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PRODUCTION AND
LOGISTICS

DoD 4160.21-M

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FOREWORD

This manual is issued under the authority of DoD Directive 4160.21, "DoD Personal Property Utilization and Disposal Program." Its purpose is to set forth DoD policy and prescribe uniform procedures for the reutilization and marketing of DoD personal property. Except where otherwise indicated, this manual is applicable to all elements of the DoD and their subordinate commands, installations, and activities.

DoD 4160.21-M is retitled "Defense Reutilization and Marketing Manual." It is restructured to reflect a renumbering of chapters to provide an orderly sequence of reutilization and marketing procedures for personal property of DoD Components.

Recommended revisions to this manual should be submitted through proper DoD Component channels to:

Director
Defense Logistics Agency
ATTN: DLA-SMP
Cameron Station
Alexandria, Virginia 22304-6100

DoD Components may obtain copies of this manual through their publication channels. Other Federal agencies and the public may obtain copies from HQ Defense Logistics Agency, ATTN: DLA-XPD, Cameron Station, Alexandria, Virginia, 22304-6100.

Diane K. Morales
Deputy Assistant Secretary
(Logistics)

This manual supersedes DoD 4160.21-M, 15 Sep 82, and Changes 1 through 9.

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CHAPTER I

INTRODUCTION

A. GENERAL. This manual implements DoD directives and instructions which affect the *reutilization* and *marketing* of personal property and takes precedence over conflicting instructions.

B. PURPOSE.

1. The purpose of this manual is to prescribe the policies and procedures to be followed by DoD installations worldwide *for* the *reutilization and marketing* of excess, surplus, and foreign excess personal property and other categories of property as covered here.

2. The policies and procedures in this manual take precedence over conflicting instructions in Defense Agency and Military Service regulations.

C. SCOPE AND APPLICABILITY.

1. The contents of this manual are applicable to all elements of the DoD, their subordinate commands, installations and activities, worldwide, except as otherwise indicated. It applies to the reutilization and final disposition of supply system stocks, excess, surplus and foreign excess personal property, and other property as authorized.

2. Unless otherwise stated, this manual is not applicable to:

a. Items under management control of the Defense Nuclear Agency in Federal Supply Group 11; all Department of Energy (DoE) special design and quality controlled items; and all DoD items designed specifically for use on or with nuclear weapons (identified by manufacturers' codes 57991, 67991, 77991, and 87991 in the Defense Logistics Services Center master item file). *These items* shall be processed in accordance with Technical Publication, Supply Management of Nuclear Weapons Materiel, DoE-DNA TP 100-1, Navy SWOP 100-1, Army TM 39-100-1, Air Force T.O. 11N-100-1.

b. Cryptologic Materiel. This materiel shall be processed in accordance with NACSI 2001 (FOUO) and NSA Circular 60-5(C).

c. Naval Nuclear Propulsion Plant Materiel. This materiel shall be processed in accordance with NAVSEAINST C5511.32 and SPCCINST 4440.376H as stated in *paragraph B69, Chapter VIII, Property Requiring Special Processing.*

d. Contractor Inventory and Army Corps of Engineers Civil Works Property. *When considered to be in the best interest of the U.S. Government, the services of Defense Reutilization and Marketing Offices (DRMOs) and Defense Reutilization and Marketing Regions (DRMRs) may be used.*

e. *Automation Equipment (AE) items under the management control of the Defense Automation Resources Information Center (DARIC).*

D. OBJECTIVES. Personal property (including scrap) shall be *reutilized* or disposed of in a manner that ensures maximum use to satisfy valid needs, permits authorized donations, obtains optimum monetary return to the U.S. Government for property sold, *protects the environment,* and minimizes the need for abandonment or destruction. The procedures, codes and uniform formats of the Military Standard Data Systems, Military Standard Requisitioning and Issue Procedures (MILSTRIP), Military Standard Transaction Reporting and Accounting Procedures (MILSTRAP), etc., shall be used to the maximum extent possible in all property *reutilization* and *marketing* transactions. Precious metals bearing scrap and end items containing precious metals shall be disposed of in a manner

which will assure cost effective disposition and recovery of precious metals when economically feasible under the Precious Metals Recovery Program. Military Service excesses containing components required to offset buy, budget, and repair needs shall be reclaimed before disposal.

1. Donation.

a. Donation of personal property in the *United States,* American Samoa, Guam, *Puerto Rico,* TTPI, and *the Virgin Islands* shall be made to eligible donees after it has been determined, through the reutilization screening process, that no Federal need exists for the property.

b. Donation of foreign excess property shall be made under authority contained in 40 U.S.C. 512 and as further carried out in this manual.

2. Sale. Personal property shall be advertised for sale only after prescribed *reutilization, transfer, and donation* actions have been taken. *Defense Reutilization and Marketing Service (DRMS)* shall employ the most efficient and economical methods of identifying, segregating, merchandising, and selling personal property.

a. Sale of personal property in the *United States,* American Samoa, Guam, *Puerto Rico,* TTPI, and *the Virgin Islands* shall be conducted as authorized and prescribed in this manual, under authority delegated to the Secretary of Defense by the Administrator of General Services.

b. Sale of personal property in overseas areas (other than named in subparagraph D2a) shall be conducted by the Defense Logistics Agency (DLA) under authority delegated by the DoD, and as prescribed in this manual. Sales in nonexempted overseas areas shall be subject to security trade controls issued by the *Deputy Under Secretary of Defense (Trade Security Policy) (DUSD(TSP)),* as set forth in this manual.

c. Withdrawal *from Sale.* As a general policy, property once advertised for sale may not be withdrawn. Exceptions to this general statement shall be permitted only when property involved is required in support of approved U.S. Government programs, and the action is determined to be in the best interest of the U.S. Government. Heads of DoD components shall ensure that this withdrawal authority is stringently controlled and applied. (This policy is predicated upon the workload and adverse public relations, up to and including court cases, which result unless careful control is placed on withdrawals.)

3. Coordination. Coordination shall be made with:

a. The Department of State, or the U.S. Diplomatic Missions in the country or countries concerned, regarding the *reutilization and marketing* of personal property in foreign countries, to assure conformance with United States foreign policies.

b. The Department of the Treasury, relative to the acceptance of foreign currencies in payment for personal property.

c. The Bureau of Domestic Business Development, Department of Commerce, concerning proposed sales of personal property which could have an impact on United States markets.

d. The Department of Justice to obtain antitrust advice on certain sales as prescribed in this manual. Instances of suspected collusion shall be referred to the Department of Justice or the Department of State representative.

e. The Military Services/Defense Agencies, and the General Services Administration (GSA) when changes to this publication are proposed.

4. Demilitarization. Personal property shall be demilitarized in accordance with policy and procedures covered in DoD 4160.21-M-1, Defense Demilitarization Manual.

5. Classified Material. Items which are classified may not be released to a *DRMO* for final disposition until they have been declassified in the manner prescribed by the owning DoD component.

6. Abandonment or Destruction. Personal property which cannot be disposed of through authorized sale or donation procedures may

be abandoned or destroyed as set forth in this manual.

a. Abandonment or destruction of property may not be accomplished in a manner detrimental or dangerous to public health, safety, or the environment, or which may cause infringement on the rights of others.

b. *Before* any abandonment *action is taken* of foreign excess personal property, the advice of the local representative of the Department of State must be obtained to prevent, in particular, the possibility of such property falling into the hands of individuals or firms intending to put it to uses *unfavorable or harmful* to the interests of the United States.

c. Personal property shall be donated under authorized surplus and foreign excess property *donation procedures in preference to* abandonment or destruction.

7. Precious Metals Recovery. Precious metals contained in scrap or other personal property shall be recovered for *DoD* use or as Government furnished material *(GFM). Policy and procedures for the recovery of precious metals are contained in Chapter X, Precious Metals Recovery Program.*

8. Reclamation. Components contained in Military Service excesses shall be reclaimed to fill internal service needs or interservice/ Defense Agency needs as prescribed in *paragraph A, Chapter IV, Interservice Utilization of Supply System Stocks.*

9. Environmental Considerations. Guidance concerning environmental considerations in the disposal of hazardous property is included in *Chapter IX, Hazardous Property Management.*

E. PERSONNEL AND TRAINING.

1. Selection of Key Personnel. Exceptional care shall be exercised in the selection and assignment of personnel to property *reutilization* and *marketing* functions. The magnitude of the *reutilization* and *marketing* program and its effects on public relations require that only qualified personnel be assigned to this program. The duties and responsibilities attendant with *reutilization* and *marketing* positions require that key personnel possess more than an average amount of ingenuity, aggressiveness, conscientiousness, and diplomacy, and that they be well versed in DoD personal property *reutilization* and *marketing* policy, regulations, and procedures.

2. Training.

a. Property *Reutilization* and *Marketing* Personnel.

(1) To provide for a more effective career program for functions relating to the *reutilization* and *marketing* of excess, surplus, and foreign excess property, training is of great importance.

(2) The magnitude of importance of the *reutilization* and *marketing* program requires that key personnel connected with the program receive training in the field of property *reutilization* and *marketing,* related technical areas, *safety, environmental protection,* administration, and management.

b. Formal training in the area of *reutilization* and *marketing* is covered in DoD Directive 5010.16, Defense Management Education and Training Program.

F. CONFERENCES.

1. Conferences are invaluable to *exchange ideas, resolve differences and* problems, and *to discuss* other matters of mutual interest to conferees, as well as for an interchange of views in order to develop and nurture mutual understanding among the participants. With the increased magnitude of property *reutilization* and *marketing,* operating procedures must be reviewed continually to assure they are focused in the proper direction to ensure standardization. Due to the nature of the *reutilization* and *marketing* program, which requires dealing with the general public, it is extremely important that problems as they arise are recognized and acted upon to avoid incidents which are not in the best interest of the U.S. Government.

2. *Reutilization* and *marketing* conferences shall generally be of a specialized nature depending upon the functions and responsibilities of the organization convening the confer-

ence. DLA shall hold conferences for its representatives *and* Military Service/Defense Agency representatives to discuss areas of common concern *and resolve differences.* Air Force shall chair a DoD Reclamation Work Group, consisting of representatives from each Service and DLA, concerning DoD aircraft, aircraft engines, and end item reclamation policy and procedures.

3. Guidelines for property *reutilization* and *marketing* conferences are as follows:

a. Any entity may request a conference be convened.

b. Conferences shall be of the working type, with a minimum of formal presentation and a maximum of open exchange of thought through discussion of agenda subjects.

c. The organization convening the conference shall ensure an agenda is developed and submitted to the next higher management echelon for review, when pertinent, before publication. Participation by entities outside DoD (such as, representation of Federal civil agencies or private industry) depends upon the scope and type of conference. Conference sites shall be selected with consideration of minimizing travel. The length of conferences shall be predicated upon the subject matter and scope of participation.

d. Type and frequency of conferences.

(1) Defense Logistics Agency—as required. Participation shall include *reutilization* and *marketing* personnel from HQ DLA, DRMS, selected DRMRs, representatives from Army, Navy, Air Force, Marine Corps, *Coast Guard,* Defense Agencies and, *when* necessary, representatives of other Government agencies.

(2) Air Force—annual or more often as necessary. Participation shall include the DoD Reclamation Work Group members and other participants as considered pertinent.

e. Summary of Conferences. A summary shall be made available to the headquarters concerned and all participants after the completion of a conference. The summary shall outline each subject discussed and state the resultant conclusions.

CHAPTER II

RESPONSIBILITIES

A. GENERAL.

1. The Federal Property and Administrative Services Act of 1949, as amended (Act of 30 June 1949, 63 Stat. 377, 40 U.S.C. 471), assigned the responsibility for the supervision and direction over the disposition of excess and surplus property to the Administrator of General Services. The Act further assigned the responsibility for supervision and direction over the disposition of DoD foreign excess property to the Secretary of Defense.

2. The Administrator of General Services delegated to the Secretary of Defense the responsibility for the disposition of excess and surplus property generated by the DoD.

3. The Secretary of Defense has assigned to the Director, DLA responsibility for the administration of the DoD Personal Property *Reutilization* and *Marketing* Program and the DoD Precious Metals Recovery Program.

B. RESPONSIBILITIES OF DEFENSE LOGISTICS AGENCY (DLA).

1. Administer the DoD Personal Property *Reutilization* and *Marketing* Program worldwide in the role of integrated program manager and administer the Precious Metals Recovery Program.

2. Establish, coordinate and supervise policy, system concepts and requirements, resource management, program guidance, budgeting and funding, training and career development, management review and analysis, *internal control* measures, and schedule crime prevention surveys relatable to the DoD Personal Property *Reutilization* and *Marketing* Program and the Precious Metals Recovery Program.

3. Apprise the Assistant Secretary of Defense (*Production* and Logistics) (ASD(*P&L*)) of progress and significant developments within the DoD Personal Property *Reutilization* and *Marketing* Program and the Precious Metals Recovery Program.

4. Maintain the DoD 4160.21-M in a current status to reflect policy guidance prescribed by the ASD(*P&L*) or other organizational elements of the Office of the Secretary of Defense. Coordinate changes to the DoD 4160.21-M, before publication, with the Military Services, other DoD components, and Federal civil agencies when the proposed change affects their areas of responsibility or operation; refer to the ASD(*P&L*) with pertinent comments unresolved nonconcurrences with proposed changes. As an objective, change action to this manual shall be initiated not less frequently than on a semiannual basis.

NOTE. Interim instructions reflecting new/revised policy *shall be issued after proper coordination has been obtained.* These issuances shall *be coordinated in the same manner as formal changes to this manual.*

5. Promote maximum *reutilization* of excess, surplus, and foreign excess personal property.

6. Establish/disestablish Defense *reutilization* and *marketing* organizations under the control of the DLA and coordinate such action with the Military Services and other DoD components when it will affect the disposal support currently being provided their activities. Except when diplomatic considerations do not permit it in overseas areas, this formal coordination shall be accomplished in sufficient time for the Military Service or other DoD components affected to properly program and acquire resources, in accordance with prescribed procedures. Coordinate such

establishment/disestablishment with ASD (*P&L*).

7. Administer the DoD donable surplus personal property program as it applies to approved Service Educational Activities. *This* includes such actions as prescribing procedures, development of donation agreements, and processing requests to higher authority for deviation from formal agreements.

8. Assure maximum compatibility between documentation procedures, codes, and formats used in property *reutilization* and *marketing* systems and the military standard systems.

9. Program, budget, fund, account, allocate, and control personnel spaces and other resources for its respective activities.

10. Prepare and distribute reports as prescribed.

11. Assume the worldwide disposal of all DoD hazardous property except for those categories specifically designated in paragraph B1, *Chapter IX, Hazardous Property Management. (DLA may perform a sale/ultimate disposal service on a case-by-case basis. In these cases, specific funding shall be confirmed in writing.)*

C. RESPONSIBILITIES OF THE MILITARY SERVICES.

1. Recommend *to the Director, DLA, for action* policy and procedural changes, and participate in decision-making processes pertaining to the DoD Personal Property *Reutilization* and *Marketing* Program and the DoD Precious Metals Recovery Program. Information copies of such recommendations shall be furnished to the ASD(*P&L*).

2. Provide assistance to the Director, DLA, upon request, in the resolution of mutual problems within the DoD Personal Property *Reutilization* and *Marketing* Program and the DoD Precious Metals Recovery Program.

3. Furnish to the Director, DLA, mutually agreed upon data necessary to administer the DoD Personal Property *Reutilization* and *Marketing* Program and the DoD Precious Metals Recovery Program.

4. Promote maximum *reutilization* of supply system stocks, excess, surplus, and foreign excess personal property and *fine* precious metals for internal use or as GFM.

5. Nominate schools or organizations in the *United States,* American Samoa, Guam, *Puerto Rico,* TTPI, and *the Virgin Islands,* to the ASD(*P&L*) for special interest consideration as Service Educational Activities.

a. Recommend to ASD(*P&L*) categories of property considered usable by, and necessary for, Service Educational Activities.

b. Inspect annually the property administration of schools or organizations sponsored by the Military Service to assure compliance with the donation agreement, and specifically to review categories and quantities of property received to assure that only that type and quantity of property actually needed is acquired. National organizations such as Boy Scouts and Boys Clubs are exempt from the annual inspection requirement of the Military Services.

6. Provide support to tenanted *DRMRs* and their field sales offices, and *DRMOs*, under applicable interservice support agreements. Except when diplomatic considerations do not permit it in overseas areas, the disestablishment of the host of one of these offices shall be formally coordinated with DLA to properly plan and program the realignment of *reutilization* and *marketing* support which should occur as a result of the disestablishment.

7. Accomplish the disposal of property not authorized by this manual for transfer to a disposal account.

8. Participate in the Precious Metals Recovery Program to the maximum extent, and:

a. Maintain a focal point to coordinate on all matters pertaining to the Precious Metals Recovery Program.

b. Maximize the use of *fine* precious metals for authorized internal use or as GFM.

c. Identify the type, quantity, and location of the precious metal contained in the *item management assigned assets.* Notify DLA

in order that such items may be included in the Federal Catalog records.

d. Operate recovery equipment currently under their purview, and additional equipment, if required, when jointly agreeable and approved by DLA. Perform maintenance which can be accomplished by operator or activity maintenance personnel for equipment they operate. Advise DLA when major repairs or services are needed and skills or parts are not available at the local activity for equipment they operate. Recommend to DLA when replacement equipment is needed to maximize recovery efforts.

e. Transfer precious metals-bearing material to the nearest *DRMO* or, when jointly agreeable or approved by *DRMS-OCP* and subject to receipt of fund citation from *DRMS-OCP*, ship to other collection or recovery activity designated by *DRMS*.

f. Assist in the identification of additional generating activities within DoD and report to DLA.

9. Conduct property *reutilization* and *marketing* training courses (Army only).

10. Administer reclamation programs and accomplish reclamation of needed items from Military Service excess material.

11. Store and reclaim excess complete aircraft (Air Force only).

12. Administer the reclamation and removal of equipment and spare parts from stricken naval vessels (Navy only).

13. Establish and administer disposal accounts, as jointly agreed to by DLA and the Military Services, to support the demilitarization and reclamation functions to be performed by the Military Services.

14. Report surplus merchant vessels or vessels of 1500 gross tons or more, capable of conversion to merchant use, to the Office of *Management* Services (*Code MAR-310*), Maritime Administration, U.S. Department of Transportation, *400 Seventh Street SW., Washington, DC 20590.*

15. Establish the program and direct operations related to lumber and timber products.

16. Dispose of hazardous property specifically designated in paragraph B1, Chapter IX, Hazardous Property Management.

D. RESPONSIBILITIES OF DEFENSE *REUTILIZATION* AND *MARKETING* SERVICE (*DRMS*).

1. Exercise program management and staff supervision of the DoD Personal Property *Reutilization* and *Marketing* Program.

2. Manage the assigned DoD screening systems for screening excess personal property within the Military Services, Defense Agencies and eligible foreign countries.

3. Release DoD excess personal property to GSA for Federal civil agency screening as provided in *Chapter XI, Reutilization Screening of Excess Personal Property.*

4. Assure donation policies and procedures *are carried out.*

5. *Carry out* policies and develop procedures and techniques for publication here or in other approved media after coordination by HQ DLA with the Military Services.

6. Maintain and control the consolidated DoD bidders list and serve as the DoD focal point for inquiries pertaining to the sale of disposable property.

7. Develop and administer a system for controlling in consonance with DLA system requirements and accounting for all disposable property.

8. Develop, compile, and publish pertinent data relating to the *reutilization, donation, and marketing* of excess, surplus, and foreign excess property.

9. Act as the principal advisor and assistant to DLA in administering the implementation of the DLA Programs for Protective Services, Personnel and Information Security as related to the DoD Personal Property *Reutilization* and *Marketing* Program.

10. Develop programs for surveillance of disposable property and related operations to assure optimum *reutilization*, proper demilitarization, and performance of functions under pertinent regulations.

11. Manage the *DRMRs,* including control and distribution of approved resources (such as, personnel and facilities) and procedures.

12. Operate the Precious Metals Recovery Program.

13. Maintain and publish the Directory of DoD *Reutilization* and *Marketing* Program Contact Points. Changes shall be issued as required, but as a minimum annually.

14. Maintain effective liaison and take coordinated actions, through proper channels, to assist in resolving, eliminating, or reducing operating problems.

15. Prepare and distribute reports as prescribed.

16. Dispose of hazardous property as delegated by DLA.

E. RESPONSIBILITIES OF DEFENSE *REUTILIZATION* AND *MARKETING* REGIONS (*DRMRs*).

1. Exercise operational supervision of assigned *field* sales offices, and *DRMOs.*

2. Perform centralized support service functions needed for operational control, coordination, and administrative support to include coordination of civilian personnel administration and training, and coordination of the interservice support agreements.

3. Perform surveillance and give technical assistance to *DRMOs* to assure performance of functions in accordance with regulations. In addition, review DRMO operations to ensure proper identification of Munitions List *and Strategic List* items and that related demilitarization functions are done.

4. Monitor property accountability, appoint Accountable Property Officers, and approve adjustments/corrections to property accounts for assigned *DRMOs.*

5. Monitor *DRMO* excess reporting and physically screen, as necessary, any property located at the *DRMO* to promote *reutilization* of excess property.

6. Furnish technical guidance in all areas of property *reutilization* and *marketing* to *DRMOs.*

7. Prepare sale solicitations, conduct sales, and execute and administer all sales contracts including the processing of disputes, protests, and claims pertaining to sales and sales contracts.

8. Comply with implementing guidance relative to relationships with Commanders of Unified Commands as prescribed in DoD Directive 5105.22, *Defense Logistics Agency,* enclosure 2. (Overseas only.)

9. Assume responsibility for integrated management of disposable *Military Assistance Program* (MAP) property. (Overseas only.)

10. Maintain a "Central Unit" to implement and monitor guidance on the DoD Security Trade Control Program (DoD Instruction 2030.6, *Implementing Procedures for Security Trade Controls on Sales for Foreign Excess Personal Property, and DoD Directive 2030.7, Security Trade Controls on DoD Personal Property Sold in Foreign Areas).* (Overseas only.)

11. Monitor *DRMO* operational aspects of the Precious Metals Recovery Program within assigned geographical areas *and provide support, through Disposal Service Representatives, to DoD and participating Federal civil agencies.*

F. RESPONSIBILITIES OF DEFENSE *REUTILIZATION* AND *MARKETING* OFFICES (*DRMOs*).

1. Provide technical assistance (such as, explanation of turn in procedures, training in scrap segregation practices) to generating activities, not in conflict with this manual, military standard procedures, or other regulations.

2. Receive excess, surplus, foreign excess, nonsalable materiel, and other authorized turn ins from generating activities.

3. Maintain property accountability and control of DLA property *reutilization* and *marketing* assets and furnish input for establishment and updating of centralized accounting record.

4. Maintain adequate liaison with generating activities to ensure visibility of generations to avoid unmanageable fluctuations in workload.

5. Inspect and classify property; verify identity and quantity; determine disposal condition code and process for *reutilization and marketing actions.*

6. Provide storage for property and assure that stored property is properly protected and secured.

7. Represent their parent agency in matters pertaining to established interservice support agreements and coordinate with local installation personnel in resolving matters of mutual concern.

8. Promote and ensure maximum conservation of strategic and critical materials and precious metals.

9. Conduct periodic physical inventory of disposable property on hand; prepare inventory adjustment documents when required.

10. Provide for screening of excess and surplus property.

11. Provide technical and management assistance to all authorized screeners, donees, and other interested persons.

12. Accomplish authorized transfer of property to DoD and Federal *civil* agencies.

13. Process approved donation requests and release property to authorized donees.

14. Perform research to determine market potential of property available for sale.

15. Coordinate with the *DRMRs* to promote effective marketing techniques in the sale of property.

16. Segregate, lot, display, and describe property in accordance with good merchandising practices and techniques.

17. Identify and segregate scrap and manage scrap operations in accordance with recognized practices.

18. Prepare and submit listings of property for sale and recommend the method of sale when pertinent. Recommend special conditions for unusual requirements or restrictions for inclusion in the sale as applicable.

19. Promote and conduct, as authorized by the servicing *DRMR,* local sales to *expedite the process* of removal of property if inclusion in regional or national sales *would not be advantageous.*

20. Conduct retail sales of property as authorized.

21. Provide technical assistance to prospective purchasers.

22. Assure that demilitarization or destruction of surplus or foreign excess personal property is accomplished as required.

23. Release property to buyers upon receipt of proper documentation.

24. Provide assistance to Sales Contracting Officers as required to administer the terms of the sale.

25. Deposit sale proceeds and other funds received, including storage charges.

26. Supervise operations of its field offices.

27. Accomplish demilitarization of inert Munitions List *and Stratetic List* items that must be demilitarized before disposal.

28. *Where local demilitarization is not feasible,* prepare, package, and crate small arms weapons and parts for shipment to Rock Island for demilitarization in accordance with DoD 4160.21-M-1, and DoD 5100.76-M, Physical Security of Sensitive Conventional Arms, Ammunition, and Explosives.

29. Promote the DoD Precious Metals Recovery Program and:

a. Accept excess/surplus precious metals-bearing material from DoD components and participating Federal *civil* agencies in their areas.

b. Process such material in accordance with Precious Metals Recovery Program operating procedures contained in *Chapter X, Precious Metals Recovery Program.*

c. Maintain liaison with generating activities so that technical assistance can be given as needed.

d. Accept custodial responsibility for silver recovery supplies and equipment in their possession.

e. Supervise, in conjunction with the *DRMS-OCP,* precious metals recovery operations of subordinate field offices.

f. Operate silver recovery equipment at *DRMOs* which are assigned central silver recovery responsibilities for hypo, perform maintenance, and identify and recommend repair parts and services needed to maximize recovery efforts.

G. RESPONSIBILITIES OF DEFENSE *REUTILIZATION* AND *MARKETING* REGION PACIFIC *(DRMR-P) FIELD OFFICES.* As *DRMR-P* extensions, they are responsible for the following within designated countries:

1. Represent *DRMR-P* Commander as point of contact in relations with Unified Commands, Service components, MAAGs, U.S. Embassy, and foreign government sales missions.

2. Perform supervision and procedural direction of the property *reutilization and marketing* operations.

3. Perform supervision and procedural direction in *reutilization,* marketing, and sales.

4. Perform physical assistance and operational review of assigned property *reutilization* and *marketing* operations.

H. RESPONSIBILITIES OF DEFENSE PRECIOUS METALS RECOVERY FACILITY (*PMRF-XE*). *This facility is responsible for collection of precious metals-bearing property; such as batteries, high purity precious metals scrap, film, and silver recovery cartridges. The facility also performs assays of materials to determine precious metal content. Full* responsibilities of the *PMRF-XE* and other special assignments relating to precious metals recovery are contained in *Chapter X, Precious Metals Recovery Program.*

I. RESPONSIBILITIES OF INVENTORY CONTROL POINTS (ICPs)

1. Assure maximum reutilization of property located in the DRMOs.

2. Prepare and forward interrogations to other ICPs in accordance with *Chapter IV, Interservice Utilization of Supply System Stocks.*

3. Process other ICP interrogations/requisitions (fill/kill) for requirements assigned a *Uniform Material Movement and Issue Priority System* (UMMIPS) Priority Designator falling within Issue Priority Group 1 (Priorities 01-03) considering on-hand assets to the same extent it would to satisfy its own Service requisitions.

4. Prepare data, reports, and recommendations as prescribed here and maintain backup materiel for audit review.

5. Provide *DRMS* with points of contact for policy and operational matters, such as: Reutilization, *Donation,* Demilitarization, Precious Metals, Hazardous Property.

6. Identify items that must be demilitarized and accomplish demilitarization of those items which cannot be physically accepted by a *DRMO* in accordance with DoD policy.

7. Assure the submission of available technical data needed in preparing specialized offers and reclamation requirements, when requested.

8. Identify items that need reclamation and, as applicable, advise Military Service/Defense Agency ICPs/*Integrated Materiel Managers* (IMMs) of items considered to have reclamation potential.

9. Prepare and forward reclamation transactions for the interservice interchange of data for component parts with reclamation potential.

10. Process reclamation notifications/data interchange transactions of other ICPs.

11. Participate in all other programs specified at this manual.

CHAPTER III

ABBREVIATIONS AND DEFINITIONS

A. ABBREVIATIONS. Abbreviations contained in this manual are used in the areas of *reutilization* and *marketing* of excess, surplus, and foreign excess property. For the purpose of this manual, the following abbreviations and acronyms apply:

ADPE—Automatic Data Processing Equipment

AE—Automation Equipment

AECA—Arms Export Control Act

AEDA—Ammunition, Explosives, and other Dangerous Articles

A&FO—Accounting and Finance Office(r) (Note: For purposes of this manual, A&FO is synonymous with F&AO and DO.)

AFAO—Approved Force Acquisition Objective

AID—Agency for International Development

AMARC—Aerospace Maintenance and Regeneration Center

AO—Accountable Officer

ARD—Automatic Release Date

ASBCA—Armed Services Board of Contract Appeals

ASD(ISA)—Assistant Secretary of Defense (International Security Affairs)

ASD(*P*&L)—Assistant Secretary of Defense (*Production* and Logistics)

AUTODIN—Automatic Digital Network

BCE—Base Civil Engineer

BOD—Bid Opening Date

CAP—Civil Air Patrol

CBD—Commerce Business Daily

CFR—Code of Federal Regulations

CIM—Component Item Manager

CINCEUR—Commander-in-Chief Europe

CINCPAC—Commander-in-Chief Pacific

CINCSOUTH—Commander-in-Chief Southern Command

CONUS—Continental United States

COR—Contracting Officer Representative

CRS—Contingency Retention Stock

CS—Centralized Screening

DAR—Defense Acquisition Regulation (formerly ASPR)

DARIC—Defense Automation Resources Information Center

DASD(L)—Deputy Assistant Secretary of Defense (Logistics)

DBCO—DoD Bidders Control Office

DCA—Defense Communications Agency

DCAS—Defense Contract Administration Services

DEMIL—Demilitarize/demilitarization

DEPRA—Defense *Program for Redistribution of Assets*

DIC—Document Identifier Code

DIDS—Defense Integrated Data System

DIPEC—Defense Industrial Plant Equipment Center

DISC—Defense Industrial Supply Center

DLA—Defense Logistics Agency

DLAM—Defense Logistics Agency Manual

DLSC—Defense Logistics Services Center

DNA—Defense Nuclear Agency

DNSC—Defense National Stockpile Center

DO—Disbursing Officer (See A&FO)

DoC—Department of Commerce

DoD—Department of Defense

DODAAC—Department of Defense Activity Address Code

DODAC—Department of Defense Ammunition Code

DODIC—Department of Defense Item Code

DoE—Department of Energy

DoT—Department of Transportation

DRIF—Disposal Regional Inventory File

DRMM—Defense Reutilization and *Marketing* Manual

DRMO—Defense Reutilization and *Marketing* Office

DRMR—Defense Reutilization and *Marketing* Region

DRMS—Defense Reutilization and *Marketing* Service

DRWG—Defense Reclamation Work Group

DSAA—Defense Security Assistance Agency

DSC—Defense Supply Center

DSR—Disposal Service Representative

DTID—Disposal Turn In Document

DUSD(TSP)—Deputy Under Secretary of Defense (*Trade Security Policy*)

EAA—Export Administration Act

EAM—Electrical Accounting Machine

EAR—Export Administration Regulations

EPA—Environmental Protection Agency

EPPL—Excess Personal Property Listing

ERS—Economic Retention Stock

ESD—End of Screening Date

FAA—Federal Aviation Administration

FAR—Federal Acquisition Regulation (formerly DAR)

F&AO—Finance and Accounting Office(r) (See A&FO)

FAS—Final Asset Screening

FEPP—Foreign Excess Personal Property

FES—Front End Screening

FMS—Foreign Military Sales

FOUO—For Official Use Only

FSC—Federal Supply Classification (Four-digit)

FSG—Federal Supply Classification Group (Two-digit)

GAO—General Accounting Office

GFM—Government Furnished Material

GOCO—Government-Owned Contractor Operated (Industrial Plant)

GSA—General Services Administration

HMIS—Hazardous Materials Information System

HMTC—Hazardous Materials Technical Center

HS—High School

HYPO—Hypo Solution (used Acid Fixing Solution)

IAV—Inventory Adjustment Voucher

I&R—Integrity and Reliability

IC/DV—Import Certificate/Delivery Verification

ICP—Inventory Control Point

IDMS—Integrated Disposal Management System

IFB—Invitation for Bids

IM—Item Manager

IMM—Integrated Materiel Manager

IPE—Industrial Plant Equipment

IRIS—Interrogation Requirements Information System

ISA—Interservice Support Agreement

ISS—Interservice Supply Support

ISSC—Interservice Supply Support Coordinator

ITAR—International Traffic in Arms Regulation

IWTP—Industrial Waste Treatment Plant

JATO—Jet Assigned Takeoff

JROTC—Junior Reserve Officer Training Corps

JTR—Joint Travel Regulations

LAS—Local Area Screening

LRC—Logistics Readiness Center

LSB—List of Successful Bidders

LSN—Local Stock Number

MAAG—Military Assistance Advisory Group

MAP—Military Assistance Program

MAPAD—Military Assistance Program Address Directory

MAPEX—MAP Excess

MARS—Military Affiliate Radio System

MEFFRES—Mechanized Front End/Final Asset Screening (FES/FAS) Requisitioning System

MFR—Memorandum for Record

MI—Military Institute

MILSTRAP—Military Standard Transaction Reporting & Accounting Procedures

MILSTRIP—Military Standard Requisitioning & Issue Procedures

MJC—Military Junior College

MLI—Munitions List Items

MPD—Military Priority Date

MSC—Materiel Screening Code

MWRA—Morale, Welfare, and Recreation Activity

NASA—National Aeronautics and Space Administration

NATO—North Atlantic Treaty Organization

NDCC—National Defense Cadet Corps

NHS—Naval Honor Schools

NIIN—National Item Identification Number

NMCS—Not Mission Capable for Supply

NRC—Nuclear Regulatory Commission

NRS—Numeric Retention Stock

NSA—National Security Agency

NSN—National Stock Number

ODC—Office of Defense Cooperation

PCB—Polychlorinated Biphenyl

PEC—Plant Equipment Code

PMIC—Precious Metals Indicator Code

PMMF—Precious Metals Master File

PMRP—Precious Metals Recovery Program

POL—Petroleum, Oil, and Lubricants

RCRA—Resource Conservation and Recovery Act

RCS—Reports Control Symbol

RIC—Routing Identifier Code

RPCO—Reclamation Program Control Officer

SADL—Special Automated Distribution List

SAMM—Security Assistance Management Manual

SAPDO—Special Accounts Property Disposal Officer

SASP—Small Arms Serialization Program

SBA—Small Business Administration

SBR—Sale by Reference

SCL—Scrap Classification List

SCO—Sales Contracting Officer

SDO—Staff Duty Officer

SDPDA—Special Defense Property Disposal Account

SEA—Service Educational Activity

SF—Standard Form

SIC—Standard Industrial Classification

SLI—Strategic List Items

SMA—State Maritime Academies

SMCA—Single Manager for Conventional Ammunition

STC—Security Trade Controls

TIR—Total Item Record

TTPI—Trust Territory of the Pacific Islands *(PL 99-239 revised term)*

USCG—United States Coast Guard

UMMIPS—Uniform Material Movement and Issue Priority System

B. DEFINITIONS. Definitions contained in this manual are used in the areas of *reutilization* and *marketing* of supply systems stocks, excess, surplus, and foreign excess property. For the purpose of this manual, the following definitions apply:

1. Abandoned or Unclaimed Private Property. Any privately-owned personal property which has come into the possession, custody, or control of any agency or activity of DoD through loss or abandonment, and which is unclaimed by the owner.

2. Accessorial Costs. Expenses of packing, handling, and crating; transportation; port loading and unloading and positioning.

3. Accountability for Disposable Property. The obligation accepted by a person for keeping accurate records to ensure control of property, with or without possession of the property. The person who is accountable is concerned with control while the person who has possession is responsible for custody, care, and safekeeping.

4. Accountable Officer—comparative terms: Army—Supply Support Accountable Officer; Navy—Accountable Officer; Air Force—Accountable/Chief of Supply/Chief of Material Management; Marine Corps—Unit Supply Officer.

5. Acquisition Cost. See Standard Price.

6. Administrative Action. Action taken by one or more departments of the Federal Government to deny U.S. Government privileges, including defense contracts, to certain firms and individuals. Such action may be either formal suspension or debarment, or a temporary declaration of nonresponsibility resulting in the individual or firm being listed on the Security Trade Control Bidders Experience List (see *Chapter XVI, Sale, Abandonment or Destruction of Foreign Excess Personal Property).*

7. Agricultural Commodity. A product resulting from the cultivation of the soil or husbandry on farms and in the form customarily marketed by farmers.

