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Date: *10/1/80*
LEVEL II

(11)

HEADQUARTERS
UNITED STATES MARINE CORPS

OFFICE OF MANPOWER UTILIZATION

TASK ANALYSIS OF
6 Medium Company, 1st Special Force

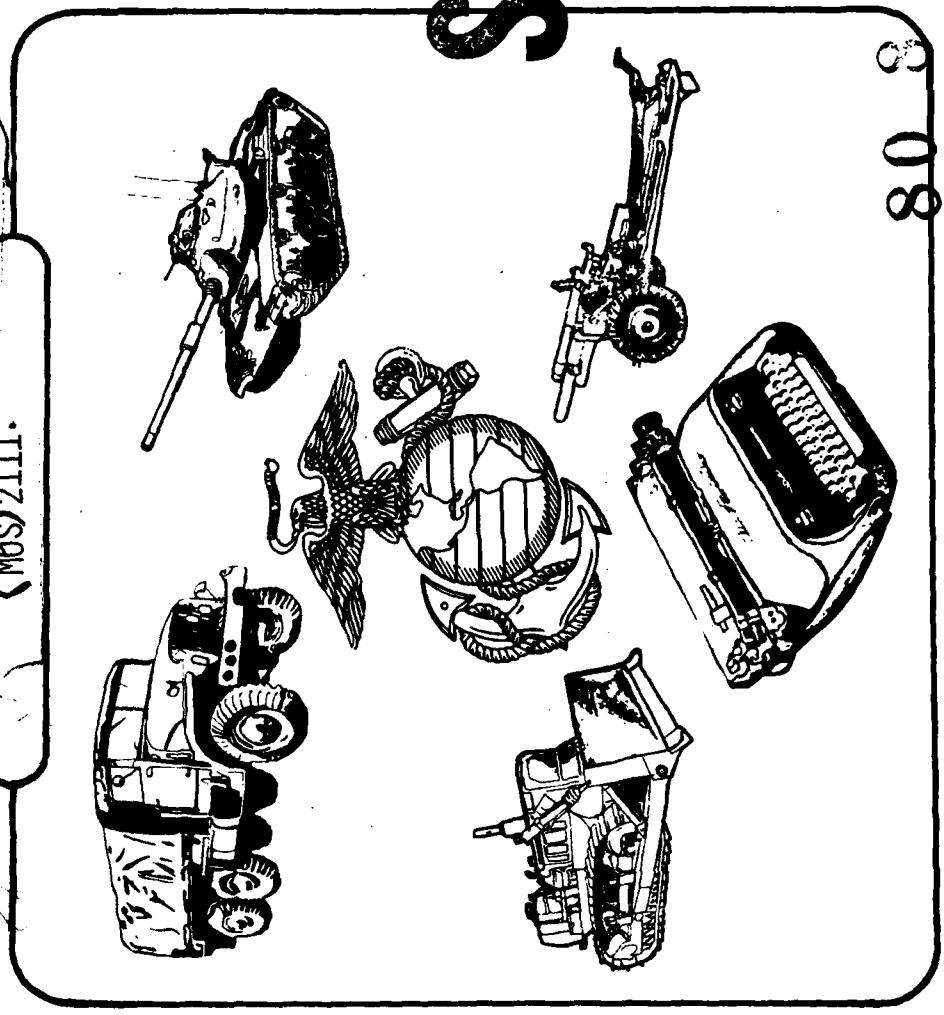
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INTRODUCTION

YOU HAVE BEEN SELECTED TO PARTICIPATE IN A STUDY ON THE BASIS OF YOUR CURRENT JOB ASSIGNMENT. THE INFORMATION YOU FURNISH WILL BE OF GREAT VALUE TO THE MARINE CORPS IN FUTURE DECISIONS ON: (1) OCCUPATIONAL FIELD STRUCTURE, (2) TRAINING, (3) CLASSIFICATION, AND (4) ASSIGNMENT POLICY.

THIS QUESTIONNAIRE WAS CONSTRUCTED FROM ON-THE-JOB OBSERVATIONS AND INTERVIEWS WITH MARINES PERFORMING DUTIES AND TASKS SIMILAR TO THOSE YOU PERFORM. IT IS DESIGNED TO DETERMINE WHAT YOU DO IN YOUR PRESENT JOB.

THIS IS NOT A TEST. NEITHER YOU, YOUR COMMANDER, NOR YOUR UNIT WILL BE EVALUATED, IN ANY WAY, ON THE INFORMATION YOU PROVIDE. YOUR INDIVIDUAL ANSWERS WILL BE HELD IN THE STRICTEST CONFIDENCE.

THE RESULTS OF THE INFORMATION YOU PROVIDE IN THIS QUESTIONNAIRE WILL BE OF BENEFIT TO YOU AND OTHER MARINES IN YOUR OCCUPATIONAL FIELD. THEREFORE PLEASE BE AS STRAIGHTFORWARD, ACCURATE, AND FRANK AS POSSIBLE. ALL ANSWERS SHOULD BE BASED ON YOUR PRESENT JOB ASSIGNMENT.

THERE ARE THREE PARTS TO THE QUESTIONNAIRE:

- PART I BACKGROUND INFORMATION
- PART II JOB SATISFACTION/DISSATISFACTION STATEMENTS
- PART III TASK STATEMENTS

THERE IS NO TIME LIMIT TO COMPLETE THIS QUESTIONNAIRE.
PLEASE TURN THE PAGE

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(1/ 1- 8)

1. BOOK NUMBER-----

(1/ 9-12)

2. WHAT IS YOUR PRESENT REPORTING UNIT CODE (KUC)?

(1/13-17)

3. SOCIAL SECURITY NUMBER -----

(1/18-26)

4. RANK

(1/27)

1. PVT

2. PFC

3. LCPL

4. CPL

5. SGT

6. SSGT

7. GYSGT

8. MSGT

9. MGYSGT

5. SEX

(1/28)

1. MALE

2. FEMALE

6. PRIMARY MOS _____

(1/29-32)

7. 1ST ADDITIONAL MOS _____

(1/33-36)

8. BILLET/DUTY MOS _____

(1/37-40)

9. WHAT IS THE TOTAL TIME YOU HAVE IN:

1. THE U.S. MARINE CORPS

(YEARS)

(1/41-42)

2. YOUR PRIMARY MOS

(YEARS)

(1/43-44)

3. YOUR CURRENT ASSIGNMENT/BILLET

(MONTHS)

(1/45-46)

(1/47-48)

10. AT WHAT LEVEL OF COMMAND ARE YOU PRESENTLY WORKING?

- | | |
|--------------------|-----------------------|
| 1. HQ FMFLANT/PAC | 2. SEPARATE BATTALION |
| 3. HQ MAF/MAB | 4. SQUADRON |
| 5. HQ DIVISION | 6. COMPANY |
| 7. HQ WING | 8. SEPARATE COMPANY |
| 9. HQ BRIGADE | 10. DETACHMENT |
| 11. REGIMENT | 12. SUB-UNIT |
| 13. AIRCRAFT GROUP | 14. BATTALION |

15. OTHER (INDICATE ON LAST PAGE OF BOOKLET)

(1/49)

11. ON THE AVERAGE, HOW MANY HOURS PER WEEK ARE YOU REQUIRED TO WORK?

1. LESS THAN 10 HOURS
2. 41 TO 45 HOURS
3. 46 TO 50 HOURS
4. 51 TO 60 HOURS
5. MORE THAN 60 HOURS

12. WHAT IS THE HIGHEST LEVEL OF CIVILIAN EDUCATION YOU HAVE COMPLETED? (1/50)

(TO INCLUDE GED CREDIT)

1. LESS THAN HIGH SCHOOL GRADUATE
2. HIGH SCHOOL GRADUATE
3. 1 YEAR COLLEGE
4. 2 YEARS COLLEGE
5. 2 YEARS COLLEGE WITH ASSOCIATE DEGREE
6. 3 YEARS COLLEGE
7. 4 YEARS COLLEGE WITH DEGREE

