

AFS 81XX

CODING INSTRUCTIONS

Print the booklet copy numbers which you will find stamped in the upper right hand corner of the front cover in the coding box in the upper left hand side of the front cover and in the coding box on this page. After copying the numbers in the spaces at the bottom of the coding block, including all zeros, completely darken the circles containing the corresponding numbers.

GENERAL INSTRUCTIONS

1. Your assistance in completing this survey is very important to you as an individual and to all of the officers in the Security Police utilization field. Your answers and the answers of other officers completing this USAF Job Inventory will have an impact on:
 - a. Restructuring the utilization field.
 - b. Formal and informal training for the utilization field.
 - c. Personnel management policies.
2. To qualify for this survey, you must meet three conditions. You must:
 - a. Have a duty AFSC of 8111, 8116, 8121, or 8124.
 - b. Have held your duty AFSC for at least six weeks.
 - c. Have been working in your present job assignment for at least four weeks.
3. This USAF Job Inventory is in three sections;
 - a. A Personnel Information section where you give general information about yourself,
 - b. A Background Information section where you give information about your job, and
 - c. A Duty-Task List section where you give information about tasks you perform on your current job.
4. In providing the information requested, it is important to follow the procedures given.

INSTRUCTIONS FOR PERSONNEL AND BACKGROUND INFORMATION SECTIONS

Complete each item in the Personnel and Background Information sections, pages iii through xv. There will be at least one entry for each item for every individual. (Instructions for the Duty-Task List section will be given after you have completed the background information.) Turn to page iii and BEGIN.

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AFS 81XX

00946

PRIVACY ACT STATEMENT

AUTHORITY: 5 USC 301 and EO 9397. **PURPOSE:** Name and SSAN required for positive identification of individual completing survey. **ROUTINE USES:** Job information from respondents will be used by USAF or other DOD components in personnel research, personnel management system application, and preparation of training programs. **INSTRUCTIONS:** Completion of the job inventory is mandatory. Failure to provide information would detract from the Air Force's ability to evaluate career area structures and carry out the programs outlined above.

PERSONNEL INFORMATION		DATE (CARD 01: 5-10) YR MO DAY — — —																	
PRINT YOUR ANSWERS AND CHECK PROPER BOXES																			
NAME (Last, First, Middle Initial) (11-34)		DATE OF BIRTH YR MO DAY (35-40) — —	SEX () MALE () FEMALE (41)																
PRESENT GRADE: 2LT () 01 1LT () 02 CPT () 03 MAJ () 04 LTC () 05 COL () 06 (42)		SOCIAL SECURITY ACCOUNT NUMBER (SSAN) <table border="1" style="display: inline-table; margin-right: 10px;"> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> <tr><td>(43-45)</td></tr> </table> <table border="1" style="display: inline-table; margin-right: 10px;"> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> <tr><td>(46-47)</td></tr> </table> <table border="1" style="display: inline-table;"> <tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr> <tr><td>(48-51)</td></tr> </table>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(43-45)	<input type="checkbox"/>	<input type="checkbox"/>	(46-47)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	(48-51)				
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PREFIX (58)	NUMBER (59-62)	SUFFIX (63)																	
MAJOR COMMAND (Check one box)		*ELECTRONIC SECURITY COMMAND (64)																	
U () ESC * E () AFAFC Y () AFCC H () AFSC J () ATC N () HQ USAF Q () MAC R () PACAF S () SAC T () TAC D () USAFE B () USAFA F () AFLC M () AFRES () OTHER UNIT OR ORGANIZATION (Not under major command) IF "OTHER UNIT" WRITE IN NAME _____																			
COMPONENT (65)																			
1 () REGULAR 2 () RESERVE																			

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AFS 81XX

PERSONNEL INFORMATION (CONTINUED)

TIME IN PRESENT JOB (Duty assignment in present unit on current tour only)

MONTHS (66-68)

TIME AT PRESENT HOME BASE OR INSTALLATION (On current tour only)

MONTHS (69-71)

TOTAL TIME IN DUTY AFSC (Add the times for all jobs, in all units, on all tours--in duty AFSC jobs)

MONTHS (5-7)

TOTAL TIME IN UTILIZATION FIELD (Add the times for all work in your career field)

MONTHS (8-10)

HOW MUCH ACTIVE FEDERAL MILITARY SERVICE (TAFMS) DO YOU HAVE?

MONTHS (11-13)

HOW MUCH ACTIVE COMMISSIONED SERVICE DO YOU HAVE?

MONTHS (14-16)

ORGANIZATION TO WHICH ASSIGNED (Do not include name of base)

(17-32)

TITLE OF MY PRESENT JOB OR POSITION (duty assignment) (NOTE: Do not give just the title of your Air Force Specialty--UNLESS that is the only name your job has)

(33-46)

NUMBER OF SUBORDINATES WHO REPORT DIRECTLY TO YOU FOR SUPERVISION (OFFICERS, AIRMEN, AND CIVILIANS)

NUMBER (47-48)

0	0	0	0	0
1	1	1	1	1
2	2	2	2	2
3	3	3	3	3
4	4	4	4	4
5	5	5	5	5
6	6	6	6	6
7	7	7	7	7
8	8	8	8	8
9	9	9	9	9

AFS 81XX

CODING INSTRUCTIONS - Enter the booklet number shown in this block, including all zeros, in the spaces on the bottom of the coding box. Next, using a number 2 pencil, completely darken the oval containing the corresponding number in the column above each space. This is the only page you need to enter and code this number.

ENTER AND CODE ON THIS PAGE ONLY WITH THIS NUMBER ▷

00946

BACKGROUND INFORMATION (CONTINUED)

YES

NO

For question 1 blacken circle (1) for a yes response or blacken circle (9) for a "no" response. For example, if you are stationed outside the CONUS blacken circle (9) located to the right of question 1.

1. Are you assigned to a base, installation or activity located inside the continental US (CONUS or zone of the interior only)?

For questions 2 through 16 blacken the numbered circle in the right hand column which corresponds to the number in front of your choice. For example, in item 2 if you became a Security Police Officer at grade 0-1 blacken circle (1) located to the right of question 2. Blacken only one circle for each question.

2. At what grade did you become a Security Police Officer? Blacken only one circle on this line.

- | | |
|--------|--------|
| 1. 0-1 | 4. 0-4 |
| 2. 0-2 | 5. 0-5 |
| 3. 0-3 | 6. 0-6 |

3. How do you find your job? Blacken only one circle on this line.

- | | |
|-------------------|--------------------------|
| 1. Extremely Dull | 5. Fairly Interesting |
| 2. Very Dull | 6. Very Interesting |
| 3. Fairly Dull | 7. Extremely Interesting |
| 4. So-So | |

4. How does your job utilize your talents? Blacken only one circle on this line.

- | | |
|----------------|----------------|
| 1. Not At All | 5. Very Well |
| 2. Very Little | 6. Excellently |
| 3. Fairly Well | 7. Perfectly |
| 4. Quite Well | |

5. How does your job utilize your training? Blacken only one circle on this line.

- | | |
|----------------|----------------|
| 1. Not At All | 5. Very Well |
| 2. Very Little | 6. Excellently |
| 3. Fairly Well | 7. Perfectly |
| 4. Quite Well | |

BACKGROUND INFORMATION (CONTINUED)

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0	1	2	3	4
5	6	7	8	9

6. How satisfied are you with the sense of accomplishment you gain from your work? Blacken only one circle on this line.

- | | |
|---------------------------------------|------------------------|
| 1. Extremely Dissatisfied | 5. Slightly Satisfied |
| 2. Very Dissatisfied | 6. Very Satisfied |
| 3. Slightly Dissatisfied | 7. Extremely Satisfied |
| 4. Neither Satisfied Nor Dissatisfied | |

7. Which of the following best describes the method of commissioning by which you became an officer? Blacken only one circle on this line.

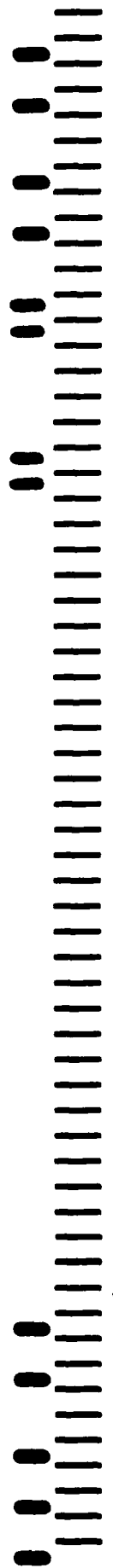
- | | |
|----------------------|---|
| 1. Aviation Cadet | 5. ROTC |
| 2. Direct Commission | 6. Service Academy |
| 3. OCS | 7. Other (Please specify on blank pages at end of booklet.) |
| 4. OTS | |

8. Indicate which one of the following best describes the organizational level of your current job. Blacken only one circle on this line.

1. Detachment or Operating Location
2. Squadron, Separate Operating Activity or Equivalent
3. Group or Equivalent
4. Wing or Equivalent
5. Numbered Air Force, Major Command Intermediate Headquarters or Equivalent
6. Major Command or Equivalent
7. Unified Command, Specified Command, Joint Service, or Equivalent
8. DOD or Headquarters Air Force
9. Other Level (Please specify on blank pages at end of booklet.)

