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ASD(ISA) ②  
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August 9, 1972  
NUMBER 5010.10

ASD(I)

## Department of Defense Directive

**SUBJECT** Intelligence Career Development Program

- Refs.: (a) DoD Directive 5010.10, subject as above, June 16, 1966 (hereby cancelled)
- (b) DoD Directive 1430.2, "Assignment of Responsibility for Civilian Career Programs," May 9, 1966
- (c) DoD Directive 5105.25, "Defense Intelligence School," November 2, 1962
- (d) DoD Directive 5100.47, "National Cryptologic School," April 30, 1965
- (e) Presidential Memorandum, "Organization and Management of the U. S. Foreign Intelligence Community," November 5, 1971

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### I. PURPOSE

This Directive implements the applicable provisions of Presidential memorandum of November 5, 1971 (reference (e)) within the Department of Defense. It establishes policy and assigns responsibilities for the development of military and civilian Intelligence Career Programs designed to assure the attainment of an improved DoD Intelligence product.

### II. CANCELLATION

Reference (a) is hereby superseded and cancelled.

### III. APPLICABILITY

The provisions of this Directive apply to the Office of the Secretary of Defense, the Military Departments, the Organization of the Joint Chiefs of Staff, the Unified and Specified Commands, the Defense Intelligence Agency, the

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- C. Insure that career Intelligence personnel are carefully selected, provided opportunities and incentives to increase their skills and broaden their experience, and are motivated toward primary careers in one or more areas of Intelligence.
- D. Direct attention and emphasis toward improving the career development and advancement opportunities of civilian Intelligence personnel by:
  - 1. projecting and effecting planned work assignments that follow clear lines of progression to higher skill and grade levels and to successively more responsible positions, and
  - 2. affording the opportunity of cross-movement and promotion to positions in and among DoD components requiring Intelligence professionals.
- E. Augment the skills of selected career Intelligence personnel through varied command/managerial and/or staff assignments outside the Intelligence field which involve the application of Intelligence products and the management of resources.
- F. Improve the career development programs for military General Intelligence and Cryptologic personnel and Intelligence subspecialists through the interchange of information, ideas, and successful innovations.

## **VII. RESPONSIBILITIES AND FUNCTIONS**

- A. The Assistant Secretary of Defense (Intelligence) is responsible to the Secretary of Defense for overseeing, guiding and coordinating all DoD component Intelligence career development programs for military and civilian personnel; for assuring through his personal involvement that high level interest and responsiveness are maintained by DoD components; for keeping the Secretary of Defense apprised of achievements, problems and plans; and for making recommendations with respect to Intelligence career development activities throughout

the Department of Defense. In exercising this responsibility he will:

1. Issue DoD instructions and memoranda as necessary to further implement this Directive.
2. Assure that obstacles to fully viable Intelligence career development plans and programs are identified, analyzed, and resolved in a timely manner.
3. Establish as his chief advisory body a joint "Intelligence Career Development Steering Group," chaired by a Deputy Assistant Secretary of Defense (Intelligence), and composed of senior military and civilian representatives (Intelligence and Personnel) from each of the Military Departments, OJCS, DIA, NSA, and OASD(M&RA). This advisory group will: identify problem areas and establish priorities, recommend plans of attack with objectives for resolving these problem areas, establish schedules for and monitor the accomplishment of these objectives, interchange information and suggestions on a timely and frank basis, and advise the Assistant Secretary of Defense (Intelligence) when his actions and coordination are required.
4. Review all Intelligence education and training programs, and insure that the Defense Intelligence School and the National Cryptologic School serve as the cornerstones for providing the education and training programs required in accordance with DoD Directives 5105.25 and 5100.47 (references (c) and (d)) to enhance the preparation of military and civilian Intelligence personnel for positions in the national and international security structure and to assist in their career development.
5. Review annual status reports from the Secretaries of the Military Departments and the comments thereon by the functional directors: Director, DIA for General Intelligence and Director, NSA/Chief, CSS for Cryptology; and report significant accomplishments, problems, plans and recommendations to the Secretary of Defense.
6. Review the Intelligence organizations of DoD components to evaluate the adequacy of civilian grade structures and position opportunities to support the effective career development and advancement of civilian career Intelligence personnel.