8. Amalgam. Silver-mercury alloy used for dental purposes.

9. Ammunition. A device charged with explosives, propellants, pyrotechnics, initiating composition, or nuclear, biological, or chemical material for use in connection with defense or offense including demolitions. Certain ammunition can be used for training, ceremonial, or nonoperational purposes. (For Conventional Ammunition, see DoD 4160.21-M-1, Appendix 2.)

10. Ammunition, Explosives, and Dangerous Articles (AEDA). Any substance that, by its composition and chemical characteristics, alone or when combined with other substance(s), is or becomes an explosive or a propellant, or is hazardous or dangerous to personnel, animal, or plant life, structures, equipment, or the environment as a result of blast, fire, fragment, radiological, or toxic effects.

11. Asbestos, Friable. Any material that contains more than one percent asbestos by weight and that can be crumbled, pulverized, or reduced to powder, when dry, by hand pressure. Material can be in the form of loose fibers; such as, pipe insulation, or as a damaged component to an item; such as fire fighting suit.

12. Authorized Service Educational Activity Donee Representative. An individual of each school, club, or council specifically designated by a service educational activity and authorized to request donation of surplus property to the *Service Educational Activity* (SEA).

13. Automatic Data Processing Equipment. See *definition for Automation Equipment and paragraph B8, Chapter VIII, Property Requiring Special Processing.*

14. Automatic Release Date. The date established by DARIC, DRMS, or GSA to indicate the completion of the *reutilization* screening period. (This is synonymous with "Surplus Release Date" (SRD) used by other Government agencies.)

15. Automation Equipment. General and special purpose ADPE, office automation equipment including word processors, and other information processing devices.

16. Cannibalize. Remove *items from nonexcess equipment for installation* on another item of equipment. *Removed item shall be replaced.*

17. Care and Handling. The term includes packing, storing, handling, and conserving excess, surplus, and foreign excess property,

and, in the case of property which is dangerous to public health, safety, or the environment, destroying or rendering innocuous such property.

18. Centralized Screening. Screening of excess personal property information within the Military Services/Defense Agencies and eligible foreign countries by *DRMS* or by the headquarters or pertinent regional offices of GSA.

19. Central Unit. An organization designated to coordinate effort of all Diplomatic Missions and the *DUSD(TSP)* to prevent or follow up diversions of property to the denied areas of foreign excess sold in the European area (Europe, Near East, and Africa) or Pacific Command area.

20. Civil Works Property. Property under control of the Civil Works Program of the Chief of Engineers, Department of the Army.

21. Classified Item. An item in the Federal Supply System which must be protected from unauthorized disclosure in the interest of national defense. Items of this nature are assigned a security classification. Applicable standards of handling, storage, and dissemination shall be applied.

22. Cleared Bidders List (CBL). A consolidated listing of individuals and firms authorized to purchase security trade controlled Category II material in overseas locales. Such lists are comprised of individuals and firms which have been approved as the result of I&R check action.

23. Combat Material. Consists of items of property designated as arms, ammunition, and implements of war listed in the U.S. Munitions List (see DoD 4160.21-M-1).

24. Commercial Type Property. Property generally considered not to be unique and peculiar to DoD and possessing commercial marketability.

25. Commodity Sales (CS). A sales program used in CONUS) to merchandise usable property for national sealed bid sales. It separates FSCs and FSGs into three commodity groups. When a DRMO refers proposed national sealed bid sale items to a DRMR, they are separated into these three groups. The DRMR also uses these groups to build national sealed bid sales.

26. Component. An integral constituent of a complete (end) item. A component may consist of a part, assembly or subassembly.

27. Component Item Manager (CIM). The person or activity having Military Service/Defense Agency or DoD management responsibility for items recoverable from aircraft, aircraft engines, and other end items.

28. Conforming Storage. A facility or location which conforms to regulations of the EPA and other regulatory authorities governing the storage of hazardous waste.

29. Container. Any portable device in which property is stored, transported, treated, disposed of, or otherwise handled.

30. Contractor Inventory.

a. Any property acquired by and in the possession of a contractor or subcontractor (including Government-furnished property) under a contract under terms of which title is vested in the U.S. Government and in excess of the amounts needed to complete full performance under the entire contract.

b. Any property for which the U.S. Government is obligated to or has an option to take over under any type of contract resulting from changes in the specifications or plans or termination of such contract (or subcontract) before completion of the work, for the convenience of or at the option of the U.S. Government.

31. Controlled Substances.

a. Any narcotic, depressant, stimulant, or hallucinogenic drug or any other drug or other substance or immediate precursor included in Schedules I, II, III, IV, or V of Section 202 of the Controlled Substances Act (21 U.S.C. 812) except exempt chemical preparations and mixtures and excluded substances listed in 21 CFR 1308.

b. Any other drug or substance which the Attorney General determines to be subject to control under Title II of the Comprehensive

Drug Abuse Prevention and Control Act of 1970.

c. Any other drug or substance which by international treaty, convention, or protocol is to be controlled by the United States.

32. CONUS. *Continental* United States territory, including the adjacent territorial waters, located within the North American continent between Canada and Mexico. (*Comprises* 48 states and the District of Columbia.)

33. Cooperative Logistics Supply Support Agreement. An agreement based upon an arrangement between DoD and the Ministry of Defense of a friendly foreign country under which a U.S. Military Department purchases, stores, manages, and issues materiel in response to the customer country's need for support of equipment of origin. The existing logistics systems of the U.S. Military Department concerned is used, and supply support is given to the customer country in the same manner as support is given to U.S. Forces. This support is given on a reimbursable basis under the terms of the specific arrangement between the United States and the country concerned.

34. Cotton or Woolen Goods. Any textile, article, or product resulting from the processing or manufacture, in whole or in major part, of cotton or wool.

35. Current Market Appraisal. The price, as predetermined, that the U.S. Government should reasonably expect to receive for an item of personal property offered for sale. This shall not be less than the estimated scrap or waste value, except when the sale offering imposes mutilation, demilitarization, or services to be performed by the purchaser.

36. Debarred Bidders List. A joint publication containing a consolidated list of names of individuals or firms to whom contracts may not be awarded and from whom bids or proposals may not be solicited.

37. Decontamination. The process of making any object safe for use or handling by unprotected personnel and harmless to all properties and surroundings by absorbing, destroying, neutralizing, or removing any chemical, biological, or radiological agent within the object or clinging to or around it.

38. Defense *Program for Redistribution of Assets* (DEPRA). A mechanized materiel redistribution system to provide a central system for screening and *redistributing* DoD assets among European and Pacific activities.

39. Defense *Reutilization* and *Marketing* Office (*DRMO*). The DLA organizational entity having accountability for and control over disposable property.

40. Defense *Reutilization* and *Marketing* Region (*DRMR*). An office having command over and exercising management and control of assigned DRMOs.

41. Defense *Reutilization* and *Marketing* Service (*DRMS*). The organization vested with operational command and administration of the DoD Personal Property *Reutilization* and *Marketing* Program.

42. Demilitarization. The act of destroying the military offensive or defensive advantages inherent in certain types of equipment or material. The term includes mutilation, dumping at sea, scrapping, melting, burning, or alteration designed to prevent the further use of this equipment and material for its originally intended military or lethal purpose and applies equally to material in unserviceable or serviceable condition that has been screened through the ICP and declared surplus or foreign excess.

43. Denied Areas. A term related to security trade controls and encompassing Albania, Bulgaria, Cambodia, Cuba, Czechoslovakia, Estonia, Ethiopia, German Democratic Republic, Hungary, Iran, Iraq, Latvia, Libya, Lithuania, Namibia, Nicaragua, North Korea, Outer Mongolia, Poland, Romania, South Africa, Southern Yemen (Aden), Syria, Union of Soviet Socialist Republics, Vietnam, *and other locales that may be designated by DUSD(TSP).*

44. Disposable Property. Personal property (usable and scrap) classified as excess, surplus, and foreign excess.

45. Disposal. The process of reutilizing, transferring, donating, selling, destroying, or

other ultimate disposition of personal property.

46. Disposal Authority Code. An alpha code entered in *record position (rp)* 64 of the DTID to indicate that the item being transferred to a DRMO is authorized to be transferred because of instructions of the IMM/ICP relayed through the Materiel Returns Program or other proper authority.

47. Disposal Condition Code. See *Federal Condition Code.*

48. Diversion. A security trade control related term referring to any unauthorized conveyance (resale, exportation, shipment, etc.) of material to a denied area or other prohibited locale designated by DUSD(TSP).

49. DoD Ammunition Code (DODAC). The DODAC is a uniform, centrally assigned code number for generic descriptions applicable to items of supply under FSG 13, consisting of the four-digit FSC and the four-digit DODIC.

50. DoD Item Code (DODIC). The DODIC is a uniform, centrally assigned (four alphanumeric positions) item code composed of a letter and three digits which denote interchangeability between like items for ammunition or explosive supply within FSG 13.

51. DoD Precious Metals Focal Point. The individual designated by a DoD component to represent that component in matters pertaining to the PMRP (see Chapter X, Precious Metals Recovery Program, attachment 5).

52. Donable Property. Property under the control of a Military Service/Defense Agency (including surplus personal property in working capital funds established under 10 U.S.C. 2208 or in similar management-type funds) authorized for donation by statute. (Note: Items not donable, or requiring special handling incident to donation, are designated in Chapter VIII, Property Requiring Special *Processing; Chapter XIII, Donations; Chapter XV, Abandonment or Destruction; and Chapter XVI, Sale, Abandonment, or Destruction of Foreign Excess Personal Property.)*

53. Donation Agreement. An agreement between DoD and the designated service educational activity covering the types of surplus property and the conditions under which they may be donated.

54. Donee. An *SEA;* a State, political subdivision, municipality, or tax-supported institution acting on behalf of a public airport; a public agency using surplus personal property in carrying out or promoting for the residents of a given political area one or more public purposes such as conservation, economic development, education, parks and recreation, public health, and public safety; an eligible nonprofit tax-exempt educational or public health institution or organization; the American National Red Cross; a public body; *a charitable* institution; or any State or local government agency, and any nonprofit organization or institution, *which receives funds appropriated for* programs for older individuals under the Older Americans Act of 1965, as amended, under Title IV or Title XX of the Social Security Act, or under *Titles VIII and X* of the Economic Opportunity Act of 1964 *and the Community Services Block Grant Act.*

55. Educational Institution. An approved, accredited, or licensed public or nonprofit institution or facility, entity, or organization conducting educational programs, including research for any such programs, such as a child care center, school, college, university, school for the mentally retarded, school for the physically handicapped, or an educational radio or television station.

56. Electrolytic Recovery Unit. An item of equipment designed to recover silver, in the form of high purity, silver-bearing flake, from spent hypo solution by electrolysis.

57. Emergency Requirement. A requirement to fill the needs of UMMIPS priorities 01-03.

58. End of Screening Date (*ESD*). The date when *reutilization, transfer, and* donation screening time expires.

59. End Use Certificate. *This document indicates the intended destination and disposition of sensitive, controlled items purchased from DoD in accordance with the Arms Export Control Act and the Export Adminis-*

tration Act. As applied to all sales of Munitions List and Strategic List items by DoD, the End Use Certificate is to be included in the sale solicitation executed by all bidders of such property and submitted with their bid. The End Use Certificate, when properly completed, becomes a part of the bid and ultimately part of the sale contract. Execution of the End Use Certificate by bidders may be a requirement in other instances (such as, sale of aircraft, hazardous property) when considered necessary by DASD(P&L), DLA, or DRMS.

60. End Use Check. A check made by a U.S. diplomatic mission to verify that the final destination and ultimate use of FEPP conforms to *the use for which* authorized.

61. Excess Listing. Consolidated listing of excess personal property (EPPL) prepared by *DRMS,* GSA, or Overseas Theater Screening Centers.

62. Excess Report Number. A document number in MILSTRIP format assigned by *DRMS* to *property selected for centralized screening* that identifies the holding *DRMO* DODAAC, the Julian date the item processed into the *reutilization* and *marketing* system, and the serial number.

63. Excess Personal Property. The following terms and definitions are provided for clarity and use throughout this manual:

a. Excess is defined based upon point in time as follows:

(1) Military Service/Defense Agency Excess. That quantity of an item of Military Service/Defense Agency owned property that is not required for its needs and the discharge of its responsibilities as determined by the head thereof. (This property shall be screened by a DoD activity for DoD *reutilization.*)

(2) DoD Excess. That quantity of an item that has completed screening within DoD and is not required for the needs and the discharge of the responsibilities of any DoD activity. (This screening may have been accomplished by DRMS/SDPDAs/DIPEC/ *DARIC* and other designated DoD agencies. This property is subject to Federal civil agency screening by the GSA.)

b. Excess is defined based upon location as follows:

(1) Domestic Excess. Both the terms Military Service/Defense Agency Excess and DoD Excess relate to domestic excess; that is, property located in the United States, American Samoa, Guam, *Puerto Rico,* TTPI, and *the Virgin Islands.* When all *reutilization* screening is completed on domestic excess property, it becomes surplus and eligible for donation and sale.

(2) Foreign Excess Personal Property. Any excess personal property located outside the *United States,* American Samoa, Guam, *Puerto Rico,* TTPI, and *the Virgin Islands.* (This property is subject to screening and sale as indicated in *Chapter XI, Reutilization Screening of Excess Personal Property; and Chapter XVI, Sale, Abandonment, or Destruction of Foreign Excess Personal Property.*)

64. Federal Civil Agency. Any nondefense executive agency or any establishment in the legislative or judicial branch of the Government (except the Senate, the House of Representatives, and the Architect of the Capitol and any activities under his direction). NOTE: For the purpose of transfers under this manual, see *Chapter XII, Transfers.*

65. Federal Condition Code. This is a two-digit code consisting of an alpha Supply Condition Code in the first digit, and a numeric or alpha Disposal Condition Code in the second digit. A combination of the Supply Condition Code and the Disposal Condition Code, which most accurately describes the materiel's physical condition, constitutes the Federal Condition Code for *reutilization* program screening and review purposes.

a. Supply Condition Codes are used to classify materiel in terms of readiness for issue and use or to identify action underway to change the status of materiel. These codes are assigned by the Military Services/Defense Agencies.

b. Disposal Condition Codes are assigned by the *DRMO* based upon inspection of materiel at time of receipt.

66. Ferrous Scrap. Iron and steel types of metal whose composition is predominantly iron and which was originally manufactured in a steel mill or iron foundry.

67. Final Asset Screening (FAS). A notification to the recorded manager(s) of a surplus asset located in a *DRMO* that is in the process of being offered for sale to the public.

68. Finite Life. A term generally used to describe aircraft and their components which, due to safety of flight considerations, are replaced or retired from further service after reaching an established maximum allowable operating time since new.

69. Firearm. The term "firearm" means any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; the frame or receiver of any such weapon; any firearm muffler or firearm silencer; or any destructive device. The term does not include an antique firearm.

70. Foreign Equity Property. Property representing that portion of ICP-controlled assets owned by an allied foreign country under the terms of a Cooperative Logistics Supply Support Agreement. (Sometimes referred to as Allied Foreign Country Equity Property.) NOTE: This property is processed in the same manner as declared Military Service/Defense Agency excess, surplus, or foreign excess, unless otherwise specified.

71. Foreign Military Sales (FMS). A process through which eligible foreign governments and international organizations may purchase defense articles and services from the U.S. Government. An FMS agreement is government-to-government and is documented on a DD Form 1513, United States Department of Defense Offer and Acceptance.

72. Friendly Foreign Government. For purposes of security trade controls, governments of countries other than those designated as denied areas.

73. Front End Screening (FES). A notification to a recorded manager(s) of an NSN of an excess item located in a *DRMO* at the time it is recorded in the IDMS.

74. Government Furnished Material (GFM). Material that the U.S. Government provides to contractors for use on U.S. Government contracts.

75. Hypo Solution. Acid fixing solution that has been used in photographic developing process to stabilize the exposed image and wash away unexposed silver particles, and which through such use becomes a relatively rich source of silver.

76. Import Certificate/Delivery Verification (IC/DV) System. The export control system established by cooperating friendly governments to prevent diversion of shipments of foreign excess property by purchasers to other than approved destinations. This system applies only to FEPP in Category II.

a. An import certificate, or similar document, issued by the government of destination, authorizing the import of the commodities listed within the specific limitations of the document.

b. A delivery verification is an official confirmation that the commodities listed in the import certificate were imported into the country named in the certificate.

77. Industrial Plant Equipment (IPE). *IPE is* that part of plant equipment *with an acquisition cost of $5,000+* used for the purpose of cutting, abrading, grinding, shaping, forming, joining, testing, measuring, heating, treating, or otherwise altering the physical, electrical, or chemical properties of materials, components, or end items entailed in manufacturing, maintenance, supply, processing, assembly, or research and development operations. *IPE, as identified in DLAM 4215.1, Management of Defense-Owned Industrial Plant Equipment (IPE), appendix 1A by FSC, and by descriptive name in appendix 1B, is reportable to DIPEC.*

78. Industrial Scrap. Consists of short ends, machinings, spoiled materials, and similar residue generated by an industrial funded activity.

79. Installation. A military facility together with its buildings, building equipment, and

subsidiary facilities such as piers, spurs, access roads, and beacons.

80. Integrated Disposal Management System (IDMS). The standardized and centralized property control and accounting system used by *DRMS* activities.

81. Integrity and Reliability (I&R) Check. A check made by a U.S. diplomatic mission to establish or confirm the integrity of an individual or organization as a prospective purchaser of FEPP.

82. Integrity and Reliability (I&R) Clearance. Favorable information received from a U.S. diplomatic mission concerning an individual or organization as a prospective purchaser of security trade controlled Category II property.

83. International Organizations. For security trade control purposes, this term includes the following: Columbo Plan Council for Technical Cooperation in South and Southeast Asia; European Atomic Energy Community (EURATOM); Indus Basin Development; International Atomic Energy (IAEA); International Red Cross; North Atlantic Treaty Organization (NATO); Organization of American States (OAS); Pan American Health Organization; Southeast Asia Treaty Organization (SEATO); United Nations (UN); United Nations Children's Fund (UNICEF); United Nations Development Program (UNDP); United Nations Educational, Scientific, and Cultural Organization (UNESCO); United Nations High Commissioner for Refugees (UNHCR) Programs; United Nations Relief and Works Agency for Palestine Refugees in the Near East (UNRWAPRNE); World Health Organization (WHO); and other international organizations approved by a U.S. diplomatic mission.

84. Interrogation. A communication between two or more ICPs, other DoD activities, and U.S. Government agencies to determine the current availability of an item or suitable substitute for a needed item before procurement or repair.

85. Interservice Supply Support (ISS). Action by one Military Service or Defense Agency ICP to provide materiel and directly related supply services to another Military Service or Defense Agency ICP (either on a recurring or nonrecurring basis).

86. Interservice Supply Support Coordinator (ISSC). A representative designated by and responsible to an ICP Commander to promote, guide, and coordinate ICP interservice supply support operations.

87. Reserved

88. Inventory Adjustments. Changes made in inventory quantities and values resulting from inventory recounts and *validations.*

89. Inventory Control Point (ICP). An organizational unit or activity within a DoD supply system which is assigned the primary responsibility for the materiel management of a group of items either for a particular Service or for the Defense Department as a whole. Materiel inventory management includes cataloging direction, requirements computation, procurement direction, distribution management, disposal direction, and, generally, rebuild direction.

90. Inventory Control Point (ICP)-Controlled Property. Personal property under the centralized control of an ICP, including stocks in depots and bases, and stocks in use which are subject to item transaction reporting to an ICP for item control.

91. Inventory Value. The dollar value at which material is carried on inventory records for monetary accounting purposes. It is established on the basis of standard prices, or actual or estimated acquisition cost of items when standard prices are not used. This is applicable to all property regardless of condition, except for unidentifiable scrap and privately-owned abandoned personal property.

92. Issue Date (for reutilization or transfer of excess property). The initial control date of an excess listing, assigned by DRMS or GSA, from which the ARD is computed.

93. Key Points (for demilitarization). The parts, components, alignment points, attachment fittings, or areas which when demilitarized cannot feasibly be repaired, restored, replaced, improvised, or commercially pro-

cured and which are necessary factors in restoring the next higher assembly to design capability.

94. Lethal Material. Material which because of its design, intended use, or composition, is capable of causing injury, death, or destruction. Lethal material consists of but is not limited to: Arms, ammunition, bombs, grenades, explosive rockets, squibs, solid fuels (JATO), poisonous and caustic acids, whether gaseous, liquid or solid, toxic biological agents, spring-loaded devices such as recoil mechanisms and equilibrators.

95. Line Item. A single line entry on a reporting form or sale document which indicates a quantity of property located at any one activity having the same description, condition code, and unit cost.

96. Line Item Value (for reporting purposes). Quantity of a line item multiplied by the standard price.

97. Local Area Screening (LAS). The *onsite* review for *reutilization* and donation of excess and surplus *personal* property by responsible representatives of DoD, Federal civil agencies, and donee screeners.

98. Lotting. The physical grouping of property for sale taking into consideration the type, condition, and value of the property and the commercial market practices commonly followed for that property.

99. Manifest. The *document used to track shipments from point of origin to final destination. In shipments of hazardous waste, it is* the shipping document originated and signed by the generator which contains the information required by 40 CFR *262.20* (such as, track hazardous waste from generation to ultimate disposal).

100. Marketing. The function of directing the flow of surplus and foreign excess personal property to the buyer, encompassing all related aspects of merchandising, market research, sale promotion, advertising, publicity and selling.

101. Market Research. The systematic analysis of sale methods, market areas, price trends, merchandising techniques, alternate usage data, and buyer interests for the purpose of improving sale operations, decrease costs, and increase proceeds.

102. Merchandising. The employment of the best means of item identification, segregation, lotting, description, display, planning and promotion, advertising and publicity, to *sell* surplus personal property.

103. Metalworking Machinery. A category of IPE consisting of power-driven nonportable machines in FSC 3411 through 3419 and 3441 through 3449.

104. Military Assistance Program (MAP) Property.

a. General. Includes all DoD-owned property furnished to any country or international organization on a grant aid basis, or material held in a MAP ownership account.

b. Redistributable. Includes all MAP property no longer needed by the recipient government for purposes for which furnished.

c. Disposable. Includes that part of redistributable MAP property which is not needed for redistribution within the DoD or to other U.S. Government agencies.

105. Military Item. An item of equipment designed primarily for military offensive or defensive operations.

106. Military Priority Date (MPD). The date on which the priority period authorized for military screening expires and control of the property passes to GSA. (This is not intended to imply that military screening ceases on the military priority date since this screening is continued throughout the entire *reutilization* and *marketing* process until such time as final disposal action is accomplished.)

107. Military Type Property. Personal property of the types which are unique and peculiar to DoD and which have limited commercial application.

108. Munitions List. Export Control List in the International Traffic in Arms Regulation (*ITAR*) published by the Department of State (see DoD 4160.21-M-1).

109. Mutilation. The act of making material unfit for its intended purposes by cutting,

tearing, scratching, crushing, breaking, punching, shearing, burning, neutralizing, etc.

110. Narcotics. (See Controlled Substances.)

111. National Item Identification Number (NIIN). The nine-digit number assigned to an individual item of supply which differentiates it from all other items of supply. It consists of the two-digit National Codification Bureau Code combined with seven other digits.

112. National Stock Number (NSN). The term used for the 13-digit stock number *consisting* of the four-digit FSC and the nine-digit NIIN. *Each NSN is assigned to identify an item of supply within the materiel management functions.* The term NATO Stock Number is also abbreviated NSN and is used as a synonym to National Stock Number in logistics matters involving NATO Headquarters or the individual NATO or friendly countries.

113. Nonappropriated Fund Property. Property purchased with nonappropriated funds, by religious or morale welfare or recreational activities, post exchanges, ships stores, officer and noncommissioned officer clubs, and similar nonappropriated fund activities.

114. Nonappropriated Funds. Funds generated by DoD military and civilian personnel and their dependents and used to augment funds appropriated by the Congress to provide a comprehensive, morale-building, welfare, religious, educational, and recreational program, designed to improve the well-being of military and civilian personnel and their dependents.

115. Nonexempted Overseas Areas. A security trade control related term encompassing all overseas areas except American Samoa, Canton and Enderbury Islands, Guam, Johnson Atoll, Midway Islands, Panama Canal Zone, TTPI, and Wake Island.

116. Nonferrous Scrap. Common metals and metal alloys excluding iron and iron alloys.

117. Nonprofit Institution. An institution or organization, no part of the net earnings of which inures or may lawfully inure to the benefit of any private shareholder or individual, and which has been held to be tax-exempt under the provisions of Section 501 of the Internal Revenue Code of 1954.

118. Nonsalable Material. For the purposes of the reutilization and marketing mission, the term applies to material which has been determined through sale attempts and sale history to possess no sale value. Sale action is not restricted by U.S. law or Federal or military regulations.

119. Nuclear Ordnance Items. Those items defined in Technical Manual, Glossary of Nuclear Weapons Materiel and Related Terms, DoE-DNA TP 4-1, Army TM 39-4-1, Navy NAVOP 4-1, Air Force T.O. 11N-4.1.

120. Reserved

121. Parts Per Million. Unit of concentration by volume of a specific substance.

122. Personal Property. Property of any kind or any interest except real property and records of the Federal Government.

123. Pesticide. Any substance or mixture of substances intended to prevent, destroy, repel, or mitigate any pest, and any substance or mixture of substances intended for use as a plant regulator, defoliant, or desiccant, including fungicides, herbicides, insecticides, and rodenticides.

124. Plant Equipment. Personal property of a capital nature (consisting of machinery, equipment, furniture, vehicles, machine tools, and accessory and auxiliary items excluding special tooling) used or capable of use in the manufacture of supplies or equipment, or in the performance of services, or for any administrative or general plant purpose.

125. Plant Equipment Code (PEC). A subclassification coding system within the framework of the FSC, not to exceed 12 digits.

126. Precious Metals. Gold, silver, and the platinum group metals (*platinum*, palladium, iridium, rhodium, osmium, and ruthenium).

127. Precious Metals Master File (PMMF). An IDMS file containing NIINs known to have precious metal content.

128. Precious Metals Recovery Program (PMRP). A DoD program for identification,

accumulation, recovery, and refinement of precious metals from excess and surplus end items, scrap, hypo solution, and other precious metal-bearing materials.

129. Printing Equipment. Items set forth in 'The Government Printing and Binding Regulations' published by the Joint Committee on Printing, Congress of the United States.

130. Private Property. Private property is any and all property owned by or belonging to an individual, group, or corporation.

131. Property Disposal Officer (Chief of the DRMO). The individual *within* the DRMO who is charged with responsibility for disposable personal property and who controls its receipt, care, handling, and disposition. (See also SAPDO.)

132. Public Agency. Any State, political subdivision thereof, including any unit of local government or economic development district; or any department, agency, instrumentality thereof, including instrumentalities created by compact or other agreement between States or political subdivisions, multijurisdictional substate districts established by or under State law; or any Indian tribe, band, group, pueblo, or community located on a State reservation. (Refers to donations made through State Agencies; see *Chapter XIII, Donations.*)

133. Public Body. Any State, territory, or possession of the United States, any political subdivision thereof, the District of Columbia, the Commonwealth of Puerto Rico, and any agency or instrumentality of any of the foregoing, any Indian tribe, or any agency of the Federal Government. (Refers to donations in lieu of destruction or ultimate disposal; see *Chapter XIII, Donations; Chapter XV, Abandonment or Destruction; and Chapter XVI, Sale, Abandonment, or Destruction of Foreign Excess Personal Property.*)

134. Public Health Institution. An approved, accredited, or licensed public or nonprofit institution, facility, entity, or organization conducting a public health program or programs such as a hospital, clinic health center, or medical institution, including research for any such program, the services of which are available to the public at large.

135. Radioactive Material. Any material or combination of materials which spontaneously emits ionizing radiation.

136. Real Property. Lands, buildings, structures, utilities systems, improvements and appurtenances thereto. Includes equipment attached to and made part of buildings and structures (such as heating systems) but not movable equipment (such as plant equipment).

137. Reclamation. The process of reclaiming required serviceable and economically repairable components and material from excess or surplus property as authorized. This does not include inspection, classification, disassembly, and cleaning. As a result of reclamation, serviceable and economically repairable items shall be returned to the proper supply activity and the residue shall be processed as disposable property.

138. Reclamation Program Control Officer (RPCO). A representative designated by and responsible for an ICP/IMM Commander to promote, guide, and coordinate all phases of reclamation for the command.

139. Recoverable Spares and Repair Parts. Those parts which have been predetermined to be suitable and economical to recover and process for repair or rebuild when they become unserviceable.

140. Reserved

141. Related Personal Property. Any personal property:

a. Which is located on, or is an integral part of real property, as used, or useful with such property or its productive capacity.

b. Determined by the Administrator of General Services to be otherwise related to real property.

142. Repair Part. Any part, assembly, or component needed to repair or maintain an end item.

143. Reporting Activity. The activity which initiates the report of excess personal property to *DRMS* or GSA, or Overseas Theater

Screening Center for *reutilization, transfer, and donation* screening.

144. Reserved Materials. Uranium, thorium, and all other materials determined under the Atomic Energy Act of 1954, (68 Stat. 919), to be peculiarly essential to the production of fissionable material.

145. Responsibility for Property. The obligation of an individual for the proper management, custody, care, and safeguarding of property entrusted to his or her possession or under his or her supervision.

146. Reutilization Screening. The review of available assets to ensure their economical use instead of procurement.

147. Routine Requirement. A requirement to fill the needs of UMMIPS priorities 09-15 and current year buy and repair needs.

148. Sales Contract. An agreement between two parties, binding upon both parties, to transfer title of specified property for a consideration.

149. Sales Contracting Officer (SCO). An individual who has been duly appointed and granted the authority conferred by law and this manual to sell surplus and foreign excess personal property by any of the authorized and prescribed methods of sale.

150. Sales Office. An activity designated to conduct consolidated sales of surplus and foreign excess personal property for *DRMOs* within its assigned geographical area.

151. Salvage. Personal property which has some value in excess of its basic material content, but is in such condition that it has no reasonable prospect of use as a unit for the purpose for which it was originally intended, and its repair or rehabilitation for use as a unit is impracticable.

152. Save List. A document prepared by an inventory manager which identifies end items or assemblies that are returnable to inventory from reclamation activity. The quantity of parts or components that are needed and the related technical item data, control numbers, and the condition inspection criteria are contained in the save list.

153. Scrap. Materiel that has no value except for its basic material content.

154. Security Trade Controls. Policy and procedures designed to prevent the sale or shipment of U.S. Government materiel in overseas locales to persons, organizations, or countries whose interests are *unfriendly or hostile* to those of the United States. Such controls are also applicable to other selected locales as may be designated by the DUSD(*TSP*).

155. Security Trade Control Bidders Experience List. A listing of individuals and firms determined to be nonresponsible because of commission of *administrative, substantive, or* technical violations of DoD security trade control regulations.

156. Service Educational Activity (SEA). Any educational activity designated by *ASD(P&L)* as being of special interest to the armed services, such as Maritime Academies or Military, Naval, Air Force, or Coast Guard preparatory schools, or civilian youth organizations which are national in scope and have been chartered by Congress.

157. Shelf-Life Code. A code assigned to a shelf-life item to *identify the period of time beginning with the date of manufacture/cure/assembly/pack and terminated by the date by which an item must be used (expiration date) or subjected to inspection/test/restoration/disposal action (see DoD4140.27-M, Shelf-Life Item Management Manual, appendix A, for a listing of codes and shelf-life periods).*

158. Shelf-Life Item. An item of supply possessing deteriorative or unstable characteristics to the degree that a storage time period must be assigned to assure that it will perform satisfactorily in service.

159. Small Arms. Hand guns; shoulder fired weapons; light automatic weapons up to and including 50 caliber machine guns; recoilless rifles up to and including 106mm, mortars up to and including 81mm; rocket launchers, man portable; grenade launchers, rifle and shoulder fired; and individually operated weapons which are portable and can be fired without special mounts or firing devices and

which have potential use in civil disturbances and are vulnerable to theft. (NOTE: This includes all weapons meeting this criteria regardless of origin including foreign, commercial, and nonappropriated funds weapons as well as museum pieces, regardless of whether or not the weapons have an NSN.)

160. Solid Waste. Includes garbage, refuse, and other discarded materials, including solid waste materials resulting from industrial, commercial, and agricultural operations, and from community activities. Mining and agricultural solid wastes, hazardous wastes, sludges, construction and demolition wastes, and infectious wastes are not included in this category.

161. Special Accounts Property Disposal Officer (SAPDO). An individual *within the Military Service* who is charged with responsibility for property on a SDPDA.

162. Special Defense Property Disposal Account (SDPDA). An authorized Military Service disposal account established to do limited disposal functions on specific types of property; such as AEDA, small arms, aircraft, ships, aircraft engines, and major ordnance items.

163. Specialized Offer. The advertising of available material by brochure, flyers, bulletins, verbal communication, or special listings for *reutilization* screening.

164. Standard Price. The unit price of an item as it is recorded in the financial and accounting records of the holding Military Service/Defense Agency. (Items not included in any Military Service/Defense Agency pricing guide shall be priced at original cost, if available, or if this is not known, at an estimated replacement value.)

165. State Agency. The agency in each State *or territory* designated under State law as responsible for the fair and equitable distribution within the State of all donations of surplus property to public agencies to be used for one or more public purposes, such as conservation, economic development, education, parks and recreation, public health, public safety, and programs for older individuals, and to eligible nonprofit tax-exempt activities for education and public health purposes, including research for any such purposes, and for use in programs for older individuals.

166. State or Local Government. A State, territory, or possession of the United States, the District of Columbia, and any political subdivision or instrumentality thereof.

167. Strategic List. List of items subject to security trade controls. This list is comprised of the Department of Commerce Commodity Control List, *suffix* "A" items, *and controlled for reasons to include national security, nuclear nonproliferation, crime control, technology transfer, and scarcity of materials.*

168. Substantial Benefits. Nonmonetary benefits that are in the overall interests of the United States. The benefits must be tangible and appreciable in relation to the value of foreign excess personal property being transferred.

169. Sulfiding. A chemical change that takes place in hypo solution if the current setting of the recovery unit is too high or if current is allowed to continue to flow through the solution after all silver is removed. Sulfiding can be detected by the formation of a whitish-yellow substance on either the disk or on the bottom of the tank and the emitting of a strong odor resembling the smell of rotten eggs.

170. Supply Condition Code. See Federal Condition Code.

171. Supply System Stocks. The stocks of ICP-controlled materiel held in storage points of the DoD supply distribution system for issue to using organizations.

172. Surplus Personal Property. Personal property located in the *United States*, American Samoa, Guam, *Puerto Rico*, TTPI, and *the Virgin Islands*, which is not needed for the discharge of responsibilities of any Federal agency.

173. Technical Violations. Security trade control infractions not involving known or suspected diversion of material to denied areas or other prohibited locales. Examples include bidder failure to submit required documentation evidencing arrival of exported

material at approved destination or respond to follow-up requests.

174. Textiles. Cloth and other fabrics woven or knit from natural or synthetic fibers.

175. Theater Screening. Screening accomplished through circularization of excess personal property information in accordance with the policies and procedures issued by the pertinent theater commander.

176. Transfer Order. Document issued by *DRMS* or the headquarters or regional office of GSA directing transfer of excess personal property.

177. Triple Rinsing. The act of rinsing a container three times with a solvent capable of removing the hazardous residue from the container. A volume of solvent equal to at least 10 percent of the container capacity should be used for each rinse. The solvent used for rinsing must be managed as a hazardous waste.

178. Trust Territory of the Pacific Islands (TTPI). For the purpose of distinguishing between domestic and foreign excess property in this manual, TTPI is defined as Palau and the following former TTPI areas: The Commonwealth of the Northern Mariana Islands, the Marshall Islands, and the Federated States of Micronesia.

179. United States. The 50 states and the District of Columbia.

180. Uniform Material Movement Issue Priority System (UMMIPS). System to ensure that requirements are processed in accordance with the mission of the requiring activity and the urgency of need, and to establish maximum uniform requisition and material movement standard.

181. Unsalable Material. For the purposes of the reutilization and marketing mission, the term applies to material for which sale or other disposal is prohibited by U.S. law or Federal or military regulations.

182. Urgent Requirement. A requirement to fill needs of UMMIPS priorities 04-08.

183. Usable Property. Commercial and military type property other than scrap and waste.

184. Veterans' Organization. An organization composed of honorably discharged soldiers, sailors, airmen, and marines, which is established as a veterans' organization and recognized as such by the Veterans Administration.

185. Wholesale Stock. Stock, regardless of funding sources, over which the inventory manager at the *ICP* level has asset knowledge and exercises unrestricted asset control to meet worldwide inventory management responsibilities.