13. HOW DID YOU RECEIVE YOUR PRIMARY MOS? (SELECT ONE OR MORE)

1. SCREENED FOR TALENT OR CIVILIAN ACQUIRED SKILL (1/51)
2. ON THE JOB TRAINING (OJT) (1/52)
3. COMPLETION OF SERVICE SCHOOL OR COURSE (1/53)
4. RETRAINING FROM OTHER MOS (1/54)
5. LATERAL MOVE UPON REENLISTMENT (1/55)
6. DIRECTED RECLASSIFICATION (1/56)
7. PROMOTION OR REDUCTION IN GRADE (1/57)

14. WHAT TYPE OF TRAINING DID YOU RECEIVE TO PREPARE FOR YOUR PRESENT JOB? (SELECT ONE OR MORE)

- 1. ON THE JOB TRAINING (1/58)
- 2. COMMAND OR UNIT SPONSORED SCHOOL (1/58)
- 3. FORMAL SERVICE SCHOOL (1/50)
- 4. CIVILIAN SCHOOLING (1/61)
- 5. CIVILIAN EXPERIENCE (1/62)
- 6. CORRESPONDENCE COURSE(S) (1/63)
- 7. HAVE NOT RECEIVED ANY TRAINING (1/64)

15. WHICH OF THE FOLLOWING BEST DESCRIBES THE PERCENT OF TIME YOU SPEND PER MONTH ON NON-MOS TASKS? (SUCH AS, GENERAL MILITARY TRAINING, DUTIES, INSPECTIONS, DETAILS AND CEREMONIES)

- 1. LESS THAN 5% (1/65)
- 2. 6% TO 10%
- 3. 11% TO 15%
- 4. 16% TO 25%
- 5. 26% TO 50%
- 6. OVER 50%

16. MY PRESENT BILLET TITLE IS BEST DESCRIBED AS: \SELECT ONLY ONE

66-67

1. BATTALION ARMORER
2. ASSISTANT ARMORER
3. INFANTRY WEAPONS REPAIRMAN
4. ARMORER
5. INFANTRY WEAPONS ARMORER
6. REPAIR CONTROL ASSISTANT
7. R&E REPAIRMAN
8. ARTILLERY WEAPONS REPAIRMAN
9. SCHEDULING NCO
10. WEAPONS TECHNICIAN
11. SECTION LEADER
12. ARTILLERY WEAPONS REPAIRMAN/DRIVER
13. TANK REPAIRMAN
14. SQUAD LEADER
15. TANK RECOVERY VEHICLE CREWMAN
16. TANK RECOVERY VEHICLE COMMANDER
17. REPAIR CONTROL CLERK
18. RECOVERY VEHICLE SECTION LEADER

19. AMTRAC REPAIRMAN
20. TRACKED VEHICLE REPAIRMAN AMPHIBIAN
21. AMPHIBIOUS TRACTOR MECHANIC
22. REPAIR TEAM LEADER
23. LVT RECOVERY VEHICLE CREWMAN
24. LVT RECOVERY VEHICLE COMMANDER
25. SECTION CHIEF/TRACKED VEHICLE TECHNICIAN
26. SELFPROPELLED ARTILLERY REPAIRMAN
27. TRACKED VEHICLE TECHNICIAN
28. SELFPROPELLED ARTILLERY MECHANIC
29. TRACKED VEHICLE REPAIR CHIEF
30. TRACKED VEHICLE MAINTENANCE CHIEF
31. ASSISTANT TRACKED VEHICLE MAINTENANCE CHIEF
32. MAINTENANCE CHIEF
33. WEAPONS UNIT NCOIC
34. ASSISTANT UNIT LEADER
35. TURRET REPAIR CHIEF
36. TURRET REPAIRMAN
37. TURRET MECHANIC

- 38. OPTICAL INSTRUMENT REPAIR BRANCH CHIEF
- 39. OPTICAL INSTRUMENT REPAIRMAN
- 40. OPTICAL INSTRUMENT TECHNICIAN
- 41. DIVISION CHIEF
- 42. ORDNANCE CHIEF
- 43. PLATOON SGT
- 44. SHOPS MAINTENANCE MANAGEMENT CHIEF
- 45. METAL WORKER
- 46. SHEET METAL WORKER
- 47. WELDER
- 48. METAL WORKER FOREMAN
- 49. REPAIR SHOP MACHINIST
- 50. MACHINIST, WEAPONS REPAIR
- 51. MACHINIST FOREMAN
- 52. CHIEF WEAPONS REPAIR MACHINIST
- 53. MACHINE SHOP CHIEF
- 54. BODY REPAIRMAN
- 55. VEHICLE PAINTER
- 56. OTHER (INDICATE ON LAST PAGE OF BOOKLET)

17. HOW MANY PERSONNEL DO YOU DIRECTLY SUPERVISE ON MOS RELATED
DUTIES?

(1/68)

1. NONE
2. 1-5
3. 6-10
4. MORE THAN 10

18. IN YOUR PRESENT JOB, WHAT IS THE HIGHEST ECHELON OF MAINTENANCE
YOU PERFORM?

(1/69)

1. 1ST ECHELON
2. 2D ECHELON
3. 2D ECHELON LIMITED 3D
4. 3D ECHELON
5. 3D ECHELON LIMITED 4TH
6. 4TH ECHELON
7. 5TH ECHELON

4. FUEL AND ELECTRICAL SYSTEMS REPAIR COURSE, ABERDEEN, MD. (1/75)
5. BASIC AUTO MECHANIC COURSE, CAMP LEJEUNE (1/76)
6. ARTILLERY TRACK VEHICLE MAINTENANCE SCHOOL, FORT SILL, OKLA. (1/77)
7. TRACKED VEHICLE REPAIRMAN, AMPHIBIAN VEHICLE COURSE, CAMP PENDLETON (1/78)
8. TRACKED VEHICLE REPAIRMAN COURSE, SELF-PROTECTED ARTILLERY COURSE, ABERDEEN, MD. (1/79)
9. TRACKED VEHICLE REPAIRMAN, TANK COURSE, ABERDEEN, MD.
10. ENGINEER EQUIPMENT COURSE, CAMP LEJEUNE
11. ENGINEER EQUIPMENT AND MAINTENANCE COURSE, FORT BELVOIR, VA.
12. ENGINEER EQUIPMENT MAINTENANCE SCHOOL, CAMP LEJEUNE
13. EQUIPMENT MAINTENANCE EQUIPMENT MAINTENANCE COURSE, CAMP LEJEUNE
14. SMALL ARMS REPAIR COURSE, ABERDEEN, MD.
15. ARTILLERY REPAIR SCHOOL, ABERDEEN, MD. (2/ 7)
16. TURRET REPAIRMAN SCHOOL, ABERDEEN, MD. (2/ 8)
17. FIRE CONTROL INSTRUMENT REPAIR COURSE, ABERDEEN, MD. (2/ 9)
18. OFFICE MACHINE REPAIR SCHOOL, FORT LEE, VA. (2/10)
19. BASIC METAL WORKERS COURSE, CAMP LEJEUNE (2/11)
20. JOURNEYMAN METAL WORKERS COURSE, CAMP LEJEUNE (2/12)
21. MACHINERY REPAIRMAN COURSE, CLASS A. N.T.C., SAN DIEGO, CA. (2/13)

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- 22. MACHINIST COURSE, ABERDEEN, MD. (2/14)
- 23. METAL BODY REPAIR COURSE, ABERDEEN, MD. (2/15)
- 24. MAINTENANCE MANAGEMENT COURSE, ALBANY, GA. (2/16)
- 25. AUTOMOTIVE ENGINE MAINTENANCE AND REPAIR COURSE (MCI) (2/17)
- 26. AUTOMOTIVE POWER TRAINS COURSE (MCI) (2/18)
- 27. FUNDAMENTALS OF DIESEL ENGINES COURSE (MCI) (2/19)
- 28. GM SERIES 71 DIESEL ENGINES COURSE (MCI) (2/20)
- 29. BASIC ENGINEER EQUIPMENT MECHANIC COURSE (MCI) (2/21)
- 30. METALWORKING AND WELDING OPERATIONS COURSE (MCI) (2/22)
- 31. ENGINEER EQUIPMENT MECHANIC COURSE (MCI) (2/23)
- 32. REPAIR AND MAINTENANCE OF CREW-SERVED WEAPONS COURSE (MCI) (2/24)
- 33. ARMORY PROCEDURES COURSE (MCI) (2/25)
- 34. INSPECTION AND REPAIR OF SHOULDER WEAPONS COURSE (MCI) (2/26)
- 35. OTHER (INDICATE ON LAST PAGE OF BOOKLET) (2/27)

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PART II SPECIAL INSTRUCTIONS

1. PART II CONTAINS SOME STATEMENTS ABOUT YOUR PRESENT JOB. THE STATEMENTS MAY OR MAY NOT BE COMPLETELY TRUE STATEMENTS ABOUT YOUR PRESENT JOB.