9. Indicate the highest level of education you have completed. Blacken only one circle on this line.

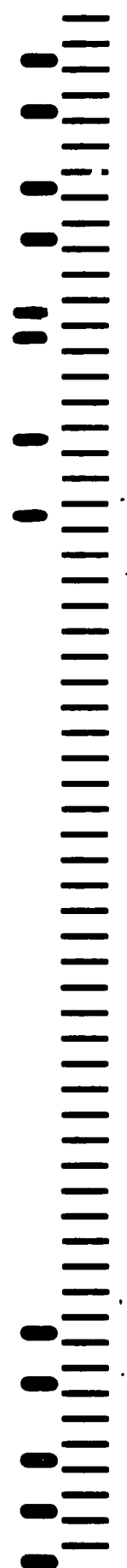
1. High School
2. Associate Degree
3. Bachelor's Degree
4. Bachelor's Degree Plus, but no Master's Degree
5. Master's Degree
6. Master's Degree Plus, but no other Advanced Degree
7. More than one Master's Degree
8. Doctoral Level (Ph.D., LL.D., or Ed.D.)
9. Other (Please specify on blank pages at end of booklet.)



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BACKGROUND INFORMATION (CONTINUED)

7. Education	() () () () () () () () () ()
8. Forensic Science	() () () () () () () () () ()
9. Guidance and Counseling	() () () () () () () () () ()
10. History	() () () () () () () () () ()
11. Humanities	() () () () () () () () () ()
12. Human Relations	() () () () () () () () () ()
13. Law	() () () () () () () () () ()
14. Physical Education	() () () () () () () () () ()
15. Police Administration	() () () () () () () () () ()
16. Police Science	() () () () () () () () () ()
17. Political Science	() () () () () () () () () ()
18. Psychology	() () () () () () () () () ()
19. Public Administration	() () () () () () () () () ()
20. Sociology	() () () () () () () () () ()
21. Other (Please specify on blank pages at end of booklet.)	() () () () () () () () () ()
12. Which item best describes your current aeronautical rating status? <u>Blacken only one circle on this line.</u>	() () () () () () () () () ()
1. Nonrated	
2. Pilot	
3. Navigator	
13. Which of the following alternatives <u>best</u> describes you? <u>Blacken only one circle on this line.</u>	() () () () () () () () () ()
1. Nonrated	
2. Rated in a Rated Position	
3. Rated in a Rated Supplement Position	
4. Rated in a Nonrated Supplement Position	



AFS 81XX

BACKGROUND INFORMATION (CONTINUED)

14. Indicate which one of the following best describes your Air Force career intentions. Blacken only one circle on this line.

I PLAN TO:

- 1. Separate Without Retirement Benefits
- 2. Decide Later, Probably Leave Before Retirement
- 3. Decide Later, Probably Stay for Retirement
- 4. Retire With Full Retirement Benefits

15. If you are a supervisor, at what organizational level are you assigned? Blacken only one circle on this line.

- 1. Officer-in-charge (OIC)
- 2. Section or Group leader
- 3. Branch Chief
- 4. Division Chief
- 5. Directorate Chief
- 6. Squadron Commander
- 7. Other (Please specify on blank pages at end of booklet.)

16. Indicate your 81XX utilization field plans. Blacken only one circle on this line.

- 1. If I remain in the Air Force until retirement, I plan to stay in the 81XX field
- 2. If I remain in the Air Force until retirement, I will seek to cross train to another field outside the 81XX area
- 3. If I remain in the Air Force until retirement, I will seek to cross train to a field other than 81XX for career broadening, but then return to the 81XX field
- 4. I am undecided about staying in the 81XX field if I remain in the Air Force until retirement
- 5. Not applicable, because I plan to separate from the Air Force before retirement
- 6. Not applicable, because I am in the 81XX field as a career broadening assignment
- 7. Not applicable because I am in a rated supplement assignment and will leave the 81XX field
- 8. Other (Please specify on blank pages at end of booklet.)

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BACKGROUND INFORMATION (CONTINUED)

BLACKEN CIRCLE (1) TO THE RIGHT OF EACH RESPONSE YOU WISH TO INDICATE

For background questions 17 through 21, blacken circle (1) to the right of each response you wish to indicate. For example, if you have completed more than one PME course blacken circle (1) to the right of each course completed.

17. Indicate any Professional Military Education (PME) courses or schools you have completed. Blacken circle (1) next to your response(s).

1. I have not completed any PME courses or schools

2. Squadron Officers School

3. Air Command and Staff College or equivalent other service school

4. Air War College or equivalent other service school

5. Industrial College of the Armed Forces or equivalent other service school

6. Other (Please specify on blank pages at end of booklet.)

18. Indicate which one of the positions listed below best describes your current assignment.

1. Air Base Defense Officer

2. Chief Security Police

3. Convoy Commander

4. Flight Security Officer

5. Group Commander

6. Group Operations Officer

7. Missile Convoy Commander

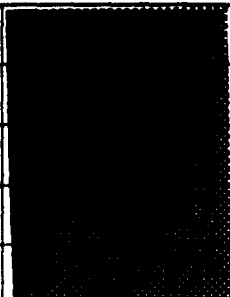
8. Missile Management Officer

9. OIC Law Enforcement

10. OIC Missile Site Branch

11. OIC Missile Support Branch

12. OIC Weapons Systems Security



BACKGROUND INFORMATION (CONTINUED)

BLACKEN CIRCLE (1) TO THE RIGHT OR EACH RESPONSE YOU WISH TO INDICATE

- 13. Quality Control Chief
- 14. Security Police Inspector
- 15. Shift Commander
- 16. Shift Supervisor
- 17. Squadron Executive Officer
- 18. Squadron Operations Officer
- 19. Squadron Section Commander
- 20. Staff Officer
- 21. Technical School Inspector
- 22. Training Officer
- 23. Other (Please specify on blank pages at end of booklet.)

19. Indicate which of the following technical courses you have completed. Blacken circle (1) next to your response(s).

- 1. 3AZR81150-1 81 MM Mortar/Fire Direction Center
- 2. 3AZR81150-2 .50 Caliber Machine Gun
- 3. 3AZR81170A-1 Military Working Dog Supervisor
- 4. 3AZR81271-3 Tactics for Emergency Service Teams
- 5. 30AR8111 Advanced SP Officer Course
- 6. 30BR8121 Security Police Officer
- 7. 30AP4625 Nuclear Weapons Orientation Course
- 8. 30ZR8124-002 Planning for Air Base Defense
- 9. 50ZA8116 Civil Disturbance Orientation (SEADOC)
- 10. 50ZA8124-6 Correctional Administration (Ft Gordon)
- 11. 50ZD8124 Industrial Security Specialist
- 12. 50ZD8124-1 Industrial Security Basic Course

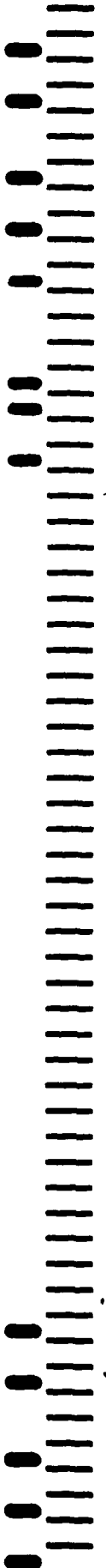
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BACKGROUND INFORMATION (CONTINUED)

BLACKEN CIRCLE (1) TO THE RIGHT OR EACH RESPONSE YOU WISH TO INDICATE

36. Slap Flares	
37. Sniper Scopes	
38. Speed Measuring Devices	
39. Steel Helmets	
40. Submachine Guns	
41. Tactical Radios	
42. Trip Flares	
43. Typewriters	
44. Whistles	
45. .50 Caliber Machine Guns	
46. .38 Caliber Revolvers	
47. Other (Please specify on blank pages at end of booklet.)	
21. Which of the following kinds of vehicles do you use in your present job? <u>Blacken circle (1) next to your response(s).</u>	
1. Bicycles	
2. Bus, 29 Passenger	
3. Bus, 44 Passenger	
4. Electric Golf Carts	
5. Forklifts	
6. Horses	
7. Motorcycles	
8. Motor Scooters	
9. Sedans	
10. Snowmobiles	
11. Station Wagons	



AFS 81XX

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BACKGROUND INFORMATION (CONTINUED)

BLACKEN CIRCLE (1) TO THE RIGHT OR EACH RESPONSE YOU WISH TO INDICATE

12. Step Vans or Metros	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Trackmasters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Trucks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Armored Personnel Carriers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Jeeps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. Armored Cars	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. 3/4 Ton Trucks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. Other (Please Specify on blank pages at end of booklet.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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3	3	3	3	3
4	4	4	4	4
5	5	5	5	5
6	6	6	6	6
7	7	7	7	7
8	8	8	8	8
9	9	9	9	9

AFS 81XX

READ THIS PAGE BEFORE GOING FURTHER


Have you completed the Background Information Section?
Make sure, before you continue with this procedure.

PROCEDURE A. CHECKING TASKS OF PRESENT JOB

- As you read each task in the Duty-Task section, pages 1 through 32 place a check beside each task that you perform in your PRESENT JOB. Put your check mark in the column headed "Check If Done Now." When you have reached page 32, follow the arrow for your next instructions.
- DO NOT COMPLETE THE RIGHT-HAND COLUMN AT THIS TIME.
- If a task that you perform is not listed anywhere in the entire list, write it on page 33, BUT DO NOT ADD CLASSIFIED TASKS.
- Do not confuse work you do yourself with work you supervise.
- Remember, at this time you are to complete only the column headed "Check If Done Now" for pages 1 through 32. Now, turn to page 1 and BEGIN.