CHAPTER IV

INTERSERVICE UTILIZATION OF SUPPLY SYSTEM STOCKS

A. GENERAL. This chapter covers policy and procedures for the interservice utilization of ICP supply system stocks. In addition, procedures are included which provide for the interservice exchange of supply management data for complete engines, and which provide interservice utilization of material reclaimable from aircraft and aircraft engines, and other major end items.

B. INTERROGATION FOR AVAILABILITY OF SUPPLY SYSTEM STOCKS.

1. *To determine the availability of supply system stocks, the requiring ICP shall interrogate the other managing ICPs for asset availability. Interrogations should be in the format contained in attachment 1, this chapter.*

2. Types of Interrogations.

a. Emergency Requirement Interrogation. An emergency requirement is one to fill the demands of Issue Priorities 01-03 in the UMMIPS. Asset availability information is required within 36 hours.

b. Urgent Requirement Interrogation. An urgent requirement is one to fill the demands of Issue Priorities 04-08 in the UMMIPS. Asset availability information is required within 72 hours.

c. Routine Requirement Interrogation. A routine requirement is one to fill the demands of Issue Priorities 09-15 in the UMMIPS and current year buy and repair requirements. Asset availability is required within 10 days.

C. PROCEDURES FOR SUBMISSION OF INTERROGATIONS.

1. It is mandatory that the requiring ICP submit interrogations for asset availability to all known wholesale managers for items not coded to an IMM/SMCA.

2. Interrogation between ICPs may be conducted by telephone, message, or mail. The method used should be directly relatable to the urgency involved. The number of items in each telephone inquiry should be kept to a minimum. Interrogations shall be prepared in accordance with formats shown in attachment 1, this chapter. These interrogations and subsequent requisitions shall be identified by the alphabetical character "J" in the first position of the serial number (rp 40). Document identifiers in the "J" series to be used in interrogations are reflected in attachment 1, this chapter. All telephone inquiries must be recorded by both ICPs involved to ensure accurate reporting of completed transactions.

3. Procurement may be initiated simultaneously with the submission of the urgent/emergency/routine requirement interrogation for asset availability. Pertinent record data shall be retained with the file copy of the purchase document to verify that earlier inquiries of other ICPs were made before purchase. In compliance with the provisions of FAR, as revised, paragraph 1-302.1, the Purchase Requests (PR) and the Military Interdepartmental Purchase Request (MIPR) shall contain the following certification: "DoD policies for the utilization of releasable assets as set forth in DoD 4160.21-M have been complied with. Document Number _____ applies." This certification is not required on PRs/MIPRs with a dollar value under $50 and for items assigned to an IMM or items used by a single service.

D. ACTION BY ACTIVITY RECEIVING INTERROGATION.

1. Replies to interrogations shall be made by the receiving ICP within the timeframes outlined in paragraph B2. In reply to the in-

terrogations, the original interrogation document number shall always be referenced and complete information concerning available materiel, including quantity, condition, and funding requirements, shall be provided to the requiring ICP, as specified in attachment 1, this chapter.

2. Activities receiving emergency interrogations (priorities 01-03) shall make all onhand assets available to the same extent it would to satisfy its own Service needs.

3. Activities receiving urgent interrogations (priorities 04-08) shall make every effort to satisfy the urgent requirement, either reimbursable or nonreimbursable.

4. Activities receiving routine interrogations (priorities 09-15 and current year buy/repair requirements) shall offer those onhand assets above the AFAO on a nonreimbursable basis.

5. Activities receiving interrogations shall maintain records indicating disposition of each interrogation.

E. ACTION BY THE REQUIRING ACTIVITY.

1. The requiring activity receiving notification of asset availability shall determine whether the available assets will meet its requirements and, if so, submit a requisition under DoD 4000.25-1-M, Military Standard Requisitioning and Issue Procedures (MILSTRIP) with the Interrogation Document Number in rp 30-43 and "2J" Advice Code in rp65-66. When the assets cannot be used, the requiring activity shall notify the offering activity of the rejection by letter or message.

2. Followup actions on requisitions are prescribed in DoD 4000.25-1-M.

F. INTERCHANGE OF DATA ON COMPLETE AIRCRAFT ENGINES.

1. General. The procedures contained in this paragraph provide for the interservice exchange of supply management data pertaining to complete aircraft engines which should ensure that the Military Services do not procure or overhaul aircraft engines when releasable assets are available within another Military Service.

2. Application. These procedures apply to DoD centralized managers of complete aircraft engines in FSCs 2810 and 2840. The locations are as follows:

U.S. Army Aviation Systems Command (AMSAV-SAT), St. Louis, MO 63120-1798.

Naval Air Systems Command (AIR-41213), Washington, DC 20361-4121.

Hq Air Force Logistics Command (LOC/PNA), Wright Patterson AFB, OH 45433-5001.

3. Special Controls. The high dollar investment in complete aircraft engines and their essentiality to operational readiness require that each Military Service establish special controls over their management. It is necessary that similar techniques be employed to assure more positive interservice coordination in their utilization. The procedures prescribed here have been developed for this purpose.

4. Interchange, Aircraft Engine Data. Each manager listed in paragraph B2 shall furnish the other Military Service managers the following data for the interservice utilization of complete aircraft engines twice a year (1 April and 1 October) or as program changes occur:

a. Procurement Requirements—total installs and spares.

b. Overhaul, Modification, and Conversion Requirements—(indicate if work will be accomplished in-house or by contract).

c. Transferable Retention and Potential Excess Stocks. (Engines may be released from other stratifications to satisfy procurements for complete engines.)

d. Projected Requirements.

e. Actual Shipments.

These data shall be prepared on reproducible master in the formats shown in paragraphs B6 through B10.

5. Review Aircraft Engine Data. Each Military Service shall review this information to determine if stock, rebuild, or spares needs can be filled through utilization of another Military Service's available assets. This review shall be completed and the offering

Military Service advised as to the acceptability of such assets within 45 days from the offering date.

a. Interservice transfer of transferable retention and potential excess engines shall be on a nonreimbursable basis, except for pertinent transportation, overhaul, or rework charges.

b. Interservice requirements shall be satisfied on the following priority basis:

(1) Complete engines required to support operating programs.

(2) Serviceable engines required to prevent overhaul.

(3) Complete engines required for spare parts reclamation.

c. The Military Service having the requirement shall initiate the action to obtain engines from another Military Service. However, the Military Service having available engines shall contact the other Military Services if they have knowledge that any such engines can be economically converted to another model and series being procured by another Military Service. When changes in programs occur so suddenly that it is impossible to use all serviceable assets available, the Military Service having engines shall offer them for application against requirements of other Military Services.

d. The Military Service having a requirement for an engine of a model similar to that available in another Military Service has the responsibility for determining feasibility of converting the available model to meet the required configuration.

6. Procurement Requirements Data Format. Fill in the body of the format as follows:

a. Column 1. Type and model engines scheduled for delivery during the current or planned for delivery in future fiscal years.

b. Column 2. The MDS aircraft which uses the engines shown in column 1.

c. Column 3. The quantity of engines scheduled for delivery during the remainder of the current fiscal year.

d. Columns 4, 5, and 6. The quantity of engines planned for delivery in each succeeding fiscal year.

Service: .....

As of date: .....

INTERSERVICE AIRCRAFT ENGINES PROCUREMENT REQUIREMENTS

1	2	3	4	5	6
Type & Model Engine	"MDS" Aircraft	FY	FY	FY	FY
R-3300	C-111	20	40	30	10
R-3301	C-112	15	30	45	20

7. Overhaul, Modification, and Conversion Data. Fill in the body of the format as follows:

a. Column 1. The type and model engines scheduled during the current or in future fiscal years. If the requirement is a conversion, show the type and model engine being converted and the converted engine; that is, from R-1300-1 to R-1300-3.

b. Column 2. The MDS aircraft which used the engine shown in column 1.

c. Column 3. The quantity of engines scheduled during the remainder of the current fiscal year.

d. Columns 4, 5, and 6. The quantity of engines scheduled in each succeeding fiscal year.

NOTE: All engines reworked by contractor shall be grouped on the same page(s) while all engines reworked in-house shall be grouped on separate pages.

Service: .....
As of date: .....

INTERSERVICE AIRCRAFT ENGINES OVERHAUL, MODIFICATION, AND CONVERSION REQUIREMENTS

As of:					In-house Contractor
1	2	3	4	5	6
Type & Model Engine	"MDS" Aircraft	FY-	FY-	FY-	FY-

8. Transferable Retention and Potential Excess Asset Data: Fill in the body of the format as follows:

a. Column 1. The engines which should generate in Transferable Retention (TR) and Potential Excess (PE) stocks during the current or in future fiscal years.

b. Column 2. The quantity of engines forecast to be on hand by the end of current fiscal year. The quantity of engines within the transferable retention limit shall be reported in the TR column. The quantity of engines in potential excess shall be reported in the PE column.

c. Columns 3, 4, and 5. The quantity of engines forecast to be generated in these strata during each succeeding fiscal year shall be reported and listed separately as TR or PE. These quantities must not be cumulative.

Service: .....
As of date: .....

INTERSERVICE AIRCRAFT ENGINES TRANSFERABLE RETENTION AND POTENTIAL EXCESS STOCKS

1	2		3		4		5	
Type & Model Engine	FY- TR	PE	FY- TR	PE	FY- TR	PE	FY- TR	PE

9. Projected Requirements. To be prepared after receipt of Long Supply listings of the other Military Services.

a. Column 1. List type model, series, and quantity of engines required.

b. Column 2. Breakdown quantity from each Military Service.

c. Columns 3 through 8. Self-explanatory.

Service: .....
As of date: .....

INTERSERVICE AIRCRAFT ENGINES PROJECTED REQUIREMENTS

Required			Requirements Satisfied				
Engines	From (Army, Navy, & Air Force)	Quantity (Cols. 4,5,6,)	To Support Oper. Prog.	To Preclude Overhaul	For Spare Parts	Acquisition Cost	Remarks
1	2	3	4	5	6	7	8

10. Actual Shipments.

a. Column 1. List type and model and quantity of engines shipped.

b. Column 2. Breakdown quantity shipped to each Military Service.

c. Columns 3 through 8. Self-explanatory.

Service: .....
As of date: .....

INTERSERVICE AIRCRAFT ENGINES ACTUAL SHIPMENTS ACTUAL AIRCRAFT ENGINE INTERSERVICING

Required			Requirements Satisfied				
Engines	From (Army, Navy, & Air Force)	Quantity (Cols. 4,5,6,)	To Support Oper. Prog.	To Preclude Overhaul	For Spare Parts	Acquisition Cost	Remarks
1	2	3	4	5	6	7	8

G. PROCEDURES FOR INTERSERVICE INTERCHANGE OF DATA FOR ITEMS RECLAIMABLE FROM AIRCRAFT, AIRCRAFT ENGINES, AND OTHER END ITEMS.

1. Purpose. The procedures contained in this paragraph are to provide for interservice utilization of materiel reclaimable from aircraft, aircraft engines, and other end items which are no longer required as complete units by any of the Military Services/Defense Agencies.

2. Application. These procedures are applicable to DLA and all Army, Navy, and Air

Force inventory managers who manage items which are components of aircraft, aircraft engines, or other end items meeting the criteria established herein.

3. Develop EAM Cards. These instructions are provided to develop, on a selective basis, EAM cards for those items considered to have reclamation potential. These EAM cards shall be used by the owning activity to advise other activities of parts potentially available from reclamation of aircraft, aircraft engines, and other end items. The same card shall be used responsively by the requiring activity to inform the owning activity of those items required.

a. Data Interchange.

(1) The data interchange for interservice of items reclaimable from aircraft, aircraft engines, and other end items shall be accomplished for all reclamation of aircraft, aircraft engines, and other end items.

(2) Data interchange shall be by means of a deck of EAM cards. Cards with sides blank shall be prepared in the formats prescribed in paragraph F6 and shall be interpreted with space separating fields of data.

(a) "A" cards shall be prepared for all master items (of a group of interchangeables or substitutes) and for all items which have no interchangeables or substitutes.

(b) "B" cards shall be prepared, if the owning activity so desires, and shall be retained for use in preparing save lists by mechanized means.

(c) "C" cards shall be prepared for all items of a group of interchangeables or substitutes except for the master item of the group. A "C" card shall be prepared whenever different NSNs or manufacturers' part numbers apply to the items in the group.

b. Data required for preparation of EAM card decks in accordance with paragraph F6 is available in currently existing data processing systems, and establishment of a separate system is not required.

c. A deck of EAM cards shall be prepared for each type and model (and series if pertinent) of aircraft, aircraft engines, or other end items immediately upon determination that they are no longer required as complete units.

d. These card decks need not be maintained current. A new deck shall be prepared at the time of establishment of a new project or when necessary to update the save list on an existing project as the result of later requirements computations.

e. Reclamation requirements shall be determined concurrently by all activities on the basis of latest available requirements information.

4. Criteria for Selection of Reclaimable Items. Data shall be interchanged on all items with a unit cost (of the owning activity) of $50 or more, which, according to the records from which the data are extracted, indicate application to an aircraft or engine except as outlined below. This excludes those items used solely for the overhaul of a next higher assembly (when the next higher assembly is not an aircraft or engine), and includes all items which can be replaced on the aircraft or engine without removal of the next higher assembly.

5. Processing of Cards.

a. The *Federal Supply Class* (FSC) index of activities in the Directory of DoD Reutilization and Marketing Program Contact Points shall be used to determine the ICPs in each activity to whom the cards should be submitted.

b. Cards should be submitted by only one location within the owning activity for each aircraft, engine, or other end item being reclaimed. The cards shall be sent to the pertinent ICPs in the other Military Services/Defense Agency.

c. "A" cards (and "C" cards, when pertinent) shall be submitted to other activities by letter of transmittal 6 weeks before the time the owning activity must finalize the reclamation requirements. The letter of transmittal shall specify the date by which the cards must be returned.

d. The activity receiving cards from the owning activity shall determine its needs and

annotate on the front side of the "A" card the following:

(1) Requiring activity.

(2) Requirements from the project.

(3) *Shipping destination.*

e. "C" cards shall be used to furnish all known interchangeable or substitutable relationships with prime items listed on "A" cards. When requirements exist for any one of a group of interchangeables, the word "over" shall be placed on the front of the "A" card. On the reverse of the "A" card, one of the following shall be done:

(1) Note that all interchangeables and substitutables (I&S) are acceptable.

(2) Note that prime item is unacceptable and list all acceptable I&S items.

(3) When the prime item is acceptable, and only some of the I&S items are acceptable, list all NSNs of the acceptable items.

(4) When the same NSN has been assigned to a group of items having different manufacturers' part numbers, the acceptable part numbers shall be listed instead of NSNs.

f. The requiring activity, upon establishing a line item requirement from reclamation, shall determine whether interrogation under the *reutilization and marketing program* is required. If an interrogation is appropriate, the requiring activity shall determine the availability from the other activities through established interservice support procedures before returning the EAM card to the *owning activity.*

g. When the requiring activity has no requirement for any of the items in the reclamation project, the owning activity shall be notified by letter.

h. It is the prerogative of the owning activity to determine whether a conference should be called to correlate and resolve interservice needs, or whether the entire procedure should be conducted by mail or other communications.

(1) When the procedure is conducted by mail, the cards shall be returned to the originating organization in the owning activity by cover letter. This cover letter shall include pertinent transportation funds citation by the requiring activity.

(2) When a conference is called, cards shall be returned to the owning activity and transportation funds cited by the receiving activity at the conference.

i. Upon return of the cards from the requiring activity, the owning activity shall have priority over the requirements of requiring activities and shall be satisfied first. Any assets not required by the owning activity shall be allocated between requiring activities on the basis of urgency of need or by negotiations between the requiring activities. The save list, when prepared, shall serve as notification to requiring activities of the items being reclaimed. The balance of the items shall be considered by the requiring activities as not available. No official notification of nonavailability shall be provided by the owning activity.

6. Card Formats. Cards required by this manual shall be prepared in the following formats:

Position	Data
	a. Format—Card A.
1-7	Application (aircraft, engine or end item)
8-22	National Stock Number (NSN)—Positions 8-20; Management Code (as desired by owning activity)—Positions 21-22
23-24	Unit of Issue
25-26	Quantity per aircraft, engine, or other end item
27	Reserved
28-29	Owning Service/Agency—AF, AR, NA, DL
30-42	Stock Number (repeated from positions 8-20)
43-48	Reserved
49-51	Quantity of aircraft, engine, or other end item (to be reclaimed)
52-54	Reclamation Project Number
55-59	Manufacturer's Code

Position	Data
60-73	Manufacturer's Part Number
74-80	Unit Price (in dollars and cents)
b.	Format—Card B.
1-7	Application (aircraft, engine, or end item)
8-22	National Stock Number (NSN)—Position 8-18; Management Code (as desired by owning activity)—Positions 21-22
23-24	Unit of Issue
25-48	Noun (with two modifiers)
49-51	Quantity of Aircraft, engine, or end item (to be reclaimed)
52-54	Reclamation Project Number
55-59	Manufacturer's Code
60-73	Manufacturer's Part Number
74-80	Unit Price (in dollars and cents)
c.	Format—Card C.
1-7	Application (aircraft, engine, or end item)
8-22	National Stock Number (NSN) of interchangeable or substitute—Positions 8-10; Management Code (as desired by owning activity)—Positions 21-22
23-24	Unit of Issue
25-26	Reserved
27	Code "I"—Interchangeable or substitute item
28-29	Owning Service/Agency—AF, AR, NA, DL
30-42	Stock number of prime item in "A" card
43-51	Reserved
52-54	Reclamation Project Number
55-59	Manufacturer's Code
60-73	Manufacturer's Part Number of substitute or interchangeable Item
74-80	Unit Price (in dollars and cents)

NOTE: All elements of data except manufacturer's code are absolutely essential. A single data system may not exist which includes all other elements as well as the manufacturer's codes. This code may be omitted when not available in the same system(s) as the other data.

CHAPTER IV

ATTACHMENT 1

INTERROGATION RESULTS OF OTHER SERVICE INVENTORY CONTROL POINTS (ICPs)

1. Card Formats.

a. Interrogation Card. Interrogation card originated by the requiring ICP shall be prepared in accordance with the following format:

Field Legend	Position	Explanation
Document Identifier	1-3	See legend Document Number (3) below.
Routing Identifier (To)	4-6	ICP being interrogated.
	7	Reserved.
NSN	8-20	NSN of item required.
Service Management Codes	21-22	Management aggregation of requiring ICP.
Unit of Issue	23-24	Two letter abbreviation.
Quantity	25-29	Quantity of time required.
Document Number	30-43	(1) rp 30-35 DoD Activity Address Code. (2) rp 36-39 Julian date. (3) rp 40 "J" constant to denote interservice transaction. (4) rp 41-43 Control (serial) number.
Manufacturer's Code	44-48	Manufacturer's five-digit code.
Part Number	49-66	Part number of required item.
Routing Identifier (From)	67-69	Activity to which the reply should be sent.
	70-71	Reserved.
Reimbursable/Nonreimbursable Code	72	Enter "1" if reimbursable, and "2" if nonreimbursable.
	73	Reserved.
Part Number	74-80	Continuation of long part number.

b. Reply Card. Reply card shall be prepared and submitted in accordance with the following format:

Field Legend	Position	Explanation
Document Identifier	1-3	JSX.
Routing Identifier (To)	4-6	Originating Activity.
	7	Reserved.
NSN	8-20	NSN of item offered.
Service Management Codes	21-22	Perpetuated from the interrogation card.
Unit of Issue	23-24	Two letter abbreviation.
Quantity	25-29	Quantity available.

Field Legend	Position	Explanation
Document Number	30-43	Perpetuated from the interrogation card.
Manufacturer	44-48	Manufacturer's five-digit code.
Part Number	49-66	Part number of offered item.
Routing Identifier (From)	67-69	Routing identifier of offering ICP.
L & S Code	70	Identifies potential interchangeable or substitute item being offered instead of item requested.
	71	Reserved.
Reimbursable/nonreimbursable Code	72	Enter "1" if reimbursable, and "2" if nonreimbursable.
Condition Code	73	Enter MILSTRAP condition code.
Unit Price	74-80	Standard unit price of offered item.

2. Interrogation Message Formats.

a. Message shall contain the following data:

(1) Type of Action.
(2) Document Identifier
(3) Stock Number.
(4) Unit of Issue
(5) Quantity Required.
(6) Part Number.
(7) Document Number.
(8) Unit Price.

b. Replies to message interrogations shall contain the following data:

(1) Type of Action.
(2) Document Identifier
(3) Stock Number.
(4) Unit of Issue
(5) Quantity Available.
(6) MILSTRAP Condition Code.
(7) Where Available.
(8) Document Number.
(9) Unit Price, if reimbursable.

3. Document Identifiers.

a. Interrogation.

Code	Explanation
JTX	Use to interrogate other program participants for requirements. Issue Priority Group II (Priorities 04-08).
JTV	Use to interrogate other program participants for requirements other than urgent/emergency.
JTZ	Use to interrogate other program participants for emergency requirements. Issue Priority Group I (Priorities 01-03).

b. Interrogation Reply.

Code	Explanation
JSX	Use to identify a reply to an interrogation.

CHAPTER V
RECLAMATION

Note: An * identifies MILSTRIP requisition portions which will become effective upon implementation of Approved MILSTRIP Change Letter (AMCL) 21, Requisitioning from Reclamation.

A. GENERAL.

1. The purpose of this chapter is to implement DoD Directive 4160.26, DoD Reclamation Program. It provides uniform policy and procedures for the reclamation of component parts from end items and components as defined in *paragraphs C1 and C2 of the directive, when the items and components* are no longer required as complete units by the owning service and, when applicable, other DoD activities. (For brevity, end item as used here includes component reclamation.)

2. Reclamation shall be used instead of procurement or repair to obtain assets to meet current requirements when it is timely and economical to do so. Current requirements are those within the Approved Force Acquisition Objective (AFAO).

3. Monetary value may not be considered a limitation if reclamation will satisfy critical item requirements or if new procurement/production is impracticable.

4. *The component item manager should not normally reclaim* parts known to have high replacement rates during overhaul if the end item from which they would be recovered is unserviceable, nor would parts which normally become unserviceable during removal from the end item be considered for reclamation.

5. All interservice reclamation requirements shall emanate from the managing ICP/IMM.

6. Reclamation of complete aircraft shall normally be accomplished at the Aerospace Maintenance and Regeneration Center (AMARC), except for crash/damaged aircraft and small quantities of aircraft to be reclaimed in place because of prohibitive costs of movement to AMARC for inclusion in programmed reclamation efforts. The Air Force Logistics Command (AFLC) through AMARC shall provide interservice/interagency support for aircraft reclamation as prescribed in the Aircraft Storage and Disposition ISA between the Military Services, DLA, and Coast Guard. The ISA shall be in compliance with DoD policy as prescribed by this manual.

7. Upon formal establishment of a reclamation project based upon paragraphs A2 and A3, component parts may also be reclaimed *to meet requirements* within the Economic Retention Stock (ERS); Contingency Retention Stock (CRS) (subcategory A—Military Contingency or subcategory C—General Contingency) and Numeric *Retention Stock* (NRS) (subcategory C—Unforecastable Demand or subcategory D—Management Considerations) segments as stratified by ICPs/IMMs.

a. When past experience has proven that items cannot be obtained from commercial sources, they shall be reclaimed in sufficient quantities to satisfy anticipated requirements as well as current requirements.

b. In determining items and quantities to be saved through reclamation, careful consideration must be given to total quantities of reparable assets already in the inventory. Adequate review is necessary to ensure that facilities, capabilities, and spare parts will be available to restore present assets and anticipated reparables from reclamation to serviceable condition.

8. Upon request of the reclaiming activity, the owning service ICP shall provide all pertinent technical date.

9. Reclamation shall be controlled to ensure that a minimum number of end items are dismantled to obtain the components required.

10. Items scheduled for reclamation shall be controlled at DoD and contractor reclaiming sites and shall be processed for disposal upon completion of the reclamation project. Aircraft at AMARC may be held in a Reclamation Insurance Type (RIT) status indefinitely for use as a source of parts that are not normally stocked (major structural components) and in instances in which they are the only remaining source for out-of-production parts for support of older type aircraft.

11. Components *made* available from reclamation projects shall be controlled at DoD and contractor reclaiming sites and shall be considered by ICPs/IMMs for offsetting projected buy, budget, and repair needs.

12. ICPs, upon determining a line item requirement for assets available from reclamation, shall ascertain whether interrogation under the reutilization and marketing program (see *Chapter XI, Reutilization Screening of Excess Personal Property*) or Interservice Supply Support Procedures (ISSP) is required. If an interrogation is appropriate, the activities shall determine the availability of assets from other ICPs maintaining wholesale stocks, through established ISSPs (see *Chapter IV, Interservice Utilization of Supply System Stocks*) before the preparation of a save list or MILSTRIP* requisition for forwarding to the reclaiming activity.

B. APPLICABILITY. These procedures are applicable to Service reclaiming activities and the ICPs/IMMs that manage the end items and/or applicable component parts.

C. REUTILIZATION SCREENING OF END ITEMS BEFORE RECLAMATION.

1. Current requirements for items as a complete unit shall normally be honored over requirements for the component parts. To assure that requirements do not exist for the complete item, *reutilization* screening, when applicable, shall be conducted as prescribed in other portions of this manual, as follows:

a. Complete Aircraft. *Chapter VIII, Property Requiring Special Processing*, paragraph B3.

b. Aircraft Engines. *Chapter IV, Interservice Utilization of Supply System Stocks*, paragraph F.

c. Other End Items. *Chapter IV*, paragraphs C and G.

2. If either of the following conditions exists, reclamation of major components of an end item may be accomplished without subjecting the item to *reutilization* screening.

a. Components required cannot be obtained from commercial vendor or manufacturer and reclamation is the only source of supply.

b. Critical priority requirements (01-08) exist and a firm commitment has been obtained from the reclaiming activity that reclamation will be completed before delivery from procurement.

D. IDENTIFICATION OF INSTALLED AIRCRAFT ENGINES.

When notified of an aircraft reclamation project, AMARC shall furnish the owning service a list of all aircraft engines installed on *the* aircraft assigned to *the* project. The list shall indicate the reclamation project control number; model, design, series (MDS); aircraft serial/bureau numbers; date aircraft arrived at AMARC; engine serial number and position; hours since overhaul; number of overhauls and total hours. The owning service shall provide AMARC with pertinent disposition instructions for the engines no later than 30 days before the induction date for the first aircraft. Disposition instructions shall specify whether the engines are to be removed for shipment, disposed of with the aircraft or locally reclaimed. The AMARC Engine Manager (EM) shall advise the owning service of the quantity of serviceable shipping devices required whenever engines are to be removed from reclamation aircraft

for shipment to another location. The owning service shall take timely action to meet dates established for input of aircraft into work.

E. TYPES OF RECLAMATION.

1. *Routine Reclamation.* Routine reclamation shall be initiated to reclaim component parts from end items required to fill established requirements, as stated in paragraphs A2 and A7, before transfer of the end items to the DRMO.

a. *Programmed.* Reclamation of excess property in such volume as to warrant a scheduled project to reclaim all known components with requirements as specified above. Interservice interchange of data shall be accomplished as prescribed in paragraph F for all programmed reclamation.

b. *Nonprogrammed.* Reclamation of small quantities of end items such as crash/damaged aircraft. Nonprogrammed reclamation is directed at the recovery of critical and high unit cost items which are in a buy position. Other items having a lesser monetary value and lower requirements priorities shall be added to nonprogrammed save lists if the expense of their recovery and all subsequent expenses (transportation, condition inspection, repair, etc.) which may precede their use as serviceable items are warranted by economic considerations and if the capability to accomplish reclamation can be made available at the site. Interservice interchange data is not required and other Services/Agencies need not be notified of nonprogrammed reclamation projects.

2. *Priority Reclamation.* Priority reclamation occurs when emergency/urgent requirements or other priority back-orders/requirements exist which cannot be satisfied from routine reclamation by the time of need (see Chapter IV, Interservice Utilization of Supply System Stocks, for ISSP utilization screening techniques).

a. These requirements are categorized as follows:

(1) *Category A.* A requirement to fill the demands of Issue Priorities 01-08 in the DoD Uniform Materiel Movement Issue Priority System (UMMIPS). Category A requirements shall be directed to the reclaiming activity for immediate removal action.

(2) *Category B.* A requirement to fill the demands of Issue Priority 09-15 in the UMMIPS or a current year buy or repair requirement. Category B should not be used for the entire quantity on the reclamation project, if routine programmed reclamation will provide shelf stocks in a timely manner.

b. Requests for priority reclamation shall be submitted by telephone or message in MILSTRIP format (see *DoD 4000.25-1-M*).

F. PROCEDURES FOR INTERSERVICE INTERCHANGE OF DATA FOR ITEMS RECLAIMABLE FROM END ITEMS.

1. *Purpose.* The procedures contained in this part are to provide for the interservice interchange of data to promote interservice utilization of materiel reclaimable from end items which are no longer required as complete units by the owning service or, when applicable, DoD.

2. *Data Interchange.* Data interchange shall be accomplished for all programmed reclamation projects.

3. *Notification. Services shall notify other Services/Defense Agencies of scheduled reclamation projects. Services/Agencies shall designate reclamation points of contacts (attachment 2, this chapter). The designee shall further disseminate the reclamation project information within the Services/Agencies.*

Notification may be by message or letter and shall include:

a. Project control number.

b. End item (including MDS, type model (TM), or other identification) scheduled for reclamation.

c. Quantity of end item to be reclaimed.

d. Military Standard Transaction Reporting & Accounting Procedures (MILSTRAP) Supply Condition Code for component item (e.g., flyable, serviceable, unserviceable, crash/damaged).

e. Estimated start date of actual reclamation process by quarter and year.

f. Location of reclaiming activity.

g. Estimated date JRA will be provided.

h. Contact point, office symbol, and telephone number.

4. Criteria for Development of Reclamation Data Interchange Transactions. These instructions are provided for the development of a reclamation referral transaction (attachment 1) which shall be used by the owning service to advise ICPs/IMMs of component parts potentially available from the programmed reclamation of end items. "JRA" transactions shall be prepared for all master items (of a group of interchangeables or substitutes) and for all items which have no interchangeables or substitutes *which indicate an application to the end item to be reclaimed. The owning service ICP may exclude major assemblies for which it has requirements from the process for generating "JRA" transactions.*

5. Processing of Reclamation Transaction Data.

a. The "JRA" transactions shall be transmitted by AUTODIN from the owning service ICP to the ICP/IMM managing the applicable NSN.

b. Transactions shall be submitted by only one location within the owning service for those end items being reclaimed.

c. ICPs/IMMs shall respond to the JRA transactions within 60 days. Each Service/Agency shall determine its own dollar value criteria for selection of items to be requisitioned based upon criticality of need. This response shall be by MILSTRIP requisitioning procedures contained in DoD 4000.25-1-M. The requisitions shall be forwarded to the activity identified in rp 60-62 of the JRA.*

d. Requirements *within the AFAO* of the owning service shall normally take precedence over the requirements of other activities managing the same component part and shall be satisfied first. Any assets not required by the owning service shall be allocated to other managing activities on the basis of urgency or first come, first served.

G. CURRENCY OF RECLAMATION REQUIREMENTS.

Reclamation requirements shall be periodically reviewed and updated *using existing Service/Agency requirements determination process* to assure current needs are considered at all times in reclamation projects. *Cancellations and new reclamation requisitions shall be prepared and submitted when the determination process has indicated a decrease or increase in requirements, respectively.* Failure to change reclamation requirements data in a timely manner may result in the loss of required items or in waste of reclamation resources. When new item requirements are added after end items have been input to reclamation, the quantity required from the end items in work or completed may be processed *by the reclaiming activity* as a Category B priority request.

H. REPORTS.

Reclaiming activities shall provide *MILSTRIP* supply and shipment status, as applicable, for each reclamation requisition processed. Reclaiming activities may also provide reports to Services/Agencies on ongoing reclamation projects.*

I. MATERIEL CONDITION CODES.

Reclaiming activity shall assign MILSTRAP Supply Condition Code "A", "F", or "R" *to the reclaimed asset. Supply Condition Code A is assigned for serviceable materiel; Code F, unserviceable (reparable) materiel; and Code R, reclaimed assets awaiting condition determination.*

Supply Condition Code R shall be assigned when the reclaiming activity does not have the capability to verify the condition of the reclaimed asset.

J. FUNDING FOR RECLAMATION ACTIONS.

The *reclaimed parts shall be furnished to the ICP on a nonreimbursable basis.* The *requisitioning* activity shall reimburse the reclaiming activity for the costs of reclamation *and transportation in accordance with the ap-*

plicable ISA. The reclaiming activity may waive reimbursement.

K. PROCUREMENT ACTIONS.

Procurement *should* not be delayed *if assets cannot* be reclaimed in a timely and *economical* manner.

L. RECLAMATION AUTHORIZED AT THE DRMO.

1. Normally, reclamation will be accomplished by a Service Managing ICP/reclaiming activity; however, reclamation of limited parts from usable property, such as a carburetor from a vehicle, is authorized at the DRMO subject to the following constraints:

a. A separate *MILSTRIP* requisition is required for each item to be removed.

b. All *DRMO* requests and issues must be controlled by the accountable officer *of the requester.*

c. Requests for DRMO material shall be limited to those *items* not available on a timely basis in wholesale system stocks but are needed promptly to meet priority needs (UMMIPS priority 01-08).

d. Removal of parts shall be accomplished by the DoD activity requesting the parts to include furnishing all necessary tools and equipment.

e. Reclamation requisitions to DRMOs for component parts must be manual, walk-in, hand carried documents.

M. RECLAMATION PROJECT CONTROL NUMBERS.

The owning service shall assign a reclamation project control number consisting of a three-digit code.

N. DOD RECLAMATION WORK GROUP (DRWG).

1. HQ AFLC/*MMIII* shall chair a DRWG consisting of members from each service and DLA. The DRWG shall meet annually, or more frequently, at the call of the chair.

2. The DRWG shall review reclamation policy and procedures to determine if changes/revisions are required, and make recommended changes to applicable DoD manuals/Service regulations accordingly, as well as to DASD(L) when appropriate.

3. All aspects of the DoD Reclamation Program shall be under the purview of the DRWG.

CHAPTER V

ATTACHMENT 1

RECLAMATION REFERRAL TRANSACTION RECORD—JRA

RECORD POSITION	DESCRIPTION
1-3	DIC-*JRA*
4-6	RIC To
7	M&S (Constant "O")
8-22	NSN
23-24	Unit of Issue (U/I)
25-29	Quantity (Enter potential total quantity available)
30-43	Document Number (Insert "Q" in rp 40, first position of serial number, if aircraft or equipment reclaimed at AMARC, or "N" if reclaimed at other activities)
44-56	*Blank*
57-59	Reclamation Project Control Number
60-62	RIC Reclaiming Activity or Owning ICP (Requisition addressee)
63-66	*Response Due Date*
67-69	RIC From
70-80	JRA-Aircraft MDS, Engine TM, or End Item NIIN (Optional)

CHAPTER V

ATTACHMENT 2

MILITARY SERVICE/DEFENSE AGENCY POINTS OF CONTACT FOR RECLAMATION OF AIRCRAFT AND END ITEMS

A. DLA

Director
Defense Logistics Agency
ATTN: DLA-OSF
Cameron Station
Alexandria, VA 22304-6100
AV 284-7975

Commander
Defense Construction Supply Center
ATTN: DCSC-OPR and DCSC-SVC
P.O. Box 3990
Columbus, OH 43216-5000
AV 850-2620 and 850-1796

Commander
Defense Electronics Supply Center
ATTN: DESC-OPR and DESC-SVB
1507 Wilmington Pike
Dayton, OH 45444-5164
AV 986-5283 and 986-5332

Commander
Defense General Supply Center
ATTN: DGSC-OPR and DGSC ST
Petersberg Pike
Bellwood, Richmond, VA 23297-5000
AV 695-3679 and 695-4409

Commander
Defense Industrial Supply Center
ATTN: DISC-OPR and DISC-ST
700 Robbins Avenue
Philadelphia, PA 19111-5096
AV 442-6432 and AV 442-3445

B. ARMY

Deputy Chief of Staff for Logistics
ATTN: DALO-SMP-S
Department of the Army
Washington, DC 20310-0546
AV 225-2795

Commander
U.S. Army Aviation Systems Command
ATTN: AMSAV-SPWR
4300 Goodfellow Boulevard
St. Louis, MO 63120-1798
AV 693-1788 and AV 693-2622

C. NAVY

Commander
U.S. Navy Aviation Supply Office
ATTN: Code WPR3-40
700 Robbins Avenue, Bldg. 1
Philadelphia, PA 19111-5098
AV 442-5424

D. AIR FORCE

Headquarters
Air Force Logistics Command
ATTN: MMIII
Wright-Patterson AFB, OH 45433-5001
AV 787-6681 and AV 787-6683

E. MARINE CORPS

Headquarters
U.S. Marine Corps
ATTN: Code LPP-2
Washington, DC 20380-001
AV 224-1474

F. COAST GUARD

Commandant
U.S. Coast Guard
ATTN: G-ELM
2100 Second Street SW.
Washington, DC 20593-0001
(202) 267-0654

CHAPTER VI

RECEIPT AND HANDLING OF PROPERTY AT DEFENSE *REUTILIZATION* AND *MARKETING* OFFICES

A. LOCATION.

1. A suitable location, *separate and apart from host installation active stocks*, shall be established at each *DRMO* for the receipt and storage of excess, surplus, or foreign excess *personal* property . This area shall be of sufficient size to permit proper segregation of material and should be convenient to a road net and railroad siding. The *DRMO* shall be responsible for warehousing or otherwise storing all property physically received and shall be responsible for:

a. Administering the established locator system for all property under the control of the *DRMO.*

b. Property segregation bins or areas prominently marked, labeled, or tagged so as to be readily identifiable with the proper locator record. Property should, to the extent practicable, be baled, boxed, bundled, bagged, binned, or otherwise stored to prevent mixing and to facilitate handling and accessibility.

c. Separate storage locations when sufficient space, covered and open, is available for property that must undergo centralized and local area screening. Sale of property should be conducted from these locations to avoid double handling of property.

d. Adequate covered storage space for the protection from the elements of such items as papers, textiles, and other sensitive items of property. Materials shall be stored so as to prevent contamination or mixing and to be readily accessible for inspection.

e. Hazardous waste storage facilities operated by DRMO, meeting all applicable environmental standards and requirements, including the requirements of RCRA, as amended, and the National Environmental Policy Act (NEPA).

