Terminal Area. July 1978.* (ASP-200) APA-430. No charge. Available as long as the supply lasts.
- *Terminal Area Forecast 1977-1987.* (AVP-120) APA-430. No charge. Available as long as the supply lasts.
- *The National Aviation System Plan, Fiscal Years 1976-1985.* March 1975. (ASP-200) Sup't. Doc's. Stock No. 050-007-00289-1. Price—\$1.85.
- *The National Aviation System Plan: Challenges of the Decade Ahead, 1977-1986.* (ASP-200). No charge. Available as long as the supply lasts.

(9) Statistical Reports and the Financial Report

The following reports as currently available in this category:

- *Airport Activity Statistics of the Certificated Route Air Carriers, 12 Months Ending December 31, 1975.* NTIS. ADA 033-279. 327 pages. Price—\$12.00.
- *An Analysis of Aviation Safety Information, November 1975.* NTIS. ADA 020-549. 42 pages. Price—\$4.50.
- *Census of U.S. Civil Aircraft, Calendar Year 1975.* NTIS. ADA 034-823. 393 pages. Price—\$13.00.
- *Commuter Air Carrier Operators as of September 1975.* NTIS. ADA 027-835. 60 pages. Price—\$5.25.
- *FAA Air Traffic Activity, Calendar Year 1975, and Terminal Area Relationships, Fiscal Year 1976.* NTIS. ADA 024-328. 328 pages. Price—\$12.00.
- *FAA Air Traffic Activity, Fiscal Year 1976.* NTIS. ADA 032-260. 293 pages. Price—\$11.00.
- *FAA Air Traffic Activity, Fiscal Year 1977.* NTIS. ADA 052-403. 229 pages. Price—\$9.50.
- *FAA Financial Report, Fiscal Year 1976 and Transition Period.* (AAA-10). APA-430. No charge. Available as long as the supply lasts.
- *FAA Statistical Handbook of Aviation, Calendar Year 1976.* NTIS. ADA 054-801. 160 pages. Price—\$9.00.
- *General Aviation Activity Survey, Calendar Year 1975.* (AMS-220) APA-430. No charge. Available as long as the supply lasts.
- *Military Air Traffic Activity Report, Calendar Year 1975.* (AMS-220) APA-430. No charge. Available as long as the supply lasts.
- *Profiles of Scheduled Air Carrier Operations by Stage Length. By FAA Regions—Top 100 U.S. Airports, August 1976.* (AVP-120) APA-430. No charge. Available as long as the supply lasts.
- *Profiles of Scheduled Air Carrier Passenger Traffic—Top 100 U.S. Airports.* July 1977. (AVP-120) APA-430. No charge. Available as long as the supply lasts.

- *Profiles of Scheduled Air Carrier Airport Operation—Top 100 U.S. Airports.* August 1977. (AVP-120) APA-430. No charge. Available as long as the supply lasts.
- *Tower Airport Statistics Handbook, Calendar Year 1976.* (APV-120) APA-430. No charge. Available as long as the supply lasts.
- *U.S. Civil Airman Statistics, Calendar Year 1977.* (AMS-220) APA-430. No charge. Available as long as the supply lasts.

(10) The Agency Aviation Safety Magazine

As an integral part of its general aviation safety program, the FAA publishes a 16-page bi-monthly safety magazine—*FAA General Aviation News*. This periodical is designed to help pilots review their flying skills, and to keep them informed of the latest regulatory and procedural developments as well as problems in aviation safety. It also provides them with the opportunity to use the magazine as a means of communicating with FAA headquarters for official answers to aviation problems. The magazine deals with the safety problems of helicopters, balloons, gliders, and antique, sport, and experimental aircraft, as well as conventional aircraft.

FAA General Aviation News (FAN) is for sale by the Superintendent of Documents on an annual subscription basis. The current price is: Domestic—\$6.20, .55¢ single copy; Foreign—\$7.75, .70¢ single copy. Allow two to six weeks for your subscription to be processed.

