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 Department of Defense Instruction OSD(I&L)

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**SUBJECT** Defense Logistics Studies Information Exchange (DLSIE)

- Refs.: (a) DoD Instruction 5154.19, "Defense Logistics Studies Information Exchange," July 3, 1962 (hereby superseded)  
 (b) The Armed Services Procurement Regulation established by DoD Directive 4105.30, March 11, 1959

**I. PURPOSE AND APPLICABILITY**

- A. This Instruction establishes the requirement for all Military Departments, Defense Agencies, Unified and Specified Commands, Organization of the Joint Chiefs of Staff, Office of the Secretary of Defense and any Activities under their jurisdiction to use the Defense Logistics Studies Information Exchange (DLSIE) information services which were created by reference (a) and established at Fort Lee, Virginia, prior to commencing any "in-house" or contractor-funded logistics studies.
- B. It also assigns responsibilities for the reporting, storage and distribution for logistics studies and related logistics research and management information within the Department of Defense.
- C. This Instruction establishes the Department of the Army as the executive agent for the Department of Defense acting under policy guidance of the Assistant Secretary of Defense (Installations and Logistics).
- D. Reference (a) is hereby superseded and cancelled.

**II. SCOPE**

The provisions of this Instruction encompass all logistics studies and related documentation containing logistics research, evaluation and management information, including logistics studies performed "in-house" or by contract, grant or study agreement. The system for collecting, storing, and disseminating logistics research and management information will provide:

- A. A standardized bank of information regarding logistics studies performed in-house, on contract or under grant.

DISTRIBUTION STATEMENT

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 Distribution Unlimited

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- B. A means for avoiding duplication of study effort and attendant resources through ready access to current information concerning logistics studies and logistics research and management information that are planned, in-process and completed.
- C. A basis for exchange of logistics research and management information, both current and historical.
- D. A comprehensive collection of completed logistics studies for background research purposes.
- E. A means for increased application of logistics studies and logistics research and management information in day-to-day operations, and for visibility toward standardization of logistics systems where appropriate.
- F. Increased effectiveness of logistics research and management information flow with other U. S. Government agencies.
- G. Active and continuing acquisition of all logistics studies and related documentation. This includes documents from outside DoD when they are considered pertinent to the logistics management efforts of the DoD.
- H. Prompt and well-indexed announcements of currently significant logistics studies and related documentation.
- I. In-depth custom bibliographic services about all logistic functional and sub-functional areas.

### III. DEFINITIONS

As used in this Instruction, the following definitions apply:

- A. Logistics. The science of planning and carrying out the movement and maintenance of forces. In its most comprehensive sense, those aspects of military operation which deal with (1) Design and development, acquisition, storage, movement, distribution, maintenance, evacuation, and disposition of materiel; (2) Movement, evacuation, and hospitalization of personnel; (3) Acquisition or construction, maintenance, operation, and disposition of facilities; and (4) Acquisition or furnishing of services.

- B. Logistics Studies. Logistics studies are examinations or investigations of specific subject areas which are assembled in written form and are objective and analytic inquiries directed toward improving or planning logistics management. They include (1) Studies of logistics systems undertaken in response to identified logistics management problems; (2) Management-type surveys in logistics areas; (3) Investigation of new methods, procedures or techniques in real or simulated logistics environments. (NOTE: Studies of strategy and tactics and studies peculiar to a specific weapons system are excluded from this definition.)
- C. Logistics Research and Management Information. Those data pertinent to logistics studies, development of logistics concepts or systems and improved logistics planning.
- D. Sponsoring DoD Activities. The Military Departments, Defense Agencies, Unified and Specified Commands, Organization of the Joint Chiefs of Staff, Office of the Secretary of Defense and any Activities under their jurisdiction which are responsible for initiating or supervising a logistics study program or project whether performed in-house or by contract, grant or study agreement.
- E. User of DLSIE. DoD components, their contractors and grantees and other U. S. Government Agencies.

#### IV. POLICY

- A. Resources for logistics studies shall be directed into the most practical channels of inquiry and geared toward solving problems of consequence.
- B. Each sponsoring DoD activity will report the required information to DLSIE as specified in V.E. for each approved logistics study.
- C. The maximum practicable interchange of logistics study information will be effected as rapidly as possible throughout the Department of Defense, so as to improve logistics management and avoid unnecessary duplication of logistics study efforts.

- D. Adequate control point(s) will be established in each DoD component to assure that the DLSIE bibliographic service has been used and study information does not exist or is inadequate before funding for a new logistics study is approved.
- E. Periodically, DLSIE will query each sponsoring DoD activity so that it may advise DLSIE when logistics studies are no longer appropriate so as to permit purging of bibliographic files and assure long-term availability of only current or historically useful logistics research and management information.
- F. Each DoD component is responsible for development and analysis of logistics studies pertinent to the execution of its mission.
- G. DLSIE will effect secondary distribution to Defense agencies, and will also provide such services on a reimbursable basis to any other Government agency.