2. The organizational elements of a *DRMO* shall be positioned so that the flow of materials and paperwork is orderly from the time of receipt to ultimate disposal.

a. The receiving section should be located near the entrance to the *DRMO* warehouse or yard *for convenience in* property verification so that the property may be directed to a prearranged storage location. *DRMOs* should encourage generating units to furnish advance copies of the DTID, or other documentation to permit preplanning for storage purposes.

b. The storage location for scrap property shall be separate from that of usable property and should be situated near railroad facilities, if available. Truck scales for weighing the scrap should be located adjacent to the receiving section. Railroad scales should also be made available where possible.

c. Property appearing on a *sale solicitation (catalog)* and property awaiting sale shall be separated by signs from property being screened for *reutilization, transfer*, or donation to eliminate confusion on the part of inspecting bidders and screeners.

B. FACILITIES AND EQUIPMENT REQUIREMENTS.

1. Equipment. The host activity shall furnish the *DRMO maintenance support of operating equipment and vehicles. Use of available equipment and vehicles to support both normal and temporary needs shall be obtained from the host as available.* This support shall be identified in an *ISA.*

2. Facilities. The host activity shall furnish the DRMO such facilities as are necessary to do the assigned *reutilization and marketing* mission. *All DRMO facilities are owned by the host and shall be identified in an ISA. Host site approval must be obtained for all facility improvement projects. Nonreimbursable host maintenance and repair support, not exceeding that prescribed by the regulations of the host activity, shall be included in the ISA.*

C. SAFEGUARDING MATERIAL. The *DRMO* yard shall be fenced or otherwise protected to ensure that materials are safeguarded against theft, pilferage, or unauthorized withdrawals. *Support to DRMOs on security matters is covered in ISAs among investigative agencies and implementing security regulations of the Military Services/Defense Agencies.*

D. DISPOSAL PROCESSING.

1. The *DRMO* is responsible for *reutilization and marketing* of all DoD generated excess, surplus, and foreign excess, and other personal property authorized for turn in (excluding nonsalable property) except those specific categories *identified* in subparagraph D2 below.

a. The *DRMO* shall physically accept and process property for which it has *reutilization* and marketing responsibility. There are, however, certain categories of property, *such as radioactive materiels (see paragraph B, Chapter VIII, Property Requiring Special Processing),* which the *DRMO may* not accept physically based upon special storage or special handling *needs. When this occurs* accountability shall be accepted by the *DRMO and the property* processed for *reutilization, transfer, donation,* and sale actions even though the property physically remains in place. Accountability of property which is not *reutilized* or sold *may* not be returned to the generating activity. *Hazardous property shall be disposed of on hazardous waste service contracts. Other* property shall be downgraded to scrap, processed for abandonment or destruction, or disposed of by service contract. Where the *DRMO* lacks resources or the technical expertise to physically handle property for which *it* has *reutilization and marketing* responsibility, *the DRMO* shall arrange for such support with the local host installation or the generating activity on a case-by-case basis. Reimbursement shall be as shown in *the* existing *ISA* and related governing documents.

b. The following types of property may not be physically accepted by any *DRMO* regardless of *its* resources or technical expertise unless specifically authorized by DRMS.

(1) Live animals.

(2) Explosives and ammunition.

(3) Incendiary products.

(4) Drugs, biologicals, and controlled substances.

(5) Nitrate base film.

(6) Psychodiagnostic test sets.

c. Acceptance of physical custody of hazardous material shall be determined based upon the guidelines in paragraph C, *Chapter IX, Hazardous Property Management.*

2. The *DRMO* may not accept (either physically or on *its* account) the following categories of property and *no reutilization* or sale service *shall be given.*

a. Radioactive waste, thermal batteries, and unsalable material of a nonhazardous nature; that is, material for which sale or other disposal is prohibited by U.S. law *or Federal* or military regulations. This category includes, but is not limited to classified material, DoD inspection stamps and devices, consecrated religious items, and cryptographic equipment.

b. Hazardous property designated for disposal by the Military Services as stated in *Chapter IX, Hazardous Property Management.*

c. Refuse and trash; that is, post consumer waste material such as litter and rubbish collected by the installation engineer. The collection of refuse and trash is the responsibility of the installation engineer, however, some refuse and trash when properly segregated may possess *reutilization, transfer, donation,* or sale potential. The *DRMO* shall

assist the host installation by advising the commander or his *or her* designee of any known possibility to dispose of property through established *DRMO* channels based upon proper segregation techniques. Proper segregation action shall be performed and monitored by personnel of the host installation, not the *DRMO.*

3. Nonsalable materiel (other than refuse and trash); that is, materiel which has no *reutilization, transfer, donation,* or sale value as determined by the *DRMO,* but is not otherwise restricted from disposal by U.S. law *or Federal* or military regulations. The *DRMO* is responsible for accepting and processing this type property and shall ensure that ultimate disposition is by the most economical and practical method possible. The following methods should be considered:

a. The possibility of sale if the property were relotted and readvertised.

b. The possibility of donation under the criteria *of paragraph C, Chapter XV, Abandonment or Destruction; and paragraph N2, Chapter XVI, Sale, Abandonment, or Destruction of Foreign Excess Personal Property.*

c. The disposal of property in a sanitary fill. A small volume of some types of property may be disposed of through refuse and trash collection service under the existing ISA.

d. Service contract. This method should be applied as a last resort when all other alternatives are not possible or are not economically practicable.

E. TURN IN CRITERIA.

1. Generating activities shall comply with their Service/Agency retention and disposal policy and procedures when processing property to the DRMO.

2. Usable *property shall be turned in as individual line items unless authorized for batch lotting as shown below.* The objective of batch lotting is to reduce the cost, physical handling, and administrative time needed to process the item through disposal. Generating activities are encouraged to batch lot low dollar value property for turn in on a single DTID based upon the following criteria:

a. All *Munitions List and Strategic List Items* that must be demilitarized are excluded.

b. Property that needs special handling as defined in *Chapter VIII, Property Requiring Special Processing,* is excluded.

c. Items designated as critical by the wholesale inventory manager are excluded.

d. Items determined to be pilferable or sensitive are excluded.

e. Hazardous property may not be batch lotted.

f. Batch lotted property shall be collected in a container no larger than a standard triwall container or box pallet in one of the following options.

(1) Option 1—Collect by FSC, line item value of $50 or less. Each container shall bear only those items of the same FSC. The extended dollar value (quantity times unit price) for any individual line item may not exceed $50. This is the most desirable method of batching. Retention of FSC integrity through planned stock picking will be beneficial during later *DRMO* processing by improving *reutilization, transfer, and donation,* or increasing sale proceeds.

(2) Option 2—Collect by FSG, line item value of $35 or less. Each container shall bear only those items of the same FSG. The extended dollar value (quantity times unit price) for any individual line item may not exceed $35. This option is less desirable than Option 1 for *DRMO* processing. However, generating activities may use this option when storage problems or processing constraints override *reutilization, transfer, donation,* and sale considerations.

(3) Option 3—Collect without regard to FSC or FSG, line item value of $20 or less. Extended dollar value (quantity times unit price) for any individual line item may not exceed $20. This is the least desirable option because of the potential for reduced *reutilization, transfer, donation,* or sale proceeds due to the nonhomogeneous nature of the items in the batch lot. As in Option 2, however, operational conditions may dictate selection

of this option. NOTE: Because of special processing needs, eligible Navy Supply Operations Assistance Program (SOAP) and Intrafleet Supply Support Operation Team (ISSOT) items shall be batched under this option in individual ship lots regardless of the number of containers/pallets involved.

3. Scrap.

a. The segregation of scrap materials is simplified and the cost of handling is kept to a minimum if materials are separated at the source. Commingling *materials considerably* reduces and, in some instances, destroys the value of the scrap material. As a general policy, segregation of scrap will not be carried beyond the minimum point necessary to facilitate *reutilization, transfer, donation,* or sale in the best interest of the *U.S.* Government. Initial segregation of scrap is the responsibility of the generating unit. The *DRMO* shall furnish guidance, and, where feasible, containers to the scrap generator at the source. The activity collecting the scrap or waste shall maintain segregation to the delivery point. (See DoD 4160.21-H, Defense Scrap Yard Handbook.)

b. Scrap material generated from explosive and incendiary items and chemical ammunition is considered to be dangerous property and may not be commingled with other types of property. This property shall be processed in accordance with DoD 4160.21-M-1, and *paragraph B35, Chapter VIII, Property Requiring Special Processing.*

4. Delivery to a *DRMO.*

a. The responsibility for expenses incurred in *reutilization, transfer, donation, and sale* of excess/*surplus* personal property is defined as the point at which accountability is transferred from the generating activity to a *DRMO*/SDPDA. All expenses incurred before acceptance of accountability by a *DRMO*/SDPDA shall be borne by the generating activity. Conversely, all expenses incurred after acceptance of accountability by a *DRMO* shall be borne by DLA and expenses for SDPDAs shall be borne by the respective Military Service. On a case-by-case basis exceptions to this policy may be negotiated at the department level. This policy applies to all generations; such as, appropriation funded property, nonappropriation funded property, industrial funded property, contractor inventory property.

b. Property capable of spilling or leaking may not be transferred to a *DRMO*/SDPDA in open, broken, or leaking containers.

F. DOCUMENTATION.

1. *Property shall be turned in to the DRMO on a DD Form 1348-1, DTID, with DIC A5J.* Guidance for preparation of a DTID is contained in DoD 4000.25-1-M, appendix C46 (excerpt at attachment 1, this chapter). (Specific guidelines for turn in of hazardous property are found in *paragraph D, Chapter IX, Hazardous Property Management,* this manual.) The following is the minimum information that must be on the DTID.

a. Usable Property.

(1) NSN (when assigned to the item). *When a valid NSN is not known, the generating activity shall provide a manufacturer's identity code and part number, if known, or best available identifying data, including FSG.*

(2) Nomenclature (*noun name as a minimum*).

(3) Unit of issue.

(4) Quantity.

(5) Unit acquisition cost.

(6) Supply condition code. (See attachment 2, this chapter.)

(7) Document number. (Must contain the *DoDAAC* in the first six positions, or other identification of the generating activity when a DoDAAC has not been assigned. Where a DoDAAC has not been assigned, the first position must be a MILSTRIP Service-assigned code (alpha) and positions 7 through 14 must include the Julian date and a serial number). *Unless otherwise authorized by the ICP, the document number must be that of the supply, maintenance, or using activity turning the property in to the DRMO. The DRMO shall reject any proposed turn in*

where the intermediate activity changes the original consignee to that of the DRMO.

(8) Category of property (such as foreign equity, MAP), and if proceeds are to be deposited to other than the *General Fund Receipt Account,* the reimbursement data to include the account to be credited.

(9) Weight and cube; *estimated, if unknown.*

(10) Value and list of component parts that have been removed *from major end items of equipment or a copy of the Limited Technical Inspection (LTI) form showing the nature and extent of repair required.*

(11) Demilitarization code.

(12) Reclamation requirements data, if applicable.

(13) Disposal authority code.

(14) Precious metals indicator code.

b. Usable property may be batch lotted by the generating activity. Based upon the option selected in paragraph E2, this chapter, the following minimum data must be included on the DTID for each lot.

(1) FSC/FSG followed by the word BATCH. When Option 3 is selected, the NSN field must be blank.

(2) Document numbers. (See subparagraph F1a(7).)

(3) Quantity is optional. If blank, *DRMO* shall estimate.

(4) Demilitarization code *reflecting the strongest demilitarization code of all items in the batch.*

(5) Total acquisition value of the lot is optional. If blank, *DRMO* shall use $2 as the average unit cost per pound.

(6) Shipping point, DoDAAC, or activity in-the-clear address.

(7) Ship to *DRMO,* DoDAAC, or activity in-the-clear address.

(8) Certification as follows: "I certify that this lot is in compliance with current disposal policy" followed by the date, signature, *and printed or typed name* of the certifying individual.

c. Scrap and waste.

(1) Basic material content.

(2) Estimated weight.

(3) If proceeds are to be deposited to other than the *General Fund Receipt Account,* the reimbursement data to include the account to be credited (such as, Industrial Fund, Nonappropriated Fund).

(4) Document number.

(5) Precious metals indicator code.

2. A minimum of four legible copies of the DTID must be furnished the DRMO *and accompany the property. The DRMO shall return to the turn in activity* within 5 working days from receipt *of property* one copy of the DTID as a valid receipt document. *Five legible copies of the DTID* must be furnished to the DRMO if the turn in activity desires an interim "proof of delivery" copy of the document. This copy *may not be used to adjust* accounting records.

G. RECEIPT OF PROPERTY. This paragraph gives uniform procedures for the receipt, handling, and storage of excess, surplus, and foreign excess property.

1. One of the most critical and important stages in the flow of property through the *reutilization and marketing* system is when the property is initially received at the *DRMO.* The *DRMOs* have the responsibility for the receipt, classification, processing, safeguarding, storing, and shipping of all property received. This includes property to be accounted for as items, and properly segregated scrap and waste having a *reutilization, transfer, donation,* or sale value, and material destined for ultimate disposal. The *DRMO* shall give assistance, as requested, in tracing DTIDs *when an intransit control followup has been received by the generating or shipping activity.* The *DRMO* must maintain close liaison with the generating activities to ensure that:

a. Scheduling is done *taking into consideration* the *DRMO's* receiving capability and the volume of property to be turned in.

b. Assistance is given to the generating activity when needed to assure proper segregation of scrap and waste material before turn in to the *DRMO.* If the quantities generated, market conditions, or local trade practices warrant, further segregation shall be made as outlined in DoD 4160.21-H.

c. Local *DRMO* developed written guidance on disposal turn ins is given to generating activities. Such guidance shall be of an assistance type rather than directive in nature.

d. Inspection of the property is performed in place if it is more advantageous to do so because of the size, weight, or category of the property. Excess property not transferred physically to the DRMO shall be tagged with a status tag indicating the Federal Condition Code and DRMO accountability.

e. Property classified as "condemned" by the generating activity is processed for disposition in accordance with the circumstances on which the classification is based. Material "condemned" solely due to its degree of unserviceability or age (shelf life) may have some use potential and should be processed accordingly.

f. All property (except unsalable), scrap, and refuse and trash with a *reutilization, transfer, donation,* or sale value are being processed as set forth in this manual.

g. No salable property or refuse or trash with *reutilization, transfer, donation,* or sale potential is being disposed of by dumping in landfills.

(1) *DRMOs* shall apprise generating activities of their (the generating activities') responsibility to assure that all salable material is turned in to the DRMO.

(2) If the *DRMO* has knowledge that salable material is being dumped in a sanitary fill, the *DRMO chief* shall initiate a letter to the installation commander regarding the matter.

h. Property has received proper protection and care in handling before it is transferred to a DRMO, preventing damage from unnecessary exposure to the elements. Property turned in as condemned may still be usable and its preservation may benefit the reutilization and marketing programs. Instances of apparent improper handling of Government property shall be brought to the attention of the generating activity or installation commander for remedial action. Recurrent instances of improper care or handling of property shall be documented for referral to HQ DLA and the Military Services/Defense Agencies.

2. The receiving and storage segment of the *DRMO* shall:

a. Assure that all property, *including scrap,* turned in to the *DRMO* is accompanied by the needed number of copies of the DTID properly prepared (*see paragraph F2*) and determine that *special handling* has been given the items covered in *Chapter VIII, Property Requiring Special Processing.*

b. Inspect property upon receipt. Inspection shall consist of verifying property description and quantity and assuring that a valid Supply Condition Code (attachment 2, this chapter) was assigned by the generating activity. A Disposal Condition Code (attachment 3, this chapter) shall be assigned by the DRMO to form a two-digit Federal Condition Code that must be perpetuated throughout the screening process (examples: A2, D9, G7). Inspection checks shall be made to give reasonable assurance that all information relating to the property is factual. *If a discrepancy in a shipment exists, one signed copy of the DTID noting the discrepancy shall be sent to the generating activity within 5 working days from receipt. The generating activity shall initiate action to resolve the discrepancy upon receipt of the receipt copy of the DTID.* If the discrepancy is not resolved within a reasonable period of time, the shipment shall be returned.

c. Property received in place by the *DRMO* is tagged for identification purposes. (Property should be consolidated physically in a designated area, but may be left in place if this action is determined locally to be justified for economic or other valid reasons.) The activity having physical custody shall be responsible for care and protection of this prop-

erty until it is disposed of or moved to the *DRMO.*

3. Batch lotting of property may also be accomplished by a *DRMO* after receipt in accordance with internal operating guidance. When this action is taken, the *DRMO* is responsible for ensuring a receipt copy is returned for each DTID received and that assistance is provided in tracing any DTID for which the receipt copy has not been received by the generating activity.

4. Based upon requests from inventory managers for visibility through FES of low dollar value items that are in short supply, long procurement lead time, out of production, and for other reasons, *DRMS* may authorize an exception to the FSG/FSC lotting procedure at the *DRMO.*

5. Generating Activities.

a. Generating activities shall reflect on the DTID all property that must be identified for special processing, such as shelf life, automation equipment, redistributable MAP, hazardous material (*see Chapter VIII, Property Requiring Special Processing; and Chapter IX, Hazardous Property Management*), as well as property which is authorized for direct reimbursement to a deposit fund account other than the General Fund Receipt Account 97R2651 (such as, nonappropriated fund, industrial fund). DTIDs without special processing or direct reimbursement data shall be processed as normal DoD excess property.

b. Military activities, such as National Guard units, ROTC units, Reserve units (*for U.S. Army, this includes supporting activities that service the Reserve units*), and recruiting offices generating Military Service excess or surplus property which do not have an assigned *DRMO* or agent, shall physically turn in their property to the nearest *DRMO* when economical and feasible. However, arrangements must be made with the *DRMO* to include placing into effect an ISA, when necessary, to assure that adequate facilities and resources exist or can be made available to the *DRMO* to process the additional workload. Where it is impractical or uneconomical to move the property, it shall be referred to the nearest *DRMO,* which in turn shall offer the property for screening and include these items in its own listing when referred to a DRMR, specifying the name and address of the agency at which the property is located. Exception to the above is authorized where activities are attached to a specific installation for logistical support and delivery of property to the installation is more economical.

c. The DoD, as a service to the DoT, shall process U.S. Coast Guard excess and surplus property located in t e *United States, American Samoa, Guam, uerto Rico, TTPI, and the Virgin Islands.* The principles outlined below shall apply in these processing actions. (*See paragraph K8, Chapter XIV, Sales,* for sale proceeds accounting instructions for Coast Guard owned property.)

(1) Coast Guard excess personal property (except property located in the U.S. Coast Guard Yard, Curtis Bay, Maryland) shall be transferred to the nearest *DRMO* after internal Coast Guard screening is complete. If size or economics prevent physical transfer of property, the Coast Guard shall transfer accountability but retain custodial responsibility for the property.

(2) The Coast Guard district office or the unit having custody of excess property shall advise the *DRMO* of a proposed transfer of excess property. No shipments shall be made to *DRMOs* without notification unless local arrangements to the contrary have been made.

(3) Certain items, such as aircraft, vessels and motor vehicles, may be reported by the Coast Guard direct to the *DRMR* if *reutilization, transfer,* and donation screening, as well as demilitarization, has been completed. Where this option is exercised, the Coast Guard shall do those functions relating to sales (descriptions, releases, etc.).

(4) Documents covering turn in of property to DRMOs shall contain the information listed in paragraph F. Transportation of material to the *DRMO* shall be arranged for by the Coast Guard.

(5) Reimbursement *may not be made to* the Coast Guard for excess property *physically* transferred to a *DRMO.*

(6) Requests for onsite inspection or shipment of property retained in Coast Guard custody shall be mutually agreed to by the *DRMO* and the Coast Guard custodian.

(7) Classified property or property that must be demilitarized (except aircraft) may not be transferred to *DRMOs* as items or as scrap. Processing of this property for disposal shall be the responsibility of the Coast Guard. Coast Guard aircraft may be transferred to the *Aerospace Maintenance and Regeneration Center,* Davis-Monthan Air Force Base, Arizona, if agreed to in an ISA between the Coast Guard and the Air Force.

(8) Coast Guard excess property not transferred physically to a DRMO and undergoing *reutilization, transfer, and donation* screening, may not be withdrawn for Coast Guard use without authorization. Requests for withdrawal shall be submitted to the *DRMO* for necessary action.

H. STATUS OF PROPERTY. Property, whether usable or scrap, which is *transferred* to the *DRMO,* must be identified clearly as to its current status from the time of receipt until final removal. By clearly identifying the status of property, confusion on the part of *reutilization* and donation screeners and inspecting bidders should be minimized, if not eliminated. Storage areas shall be set aside and the status of the property shall be shown.

CHAPTER VI

ATTACHMENT 1

DISPOSAL TURN IN DOCUMENT ENTRIES

DD Form 1348-1, DoD Single Line Item Release/Receipt Document (Ref. DoD 4000.25-1-M)

Item	*Record Position*	*Identification or Source of Data*
Document Identifier Code	*1-3*	*Perpetuate from source document. For locally determined excesses generated at base, post, camp, or station, assign a DI Code as determined by the Service/Agency procedures.*
Routing Identifier Code	*4-6*	*The RI Code of the shipping activity or leave blank when shipping activity is not assigned a RI Code.*
Media and Status Code	*7*	*Leave blank.*
Stock or Part Number	*8-22*	*The stock or part number being turned in. For subsistence items enter the Type of Pack Code in rp 21.*
Unit of Issue	*23-24*	*The unit of issue of the stock or part number being turned in.*
Quantity	*25-29*	*The quantity being turned in to DRMO.*
Document Number	*30-43*	*Perpetuate from source document. This cannot be the same document number that was used to receive the materiel. For locally determined excesses generated at base, post, camp, or station, assign a document number as determined by Service/Agency procedures.*
Suffix Code	*44*	*Leave blank.*
Supplementary Address	*45-50*	*Enter DoDAAC of predesignated consignee DRMO.*
Signal Code	*51*	*Leave blank.*
Blank	*52-53*	*Leave blank.*
Distribution Code	*54*	*Leave blank.*
Retention Quantity	*55-61*	*Enter the quantity to be retained in inventory or leave blank.*

Item	*Record Position*	*Identification or Source of Data*
Precious Metals Indicator Code	*62*	*Enter applicable code (DoD 4000.15-1-M, appendix B28).*
ADPE Identification Code	*63*	*Enter applicable code (DoD 4000.25-1-M, appendix B29).*
Disposal Authority Code	*64*	*Enter applicable Disposal Authority Code (see DoD 4000.25-1-M, appendix B26).*
Demilitarization Code	*65*	*Code assigned as required by DoD 4160.21-M-1. (Note: When demilitarization has been accomplished before transfer to a DRMO, the demilitarization certification as required by DoD 4160.21-M-1 must be reflected in blocks W-Y.)*
Reclamation Code	*66*	*Enter Code "Y" if reclamation was performed prior to release to DRMO. Enter Code "R" if reclamation is to be performed after turn in to DRMO. Enter Code "N" if reclamation is not required.*
Routing Identifier Code	*67–69*	*Perpetuate from Delivery Release Order (DRO).*
Ownership Code	*70*	*Enter applicable code or leave blank.*
Supply Condition Code	*71*	*Enter applicable code (see MILSTRIP, appendix B18).*
Management Code	*72*	*Perpetuate from source document or leave blank.*
Screening Code	*73*	*Leave blank.*
Unit Price	*74–80*	*Enter the unit price for the NSN/part number shown in rp 8-22.*

Block(s)	*Entries*
A	*The shipping point identified by name and DoDAAC.*
B	*The consignee DRMO by DoDAAC, name, and address. This will be the designated consignee DRMO and shall be entered by the generating activity.*

Block(s)	*Entries*
C	*Insert HM, if turn in is hazardous material or HW, if turn in is hazardous waste.*
D	*The category identifying the property as requiring special handling by disposal. These categories are not readily identified by individual nomenclature and must be entered "in the clear" in this block. The listing below is an example of the various categories.* *1. Contractor Inventory* *2. Foreign Equity Property* *3. Industrial Fund Property* *4. Radioactive Materiel* *5. Red Cross Property* *6. Redistributable MAP Property* *7. Shelf-Life Property* *8. Nonappropriated Fund Property* *9. Recycling Program Property*
E	*The extended value of the transaction.*
F	*The location from which materiel is to be selected, if required by the shipper.*
G	*Coded cargo data, if required by the shipper.*
H	*The number of units of issue in a package, if required by the shipper.*
I	*The unit weight applicable to the unit of issue, if required by the shipper.*
J	*The unit cube applicable to the unit of issue, if required by the shipper.*
K	*Uniform Freight Classification, if required by the shipper.*
L	*National Motor Freight Classification, if required by the shipper.*
M	*Freight rate, if required by the shipper.*
N	*For internal use.*
O	*Date of document preparation, if required by the shipper.*
P	*For internal use.*
Q	*The quantity actually transferred to DRMO, if different from rp 25-29.*
R	*For internal use.*
S	*The quantity actually receipted for by the DRMO.*

Block(s)	*Entries*
T, U	*Self-explanatory.*
V	*Enter mode of shipment code (MILSTAMP, appendix B6), if required by the shipper.*
W, Y	*1. For non-NSN items, enter as much descriptive information as possible in blocks "W" and "Y", and/or attach additional documentation with these data if needed.* *2. For NSN items, blocks "W" and "Y" shall be used for internal use and block "X" may contain the noun.* *3. Specified additive data or certification required from the generating source for specific types of property should be entered in this space or attached.*
1 thru 6	*Shipper use.*
7 thru 10	*DRMO use.*
AA	*Enter word "NAF" (for nonappropriated fund weapons).*
BB-EE	*Enter appropriation citation to be credited with the proceeds from sale or transfer when reimbursement to a specific fund other than the DLA Deposit Fund Account is authorized. Leave blank if sale proceeds are to be deposited to the DLA Deposit Fund Account.*
FF-GG	*DRMO use.*
11 thru 15	*For optional use by the DRMO.*

CHAPTER VI

ATTACHMENT 2

SUPPLY CONDITION CODES

Code	Title	Definition
A	Serviceable (Issuable Without Qualification)	New, used, repaired, or reconditioned material which is serviceable and issuable to all customers without limitation or restriction. Includes material with more than 6 months' shelf life remaining.
B	Serviceable (Issuable with Qualification)	New, used, repaired, or reconditioned material which is serviceable and issuable for its intended purpose but which is restricted from issue to specific units, activities, or geographical areas by reason of its limited usefulness or short service life expectancy. Includes material with 3 through 6 months' shelf life remaining.
C	Serviceable (Priority Issue)	Items which are serviceable and issuable to selected customers, but which must be issued before Condition A and B material to avoid loss or as a usable asset. Includes material with less than 3 months shelf life remaining.
D	Serviceable (Test/ Modification)	Serviceable material which requires test, alteration, modification, conversion, or disassembly. (This does not include items which must be inspected or tested immediately prior to issue.)
E	Unserviceable (Limited Restoration)	Material which involves only limited expense or effort to restore to serviceable condition and which is accomplished in the storage activity where the stock is located.
F	Unserviceable (Reparable)	Economically reparable material which requires repair, overhaul, or reconditioning (includes reparable items which are radioactively contaminated).
G	Unserviceable (Incomplete)	Material requiring additional parts or components to complete the end item prior to issue.
H	Unserviceable (Condemned)	Material which has been determined to be unserviceable and does not meet repair criteria (includes condemned items which are radioactively contaminated).

Code	Title	Definition
S	Unserviceable (Scrap)	Material that has no value except for its basic material content. No stock will be recorded as on hand in Condition Code S. This code is used only on transactions involving shipments to DRMOs. Material may not be transferred to Condition Code S prior to turn in to DRMOs if material is recorded in Condition Code A through H at the time material is determined excess. Material identified by NSN may not be identified by this Condition Code.

NOTE: For a complete listing of Supply Condition Codes (including those codes not used in *reutilization and marketing*) see DoD *4000.25-2-M, Military Standard Transaction Reporting and Accounting Procedures (MILSTRAP).*

CHAPTER VI

ATTACHMENT 3

DISPOSAL CONDITION CODES

Code	Title	Definition
1	Unused-good	Unused property that is usable without repairs and identical or interchangeable with new items from normal supply source.
2	Unused-fair	Unused property that is usable without repairs, but is deteriorated or damaged to the extent that utility is somewhat impaired.
3	Unused-poor	Unused property that is usable without repairs, but is considerably deteriorated or damaged. Enough utility remains to classify the property better than salvage.
4	Used-good	Used property that is usable without repairs and most of its useful life remains.
5	Used-fair	Used property that is usable without repairs, but is somewhat worn or deteriorated and may soon require repairs.
6	Used-poor	Used property that may be used without repairs, but is considerably worn or deteriorated to the degree that remaining utility is limited or major repairs will soon be required.
7	Repairs required-good	Required repairs are minor and should not exceed 15 percent of original acquisition cost.
8	Repairs required-fair	Required repairs are considerable and are estimated to range from 16 percent to 40 percent of original acquisition cost.
9	Repairs required-poor	Required repairs are major because the property is badly damaged, worn, or deteriorated, and are estimated to range from 41 percent to 65 percent of original acquisition cost.
X	Salvage	Property has some value in excess of its basic material content, but repair or rehabilitation to use for the originally intended purpose is clearly impractical. Repair for any use would exceed 65 percent of the original acquisition cost.
S	Scrap	Material that has no value except for its basic material content.

CHAPTER VII

ACCOUNTING FOR PROPERTY IN *REUTILIZATION AND MARKETING*

A. GENERAL.

1. Documentation. Excess, surplus, or foreign excess property turned in or reported to the *DRMO*/SDPDA shall be accompanied by the specified number of copies of the DTID. Before accepting the material, the receiving segment of the DRMO/SDPDA shall ensure that the document is properly prepared and that the descriptions and quantities listed are accurate. In all cases, records shall be maintained so that an item of property can be traced from receipt to disposal and make available the necessary data for the quarterly report prescribed in Chapter *XVIII, Reports and Forms/Formats.*

2. Segregation and Classification.

a. Property *reutilization and marketing* records must be maintained in sufficient detail to support the reimbursement accounting procedures set forth in *Chapter XIV, Sales.* Material may be combined in sale lots regardless of the original financing appropriation or stock fund source from which the material was transferred except for: Foreign equity property; nonappropriated fund property; U.S. Coast Guard aircraft; vessels, boats, and vehicles; and property located at the Coast Guard Yard, Curtis Bay, Maryland. The identity of these exceptions must be maintained throughout the system to ensure reimbursement to the local or departmental account as designated by the Military Services/Defense Agencies. Industrial fund scrap may be physically combined with other scrap when considered advantageous; however, accounting records shall be maintained to substantiate prorating of the proceeds. When stock fund property is transferred to the *DRMO,* the identity of the property as stock fund need not be maintained in property *reutilization and marketing* records. Such property may be grouped with other types of property when lotting for sale.

b. When end items are turned in to the *DRMO* as scrap and the end items are reclaimed or disassembled for the usable components having further *reutilization, transfer, donation,* or sale value, the records of the *DRMO* shall be adjusted to reflect the acquisition cost (estimated, if not known) of the components removed.

c. When *disposal* condition code X (salvage) property which need not be demilitarized is determined by the *DRMO* to have scrap value only, it may be classified and processed as scrap upon receipt.

d. Repair parts or components of combat vehicles and equipment and weapons which, in the opinion of the *DRMO,* have no commercial value other than for basic material content, may be downgraded to scrap after the ESD and completion of any required demilitarization.

e. When an item of specific nomenclature has been offered on a competitive sale and no bid has been received, or bids received are less than the scrap value of the item, the property may then be reoffered for scrap and the records adjusted accordingly. Similar items later received within a 12-month period, may be considered as scrap for sale purposes, after screening. When property is offered as an item and the bid price is equivalent to scrap value, it may be accepted for that sale and the *DRMR* shall request the *DRMOs* within its geographical area to submit, after screening, future generations of such property as scrap for sale purposes. This action is acceptable provided it is taken

within a 12-month period after the previous sale offering (of the item) and a review by the *DRMR* or *DRMO* of such property shows that marketability remains unchanged.

f. When obsolete printed materials are turned in to the DRMO as usable items with acquisition value, and it is determined that they have no *reutilization, transfer,* or donation potential and only scrap market value, these items shall be expended to scrap upon receipt.

3. Scrap Accounting. Estimated weight may be used for receiving scrap if scales are not available or if weighing is impractical. The degree of accuracy considered *acceptable* is 25 percent for property sold by the ton, and 10 percent for property sold by the pound. Overages and shortages discovered on release of property which exceed allowable tolerances shall be adjusted.

B. DISCREPANCIES AND ADJUSTMENTS.

1. General. Discrepancies in item identification, quantity, condition, or price data which are disclosed before acceptance of accountability shall be resolved and corrected during the receipt process. Any discrepancies which are discovered after acceptance of accountability; that is, differences between recorded balances and quantities on hand, shall be processed as inventory adjustment actions. *The procedures for processing inventory adjustment actions are contained in DoD Instruction 4140.35, Physical Inventory Control for DoD Supply System Materiel, and DoD 4000.25-2-M.*

2. Property not in DRMO Custody. When property for which the DRMO has accountability but has not assumed custodial responsibility becomes lost, damaged, or destroyed, the custodial activity having responsibility for the property shall investigate the circumstances surrounding the discrepancy. The DRMC shall provide the investigating custodial activity with requested item identification number such as NSN and DTID number or copies of documentation pertinent to the item lost, damaged, or destroyed. If the custodial activity's investigation determines the discrepancy is due to a record keeping error, it shall inform the DRMO which shall prepare the proper inventory adjustment document as provided in subparagraph B1. If the discrepancy is not due to a record keeping error, the custodial activity having responsibility for the property lost, damaged, or destroyed must prepare a DD Form 200, Report of Survey, according to criteria contained in DoD 7200.10-M, Department of Defense Accounting and Reporting of Government Property Lost, Damaged, or Destroyed. The responsible custodial activity must provide the DRMO a completed copy of the DD Form 200 as supportive documentation for the DRMO to adjust the discrepancy off its accountable records.

C. PHYSICAL INVENTORY AND LOCATION SURVEY. *Usable property* which remains as a debit balance on the DRMO account in excess of 12 months shall be inventoried not later than the 13th month of accountability and reviewed monthly thereafter. Discrepancies disclosed by inventories shall be adjusted (see paragraph B1).

D. AUDITS. When it is desired to obtain or confirm data on material transferred to or from disposal accounts, and this involves crossing command lines, the policy in DoD *Directive 7600.2, Audit Policies,* shall govern. This directive is further implemented *by the Military Services and DLA* in AR 36-5, Processing Internal and External Audit Reports and Followup on Findings and Recommendations; SECNAVIST 7510.7C, Department of the Navy Audit Manual for Management; AFR 175-4, Internal Auditing in the Air Force; and DLAR *7000.13,* Internal Review, *respectively.*

CHAPTER VIII

PROPERTY REQUIRING SPECIAL PROCESSING

A. GENERAL. Some property, because of its peculiar nature, its potential influence on public health, safety, the environment, or security, or its potential influence on private industry, must be disposed of in other than a *normal* fashion. This chapter sets forth those items or categories of property, explains their peculiarities and furnishes guidance for their disposal.