PROCEDURE B. RATING TIME SPENT ON TASKS IN PRESENT JOB

- Have you checked each task that you perform in your present job? Make sure, before you continue with this procedure.
- Now you are to rate the relative amount of time you spend performing each task in your PRESENT JOB. Relative time spent means the total time you spend doing the task, compared with the time you spend on each of the other tasks of your present job.
- Use a rating of "1" if you spend a "very small amount" of time on a task. Use a rating of "2" for "much below average" time, and so on, up to a rating of "9" if you spend a "very large amount" of time on the task.
- Remember, you are to rate ONLY tasks that you have already checked in the first column of pages 1 through 32.
- Place your rating, according to the 9-point scale, in the right-hand column headed "Time Spent Present Job" by blackening the appropriate circle. Caution: COMPLETELY fill in the circle you have chosen, but do NOT overlap into other circles on the same line.
- When you have completed all your ratings in the right-hand column of pages 1 through 32, you will have completed this USAF Job Inventory and you may turn it in to your Occupational Survey Control Monitor.
- Now, turn to page 1 and BEGIN your ratings for the right-hand column.

<p>0 0 0 0 0</p> <p>1 1 1 1 1</p> <p>2 2 2 2 2</p> <p>3 3 3 3 3</p> <p>4 4 4 4 4</p> <p>5 5 5 5 5</p> <p>6 6 6 6 6</p> <p>7 7 7 7 7</p> <p>8 8 8 8 8</p> <p>9 9 9 9 9</p>	<p>1. Check tasks you perform now (✓).</p> <p>2. If you don't do it - Don't check it.</p> <p>3. In the "Time Spent" column, rate all checked (✓) tasks on time spent in present job. If you checked it - Rate it.</p>	<p>CHECK</p> <p>IF DONE NOW</p> <p>Keep Within Block</p>	<p>TIME SPENT Present Job</p> <p>RATE</p> <p>1. Very small amount. 2. Much below avg. 3. Below avg. 4. Slightly below avg. 5. About avg. 6. Slightly above avg. 7. Above avg. 8. Much above avg. 9. Very large amount.</p>
<p>AFS 81XX</p> <p> #2 PENCIL ONLY-PLEASE</p> <p>A. PERFORMING COMMAND, ADMINISTRATIVE, OR ADVISORY FUNCTIONS</p>			
<p>1. Administer Article 15</p>			
<p>2. Advise Chief of Security Police, base commander, or command post personnel on serious incidents</p>			
<p>3. Advise superiors or other personnel from other agencies on security police capabilities or limitations</p>			
<p>4. Advise superiors or personnel from other agencies on security police programs</p>			
<p>5. Analyze data displayed on status boards or other visual displays</p>			
<p>6. Analyze personnel management engineering recommendations</p>			
<p>7. Analyze personnel status reports</p>			
<p>8. Approve and release or disapprove serious incident reports</p>			
<p>9. Approve and sign or disapprove equipment allowance/ authorization requests</p>			
<p>10. Approve or disapprove access to classified materials</p>			
<p>11. Approve or disapprove budget expenditures</p>			
<p>12. Approve or disapprove contingency plans or annexes, such as disaster preparedness or confrontation management</p>			
<p>13. Approve or disapprove directives, such as operating instructions (OI) or regulations</p>			
<p>14. Approve or disapprove organizational training requirements</p>			
<p>15. Approve or disapprove personnel action requests</p>			
<p>16. Approve or disapprove position papers or talking papers</p>			
<p>17. Approve or disapprove requests for reenlistment or tour extension</p>			
<p>18. Approve or disapprove requests for special duty assignments</p>			
<p>19. Approve or disapprove requests for testing new equipment or supply items for field use</p>			
<p>20. Approve or disapprove security police unit budget plans or proposals</p>			
<p>21. Attend briefings, seminars, or workshops</p>			
<p>22. Authenticate or verify entry authority lists</p>			
<p>23. Brief wing or base commander on significant police events</p>			
<p>24. Certify promotion lists</p>			

1	2	3	4	5
6	7	8	9	10
11	12	13	14	15
16	17	18	19	20
21	22	23	24	25
26	27	28	29	30
31	32	33	34	35
36	37	38	39	40
41	42	43	44	45
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56	57	58	59	60
61	62	63	64	65
66	67	68	69	70
71	72	73	74	75
76	77	78	79	80
81	82	83	84	85
86	87	88	89	90
91	92	93	94	95
96	97	98	99	100

1. Check tasks you perform now (✓).
2. If you don't do it - Don't check it.
3. In the "Time Spent" column, rate all checked (✓) tasks on time spent in present job. If you checked it - Rate it.


AFS 81XX




NOTE: If any task you perform under this duty is not listed, please specify on blank pages at end of booklet.

CHECK	TIME SPENT Present Job
	RATE
<input type="checkbox"/> IF DONE NOW <input checked="" type="checkbox"/> Keep Within Block	1. Very small amount.
	2. Much below avg.
	3. Below avg.
	4. Slightly below avg.
	5. About avg.
	6. Slightly above avg.
	7. Above avg.
	8. Much above avg.
	9. Very large amount.


25. Conduct commander's calls		
26. Conduct ground accident investigations		
27. Coordinate on replies to Freedom of Information Act (FOIA) or Privacy Act (PA) requests		
28. Coordinate with manpower or management engineering personnel on manpower requirements		
29. Counsel spouses or other family members		
30. Counsel subordinates for disciplinary actions or purposes		
31. Counsel subordinates for nondisciplinary purposes		
32. Design status boards or other visual displays		
33. Destroy classified documents		
34. Determine budgeting priorities or requirements		
35. Develop or establish policy for law enforcement operations		
36. Develop or establish policy for security operations		
37. Develop or prepare briefings		
38. Develop, write, or obtain coordination on directives, such as OI's or regulations		
39. Direct actual or simulated Air Base Ground Defense (ABGD) deployment operations		
40. Direct personnel reliability programs (PRP)		
41. Direct quality force programs, such as control rosters, weight control, or administrative discharges		
42. Direct vehicle control programs		
43. Draft general correspondence		
44. Escort visitors		
45. Establish controlled areas		
46. Establish vehicle control programs		
47. Evaluate classified documents for destruction		
48. Evaluate documents to establish level of security classification		

<p>0 1 2 3 4 5 6 7 8 9 0 1 2 3 4 5 6 7 8 9 0 1 2 3 4 5 6 7 8 9 0 1 2 3 4 5 6 7 8 9 0 1 2 3 4 5 6 7 8 9</p>	<p>1. Check tasks you perform now (✓). 2. If you don't do it - Don't check it. 3. In the "Time Spent" column, rate all checked (✓) tasks on time spent in present job. If you checked it - Rate it.</p>	<p>CHECK</p> <p>IF DONE NOW</p> <p>Keep Within Block</p>	<p>TIME SPENT Present Job</p>
	<p>AFS 81XX</p>		<p>RATE</p>
	<p> #2 PENCIL ONLY-PLEASE</p>		<p>1. Very small amount. 2. Much below avg. 3. Below avg. 4. Slightly below avg. 5. About avg. 6. Slightly above avg. 7. Above avg. 8. Much above avg. 9. Very large amount.</p>
	<p>NOTE: If any task you perform under this duty is not listed, please specify on blank pages at end of booklet.</p>		
49.	Evaluate personnel under personnel reliability programs		
50.	Evaluate suggestions		
51.	Implement base community relations programs		
52.	Implement correctional custody programs		
53.	Implement PRP		
54.	Initiate investigations		
55.	Initiate report of survey actions		
56.	Initiate special security files		
57.	Initiate telephone recall or standby alerts		
58.	Inspect or package classified material		
59.	Inventory censorship stamps		
60.	Inventory classified documentation accounts		
61.	Investigate serious incidents		
62.	Maintain security access records or debriefing statements		
63.	Monitor serious incident reports		
64.	Negotiate with union representatives		
65.	Organize or conduct security force checks		
66.	Organize or conduct Security Police Readiness Reviews (SPRR)		
67.	Organize or conduct Security Program Exercises (SPE)		
68.	Participate in special conferences, ad hoc groups, or planning committees		
69.	Perform staff assistance visits		
70.	Plan or coordinate security police marksmanship programs		
71.	Prepare applications for restricted area badge		
72.	Prepare articles for local publications, such as base newspapers		

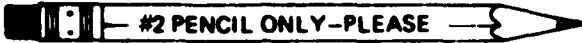
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<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<p>1. Check tasks you perform now (✓). 2. If you don't do it - Don't check it. 3. In the "Time Spent" column, rate all checked (✓) tasks on time spent in present job. If you checked it - Rate it.</p>	<p>CHECK</p> <p>IF <input checked="" type="checkbox"/> <input type="checkbox"/> DONE NOW <input type="checkbox"/> <input type="checkbox"/> Keep <input checked="" type="checkbox"/> <input type="checkbox"/> Within Block</p>	<p>TIME SPENT Present Job</p> <p>RATE</p> <p>1. Very small amount. 2. Much below avg. 3. Below avg. 4. Slightly below avg. 5. About avg. 6. Slightly above avg. 7. Above avg. 8. Much above avg. 9. Very large amount.</p>
<p style="text-align: center;">AFS 81XX</p> <p style="text-align: center;"> #2 PENCIL ONLY-PLEASE</p> <p>NOTE: If any task you perform under this duty is not listed, please specify on blank pages at end of booklet.</p>			
	73. Prepare base policy or information letters		1 2 3 4 5 6 7 8 9
	74. Prepare incident reports		1 2 3 4 5 6 7 8 9
	75. Prepare inputs for nonrecurring publications, such as manuals or regulations		1 2 3 4 5 6 7 8 9
	76. Prepare inputs for recurring publications, such as Security Police Digest or the Inspector General (TIG) Briefs		1 2 3 4 5 6 7 8 9
	77. Prepare justifications for manpower authorization adjustments		1 2 3 4 5 6 7 8 9
	78. Prepare or submit unauthorized government firearms reports		1 2 3 4 5 6 7 8 9
	79. Prepare position or talking papers		1 2 3 4 5 6 7 8 9
	80. Prepare recall rosters or alert rosters		1 2 3 4 5 6 7 8 9
	81. Prepare recurring security police reports		1 2 3 4 5 6 7 8 9
	82. Prepare replies to FOIA or PA requests		1 2 3 4 5 6 7 8 9
	83. Prepare replies to security police inspection reports		1 2 3 4 5 6 7 8 9
	84. Prepare reports of security police exercises		1 2 3 4 5 6 7 8 9
	85. Prepare requests for courts-martial or administrative board actions		1 2 3 4 5 6 7 8 9
	86. Prepare requests for testing new equipment or supply items for field use		1 2 3 4 5 6 7 8 9
	87. Prepare Resources Conservation (RECON) Program summaries		1 2 3 4 5 6 7 8 9
	88. Prepare responses to congressional inquiries		1 2 3 4 5 6 7 8 9
	89. Prepare responses to matters of command interest		1 2 3 4 5 6 7 8 9
	90. Prepare security police inspection reports		1 2 3 4 5 6 7 8 9
	91. Prepare serious incident reports		1 2 3 4 5 6 7 8 9
	92. Present briefings		1 2 3 4 5 6 7 8 9
	93. Recommend agenda items for resource protection committees or base security councils		1 2 3 4 5 6 7 8 9
	94. Recommend signing of disbarment letters		1 2 3 4 5 6 7 8 9
	95. Refer serious incidents to office of special investigation (OSI)		1 2 3 4 5 6 7 8 9
	96. Report unit strength, casualties, or other personnel requirements		1 2 3 4 5 6 7 8 9