2. SHOW HOW MUCH EACH STATEMENT TELLS THE TRUTH ABOUT YOUR PRESENT JOB, BY CIRCLING ONE OF THE NUMBERS, FROM 1 TO 7, THAT APPEAR AT THE RIGHT OF EACH STATEMENT.

FOR EXAMPLE: IF YOU THINK A STATEMENT IS COMPLETELY FALSE, YOU SHOULD CIRCLE THE 1. ON THE OTHER HAND, IF YOU THINK A STATEMENT IS COMPLETELY TRUE, YOU SHOULD CIRCLE THE 7. THE NUMBERS BETWEEN 1 AND 7 HAVE BEEN GIVEN MEANINGS THAT ARE SHOWN AT THE TOP OF THE PAGE.

3. BE SURE TO ANSWER EVERY STATEMENT.

TURN TO THE NEXT PAGE AND BEGIN PART II

PLEASE INDICATE THE EXTENT TO WHICH YOU AGREE OR DISAGREE WITH THE FOLLOWING STATEMENTS ABOUT YOUR PRESENT JOB	DO YOU AGREE						
	1	2	3	4	5	6	7
1 I AM PAID ENOUGH FOR THE WORK I DO.	1	2	3	4	5	6	7
2 MY SUPERVISOR HELPS ME WHEN I NEED IT.	1	2	3	4	5	6	7
3 I THINK I WILL GET A FAIR CHANCE AT PROMOTION.	1	2	3	4	5	6	7
4 I AM TREATED WITH RESPECT.	1	2	3	4	5	6	7
5 MY SUPERVISOR LETS ME KNOW HOW I AM DOING.	1	2	3	4	5	6	7
6 I LIKE MY WORKING HOURS.	1	2	3	4	5	6	7
7 I GET THE CHANCE TO PROVE MYSELF.	1	2	3	4	5	6	7
8 I LIKE THE OTHER MARINES WHERE I WORK.	1	2	3	4	5	6	7
9 MY JOB IS IMPORTANT.	1	2	3	4	5	6	7
10 THE RULES AND REGULATIONS ARE FAIR.	1	2	3	4	5	6	7
11 I AM GIVEN ENOUGH RESPONSIBILITY AND INDEPENDENCE.	1	2	3	4	5	6	7
12 MY JOB LETS ME HAVE AN ENJOYABLE OFF-DUTY LIFE.	1	2	3	4	5	6	7
13 I AM PROUD OF MY JOB.	1	2	3	4	5	6	7
14 I LIKE THE TYPE OF WORK I DO.	1	2	3	4	5	6	7

15 I AM TREATED FAIRLY.	1	1	2	3	4	5	6	7	1	2/42
16 MY JOB GIVES ME A WAY TO IMPROVE MYSELF.	1	1	2	3	4	5	6	7	1	2/43
17 MY JOB MAKES GOOD USE OF MY ABILITY.	1	1	2	3	4	5	6	7	1	2/44
18 I AM KEPT WELL-INFORMED.	1	1	2	3	4	5	6	7	1	2/45
19 MY SUPERVISOR TRUSTS ME TO DO MY JOB WELL.	1	1	2	3	4	5	6	7	1	2/46
20 I CAN DEPEND ON THE OTHER MARINES WHERE I WORK.	1	1	2	3	4	5	6	7	1	2/47
21 MY SUPERVISOR IS GOOD AT HIS JOB.	1	1	2	3	4	5	6	7	1	2/48
22 MY FAMILY IS PLEASED THAT I AM A MARINE.	1	1	2	3	4	5	6	7	1	2/49
23 OVERALL, I HAVE BEEN SATISFIED WITH MY PRESENT JOB.	1	1	2	3	4	5	6	7	1	2/50
24 OVERALL, I HAVE BEEN SATISFIED WITH THE MARINE CORPS.	1	1	2	3	4	5	6	7	1	2/51

PART III SPECIAL INSTRUCTIONS

1. AS YOU READ EACH TASK IN THIS SECTION, PAGES 18 THROUGH 50 , PLACE A CHECKMARK IN THE COLUMN HEADED "CHECK IF DONE" FOR EACH TASK THAT YOU PERFORM IN YOUR PRESENT JOB. THE TASKS ARE NOT IN ANY PATTERN AND SIMILAR TASKS MAY SHOW UP SEVERAL PAGES APART. DO NOT CHECK THE TASKS THAT SEEM CLOSE TO THOSE YOU PERFORM BUT WAIT FOR THOSE THAT TELL EXACTLY WHAT YOU DO. IF YOU CHECK A TASK THAT IS CLOSE TO WHAT YOU DO AND THEN FIND THE EXACT TASK LATER, ERASE THE ONE PREVIOUSLY CHECKED. ACCURACY COUNTS.
2. DO NOT COMPLETE THE TIME SPENT PERFORMING COLUMN AT THIS TIME. THE REASON WE ASK YOU TO CHECK ONE COLUMN AT A TIME IS THAT IT PROVIDES MORE ACCURATE AND VALID INFORMATION.
3. IF A TASK THAT YOU PERFORM IS NOT LISTED ANYWHERE, WRITE IT ON PAGE NUMBER 55 .
4. REMEMBER, AT THIS TIME YOU ARE TO COMPLETE ONLY THE COLUMN HEADED "CHECK IF DONE" FOR PAGES 18 THROUGH 50 , NOW TURN TO PAGE 18 AND BEGIN.

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TIME SPENT

I	111	VERY LITTLE
J	112	BELOW AVERAGE
K	113	SLIGHTLY BELOW AVG
L	114	AVERAGE
M	115	SLIGHTLY ABOVE AVG
N	116	ABOVE AVERAGE
O	117	VERY MUCH

PERFORM MAINTENANCE MANAGEMENT DUTIES

1	SUPERVISE PERSONNEL PERFORMING MAINTENANCE MANAGEMENT DUTIES	I	1	2	3	4	5	6	7	2752
2	INSTRUCT/TRAIN PERSONNEL PERFORMING MAINTENANCE MANAGEMENT DUTIES	I	1	2	3	4	5	6	7	2753
3	MONITOR MAINTENANCE TECHNICAL TRAINING PROGRAM	I	1	2	3	4	5	6	7	2754
4	MONITOR MAINTENANCE SAFETY PROGRAM	I	1	2	3	4	5	6	7	2755
5	PREPARE SAFETY INSPECTION CHECKLIST	I	1	2	3	4	5	6	7	2756
6	SUPERVISE MAINTENANCE SAFETY PROGRAM	I	1	2	3	4	5	6	7	2757
7	PREPARE BUDGET ESTIMATES FOR MAINTENANCE ACTIVITY	I	1	2	3	4	5	6	7	2758
8	MONITOR THE FINANCIAL STATUS OF MAINTENANCE ACTIVITY	I	1	2	3	4	5	6	7	2759
9	SELECT TACTICAL SITE TO SUPPORT MAINTENANCE ACTIVITY	I	1	2	3	4	5	6	7	2760
10	SELECT LAYOUT OF TACTICAL MAINTENANCE AREA FACILITIES AND SHOPS	I	1	2	3	4	5	6	7	2761
11	DESIGN MAINTENANCE SHOP LAYOUT FOR WORKFLOW/PAPERFLOW	I	1	2	3	4	5	6	7	2762