B. LIST OF ITEMS REQUIRING SPECIAL PROCESSING. Applicable to excess, surplus, and, where applicable, foreign excess property.

1. Addressograph Plates. Turn in, *reutilization and marketing* of addressograph plates containing names of individuals, addresses, or social security numbers shall be independent from the turn in, *reutilization and marketing* of addressograph machines to prevent reuse of the plates in the form received. The release of information of a personal nature as contained on the plates is contrary to the Privacy Act of 1974. Generating activities shall mutilate or commingle the plates with other similar metals for turn in as scrap.

2. Agricultural Commodities, Foods Processed Therefrom, and Cotton and Woolen Goods.

a. Surplus agricultural commodities, surplus foods processed from agricultural commodities, and surplus cotton or woolen goods may be disposed of without referral to the Department of Agriculture, in any of the following instances:

(1) Where the quantity of the commodity or product in any one location has an acquisition cost not in excess of $5,000.

(2) Where the commodity or product must be disposed of immediately to prevent spoilage.

(3) Where the quantity to be sold during any month has an acquisition cost not in excess of:

(a) Raw cotton, wheat and other grains, flour, leaf tobacco, and cotton and woolen goods—$300,000.

(b) Meat, poultry and poultry products, peanuts and other fats and oil—$50,000.

(c) All other agricultural commodities and foods processed from them—$25,000.

b. When quantities of surplus agriculture commodities, surplus foods processed from them, and surplus cotton or woolen goods, exceed the amounts specified in subparagraph B2a, *DRMOs* shall obtain from the Administrator, *Agricultural Stabilization and Conservation Service,* Department of Agriculture, *Washington, DC 20250*:

(1) A determination, with pertinent instructions, that the commodities or products should be transferred to the Department of Agriculture for disposition as provided by the Federal Property and Administrative Services Act of 1949, as amended.

(2) A statement setting forth the conditions and prices which should be used by the holding agency in the disposition of the commodities or products.

c. Transfers shall be *made* without charge to the Department of Agriculture.

3. Aircraft.

a. General.

(1) *DRMOs* may not report nor may *DRMS* screen aircraft. The owning Military Service shall accomplish all required screening with the other Military Services, DoD activities (such as CAP), and reporting to GSA Region 9, 525 Market Street, San Francisco,

CA 94105 for Federal reutilization and donation screening.

(2) The policy prescribed here is applicable to all aircraft; however, processing procedures may vary for aircraft located at *AMARC* as a result of volume of aircraft being generated, Military Service ISAs, and the fact that the USAF SDPDA established for processing of DoD excess aircraft at that location and the DLA *DRMO* are colocated there.

(3) Categories of aircraft used in this paragraph are defined as follows:

(a) Category "A". Fixed wing aircraft in FSC 1510 which are in the cargo/transport, observation, antisubmarine, trainer, or utility series and all rotary wing in FSC 1520 which have not been designed or modified to a combat configuration.

(b) Category "B". Commercial type aircraft which have an existing FAA civil type certificate for the model and which have been identified in attachment 2, this chapter, as commercially salable.

(c) Category "C". Aircraft used for ground instructional aircraft (usually identified with the "G" prefix). These aircraft have been used in ground training of military personnel and have generally been subjected to extensive rebuild/modification programs.

(d) Category "D". Aircraft that are combat configured.

(e) Category "E". Aircraft having no commercial application by virtue of no existing FAA civil type certificate for the model but which have been identified in attachment 2 as commercially salable.

b. Commercial Type Aircraft.

(1) Screening of Category "A" aircraft.

(a) DoD Screening. Within the Military Services and other DoD activities (such as CAP) screening shall be accomplished by letter or other forms of communication agreeable to the Military Services and other DoD activities. This screening shall be to determine needs for complete aircraft or parts reclamation.

(b) Federal civil agency and donee screening of aircraft excess to DoD needs shall be accomplished with GSA by use of a properly prepared SF 120, Report of Excess Personal Property, for a 60-day period followed by a 21-day donation screening period.

(2) Priority of needs.

(a) Transfer to another Military Service as complete aircraft.

(b) Transfer to another DoD activity (such as CAP) as complete aircraft.

NOTE: GSA may, on a case-by-case basis, request transfer of an aircraft to a Federal civil agency for continued flight use. The request shall specify the recipient agency and intended use. Such requests shall, when feasible, be honored by the owning Military Service instead of reclamation. Military Service contacts for requests for complete aircraft may be found in the ISSC Directory.

(c) Use of aircraft for parts reclamation to satisfy DoD supply system needs with the needs of the owning Military Service taking precedence.

(d) Transfer of excess aircraft to a Federal civil agency through GSA.

(e) Donation of surplus aircraft to authorized recipients through GSA.

(f) For aircraft reported to GSA for transfer or donation, the SF 120 shall have listed all major systems (such as, engine, electronics) missing from the aircraft at the time of reporting.

(3) Transfer of aircraft to CAP. If flyable non-AMARC aircraft are selected by Headquarters CAP-USAF for transfer to CAP, the following procedures apply:

(a) Aircraft shall be transferred to the AFX account specified by Headquarters CAP-USAF. The losing Military Service shall ensure that data plates and all available historical/modification records accompany the aircraft.

(b) Headquarters CAP-USAF shall be responsible for obtaining the preliminary FAA inspection as required. If the results of

the FAA inspection indicate that the aircraft has no reasonable potential for airworthiness certification and CAP does not elect to reclaim parts and components from the aircraft, Headquarters CAP-USAF shall make arrangements for transfer and delivery of the aircraft, data plates, and historical/modification records, along with the results of the FAA inspection report to AMARC.

1. Should results of an FAA inspection indicate that an aircraft has no potential for airworthiness certification and CAP-USAF elects to use the aircraft for reclamation of parts, the previous owning Military Service may contact Headquarters CAP-USAF for arrangements concerning reclamation of high priority parts.

2. CAP aircraft received at AMARC that have been determined by FAA as having no potential for certification shall be reported to GSA for use by Federal civil agencies and by authorized donees. The SF 120 reporting the aircraft shall be annotated to reflect that the aircraft have already been determined by FAA to have no potential for certification.

(4) The owning Military Service shall request the preliminary FAA inspection for those aircraft desired by a Federal civil agency or authorized donee for flight purposes. At locations other than AMARC these inspections should be requested for only those aircraft on which FAA Standard Certification will be pursued and not on aircraft intended to be flown as "Public Aircraft." FAA inspection shall be requested for all aircraft located at AMARC desired for flight purposes. To enable the Military Services to comply with this, the *SF 122, Transfer Order Excess Personal Property/SF 123, Transfer Order Surplus Personal Property,* approving the transfer/donation must identify if the aircraft are allocated for flight use and whether they will be flown under FAA Standard Certification or as a "Public Aircraft." FAA inspections shall be requested from:

Aircraft Manufacturing Division
Office of Airworthiness
Federal Aviation Administration
800 Independence Avenue SW.
Washington, DC 20591

(a) As a minimum, the letter of request shall contain information regarding the civilian model (such as, DC-6, DC-3), Model-Design-Series (MDS) (such as, G54Q, VC54G) of the aircraft, serial numbers, both military and civilian manufacturer(s), aircraft location(s), name, job title, and telephone number(s) of the point of contact at the location of the aircraft. A mutually satisfactory schedule shall be agreed upon for the FAA inspector(s) to examine the aircraft and the accompanying records. Upon completion of the inspection, Chief, Quality Standards Branch, FAA shall render a written opinion as to whether or not the aircraft has reasonable potential for Standard Certification. FAA shall provide the requester a copy of their inspection report(s) for each aircraft inspected. These reports shall be provided the requester with the written opinion.

(b) Data plates, historical/modification records, and a copy of the FAA inspection report shall be furnished along with the transfer document when transfers are made to Federal civil agencies or to authorized donees.

(5) Following reutilization and donation screening, the owning Military Service shall transfer the remaining aircraft to the servicing disposal account for reclamation, demilitarization, or sale, as pertinent.

(a) Transfers shall be accomplished by using an approved DTID. The adjusted dollar value of the aircraft shall be indicated on the DTID *and a list of* parts *or* components that have been removed before transfer of the aircraft to the *DRMO shall be provided the DRMO.*

(b) Information shall also be entered on the DTID if an aircraft has previously been inspected by FAA. A copy of the FAA inspection report shall be attached to the DTID. Data plates may not be removed from the aircraft transferred to a *DRMO.* Should data plates be missing from the aircraft before the transfer, that information shall be noted on the DTID.

(c) All available aircraft historical/modification records shall be transferred to the *DRMO* with the aircraft. Information shall also be reflected on the DTID when all historical/modification records are missing at the time of transfer of the aircraft to the *DRMO*.

(6) Following receipt of the transfer documents from the owning Military Service, the *DRMO* shall request FAA to perform a preliminary inspection of Category "B" aircraft to determine potential for airworthiness certification. Aircraft inspected by FAA before the transfer to a *DRMO* need not be reinspected if a copy of the FAA inspection report was transferred to the *DRMO* with the aircraft. The *DRMO* shall follow the same procedures indicated at subparagraph *B3b(4)* when requesting an FAA inspection for Category "B" aircraft.

(7) Data plates may not be tampered with nor removed from commercial type aircraft while the aircraft is in the reutilization, donation, and sale cycles. Historical/modification records and copies of FAA inspection reports shall be safeguarded by the *DRMO* and made available for *DRMO* controlled and monitored inspection by potential purchasers.

(8) Aircraft shall be offered for sale on an "each" basis except those aircraft that are completely in scrap condition. The sale offering shall include, but is not limited to, the following information:

(a) The MDS and the manufacturer's model (when available) of the aircraft; serial number(s); total airframe and engine time; total engine time since last overhaul; time since last Inspection, Repair As Necessary (IRAN); other pertinent information considered necessary to properly advertise the aircraft to the buying public.

(b) Information reflecting the FAA opinion as to the potential for Standard Airworthiness Certification.

(c) Special sale condition "Federal Aviation Administration Flight Certification" shall be included in each sale solicitation.

(d) A statement that it is the responsibility of the purchaser to obtain a one-time ferry permit from FAA if flight from the DRMO holding area is contemplated. Those purchasers desiring to obtain special flight permits should contact their local FAA Flight Standards, General Aviation, or Engineering and Manufacturing District Offices for registration applications and for information relative to issuance of these permits.

(e) A statement that indicates the purchaser is responsible to make arrangements with FAA for all inspections needed to obtain airworthiness certification.

(f) The sale solicitation shall contain a statement to advise interested bidders that they may review a copy of DoT, Federal Aviation Administration Advisory Circular, AC No. 21-13, "Standard Airworthiness Certification of Surplus Military Aircraft and Aircraft Built From Spare and Surplus Parts" at the FAA field district office or obtain a "free" copy from the following address:

U.S. Department of Transportation

Publications Section

M-442.32

Washington, DC 20590

(9) Transfer of Title of Government owned aircraft to a purchaser must be evidenced by a Bill of Sale. The acknowledgment of the Bill of Sale must be executed by a duly appointed Notary Public or the SCO. Data plate, historical/modification records, and a copy of the FAA inspection report shall be furnished the purchaser.

(10) End Use Certificate. Sale of commercial type aircraft (flyable or reparable) shall be accomplished only after the bidder has filed with the SCO an End Use Certificate. The End Use Certificate shall be included in every sale solicitation, completed by the bidder, and submitted with the bid. A copy of the End Use Certificate (which constitutes an agreement that the purchaser must obtain the SCO's approval for any resale/disposition if other than as stated in the End Use Certificate) shall be furnished to the purchaser and a copy retained in the pertinent sales office file.

(11) Disposal of certain FAA inspected aircraft. Those aircraft inspected by FAA which, in the opinion of the FAA inspector, have no reasonable potential for Standard Airworthiness Certification shall be offered for sale as aircraft on an "each" basis. Data plates, if available, all historical/modification records, and a copy of the FAA inspection report shall be furnished the purchaser. The purchaser shall also be furnished a Bill of Sale for these aircraft as specified in subparagraph *B3b(9)*. The FAA opinion regarding the potential for certification of the aircraft shall be included in the item description for each aircraft.

(12) Records and data plates for aircraft determined to be in obvious scrap condition (such as, due to crash damage, ground training) shall be destroyed and a letter forwarded to FAA certifying that such records and data plate(s) have been destroyed.

c. Aircraft Having No Established Commercial Flight Application.

(1) Category "C" and "D" aircraft have no commercial flight application based upon their safety or military design characteristics. Category "E" aircraft have no predetermined commercial flight application since there is no FAA civil type certificate for the model. These aircraft shall be processed as indicated below.

(2) The owning Military Service shall be responsible for *reutilization* and donation screening of Category "C", "D", and "E" aircraft.

(a) Screening within the DoD shall be accomplished as stated in subparagraph *B3b(1)(a)*.

(b) Screening for Federal civil agency and donee needs shall be accomplished through centralized or local area screening as necessary.

1. Category "C" and "E" aircraft which are of the type specified in Category "A" shall be screened as prescribed in subparagraph *B3b(1)(b)*.

2. Other Cateogry "C" and "E" and all Category "D" aircraft shall be made available through local area screening for the established 42-day screening period.

(c) Category "C" aircraft offered or made available for reutilization shall be identified as suitable for ground use only, as a result of their previous use within the Military Service.

(d) Aircraft historical/modification records for life-limited and major components may accompany the aircraft on a transfer or donation action; however, data plates shall be removed and destroyed and data plate destruction recorded on the transfer document.

(3) The *DRMO* may not request FAA inspection for aircraft in Category *"C"*. When, in the opinion of the FAA inspector, the conditions of Category "C" aircraft prevent their sale as prescribed in subparagraph *B3b(8)* or they have been subjected to extensive assembly and disassembly procedures for ground training purposes, they shall be offered for sale as scrap. All available historical/modification records and data plates for these aircraft shall be destroyed. If applicable, a clause containing demilitarization instructions set forth in DoD 4160.21-M-1 shall be included in the sale solicitation as a condition of sale. In addition, a note, substantially as follows, shall be inserted after the description of the item: "This aircraft has been subjected to abnormal assembly and disassembly of structural components in ground instructional training of military personnel, and may be unsafe for flight. It is being offered for sale for disassembly for possible use of parts and components. No Bill of Sale for this aircraft may be furnished the purchaser."

(4) The DRMO may not request FAA inspection for aircraft in Category "D":

(a) Category "D" aircraft shall be sold for scrap and recovery of parts. Historical records for life-limited and major components that do not need to be demilitarized shall be made available to the purchaser. The remaining historical records and the data plate shall be destroyed by the *DRMO* when title passes to the purchaser. No Bill of Sale may be issued for these aircraft.

(b) Surplus military aircraft, as designated in DoD 4160.21-M-1, must be demilitarized. Economic feasibility being considered, demilitarization shall be accomplished by the generating activity, the *DRMO*, or by the purchaser under a condition of sale. For those aircraft that need to be demilitarized, the generating activity shall provide the *DRMO* the following information on the DTID:

1. That necessary demilitarization of the aircraft has been accomplished. This statement shall be in the form of a certificate signed by a responsible individual of the generating activity *as stated in DoD 4160.21-M-1.*

2. That demilitarization must be accomplished.

3. That FAA inspection may not be requested for these aircraft.

(5) The *DRMO* shall request an FAA inspection on Category "E" aircraft by the same procedures indicated in paragraph *B3b(4).* FAA may not perform a screening inspection on these aircraft since an FAA Type Certificate has not been issued for the particular model aircraft. Since the *DRMO* may not know, in most instances, whether or not an FAA Type Certificate exists, he or she shall be advised by FAA when a request for screening is made. These Category "E" aircraft may be sold as flyable with data plate and all available records delivered to the purchaser. Instructions contained in subparagraphs *B3b(8)* and *B3b(9)* are applicable. The sale solicitations shall contain the following: "The purchaser is responsible for obtaining an FAA Type Certificate before this aircraft can be considered eligible for airworthiness certification. FAA Type Certificates may be obtained when all pertinent FAA regulations are met."

(6) All aircraft and component parts designated as MLI but do not need demilitarization shall be offered for sale with an End Use Certificate to be completed and submitted by a prospective bidder.

d. Aircraft for Historical Purposes.

(1) Requests for aircraft to be used for historical purposes (museums, static display, etc.) shall be referred to the proper office of the Military Service as outlined in *Chapter XIII, Donations,* paragraph F. All such requests shall be processed and documented by the Military Service. Any necessary demilitarization of aircraft before donation shall be accomplished as stated in DoD 4160.21-M-1.

(2) The *DRMO* may not offer, obligate, transfer, or donate any aircraft for these purposes without written direction of the Military Service involved.

e. There is no prohibition that prevents a purchaser from building or rebuilding a commercial type aircraft sold for the recovery of surplus parts. FAA Advisory Circular, AC No. 21-13, gives guidance and instructions to establish eligibility for civilian airworthiness certification for military aircraft assembled from surplus spare parts. The circular indicates that major components and surplus parts may be used to build a complete aircraft. The aircraft so assembled must meet an existing FAA Type Certificate and be in conformity with the approved data forming the basis for an FAA Type Certificate before a Standard Airworthiness Certificate shall be issued. The responsibility to satisfy FAA requirements lies entirely with the purchaser.

f. Residue of wrecked or damaged aircraft located in remote areas shall be offered, if feasible, for sale after assurance that any lethal or classified items have been removed or destroyed. If demilitarization is necessary, arrangements shall be made for demilitarization to be performed by the purchaser or the U.S. Government, whichever is considered to be most economical. Because of the remote location of this residue, it may be offered on a "Lot" basis. Sale solicitations shall state that the U.S. Government does not grant authority to enter upon private property for the purpose of inspection or removal of the residue and that all arrangements of this nature must be made by individuals interested in the purchase. When the sale of this residue cannot be accomplished after advertising, it shall be processed for abandonment in accordance with *Chapter XV, Abandonment or Destruction.* The time required for the public notice of intent to abandon the property in

place shall be in addition to the time used to advertise the property for sale.

g. Surplus aircraft located in the United States (excluding Hawaii), Puerto Rico, and the Virgin Islands which do not require airframe demilitarization shall, regardless of condition, be reported to the *DRMR*-Ogden, 500 West 12th Street, Ogden, UT *84407-5001.* Surplus aircraft located in Hawaii, American Samoa, Guam, and TTPI shall be referred to the *DRMR*-Pacific, Camp H. M. Smith, Honolulu, HI *96861-5010.*

h. Foreign Excess Aircraft. European and Pacific *DRMOs* who receive aircraft shall, regardless of condition, report such aircraft to their respective *DRMRs. DRMRs* shall provide specific instructions on the disposition of aircraft reported. The aircraft shall be made available for screening by GSA onsite representative(s) for possible return to the United States for Federal reutilization or donation. Offshore *DRMOs* assigned to CONUS Regions shall report receipt of aircraft to the *DRMR*-Ogden, 500 West 12th Street, Ogden, UT *84407-5001.* There is no need for preliminary FAA inspection of FEPP aircraft.

4. Aluminum Scrap (Wrecked Aircraft).

a. Aluminum scrap generated from wrecked aircraft may be processed and sold as follows.

(1) It may be segregated, lotted, and offered for sale on a price per pound basis without alteration of its physical form.

(2) If applicable, a clause containing demilitarization instructions set forth in DoD 4160.21-M-1 (appendix 4, Item 8, and appendix 5, Item 7) shall be included in the sale solicitation as a condition of sale.

b. If scrap aluminum is to be disposed of in accordance with subparagraph *B4a(1)*, it should not be offered for sale by term contract unless a sufficient quantity of one grade of aluminum is generated continuously. The variation in quality of scrap aluminum normally makes it inappropriate to be sold other than on a one-time basis.

c. Approval of the ASD(*P&L*) must be obtained before the erection and operation of a Government owned sweating furnace. Requests for approval, with full justification, must be routed through *DRMS* and DLA.

5. Aluminum *and Wooden* Skids.

a. Specifically constructed aluminum skids are affixed to many items of IPE. Aluminum skids shall be removed from equipment disposed of by donation. When disposition is by sale, aluminum skids shall remain attached to IPE, if requested by the purchaser, to accomplish shipment to its first destination. A deposit equal to the replacement value of the skid shall be required. If the replacement value of the skid is not on the DTID, it shall be obtained from the generating activity or DIPEC. The amount of this deposit shall be refunded to the purchaser upon return of the skids to the activity, freight prepaid. Skids must be returned to the U.S. Government within 60 days from the date of removal of the property from the installation. The purchaser shall be responsible for any loss, damage, or destruction of the skids as long as they are in his or her possession. *DRMOs* may deviate from this policy when extenuating circumstances warranting a deviation exists. If the purchaser does not desire to use the aluminum skids attached to the property, they shall be removed at no cost to the purchaser. These skids, as well as other aluminum skids which are generated at the *DRMO* as a result of donation actions, shall be reported by letter to the Defense Industrial Plant Equipment Center (DIPEC), Memphis, TN 38114-*5297.* DIPEC shall furnish disposition instructions for the items within 30 days of receipt of the report.

b. When an item is attached to wooden skids, the wooden skids become the property of the purchaser. When requested by the purchaser, wooden skids may be fabricated and installed by the host installation on a cost reimbursement basis. If this is not practical, the purchaser may be allowed to skid purchased material on the U.S. Government installation, using his or her own labor and materials.

6. Animals *and Animal Enclosures.*

a. Horses, mules, and working dogs which become unsuitable for military use shall normally be euthanized by proper authorities under the following conditions:

(1) To terminate suffering from diseases, injury, or permanent physical disability.

(2) To prevent spread of contagious disease.

(3) When they are not fit to work because of incurable disease.

(4) When they are fractious, vicious, or unmanageable.

b. Horses, mules, and working dogs (except sentry and scout dogs) that become excess to military needs, or which become unsuitable for military use for reasons not listed in subparagraph B6a may be disposed of by:

(1) Transfer to other Military Services or Federal Government agencies.

(2) Donation or sale.

(3) Other disposition.

c. Sentry and scout dogs excess to military needs may be disposed of by:

(1) Transfer to other Military Services or Federal Government agencies.

(2) Sale to law enforcement agencies (State or municipal) *through the State Agency for Surplus Property.*

(3) Euthanasia by proper authorities when not disposed of in accordance with subparagraphs *B6c(1)* and *B6c(2).*

d. Deceased animals may not be reported to *DRMOs* but shall be disposed of by the generating activity.

e. Any cage or other holding device associated with animals must be cleaned and sanitized before turn in.

7. Asbestos, Friable. *DRMS* shall assume responsibility for disposal of loose or exposed friable asbestos under the following conditions (the terms "loose" and "exposed" apply to the physical state of the friable asbestos before packaging):

a. The turn in activity has packaged the friable asbestos in accordance with DoT standards.

b. The turn in activity has indicated "FRIABLE ASBESTOS" in block D of the DTID.

8. *Automation* Equipment (AE).

a. Excess AE is not subject to the reporting, reutilization, transfer or donation policies and procedures outlined in this manual. DoD activities generating excess Government owned or leased AE shall process reports of excess as prescribed in *DoD 7950.1-M, Defense Automation Resources Management Manual.*

b. Normally *AE* may not be transferred to the *DRMO* until all DoD, GSA, and donation screening, except donations of combat-type computers under 10 U.S.C. 2572 (see *Chapter XIII, Donations, paragraph F*) has been completed. The *DRMO* shall consider the property eligible for sale *or precious metals recovery upon receipt and process as follows: Precious metals bearing AE, except GSA owned AE on lease to DoD, identified as cost effective for precious metals recovery may not be offered for sale but shall be processed for precious metals recovery in accordance with Chapter X, Precious Metals Recovery Program, paragraph C3d(4). AE not cost effective for precious metals recovery and GSA owned AE on lease to DoD (see paragraph B8f, this chapter) shall be offered for sale in accordance with Chapter X, paragraph C3d(3), but without a minimum acceptable bid requirement.* Requests for *AE* on the *DRMO* accountable record shall be referred to *DARIC* by the *DRMO* for approval before issue.

(1) *AE* from DoD activities. DTIDs prepared for *AE* that has completed the necessary excess and donation screening shall be accompanied by a copy of the SF 120 indicating DoD Case Number and ARD assigned by DARIC, *or computer generated acknowledgment documentation such as manufacturer, type, model, serial number, and nomenclature.* The SF 120 *or computer generated documentation* may contain additional information that should assist in marketing the surplus *AE.*

(2) *AE* from Federal civil agencies/activities supported by the *DRMOs* must contain the following statement:

"The *AE (or* ADPE) shown hereon has completed screening required by the Federal Property Management Regulations (FPMR) as GSA Case (Show Case Number assigned by GSA) and should be disposed of as surplus to the needs of the Federal Government". *AE (or* ADPE) offered for turn in to the *DRMO* without the statement shall be refused.

c. Automation Equipment (AE) is defined in Chapter III, Abbreviations and Definitions, paragraph B15.

d. "Automatic Data Processing Equipment" (ADPE) means automatic data processing components and the equipment systems *configured* from them regardless of use, size, capacity, or price that are designed to be applied to the solution of processing of a variety of problems or applications. Whether general purpose or special purpose, Government owned or leased, ADPE includes:

(1) Digital, analog, or hybrid computer equipment.

(2) Auxiliary or accessorial equipment such as plotters, communications terminals, tape cleaners, tape testers, source data automatic recording equipment (optical character recognition equipment, paper tape typewriters, magnetic tape cartridge typewriters, and other data acquisition devices), to be used in support of digital, analog, or hybrid computer equipment, either cable connected, wire connected, or self-standing and whether selected or acquired with a computer or separately.

(3) Government owned Punched Card Accounting Machines (PCAM) used with or independently of digital, analog, or hybrid computers.

(4) ADP supplies such as, but not limited to, electronic data processing tapes, canisters, reels, control panels and wires, cabinets, tape storage, and safes and racks peculiar to ADP operations.

e. To assist in the identification of *AE* DoD 7950.1-M contains an appendix of noun names of the most common types of *AE* subject to *AE reutilization* screening. Where screening as *AE* has been waived, a copy of the applicable *DARIC* letter accomplishing the waiver must be attached to the DTID. *DoD 7950.1-M exempts AE repair parts/spare parts, ADP supplies, and support equipment with a unit original acquisition cost of $1,500 or less* from screening by *DARIC.* Items of *AE* not formally screened by *DARIC* shall be processed as normal receipts by the *DRMO* and shall be accorded the proper screening before processing for sale.

f. Unserviceable *AE* tapes turned in to a *DRMO* may be usable for other purposes. For this reason, they shall be subjected to local area screening and donation upon receipt by the *DRMO.* All interested screeners shall be advised that the tapes are no longer suitable for use on *AE.* (See paragraph B63, this chapter, for special handling procedures for magnetic media.)

g. When GSA owned *AE* on lease to the DoD is turned in to a *DRMO,* it shall be identified by the generating activity on the DTID as: "GSA OWNED *AE* LEASED TO DOD". The items shall be processed by the *DRMO* in the same manner as DoD owned AE except sale proceeds shall be credited as indicated in *Chapter XIV, Sales, paragraph K9.*

9. Base Closure Assets. The term "Base Closure Assets" refers to property at installations scheduled for closing or substantial reductions in activity.

a. No Economic Adjustment Program Impact. Before requesting DLA and GSA to accelerate *centralized* screening of property located at installations scheduled for inactivation or disestablishment, advance planning must sufficiently anticipate the lead time needs for reutilization and donation screening, cataloging, advertising, sale, award, and residual clearance. In an emergency, request for approval by DLA and GSA for expedited screening, desired objectives and detailed justification must be furnished, including a firm inactivation date through Military Service or Defense Agency channels.

b. Economic Adjustment Program Impact. After an announcement by the Secretary of Defense that a military installation or activity shall be closed or substantially reduced, the Director of Economic Adjustment, OASD*(P&L)*(EA) shall notify the Military Service/Defense Agency concerned of the geographic area to be affected. Upon advice from its parent Headquarters, the installation or activity concerned shall comply with applicable Military Service/Defense Agency instructions which satisfy DoD and the affected community. Remaining items shall be reported to GSA. Reports may be routed through *DRMS* if at least 75 days' screening time will remain after receipt at *DRMS* and, if pertinent, shall be routed direct to the GSA Regional Office if less than 75 days' screening time remains. Reports submitted to GSA shall be annotated "Base Closure Item" and shall include final base closure date.

c. If costs could be reduced, and a nearby *DRMO* has facilities to handle the remaining items, DoD excess property not requested by the community or Declared Service/Agency Excess (when there is no community impact), may be transferred to the nearby *DRMO* for final disposal.

10. Batteries.

a. Certain nickel batteries which are suitable for rebuild may be worth more than the value of the nickel components contained in the plates. To pursue this possibility, nickel batteries shall be screened, accumulated by *DRMOs*, segregated by content, and offered for sale by NSN. Silver-cell batteries shall be turned in to the *DRMO* for screening and, if not transferred, shall be processed for silver recovery. Silver-cell batteries may not be offered for sale. The Precious Metals Notification List provided to *DRMOs* shall identify batteries known to contain silver.

b. Certain Navy torpedo propulsion batteries containing silver with explosive devices, squibs, charges, etc., that have been previously identified as dangerous; that is, hazardous in nature to store and process, shall be turned in for accountability only (not physical acceptance) to the nearest *DRMO*. The generating activity shall retain physical custody until shipping instructions and fund citation are received from the *DRMO*. Batteries with no previous dismantling history, or considered too dangerous for processing at the Precious Metals Recovery Facility-Earle, shall be stored separately, within prescribed regulations, until a determination is made on a safe dismantling process.

c. All thermal batteries are to be retained under DoD control and must not be reported as excess property or be made available for disposal as surplus. Thermal batteries listed in FSC 6135 shall be reported to the IM for disposition instructions. Such batteries may not be accepted by *DRMOs* until they are rendered inert by the generating activity or service designated collection points. The resulting scrap residue shall be accepted by *DRMOs* and processed for precious metal recovery or sale, whichever may apply.

d. Mercury batteries.

(1) Mercury batteries shall be packaged in a DoT 12B container (fiberboard box); maximum 35 pounds per box. Place this box in a plastic bag, then overpack this box and bag by placing them into another DoT 12B container with any suitable packaging material (such as vermiculite) to take up the loose space between inner and outer containers. Mark the inner and outer containers as follows: "CONTAINS MERCURY BATTERIES NSN 6135-XX-XXX-XXXX".

(2) Mercury batteries which exhibit bulging of the positive terminal or are tight in their plastic sleeves may not be accepted by DRMOs unless the batteries have been properly packaged and rendered safe to handle by turn in activities. Mercury batteries procured for the BA-1100/U under contract DAABO7-76-D-6352, and for the BA-1567/U under contracts DAABO7-77-D-6328 and DAABO7-77-D-6125, shall be neutralized as follows:

(a) Batteries should be placed in a clean steel drum or barrel of proper size depending upon the number of defective batteries which must be disposed. The number of batteries per drum or barrel must be limited so that it contains not more than 50 pounds

of batteries or is not more than one-third full of batteries, whichever is less. Drums should have a full removal head, capable of being sealed.

(b) A DoT specification 5 or 5A metal drum is preferred. For a 55-gallon drum, use NSN 8110-00-823-8121 which meets FED-SPEC PPP-D-729, type IV. Drums of lesser capacity meeting MIL-D-6054 are: 19-gallon, NSN 8110-00-753-4643; 22-gallon, NSN 8110-00-044-2984; 27-gallon, NSN 8110-00-082-2625.

(c) The installation transportation office may be of assistance in obtaining these drums.

(d) These drums should be filled approximately three-fourths full of water.

(e) Fifty pounds equals approximately 90 BA-1100/U batteries or 730 BA-1567/U batteries.

(f) Drums must be stored in covered, well-drained, and ventilated storage areas and kept away from open flame and heat due to the possible presence of mercury vapor and hydrogen gas. After 30 days of this water treatment, add some boric acid solution or white vinegar to the water to help neutralize the potassium hydroxide that may have contaminated the water. NOTE: The following amounts are the maximum necessary to neutralize all the potassium hydroxide contained in 50 pounds of batteries. Less may be needed in proportion to the number of pounds of batteries being neutralized.

(g) When using vinegar, add: 11.8 liters (12.5 quarts) of vinegar for 50 pounds of BA-1100 batteries or 8.1 liters (8.6 quarts) of vinegar for 50 pounds of BA-1567 batteries. Use an appropriate intermediate value for a mix of batteries.

(h) When using boric acid, add: 766 grams (27 ounces) of dry boric acid dissolved in approximately 14 liters (3.5 gallons) of water for 50 pounds of BA-1100 batteries or 566 grams (20 ounces) of boric acid dissolved in approximately 12 liters (3 gallons) of water for 50 pounds of BA-1567 batteries. Use an appropriate intermediate value for a mix of batteries.

(i) The drums must be labeled "Waste Mercury Batteries and Water Contaminated with Residue of Leaking Mercury Batteries."

e. *DRMOs* shall take accountability and physical custody of lithium batteries under the following circumstances.

(1) Lithium batteries procured by the Army from 1980 on, except any lithium batteries procured under contracts DAABO7-78-D-6353 and DAAB-07-77-C-0464, for which accountability but not physical custody shall be taken. Special attention should be given batteries procured under contract DAAB07-80-D-6504. Both unbalanced and balanced cell batteries were procured under this contract. (Unbalanced batteries are subject to excessive pressure buildup and rupture of the battery casing.) Any batteries procured under contract DAAB07-80-D-6504 with a manufacture date of Oct 81 (10/81) or later, and that have an "A" following the serial number are of balanced cell design. Accountability and physical custody can be taken for these batteries. Accountability but not physical custody should be taken for batteries manufactured under this contract before Oct 81.

(2) The batteries for turn in are properly identified, to include a certification on the DTID by the turn in activity that the batteries are "balanced cell batteries."

(3) The batteries must be nonleaking and safe to handle, in the original container if unused, or in fiberboard boxes or plastic bags if used.

(4) The *DRMO* possesses conforming storage (*or most nearly conforming storage* as determined by use of the conforming storage checklist). Under no circumstances shall the *DRMO* take physical custody of "unbalanced" batteries, NSN 6135-01-036-3495, manufactured under contracts DAAB-07-77-C-0464 (Mallory) and DAAB07-78-D-6353 (Power Conversion Inc.). *Also, DRMOs may not* take physical custody of "unbalanced" batteries manufactured before Oct 81 under contract DAAB07-80-D-6504 (Power Conversion Inc.). Manufacture date and contract number can

usually be verified by checking the marking on the batteries (used).

11. Bedding and Upholstered Furniture.

a. State law about the purchase and resale of used bedding and upholstered furniture vary from state to state. Some of the restrictions are:

(1) Need for sterilization and disinfection of used or second-hand bedding.

(2) Need for an annual license or registration fee as a supply dealer or renovator.

(3) Option of using stamps or a stamp exemption permit.

(4) Need for the manufacturer's or vendor's name and address on the tag.

b. The terms "bedding and upholstered furniture," as used here, apply to the following: (NOTE: See *paragraph B108,* this chapter, for scrap textiles.)

(1) Bedding. Any box spring, comforter, cushion, davenport, hammock, pad, lounge mattress, mattress pad, mattress protector, pillow, quilt, quilted pad, sleeping bag, sofa, studio couch, or upholstered spring bed used for sleeping, resting or reclining purposes.

(2) Upholstered furniture. Any article of furniture, wholly or partially stuffed or filled with any concealed material, which is intended for use for sitting, resting, or reclining purposes. Filling material, as it relates to *bedding and upholstered furniture,* can be African fibre, bamboo, cotton, down, excelsior, feathers, felted cotton, fibre, foam rubber, hair, husks, jute, kapok Louisiana tree moss, sea moss, shoddy, wool, or any other soft material.

c. Surplus bedding and upholstered furniture which are considered to be detrimental to public health shall be destroyed in accordance with *Chapter XV, Abandonment or Destruction, paragraph B3a.*

d. Donation documents releasing surplus bedding or upholstered furniture shall contain a statement advising recipients as follows: "Donation of bedding and upholstered furniture is made on the condition that the recipient shall ensure that this material is treated in accordance with applicable laws and regulations before reuse."

e. Sale of used surplus bedding or upholstered furniture shall be made in accordance with the following:

(1) The sale solicitation shall contain a statement that the purchaser is advised to comply with applicable State law pertaining to the resale of such property.

(2) A copy of contract award document or similar notification shall be furnished to the State health agency for the State in which the successful bidder maintains his or her business. Supplement *A8* contains a list of State health agencies to whom copies of the notification shall be sent. Notices to State health agencies, regardless of type of form used, shall include the name and address of the purchaser and the types, quantities, and locations of the articles sold.