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	AFS 81XX  #2 PENCIL ONLY-PLEASE		RATE
	NOTE: If any task you perform under this duty is not listed, please specify on blank pages at end of booklet.	<input checked="" type="checkbox"/> IF <input type="checkbox"/> DONE <input type="checkbox"/> NOW <input type="checkbox"/> Keep <input checked="" type="checkbox"/> Within Block	1. Very small amount. 2. Much below avg. 3. Below avg. 4. Slightly below avg. 5. About avg. 6. Slightly above avg. 7. Above avg. 8. Much above avg. 9. Very large amount.
97.	Review civilian personnel grievances		
98.	Review industrial security inspection reports		
99.	Review inputs for recurring publications		
100.	Review or evaluate directives such as OI's or regulations		
101.	Review or evaluate PRP documents		
102.	Review or evaluate replies to security police inspection reports		
103.	Review OSI monitored cases		
104.	Review Report of Survey forms (DD Form 200)		
105.	Review status boards or other visual displays		
106.	Review, edit, or sign general correspondence		
107.	Serve as recorder on committees, such as resource protection or base security committees		
108.	Testify at courts-martial or administrative boards		
109.	Visit hospitalized personnel		
110.	Visit personnel in confinement status		
111.	Write letters of counseling or admonition		
112.	Write letters of reprimand		
113.	Write staff studies		
B. PLANNING AND PROGRAMMING			
114.	Analyze capabilities of intrusion detection equipment or systems		
115.	Approve or disapprove advanced academic degree (AAD) requirements		
116.	Conduct boards, councils, conferences, workshops, or seminars		
117.	Coordinate evaluation or testing of equipment		
118.	Coordinate with base communications on security police command and control communications or sensor systems		
119.	Coordinate with Civil Engineering personnel on justifications for military construction projects (MCP)		

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<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9	1. Check tasks you perform now (✓). 2. If you don't do it - Don't check it. 3. In the "Time Spent" column, rate all checked (✓) tasks on time spent in present job. If you checked it - Rate it. AFS 81XX  #2 PENCIL ONLY-PLEASE	CHECK <input checked="" type="checkbox"/> IF DONE NOW <input checked="" type="checkbox"/> Keep Within Block	TIME SPENT Present Job
			RATE
	NOTE: If any task you perform under this duty is not listed, please specify on blank pages at end of booklet.		
	144. Establish requirements for contractor-furnished maintenance		
	145. Establish unit codes to support missions or contingencies		
	146. Establish vehicle requirements		
	147. Estimate costs of programming actions		
	148. Evaluate allied forces security capabilities		
	149. Evaluate OT&E efforts or projects		
	150. Evaluate security reporting and alerting systems		
	151. Formulate budget guidelines		
	152. Identify or justify authorized positions requiring advanced degrees		
	153. Monitor budget expenditures		
	154. Monitor or update equipment authorizations in Tables of Allowance (TA)		
	155. Monitor progress of Material Deficiency Report (MDR) corrective actions		
	156. Participate in communications electronics management board (CEM)		
	157. Participate in facilities utilization boards (FUB) or working groups		
	158. Participate in financial working groups (FWG) or budget working groups		
	159. Participate on base resource protection committee (RPC)		
	160. Perform security police cost reduction studies		
	161. Perform statistical analyses of security police reports		
	162. Plan requirements for intrusion detection systems		
	163. Prepare base security surveys to determine protection requirements		
	164. Prepare combat readiness reports, such as C-rating reports		
	165. Prepare contingency plans or annexes, such as disaster preparedness, mobility, or confrontation management		
	166. Prepare deployment checklists		
	167. Prepare operations plans (OPLAN) or annexes		

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8	8	8	8	8
9	9	9	9	9

1. Check tasks you perform now (✓).
2. If you don't do it - Don't check it.
3. In the "Time Spent" column, rate all checked (✓) tasks on time spent in present job. If you checked it - Rate it.


AFS 81XX



NOTE: If any task you perform under this duty is not listed, please specify on blank pages at end of booklet.

CHECK	TIME SPENT
	Present Job
	RATE
✓ IF DONE NOW Keep Within Block	1. Very small amount. 2. Much below avg. 3. Below avg. 4. Slightly below avg. 5. About avg. 6. Slightly above avg. 7. Above avg. 8. Much above avg. 9. Very large amount.

168. Prepare or review traffic flow plans		1 2 3 4 5 6 7 8 9
169. Prepare program directives, such as PADs, PMDs, PDPs, or POMs		1 2 3 4 5 6 7 8 9
170. Prepare reports of command directed competitions		1 2 3 4 5 6 7 8 9
171. Prepare schemes or layouts for intrusion detection systems or equipment		1 2 3 4 5 6 7 8 9
172. Prepare security classification guides		1 2 3 4 5 6 7 8 9
173. Prepare security police inputs for boards, councils, or conferences		1 2 3 4 5 6 7 8 9
174. Prepare security police threat assessments		1 2 3 4 5 6 7 8 9
175. Review or evaluate budget or financial status reports		1 2 3 4 5 6 7 8 9
176. Review or evaluate contingency plans or annexes, such as disaster preparedness, or confrontation management		1 2 3 4 5 6 7 8 9
177. Review or evaluate OPLAN or annexes		1 2 3 4 5 6 7 8 9
178. Review or evaluate program directives, such as PADs, PMDs, PDPs, or POMs		1 2 3 4 5 6 7 8 9
179. Review or evaluate recurring security police reports		1 2 3 4 5 6 7 8 9
180. Review or evaluate reports of security police exercises		1 2 3 4 5 6 7 8 9
181. Review or evaluate schemes or layouts for intrusion detection systems or equipment		1 2 3 4 5 6 7 8 9
182. Review or evaluate security police inspection reports		1 2 3 4 5 6 7 8 9
183. Review security response options (SRO's)		1 2 3 4 5 6 7 8 9
184. Schedule security police boards, councils, or conferences		1 2 3 4 5 6 7 8 9
185. Write fragmentary orders		1 2 3 4 5 6 7 8 9
186. Write justifications for budget expenditures, such as TDY, equipment, or supplies		1 2 3 4 5 6 7 8 9
187. Write OI&E reports		1 2 3 4 5 6 7 8 9
188. Write SROs		1 2 3 4 5 6 7 8 9
C. PERFORMING SUPERVISORY FUNCTIONS		
189. Approve or disapprove leaves or passes		1 2 3 4 5 6 7 8 9
190. Assign personnel to duty positions		1 2 3 4 5 6 7 8 9

	CHECK	TIME SPENT
		Present Job
		RATE
1. Check tasks you perform now (✓). 2. If you don't do it - Don't check it. 3. In the "Time Spent" column, rate all checked (✓) tasks on time spent in present job. If you checked it - Rate it.		1. Very small amount. 2. Much below avg. 3. Below avg. 4. Slightly below avg. 5. About avg. 6. Slightly above avg. 7. Above avg. 8. Much above avg. 9. Very large amount.
AFS 81XX		
	<input checked="" type="checkbox"/> IF <input type="checkbox"/> DONE <input type="checkbox"/> NOW <input checked="" type="checkbox"/> Keep <input type="checkbox"/> Within <input type="checkbox"/> Block	
NOTE: If any task you perform under this duty is not listed, please specify on blank pages at end of booklet.		
239. Evaluate personnel performance during simulated wartime or emergency conditions		
240. Evaluate safety standards		
241. Evaluate status of Resources Conservation (RECON) Programs		
242. Evaluate unit ground safety programs		
243. Evaluate, approve, or disapprove briefings		
244. Indoctrinate or orient new personnel		
245. Indorse airmen performance reports (APR)		
246. Indorse civilian performance ratings		
247. Indorse nominations or recommendations for decorations or awards		
248. Indorse officer effectiveness reports (OER)		
249. Initiate administrative discharge actions		
250. Initiate or review personnel action requests		
251. Interpret or clarify security police policies for subordinates		
252. Interview potential employees		
253. Investigate complaints against security police units or personnel		
254. Investigate internal grievances		
255. Maintain civilian personnel records or timecards		
256. Prepare appointment schedules		
257. Prepare recommendations for discharge or elimination		
258. Prepare requests for nonappropriated fund items		
259. Review and approve or disapprove shift schedules		
260. Review cost center reports		
261. Review manpower documents to evaluate current or projected manning status		
262. Review OJT progress of subordinates		

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1. Check tasks you perform now (✓).
2. If you don't do it - Don't check it.
3. In the "Time Spent" column, rate all checked (✓) tasks on time spent in present job. If you checked it - Rate it.