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7. **Recommend such legislation as may be necessary to overcome impediments that may exist to the effective development and administration of Intelligence career development programs.**
  8. **Coordinate with the Assistant Secretary of Defense (M&RA) in matters of Intelligence career development policy.**
- B. The Director, Defense Intelligence Agency will be the functional director, under the guidance and direction of the Assistant Secretary of Defense (Intelligence), for establishing a DoD career development program designed to provide civilian General Intelligence career personnel for duty with the Defense Intelligence Agency, Service Intelligence Staffs, and Unified and Specified Commands; and for reviewing and coordinating career development programs for military General Intelligence career personnel. In exercising this responsibility he will:**
1. **Act as executive agent for the development of an overall career development program for all civilian General Intelligence personnel in the Department of Defense in accordance with DoD Directive 1430.2 (reference (b)).**
  2. **Delineate the civilian General Intelligence field within the Department of Defense and establish and maintain a referral system for all identified billets and personnel.**
  3. **Establish in consonance with the referral system an overall assignment and promotion opportunity for civilian General Intelligence personnel and appropriate cross assignments for professional broadening among DoD components with General Intelligence elements.**
  4. **Submit proposals, including possible required legislation to upgrade career opportunities by providing more rewarding careers for the civilian General Intelligence community, including the opportunity to reach higher salary levels while remaining analysts.**

5. Evaluate the adequacy of career programs for military and civilian General Intelligence personnel by commenting on the annual status reports of the Military Departments to the Secretary of Defense and by providing appropriate comments and recommendations on the achievements, problems, and plans for solving the problems within the General Intelligence community.
- C. The Director, National Security Agency/Chief, Central Security Service will act as the functional director, in accordance with the guidance of the Assistant Secretary of Defense (Intelligence), for developing DoD career development programs designed to provide military and civilian Cryptologic career personnel for duty with the National Security Agency, the Central Security Service, the Service Cryptologic Agencies, and Intelligence and command support units. In exercising this responsibility he will:
1. Provide guidance and direction for the development of a comprehensive career development program for all civilian Cryptologic personnel.
  2. Provide guidance to the Military Departments for the development of a comprehensive career development program for all military Cryptologic personnel.
  3. Evaluate the adequacy of career programs for military and civilian Cryptologic personnel by commenting on the annual status reports of the Military Departments to the Secretary of Defense and by providing appropriate comments and recommendations on the achievements, problems, and plans for solving the problems within the Cryptologic community.
- D. The Secretaries of the Military Departments will establish and administer effective and dynamic career development programs for all military and civilian Intelligence personnel included in their respective departments. In fulfilling this responsibility,

they will:

1. **Maintain and improve programs for career development of Intelligence officers, warrant officers, and enlisted personnel.**
2. **Work closely with the Director of the Defense Intelligence Agency in establishing a program for the career development of civilian General Intelligence personnel and support the establishment of a central referral system.**
3. **Work closely with the Director of the National Security Agency in developing and improving programs for career development of Cryptologic personnel.**
4. **Insure that military and civilian Intelligence career development programs complement each other and are effectively coordinated.**
5. **Insure that effective representatives are assigned to the Intelligence Career Development Steering Group and that these representatives in turn have access to the highest levels within their respective military departments for action and decision as required.**
6. **Evaluate the effectiveness and adequacy of career programs for military and civilian Intelligence personnel (including subspecialists where applicable) and commencing 1 January 1973: make comprehensive but brief annual status reports to the Secretary of Defense on achievements, problems and plans for solving the problems.**

#### **VIII. REPORTING REQUIREMENTS**

**The reporting requirements prescribed herein are assigned Report Control Symbol DD-I(A) 1200.**

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**IX. EFFECTIVE DATE AND IMPLEMENTATION**

The provisions of this Directive are effective immediately. DoD components will revise their regulations and instructions as necessary to implement this Directive and forward two copies of the implementing instructions to the Assistant Secretary of Defense (Intelligence) and to the Assistant Secretary of Defense (Manpower and Reserve Affairs) within 90 days.