12	REVIEW RECOMMENDED CHANGES TO THE UNIT TABLE OF EQUIPMENT	11	2	3	4	5	6	7	1	2	63
13	SUBMIT RECOMMENDED CHANGES TO THE UNIT T/E	11	2	3	4	5	6	7	1	2	64
14	REVIEW RECOMMENDED CHANGES TO THE UNIT TABLE OF ALLOWANCE	11	2	3	4	5	6	7	1	2	65
15	SUBMIT RECOMMENDED CHANGES TO THE UNIT T/A FOR PUBLICATION	11	2	3	4	5	6	7	1	2	66
16	MAINTAIN PUBLICATIONS CONTROL SYSTEM TO REFLECT AUTHORIZED	11	2	3	4	5	6	7	1	2	67
17	MONITOR INTERNAL DISTRIBUTION OF MAINTENANCE PUBLICATIONS	11	2	3	4	5	6	7	1	2	68
18	MAINTAIN PUBLICATIONS IN A TECHNICAL LIBRARY	11	2	3	4	5	6	7	1	2	69
19	REQUISITION TECHNICAL PUBLICATIONS	11	2	3	4	5	6	7	1	2	70
20	ISSUE TECHNICAL PUBLICATIONS TO MAINTENANCE PERSONNEL	11	2	3	4	5	6	7	1	2	71
21	PREPARE MAINTENANCE RELATED CORRESPONDENCE	11	2	3	4	5	6	7	1	2	72
22	PREPARE INPUT TO MAINTENANCE AND READINESS EVALUATION SYSTEM	11	2	3	4	5	6	7	1	2	73
23	MONITOR MARES REPORT FOR VALIDITY OF INPUT	11	2	3	4	5	6	7	1	2	74
24	REVIEW MARES REPORT FOR STATUS/PROGRESSION THROUGH MAINTENANCE	11	2	3	4	5	6	7	1	2	75
25	PREPARE INPUT TO AUTOMATED INFORMATION SYSTEM (AIS) REPORT	11	2	3	4	5	6	7	1	2	76
26	MONITOR AIS REPORT FOR VALIDITY OF INPUT	11	2	3	4	5	6	7	1	2	77
27	REVIEW AIS REPORT FOR STATUS/PROGRESSION THROUGH MAINTENANCE	11	2	3	4	5	6	7	1	2	78
28	MONITOR INPUT TO THE MARINE CORPS INTEGRATED MAINTENANCE	11	2	3	4	5	6	7	1	2	79
29	PREPARE TACTICAL EQUIPMENT REPAIR ORDER (ERO)	11	2	3	4	5	6	7	1	2	80

		TIME SPENT									
		I	J	K	L	M	N	O	P	Q	R
		111	112	113	114	115	116	117	118	119	120
		VERY	BELOW	SLIGHTLY	AVERAGE	SLIGHTLY	ABOVE	ABOVE	AVERAGE	ABOVE	MUCH
		LITTLE	AVERAGE	AVERAGE	AVERAGE	AVERAGE	AVERAGE	AVERAGE	AVERAGE	AVERAGE	AVERAGE
		1	2	3	4	5	6	7	8	9	10
30	RECORD MAINTENANCE PERFORMED AND REPAIR PARTS USED ON TACTICAL EQUIPMENT REPAIR ORDER	1	1	2	3	4	5	6	7	1	3/2
31	REVIEW ERO FOR CORRECTNESS AND COMPLETENESS	1	1	2	3	4	5	6	7	1	3/2
32	MONITOR ERO FOR PROGRESSION THROUGH MAINTENANCE/SUPPLY PROCESS	1	1	2	3	4	5	6	7	1	3/2
33	CLOSE OUT ERO	1	1	2	3	4	5	6	7	1	3/2
34	PREPARE ERO SHOPPING LIST	1	1	2	3	4	5	6	7	1	3/2
35	MONITOR PREVENTIVE MAINTENANCE PROGRAM	1	1	2	3	4	5	6	7	1	3/2
36	MONITOR MODIFICATION PROGRAMS	1	1	2	3	4	5	6	7	1	3/2
37	MONITOR CALIBRATION PROGRAMS	1	1	2	3	4	5	6	7	1	3/2
38	MONITOR CORRECTIVE MAINTENANCE PROGRAM	1	1	2	3	4	5	6	7	1	3/2
39	MONITOR OPERATIONAL READINESS FLOAT PROGRAM	1	1	2	3	4	5	6	7	1	3/2
40	VERIFY COMPLETION OF EROS AND ACCOMPANYING RECORDS FOR EQUIPMENT BEING INDUCED INTO REPAIR ACTIVITY	1	1	2	3	4	5	6	7	1	3/2
41	PROCESS EQUIPMENT TO FLOAT, EVACUATION AND WASHOUT IN LIEU OF REPAIR	1	1	2	3	4	5	6	7	1	3/2
42	PREPARE FORMS NECESSARY FOR EVACUATION, FLOAT AND WASHOUT IN LIEU OF REPAIR	1	1	2	3	4	5	6	7	1	3/2
43	VERIFY ENTRIES IN SHOP RECORDS UPON COMPLETION OF MAINTENANCE	1	1	2	3	4	5	6	7	1	3/2

44	VERIFY ENTRIES IN EQUIPMENT RECORDS UPON COMPLETION OF MAINTENANCE.								
45	MANAGE QUALITY ASSURANCE AND CONTROL PROGRAMS								
46	MONITOR CONTROLLED ITEMS PROGRAM								
47	PREPARE RECOVERABLE ITEMS REPORT (KIR)								
48	NOMINATE FOR EVACUATION, EQUIPMENT WHICH MEETS ESTABLISHED CRITERIA FOR REPLACEMENT AND EVALUATION PROGRAM (R&E)								
49	PREPARE REPLACEMENT AND EVACUATION REPORT (R&E)								
50	MONITOR ADMINISTRATIVE DEADLINE PROGRAM								
51	MONITOR MAINTENANCE RECORDS AND REPORTING PROCEDURES FOR GARRISON MOBILE EQUIPMENT								
52	COORDINATE MAINTENANCE RELATED INPUT TO CONTINGENCY PLANNING								
53	PREPARE MAINTENANCE MANAGEMENT INSPECTION PLANS								
54	CONDUCT UNIT MAINTENANCE MANAGEMENT INSPECTIONS								
55	ASSIST UNITS IN CORRECTION OF MAINTENANCE MANAGEMENT PROBLEMS								
56	MONITOR SUBMISSION OF UNSATISFACTORY EQUIPMENT REPORTS (UER)								
57	PREPARE UNSERVICEABLE EQUIPMENT REPORT (UER)								
58	MONITOR SUBMISSION OF QUALITY/RELIABILITY REPORT (QRR)								
59	PREPARE QUALITY/RELIABILITY REPORT (QRR) FOR REBUILT EQUIPMENT								
60	COORDINATE SUPPLY SUPPORT OF REPAIR ACTIVITY WITH SUPPLY MANAGERS								
61	MANAGE MAINTENANCE SHOP SUPPLY FUNCTIONS								

76	ESTABLISH SOP FOR MAINTENANCE MANAGEMENT	1	1	1	2	3	4	5	6	7	3/48
77	ADVISE ON CHANGES TO T/O	1	1	1	2	3	4	5	6	7	3/49
78	ADVISE IN ASSIGNMENT OF MAINTENANCE RELATED MSG'S	1	1	1	2	3	4	5	6	7	3/50
79	PREPARE MAINTENANCE SCHEDULES	1	1	1	2	3	4	5	6	7	3/51
80	MONITOR MAINTENANCE SCHEDULES	1	1	1	2	3	4	5	6	7	3/52
81	COMPLETE REQUIRED EQUIPMENT RECORDS	1	1	1	2	3	4	5	6	7	3/53
82	INSPECT EQUIPMENT RECORDS FOR COMPLETENESS/ACCURACY	1	1	1	2	3	4	5	6	7	3/54