AFS 81XX



NOTE: If any task you perform under this duty is not listed, please specify on blank pages at end of booklet.

CHECK

TIME SPENT
Present Job

RATE

✓

IF

DONE

NOW

Keep

✓


Within

Block

1. Very small amount.
2. Much below avg.
3. Below avg.
4. Slightly below avg.
5. About avg.
6. Slightly above avg.
7. Above avg.
8. Much above avg.
9. Very large amount.

- | | |
|------|--|
| 263. | Review or certify personnel status reports |
| 264. | Review or evaluate appointment schedules |
| 265. | Review or evaluate management engineering plans |
| 266. | Review or evaluate position or talking papers |
| 267. | Review Unfavorable Information Files (UIF) |
| 268. | Review vehicle control programs |
| 269. | Review vehicle operator care programs |
| 270. | Schedule evaluation teams |
| 271. | Select personnel for formal training or schools |
| 272. | Supervise administration specialist (AFS 702X0) personnel |
| 273. | Supervise administrative management or executive support (AFS 70XX) officers |
| 274. | Supervise Army, Navy, or Marine Corps personnel |
| 275. | Supervise civilian instructors |
| 276. | Supervise civilian police personnel |
| 277. | Supervise corrections specialist (AFS 811X2) personnel |
| 278. | Supervise education and training (AFS 75XX) officers |
| 279. | Supervise enlisted instructors |
| 280. | Supervise first sergeant (AFS 10090) personnel |
| 281. | Supervise foreign enlisted personnel |
| 282. | Supervise foreign officers |
| 283. | Supervise instructor (SDI 0940) officers |
| 284. | Supervise inventory management specialist (AFS 645X0) personnel |
| 285. | Supervise law enforcement specialist (AFS 811X2) personnel |
| 286. | Supervise military working dog law enforcement specialist (AFS 811X2A) personnel |

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<p>1. Check tasks you perform now (✓).</p> <p>2. If you don't do it - Don't check it.</p> <p>3. In the "Time Spent" column, rate all checked (✓) tasks on time spent in present job. If you checked it - Rate it.</p> <p style="text-align: center;">AFS 81XX</p>  <p style="text-align: center;">#2 PENCIL ONLY-PLEASE</p> <p>NOTE: If any task you perform under this duty is not listed, please specify on blank pages at end of booklet.</p>	CHECK	TIME SPENT
		Present Job
		RATE
	<input checked="" type="checkbox"/> IF <input type="checkbox"/> DONE <input type="checkbox"/> NOW <input checked="" type="checkbox"/> Keep <input type="checkbox"/> Within Block	1. Very small amount. 2. Much below avg. 3. Below avg. 4. Slightly below avg. 5. About avg. 6. Slightly above avg. 7. Above avg. 8. Much above avg. 9. Very large amount.
287. Supervise passenger specialist (AFS 605X0) personnel		
288. Supervise security police (AFS 812X) officers		
289. Supervise security police staff (AFS 811X) officers		
290. Supervise security specialist (AFS 811X0) personnel		
291. Supervise small arms specialist (AFS 753X0) personnel		
292. Supervise student training advisor (SDI 99138) personnel		
293. Supervise training (AFS 751X2) personnel		
294. Write APR's		
295. Write civilian job descriptions		
296. Write civilian performance ratings		
297. Write letters of appreciation or commendation		
298. Write merit pay performance elements or standards		
299. Write military job descriptions		
300. Write nominations or recommendations for decorations or awards		
301. Write OER's		
D. INSPECTING AND EVALUATING		
302. Analyze inspection or evaluation reports		
303. Analyze workload requirements		
304. Conduct funds inspections		
305. Conduct industrial security inspections		
306. Conduct no-notice stan board evaluations		
307. Conduct or inspect guardmounts		
308. Conduct quality control evaluations (QCE)		
309. Conduct quality control inspections (QCI)		

1. Check tasks you perform now (✓).
2. If you don't do it - Don't check it.
3. In the "Time Spent" column, rate all checked (✓) tasks on time spent in present job. If you checked it - Rate it.


AFS 81XX



NOTE: If any task you perform under this duty is not listed, please specify on blank pages at end of booklet.

CHECK	TIME SPENT
	Present Job
	RATE
✓ IF DONE NOW Keep Within Block	1. Very small amount. 2. Much below avg. 3. Below avg. 4. Slightly below avg. 5. About avg. 6. Slightly above avg. 7. Above avg. 8. Much above avg. 9. Very large amount.

310. Conduct semiannual self-inspections		
311. Conduct weapons or ammunition storage inspections		
312. Develop inspection or evaluation criteria		
313. Evaluate budgeting and financial requirements		
314. Evaluate contractors industrial security program		
315. Evaluate emergency security procedures		
316. Evaluate financial management programs		
317. Evaluate individuals for acceptance as WARSKILS personnel or augmentees		
318. Evaluate individuals for promotion, demotion, or reclassification		
319. Evaluate intrusion detection systems or equipment		
320. Evaluate job descriptions		
321. Evaluate maintenance and use of workspace, equipment, or supplies		
322. Evaluate or recommend personnel for special duty assignments		
323. Evaluate personnel on qualifications to bear firearms		
324. Evaluate programs, such as retention, human relations, or drug-alcohol abuse		
325. Evaluate qualifications of vehicle operators		
326. Evaluate security or custodial procedures		
327. Evaluate security police exercises		
328. Evaluate security priority level resources for classification		
329. Inspect personnel other than security police		
330. Inspect posted personnel		
331. Inspect security police facilities		
332. Inspect security police vehicles		
333. Monitor Semiannual Self-Inspection Program (SSIP)		

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AFS 81XX		 #2 PENCIL ONLY-PLEASE	
NOTE: If any task you perform under this duty is not listed, please specify on blank pages at end of booklet.			
334.	Perform information security program inspections		
335.	Prepare management guides, self-inspection guides, or checklists		
336.	Review Operator's Inspection Guide and Trouble Report forms (AFTO Form 374)		
E. TRAINING			
337.	Administer or score tests		
338.	Arrange for guest lectures or student visits		
339.	Attend education or training conferences		
340.	Certify individuals for government driver license training		
341.	Conduct command post or battle staff training		
342.	Conduct community relations training		
343.	Conduct disaster preparedness training		
344.	Conduct formal classroom training		
345.	Conduct mobility exercises training		
346.	Conduct nuclear surety workshop briefings		
347.	Conduct On-The-Job Training (OJT)		
348.	Conduct proficiency training		
349.	Conduct remedial training		
350.	Conduct small arms marksmanship training		
351.	Conduct special training classes, such as combat skills, intelligence, or air base ground defense (ABGD)		
352.	Conduct training programs for foreign personnel		
353.	Conduct WARSKILLS training		
354.	Coordinate with personnel from civilian agencies for training materials		
355.	Coordinate with personnel from DOD agencies for training materials		
356.	Critique tests		

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1. Check tasks you perform now (✓).
2. If you don't do it - Don't check it.
3. In the "Time Spent" column, rate all checked (✓) tasks on time spent in present job. If you checked it - Rate it.


AFS 81XX




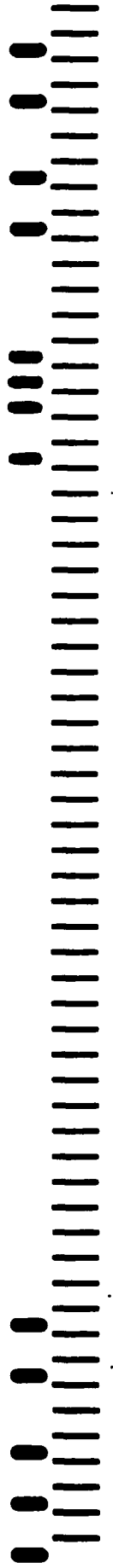
NOTE: If any task you perform under this duty is not listed, please specify on blank pages at end of booklet.

CHECK	TIME SPENT
	Present Job
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	3. Below avg.
	4. Slightly below avg.
IF	5. About avg.
DONE	6. Slightly above avg.
NOW	7. Above avg.
Keep	8. Much above avg.
Within	9. Very large amount.
Block	

357. Determine formal classroom training curricula		
358. Determine requirements for training equipment and facilities		
359. Determine security police proficiency training requirements		
360. Develop or construct tests		
361. Develop training aids		
362. Direct OJT programs or activities		
363. Direct remedial training programs		
364. Direct training of Air National Guard or Air Reserve personnel		
365. Direct unit training activities (UTA)		
366. Draft scripts for video tape or movie presentations		
367. Establish training programs for foreign personnel		
368. Establish unit training programs		
369. Evaluate ABGD exercises		
370. Evaluate deployment exercises		
371. Evaluate formal classroom training		
372. Evaluate instructors		
373. Evaluate mobility exercise training		
374. Evaluate mobility exercises		
375. Evaluate or recommend changes to OJT programs		
376. Evaluate reserve forces UTA		
377. Evaluate student critiques		
378. Fire weapons to maintain proficiency		
379. Instruct personnel on the use of special equipment		
380. Maintain student records		