Secretary of Defense

Enclosure - 1  
Definitions

## DEFINITIONS

- A. Career development is the orderly growth and improvement of each individual's potential to meet organizational needs as well as personal career objectives. This is accomplished by integrating each individual's capabilities, needs, interests and aptitudes into a planned, systematic program of education, training, and utilization that is geared to meet present and future organizational requirements.
- B. Career Development Program is a formal integration of the processes of recruitment, selection, placement, job rotation, education, training, incentives and awards, and promotion to achieve the systematic development and effective utilization of skills for mission accomplishment and the orderly and equitable career progression of affected personnel.
- C. Intelligence personnel are those DoD General Intelligence (including scientific and technical) personnel and Cryptologic personnel engaged in the collection, processing, analysis, production and dissemination of Intelligence information, or involved in the planning, programming and management of Intelligence resources.
- D. Career Intelligence Personnel is a term which embraces the following:
1. Military career Intelligence personnel are those officers, warrant officers and enlisted personnel whose careers are being developed primarily in General Intelligence or Cryptology augmented, wherever possible, by varied command and/or staff assignments in other functional areas.
  2. Civilian career Intelligence personnel are those civilians in the grades of GS-5 through GS-18 whose careers are being developed in one or more areas in the field of Intelligence and who are part of one of the following major divisions:
    - a. Civilian Cryptologic personnel are those civilian personnel who work for NSA, and those civilian Cryptologic personnel of the Central Security Service, and the Service Cryptologic Agencies.

- b. Civilian General Intelligence personnel are those civilian Intelligence personnel within the Department of Defense, excluding civilian Cryptologic personnel as defined above.
3. Intelligence Subspecialist is a term used to identify those officers of the Military Departments whose primary specialties are other than General Intelligence or Cryptology but who are qualified through planned training or experience to serve in, and are periodically assigned to General Intelligence or Cryptology positions.

**SUPPLEMENTARY**

**INFORMATION**

# DEPARTMENT OF DEFENSE

## DIRECTIVES SYSTEM TRANSMITTAL

NUMBER <b>See Pen Changes Below</b>	DATE <b>November 16, 1994</b>	DISTRIBUTION <b>5000 series</b>
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ATTACHMENTS

None

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INSTRUCTIONS FOR RECIPIENTS

Pen changes to the following DoD Issuances are authorized:

<u>DoD Issuance Number and Date</u>	<u>Change Number</u>
<u>DoD Directive 5000.4, November 24, 1992</u> Section E. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 5. Delete "Implementing documents shall be kept to a minimum as deemed appropriate by the DoD Component Acquisition Executive. Forward one copy of implementing documents to the Assistant Secretary of Defense (Program Analysis and Evaluation) within 120 days."	Change 1
<u>DoD Directive 5010.10, August 9, 1972</u> Section IX. Heading. Delete "AND IMPLEMENTATION" Lines 2 through 7. Delete "DoD components will revise their regulations and instructions as necessary to implement this Directive and forward two copies of implementing instructions to the Assistant Secretary of Defense (Intelligence) and to the Assistant Secretary of Defense (Manpower and Reserve Affairs) within 90 days."	Change 1
<u>DoD Instruction 5010.34, August 4, 1975</u> Section VII. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 5. Delete "and will be promptly implemented in conjunction with DoD Directive 5010.31 (reference (a)). DoD Components shall forward four copies of their implementing documents to the Assistant Secretary of Defense (Installations and Logistics) within 90 days."	Change 1

WHEN PRESCRIBED ACTION HAS BEEN TAKEN, THIS TRANSMITTAL SHOULD BE FILED WITH THE BASIC DOCUMENT

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INSTRUCTIONS FOR RECIPIENTS (continued)