(3) Where *there is no* conflict with State law, this type of material may be sold by the retail sale method. *DRMOs shall furnish the pertinent State health agency listed in Supplement A8 any necessary sale information as may be required by the State in which the buyer is located.*

(4) Sale of foreign excess material of this type shall be made in accordance with host country health regulations.

12. Cable Reels. Empty cable reels other than those which are returnable to the original supplier shall be segregated and listed separately according to manufacturer, if feasible. Sale offerings of cable reels shall contain complete commercial descriptions to include the type, composition (steel, wood, metal, etc.), diameter of flange, length and diameter of core, and special mounting features.

13. Chapel and Chaplain's Equipment.

a. Surplus Chapel and Chaplain's Equipment (FSC 9925 items) such as candlesticks, vases, candelabras, and candlelighters, that has no definite religious significance and cannot be transferred or donated may be sold to the general public as items in accordance with established procedures.

b. Disposition of surplus or foreign excess consecrated articles peculiar to each religion shall be made in accordance with the instructions furnished by the Chief of Chaplains of the generating Military Department.

14. Claims Settlement Property. Material formerly of private ownership and acquired by DoD/Federal Government as the result of claims settlement action shall be turned in on a separate DTID and subjected to normal *DRMO* processing action (such as, *reutilization,* donation, sale), except for those items qualifying for batch lotting (see *Chapter VI, Receipt and Handling of Property at Defense Reutilization and Marketing Offices).*

15. Classified Material. Classified material may not be accepted by *DRMOs,* nor shall any *reutilization* or sale service be accomplished. Classified material shall be handled in accordance with the pertinent Military Department security manual for classified material.

16. Clothing *and Individual Equipment.*

a. Distinctive Outer Clothing. Distinctive outer clothing is that clothing such as overcoats, blouses, jackets, shirts with epaulets, headgear and band uniform which definitely associate the wearer with a particular Military Service and in some instances a specific military rank or grade. Clothing marked with a prisoner designation is, for the purpose of this paragraph, considered as distinctive. Attachment 4, this chapter, specifies the means of rendering items nondistinctive. Surplus distinctive clothing shall be processed as follows:

(1) Navy distinctive clothing may be donated only to the Sea Scouts, the Naval Sea Cadet Corps, or for display purposes.

(2) Navy distinctive clothing which is not donated in accordance with subparagraph B16a(1) may be donated with application of the proper option contained in *Chapter XIII, Donations, attachment 27,* and may be donated or sold only after rendering the articles nondistinctive as set forth in attachment 4. Activities requiring further guidance concerning distinctive items of Navy uniform may direct inquiries to the Chief of Naval Personnel (PERS-18 NMPC-04), Department of the Navy, Washington, DC 20370-*5000.*

(3) Distinctive Marine Corps uniforms listed in attachment 4, this chapter, may not be donated for wear (*Chapter XIII, attachment 27,* Option B) without the approval of Headquarters, U.S. Marine Corps.

(4) Decorations, badges, service awards, medals, ribbons, distinctive buttons, and other insignia, if attached to clothing, shall be removed except from clothing donated for display purposes and processed in accordance with *paragraph B25,* this chapter.

b. Impregnated Clothing. Surplus impregnated clothing which has been chemically treated to protect the wearer against toxicological chemical agents contains CC3 as a chloramide decontaminant, chlorinated paraffin as a binder, and zinc oxide as a stabilizer. Laundering will only destroy the CC3 chloramide as a decontaminant but will not remove the chlorinated paraffin. The chlorinated paraffin, which is a skin irritant, is not water soluble and shall be removed only by a dry cleaning type solvent. This clothing must not be sold or donated without assurance of the removal of the chlorinated paraffin by dry cleaning processes. Burial in a sanitary landfill *may be* considered a proper alternate disposition in *some states.* Caution should be exercised to prevent burning during the disposal process since the residual material from combustion will include zinc oxide which is a defoliant that could destroy plant life in adjacent areas.

(1) If deimpregnation by use of available local U.S. Government laundry facilities is considered economical, deimpregnated clothing shall be processed in accordance with procedures which apply to clothing which has never been impregnated.

(2) Impregnated clothing may not be made available to any foreign government without specific approval of the owning Military Service/Defense Agency or DoD.

c. Whenever impregnated clothing is sold, the sale solicitation shall contain pertinent statement(s) as condition(s) of sale.

d. Items of clothing and individual equipment may not be mutilated by cutting, painting, tearing, etc. To prevent reentry into the supply system and to preserve the sale value, items of clothing and individual equipment may be marked by the generating activity when markings are required by the Military Service regulation before turn in to a DRMO. Such markings shall be limited to methods specified in attachment 6, this chapter.

17. Commercial Recovery of Chemical Materials.

a. When it is uneconomical to process chemical solutions containing infinitesimal quantities of recoverable materials, arrangements may be made with commercial firms which offer a recovery service for processing the material on a share basis. Payment shall be based upon a specified percentage of the value of the recovered material. No charge, rental, or deposit shall be paid for this service over and above the share retained by the purchaser.

b. Bids on the sale of materials of unknown value, content, weight, or analysis may be accepted on a share and share basis. Bids shall be evaluated on the basis of the service rendered and the percentage of the share to be paid to the U.S. Government.

c. When materials of unknown value, content, weight, or analysis are sold to recognized firms whose unverified findings become the basis of payment, such findings may be accepted if it is determined to be uneconomical or impracticable to verify their authenticity and if it has been determined that discard of the material would otherwise be necessary.

d. Instructions for the recovery of silver from used hypo solution are contained in *paragraph B96,* this chapter.

18. Communications Crystals. All communications crystals, except those which NSA either manages or is recorded as a user, shall be assigned demilitarization code A (non-MLI, demilitarization not necessary). IMs may not develop systems to mechanically assign code A, but shall assign proper codes on an individual item basis. Generating activities shall remove application data and sensitive markings from all communications crystals and *packaging containing crystals* before turn in to the *DRMOs.*

19. Compressed Gas Cylinders. Generating activities shall turn in, and DRMOs shall process, compressed gas cylinders in accordance with the joint regulation, DLAR 4145.25/AR 700-68/ NAVSUPINST 4440.128C/ MC0 10330.2C/AFR 67-12, Storage and Handling of Compressed Gases and Liquids in Cylinders, and of Cylinders.

20. Concertina Wire, Barbed Tape, and Wire. These items shall be banded or boxed before turn in to the servicing DRMO. Banding or boxing is necessary to prevent disabling or painful injury during loading, unloading operations, and any later handling which may be necessary.

21. Confiscated Property. Property confiscated by the Treasury Department, Bureau of Customs, or other competent U.S. Government authority, primarily related to military type equipment, except ammunition and dangerous property, may be turned in to a *DRMO* for processing. This property shall be processed by the *DRMO* in the same manner as *Military* Service/Defense Agency excess.

22. Containers.

a. General. Provisions of procurement contracts that impose or permit returning of empty containers shall be observed. When containers are not returnable and are received in such quantities and condition as to justify reuse, effort shall be made to accomplish disposal by term contract with the original supplier being given an opportunity to bid. *DRMS may permit* the return of containers released incidental to the sale of property.

b. Cans, Tin, and Aluminum.

(1) Tin cans, unbaled or unbundled, have a very low market value and should be treated as, but not commingled with, an inferior grade of iron and steel scrap. If the volume of generation will substantiate such action, tin cans may be sold by term contract with pickups made directly from mess halls and other generating points.

(2) Aluminum cans, such as are used by the petroleum industry, have a greater value than tin cans and should be segregated and sold separately from tin cans.

c. Produce and Similar Containers.

(1) Proper care shall be exercised in the opening and handling of boxes, barrels, egg cases, glass, produce containers in order that as many as possible may be saved for reuse. Whenever practicable, such items may be offered on term contract.

(2) Inspection and acceptance stamps or markings on food containers shall be obliterated before disposal.

(3) Burlap and burlap bags shall be reused when possible.

d. Drums, Steel. Empty drums normally deteriorate rapidly because of residual contents, storage location, method of storage, etc. Within the bounds of acceptable disposal and merchandising practices, the drums should be disposed of promptly to obtain maximum return.

e. A container or an inner liner removed from a container that has held any hazardous waste, except a waste that is a compressed gas or that is identified in 40 CFR 261.33(c), is empty if:

(1) All wastes have been removed that can be removed using the practices commonly employed to remove materials from that type of container; such as, pouring, pumping, and aspirating.

(a) No more than 2.5 centimeters (one inch) of residue remain on the bottom of the container or inner liner.

(b) No more than 3 percent by weight of the total capacity of the container remains in the container or inner liner if the container is less than 110 gallons in size.

(c) No more than 0.3 percent by weight of the total capacity of the container remains in the container or inner liner if the container is greater than 110 gallons in size.

(2) A container that has held a hazardous waste that is a compressed gas *shall be processed in accordance with DLAR 4145.25/AR 700-68/NAVSUPINST 4440.128C/MCO 10330.2C/AFR 67-12.*

(3) A container or an inner liner removed from a container that has held a hazardous waste identified in 40 CFR 261.33(c) is empty if:

(a) The container or inner liner has been triple-rinsed using a solvent capable of removing the commercial chemical product or manufacturing chemical intermediate.

(b) The container or inner liner has been cleaned by a scientifically approved method.

(c) In the case of a container, the inner liner that prevented contact of the commercial chemical product or manufacturing chemical intermediate with the container has been removed.

f. Turn In Requirements.

(1) Containers shall be turned in under one of the following categories:

(a) Nonhazardous containers whose last contents were known to have been a nonhazardous material or containers which previously contained hazardous or acutely hazardous material that have been triple-rinsed with a scientifically approved method or have had the liner removed.

(b) Hazardous containers that have previously contained materials that are hazardous by any Federal or State definition that have not been triple-rinsed with a proper solvent, cleaned by a scientifically approved method or have had the liner removed.

(c) Acutely hazardous containers that have contained residue of any material listed in 40 CFR 261.33(e), unless they have been triple-rinsed with a proper solvent, cleaned by a scientifically approved method, or have had the liner removed.

(2) The DTID for all disposal categories shall reflect the NSN or LSN/FSC of the container itself in record position 8-22 regardless of its previous contents. The NSN/LSN of the container's previous contents must not be used.

(3) Containers must be nonleaking and safe to handle when turned in to a *DRMO*. The containers must be able to withstand normal handling or the turn in shall be rejected.

(4) Containers that have previously held hazardous or acutely hazardous materials and have not been triple-rinsed, cleaned by an equivalent method approved by the EPA Regional Administrator, or have had the liner removed must have all bungs, gasket seals, covers, etc., in place or, as a minimum, totally sealed. Waivers to this policy may be granted on a case-by-case basis by the *DRMO* under the following circumstances:

(a) Containers shall be transported onsite only.

(b) The generator is adversely impacted by compliance and furnishes the *DRMO* with details (that is, location, description, quantity, and extent of impact).

(c) The *DRMO* has the necessary equipment (such as bungs) to seal the containers upon receipt.

(5) Markings/labels on the containers must be consistent with the DTID.

(6) For nonhazardous containers the turn in activity shall certify in block C of the DTID "NON-HZ". If the container has been triple-rinsed, block C shall reflect "NON-HZ/ triple-rinsed" and the container itself must indicate triple-rinsed.

(7) For hazardous containers the following shall apply:

(a) Block C of the DTID shall be coded "HM".

(b) Blocks W and X of the DTID must identify:

1. That the container is "empty."

2. Layman description of the container; such as 55-gallon metal drum.

3. NSN or LSN/FSC and noun name of the previous contents.

(8) For acutely hazardous containers the following shall apply:

(a) Block C of the DTID shall be coded "HW" and the turn in shall be manifested to the *DRMO* unless transported onsite.

(b) Blocks W and X of the DTID must identify:

1. That the container holds "residue" only.

2. Layman description of the container; such as 55-gallon metal drum.

3. NSN or LSN/FSC and noun name of the previous contents.

g. Shipping and Storage Containers, FSC 8145. When these containers are turned in to the DRMO, the generating activity shall furnish a signed certificate on the DTID, substantially stating the following: "I certify that the container(s) listed hereon are empty."

23. Contractor Inventory.

a. When contractor inventory property is physically transferred to DRMO custody, it shall lose its identity as contractor inventory materiel and procedures contained in this manual for excess/surplus material shall apply.

b. Contractor inventory materiel that remains in the custody of and on the site of the contractor facility may be referred to a DRMR for sale assistance. The document referring the property for sale must contain the contract number and name of contractor. The proceeds from sale of this property shall be deposited to the General Fund Receipt Account 97R265l (see Chapter XIV, Sales, paragraph K15).

c. Where only service contract disposal assistance is available for the disposition of DoD-owned hazardous property, the documents referring the property for disposal must reflect the contract number under which the material was acquired, location of the property, the name of the contractor, and fund cite for billing service contract costs.

d. For hazardous contractor inventory, Plant Clearance Officers (PLCOs) may request *DRMS* assistance, on a reimbursable basis only, in the disposal of hazardous property which is the disposal responsibility of the contractor under the contract. With *DRMS* consent, and host concurrence, haz-

ardous property may be physically transferred to a DRMO if it is properly identified, labeled, and packaged. DoD owned hazardous property which is not the disposal responsibility of the contractor under the terms of a contract shall be disposed of by *DRMS* without reimbursement. The *DRMO* may not accept non-DoD-owned hazardous property for disposal action.

24. Copper-Based Alloy Ammunition Scrap.

a. Copper-based alloy ammunition scrap of the types listed in subparagraph B24c below, not needed for reuse by the owning Military Service/Defense Agency, shall be turned in to a *DRMO* for sale. The *DTID shall contain a certification that the material has been inspected and* certified *to be* inert before turn in. These instructions apply to all Military Service/Defense Agency activities except Army Ammunition Plants (AAPs).

b. AAPs which generate copper-based ammunition scrap shall report this material to the Lake City Army Ammunition Plant, *E.* Independence, Missouri *64051-0330,* for disposition instructions. The disposition instructions shall provide that the material *shall first* be offered as U.S. GFM to brass mills supporting DoD ammunition production programs. If this material is not needed as GFM, it shall be sold as contractor inventory through *DRMS* sale procedures.

c. Types of unserviceable brass to be reported as copper-based ammunition scrap are:

(1) Artillery cartridge cases, brass, deprimed, clean.

(2) Artillery cartridge cases, brass, with fired primers.

(3) Gilding metal, rotating bands, clean.

(4) Brass solids, clean.

(5) Skeleton webbings, clean.

(6) Small arms brass cartridge cases.

d. The DTID shall also contain the applicable account to which proceeds from sale of copper-based ammunition scrap shall be deposited, as follows:

(1) The U.S. Army Armament Munitions and Chemical Command (AMCCOM) designated account for the sale of AAP generated scrap for which AAP retains custody.

(2) Recycling account designated by the installation commander for the sale of property generated under a qualifying recycling program.

(3) All other copper-based ammunition scrap shall be considered to be nonreimbursable to a special account.

e. The Commander, U.S. Army Materiel Command (AMC) shall impose a freeze on any and all DoD sales if an emergency situation develops anywhere in the world that will require additional ammunition brass to support the GFM program. This freeze shall impose DoD reporting needs and shall specify the type of ammunition brass to be reported. During this freeze period the Military Services/Defense Agencies shall continue normal processing if the AMC fails to provide disposition instructions within 30 days from the date material was reported to AMC.

25. Decorations, Badges, Service Awards, Medals, Ribbons, Distinctive Buttons, and Other Insignia. *This property may not be sold* as surplus or foreign excess property. It may be transferred to DoD components and may be donated to authorized recipients for display purposes only. When not transferred or donated, this property shall be mutilated before sale. When not transferred or donated, and the residue would possess a sale value, the property shall be mutilated by any method which preserves the sale value. If the mutilated residue would possess no sale value, the *DRMO* may accomplish mutilation by any feasible and cost-effective method (such as burning) that shall ensure adequate mutilation. Property containing precious metal as its basic element shall be processed in accordance with *Chapter X, Precious Metals Recovery Program, paragraph C3e.*

26. Defective Items, Parts, and Components Containing Latent Defects. Property that is dangerous to public health, or safety by virtue of latent defects which are identified by technical inspection methods may not be transferred to the *DRMO* for *reutilization, transfer,* donation, or sold without first ren-

dering such property innocuous or providing adequate safeguards for their handling. The generating activity shall ensure that property condemned by maintenance or other authorized activities as a result of *destructive* and nondestructive test methods, such as magnetic particle, liquid penetrant, radiographic, or other such test or inspection methods of similar type, which reveal defects or conditions not apparent through normal visual inspection methods, shall be mutilated and made incapable of future use or restoration as a serviceable part before transfer to the *DRMO.*

27. Demilitarization. See DoD 4160.21-M-1.

28. Dental Scrap. Precious metal scrap derived from the practice of dentistry (amalgam, bench grindings, sweepings, polishing residue, restorations, bridges, etc.) shall be accumulated and processed for precious metal recovery in accordance with *Chapter X, Precious Metals Recovery Program, paragraph C3.*

29. Desalting Kits. Some sea water desalting kits contain reclaimable silver. These kits shall be processed as prescribed in *Chapter X, Precious Metals Recovery Program, paragraph C3.*

30. Distinctive Markings.

a. Sale solicitations shall provide for the purchaser to remove, destroy, or obliterate distinctive markings on aircraft. *Solicitations* shall also provide for removal or obliteration of all identifying outside markings on ships before release to the successful bidder. The hull number in the keelson or other interest area of boats and small craft may not be obliterated, but shall be retained for identification purposes.

b. Distinctive markings on other property, *such as military vehicles and DoD owned compressed gas cylinders, shall have identifying markings removed or obliterated in such a manner to prevent reappearance as originally designated. Such markings include* "US," the designation and emblem of a Military Service/Defense Agency, or Federal Emergency Management Agency, the registration number, or serial number assigned to a military vehicle. Any markings on military vehicles that relate back to the Military Services (such as, "Join the Marines," "Marine Recruiting,") shall be regarded as distinctive. *DRMO* personnel shall accomplish the necessary removal or obliteration before delivery unless:

(1) To remove or obliterate the distinctive markings would destroy the use of the property.

(2) The cost of removal or obliteration is disproportionate in relation to the value of the property.

(3) The item is donated for display.

31. Distress Signaling Devices.

a. Aircraft signaling kits contain projectors and explosive-loaded flares and smoke signals which are considered dangerous if used improperly. The projector, capable of firing a 10-gauge shotgun shell, is classified as a firearm by Federal law enforcement agencies.

b. Surplus explosives and explosive-loaded distress signaling devices shall be removed from kits and shall be reported for disposal or processing instructions to the pertinent Military Service. If the material is authorized for disposal by sale, it shall first be mutilated to the extent that it is incapable of being rehabilitated for use as originally intended or, in the case of projectors, as a firearm. Other internationally recognized distress signals, such as dye markers, shall also be destroyed, and may not be sold to the general public under any circumstances.

32. Drugs, Biologicals, and Reagents (Including Controlled Substances).

a. *Reutilization.* Drugs, biologicals and reagents, including controlled substances, *may not be referred for centralized screening in accordance with Chapter XI, Reutilization Screening of Excess Personal Property,* attachment 3, *and are not* authorized for physical transfer to *DRMOs*. Consequently, *DRMOs* may not participate in administrative *reutilization* actions. Instructions on this subject are contained in DLAR 4145.11/AR 740-7/ NAVSUPINST 4440.146B/MCO 4450.11, Safe-

guarding of DLA Sensitive Inventory Items, Controlled Substances, and Pilferable Items of Supply; USAF Supply Manual, AFM 67-1, Volume V; and AR 40-61, Medical Materiel Policies and Procedures.

NOTE: The DRMO may provide reutilization assistance for noncontrolled, nonhazardous items when requested by the generator and after approval is obtained from GSA and the Food and Drug Administration (FDA).

b. The *DRMO* shall assist only as requested and within the restrictions shown below in donation and sale efforts of drugs, biologicals and reagents, including controlled substances. Items referred for assistance in accomplishing donation or sale shall be picked up, in place, on the accountable record of the *DRMO.*

c. Donation.

(1) Controlled substances may not be donated for any purpose.

(2) Surplus drugs, biologicals, and reagents, in FSC 6505 and *FSC 6550,* that need not be destroyed and are not designated as unfit for human use, may be donated to public agencies for authorized public purposes and to nonprofit health educational institutions. When surplus drugs, biologicals, and reagents are considered for donation, a letter of clearance shall be obtained by the State Agency or designated donee from the FDA indicating which items may be safely donated. The State Agency or designated donee shall obtain the letter of clearance and ensure that the letter accompanies the SF 123. Items which do not fall within the purview of FDA, or which FDA indicates are unsuitable, have been designated by GSA for disapproval. The State Agency or designated donee shall also obtain and provide samples of any items, as needed by FDA to accomplish the clearance. Any payment of costs for laboratory examinations for quality assurance of samples shall be arranged by the State Agency. Before laboratory examinations are undertaken by FDA, an estimate of the expected cost of the quality assurance shall be furnished by FDA to the State Agency.

(3) *Installation Medical Supply Officers* shall assist in donation actions for other than controlled substances by furnishing samples of surplus drugs, biologicals, and reagents to State Agencies or designated donees upon request and "freezing" requested quantities during administrative actions among the requester, FDA and GSA.

(4) *Donation of these commodities may not* be consummated except upon receipt of a properly authorized SF 123 from GSA.

d. Sale. Surplus drugs, biologicals, and reagents (including controlled substances), that survive *reutilization,* transfer, and donation procedures, may be considered for sale. Drugs, biologicals, and reagents, including controlled substances, rejected for nonconformance with U.S. Government specifications but authorized for sale may be reported to the *DRMR.* The description shall include a statement as to reason for its rejection, expressed in specific terms. However, before transfer of title, the DRMO shall ensure removal or obliteration of U.S. Government identification such as contract numbers, specification numbers, NSN, and any other printing that would identify the item with the U.S. Government and the sale solicitation shall include a statement to this effect.

(1) Controlled Substances. Guidance pertaining to sale of controlled substances, including composition and distribution of sale solicitations, special conditions of sale, certification (by bidder) requirement, and preaward coordination shall be obtained from the Drug Enforcement Administration, Department of Justice.

(2) Drugs (other than controlled substances), biologicals, and reagents. Before using the services of DRMOs for sales purposes, the installation medical supply officer, or the activity supply officer at stations where there is no medical supply officer, shall request that an examination be made by the Field Scientific Coordination Staff, ACFA-CF-30, located in the pertinent Food and Drug District Office (supplement A5, this manual) of surplus unexpired drugs and reagents authorized for sale; that is, having an

acquisition cost of $500 or more per manufacturer's lot/batch number. When requesting such an examination, FDA needs a list and one sample of each of the drugs to be examined. Additional samples may be requested if necessary for laboratory examination. Reimbursement for examination of the surplus drugs, biologicals, or reagents may be required by FDA. Before laboratory examinations are undertaken, FDA shall give the medical supply officer or activity supply officer an estimate of the expected costs. If, in accordance with *Chapter XV, Abandonment or Destruction,* the cost of the quality assurance is not justified by the value of the material involved, the lot or lots shall be destroyed. The supply officer shall have attached to the document requesting the services of the DRMO a copy of the letter received from FDA stating that the articles have been reviewed and may be sold, subject, when necessary, to specified limitations. Guidance pertaining to the sale of drugs, biologicals, and reagents, including composition and distribution of sale solicitations, special conditions of sale, and certification (by bidder) requirement shall be obtained from the Drug Enforcement Administration, Department of Justice.

e. Foreign Excess Drugs (Including Controlled Substances), Biologicals, and Reagents. Guidance set forth in the foregoing subparagraphs with respect to *reutilization, transfer,* donation, and destruction also apply in the disposal of foreign excess generations. All sales shall be made in compliance with the Comprehensive Drug Abuse Prevention and Control Act of 1970, applicable laws and controls of the country in which the drugs, biologicals, and reagents are located, and applicable international treaties. All proposed sales of foreign excess controlled substances shall be submitted to the Legal Advisor for legal review and approval of the proposed sale.

f. In all cases, destruction of drugs, biologicals, and reagents, including controlled substances shall be accomplished by a responsible officer assigned by the generating activity. When the items have been referred for *DRMO* service but donation and sale efforts are unsuccessful, the *DRMO* may provide a witness to destruction; however, whether or not the *DRMO* provides a witness, a copy of the record of destruction containing the necessary signature (two witnesses), shall be furnished to the *DRMO* to clear his or her inventory record.

33. Electron Tubes.

a. Spent Magnetrons. Magnetrons contain a variety of critical metals such as cobalt, gold, silver, and platinum. When practicable, these metals shall be recovered and sold or issued as such rather than as part of spent magnetrons. Spent classified magnetrons should be declassified in accordance with pertinent Military Service instructions before turn in to a *DRMO* for disposal. Recovered precious metals shall be segregated by metal type and processed in accordance with applicable accumulation and reporting instructions contained in *Chapter X, Precious Metals Recovery Program, paragraph C3e.*

b. Many other types of electron tubes used in telecommunication applications contain small quantities of radioactive material. Individually, these tubes present little or no hazard, particularly if the glass or metal envelope is unbroken. In quantity, however, a real or potential hazard may exist, depending upon total quantity of radioisotope, the condition of the envelope, and the method of disposal.

c. The generating activity shall determine if the quantity of electron tubes to be turned in is a radioactive commodity as defined in joint service regulation, DLAM 4145.8/AR 700-64/NAVSUPINST 4000.34B/AFR 67-8, MCO F4400.105C, Radioactive Commodities in the DoD Supply Systems.

(1) If the amount of radiation is less than that defined as a radioactive commodity, the generator shall include the following statement in blocks W-Y of the DTID, DD 1348-1, signed by the Radiation Protection Officer (RPO): "These electron tubes contain less than the quantity of radioactive material listed in 10 CFR Part 20, Appendix C, and a specific activity less than 0.002 microcuries per gram of radioactive material. These tubes

do not qualify as a radioactive commodity as defined in DLAM 4145.8/AR 700-64/NAVSUPINST 4000.34B/ AFR 67-8/MCO P4400.105C. DRMOs may accept physical custody."

(2) If the amount of radiation is sufficient to be defined as a radioactive commodity, the generator shall include the following statement in blocks W-Y of the DTID signed by the RPO: "These electron tubes are radioactive according to DLAM 4145.8/AR 700.64/ NAVSUPINST 4000.34B/AFR 67-8/MCO P4400.105C; that is, contain radioactivity equal to, or in excess of, the quantities listed in 10 CFR Part 20, Appendix C, or contain a specific activity greater than 0.002 microcuries per gram of radioactive material. DRMOs may not accept physical custody."

(3) All sale offerings containing electron tubes shall include the article "Radioactive Material." (See also Radioactive Material, paragraph B87, this chapter.)

34. Explosive and Acid-Contaminated Property.

a. Property that has been cleaned by approved procedures of any large accumulations of explosive and acid contaminants is considered safe for its intended use within the Military Service activity. However, the property may not be considered thoroughly decontaminated for normal public use. Explosive contaminated property may ignite or explode when exposed to flame, sparks, or other high temperature sources due to residual explosive material left in joints, between bolts, angles or cracks. Acid contaminated property may cause burns or toxicosis when improperly handled due to acid residues adhering to or trapped within the material. This property should be stored separately and identified accordingly.

b. Every precaution shall be taken to render harmless any property contaminated with explosives or acids. The procuring Military Service, upon request, shall determine the proper decontamination process. Property that cannot be effectively decontaminated shall be destroyed as directed by the procuring Military Service.

c. In the sale of this property, special conditions, together with any applicable warning statement, shall be made a part of the sale solicitation.

35. Explosives and Munitions.

a. Extreme care shall be exercised in the disposal of property that is dangerous to public health, the environment, and safety. All such property which has sale value only for its basic material content shall be rendered innocuous before being turned in to the *DRMO*. The generating activity shall assure that this property is properly inspected and not commingled with any other property. The person conducting this inspection shall submit a certificate as part of the DTID, as follows:

"I certify that the property listed hereon has been inspected by me and, to the best of my knowledge and belief, contains no items of a dangerous nature."

b. Property generated from toxic munitions shall be turned in to the *DRMO* by a qualified person who shall make the certification on the DTID as set forth in *subparagraph B35a.*

c. All scrap material generated from explosive items and chemical munitions shall be reinspected by ammunition personnel or by other qualified personnel designated by the generating installation commander during outloading to prevent dangerous material from being delivered. *DRMOs may not accept accountability or physical custody of explosives or munitions for purposes of ultimate disposal.*

d. The term "explosives," as defined by Title 27, CFR 181.11, Alcohol, Tobacco Products and Firearms, includes "any chemical compound, mixture, or device, the primary or common purpose of which is to function by explosion; the term includes dynamite and other high explosives, black powder, pellet powder, initiating explosives, detonators, safety fuses, squibs, detonating cord, igniter cord, and igniters." In CONUS, such material shall be reported by the *DRMO* to *DRMR-*

Memphis and the following procedures shall apply:

(1) When explosives are reported by a generating activity for *sale service,* the documentation shall indicate the condition and current stability of the material reported. The hazardous characteristics shall be identified in the sale solicitation. The generating activity shall label explosives so the hazardous characteristics are evident immediately upon inspection.

(2) A certification as to the true condition and reliability of original military containers shall be provided by the generating activity, as prescribed by *Chapter IX, Hazardous Property Management.* The reporting activity shall include this certification in the referral to the *DRMR.* The *DRMR* shall indicate in the sale solicitation if the purchaser must obtain special permits from the DoT and the reason for the need. Purchasers must obtain these permits before removing explosives and hazardous material. The existing military markings on containers of surplus explosives sold to commercial firms provide an acceptable identification source if it becomes necessary to initiate an investigation. Reporting activities should include a portrayal of existing markings in the sale referral. *DRMR*-Memphis shall establish a cross-reference file to relate these markings to a sale solicitation, item number, and date of sale. This cross-reference should facilitate a response to inquiries on the subject. If the markings reported by the reporting activity do not permit an explosive to be positively traced, the generating activity or the purchaser, as a condition of sale, must adequately identify explosive packages before they are removed from DoD control. The *DRMR* shall be *informed of the markings that are* applied *for inclusion of that* information in the cross-reference file.

(3) For explosives packaged in containers equal to or of greater strength than that prescribed in the DoT Hazardous Materials Regulations (Title 49 CFR, Parts 170-189), the minimum size package may not be less than 25 pounds unless Title 49 CFR, Parts 170-189, specifies otherwise or the total quantity of a single type explosive offered is less than 25 pounds. Multiple subpackages within containers are not permitted. Generating activities shall submit requests for exceptions to *DRMS* for approval on a case-by-case basis. If the material is offered for sale in containers which do not meet DoT specifications, the sale solicitation must indicate this and also state where suitable space for repackaging into containers which meet DoT specifications are available to the purchaser *before removal from the premises (sale site).*

36. Film and Photographic Paper.

a. Nitrate Base Films. The *DRMO* shall be advised by the generating organization of the availability for disposal action of exposed, unexposed, or date expired, nitrate base film. Although nitrate base film may not be physically transferred to the *DRMO,* nor processed for silver recovery, the *DRMO* shall accept accountability. Accumulations of this film shall be retained in authorized film storage vaults by the generating organization awaiting sale or other disposition. Expeditious action shall be taken by the *DRMO* to accomplish disposition of the film. Transfer to other agencies or donation is authorized, if the shipping document contains the statement that nitrate motion picture film is susceptible to instant fire or explosion with resultant toxic fumes if not properly handled. All sale offerings shall describe the film in detail and shall include the article, "Motion Picture Film."

b. Motion Picture Film (Other than Nitrate Base). *DRMOs* shall exercise particular care in the disposal of training film since some film carries copyright encumbrances or rights of privacy. *Training film or film strips may not* be transferred outside the DoD, donated, or sold for projection purposes, and exposed motion picture film may not be accepted unless:

(1) The DTID contains a certifying statement that the film is not sensitive to copyright encumbrances or the Privacy Act.

(2) The film has been removed from the reels and reduced to 6-inch strips or burned.

The film shall then be processed for silver recovery in accordance with *Chapter X, Precious Metals Recovery Program, paragraph C3e.*

c. X-Ray Film.

(1) Usable, outdated medical X-ray film which is not transferred or donated to an eligible recipient shall be processed for silver recovery instead of sale.

(2) Usable industrial X-ray film which is not transferred or donated to an eligible recipient shall be offered for sale to the general public without mutilation. However, film may not be sold unless it is more cost effective to do so than to process the film for silver recovery.

d. Outdated and Unexposed Film (other than X-ray). After *reutilization, transfer,* and donation screening, outdated or unexposed film shall be offered for sale. However, sale should be made only if the sale would be cost effective (see *Chapter X, Precious Metals Recovery Program, paragraph C3d*).

e. Exposed Film and Photographic Paper (including silver-bearing microfiche and microfilm). This property shall be processed for silver recovery. Exposed scrap microfiche and microfilm masters contain recoverable silver and may not be offered for sale. Microfiche and microfilm copies do not contain silver and need not be reported for recovery.

37. Fired Cartridge Cases.

a. *DRMOs* shall accept custody of fired cartridge cases only when the generating activity furnishes a signed certification that states that the material has been inspected and that it contains no live rounds, unfired primers, explosives, or other dangerous material.

b. *DRMOs* located in the United States shall accept accountability but not physical custody of uncertified fired small arms cartridge cases having reloading potential. The generator shall ensure that the DTID contains the following statement: "The small arms cartridge cases listed here may contain items of a dangerous nature, but they are considered to be suitable for reloading." This same statement must be included on all issue and sale documents.

c. Expended small arms cartridge cases that are to be turned in to a DRMO with a certification that they are free of live rounds, unfired primers, explosives, or other dangerous material shall be segregated by metal type when the firing range cleanup involves only one caliber. If two or more calibers of expended cartridge cases are on the range before cleanup, segregation by metal type and caliber shall be accomplished when manpower and time permit as determined by the range officer.

d. The generating activity shall segregate by caliber and metal type uncertified small arms cartridge cases referred to a *DRMO* for sale in place. The *DRMO* shall advise generating activities of segregating and lotting requirements.

e. Unserviceable small arms brass fired cartridge cases shall be processed as scrap in accordance with *paragraph B24,* this chapter.

38. Flags (including Foreign Flags, Pennants, Streamers, and Guidons).

a. Items no longer considered to be fitting emblems for display must not be used or disposed of in a manner that might be viewed as disrespectful. Those items having a particular historical or sentimental value by reason of association with a significant event, place, or person shall be referred to the owning Military Service or Defense Agency and retired from active use and preserved as historical property. However, when a U.S. flag having a historical or sentimental value to a city, or other public body, museum, or veterans' organization, is requested for display in museums or other collections, it may be donated to an authorized donee in accordance with *Chapter XIII, Donations.* If donated to a public body, the procedures contained in *Chapter XV, Abandonment or Destruction,* do not apply. Items not possessing particular historical or sentimental significance shall be destroyed by the generator, privately, preferably by burning, in such a manner as not to suggest disrespect.

b. Items in serviceable condition shall be turned in to a DRMO for normal reutilization, transfer, donation, sale action. Any items remaining after normal processing shall be destroyed by the DRMO, privately, preferably by burning, in such a manner as not to suggest disrespect.

39. Fluorescent Lamps.

a. When quantities of fluorescent lamps at any *DRMO* exceed 1,000 lamps a year, the lamps may be disposed of by sale. The used lamps scheduled for sale shall be placed in replacement lamp cartons, when available. When lamp cartons are not available, the used lamps shall be placed in bundles of 20 lamps and wrapped with a plastic cushion wrap to prevent breakage.

b. Small quantities of fluorescent lamps can routinely be disposed of in sanitary landfills by generating activities. The lamps may not intentionally be shattered. If disposal quantities exceed 200 lamps a week, specific disposal instructions should be requested from the pertinent Military Department.

NOTE: Fluorescent lamps which are being discarded are designated as hazardous waste in some states; additional transportation and disposal requirements may be enforced in those states.