<p>1 2 3 4 5 1 1 1 1 1 2 2 2 2 2 3 3 3 3 3 4 4 4 4 4 5 5 5 5 5 6 6 6 6 6 7 7 7 7 7 8 8 8 8 8 9 9 9 9 9</p>	<p>1. Check tasks you perform now (✓). 2. If you don't do it - Don't check it. 3. In the "Time Spent" column, rate all checked (✓) tasks on time spent in present job. If you checked it - Rate it.</p>	<p>CHECK</p> <p>IF ✓ DONE NOW</p> <p>Keep ✓ Within Block</p>	<p>TIME SPENT Present Job</p> <hr/> <p>RATE</p> <p>1. Very small amount. 2. Much below avg. 3. Below avg. 4. Slightly below avg. 5. About avg. 6. Slightly above avg. 7. Above avg. 8. Much above avg. 9. Very large amount.</p>
<p>AFS 81XX</p>		<p>#2 PENCIL ONLY-PLEASE </p>	
<p>NOTE: If any task you perform under this duty is not listed, please specify on blank pages at end of booklet.</p>			
381.	Participate in the production of video tapes or films		
382.	Perform flying proficiency training		
383.	Prepare changes or revisions to technical training courses		
384.	Prepare formal training requirements for programmed new equipment		
385.	Prepare recommendations for changes to course control documents, such as specialty training standards (STS)		
386.	Prepare requests for training assistance for special training requirements		
387.	Review OJT programs		
388.	Review, approve, or disapprove career development courses (CDC)		
389.	Review, approve, or disapprove formal classroom training programs		
390.	Review, approve, or disapprove job proficiency guides (JPG) or STS's		
391.	Review, approve, or disapprove lesson plans		
392.	Review, approve, or disapprove recommendations for changes to course control documents		
393.	Schedule personnel for formal training or schools		
394.	Write training literature other than CDC or lesson plans		
395.	Write training literature, such as CDC or lesson plans		
<p>F. PERFORMING LAW ENFORCEMENT FUNCTIONS</p>			
396.	Accompany civilian police serving warrants to base personnel		
397.	Advise individuals of their rights under Article 31 of the Uniform Code of Military Justice (UCMJ)		
398.	Advise individuals of their rights under the Fifth Amendment		
399.	Apprehend suspects off base		
400.	Apprehend suspects on base		
401.	Calibrate traffic enforcement vehicles or equipment		
402.	Collect, mark, preserve, or secure evidence		
403.	Conduct antirobbery exercises		

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<p style="text-align: center;">AFS 81XX</p>  <p style="text-align: center;">#2 PENCIL ONLY-PLEASE</p> <p>NOTE: If any task you perform under this duty is not listed, please specify on blank pages at end of booklet.</p>																						
404.	Conduct confrontation management operations or exercises																					
405.	Control access to central depositories																					
406.	Control or direct traffic																					
407.	Control physical entry to installations																					
408.	Control spectators at incidents or special events																					
409.	Develop base community relations programs																					
410.	Develop simulated law enforcement response exercises																					
411.	Direct operation of stray animal pounds																					
412.	Escort funds or arms in transit																					
413.	Establish parade routes																					
414.	Evaluate confrontation management operations or exercises																					
415.	Evaluate procedures for handling, storing, or releasing evidence																					
416.	Guard central depositories																					
417.	Guard classified briefings																					
418.	Inspect off-limits areas																					
419.	Investigate complaints of offenses or incidents																					
420.	Investigate reported disturbances or other unusual events																					
421.	Issue traffic citations																					
422.	Maintain liaison with other police or criminal justice agencies																					
423.	Monitor news media personnel at riot scenes																					
424.	Notify OSI of incidents																					
425.	Operate breathalyzers																					
426.	Operate intrusion detection equipment or systems																					
427.	Operate speed measuring devices																					



1. Check tasks you perform now (✓).
2. If you don't do it - Don't check it.
3. In the "Time Spent" column, rate all checked (✓) tasks on time spent in present job. If you checked it - Rate it.

AFS 81XX



NOTE: If any task you perform under this duty is not listed, please specify on blank pages at end of booklet.

CHECK	TIME SPENT Present Job
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<input type="checkbox"/> IF <input type="checkbox"/> DONE <input type="checkbox"/> NOW <input type="checkbox"/> Keep <input type="checkbox"/> Within <input type="checkbox"/> Block	1. Very small amount.
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	5. About avg.
	6. Slightly above avg.
	7. Above avg.
	8. Much above avg.
	9. Very large amount.

428. Participate in military ceremonies		
429. Participate on armed forces disciplinary control boards		
430. Participate on drug or alcohol abuse committees		
431. Perform off base law enforcement patrols		
432. Perform on base law enforcement patrols		
433. Perform stake outs		
434. Pick up stray animals		
435. Plan or conduct traffic flow or traffic control studies		
436. Prepare confinement orders		
437. Prepare recommendations for location of traffic control devices		
438. Prepare traffic accident reports		
439. Provide guidance to installation visitors		
440. Quell off base disturbances		
441. Quell on base disturbances		
442. Question suspects, witnesses, or complainants		
443. Receive or record complaints		
444. Review or evaluate justifications for designated parking		
445. Sign confinement orders		
446. Take custody of military personnel apprehended by personnel from other law enforcement agencies		
447. Verify personnel or vehicle identification		
G. PERFORMING LAW ENFORCEMENT ADMINISTRATION AND REPORTS FUNCTIONS		
448. Analyze trends in incident reports		
449. Evaluate commander's action reports or traffic citations		
450. Evaluate the content of incident reports		

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AFS 81XX



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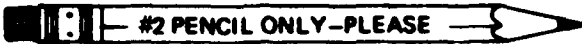
CHECK	TIME SPENT
	Present Job
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	6. Slightly above avg.
	7. Above avg.
	8. Much above avg.
	9. Very large amount.

- 451. Identify incidents requiring further investigation
- 452. Implement crime prevention programs
- 453. Obtain release of apprehended offenders
- 454. Prepare requests for investigation by OSI
- 455. Prepare status of discipline reports
- 456. Receipt for or secure acquired or evidential property
- 457. Review and forward reports for OSI action
- 458. Review charts or graphs of offenses or incidents
- 459. Review disbarment letters
- 460. Review driving suspension or revocation letters
- 461. Review or sign controlled area badges or restricted area badges
- 462. Review or sign identification cards
- 463. Review or sign incident reports
- 464. Review or sign status of discipline reports
- 465. Review or sign traffic accident reports
- 466. Review or sign traffic citations
- 467. Review suspension files
- 468. Verify vehicle registrations or special parking permits

H. PERFORMING INFORMATION SECURITY TASKS

- 469. Conduct security education and motivation programs
- 470. Conduct security manager meetings
- 471. Coordinate with personnel from other agencies on ~~information security incidents~~
- 472. Coordinate with personnel from other agencies on ~~reports of compliance~~
- 473. Establish, review, or update special security files



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		AFS 81XX  #2 PENCIL ONLY - PLEASE	IF DONE NOW Keep Within Block
	NOTE: If any task you perform under this duty is not listed, please specify on blank pages at end of booklet.		
	474. Evaluate administrative control of classified materials		
	475. Evaluate wartime information security programs		
	476. Maintain or control classified information files		
	477. Maintain unit security manager program files		
	478. Mark, downgrade, or page check classified documents		
	479. Prepare foreign clearance access lists		
	480. Prepare requests for facility security clearances		
	481. Prepare security education materials for publication		
	482. Prepare security investigation requests		
	483. Prepare security support agreements between base and contractors		
	484. Process contractor visit requests		
	485. Process security investigation requests		
	486. Provide guidance to unit security managers on administrative security problems		
	487. Review contract security classification specifications		
	488. Review or evaluate local files checks		
	489. Review or sign security termination statements		
	490. Review statements of work (SOW)		
	491. Review trends in security incidents		
I. MAINTAINING AIRCRAFT SYSTEMS SECURITY			
	492. Coordinate off base weapons convoys with civilian authorities		
	493. Direct transition between normal and emergency or expanded security operations		
	494. Establish security programs for special security areas		
	495. Evaluate aircraft security post and manning requirements		
	496. Evaluate restricted area entry-control procedures		

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1. Check tasks you perform now (✓).
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AFS 81XX



NOTE: If any task you perform under this duty is not listed, please specify on blank pages at end of booklet.

CHECK	TIME SPENT
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	2. Much below avg.
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	4. Slightly below avg.
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	6. Slightly above avg.
	7. Above avg.
	8. Much above avg.
	9. Very large amount.

497.	Evaluate security response force procedures in support of aircraft security operations		
498.	Evaluate weapons convoy procedures		
499.	Participate in security response force procedures for emergency security operations		
500.	Perform checks of physical security systems, such as structures, fences, lighting, or alarm systems		
501.	Perform off base weapons convoy commander duties		
502.	Perform on base weapons convoy commander duties		
503.	Prepare agenda for base security councils		
J. PERFORMING MISSILE SECURITY FUNCTIONS			
504.	Check physical condition, security, or access to launch facilities (LF) or launch control facilities (LCF)		
505.	Conduct evaluations of security alert team responses to LF or LCF alarms		
506.	Conduct missile or reentry vehicle (RV) convoy commander's predeparture briefings		
507.	Coordinate with base supervisors of flight for helicopter support		
508.	Coordinate with LCF commanders, wing operations, or wing maintenance on special problems or activities		
509.	Coordinate with personnel from civilian or military agencies on missile or RV convoy routes		
510.	Defend missile or RV convoys against real or simulated attacks		
511.	Develop defensive tactics for missile or RV convoys		
512.	Establish communications or phase line check points		
513.	Evaluate helicopter deployments or exercises		
514.	Inspect LCF guard posts		
515.	Lead missile or RV convoys		
516.	Operate special tracked or wheeled vehicles		
517.	Prepare missile or RV convoy threat analyses		
518.	Prepare security police missile complex inspection reports		
519.	Prepare time and distance matrices for missile sites		

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	<p style="text-align: center;">AFS 81XX</p> <p style="text-align: center;"> #2 PENCIL ONLY - PLEASE</p> <p>NOTE: If any task you perform under this duty is not listed, please specify on blank pages at end of booklet.</p>		<p>1. Very small amount. 2. Much below avg. 3. Below avg. 4. Slightly below avg. 5. About avg. 6. Slightly above avg. 7. Above avg. 8. Much above avg. 9. Very large amount.</p>
520.	Respond to reported penetrations of missile sites		
521.	Review convoy threat analyses		
522.	Review or evaluate security police missile field inspection reports		
523.	Set up national defense security areas		
524.	Travel to or from LF or LCF		
K. PERFORMING GENERAL SECURITY AND LAW ENFORCEMENT TASKS			
525.	Administer first-aid		
526.	Apprehend or detain offenders, suspects, or intruders		
527.	Challenge or identify unknown persons		
528.	Clean, lubricate, or preserve weapons		
529.	Conduct ABGD exercises		
530.	Conduct facility security checks		
531.	Defend areas against real or simulated hostile actions		
532.	Develop duress codes or procedures		
533.	Develop simulated security response exercises		
534.	Direct defense of areas against real or simulated hostile actions		
535.	Direct security of classified materials at accident or incident scenes		
536.	Direct security police personnel in serious incident deployments		
537.	Dispatch security police vehicles or personnel		
538.	Establish procedures for escorting small arms or ammunition		
539.	Evaluate procedures for escorting small arms or ammunition		
540.	Inspect government vehicles		
541.	Maintain mobility equipment		
542.	Maintain or use gas masks		

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1. Check tasks you perform now (✓).
2. If you don't do it - Don't check it.
3. In the "Time Spent" column, rate all checked (✓) tasks on time spent in present job. If you checked it - Rate it.