<u>DoD Issuance Number and Date</u>	<u>Change Number</u>
<u>DoD Instruction 5010.39, November 16, 1984</u> Section H. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 3. Delete "Forward one copy of implementing documents to the Assistant Secretary of Defense (Manpower, Installations, and Logistics) within 120 days."	Change 1
<u>DoD Directive 5120.39, April 24, 1980</u> Section G. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 3. Delete "Forward two copies of implementing Instructions to the Assistant Secretary of Defense (Manpower, Reserve Affairs, and Logistics) within 120 days."	Change 1
<u>DoD Directive 5120.42, May 19, 1977</u> Section I. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 3. Delete "Forward two copies of the implementing instructions to the Assistant Secretary of Defense (Manpower, Reserve Affairs, and Logistics) within 90 days."	Change 1
<u>DoD Directive 5132.3, March 10, 1981</u> Section G. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 3. Delete "Forward two copies of the implementing documents to the Assistant Secretary of Defense (International Security Affairs) within 120 days."	Change 1
<u>DoD Directive 5154.11, September 12, 1988</u> Section F. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 3. Delete "Forward two copies of the implementing documents to the Assistant Secretary of Defense (Health Affairs) within 60 days."	Change 1
<u>DoD Directive 5210.2, January 12, 1978</u> Section G. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 5. Delete "Forward two copies of the implementing documents, and any subsequent amendments, to the Deputy Under Secretary of Defense for Policy within 90 days. One copy shall be marked to indicate implemented sections, subsections, paragraphs, and subparagraphs of this Directive."	Change 3

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INSTRUCTIONS FOR RECIPIENTS (continued)

<u>DoD Issuance Number and Date</u>	<u>Change Number</u>
<u>DoD Instruction 5210.25, May 12, 1983</u> Section G. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 3. Delete "Forward two copies of the implementing documents to Deputy Under Secretary of Defense for Policy within 120 days."	Change 1
<u>DoD Directive 5210.64, November 6, 1978</u> Section E. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 5. Delete "Forward two copies of the implementing documents and any subsequent amendments, to the Assistant Secretary of Defense (Comptroller) within 120 days. Mark one copy to indicate implemented sections, subsections, paragraphs, and subparagraphs of this Directive."	Change 1
<u>DoD Instruction 5210.74, June 26, 1985</u> Section H. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 4. Delete "Forward three copies of the implementing documents to the Assistant Secretary of Defense for Command, Control, Communcations, and Intelligence within 120 days of receipt of this Instruction and the applicable Federal Acquisition Regulation."	Change 1
<u>DoD Directive 5210.83, November 15, 1991</u> Section H. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 5. Delete "Forward one copy of the implementing documents to the Assistant Secretary of Defense for Command, Control, Communcations, and Intelligence within 120 days; forward one copy of changes to implementing documents within 90 days of publication."	Change 1
<u>DoD Directive 5215.1, October 25, 1982</u> Section G. Heading. Delete "AND IMPLEMENTATION" Lines 1 through 3. Delete "Forward two copies of the implementing document to the Under Secretary of Defense for Research and Engineering within 120 days."	Change 1
<u>DoD Directive 5500.19, December 6, 1985</u> Section G. Heading. Delete "AND IMPLEMENTATION" Lines 1 and 2. Delete "Forward two copies of the implementing documents to the General Counsel, Department of Defense, within 120 days."	Change 1

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INSTRUCTIONS FOR RECIPIENTS (continued)

DoD Issuance Number and Date

Change Number

DoD Directive 5535.4, August 31, 1984

Change 1


Section F.

Heading. Delete "AND IMPLEMENTATION"

Lines 1 through 5. Delete "Component implementation shall be submitted for approval of the General Counsel, Department of Defense, within 90 days of the effective date of this Directive. All component implementing regulations and changes require the approval of the General Counsel."

EFFECTIVE DATE

The above pen changes are effective immediately. Although the pen changes remove the requirement for DoD Components to issue implementing documents, the DoD issuances are directly applicable to all elements with the Components and the Heads of the DoD Components are responsible for carrying out the DoD guidance.

  
JAMES L. ELMER  
Director  
Correspondence and Directives