40. Food (Other than Food Waste and Refuse).

a. General. This paragraph does not apply to garbage, bones, greases, fats, or food waste material generated by the preparation of meals (see paragraph B41, this chapter).

b. Usable Foodstuffs. Usable foodstuffs may not be declared for sale as surplus without approval of the Subsistance Office of the Military Service having jurisdiction over the generating source at which the foodstuff is located. Food items (such as, items in broken or damaged packaging, or rejected for nonconformance with U.S. Government specifications but authorized for sale) may be reported through the *DRMO* to the *DRMR*. The description shall include a statement as to reason for its rejection, expressed in specific terms. However, before transfer of title, the generating activity shall remove or obliterate U.S. Government identification such as contract numbers, NSNs, and any other printing that would identify the item with the U.S. Government. The sale solicitation shall include a statement to this effect.

c. Meals or rations, including survival packets, that have been prepared and packaged in advance of the anticipated time or date of consumption may be turned in to *DRMOs. The DTID must be accompanied by a document which indicates a determination of the veterinary service/medical officer that the subsistence is fit or unfit* for human or animal consumption. In the event of any possible question regarding its suitability, it shall be destroyed instead of transfer, donation, or sale. Some food packages may contain tax-free cigarettes. State laws affecting sale, donation to penal institutions, etc., shall be examined and the manner of disposal of cigarettes shall be based upon such findings.

d. Condemned Foodstuffs. Before sale of condemned food material through commercial channels, the authorized *DRMO* shall notify the nearest office of the Food and Drug Administration of the proposed sale. The notification shall indicate the point of origin, quantity, type, condition and location of the property. A warranty shall be included as a special condition of all sales for condemned subsistence items. The fact that the materials have been denatured, or should be denatured before delivery, shall be specifically stated in the listing and description of each item. The statement shall also appear on all copies of the document furnished the buyer with delivery of the material. Condemned foodstuffs shall be denatured before delivery by the use of denaturants recommended by the local representative of the FDA. Unless the requirement is specifically waived in writing by the FDA, delivery shall be made under restrictions prescribed by that agency. Condemned foodstuffs may not be delivered to the buyer until the authorized selling activity has advised the local office of the FDA and the public health authorities of the State in which the material is located, of the sale, and the name and address of the buyer or consignee of the property.

e. Waiver of Denaturing Requirement. Under certain circumstances when the cost of denaturing condemned subsistence items would exceed the expected proceeds of sale or when there is no reasonable prospect of sale subject to the condition outlined in subparagraph B41d, selling activities may advertise condemned subsistence items for sale to manufacturers of soap, candles, etc., if it is specifically stated in the listing that the purchaser warrants and certifies to the United States that the material shall be used in the manufacturing of such products and not for human consumption. The sale solicitation shall further state that a representative of the SCO shall accompany the material at the time it is delivered to the purchaser to ensure that it is physically placed in a vat or other container normally used in the manufacturing of soap, candles, etc., and made unfit for human consumption. In all cases, selling activities shall advise the local office of the FDA and the public health authorities of the State in which the material is located of the proposed sale. After award, the authorities shall be further advised of the name and address of the purchaser or consignee of the property.

f. Destruction or Abandonment. When there is no reasonable prospect of sale under the conditions outlined in subparagraphs B41c and B41d, the property shall be destroyed or disposed of in such a manner as to safeguard public health, safety, and the environment, and in such manner as to be consistent with EPA requirements.

41. Food Waste and Refuse.

a. Bones, Fats, and Meat Trimmings Generated by Commissary Stores. Bones, fats, and meat trimmings shall be reported as three separate line items to the designated selling activity by the *DRMO* servicing the military installation on which the commissary store is located. Bones, fats, and meat trimmings are defined as follows:

(1) Bones. Consists predominantly of clean bones. May contain some meat shavings but no hunks of meat.

(2) Fats. Consists of suet (no red meat) derived from processing carcasses.

(3) Meat Trimmings. Consists primarily of meat residue derived from the processing of prepared meats. May contain some fat and gristle, but no bones.

If generations are small or market conditions are such that proceeds would not offset the cost of segregation, bones, fats, and meat trimmings may be commingled. For reimbursement purposes, the identity of these items shall be maintained throughout the sale transaction. The referral to the DRMR shall cite the applicable commissary stock fund activity account to which reimbursement is to be made in accordance with *Chapter XIV, Sales, paragraph K4.* No reimbursement shall be made to the commissary stock fund activity account from proceeds received from sale of "Other Edible Waste."

b. Other Food Waste or Refuse.

(1) Segregation. Mess and commissary officers shall enforce the proper segregation and storage of food waste. The *DRMO* shall make frequent inspections of the generating points to ensure that proper segregation is being made. Where food waste is accumulated by nonappropriated fund activities; such as, post exchanges, service clubs, *DRMOs* should make agreements with responsible persons to accomplish segregation and collection in the following groups:

(a) Cooked grease, both clear and rough, including spent frying fats.

(b) Bones and meat trimmings, including cracklings, that result from kitchen rendering of fats. Fish heads and chicken entrails may be included in this group if included in the contract.

(c) Fats, uncooked and unrendered.

(d) Edible garbage suitable for animal consumption, including edible table refuse, melon rinds, etc., and natural refuse or inedible matter resulting from food preparation or decay, high in protein content. This type of refuse is normally sold to farmers or commercial hog feeders.

(2) Collection. As a general rule, the purchaser shall be required to make collections of food waste, using his or her own

transportation and personnel. Where collection is made by the U.S. Government, the food waste collected shall be delivered to a central transfer point, where the purchaser shall take delivery. The designated transfer point must be concurred in by the post engineer and stated in the sale solicitation. Facilities shall be furnished at the transfer point for sterilization, before return of garbage cans or other food containers.

(3) Sale. Food waste in the categories stated in subparagraph B41b(1) normally shall be sold by weight, as separate items. They may be offered and awarded on an all or none basis.

(4) Control of diseases of livestock.

(a) A number of serious diseases of livestock can be spread by uncooked meat scraps in garbage. Required cooking of garbage in the United States has aided in the complete eradication of vesicular exanthema and hog cholera from the nation. Proper garbage cooking eliminates direct transmission of trichinosis of swine by infective meat when contained in garbage. Trichinosis-infected swine may transmit the disease to humans who eat undercooked pork. Garbage cooking also helps to prevent introduction of foreign diseases to livestock. Therefore, in those States and territories where garbage feeding is not entirely prohibited, cooking of garbage fed to swine is necessary. Some States may also require the cooking of garbage to be fed to other livestock species or poultry.

(b) All sale solicitations and contracts for the disposal of edible garbage shall contain pertinent conditions of sale.

(c) Supplement A6 contains a current list of the Veterinary Services Area offices of the U.S. Department of Agriculture for use by *DRMOs* and *DRMRs* in the preparation of sale solicitations on garbage disposal contracts.

42. Foreign Equity Property. This property, which is excess to the needs of the owning country and the Military Service/Defense Agency ICP, shall be processed in the same manner as normal Military Service/Defense Agency excess, except that:

a. Property selected by DoD activities or Federal civil agencies as a result of DoD/GSA screening shall be transferred only on a reimbursable basis.

b. Reimbursement shall be at the stock list price, in accordance with instructions furnished the *DRMO* by the inventory manager from whose assets the foreign equity excess property was reported.

c. Foreign equity property is not donable.

43. Forms. Forms are assigned to two FSCs: 7530 for forms used within individual U.S. Government activities (DoD components) and 7540 for standard forms used U.S. Governmentwide (U.S. Bureau of the Budget, U.S. General Accounting Office, GSA Standard Forms, etc.).

a. Controlled forms; that is, forms which are prenumbered and accounted for by number, may not be turned in to a *DRMO*. This applies to forms in FSC 7530 and FSC 7540. When not acceptable in publication depots or activities for return or reissue, controlled forms shall be disposed of by the generating activity under Military Service/Defense Agency instructions.

b. Excess forms (other than controlled forms) in FSC 7530 and FSC 7540 shall be reported to the Military Service publications depots or activities in accordance with applicable Military Service/Defense Agency regulations. When not acceptable in publications depots or activities for return or reissue, excess forms shall be administratively condemned and assigned condition code H and turned in to the *DRMO*.

44. Franked Envelopes.

a. Franked envelopes must not be sold regardless of quantity, value, or condition. An attempt shall be made to use these envelopes by overprinting the return address or redistribution to other activities or Federal civil agencies for such use. Donation of franked envelopes is authorized. However, donees must furnish the following certification, together with the donation request (SF 123):

"The undersigned certifies that the indicia and all other marking on Federal Govern-

ment envelopes shall be completely obliterated before further donation or use for mailing purposes.

Signature (Representative of Public Airport, Service Educational Activity, or State Agency, Federal Property Assistance, Program)"

b. All franked envelopes which cannot be used shall be destroyed by burning, maceration, or shredding. On a case-by-case basis, *DRMS* may authorize the destruction as a condition of sale.

45. Fuel Cells or Tanks.

a. Fuel cells/fuel tanks and assemblies/subassemblies (such as aircraft wing sections) may contain residual fuels/fumes which may present a potential hazard. *DRMOs* shall exercise proper precaution in processing these items.

b. When used fuel storage tanks or used aircraft fuel cells or tanks are offered for sale, the solicitations shall include precautionary statements for handling the property.

46. Gas Masks and Canisters. Transfer, donation, or sale of gas masks and canisters shall be made with written acknowledgment of the transferee, donee, or purchaser that the releasing organization makes no warranty as to their fitness or use for any purpose. Except as authorized in DoD4160.21-M-1, gas masks and gas canisters shall be offered for sale only after they have been mutilated or with a contractual requirement that they be mutilated by the purchaser before removal from the *DRMO*. Demilitarization instructions are contained in DoD 4160.21-M-1.

47. Hazardous Material/Hazardous Material Packaging.

a. This paragraph addresses hazardous material not treated more specifically by nomenclature elsewhere in this publication (such as, radioactive material, see paragraph B87, this chapter). It is applicable to explosives (see paragraph B35, this chapter). The guidance at subparagraph B47b is applicable to all turn ins of property which can reasonably be considered to be hazardous.

b. When hazardous materials turned in for disposal are packaged in the original military containers (marked hazardous), the reporting activity shall provide the *DRMO* with a certification in triplicate as to the true condition/reliability of the containers. The certification shall contain one of the following statements:

(1) "The hazardous material is packaged in containers as prescribed in the DoT Hazardous Materials Regulations (Title 49, CFR, Parts 170-189)."

(2) "The hazardous material is packaged in containers of equal or greater strength and efficiency as prescribed in the DoT Hazardous Materials Regulations (Title 49, CFR, Parts 170-189)."

(3) "The hazardous material is packaged in containers that are substandard to the DoT Hazardous Materials Regulations (Title 49, CFR, Parts 170-189)."

c. Material which, due to its peculiar nature, could possibly have harmful effects as a result of handling or preparation shall be sold only after prospective bidders have been advised by a special condition of sale that the property requires additional precautions. *DRMOs* having this property shall furnish all available information in the sale referral for inclusion in special conditions of sale. Consideration shall be given to use of the negotiated method of sale in disposing of potentially hazardous materials; procedures contained in *Chapter XIV, Sales, paragraph F,* apply.

48. Helicopter Blades and Tail Rotors.

a. All helicopter blades and tail rotors turned in to *DRMOs* must be accompanied by a pertinent historical/maintenance record. This record must contain as a minimum the following information for all blades and rotors:

(1) Part identification—NSN—part number and serial number.

(2) Date of manufacture and manufacturer.

(3) Record of all maintenance and alteration.

(4) Date work was accomplished.

(5) Work authentication.

(6) Total time in service.

(7) Time since last overhaul.

b. *DRMOs* may not accept turn ins of any helicopter blades or tail rotors in a nonmutilated condition without an historical record as described in *subparagraph B48a.*

c. Helicopter blades and tail rotors that have exceeded their finite life, are condemned for any other reason, or do not have an adequate historical/maintenance record shall be mutilated by the owning Military Service before turn in to a *DRMO.*

d. All helicopter blades and tail rotors in *DRMOs* shall be tagged with the statement: "It is the responsibility of the recipient to determine if the helicopter blade or tail rotor as designed and manufactured can be put to the use intended by the recipient since there may be usages that may not be met by military specifications or serviceability criteria. Each item has an accompanying historical record with which the further use of the item for its designed purpose can be determined."

49. Helmets, Aircraft and Combat Vehicle Crew.

a. The National Highway Traffic Safety Administration, U.S. Department of Transportation, has indicated that all aircraft helmets used by the Military Services do not meet the requirements of the Z90.1-1971, American National Standard Specifications for Protective Headgear for Vehicular Users. Because of different design criteria, the aircraft helmets are not recommended as substitutes for approved motorcycle helmets even when the requirements of the standard are met. Similarly, combat vehicle crew helmets do not meet Z90.1-1971 requirements.

b. As a safety measure, a warning tag or other device shall be attached to all aircraft helmets and combat vehicle crew helmets transferred, donated, or sold. The tag or device should carry a cautionary statement advising the donee/purchaser that the helmets must not be used for other than their intended purposes. When surplus aircraft helmets or combat vehicle crew helmets are offered for sale, special conditions shall be included in the sale solicitation.

c. The DRMO shall ensure that the proper warning is attached to all aircraft helmets and combat vehicle crew helmets. An example of a warning tag is as follows:

WARNING: This device has been designed to be used as headgear in the operation of aircraft/combat vehicles. It does not meet the needs of the Z90.1-1971, American National Standard Specifications for Protective Headgear for Vehicular Users. As such, it is NOT recommended as a substitute for approved motorcycle *or recreational vehicle* helmets.

d. In accordance with DoD 4160.21-M-1, foreign excess aircraft helmets and combat crew helmets shall be demilitarized.

50. High Temperature and Critical Alloy Scrap.

a. Ferrous and nonferrous scrap items which contain high temperature and critical alloys shall be identified and segregated to conform as closely as possible to standard classifications used by industry. Whenever possible, metals shall be identified and segregated at the source of generation. "High Temperature Alloy Scrap Segregation Groups," contained in DoD 4160.21-H, shall be used as a guide for segregation in addition to individual Service publications.

b. High temperature and critical alloy scrap containing precious metals shall be reported to DRMS for precious metals precovery in accordance with Chapter X, Precious Metals Recovery Program, paragraph C3e.

c. High temperature and critical alloy scrap shall be sold by sealed bid sale. The value of most alloy scrap is reflected in daily or periodic metal trade publications. For those groups not reflected in trade publications, market price information should be obtained from other *DRMRs* or from *DRMS.*

51. Hospital Generated Infectious Hazardous Wastes. Hospital generated infectious hazardous wastes are the responsibility of the generating DoD component. *DRMOs* have no responsibility for this type of property. Excep-

tion: *DRMOs shall accept accountability, but not physical custody, of xylene containing tissue from medical facilities if an authorized medical officer certifies on the DTID that the waste is noninfectious. All contaminants must also be listed on the DTID. Fractional distillation is the preferred method for recycling xylene generated by medical laboratories. It is recommended that this method be used, where available, instead of turn in to the DRMO.*

52. Hypodermic Needles and Syringes. Hypodermic needles and syringes turned in to *DRMOs* shall be protected against pilferage or theft. The *DRMO* should consult local legal and medical sources as to whether hypodermic needles and syringes may be sold and under what conditions. In instances where local guidance is not available, the matter may be referred to the *DRMR* and, when necessary, to *DRMS-M.*

53. Industrial Diamonds. See DoD 4160.21-H.

54. Industrial Fund (IF) Property.

a. When IF property is turned in to the *DRMO,* its identity as IF shall be indicated on the DTID. The IF account to which sale proceeds should be deposited shall also be entered on the DTID. If the DTID does not contain this annotation, the property shall be processed as non-IF and no portion of the proceeds from sale may be returned to the IF activity. When requested, this property may be transferred or donated without reimbursement.

b. For sale purposes the *DRMO* may commingle IF scrap with non-IF scrap. Percentage estimates must be maintained for the purpose of prorata reimbursement to the generating IF activity. Proceeds of sale shall be deposited as indicated in *Chapter XIV, Sales, paragraph K3.*

55. Industrial Plant Equipment (IPE).

a. Excess Reports. IPE, as defined in Chapter III, *Abbreviations and Definitions,* which is excess to DoD components, is other than H condition coded and contains no hazardous contaminants must be reported to DIPEC for DoD *reutilization* screening as follows:

(1) Excess supply system IPE assets identified by NSN and line item managed by an inventory manager shall be reported to DIPEC on DD Form 1342, DoD Property Record, in accordance with instructions issued by the inventory manager. The document number used on these disposition instructions or DROs shall be reflected on the DD Form 1342 forwarded to DIPEC and, when applicable, shall be perpetuated on the DTID later forwarded to the *DRMO.*

(2) Idle IPE *shall be reported through required intermediate activity to DIPEC.*

(a) Idle IPE shall be identified by Plant Equipment Code (PEC) and Identification/Government Tag Number. The originator of the idle report shall assign a document number to the DD Form 1342 and, when applicable, perpetuate this document number on the DTID later forwarded to *DRMO.*

(b) Idle IPE that is contaminated with hazardous material (such as PCB) must be decontaminated to conform to current Federal, State, and local requirements before reporting to DIPEC. The reporting activity is responsible for costs incurred in decontamination of the item. Decontamination action shall be certified on the idle declaration with the test results expressed in parts per million (ppm). DIPEC shall return the transmittal letter of the items indicated as contaminated or items indicated as decontaminated but lacking proper certification documentation. Idle declarations for all other IPE reported to DIPEC shall contain a certification statement that the item has been checked and has no contaminants.

NOTE: The document number required in subparagraphs B55a(1) and B55a(2) may be entered on the top margin of the DD Form 1342.

b. Disposition Instructions. DIPEC shall accomplish all DoD IPE *reutilization* screening and determine disposition within 10 days after receipt of DD Form 1342, as follows:

(1) Items required in DoD. DIPEC shall direct transfers as a result of DoD *reutilization* screening by issuing shipping instruc-

tions to the submitting/holding activity. IPE shipments shall be prepared in accordance with AR 700-43/NAVSUP Pub 5009/AFM 78-9/DLAM 4215.1, appendices 2c and 3c.

(2) DoD Excess. DIPEC shall forward disposition instructions to the submitting/holding activity, including the document number previously assigned to the excess item. The disposition instructions shall direct the submitting/holding activity to transfer accountability for the excess property to the *DRMO* within 10 days and to furnish the *DRMO* two copies of DD Form 1342 and the DIPEC disposition instructions along with the DTID. Requests by DoD activities for IPE on the accountable record of the *DRMO* do not need DIPEC approval. DIPEC shall report pertinent IPE to GSA for screening upon notification from *DRMS* of *DRMO* receipt of equipment in accordance with IDMS procedures.

c. Final Disposal Reports. GSA shall approve transfer orders and donation applications resulting from GSA screening. Upon expiration of the Screening Completion Date (SCD), *if* a transfer order or approved donation application has not been received *the IPE* shall be offered for sale or other disposal.

56. Inspection Approval Stamps and Devices. Excess or surplus DoD inspection approval stamps and devices, regardless of condition or material content (rubber, metal, or stencil) shall be disposed of in accordance with applicable instructions provided by the cognizant Contract Administration Office. *These items may not be* accepted by the *DRMO* for disposal.

57. Intangible Property. Excess intangible property, *including but not limited* to patents, patent rights, processes, techniques, inventions and copyrights, is subject to antitrust review as prescribed in *Chapter XIV, Sales, paragraph E4.*

58. *Lab Packs for Small Quantity Chemical Items. The special lab pack procedures set forth below should facilitate the turn in of small quantities of chemicals (items less than 1 gallon or 7 pounds in weight) to DRMOs. This procedure enables the turn in activity to prepare just one DTID for the chemicals, including those noncontrolled, condemned, hazardous waste in FSC 6505. This should significantly reduce the documentation and transportation efforts for both the turn in activity and the DRMO. The generating activity shall not lab pack for turn in. All lab packing shall be done by DRMS commercial contractors at DRMS discretion.*

a. Lab Packing by Commercial Contractor. The actual lab packing shall be performed by a DRMS commercial contractor. This shall be accomplished with the duties and responsibilities of the contractor specified in the contract language (packaging, labeling, manifesting, etc.). The contractor shall perform the lab packing of chemicals with DRMO taking accountability on a "wash post" basis before contractor removal. The DRMO COR shall monitor these procedures while the generator shall have an observer present. A list of chemicals must be attached to the DTID as each lab pack is filled.

b. The generating activity shall precoordinate the turn in with the DRMO, so that the DRMO can determine whether or not the items in the lab pack can bypass the disposal cycle and move directly to disposal by service contract. Precoordination should be done well in advance of the actual turn in to allow the contractor sufficient lead time to assess the need for equipment and supplies necessary to accomplish the lab packing. The turn in must be in accordance with Chapter IX, Hazardous Property Management. The generator shall provide a list of the property to be turned in as a part of the precoordination process. The list, which shall include the chemical name, weight, and volume of each item, may be transcribed onto a blank sheet of paper.

c. The generating activity shall prepare a DTID for each lab pack and attach the list of the chemicals to it. On the DTID, the generator should use an LSN, which should consist of the FSC, National Codification Bureau Code (NCB), and the hazard class. If a requirements contract is in place, the DRMO and the generator should assure that the hazard class matches a CLIN; such as 6810

00, ACIDORG (acid organic); 6830 00 BASE 000. The chemical name shall be "lab pack"; unit of issue should be "DR" (drum), and the quantity "1" (one).

d. Requests for waivers to this procedure shall be sent to DRMS-H.

59. Life Preservers and Life Rafts.

a. Life preservers which are condemned (except solely on the basis of age control criteria) or are in unserviceable condition may not be offered for donation or sale. Such life preservers shall be processed as follows:

(1) Accessorial items (such as flashlights or kits) shall be removed and processed as usable individual items; controlled substances contained in removed kits shall be processed in accordance with paragraph B32, this chapter.

(2) Bladders shall be removed and cut in a manner as to prevent repair or restoration. Floats on Kapok-filled or other noninflatable life preservers shall be severed into three pieces.

b. Life rafts and inflatable boats which are condemned (except solely on the basis of age control criteria) or are in unserviceable condition may not be offered for donation or sale. They shall be subjected to processing as follows:

(1) Accessorial items (oars, carbon dioxide cylinders, kits, etc.) shall be processed as prescribed at subparagraph B59a(1).

(2) Floats and bottoms shall be mutilated. Floats of inflatable rafts and boats shall be slashed in three places; each slash shall be at least 12 inches long. Floats on noninflatable rafts shall be severed into three pieces. Bottoms shall be completely slashed diagonally.

c. Excess serviceable life preservers, life rafts, and inflatable boats, including those which are overage but are in good condition, may be reutilized and transferred in accordance with normal procedures. When determined to be surplus, such items in serviceable and overage but otherwise good condition may be offered for donation and sale.

(1) Controlled substances shall be removed from kits accompanying such items and shall be processed in accordance with paragraph B32, this chapter.

(2) Before physical release of the property, donees shall be advised in writing that the further use of the items shall be at their own risk and that the U.S. Government is relieved from any and all claims which may result from further use of the property.

(3) Before sale action, all accessorial items (carbon dioxide cylinders, kits, etc.) must be removed and processed as separate usable items.

(4) *Sale solicitations shall include a condition that* the U.S. Government assumes no liability for damages to the property of the purchasers, or for personal injuries or disabilities to the purchaser or the purchaser's employees, or to any other person arising from or incident to the purchase of this material, or its use, or disposition of the purchases.

60. Liquid Rocket Propellants.

a. Liquid rocket propellants including aniline, furfuryl, alcohol, hydrazine, UDMH, and JP-X shall be destroyed in accordance with instructions provided by the managing Military Service.

b. Destruction of liquid rocket propellants shall be accomplished with the cognizance of the director of medical services of the host installation.

(1) Fuming nitric acid (including that which has been administratively condemned), liquid oxygen, and liquid nitrogen possess commercial use and must not be destroyed until the DRMO has made a determination of unsalability.

(2) Otto fuel II at all concentrations may be turned in to the DRMO. Otto fuel II is a nonexplosive, low fire hazard material. However, because of its Propylene Glycol Dinitrate (PGDN) component, it must be disposed of as a RCRA hazardous (toxic) waste. DRMOs shall accept accountability, but not physical custody, of this material.

(3) Hydrazine solutions containing 22 percent or less hydrazine may be turned in to the DRMO. DRMOs shall accept accountability, but not physical custody, of this material.

61. Lost, Abandoned, or Unclaimed Privately-Owned Personal Property.

a. General.

(1) These instructions implement Title 10, U.S. Code, Section 2575, which authorizes the Secretary of any Military Department to dispose of lost, abandoned, or unclaimed personal property which is now or may later come into the custody or control of his or her Department other than property subject to Title 10, U.S. Code, Sections 4712, 4713, 6522, 9712, 9713, or subsection (c) of Section 2575. This disposal authority is delegated to the commanding officer of all installations of the DoD, with power of redelegation. Lost, abandoned, or unclaimed personal property is defined as any privately-owned personal property which has come into the custody or control of any Military Department and which is unclaimed by the owner.

(2) *Prompt return shall be made* of property lost, misplaced, or inadvertently abandoned by residents of military installations or patrons of installation facilities such as theaters, restaurants, clubs, and athletic arenas.

(3) *Installation commanders may turn in to a DRMO or otherwise dispose of privately-owned* property which cannot be returned to owners within a reasonable period of time. *Before action is taken to dispose of this property, however, compliance with subparagraph B61b, below, is required.*

NOTE: Only privately-owned *personal* property applies. Misplaced DoD property *must be* returned to stock and if excess or unserviceable *must be* turned in to a *DRMO* by the IM or stockage point in the normal manner.

b. Board of Officers.

(1) When privately-owned personal property; such as, personal effects, household goods, and vehicles, is found on or comes into custody or control of a military installation and has apparently been lost, abandoned, or left unclaimed for any reason by the owner, the installation commander shall appoint a board of one or more commissioned or noncommissioned officers or civilians. *DRMO* personnel may not serve as a board member. The board shall examine the property and prepare a written and dated inventory of the property, including its estimated current fair market value. The board shall conduct diligent inquiries to ascertain or locate the owner or owners or their heirs, next of kin, or legal representatives. During this time the property shall be kept in safekeeping by the activity having physical custody to prevent theft, pilferage, or unwarranted deterioration. Property in this category which the board has been able to identify as belonging to an individual, by reason of name, service number, or other identification, shall be segregated and tagged with the name of the person believed to be the owner. Toilet articles, cosmetics, used/soiled personal items, undergarments having no value except to the original owner are excluded. These items shall be listed on the property inventory, but shall be discarded by the generating activity with such action annotated in the remarks portion of the inventory listing.

(2) When the owner has been determined:

(a) The property may be claimed by the owner, his or her heirs, or next of kin, or his or her legal representative at any time before disposition. If the property is claimed by anyone other than the owner, the transmittal letter or document shall contain the following statement: "The action of this installation in transmitting the property does not vest title in the recipient. Such property is forwarded to you to be retained or disposed of as custodian, in accordance with the laws of the State of the owner's residence."

(b) If the property is not claimed, or if the owner, his or her heirs, or next of kin, or his or her legal representative, is not found, the property may not be disposed of until the expiration of the 120 days following the day when notice, giving the time and place of the intended sale or other disposal,

has been sent by certified or registered mail to that person at his or her last known address. A statement similar in import to the following shall be included in the notice:

"Under the law, Title 10, U.S. Code, Section 2575, you are hereby advised that the property described above shall be sold or otherwise disposed of at (time, date, and specific location). A request for the return of the property shall be honored if received before the time specified. Request for return of the property after the specified time shall be honored only if disposition has not been made."

NOTE: If the Board of Officers determines that packing, handling, transportation, or other charges are not a responsibility of the U.S. Government, the above statement shall be modified to so advise the prospective recipient. The statement shall indicate the manner in which payment for these charges shall be made. The Board of Officers shall coordinate with the *DRMO* to determine the date and place of sale or other disposal.

(c) The Board of Officers may, at its discretion, include with the notice specified in subparagraph B61b(2)(b), a release document substantially in the format shown in attachment 1, this chapter. If the release document, properly executed, is returned by the owner, his or her heirs, or next of kin, or legal representative, the material listed thereon becomes the property of the U.S. Government and shall be processed through normal disposal channels. This procedure may not be used, however, when the property in question is subject to a lien (such as an abandoned vehicle purchased through a finance company), unless the release of the lien is obtained.

(d) The Board of Officers, with the assistance of the installation security police, is responsible for determining if an abandoned vehicle has a lien. This may be accomplished by contacting the State office of motor vehicles where the vehicle is registered to obtain the name and address of the lienholder on the vehicle title. Lienholders shall be given a notice as stated in subparagraph B61b(2)(b).

(3) When the owner has not been determined. When diligent effort to determine the owner, his or her heirs, or next of kin, or his or her legal representative is unsuccessful, *the installation commander may dispose of* the property *or* turn it in to the *DRMO* for immediate disposition; except that if it has a fair market value of $25 or more, *the property may not be disposed by any method* until 3 months after the date it is received at the designated storage point which, unless otherwise specified, shall be at the installation having physical custody of the property.

NOTE: The installation commander may choose to turn the property in to the DRMO for disposal by sale or he or she may choose to dispose of the abandoned property by means other than sale. Critical to disposition of property by means other than sale is that the transfer is to a nonappropriated fund instrumentality (NAFI) that can and does use the property as part of its program. An example of "other dispositions" includes transfers of abandoned vehicles to NAFI auto hobby shops for use as part of the auto hobby shop program.

(4) *The Board may reclaim the property for return to the legal owner at any time before disposal by sale has been accomplished. A properly completed requisition document shall be furnished the DRMO certifying that return of the property to the legal owner is intended.*

c. When lost, abandoned, or unclaimed privately-owned personal property is transferred to a *DRMO*, the Board shall provide a copy of the inventory for use in establishing accountability (determination of the fair market value of this property shall be made according to its original purpose as opposed to its scrap value), name of owner, if known, and one of the following:

(1) A properly executed release document (attachment 1, this chapter). The *DRMO* shall treat these items as normal excess/foreign excess.

(2) A Finding. Where other regulations under which the Board functions specifically provide the form of findings, such form shall be followed. In the absence of specific guidelines, the finding shall be a clear and concise

statement of the facts established, and the conclusions of the Board. In either case, the finding should show that the requirements of subparagraph B61b(2)(c) have been obtained and accompany the finding. *The notification to the lienholder (see subparagraph B61b(2)(d)), together with the release of the lien, if furnished by the lienholder, shall also be included with the finding. The DRMO* shall retain the identity of these items as lost, abandoned, or unclaimed privately-owned personal property.

d. Defense *Reutilization and Marketing* Offices.

(1) Lost, abandoned, or unclaimed personal property may not be transferred or donated, except in those cases where a properly executed release document has been received. It shall be sold or, if it does not have any sale value (as determined under the criteria set forth in *Chapter XV, Abandonment or Destruction*), it shall be destroyed. Property identified by owner may not be turned in to or disposed by the *DRMO* until the expiration of 120 days following the day notice has been sent by the Board of Officers as stated in subparagraph B61b(2)(b). This does not prevent use by the activity commander of available *DRMO* facilities for storage, when approved by *DRMR*, if responsibility for the property remains with the Board of Officers until the time elements specified here are met.

(2) Sale of lost, abandoned, or unclaimed personal property shall be conducted either by the *DRMO* servicing the activity where the property is physically located or the *DRMR*. Normally, sales should be conducted either by the retail method or by negotiation. However, when the type or value of the property is such as to warrant greater sale effort, the sale may be conducted by the spot bid, auction, or sealed bid method.

(3) Each item offered for sale shall be tagged or coded in such a manner as to permit identification of the original owner, if known, to permit proper deposit of proceeds from sale.

(4) When lots of miscellaneous items of abandoned property have been offered for sale and the highest obtainable price has been determined, the SCO, before making award, shall obtain from the purchaser a breakdown of the price offered for each individual's property, whether identified as to ownership or not, in order that proceeds from an individual's property may be identified and segregated. In all instances, the itemized breakdown shall equal the total of the lot price received. The special condition entitled "Price Breakdown" shall be included in the sale solicitation.

(5) The proceeds derived from the sale of personal property shall be promptly deposited in accordance with current procedures *prescribed in Chapter XIV, Sales, paragraph K14*. If available, the name of the owner of the property shall be identified on the form used to deposit such funds and shall be accompanied by a copy of the inventory and report of findings of the Board.

e. Filing of Claims. Any claims for proceeds received from the sale of personal property pursuant to this chapter shall be referred to the GAO. Claims filed after the expiration of 5 years from the date of disposition of the property are barred from being acted on by the court or the GAO.

62. Lumber and Boxes.

a. Boxes. To the fullest extent practicable, holding activities shall reuse boxes or similar containers for shipment of material.

b. Used Lumber or Boxes. Used lumber or boxes not required for the foreseeable needs of the generating activity, or in such condition as to be unacceptable for further use, shall be disposed of by retail or other sale methods.

c. Abandonment of Scrap Wood for Release to Charitable Organizations and Individuals. When, because of insufficient size, shape, or condition, residual lumber is determined to be unsuitable for salvage or sale and is not desired by eligible donees, this residue may be donated to charitable organizations and individuals in accordance with es-

tablished procedures. Any residual lumber to be abandoned shall be physically segregated from other commercially usable scrap and salvage lumber. Definite times should be established for removal in order to maintain strict supervision and orderliness during removal, as well as to ensure an equitable distribution. Priority shall be given to charitable organizations and to those individuals certified to be needy by local welfare organizations. Any remaining material shall be released on a first-come, first-served basis to the general public and to military personnel and U.S. Government employees.

d. Destruction of Residual Lumber. Any lumber remaining after salvage, sale, and abandonment actions have been accomplished shall be periodically disposed by the most economical method.

63. Magnetic Media.

a. Used ADP computer magnetic tape, although no longer suited for ADP operations, is of such a high quality that it can be reconditioned and used for other recording purposes. A market is available for this tape, ranging from one-half inch width and up, of any length, if it is on spools or on reels and it is relatively free from dust and moisture.

b. At time of turn in to a *DRMO*, all ADP tape and other magnetic media must be accompanied by a certificate signed by the security officer certifying that the tape is unclassified or has been declassified under the procedures contained in DoD 5200.28-M, ADP Security Manual, section VII; and that anonymity has been maintained by disposing of any record indicating the previous classification level. NOTE: Disc packs, drums, and all other ADP media intended for the purpose of data storage shall be accompanied by a similar certificate.

c. ADP media shall be subjected to local area screening. If not needed, it may be sold. A copy of the certificate (subparagraph B63b) shall accompany all referrals of declassified tape submitted to the *DRMR*.

64. MAP Property.

a. MAP property that is excess to the recipient country becomes eligible for redistribution. This property shall be screened in accordance with the following priorities:

(1) The MAAG/ODC (or organization functioning in a similar capacity) screens in-country to fill established or projected MAP needs unless specifically exempt from such screening by competent authority.

(2) The Unified Command (or authorized designee) screens in-theater to fill established or projected MAP needs.

(3) The Military Service ICP screens for redistribution against programmed MAP needs, *including FMS*, and other DoD needs.

b. Excess MAP property not redistributed shall be referred to the nearest *DRMS* activity as disposable MAP property. Provision shall be made for in-country U.S. personnel to act as *DRMO* agent where turn in by generator and physical handling by *DRMO* is impractical. In addition to information listed in *Chapter VI, Receipt and Handling of Property at Defense Reutilization and Marketing Offices, paragraph F*, the generating activity shall include the following data on the DTID.

(1) Country.

(2) DTID number (to include at a minimum in the first position a service code, second and third positions, a country or activity code in accordance with DoD 5105.38-M, Security Assistance Management Manual, and Julian date).

(3) Identification of MAPAD MAAG/ODC initiating turn in.

(4) The MAP account number.

c. Disposable MAP property shall be screened for FMS needs and shall be made available for transfer to fill known Federal needs. Disposable MAP property surviving *reutilization*, FMS screening, and other transfers shall be processed directly to sale.

d. MAP property used for any purpose other than to meet approved DoD needs, including transfers initiated after turn in to disposal, shall be transferred on a reimbursable basis. Disposable MAP property is not donable.

65. Material for Fire Fighting Practice. To the extent possible, *DRMOs* shall support Military Service/Defense Agency needs for material for fire fighting practice. However, care shall be exercised to ensure that property having more than commercial scrap value is not furnished for this purpose when other lower valued property is available.

66. Medical Equipment and Nonconsumable Medical Supplies.

a. General. Any proposed destruction of medical equipment and nonconsumable supplies shall be coordinated with local health and sanitation officials of the *Military* Services. Special cases involving the destruction of certain types or quantities of medical materials shall be referred to the Directorate for Medical Materiel, Defense Personnel Support Center, Philadelphia, Pennsylvania.

b. Medical devices labeled as restricted to doctor's prescription and direction may be referred for sale.

c. Excess Test Sets, Psychodiagnostic.

(1) Accountability shall be transferred to the *DRMO* for *reutilization,* transfer, and donation screening. These test sets may not be physically delivered to the *DRMO.*

(2) When notified by the generating activity, by a DTID, of the availability of excess test sets, screening shall be accomplished in accordance with *Chapter XI, Reutilization Screening of Excess Personal Property.* Accountability for test sets not *reutilized, transferred,* or donated shall be returned to the generating activity for destruction of the test sets.

d. All medical equipment shall be cleaned and sanitized before turn in.

67. Metalworking Machinery.

a. Items of metalworking machinery, when excess to needs of the owning Military Service/Defense Agency shall be reported for centralized screening in accordance with *Chapter XI, Reutilization Screening of Excess Personal Property.*

b. To minimize adverse market impact upon the machine tool industry, proposed sales of certain types and quantities of surplus machine tools shall be coordinated with the Director, Bureau of Domestic Business Development. See *Chapter XIV, Sales, paragraph B3d,* for presale clearance (market impact reporting) instructions.