12 SERVICE M14 7.62MM RIFLES	1	1	2	3	4	5	6	7	3/66
13 DIAGNOSE M14 7.62MM RIFLE MALFUNCTIONS	1	1	2	3	4	5	6	7	3/67
14 REPLACE M14 7.62MM RIFLE COMPONENTS	1	1	2	3	4	5	6	7	3/68
15 REPAIR M14 7.62MM RIFLES	1	1	2	3	4	5	6	7	3/69
16 TEST M14 7.62MM RIFLE FOR MECHANICAL FUNCTIONING	1	1	2	3	4	5	6	7	3/70
17 TEST FIRE M14 7.62MM RIFLES	1	1	2	3	4	5	6	7	3/71
18 PERFORM LTI OF M14 7.62MM RIFLES FOR SERVICEABILITY	1	1	2	3	4	5	6	7	3/72
19 MODIFY M14 7.62MM RIFLES	1	1	2	3	4	5	6	7	3/73
20 REFINISH METAL PARTS ON M14 7.62MM RIFLES	1	1	2	3	4	5	6	7	3/74
21 SERVICE M14A1 7.62MM RIFLES	1	1	2	3	4	5	6	7	3/75
22 DIAGNOSE M14A1 7.62MM RIFLE MALFUNCTIONS	1	1	2	3	4	5	6	7	3/76
23 REPLACE M14A1 7.62MM RIFLE COMPONENTS	1	1	2	3	4	5	6	7	3/77
24 REPAIR M14A1 7.62MM RIFLES	1	1	2	3	4	5	6	7	3/78
25 TEST M14A1 7.62MM RIFLE FOR MECHANICAL FUNCTIONING	1	1	2	3	4	5	6	7	3/79
26 TEST FIRE M14A1 7.62MM RIFLES	1	1	2	3	4	5	6	7	3/80
27 PERFORM LTI OF M14A1 7.62MM RIFLES FOR SERVICEABILITY	1	1	2	3	4	5	6	7	3/81
28 MODIFY M14A1 7.62MM RIFLES	1	1	2	3	4	5	6	7	3/82
29 REFINISH METAL PARTS ON M14A1 7.62MM RIFLES	1	1	2	3	4	5	6	7	3/83

		TIME SPENT									
		I	J	K	L	M	N	O	P	Q	R
		111 VERY LITTLE									
		I12 BELOW AVERAGE									
		I13 SLIGHTLY BELOW AVG									
		I14 AVERAGE									
		I15 SLIGHTLY ABOVE AVG									
		I16 ABOVE AVERAGE									
		I17 VERY MUCH									
30	SERVICE M870 12 GAUGE SHOTGUN	I	J	K	L	M	N	O	P	Q	R
31	DIAGNOSE M870 12 GAUGE SHOTGUN MALFUNCTIONS	I	J	K	L	M	N	O	P	Q	R
32	REPLACE M870 12 GAUGE SHOTGUN COMPONENTS	I	J	K	L	M	N	O	P	Q	R
33	REPAIR M870 12 GAUGE SHOTGUN	I	J	K	L	M	N	O	P	Q	R
34	TEST M870 12 GAUGE SHOTGUN FOR MECHANICAL FUNCTIONING	I	J	K	L	M	N	O	P	Q	R
35	TEST FIRE M870 12 GAUGE SHOTGUN	I	J	K	L	M	N	O	P	Q	R
36	PERFORM LTI OF M870 12 GAUGE SHOTGUN FOR SERVICEABILITY	I	J	K	L	M	N	O	P	Q	R
37	MODIFY M870 12 GAUGE SHOTGUN	I	J	K	L	M	N	O	P	Q	R
38	REFINISH METAL PARTS ON M870 12 GAUGE SHOTGUN	I	J	K	L	M	N	O	P	Q	R
39	SERVICE M40 7.62MM SNIPER RIFLE	I	J	K	L	M	N	O	P	Q	R
40	DIAGNOSE M40 7.62MM SNIPER RIFLE MALFUNCTIONS	I	J	K	L	M	N	O	P	Q	R
41	REPAIR M40 7.62MM SNIPER RIFLE	I	J	K	L	M	N	O	P	Q	R
42	REPLACE M40 7.62MM SNIPER RIFLE COMPONENTS	I	J	K	L	M	N	O	P	Q	R
43	ADJUST M40 7.62MM SNIPER RIFLE	I	J	K	L	M	N	O	P	Q	R

[illegible]

TIME SPENT	
I11	VERY LITTLE
I12	BELOW AVERAGE
I13	SLIGHTLY BELOW AVG
I14	AVERAGE
I15	SLIGHTLY ABOVE AVG
I16	ABOVE AVERAGE
I17	VERY MUCH

PERFORM HANDGUN MAINTENANCE DUTIES

1	SUPERVISE PERSONNEL IN HANDGUN MAINTENANCE	I11	2	3	4	5	6	7	4224
2	INSTRUCT/TRAIN PERSONNEL IN HANDGUN MAINTENANCE	I11	2	3	4	5	6	7	4225
3	SERVICE M1911A1 .45 CAL PISTOLS	I11	2	3	4	5	6	7	4226
4	DIAGNOSE M1911A1 .45 CAL PISTOL MALFUNCTIONS	I11	2	3	4	5	6	7	4227
5	REPAIR M1911A1 .45 CAL PISTOLS	I11	2	3	4	5	6	7	4228
6	REPLACE M1911A1 .45 CAL PISTOL COMPONENTS	I11	2	3	4	5	6	7	4229
7	TEST M1911A1 .45 CAL PISTOL FOR MECHANICAL FUNCTIONING	I11	2	3	4	5	6	7	4230
8	TEST FIRE M1911A1 .45 CAL PISTOLS	I11	2	3	4	5	6	7	4231
9	PERFORM LTI OF M1911A1 .45 CAL PISTOL FOR SERVICEABILITY	I11	2	3	4	5	6	7	4232
10	MODIFY M1911A1 .45 CAL PISTOLS	I11	2	3	4	5	6	7	4233
11	REFINISH METAL PARTS ON M1911A1 .45 CAL PISTOLS	I11	2	3	4	5	6	7	4234

12 SERVICE M10 .38 CAL REVOLVERS	1	1	1	2	3	4	5	6	7	1	4/35
13 DIAGNOSE M10 .38 CAL REVOLVER MALFUNCTIONS	1	1	1	2	3	4	5	6	7	1	4/36
14 REPAIR M10 .38 CAL REVOLVERS	1	1	1	2	3	4	5	6	7	1	4/37
15 REPLACE M10 .38 CAL REVOLVER COMPONENTS	1	1	1	2	3	4	5	6	7	1	4/38
16 TEST M10 .38 CAL REVOLVER FOR MECHANICAL FUNCTIONING	1	1	1	2	3	4	5	6	7	1	4/39
17 TEST FIRE M10 .38 CAL REVOLVERS	1	1	1	2	3	4	5	6	7	1	4/40
18 PERFORM LTI OF M10 .38 CAL REVOLVERS FOR SERVICEABILITY	1	1	1	2	3	4	5	6	7	1	4/41
19 MODIFY M10 .38 CAL REVOLVERS	1	1	1	2	3	4	5	6	7	1	4/42
20 REFINISH METAL PARTS ON M10 .38 CAL REVOLVERS	1	1	1	2	3	4	5	6	7	1	4/43
21 SERVICE M9 HAND PYROTECHNIC PROJECTOR	1	1	1	2	3	4	5	6	7	1	4/44
22 DIAGNOSE M9 HAND PYROTECHNIC PROJECTOR MALFUNCTIONS	1	1	1	2	3	4	5	6	7	1	4/45
23 REPAIR M9 HAND PYROTECHNIC PROJECTOR	1	1	1	2	3	4	5	6	7	1	4/46
24 REPLACE M9 HAND PYROTECHNIC PROJECTOR COMPONENTS	1	1	1	2	3	4	5	6	7	1	4/47
25 ADJUST M9 HAND PYROTECHNIC PROJECTOR	1	1	1	2	3	4	5	6	7	1	4/48
26 TEST M9 HAND PYROTECHNIC PROJECTOR FOR MECHANICAL FUNCTIONING	1	1	1	2	3	4	5	6	7	1	4/49
27 TEST FIRE M9 HAND PYROTECHNIC PROJECTOR	1	1	1	2	3	4	5	6	7	1	4/50
28 PERFORM LTI OF M9 HAND PYROTECHNIC PROJECTOR FOR SERVICEABILITY	1	1	1	2	3	4	5	6	7	1	4/51
29 MODIFY M9 HAND PYROTECHNIC PROJECTOR	1	1	1	2	3	4	5	6	7	1	4/52

