



Department of Defense
INSTRUCTION

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ASD(HA)

SUBJECT: Inter-Service Support Program (ISP) for Military Dental Laboratories

Reference: (a) Assistant Secretary of Defense (Health Affairs) Memorandum, subject as above, March 17, 1992 (hereby canceled)

A. PURPOSE

This Instruction under reference (a):

1. Establishes policy, assigns responsibilities, and prescribes procedures for the Inter-Service Support Program (ISP) for Military Dental Laboratories.
2. Establishes channels of dental laboratory support among the Military Services and methods of operation and logistics for the dental laboratory support of dental and medical facilities of the Department of Defense.

B. APPLICABILITY

This Instruction applies to the Office of the Secretary of Defense and the Military Departments. The term "Military Services," as used herein, refers to the Army, the Navy, the Air Force, and the Marine Corps.

C. POLICY

It is DoD policy to use the ISP to provide a more flexible dental laboratory system and make more efficient use of military dental laboratories to provide a better service to eligible patients.

D. RESPONSIBILITIES

1. The Assistant Secretary of Defense (Health Affairs) shall establish the ISP for military dental laboratories as a substitute for individual inter-Service support agreements.
2. The Secretaries of the Military Departments shall ensure that the ISP for military dental laboratories is used to enhance cross-Service dental laboratory use.

E. PROCEDURES

1. All military dental and/or medical facilities have the authority to submit dental laboratory work to any other military dental laboratory facility. The work must be accompanied by a DD Form 2322, "Dental Laboratory Work Authorization," or equivalent dental laboratory work authorization request.

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2. Any dental laboratory has the authority to issue submission standards to the requesting facility. These standards are necessary to maintain local quality assurance standards. The servicing dental laboratory may refuse any work that is not in keeping with its issued standards.

3. The dental laboratory support shall be provided on a non-reimbursable basis. There shall be no consideration for high cost items, such as dental precious metals, nor shall there be a transfer of precious metals from one facility to another as a condition of support. The servicing laboratories shall keep a record of the work done for other Services and report it through normal data reporting channels.

4. Close and direct liaison is authorized between the servicing and requesting facilities. Communications between the requesting provider or his or her representatives and the servicing laboratory may be by telephone, letter, or in person. Representatives of the requesting facility and the servicing dental laboratory should establish and maintain frequent lines of communication.

5. Cases may be shipped by way of U.S. Postal Service, commercial carrier, Federal services distribution system, or by courier. The shipping facility shall pay for shipping charges.

6. All services reserve the right to suspend normal dental laboratory support functions in cases of national emergency or war.

7. Informal inter-Service dental laboratory training and education is encouraged as opportunities arise between the supported and servicing facilities.

8. The Military Services may submit recommendations to change this Instruction through their respective dental service chiefs to the Assistant Secretary of Defense (Health Affairs).

F. EFFECTIVE DATE AND IMPLEMENTATION

This Instruction is effective immediately. Forward two copies of the implementing documents to the Assistant Secretary of Defense (Health Affairs) within 120 days. Exceptions to requirements of this program may be granted by the Assistant Secretary of Defense (Health Affairs).

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