PART III

A Confusion About Roles:

Some Answers to Who Does What

The public often attributes to FAA functions which are the responsibility of three of its sister agencies—the Civil Aeronautics Board, the National Transportation Safety Board, and the National Ocean Survey.

To minimize this confusion, a summary follows of the functions performed by the three agencies and where each may be contacted for publications and information:

Civil Aeronautics Board (CAB). FAA and CAB have the same statutory charter—the Federal Aviation Act of 1958 (as amended), but operate under different parts of it. While FAA is responsible for aviation safety, CAB's responsibilities are primarily for the economic regulation of the certificated air carriers; and, as an outgrowth of that, with routes, rates, and other economic regulation of the airlines gives it full authority to deal with service problems encountered by airline passengers. These may include such things as disputes over fares, lost or damaged luggage, poor service, discourteous treatment, delayed flights, and cancelled reservations. CAB has established the Office of the Consumer Advocate in its Washington headquarters to take care of such matters. Complaints, which should be in writing, will be investigated; and if there appears to be a violation, enforcement action may be taken. The address of the office is: Office of the Consumer Advocate (DCA), Civil Aeronautics Board, Room 1035N, Universal North Building, 1825 Connecticut Avenue, N.W., Washington, D.C. 20428, (202) 673-5150.

CAB issues a free publications pamphlet listing its publications. Examples of its free publications are:

- **List of U.S. Air Carriers.** A complete official list of the nation's certificated air carriers and air freight forwarders.
- **Air Traveller's Fly Rights.** Deals with the CAB mission, the work of the Consumer Advocate, and air traveller's rights generally.
- **Consumer Guide to International Air Travel.** Everything the air passenger should know about international air travel.
- **Consumer Fact Sheet on Air Fares.** Questions air travellers should ask airlines and travel agents to help determine the most advantageous fares for them.

Requests for these publications should be addressed to: The Distribution Unit, Publication Services Section (OFO), Civil Aeronautics Board, Room 515, Univer-

sal Building, 1825 Connecticut Avenue, N.W., Washington, D.C. 20428, (202) 673-5432.

For information on CAB's mission and activities, phone or write: Office of Public Affairs (OPA), Civil Aeronautics Board, Room 708, Universal Building, 1825 Connecticut Avenue, N.W., Washington, D.C. 20428, (202) 673-5990.

National Transportation Safety Board (NTSB). An independent Federal agency since 1974, NTSB derives a portion of its responsibility and authority from the Federal Aviation Act of 1958 (as amended). Its function in civil aviation is to investigate aviation accidents; report publicly on their cause or probable cause; and to review on appeal the suspension, revocation, or denial of operating certificates, documents, or licenses issued by the FAA Administrator. FAA plays a supporting role in NTSB accident investigations and, with the Board's permission, is authorized to investigate certain nonfatal aircraft accidents. But even there, the report of probable cause can be made only by the Board. NTSB issues a brochure describing its functions and operations, and has a pamphlet listing its publications. Requests for NTSB publications, and information on air crashes, should be addressed to: Publications Branch, National Transportation Safety Board, 800 Independence Avenue, S.W., Washington, D.C. 20594 (202) 472-6160.

National Ocean Survey (NOS). This agency, a component of the National Oceanic and Atmospheric Administration (NOAA) of the Department of Commerce, publishes and sells to the public the aeronautical maps and charts used in air operations. The NOS issues without charge a 26-page brochure entitled, *Catalog of Aeronautical Charts and Related Publications*, listing in detail the aeronautical charts of domestic and foreign areas that it has available for sale. It also distributes without charge a list of sales agencies which it has established at the country's principal airports. These sales agencies—usually private firms at the airports who buy the charts from NOS at a discount and sell them at list price—stock domestic area charts and some foreign area charts, though the latter are best obtained from NOS itself. Categories of available maps and charts as currently listed on the NOS catalog are:

- Sectional & VFR terminal charts
- World aeronautical charts (U.S.)
- Enroute low altitude charts
- Enroute high altitude charts
- Area navigation (RNAV) high altitude charts
- Alaska enroute charts (low and high)
- Aircraft position charts
- Planning charts
- Instrument approach procedure charts (now in bound volumes except for
Hawaii and Pacific Islands)
- Airport taxi charts