#### V. AUTHORITY AND RESPONSIBILITIES

- A. Under the policy direction of the Assistant Secretary of Defense (I&L), the Secretary of the Army is assigned responsibility for:
  - 1. Operational direction and control of the Defense Logistics Studies Information Exchange (DLSIE)
  - 2. Programming, budgeting, funding, accounting and reporting of DLSIE.
- B. The Commandant, U.S. Army Logistics Management Center, Fort Lee, Virginia, will provide facilities, administrative services and adequate computer and reproduction equipment to DLSIE in order to permit the execution of the DLSIE mission.
- C. The Defense Logistics Studies Information Exchange will:
  - 1. Acquire, store, organize and disseminate information about the following:
    - a. Logistics studies (planned, in-process and completed).

- b. Miscellaneous documents (technical journals, books official policy letters and speeches, research papers and any other documentation), the content of which may be pertinent and useful to the planning and improvement of logistics.
2. Maintain a current inventory of all logistics studies (planned, in-process and completed) and related documentation which may be of significance to the research and management of logistics.
  3. Maintain the DoD central collection of completed logistics studies and related documentation for historical purposes.
  4. Publish a comprehensive annual bibliography with quarterly supplements of logistics studies and related documents.
    - a. Each listing in the bibliography will contain the following information if applicable:
      - (1) General subject area of the study.
      - (2) Date of document.
      - (3) Title.
      - (4) Agency report number (preparing agency's identification number).
      - (5) Defense Logistics Studies Information Exchange accession (logistics document identification) number.
      - (6) Sponsoring DoD activity.
      - (7) Responsible individual (if appropriate).
      - (8) Performing organization.
      - (9) Start and completion dates.
      - (10) Contract number.
      - (11) Defense classified information and release limitations.
      - (12) Scope and objectives of planned or in-process study; abstract or summary of completed study.

(13) Key words (descriptors used for retrieval).

(14) Recommendations and/or conclusions.

(15) Disposition action taken by the responsible Defense component on the recommendations and/or conclusions.

- b. The bibliography will not contain classified information. Classified information will be provided upon request.
- c. The bibliography will be distributed automatically to all Defense components which perform or have responsibility for the supervision of logistics research. Other interested agencies may receive copies upon request to the DLSIE.

- 5. Provide secondary distribution of logistics research and management information (including logistics studies) to Defense components upon request, and to other Government agencies upon request on a reimbursable basis.
- 6. Furnish logistics research and management information upon request in the form of custom and/or annotated bibliographies and Selective Dissemination of Information Lists. The study collection will also be made available to users of the DLSIE for on-site research at Fort Lee, Virginia.

E. Each Defense Component will:

- 1. Identify sponsored logistics studies (planned, in-process and completed) and other related documentation.
- 2. Submit information about planned and in-process logistic studies to the DLSIE. DD Form 1498 as specified in reference (b) or other descriptive format will be used as reports to the DLSIE. Only one copy is required for each of the following categories:
  - a. A report on each logistics study planned or in-process on the effective date of this Instruction which has not been previously reported to DLSIE will be submitted for receipt by the DLSIE within 30 days.

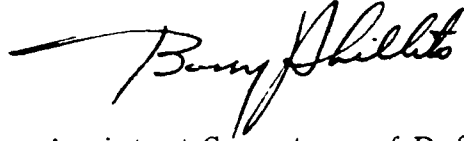
- b. A report on each study initiated after the effective date of this Instruction will be submitted for receipt by the DLSIE within ten work days after the study has been started.
  - c. A revised report of each significant change (such as items 9 and 12 in V.C. 4. a.) that occurs in a study after a resume has been submitted will be submitted for receipt by the DLSIE within ten work days after the change occurs.
  - d. If no REVISED report has been submitted on a study in any six-month period, each data element of the existing resume will be reviewed and, if necessary, updated.
3. Submit, within 30 days, two copies of each completed logistics study and related documentation which has not been previously reported to the DLSIE. Each completed study will be accompanied by an unclassified abstract or summary of results (approximately 150 words) so expressed as to be meaningful to persons who are generally familiar with the subject area.
  4. Within 30 days after completion, submit two copies of each logistics study and related documentation completed after the effective date of this Instruction. Each completed study will be accompanied by an unclassified abstract or summary of results (approximately 150 words) so expressed as to be meaningful to persons who are generally familiar with the subject area.
  5. Within 30 days after completion of a logistics study, submit to DLSIE the conclusions and/or recommendations of the study and within 120 days after completion of a logistics study submit to DLSIE the Defense component action on the conclusions and/or recommendations.
  6. Provide the DLSIE with distribution requirements of their department or agency for each of the periodically published documents distributed by the DLSIE (currently the Annual DoD Bibliography of Logistics Studies and Related Documents with supplements).
  7. Establish adequate control point(s) to assure the DLSIE bibliographic service has been used and no study exists or inadequate information is available prior to approving and funding a new logistics study.

VII. REPORTS CONTROL SYMBOL

The reporting requirements of this Instruction have been assigned Reports Control Symbol DD-I&L(AR)1196.

VIII. EFFECTIVE DATE AND IMPLEMENTATION

This Instruction is effective immediately. Two copies of implementing regulations shall be forwarded to the Assistant Secretary of Defense (Installations and Logistics) within ninety (90) days.



Assistant Secretary of Defense  
(Installations and Logistics)

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DTIC TAB	<input type="checkbox"/>
Unannounced	<input type="checkbox"/>
Justification	
By <i>perform SO</i>	
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