TIME SPENT		
111	VERY LITTLE	1
112	BELOW AVERAGE	1
113	SLIGHTLY BELOW AVG	1
114	AVERAGE	1
115	SLIGHTLY ABOVE AVG	1
116	ABOVE AVERAGE	1
117	VERY MUCH	1
30 REFINISH METAL PARTS ON M9 HAND PYROTECHNIC PROJECTOR		1
11	2	3
4	5	6
7	1	4/53

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	TIME SPENT
I11	VERY LITTLE
I12	BELOW AVERAGE
I13	SLIGHTLY BELOW AVG
I14	AVERAGE
I15	SLIGHTLY ABOVE AVG
I16	ABOVE AVERAGE
I17	VERY MUCH

PERFORM MACHINE GUN MAINTENANCE DUTIES

[illegible]

12 SERVICE M60 7.62MM MACHINE GUNS	1	1	1	2	3	4	5	6	7	4765
13 DIAGNOSE M60 7.62MM MACHINE GUN MALFUNCTIONS	1	1	1	2	3	4	5	6	7	4766
14 REPAIR M60 7.62MM MACHINE GUNS	1	1	1	2	3	4	5	6	7	4767
15 REPLACE M60 7.62MM MACHINE GUN COMPONENTS	1	1	1	2	3	4	5	6	7	4768
16 TEST M60 7.62MM MACHINE GUN FOR MECHANICAL FUNCTIONING	1	1	1	2	3	4	5	6	7	4769
17 TEST FIRE M60 7.62MM MACHINE GUNS	1	1	1	2	3	4	5	6	7	4770
18 PERFORM LTI OF M60 7.62MM MACHINE GUNS FOR SERVICEABILITY	1	1	1	2	3	4	5	6	7	4771
19 MODIFY M60 7.62MM MACHINE GUNS	1	1	1	2	3	4	5	6	7	4772
20 REFINISH METAL PARTS ON M60 7.62MM MACHINE GUNS	1	1	1	2	3	4	5	6	7	4773
21 SERVICE M2 .50 CAL HEAVY BARREL (HB) MACHINE GUNS	1	1	1	2	3	4	5	6	7	4774
22 DIAGNOSE M2 .50 CAL HB MACHINE GUN MALFUNCTIONS	1	1	1	2	3	4	5	6	7	4775
23 REPAIR M2 .50 CAL HB MACHINE GUNS	1	1	1	2	3	4	5	6	7	4776
24 REPLACE M2 .50 CAL HB MACHINE GUN COMPONENTS	1	1	1	2	3	4	5	6	7	4777
25 ADJUST M2 .50 CAL HB MACHINE GUNS	1	1	1	2	3	4	5	6	7	4778
26 TEST M2 .50 CAL HB MACHINE GUN FOR MECHANICAL FUNCTIONING	1	1	1	2	3	4	5	6	7	4779
27 TEST FIRE M2 .50 CAL HB MACHINE GUNS	1	1	1	2	3	4	5	6	7	5771
28 PERFORM LTI OF M2 .50 CAL HB MACHINE GUN FOR SERVICEABILITY	1	1	1	2	3	4	5	6	7	5772
29 MODIFY M2 .50 CAL HB MACHINE GUNS	1	1	1	2	3	4	5	6	7	5773

44 ADJUST M85 .50 CAL MACHINE GUNS	1	1	1	1	2	3	4	5	6	7	5/218
45 ADJUST HEADSPACE ON M85 .50 CAL MACHINE GUNS	1	1	1	1	2	3	4	5	6	7	5/219
46 TEST M85 .50 CAL MACHINE GUN FOR MECHANICAL FUNCTIONING	1	1	1	1	2	3	4	5	6	7	5/220
47 TEST FIRE M85 .50 CAL MACHINE GUNS	1	1	1	1	2	3	4	5	6	7	5/221
48 PERFORM LTI OF M85 .50 CAL MACHINE GUN FOR SERVICEABILITY	1	1	1	1	2	3	4	5	6	7	5/222
49 MODIFY M85 .50 CAL MACHINE GUNS	1	1	1	1	2	3	4	5	6	7	5/223
50 REFINISH METAL PARTS ON M85 .50 CAL MACHINE GUNS	1	1	1	1	2	3	4	5	6	7	5/224

	TIME SPENT									
	111	112	113	114	115	116	117	118	119	120
	VERY	BELOW	SLIGHTLY	AVERAGE	SLIGHTLY	BELOW	AVERAGE	SLIGHTLY	BELOW	AVERAGE
PERFORM MACHINE GUN TRIPOD AND RING MOUNT MAINTENANCE DUTIES										
1 SUPERVISE PERSONNEL IN MACHINE GUN TRIPOD AND RING MOUNT MAINTENANCE	1	1	2	3	4	5	6	7	8	9
2 INSTRUCT/TRAIN PERSONNEL IN MACHINE GUN TRIPOD AND RING MOUNT MAINTENANCE	1	1	2	3	4	5	6	7	8	9
3 SERVICE M122 TRIPOD MOUNT	1	1	2	3	4	5	6	7	8	9
4 DIAGNOSE M122 TRIPOD MOUNT MALFUNCTIONS	1	1	2	3	4	5	6	7	8	9
5 REPAIR M122 TRIPOD MOUNT	1	1	2	3	4	5	6	7	8	9
6 REPLACE M122 TRIPOD MOUNT COMPONENTS	1	1	2	3	4	5	6	7	8	9
7 PERFORM LTI OF M122 TRIPOD MOUNT FOR SERVICEABILITY	1	1	2	3	4	5	6	7	8	9
8 MODIFY M122 TRIPOD MOUNT	1	1	2	3	4	5	6	7	8	9
9 REFINISH M122 TRIPOD MOUNT	1	1	2	3	4	5	6	7	8	9
10 SERVICE M3 TRIPOD MOUNTS	1	1	2	3	4	5	6	7	8	9
11 DIAGNOSE M3 TRIPOD MOUNT MALFUNCTIONS	1	1	2	3	4	5	6	7	8	9

12	PERFORM LTI OF M3 TRIPOD MOUNT FOR SERVICEABILITY	1	1	2	3	4	5	6	7	5/36
13	REPLACE M3 TRIPOD MOUNT COMPONENTS	1	1	2	3	4	5	6	7	5/37
14	REPAIR M3 TRIPOD MOUNTS	1	1	2	3	4	5	6	7	5/38
15	ADJUST M3 TRIPOD MOUNTS	1	1	2	3	4	5	6	7	5/39
16	MODIFY M3 TRIPOD MOUNTS	1	1	2	3	4	5	6	7	5/40
17	REFINISH M3 TRIPOD MOUNTS	1	1	2	3	4	5	6	7	5/41
18	SERVICE M36A1 MACHINE GUN RING MOUNT	1	1	2	3	4	5	6	7	5/42
19	DIAGNOSE M36A1 MACHINE GUN RING MOUNT MALFUNCTIONS	1	1	2	3	4	5	6	7	5/43
20	REPAIR M36A1 MACHINE GUN RING MOUNT	1	1	2	3	4	5	6	7	5/44
21	REPLACE M36A1 MACHINE GUN RING MOUNT COMPONENTS	1	1	2	3	4	5	6	7	5/45
22	ADJUST M36A1 MACHINE GUN RING MOUNT	1	1	2	3	4	5	6	7	5/46
23	PERFORM LTI OF M36A1 MACHINE GUN RING MOUNT FOR SERVICEABILITY	1	1	2	3	4	5	6	7	5/47
24	MODIFY M36A1 MACHINE GUN RING MOUNT	1	1	2	3	4	5	6	7	5/48
25	REFINISH M36A1 MACHINE GUN RING MOUNT	1	1	2	3	4	5	6	7	5/49