Standard instrument departure (SID) charts
Standard terminal arrival route (STAR) charts
Airport Facilities Directory (Replaces Parts 2 and 3 of Airman's Information Manual)
Alaska terminal publication
World aeronautical and operational navigation charts
Jet navigation charts
Global navigation charts
Related publications
Auxiliary charts

All these charts, among others, can be obtained from NOS, whose address is:
National Ocean Survey, Distribution Division (C-44), 6501 Lafayette Avenue,
Riverdale, Md. 20840. (301) 436-6990.

PUBLICATIONS GUIDE ORDER BLANKS

Attached herewith are the order blanks referred to in this guide. Included are two copies each of the M-443.1 and NTIS blanks, and two each of the GPO single sale item and subscription item blanks. How to use them has been described in the guide.*

PRECEDING PAGE NOT FILMED
BLANK

* Please note that prices of publications sold by the Superintendent of Documents, as shown in this guide, were in effect as of June, 1979, when the guide was published. Please note also that Sup't Doc's prices are subject to change without notice and that the prices you will be charged on your order will be the prices in effect the day your order is processed. The maintenance of a deposit account is one way to take care of the situation; another is to call the Sup't Doc's order desk for the latest prices when in doubt.

SUPERINTENDENT OF DOCUMENTS SALES INFORMATION

There is no free distribution of publications by the Superintendent of Documents. Regulations require remittance in advance of shipment of publications either by check or money order made payable to the Superintendent of Documents, or by charge to your Master Charge, Visa, or Superintendent of Documents deposit account. Do not send currency (bills or coins) or postage stamps. Remittances from foreign customers should be charged to one of the accounts described above, or be made by international postal money order, by check or draft on a U.S. or Canadian bank, or by UNESCO coupons. Foreign currency, postage stamps, or international response coupons are not acceptable. There is also a special 25 percent handling charge on orders to be mailed to foreign countries. This charge is to cover the special handling required to comply with the customs and international mailing regulations.

With the exception of specially priced publications, a discount of 25 percent is allowed on quantity purchases of 100 or more copies of a single publication to a single address. The same discount applies to orders from bookdealers, regardless of quantity ordered, when the publications are mailed to the dealer's normal place of business. No discount will be allowed when publications are mailed to a third party unless in quantities of 100 or more per title.

TO ORDER, USE THE FORM ON THE REVERSE. PLEASE FOLLOW INSTRUCTIONS BELOW.

1. Enter your complete name and address, Master Charge, Visa, or deposit account number (if applicable); your order number (if any); and date on the proper places at the top of the form.
2. Enter the stock number, quantity desired, title and price of each publication ordered.
3. Enter the total amount due. (NOTE: There is a \$1.00 minimum for mail orders.)
4. Complete the delivery address at the bottom of the form.
5. Mail, with remittance, to the Superintendent of Document, U.S. Government Printing Office, Washington, D.C. 20402.
6. After you order has been processed, a shipping document will be returned to you.
7. If a shipment is incorrect, return the shipping document with your request for adjustment. DO NOT RETURN PUBLICATIONS UNTIL NOTIFIED TO DO SO. (If publications are to be returned, pre-addressed postage paid labels will be furnished.)

THESE SYMBOLS WILL BE USED TO EXPLAIN HOW YOUR ORDER WAS HANDLED.

- CIRCLE Publication(s) enclosed.
- A Publication is not sold by this office. A copy may be available from the issuing agency indicated on your order.
- C We are unable to identify the publication from the information furnished.
- D Publications are being printed and will be mailed as soon as we receive stock. Cost has been included in charges on this order.
- E Our stock of this publication is exhausted and it is no longer available. Consult your local library.
- N New publication, we cannot accept your order at this time. Please reorder in 30 to 60 days.
- S Publication is no longer available. We have indicated on your order another publication which supersedes it or contains similar information.