AFS 81XX




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CHECK	TIME SPENT
	Present Job
	RATE
✓	1. Very small amount.
IF	2. Much below avg.
DONE	3. Below avg.
NOW	4. Slightly below avg.
Keep	5. About avg.
Within	6. Slightly above avg.
Block	7. Above avg.
	8. Much above avg.
	9. Very large amount.

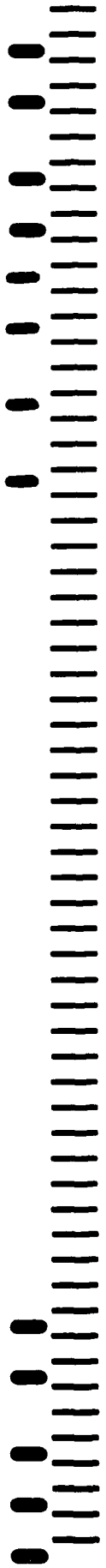
- 543. Maintain or use Nuclear, Biological or Chemical (NBC) ~~protective clothing~~
- 544. Notify personnel in the event of incidents or accidents
- 545. Participate in command post exercises
- 546. Participate in mobility exercises
- 547. Participate in staff meetings
- 548. Perform additional or extra duties
- 549. Perform operator maintenance on security police vehicles
- 550. Prepare or update communications plotter boards, charts, or checklists
- 551. Review accident reports
- 552. Review accounting procedures for security police badges
- 553. Review logs, blotters, posts, or patrols
- 554. Review response or deployment at bomb threat scenes
- 555. Review special security instructions (SSI) or attachments
- 556. Search buildings
- 557. Search open areas
- 558. Search persons
- 559. Search vehicles


L. DIRECTING ARMAMENT AND EQUIPMENT ROOM FUNCTIONS

- 560. Coordinate with small arms personnel on maintenance of ~~small arms~~
- 561. Establish intrabase radio requirements
- 562. Establish inventory procedures for ammunition, small arms, or special equipment
- 563. Establish or review procedures for privately owned ~~weapons storage or registration~~
- 564. Field strip or perform minor maintenance on weapons
- 565. Inspect operational condition of weapons or ammunition

<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	1. Check tasks you perform now (✓). 2. If you don't do it - Don't check it. 3. In the "Time Spent" column, rate all checked (✓) tasks on time spent in present job. If you checked it - Rate it.	CHECK <input checked="" type="checkbox"/> IF <input type="checkbox"/> DONE <input type="checkbox"/> NOW <input type="checkbox"/> Keep <input type="checkbox"/> Within <input type="checkbox"/> Block	TIME SPENT Present Job
			RATE
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	 #2 PENCIL ONLY-PLEASE		
	NOTE: If any task you perform under this duty is not listed, please specify on blank pages at end of booklet.		
	566. Inspect small arms storage facilities		
	567. Inventory weapons or equipment		
	568. Maintain or review small arms qualification or disqualification rosters		
	569. Monitor personnel clearing weapons		
	570. Prepare small arms hand receipt forms		
	571. Procure ammunition, small arms, or special equipment		
	572. Review accountability or issuing procedures for small arms, ammunition, or special equipment		
	M. PARTICIPATING IN DISASTER PREPAREDNESS		
	573. Brief on-scene commanders		
	574. Conduct disaster response operations or exercises		
	575. Control entry to accident or disaster scenes		
	576. Coordinate with on-scene commanders on security actions or plans		
	577. Develop simulated disaster response exercises		
	578. Direct evacuation of personnel from disaster areas		
	579. Direct on-scene response during disaster operations or exercises		
	580. Evaluate disaster response operations or exercises		
	581. Implement procedures for handling civilian personnel at disaster scenes		
	582. Implement procedures for handling military personnel at disaster scenes		
	583. Implement traffic control procedures at disaster scenes		
	584. Lead convoys to disaster sites		
	585. Maintain grid maps		
	586. Monitor news media personnel at disaster scenes		
	587. Plot real or simulated disasters on grid maps		
	588. Search for or recover injured personnel		

	1. Check tasks you perform now (✓). 2. If you don't do it - Don't check it. 3. In the "Time Spent" column, rate all checked (✓) tasks on time spent in present job. If you checked it - Rate it.	CHECK	TIME SPENT
			Present Job
			RATE
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	 #2 PENCIL ONLY-PLEASE		
	NOTE: If any task you perform under this duty is not listed, please specify on blank pages at end of booklet.		
		✓	1. Very small amount.
		IF	2. Much below avg
		DONE	3. Below avg.
		NOW	4. Slightly below avg.
		Keep	5. About avg.
		✓	6. Slightly above avg.
		Within	7. Above avg.
		Block	8. Much above avg.
			9. Very large amount.
589.	Secure classified materials during disasters		
590.	Serve as on-scene commander		
N. DIRECTING CORRECTIONS FUNCTIONS			
591.	Arrange appointments for personnel in custody		
592.	Brief personnel in correctional custody on correctional custody programs		
593.	Brief personnel in detention on rules or procedures		
594.	Brief personnel in retraining status on retraining programs		
595.	Brief visitors on operation or rules of detention facilities		
596.	Check correctional custody airmen or retrainees at job outlets or duty locations		
597.	Compute prisoner minimum release dates		
598.	Conduct clemency evaluations		
599.	Conduct corrective treatment programs for personnel in confinement facilities, such as disciplinary barracks		
600.	Conduct corrective treatment programs for personnel in correctional custody		
601.	Conduct facility fire drills		
602.	Conduct group counseling with personnel in corrections or confinement programs		
603.	Conduct individual counseling with personnel in corrections or confinement programs		
604.	Conduct tours of detention facilities		
605.	Control entry into or movement within detention facilities		
606.	Determine custody level of prisoners, such as minimum, medium, or maximum		
607.	Develop correctional custody programs		
608.	Develop rehabilitation programs for personnel in retraining status		
609.	Direct Correctional Rehabilitation Squadron control center activities		
610.	Direct punitive measures for personnel in custody		
611.	Escort personnel in custody during transit		



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			Present Job
AFS 81XX		<input checked="" type="checkbox"/> IF <input type="checkbox"/> DONE <input type="checkbox"/> NOW <input type="checkbox"/> Keep <input type="checkbox"/> Within Block	RATE
 #2 PENCIL ONLY-PLEASE			1. Very small amount. 2. Much below avg. 3. Below avg. 4. Slightly below avg. 5. About avg. 6. Slightly above avg. 7. Above avg. 8. Much above avg. 9. Very large amount.
	NOTE: If any task you perform under this duty is not listed, please specify on blank pages at end of booklet.		
	612. Establish health and comfort supply limits for personnel in custody		
	613. Establish or maintain libraries or recreational facilities for personnel in confinement		
	614. Evaluate personnel in custody for acceptance in rehabilitation programs		
	615. Evaluate released prisoners' or retrainees' progress after return to duty		
	616. Guard personnel in custody		
	617. Implement punitive measures for disciplinary infractions by personnel in custody		
	618. Inspect confinement facilities		
	619. Inspect mail to or from personnel in custody for contraband		
	620. Inspect personal belongings of personnel in custody		
	621. Inspect personnel in custody for military appearance		
	622. Interview personnel in corrections or confinement programs for background and attitude		
	623. Maintain confinement blotters		
	624. Monitor correctional custody activities		
	625. Notify agencies of unauthorized absences of personnel in custody		
	626. Prepare written reports of counseling sessions with personnel in custody		
	627. Quell or take action to prevent disturbances among personnel in custody		
	628. Review or act upon complaints of personnel in custody		
	629. Review or evaluate accountability procedures for personal property of personnel in custody		
	630. Review or evaluate personal requests for care or attention		
	631. Review or sign receipts for transferred personnel in custody		
	632. Review prisoner fund procedures		
	633. Review rosters, records, or reports on personnel in custody		
	634. Review, approve, or disapprove passes for personnel in custody		
	635. Review, approve, or disapprove schedules of work or recreational activities for personnel in custody		

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1. Check tasks you perform now (✓).
2. If you don't do it - Don't check it.
3. In the "Time Spent" column, rate all checked (✓) tasks on time spent in present job. If you checked it - Rate it.

AFS 81XX




NOTE: If any task you perform under this duty is not listed, please specify on blank pages at end of booklet.