	TIME SPENT
111	VERY LITTLE
112	BELOW AVERAGE
113	SLIGHTLY BELOW AVG
114	AVERAGE
115	SLIGHTLY ABOVE AVG
116	ABOVE AVERAGE
117	VERY MUCH

PERFORM RECOILLESS RIFLE MAINTENANCE DUTIES

[illegible]

12	MODIFY M40A2 106MM RECOILLESS RIFLES	1	1	1	2	3	4	5	6	7	1	5761
13	SERVICE M8C .50 CAL SPOTTING RIFLES	1	1	1	2	3	4	5	6	7	1	5762
14	DIAGNOSE M8C .50 CAL SPOTTING RIFLE MALFUNCTIONS	1	1	1	2	3	4	5	6	7	1	5763
15	REPAIR M8C .50 CAL SPOTTING RIFLES	1	1	1	2	3	4	5	6	7	1	5764
16	REPLACE M8C .50 CAL SPOTTING RIFLE COMPONENTS	1	1	1	2	3	4	5	6	7	1	5765
17	ADJUST M8C .50 CAL SPOTTING RIFLES	1	1	1	2	3	4	5	6	7	1	5766
18	TEST M8C .50 CAL SPOTTING RIFLE FOR MECHANICAL FUNCTIONING	1	1	1	2	3	4	5	6	7	1	5767
19	TEST FIRE M8C .50 CAL SPOTTING RIFLES	1	1	1	2	3	4	5	6	7	1	5768
20	PERFORM LTI OF M8C .50 CAL SPOTTING RIFLE FOR SERVICEABILITY	1	1	1	2	3	4	5	6	7	1	5769
21	MODIFY M8C .50 CAL SPOTTING RIFLES	1	1	1	2	3	4	5	6	7	1	5770
22	BORESIGHT M8C .50 CAL SPOTTING RIFLES	1	1	1	2	3	4	5	6	7	1	5771

TIME SPENT

I	111	VERY LITTLE
J	112	BELOW AVERAGE
K	113	SLIGHTLY BELOW AVG
L	114	AVERAGE
M	115	SLIGHTLY ABOVE AVG
N	116	ABOVE AVERAGE
O	117	VERY MUCH

PERFORM M2/M19 60MM MORTAR AND MOUNT MAINTENANCE DUTIES

1	SUPERVISE PERSONNEL IN M2/M19 60MM MORTARS/MOUNT MAINTENANCE	I	1	1	1	2	3	4	5	6	7	1	5/12
2	INSTRUCT/TRAIN PERSONNEL IN M2/M19 60MM MORTARS/MOUNT MAINTENANCE	I	1	1	1	2	3	4	5	6	7	1	5/13
3	SERVICE M2/M19 60MM MORTARS	I	1	1	1	2	3	4	5	6	7	1	5/14
4	DIAGNOSE M2/M19 60MM MORTAR MALFUNCTIONS	I	1	1	1	2	3	4	5	6	7	1	5/15
5	REPAIR M2/M19 60MM MORTARS	I	1	1	1	2	3	4	5	6	7	1	5/16
6	REPLACE M2/M19 60MM MORTAR COMPONENTS	I	1	1	1	2	3	4	5	6	7	1	5/17
7	ADJUST M2/M19 60MM MORTARS	I	1	1	1	2	3	4	5	6	7	1	5/18
8	TEST M2/M19 60MM MORTAR FOR MECHANICAL MALFUNCTIONS	I	1	1	1	2	3	4	5	6	7	1	5/19
9	TEST FIRE M2/M19 60MM MORTARS	I	1	1	1	2	3	4	5	6	7	1	6/1
10	PERFORM LTI OF M2/M19 60MM MORTAR FOR SERVICEABILITY	I	1	1	1	2	3	4	5	6	7	1	6/2
11	MODIFY M2/M19 60MM MORTARS	I	1	1	1	2	3	4	5	6	7	1	6/3

12 SERVICE M5 MORTAR MOUNT	1	1	1	2	3	4	5	6	7	1	6	7	4
13 DIAGNOSE M5 MORTAR MOUNT MALFUNCTIONS	1	1	1	2	3	4	5	6	7	1	6	7	5
14 REPAIR M5 MORTAR MOUNT	1	1	1	2	3	4	5	6	7	1	6	7	5
15 REPLACE M5 MORTAR MOUNT COMPONENTS	1	1	1	2	3	4	5	6	7	1	6	7	6
16 ADJUST M5 MORTAR MOUNT	1	1	1	2	3	4	5	6	7	1	6	7	7
17 TEST M5 MORTAR/MOUNT FOR MECHANICAL MALFUNCTIONS	1	1	1	2	3	4	5	6	7	1	6	7	8
18 PERFORM LTI OF M5 MORTAR MOUNT FOR SERVICEABILITY	1	1	1	2	3	4	5	6	7	1	6	7	9
19 MODIFY M5 MORTAR MOUNT	1	1	1	2	3	4	5	6	7	1	6	7	10
	1	1	1	2	3	4	5	6	7	1	6	7	11

TIME SPENT
 I11 VERY LITTLE
 I12 BELOW AVERAGE
 I13 SLIGHTLY BELOW AVG
 I14 AVERAGE
 I15 SLIGHTLY ABOVE AVG
 I16 ABOVE AVERAGE
 I17 VERY MUCH

PERFORM M29 81MM MORTAR AND MOUNT MAINTENANCE DUTIES

1 SUPERVISE PERSONNEL IN M29 81MM MORTARS/MOUNT MAINTENANCE	I11	2	3	4	5	6	7	6/12
2 INSTRUCT/TRAIN PERSONNEL IN M29 81MM MORTARS/MOUNT MAINTENANCE	I11	2	3	4	5	6	7	6/12
3 SERVICE M29 81MM MORTARS	I11	2	3	4	5	6	7	6/12
4 DIAGNOSE M29 81MM MORTAR MALFUNCTIONS	I11	2	3	4	5	6	7	6/12
5 REPAIR M29 81MM MORTARS	I11	2	3	4	5	6	7	6/12
6 REPLACE M29 81MM MORTAR COMPONENTS	I11	2	3	4	5	6	7	6/12
7 ADJUST M29 81MM MORTARS	I11	2	3	4	5	6	7	6/12
8 TEST M29 81MM MORTARS FOR MECHANICAL FUNCTIONING	I11	2	3	4	5	6	7	6/12
9 TEST FIRE M29 81MM MORTARS	I11	2	3	4	5	6	7	6/12
10 PERFORM LTI OF M29 81MM MORTAR FOR SERVICEABILITY	I11	2	3	4	5	6	7	6/12
11 MODIFY M29 81MM MORTARS	I11	2	3	4	5	6	7	6/12

12 SERVICE M23A1 MORTAR MOUNTS	1	1	2	3	4	5	6	7	6723
13 DIAGNOSE M23A1 MORTAR MOUNT MALFUNCTIONS	1	1	2	3	4	5	6	7	6724
14 REPAIR M23A1 MORTAR MOUNTS	1	1	2	3	4	5	6	7	6725
15 REPLACE M23A1 MORTAR MOUNT COMPONENTS	1	1	2	3	4	5	6	7	6726
16 ADJUST M23A1 MORTAR MOUNTS	1	1	2	3	4	5	6	7	6727
17 TEST M23A1 MORTAR MOUNT FOR MECHANICAL FUNCTIONING	1	1	2	3	4	5	6	7	6728
18 PERFORM LTI OF M23A1 MORTAR MOUNT FOR SERVICEABILITY	1	1	2	3	4	5	6	7	6729
19 MODIFY M23A1 MORTAR MOUNTS	1	1	2	3	4	5	6	7	6730
20 SERVICE M23A3 MORTAR MOUNTS	1	1	2	3	4	5	6	7	6731
21 DIAGNOSE M23A3 MORTAR MOUNT MALFUNCTIONS	1	1	2	3	4	5	6	7	6732
22 REPAIR M23A3 MORTAR MOUNTS	1	1	2	3	4	5	6	7	6733
23 REPLACE M23A3 MORTAR MOUNT COMPONENTS	1	1	2	3	4	5	6	7	6734
24 ADJUST M23A3 MORTAR MOUNTS	1	1	2	3	4	5	6	7	6735
25 TEST M23A3 MORTAR MOUNT FOR MECHANICAL FUNCTIONING	1	1	2	3	4	5	6	7	6736
26 PERFORM LTI OF M23A3 MORTAR MOUNT FOR SERVICEABILITY	1	1	2	3	4	5	6	7	6737
27 MODIFY M23A3 MORTAR MOUNTS	1	1	2	3	4	5	6	7	6738

12 SERVICE M24 MORTAR MOUNTS	1	1	1	2	3	4	5	6	7	1	6750
13 DIAGNOSE M24 MORTAR MOUNT MALFUNCTIONS	1	1	1	2	3	4	5	6	7	1	6751
14 REPAIR M24 MORTAR MOUNTS	1	1	1	2	3	4	5	6	7	1	6752
15 REPLACE M24 MORTAR MOUNT COMPONENTS	1	1	1	2	3	4	5	6	7	1	6753
16 ADJUST M24 MORTAR MOUNTS	1	1	1	2	3	4	5	6	7	1	6754
17 TEST M24 MORTAR MOUNT FOR MECHANICAL FUNCTIONING	1	1	1	2	3	4	5	6	7	1	6755
18 PERFORM LTI OF M24 MORTAR MOUNT FOR SERVICEABILITY	1	1	1	2	3	4	5	6	7	1	6756
19 MODIFY M24 MORTAR MOUNTS	1	1	1	2	3	4	5	6	7	1	6757

	TIME	SPENT
111 VERY LITTLE	1	1
112 BELOW AVERAGE	1	1
113 SLIGHTLY BELOW AVG	1	1
114 AVERAGE	1	1
115 SLIGHTLY ABOVE AVG	1	1
116 ABOVE AVERAGE	1	1
117 VERY MUCH	1	1
PERFORM M203 40MM GRENADE LAUNCHER MAINTENANCE DUTIES		
1 SUPERVISE PERSONNEL IN M203 40MM GRENADE LAUNCHER MAINTENANCE	1	1
2 INSTRUCT/TRAIN PERSONNEL IN M203 40MM GRENADE LAUNCHER MAINTENANCE	1	1
3 SERVICE M203 40MM GRENADE LAUNCHERS	1	1
4 DIAGNOSE M203 40MM GRENADE LAUNCHER MALFUNCTIONS	1	1
5 REPAIR M203 40MM GRENADE LAUNCHERS	1	1
6 REPLACE M203 40MM GRENADE LAUNCHER COMPONENTS	1	1
7 TEST M203 40MM GRENADE LAUNCHER FOR MECHANICAL FUNCTIONING	1	1
8 TEST FIRE M203 40MM GRENADE LAUNCHERS	1	1
9 PERFORM LTI OF M203 40MM GRENADE LAUNCHER FOR SERVICEABILITY	1	1
10 MODIFY M203 40MM GRENADE LAUNCHERS	1	1

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12 PERFORM HYDRASTATIC TESTS OF M3 DISPENSER COMPONENTS WITH M51 TEST SET	1	1	1	2	3	4	5	6	7	1	6779
13 PERFORM VOLUMETRIC TEST OF M3 DISPENSER COMPONENTS WITH M5 TEST SET	1	1	1	2	3	4	5	6	7	1	7771
14 SERVICE ANM4 COMPRESSOR (M3 DISPENSER)	1	1	1	2	3	4	5	6	7	1	7772
15 DIAGNOSE ANM4 COMPRESSOR (M3 DISPENSER)	1	1	1	2	3	4	5	6	7	1	7773
16 REPAIR ANM4 COMPRESSOR (M3 DISPENSER)	1	1	1	2	3	4	5	6	7	1	7774
17 REPLACE ANM4 COMPRESSOR (M3 DISPENSER) COMPONENTS	1	1	1	2	3	4	5	6	7	1	7775
18 ADJUST ANM4 COMPRESSOR (M3 DISPENSER)	1	1	1	2	3	4	5	6	7	1	7776
19 TEST ANM4 COMPRESSOR (M3 DISPENSER) FOR MECHANICAL MALFUNCTIONS	1	1	1	2	3	4	5	6	7	1	7777
20 PERFORM LTI OF ANM4 COMPRESSOR (M3 DISPENSER) FOR SERVICEABILITY	1	1	1	2	3	4	5	6	7	1	7778

TIME SPENT

I	111	VERY LITTLE	
IC	F12	BELOW AVERAGE	
IH	I3	SLIGHTLY BELOW AVG	
IC	U14	AVERAGE	
IC	U15	SLIGHTLY ABOVE AVG	
IK	N16	ABOVE AVERAGE	
I	L17	VERY MUCH	

PERFORM WEAPONS MANAGEMENT DUTIES

1	SUPERVISE PERSONNEL IN UNIT ARMORY OPERATIONS	I	I	1	1	2	3	4	5	6	7	7/7	9
2	SUPERVISE PERSONNEL IN UNIT ARMORY ON SECURITY OF WEAPONS	I	I	1	1	2	3	4	5	6	7	7/7	10
3	SUPERVISE PERSONNEL IN WEAPONS REPAIR ACTIVITY	I	I	1	1	2	3	4	5	6	7	7/7	11
4	MANAGE THE FINANCIAL MATTERS OF A WEAPONS REPAIR ACTIVITY	I	I	1	1	2	3	4	5	6	7	7/7	12
5	INSTRUCT/TRAIN PERSONNEL IN UNIT ARMORY OPERATIONS	I	I	1	1	2	3	4	5	6	7	7/7	13
6	ISSUE AND RECEIVE UNIT ARMORY WEAPONS	I	I	1	1	2	3	4	5	6	7	7/7	14
7	MAINTAIN WEAPONS ACCOUNTABILITY RECORDS SUCH AS INVENTORIES, TEMPORARY LOANS AND STATUS BOARDS	I	I	1	1	2	3	4	5	6	7	7/7	15
8	PROCESS UNSERVICEABLE WEAPONS TO HIGHER ECHELON FOR REPAIRS	I	I	1	1	2	3	4	5	6	7	7/7	16
9	CONDUCT FINAL INSPECTION OF REPAIRED WEAPONS	I	I	1	1	2	3	4	5	6	7	7/7	17

INSTRUCTIONS - TIME RATING

1. NOW THAT YOU HAVE CHECKED THOSE TASKS YOU PERFORM, RATE THE RELATIVE AMOUNT OF TIME YOU SPEND PERFORMING EACH TASK YOU HAVE CHECKED. RELATIVE TIME SPENT MEANS THE TOTAL TIME YOU SPEND DURING THE TASK COMPARED WITH THE TIME YOU SPEND ON EACH OF THE OTHER TASKS YOU PERFORM ON YOUR PRESENT JOB.
2. USE A RATING OF "1" IF YOU SPEND "VERY LITTLE" TIME ON A TASK; USE A RATING OF "2" FOR "BELOW AVERAGE"; AND SO ON, UP TO A RATING OF "7" IF YOU SPEND "VERY MUCH" TIME ON A TASK.
3. REMEMBER, YOU ARE TO TIME RATE ONLY TASKS THAT YOU HAVE ALREADY CHECKED IN THE "CHECK IF DONE" COLUMN. CIRCLE YOUR RATING, ACCORDING TO THE 7-POINT SCALE, IN THE RIGHT HAND COLUMN HEADED "TIME SPENT PERFORMING". NOW TURN TO PAGE 18 AND BEGIN.

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JOB EVALUATION

1. What part of your job do you feel should have been included in your schooling, but was not?
2. What part of your school training are you not using in your present job?
3. What changes would you suggest be made to improve your billet MOS?
4. What changes would you suggest to improve this questionnaire?

This page is provided so that you may make any additional remarks concerning your occupational field or billet which you feel should be addressed and/or considered in this study. Remember that your remarks will be held in strict confidence.

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TASKS THAT I PERFORM THAT WERE NOT LISTED IN THIS QUESTIONNAIRE

[illegible]

MOS _____

INFORMATION PAGE FOR QUESTIONS ANSWERED "OTHER"

10.

16.

21.