CHECK	TIME SPENT
	Present Job
	RATE
	1. Very small amount.
	2. Much below avg.
	3. Below avg.
	4. Slightly below avg.
	5. About avg.
	6. Slightly above avg.
	7. Above avg.
	8. Much above avg.
	9. Very large amount.

IF
DONE
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Block

636. Schedule visitors for personnel in custody		
637. Search corrections or confinement facilities for unauthorized articles		
638. Search personnel in confinement		
639. Serve on prisoner classification boards		
640. Serve on retrainee classification boards		
O. PERFORMING CUSTOMS TASKS		
641. Apprehend customs violators		
642. Certify personnel to use narcotics field test kits		
643. Conduct customs searches of personnel		
644. Confiscate contraband		
645. Coordinate with personnel from operations, maintenance, or customs on inspections of military aircraft		
646. Establish or maintain amnesty boxes		
647. Forward confiscated contraband to U.S. customs offices		
648. Inspect cargo for adherence to customs requirements		
649. Issue, receive, or inventory customs stamps		
650. Maintain files of customs declarations		
651. Perform customs inspections of incoming or outgoing personnel		
652. Review military aircraft passenger manifests		
653. Review or evaluate procedures for transfer or destruction of contraband		
654. Review or stamp customs declarations		
655. Search baggage or goods for contraband		
656. Set up customs inspection lines for passengers or crews		
P. DIRECTING MILITARY WORKING DOG PROGRAMS		
657. Coordinate military working dog support for other agencies		



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<p style="text-align: center;">AFS 81XX</p>  <p style="text-align: center;">#2 PENCIL ONLY-PLEASE</p>		<p>NOTE: If any task you perform under this duty is not listed, please specify on blank pages at end of booklet.</p>	
<p>658. Coordinate with base veterinary services on dog medical problems or requirements</p> <p>659. Determine additional training requirements for military working dogs</p> <p>660. Develop special requirements for military working dogs or dog equipment</p> <p>661. Establish requirements for military working dog teams</p> <p>662. Evaluate capabilities of military working dog handlers</p> <p>663. Evaluate capabilities of military working dogs</p> <p>664. Evaluate military working dogs for treatment or disposal</p> <p>665. Evaluate proficiency training of military working dogs or handlers</p> <p>666. Evaluate prospective dogs for military procurement</p> <p>667. Inspect health points of military dogs</p> <p>668. Inspect military working dog kennels, facilities, or equipment</p> <p>669. Inspect posted military working dog teams</p> <p>670. Maintain military working dog team mobility equipment</p> <p>671. Maintain security of drugs, explosives, or other materials used in training military working dogs</p> <p>672. Obtain certificates of competency for narcotics detection dogs</p> <p>673. Order replacement military working dogs</p> <p>674. Participate on military working dog planning workshops</p> <p>675. Plan or participate in military working dog demonstration events</p> <p>676. Procure drugs, explosives, or other training materials for use in training military working dogs</p> <p>677. Review death certificates of military working dogs</p> <p>678. Review military working dog training records</p> <p>679. Review or evaluate initial certification training programs for military working dogs</p> <p>680. Review or evaluate military working dog health charts</p> <p>681. Review or evaluate post requirements for military working dog teams</p>			

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1. Check tasks you perform now (✓).
2. If you don't do it - Don't check it.
3. In the "Time Spent" column, rate all checked (✓) tasks on time spent in present job. If you checked it - Rate it.

AFS 81XX




NOTE: If any task you perform under this duty is not listed, please specify on blank pages at end of booklet.

CHECK	TIME SPENT
	Present Job
	RATE
	1. Very small amount.
	2. Much below avg.
	3. Below avg.
	4. Slightly below avg.
	5. About avg.
	6. Slightly above avg.
	7. Above avg.
	8. Much above avg.
	9. Very large amount.

IF
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682. Review procedures for shipping military working dogs		
683. Review reports of incidents involving military working dogs		
Q. PERFORMING AIR BASE GROUND DEFENSE (ABGD) FUNCTIONS		
684. Adjust or redefine ABGD battle concepts		
685. Analyze and disseminate information on Area of Operation (AO)		
686. Analyze weather information for effect on mission completion or health of personnel		
687. Appraise battle situation and determine courses of action		
688. Collect or forward information concerning enemy intelligence or collection capabilities		
689. Coordinate air base defense against ground or air attacks		
690. Coordinate communications-electronics operations instructions (CEOI)		
691. Coordinate logistics support		
692. Coordinate operations orders		
693. Coordinate patrolling activities		
694. Coordinate requests for ground or air reconnaissance or surveillance		
695. Coordinate tactical air movement for personnel or equipment		
696. Coordinate tactical plans		
697. Determine or exercise control of fire and maneuver tactics		
698. Determine requirements for health services and support of morale during exercises or contingencies		
699. Determine supply requirements for prisoners of war or civilian internees		
700. Determine use, allocation, or priority of issue for property or resources		
701. Develop concept or doctrine for Short Range Air Defense (SHORAD) of bases		
702. Develop or exercise rapid identification of friend or foe (IFF) procedures or mechanisms		
703. Direct battle staff		
704. Direct camouflaging of personnel or equipment		

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705.	Direct defensive NBC operations		1 2 3 4 5 6 7 8 9
706.	Direct Fire Direction Control Center (FDCC) activities		1 2 3 4 5 6 7 8 9
707.	Direct patrolling activities, such as for reconnaissance or ambush		1 2 3 4 5 6 7 8 9
708.	Direct positioning of response forces, such as mobile reserve or screening forces		1 2 3 4 5 6 7 8 9
709.	Direct tactical convoys		1 2 3 4 5 6 7 8 9
710.	Establish tactical communications nets		1 2 3 4 5 6 7 8 9
711.	Exchange intelligence information with other units or agencies		1 2 3 4 5 6 7 8 9
712.	Forecast replacement requirements against estimated losses		1 2 3 4 5 6 7 8 9
713.	Formulate ABGD concept of operations		1 2 3 4 5 6 7 8 9
714.	Formulate or coordinate fire plans		1 2 3 4 5 6 7 8 9
715.	Implement local ground defense plan		1 2 3 4 5 6 7 8 9
716.	Implement Operations Security (OPSEC) countermeasures		1 2 3 4 5 6 7 8 9
717.	Implement plans for custody, administration, treatment, or transfer of prisoners of war or civilian internees		1 2 3 4 5 6 7 8 9
718.	Implement SHORAD		1 2 3 4 5 6 7 8 9
719.	Interrogate prisoners		1 2 3 4 5 6 7 8 9
720.	Issue fire control orders		1 2 3 4 5 6 7 8 9
721.	Issue patrol orders		1 2 3 4 5 6 7 8 9
722.	Issue warning orders to subordinate units or friendly forces		1 2 3 4 5 6 7 8 9
723.	Lead patrols, such as reconnaissance or ambush patrols		1 2 3 4 5 6 7 8 9
724.	Lead tactical convoys		1 2 3 4 5 6 7 8 9
725.	Maintain situation maps		1 2 3 4 5 6 7 8 9
726.	Maintain tactical communications nets		1 2 3 4 5 6 7 8 9
727.	Manage or direct resupply activities for tactical operation, such as for ammunition, food, or MORGAS		1 2 3 4 5 6 7 8 9
728.	Perform or practice Fire Direction Control Center (FDCC) duties		1 2 3 4 5 6 7 8 9

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1. Check tasks you perform now (✓).
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AFS 81XX



NOTE: If any task you perform under this duty is not listed, please specify on blank pages at end of booklet.

CHECK	TIME SPENT Present Job
	RATE
<input checked="" type="checkbox"/> IF <input type="checkbox"/> DONE <input type="checkbox"/> NOW <input checked="" type="checkbox"/> Keep <input type="checkbox"/> Within <input type="checkbox"/> Block	1. Very small amount.
	2. Much below avg.
	3. Below avg.
	4. Slightly below avg.
	5. About avg.
	6. Slightly above avg.
	7. Above avg.
	8. Much above avg.
	9. Very large amount.

729. Plan base sectorization		1 2 3 4 5 6 7 8 9
730. Plan for custody, administration, treatment, or transfer of prisoners of war or civilian internees		1 2 3 4 5 6 7 8 9
731. Plan for or supervise graves registration activities		1 2 3 4 5 6 7 8 9
732. Plan for recovery or evacuation of personnel, vehicles or equipment		1 2 3 4 5 6 7 8 9
733. Plan for troop shelter, security, or support		1 2 3 4 5 6 7 8 9
734. Plan patrolling activities, such as for reconnaissance or ambush		1 2 3 4 5 6 7 8 9
735. Prepare operations estimates		1 2 3 4 5 6 7 8 9
736. Prepare operations orders		1 2 3 4 5 6 7 8 9
737. Prepare or disseminate intelligence estimates		1 2 3 4 5 6 7 8 9
738. Report tactical situation to Base Defense Operations Center (BDOC)		1 2 3 4 5 6 7 8 9
739. Request or coordinate requests for close air support		1 2 3 4 5 6 7 8 9
740. Review ground defense OPLANS		1 2 3 4 5 6 7 8 9
741. Select or coordinate location of Area of Operation command post		1 2 3 4 5 6 7 8 9
742. Select or coordinate location of BDOC		1 2 3 4 5 6 7 8 9
NOTE: If any task you perform under this duty is not listed, please specify on blank pages at end of booklet.		
RETURN TO PAGE xvi AND FOLLOW PROCEDURE B.		
WHEN YOU HAVE COMPLETED ALL RATINGS IN "TIME SPENT PRESENT JOB" COLUMN, PAGES 1-32, YOU WILL HAVE COMPLETED THIS USAF JOB INVENTORY, AND YOU MAY TURN THIS BOOKLET IN TO YOUR OCCUPATIONAL SURVEY CONTROL MONITOR.		