68. Microfilm Cartridges Containing Catalog Management Data Notice (CMDN) and FSC (DD 146) File.

a. Outdated microfilm cartridges containing CMDN and FSC file shall be turned in to the servicing *DRMO.*

b. CMDN file cartridges may be disposed (that is, reutilized, transferred, donated, or sold) intact.

c. Because of proprietary information which may be contained thereon, FSC file film shall be stripped from cartridges and destroyed by *DRMOs.* The emptied cartridges, along with the leader and trailer strips trimmed from the destroyed film, may be offered for sale.

69. Naval Nuclear Propulsion Plant Materiel. This property includes Naval nuclear propulsion plants, their land prototypes, and special facilities for their construction, support, and maintenance, including any machinery, device, component, or equipment specifically developed for use in such plants or facilities. Navy generating activities must comply with the instructions contained in NAVSEAINST C5511.32 and SPCCINST 4440.376H. *DRMOs* may not accept from Navy generating activities items identified in FSC 4470. *DRMOs* may accept this type of property from Navy activities only when it has a local stock number bearing another FSC.

70. Nonappropriated Fund (NAF) and Surcharge Property.

a. Property which has been procured with nonappropriated funds by activities such as MWRA may be physically transferred to a *DRMO,* accompanied by proper documentation. The documentation shall contain a certification that the property listed was procured with nonappropriated funds and shall also cite the applicable funds account number for identification. If the DTID does not contain the certification, NAF property shall be proc-

essed as normal Military Service/Defense Agency excess. The documentation shall also contain the unit acquisition cost (standard price) that is recorded in the financial and accounting records of the nonappropriated fund; this value shall be used by *DRMOs* for inventory, reporting, and sale purposes. This property may be made available for transfer with reimbursement. Reimbursement may not exceed the estimated gross proceeds from sale on a competitive bid basis. This property is not donable. NAF property shall be lotted separately and proceeds from sales of such property shall be handled as set forth in *Chapter XIV, Sales, paragraph K7.*

b. Surcharge property from commissaries may also be turned in to *DRMOs*. The DTID shall specify in bold letters: "SURCHARGE PROPERTY" instead of the certificate specified in subparagraph B70a. If the DTID does not contain this statement, the property shall be processed as normal Military Service/Defense Agency excess. Surcharge property consists of commissary operating equipment. *DRMOs* shall process surcharge property in the same manner as NAF property; sale proceeds shall be handled as set forth in *Chapter XIV, Sales, paragraph K13.*

71. Nuclear Weapons Materiel.

a. Disposal instructions pertaining to nuclear weapons materiel are covered by the technical publication, "Supply Management of Nuclear Weapons Materiel," DoE-DNA TP 100-1, Army TM 39-100-1, Navy SWOP 100-1, Air Force T.O. 11N-100-1. Specific information or clarification of contents shall be requested through service nuclear ordnance supply channels.

b. Generating activities shall state on DTIDs for nuclear ordnance materiel that the materiel being transferred for disposal action meets established demilitarization and declassification criteria. *DRMOs* shall accept such nuclear ordnance materiel for processing and disposal in accordance with this manual.

72. Oil.

a. Disposal by Sale. If the return from sale of used aircraft engine lubricating oil does not justify the expense of segregation and separate accumulation, it shall be commingled and sold with other waste oils.

b. Other Used Oil. Disposition of used lubricating and nonlubricating oils and greases may be by one of the following methods, if in accordance with *Federal, State, and local environmental regulations*:

(1) Burning as fuel oil.

(2) Use in experimental fire fighting practices.

(3) Any other authorized use on the activity.

(4) Donation to authorized recipients.

(5) Sale.

(6) Abandonment or destruction of oils which have no sale value.

c. Synthetic Jet Engine Oil MIL—7808 and MIL-L-23699. These oils contain tricresyl phosphate which produces paralysis if taken internally. They should not be used as a medicinal or food product. *The containers for these synthetic fluids must not be used as containers for food.* Any sale solicitation or contract for these oils shall contain *pertinent precautionary information* in the property description.

d. Drums. When it is necessary to sell waste oil in drums which are suitable for further use or for reconditioning for further use, or returnable under procurement contracts, the *sale solicitation shall include pertinent information concerning such suitability.*

73. Oxygen Masks.

a. Excess oxygen masks, including those which are overage but otherwise in serviceable condition, may be transferred within DoD and to Federal civil agencies.

b. Surplus serviceable oxygen masks including those which are overage but in otherwise good condition may be released to authorized donees. Before physical release of this property, donees shall be advised in writing that further use of the property shall be at their own risk and that the U.S. Government is relieved from any and all claims

which may result from further use of the property.

c. Serviceable oxygen masks including those which are overage but in otherwise good condition may be offered for sale. The U.S. Government assumes no liability for damages to the property of the purchasers, or for the personal injuries or disabilities to the purchaser or the purchaser's employees, or to any other person arising from or incident to the purchase of this material, or its use, or disposition of the purchases. The purchaser shall save the U.S. Government harmless from any and all such claims.

d. Oxygen masks which are condemned or overage in unserviceable condition may not be donated or sold. These oxygen masks shall be mutilated by:

(1) Removal of the mouthpiece from the facepiece and destroying the former, or

(2) Slashing the facepiece.

74. Pallets.

a. Disposal by sale of quantities of wooden pallets in usable condition may create an adverse market condition. Details of controls established for disposal by sale of this item are contained in *Chapter XIV, Sales, paragraph B3d.*

b. When surplus property which is stacked on Government owned pallets is offered for sale and it is more advantageous to the Government to use the pallets for loading purposes, applicable statements or special conditions shall be included in the sale solicitation.

75. Parachutes (Personnel and Cargo).

a. Personnel Parachutes.

(1) Excess parachutes including those which are overage but in otherwise *serviceable* condition may be transferred within DoD and to Federal civil agencies.

(2) Surplus serviceable parachutes may be released to authorized donees. Within the United States, overage personnel parachutes in good condition may also be donated. Before physical release of parachutes, donees shall be advised in writing that further use of the property shall be at their own risk and that the Government is relieved from any and all claims which may result from further use of the property.

(3) The residue of mutilated parachutes may be released to authorized donees.

(4) Serviceable parachutes may be offered for sale. The U.S. Government assumes no liability for damages to the property of the purchasers, or for personal injuries or disabilities to the purchaser or purchaser's employees, to any other person arising from or incident to the purchase of this material, or its use, or disposition of the purchases. The purchaser shall save the U.S. Government harmless from any and all such claims.

(5) Overage but otherwise serviceable personnel parachutes physically located in the United States shall be sold subject to the following conditions:

(a) Physical inspection in an FAA certified parachute loft is required for each parachute sold. A list of FAA certified lofts is shown in supplement A7. Arrangements for inspections are the responsibility of the purchaser.

(b) Title shall pass only on those parachutes certified to be airworthy by an FAA certified loft. Parachutes determined by this inspection to be unserviceable may not become the property of the purchaser, but shall be returned to the nearest *DRMO* and mutilated in accordance with existing directives.

(c) Expenses incurred incident to the inspection by the certified parachute loft for parachutes conditionally awarded to a potential buyer shall be borne by the purchaser. Transportation charges shall be borne by the potential buyer including the return transportation charges for parachutes rejected by the loft. Payment shall be made directly to the inspection activity by the purchaser.

(d) The U.S. Government assumes no liability for damages to the property of the purchaser or the purchaser's employees, or to any other person arising from or incident to the purchase of this material or its use, or

disposition. The purchaser shall save the Government harmless from any and all claims.

(6) In the interest of public safety and to provide the maximum availability of parachutes to the general public, the following guidelines covering the conduct of sales apply:

(a) *DRMOs* shall furnish with the property list of parachutes offered for sale a statement as to whether or not facilities are available at the installation to inspect parachutes; and, where available, if permission will be granted by the installation commander for use of the facilities by FAA certified parachute loft personnel in inspection of overage parachutes sold as surplus. This statement is necessary so that the *DRMR*, when preparing the sale offering, can indicate whether the purchaser can arrange for the FAA certified parachute loft representative to conduct his or her inspection on site or whether the parachutes must physically be shipped to the loft selected by the purchaser.

(b) Sale solicitations shall clearly state that:

1. Awards shall be made on a conditional basis. Title to the property shall remain with the U.S. Government, until such time as evidence as to certification of parachutes as airworthy has been received by the SCO from the FAA certified parachute loft.

2. Full payment for property so awarded must be made before shipment (to loft) or onsite inspection by loft personnel. These funds shall be retained in suspense account during completion of transfer of title or, if applicable, refund of purchase price for parachutes not certified to be airworthy.

3. The purchaser must select the parachute loft (from the list contained in the sale solicitation) and arrange for physical inspection of the parachutes by loft personnel. Cost of transportation of the parachutes to the loft (if onsite inspection cannot be arranged) and then to their ultimate destination, as well as cost of inspection and repacking by loft personnel, must be borne by the purchaser.

4. If physical movement to a loft is required, the purchaser must pay to the *DRMO* a sum sufficient to cover the cost of transportation to the loft selected by the purchaser and the *DRMO* shall then arrange for the transportation of the property on a U.S. Government Bill of Lading to the loft. Funds collected shall be deposited in accordance with *Chapter XIV, Sales, paragraph K*. Upon completion of certification action, the loft shall notify the SCO that the certification has been made and that the parachutes are available for transfer to the purchaser. The SCO shall then furnish the purchaser with necessary release documents.

5. Any parachutes shipped to the loft which are not certificated as airworthy may not be delivered to the purchaser. The loft shall notify the SCO who shall:

a. Designate the *DRMO* to which the parachutes should be returned (for *mutilation and sale as scrap or other method of disposal*).

b. Furnish shipping instructions together with U.S. Government Bill of Lading to the loft.

c. Notify the designated *DRMO* and request confirmation of receipt of parachutes from the loft.

6. The SCO shall, upon receipt of information from the designated *DRMO* that the uncertified parachutes have been received, refund the purchase price, less the cost of transportation (subparagraph B75a(6)(b)4) to the purchaser.

7. Costs incurred by the purchaser under subparagraphs B75a(4) and B75a(5) may not be considered a part of the purchase price.

(7) Overage but otherwise serviceable personnel parachutes physically located outside the United States may be sold in the same manner as prescribed in subparagraph B75a(5), subject to the availability of FAA certificated master parachute riggers. An FAA certificated master parachute rigger is eligible to inspect and certify to the airworthiness of overage but otherwise serviceable

parachutes provided he or she performs in accordance with the rules set forth in FAA Regulations 65.125 through 65.133. Names and locations of FAA certificated master parachute riggers in overseas locations are not maintained since they are constantly changing, however, certificated master riggers generally are located at all major airports serving U.S. carriers, including military. It is the responsibility of the potential purchaser to locate an FAA certificated master parachute rigger.

(8) To prevent further use, condition condemned and unserviceable personnel parachutes shall be mutilated by cutting through the shroud lines at the canopy skirt (bottom hem band) and at the connector links secured to the harness risers.

b. Cargo Parachutes.

(1) Excess serviceable cargo parachutes may be transferred within DoD and to Federal civil agencies. Surplus serviceable cargo parachutes that are not overage may be donated or sold with the same restrictions that apply to personnel parachutes.

(2) Unserviceable and overage cargo parachutes shall be destroyed as follows:

(a) The suspension lines shall be cut approximately 2 inches below the lower lateral band and at the connector links.

(b) The canopy, the lower lateral band, or the upper lateral band may not be cut, thus maintaining the use of the canopy for purposes other than a parachute (such as a cover).

(c) After mutilation, the suspension lines shall be disposed as scrap material.

76. Reserved.

77. Pesticides.

a. Disposal of tactical pesticides is the responsibility of the owning Military Service. The *DRMO* shall give sale assistance upon request.

b. Turn In Requirements.

(1) If the pesticide is cancelled pesticide, the generating activity must enter in block D of the DTID (DD Form 1348-1) "cancelled pesticide" and the last date to sell or distribute.

(2) If a determination has been made that the maximum pesticide strength has deviated from the labeled amount, the product is considered adulterated and cannot be further used as a pesticide, the generator must so indicate in block D of the DTID by stating "adulterated" or furnish any additional technical data.

(3) If a pesticide is manufactured under an EPA exception for the sole use of DoD or a Military Service (Army, Navy, Air Force, Marine Corps), the generating activity must enter "DoD use only" or "(Identify Military Service) use only" in block D of the DTID.

(4) *DRMOs* shall accept pesticides which are properly packaged and safe to handle. Pesticides in broken or leaking containers shall be repackaged before turn in to the *DRMO*. Repackaged pesticide containers should be stencil-labeled "FOR DISPOSAL ONLY." The following information must be affixed to the container:

(a) NSN-Repackaged (if applicable).

(b) Nomenclature and percent active ingredient.

(c) Type and quantity of rinse solution added repackaged container (if applicable).

(d) Total quantity in gallons (liquids)/pounds (solids).

(e) Date packaged (month/year).

(5) Pesticides shall also be stencil-labeled "FOR DISPOSAL ONLY" under the following conditions:

(a) Revised labels for suspended and cancelled pesticides cannot be obtained by the turn in activity from the manufacturer.

(b) Pesticides without a label.

(c) Pesticides have had their composition altered.

c. When turn in to the *DRMO* is made, the generating activity shall assure that pesticide containers are labeled with the information listed below. The generating activity

must not detach, alter, deface, or destroy in whole, or in part, any manufacturer label attached to the pesticide container. Sources of technical information for labels are provided in subparagraph B77d.

(1) Name and address of manufacturer or person for whom the pesticides were manufactured.

(2) Name, brand, or trademark under which the product is sold.

(3) EPA Registration Number and EPA Establishment Number (for those used in the United States.).

(4) Statement of net contents.

(5) Statement of ingredients.

(6) Pertinent warning or cautionary statement, as necessary, to prevent injury to man, animals, and vegetation not detrimental to man.

(7) Directions for use which, if followed, are adequate to protect the user, the public, and the environment.

d. Technical information necessary for preparing labels or other purposes may be obtained from several sources. Military and/or Federal specifications have been published on all standard stocks. Each specification contains basic data on standards established on each chemical for labeling, packaging, type and size of containers, quality assurance, assay procedures, and other essential information. A listing of specifications applicable to some pesticides is contained in attachment7. Technical assistance on label requirements and other aspects on the use and disposition of pesticides can also be obtained from the engineer or medical entomologist serving military installations. Should entomology support be unavailable, assistance can be obtained, upon request, from the following points of contact:

(1) Armed Forces Pest Management Board, Forest Glen Section, WRAMC, Washington, DC *20307-5001.*

(2) Department of the Army, Office of the Surgeon General, DASG-PSP-E, *5109 Leesburg Pike, Falls Church, VA 22041-3258.*

(3) Department of the Army, *U.S. Army Engineering and Housing Support Center (CEHSC-ER), Fort Belvoir, VA 22060-5580.*

(4) U.S. Army Environmental Hygiene Agency, Pest Management and Pesticide Monitoring Division, ATTN: *HSHB-MR-H,* Aberdeen Proving Ground, MD 21010-*5422.*

(5) Department of the Navy, *Navy Environmental Health Center, ATTN: Entomology Programs, Building X-353. Naval Station, Norfolk, VA 23511-5000.*

(6) Commander, Naval Facilities Engineering Command, Code *1123,* 200 Stovall Street, Alexandria, VA *22332-2300.*

(7) USAF School of Aerospace Medicine, Epidemiology Division, Brooks AFB, TX 78235-*5301.*

(8) *HQ United States Air Forces in Europe, ATTN: HQ USAFE/DEMO, APO New York, NY 09012.*

(9) USAF Occupational and Environmental Health Laboratory, *ATTN: OEHL, OL-AD,* Clark Air Base, APO San Francisco, CA 96274-*5000.*

(10) HQ USA Europe, Office of the Deputy Chief of Staff, Engineering, (ODC-SENGR), PSC Box 1869, APO New York, NY 09063.

(11) USA Facilities Engineer Activity-Korea, ATTN: Eighth Army Facilities Engineers, (EAFE-EN DIR), APO San Francisco, CA 96301.

(12) Defense Logistics Agency, ATTN: DLA-WS (Entomologist), Cameron Station, Alexandria, VA *22304-6100.*

e. *DRMO* processing of pesticides for transfer, donation, or sale shall be guided by the following:

(1) Excess and surplus pesticides for which specific use restrictions have been imposed shall be transferred, donated, or sold only after the recipient furnishes written assurance that the item will be used in accordance with its intended use as specified by the label, or any existing Federal, State, and local regulatory requirements.

(2) Each recipient shall be notified that: "It is the responsibility of the user to determine whether the intended use of the item is in compliance with local, State, Federal, or foreign law. The transferee, donee, or purchaser is not excused from any violation of applicable law which may be more restrictive than the conditions imposed as a prerequisite to transfer, donation, or sale."

(3) The registered labels must be current. The manufacturer should be contacted for modified labels. The *DRMO* may not make any modifications to existing labels on pesticide containers (such as crossing out suspended uses). Only duplicate or revised labels obtained from the manufacturer may be affixed to the container.

(4) No leaking, deteriorated, or improperly labeled materials may be released until reconditioned and/or properly labeled. These materials shall be repacked and relabeled maintaining the purity of the material (no mixtures, parts of containers, or other extraneous materials). Use of disposal funds is authorized only for repackaging pesticides actually on the *DRMO* account to prevent contamination of land or water areas. The old containers emptied as a result of repacking shall be disposed of in accordance with *paragraph B22,* this chapter.

(5) Any special military markings on pesticide containers shall be obliterated by the holding activity before donation or delivery to the purchaser.

(6) Any pesticide which cannot be reutilized, transferred, donated, or sold shall be disposed of by the DRMO in accordance with pertinent Federal and State environmental regulations.

(7) Pesticides which are neither registered with the EPA nor were previously registered with the Department of Agriculture may not be offered for sale within the United States, Puerto Rico, American Samoa, Guam, TTPI, and the Virgin Islands. Generally, registration information is indicated on the product's label.

78. Pneumatic Fiberglass Flasks. High pressure pneumatic fiberglass flasks become unsafe for use due to expired operating or shelf life. As a matter of safety, any of these flasks which have been removed from aircraft or stock because of expired shelf life shall be mutilated to prevent further use as air storage tanks.

79. Reserved.

80. Polychlorinated Biphenyl (PCB). *DRMS* is responsible for disposal of PCB fluids and materials contaminated with PCB. The following turn in procedures apply:

a. Property identified as containing PCB. A scientifically reliable analysis shall accompany the DTID unless the property has a manufacturer's label or nameplate that indicates the presence of PCB; such as, generic or commercial name. The analysis shall indicate the amount of PCB in ppm or in the following ranges:

(1) Less than 50 ppm.

(2) 50-499 ppm.

(3) 500 ppm or more.

Individual analysis shall be made for each item. *DRMS* may accept batch testing results on a case-by-case basis. However, approval for batch testing shall be obtained from *DRMS* before turn in. NOTE: Hermetically sealed items may not be opened for testing but assumed worst case unless the ppm is indicated on the label.

b. PCB items must be enclosed, nonleaking, and safe to handle. Liquid PCBs and spill residue must be packed in DoT specification containers as required by 40 CFR 761.65.

c. The DTID shall be prepared in accordance with established hazardous material/hazardous waste (HM/HW) guidelines.

d. The property must be marked as prescribed by the EPA in 40 CFR 761.40. Items containing 50 ppm or more PCB must be marked, with the exception of transformers. Only PCB transformers containing 500 ppm or more PCB must be marked.

81. Postal Equipment. Items of a strictly postal nature, such as a carrier satchel embossed "U.S. Mail," postal scales, or other equipment so similar in nature or design to

official U.S. Postal Service equipment as to *cause confusion* may not be sold or disposed of to the general public until the U.S. Postal Service has been notified of the intended disposition and has been accorded an opportunity to inspect the equipment. *DRMOs* shall notify local post office inspectors of the existence of this property and shall arrange for its inspection if the U.S. Postal Service advises that it desires to have the equipment for its own use or to prevent it from falling into the hands of unauthorized persons. Transfers to the U.S. Postal Service shall be without reimbursement unless the GSA has approved the transfer with reimbursement. With respect to property not transferred, markings which would tend to confuse this property with official U.S. Postal Service equipment shall be removed before disposition. Excess postal equipment which was loaned to Military Services/Defense Agencies by the U.S. Postal Service shall be returned to the U.S. Postal Service.

82. Precious Metal Bearing Materials.

a. Items which contain infinitesimal amounts of precious metals shall be processed as any other type of property which does not need special handling as set forth in this manual. Special guidance for processing certain precious metal bearing materials is contained in the following paragraphs of this chapter:

(1) Paragraph B10—Batteries.

(2) Paragraph B25—Decorations, Badges, Service Awards, Medals, Ribbons, Distinctive Buttons, and Other Insignia.

(3) Paragraph B28—Dental Scrap.

(4) Paragraph B29—Desalting Kits.

(5) Paragraph B33—Electron Tubes.

(6) Paragraph B36—Film *and Photographic Paper.*

(7) Paragraph B82—Precious Metal Bearing Scrap from Industrial Funded Activities.

(8) Paragraph B96—Silver Recovered from Used Hypo Solution.

(9) Paragraph B100—Spark Plugs and Magneto Breaker Assemblies Containing Precious Metals.

b. Processing instructions for all other precious metal bearing materials are contained in *Chapter X, Precious Metals Recovery Program,* paragraph C3, and DoD 4160.21-H.

83. Precious Metal Bearing Scrap from Industrial Funded Activities. IF activities may not be reimbursed for precious metal bearing scrap which is processed for precious metals recovery. If the scrap is sold, the IF shall be reimbursed the proceeds from sale. The fine precious metals are available at recovery cost for internal use or as GFM (see Chapter X, Precious Metals Recovery Program).

84. Prescription Safety and Surgical Devices.

a. General. In some instances, Military Service/Defense Agency regulations may require that prescription devices; that is, safety goggles, safety glasses, and surgical telescopes, prepared and issued to an employee be turned in by the employee upon termination of his or her service. The employee may desire to purchase the specially fabricated device.

b. Prescription Safety Goggles. When the goggles are turned in to a DRMO for disposal, the departing employee may purchase them from the DRMO through the retail method of sale. The sale price shall be established by the DRMO based upon a fair market value of the goggles. This policy is also applicable to the disposition of prescription safety glasses.

c. Prescription Surgical Telescopes. Surgical telescopes must first be subjected to reutilization, transfer, and donation screening. When the screening has been completed, and the item has reached the sale cycle, the departing employee may purchase the telescope through the retail method of sale. The unit acquisition cost limitation for retail sale is exempted in this instance. The medical activity shall provide notice of a pending turn in of the telescope to the servicing DRMO 120 days before the individual's termination of service. Accountability, but not physical custody, shall be transferred to the DRMO for immediate

processing of the prescription surgical telescope for the reutilization, transfer, and donation screening. Maintaining physical custody of the telescope by the medical activity should maximize its usefulness to the individual and the medical activity before final disposition. The DRMO shall establish a fair market value which shall be the basis for the retail sale of the prescription surgical telescope. In any sale of this property, the purchaser shall certify and assure in writing that the item shall not be used or resold in contravention of the Federal Food, Drug, and Cosmetic Act and the applicable regulations concerning labeling and branding of the item, or of any State, local, or other applicable law.

d. Purchasers of prescription devices by the retail sale method shall be furnished one copy of the sale receipt to evidence right of ownership.

e. Prescription safety and surgical devices not purchased by departing employees shall be processed under normal sale methods.

85. Printing Equipment.

a. Excess. Printing equipment, as defined in paragraph B2 of Title II of the U.S. Government Printing and Binding Regulations, after being processed under pertinent Military Service/Defense Agency regulations and determined to be Service/Agency excess, shall be transferred to a *DRMO.* The DTID, in addition to the data listed in *Chapter VI, Receipt and Handling of Property at Defense Reutilization and Marketing Offices, paragraph F,* shall be clearly marked "PRINTING EQUIPMENT." Within 30 days after transfer to/receipt by the *DRMO,* excess printing equipment shall be reported to the Joint Committee on Printing (JCP), a Congressional Committee, on JCP Form 7 by the Central Printing and Publications Management Office of the Military Services/Defense Agencies. Preparation and processing of the JCP Form 7 under procedures established by internal Military Service/Defense Agency regulations constitute notification to the JCP of disposal action.

b. Transfer. The DRMO shall report printing equipment for *reutilization* screening in accordance with the criteria contained in *Chapter XI, Reutilization Screening of Excess Personal Property, attachment 15.* The "PRINTING EQUIPMENT" designation shall be stated in screening actions. If as a result of *reutilization* screening, an item of printing equipment is desired, the requiring Central Printing and Publications Management Office shall obtain, by established means, transfer authority as required from the JCP. One copy of the request to JCP shall be forwarded to *DRMS* or GSA as notification to hold the equipment for that department pending receipt of the authority. When the necessary authority is received from the JCP, the requesting Military Service/Defense Agency shall forward a copy of the letter of authority, showing the JCP Document Number, accompanied by shipping instructions and all other pertinent information, to *DRMS* or GSA.

c. Surplus. Printing equipment not *reutilized* as a result of screening, shall be offered for donation and sale in accordance with the procedures in this manual.

86. Radiation-Emitting Electronic Products (Certified and Noncertified).

a. The Radiation Control for Health and Safety Act of 1968, as amended (42 U.S.C. 263b-263n), assigns to the Department of Health and Human Services responsibility for policy and procedures governing the safety of electronic products which produce radiation when energized. Among the principal radiation-emitting electronic products are television receivers, microwave ovens, X-ray systems, lasers and cold-cathode gas discharge tubes. Army equipment shall be treated as noncertified unless the seal on the manufacturer's original shipping container has never been broken.

(1) Transfers of these electronic products to DoD activities or Federal civil agencies shall contain the "caution" cited in subparagraph B86b, unless the item is in *A1* condition and is specifically labeled as certified.

(2) Donations of these electronic products shall be accomplished by including the "caution" statement cited in subparagraph

B86b. In addition, the "caution" must be signed by the recipient and a copy of the shipping document furnished the pertinent State Radiation Control Agency (listed in supplement A2), for the State in which the donee is located, for the following property:

(a) Noncertified microwave ovens.

(b) Certified and noncertified diagnostic X-ray systems and their major components.

(c) Certified and noncertified diagnostic X-ray systems.

(d) Noncertified laser products.

(3) Sale solicitations containing items listed below shall include applicable conditions of sale. Within 30 calendar days following award the SCO shall furnish the pertinent State Radiation and Control Agency (listed in supplement A2), for the State in which the buyer is located, a copy of the *award documentation.*

(a) Noncertified color and black and white television receivers.

(b) Noncertified microwave ovens.

(c) Certified and noncertified diagnostic X-ray systems and their major components.

(d) Certified and noncertified cabinet X-ray systems.

(e) Noncertified laser products.

(f) Noncertified cold-cathode gas discharge tubes under conditions of scrap or salvage.

(g) Any other noncertified electronic product for which FDA may issue a performance standard.

b. **CAUTION: RADIATION-EMITTING ELECTRONIC PRODUCT.** Transferees and donees are warned that item(s) _____ may not be in compliance with Food and Drug Administration radiation safety performance standards prescribed under 21 CFR 1000, and use may constitute a potential for personal injury unless modified. The transferee/donee agrees that the U.S. Government shall not be liable for personal injuries to, disabilities of, or death of the transferee/donee, the transferee's/donee's employees, or to any other person arising from or incident to the transfer or donation of this item, its use, or final disposition. The transferee/ donee shall hold the Government harmless from any or all debts, liabilities, judgments, costs, demands, suits, actions, or claims of any nature arising from or incident to the transfer or donation of this item.

c. Exempted Lasers. Subparagraphs B86a and B86b apply to laser products intended primarily for indoor classroom training and demonstration, industrial operations, scientific investigation, or medical application. Certain other lasers used exclusively by DoD components are exempt from the radiation safety performance standards. The exempted lasers are designed for actual combat or combat training operation, or are classified in the interest of national security. Disposal of exempted lasers shall be accomplished as follows:

(1) Generating activities shall report excess exempted lasers by SF 120 to *DRMS-O* for *reutilization* screening within DoD. In addition to the data contained in *Chapter XI, Reutilization Screening of Excess Personal Property, attachment 5,* rubber stamp or type boldly across the bottom of block 18(b) the words: "EXEMPTED LASER." *DRMS-O* shall prepare a specialized offer for screening for no more than 30 days. Any necessary security classification assigned to the SF 120 shall be perpetuated in screening. The generating activity shall maintain accountability during the screening period. Transfer of excess exempted lasers shall be made directly between the gaining and losing DoD organizations, but only after notification of, and approval by, the ASD(*P&L*). The gaining DoD organization shall be responsible for obtaining the approval. The ASD(*P&L*) shall coordinate the proposed transfer with the FDA.

(2) Upon completion of DoD screening, generating activities shall identify supply system needs for usable parts, and remove and return needed parts to the system. Unclassified residual parts of exempted lasers shall be demilitarized as specified in DoD

4160.21-M-1. Classified residual parts must be rendered unclassified or, when that is not feasible, destroyed in accordance with applicable security regulations. Disassembly for needed parts and proper demilitarization of residual parts shall constitute final disposition action of the exempted laser for the generating activity's record and report purposes.

(3) Residue from the actions specified in subparagraph B86c(2) may be physically accepted by *DRMOs* as scrap. The scrap, however, must not be identified to its initial source of generation; that is, the exempted laser. It shall be commingled with other scrap and disposed of following normal scrap procedures.

(4) Should a desire be expressed for usable exempted lasers or laser parts by other than a DoD organization, it shall be referred to ASD(*P&L*) for security consideration and, if pertinent, coordination with FDA, before passing to GSA for final approval for release. Except where such staffing and approvals are obtained in advance, disposal of usable exempted lasers or laser parts outside DoD through transfer, donation, or sale is prohibited.

87. Radioactive Material.

a. Following are those persons or organizations within the Military Services/Defense Agencies having overall knowledge and responsibility for disposal of radioactive material within their respective Services/Agencies.

(1) Army—Commander, *U.S. Army Materiel Command,* ATTN: *AMCSF-P,* 5001 Eisenhower Avenue, Alexandria, VA 22333-*0001.*

(2) Navy—Commander, U.S. Naval Sea Systems Command, ATTN: Radiological Affairs Office, Code *SEA-06GN,* Washington, DC 20362-*5101.*

(3) Air Force—Commanding General, San Antonio Air Logistics Center, ATTN: *MMI-X,* Kelly AFB, TX *78241-5000.*

(4) Marine Corps—Commandant of the Marine Corps, Code *LMA-3,* Washington, DC 20380-*0001.*

(5) DLA—Pertinent Defense Logistics Center initiating the procurement contract.

b. The publication DLAM 4145.8/AR 700-64/NAVSUPINS 4000.34B/AFR 67-8/ MCO P4400.105C includes guidance on the disposition of radioactive material and waste.

(1) Radioactive commodities may not be reported to DRMOs unless the commodity has been determined to be safe for military and public use.

(2) Radioactive materials, including radioactive components, waste, usable licensed exempt items, and usable licensed items may not be physically transferred to or accepted by DRMOs.

(3) DRMOs may accept accountability of radioactive commodities but not physical custody, and provide reutilization, transfer, donation, and sale processing. Radioactive commodities which are not reutilized, transferred, donated, or sold must be disposed of as radioactive waste and as such, disposal must be accomplished by the Military Services/Defense Agencies.

(4) Radioactive waste may not be reported to or processed in any way by DRMOs but shall be disposed of by Military Services/Defense Agencies under their directives.

(5) Electron tubes and major items of equipment containing installed license-exempt items shall be disposed of in accordance with normal transfer, donation, or sale procedures.

c. All rotor blades or other aircraft subassemblies containing depleted uranium counterweights shall be identified by the generating activity and pertinent documentation shall be furnished the *DRMO* with the turn in document. *DRMOs* should be alert for possible receipts of such material. If the rotor blades or subassemblies are found to be fragmented, they should be returned to the generating activity for disposal in accordance with service regulations. *DRMOs* may not alter, spark test, or otherwise change the configuration of items identified as containing depleted uranium. Prospective buyers of rotor blades or other aircraft subassemblies containing depleted uranium counterweights

shall be made aware of regulations issued by the Nuclear Regulatory Commission.

d. Many items may contain components or have luminous markings which are capable of emitting ionizing radiation in varying degrees. As a precautionary measure, for all transfers or donations, except for property which obviously cannot emit such radiation (as office furniture, bedding, clothing, etc.) the following statement shall be shown in a prominent place on the front of the shipping document:

"CAUTION: Transferees/donees are warned that some property transferred/donated here, such as, but not limited to, switches, circuit breakers, knobs, controls, pointers, instrument dials, markers, may be capable of emitting ionizing radiation in varying degrees due to the use of luminous paint for markings. Various electron tubes may also be capable of emitting ionizing radiation in varying degrees. The U.S. Government assumes no liability for damages to the property of the transferee/donee, or for personal injuries or disabilities to the transferee/donee or the transferee's/donee's employees, or to any other person, arising from, or incident to, the transfer/donation of this material, its use or disposition by the transferee/donee. Acceptance of this property means that the transferee/donee shall hold the Government harmless from any and all such claims." NOTE: This statement may be placed on the shipping document with a rubber stamp.

e. Radioactive items may not be mutilated by a *DRMO* or by a contractor as a condition of sale. If mutilation or demilitarization is necessary on a radioactive item, the generating activity should be requested to accomplish this action if salable residue would result. If the generating activity cannot safely accomplish the mutilation or demilitarization action, or if salable residue would not be realized, the item should be considered and processed as radioactive waste.

f. Whenever there is a possibility that an item offered for sale may contain low levels of radioactivity, *pertinent cautionary statement(s)* shall be included in the sale solicitation. When radium is offered for *sale, the sale solicitation shall include a special condition on its certification.*

g. *For related property refer to Reserved Materials, paragraph B90, and Thermal Batteries, subparagraph B10c, this chapter.*

88. Radiofrequency Devices. Radiofrequency devices marketed and used by the general public or non-Federal agencies must comply with the rules and regulations of the Federal Communications Commission. Marketing of radiofrequency devices which do not comply with the Commission's rules is a violation of Federal law, 47 U.S.C. 302, and is punishable under 47 U.S.C. 501 and 502. A special condition of sale shall appear in all sale solicitations issued within CONUS for these items. Documents releasing these items outside DoD for transfer or donation shall be annotated by the *DRMO* with a warning statement: "FAILURE TO COMPLY WITH FEDERAL LAW 47 U.S.C. 302 IN OPERATION OF THIS EQUIPMENT IS PUNISHABLE UNDER 47 U.S.C. 501 and 502."

89. Red Cross Property. Property which was processed or donated by the American National Red Cross to a Military Department of the United States and becomes excess to the needs of that department may not be disposed of without notice to and consultation with the American National Red Cross. This property shall be returned without reimbursement to the American National Red Cross upon request, if that organization will pay all costs of packing and shipping.

90. Reserved Materials. Excess reserved materials, defined as uranium, thorium, and all other materials determined under Section 81 of the Atomic Energy Act of 1954 (42 U.S.C. 2111) to be peculiarly essential to the production of fissionable material, shall be reported, through designated military channels, by letter to the *Department of Energy*. The report shall indicate the nature of the material, quantity, uranium, or thorium content, locations, and ownership. This material may not be disposed of except on instructions received from the pertinent Military Service/Defense Agency or DoE. (See also paragraph B87, Radioactive Material, this chapter.)

91. Safes and Related Equipment *and Combination Padlocks.* Safes, filing cabinets, or similar equipment having a locking device may not be turned in to disposal unless the equipment is empty and unlocked. After ascertaining that the equipment is empty, the locking device shall be reset to a combination of 50-25-50 and properly tagged or marked by the generating activity before turn in to the *DRMO. Combination padlocks shall be reset to 10-20-30 and tagged or marked by the generating activity before turn in to the DRMO.*

92. Scrap Paper.

a. Classified Documents. Classified papers shall be disposed of in accordance with applicable security regulations and may not be turned in *to DRMOs.* If classified documents are pulverized or shredded into pieces smaller than 1/2 inch by 1/32 inch, there is no prohibition against *turning in to the DRMO the resulting pulp.*

b. Scrap Paper Categories. *DoD 4160.21-H, chapter V, paragraphD,* sets forth various scrap paper categories. In addition, the following *category shall be considered:* Kraft, brown wrapping paper, brown envelopes, and othmmr brown paper containing 100 percent sulphate fibers.

c. Segregation. Unless generations are very small, the revenue received from the sale of scrap paper which has been segregated into its various categories would more than offset the cost of such segregation and separate sale. Where possible, segregation should be accomplished at the source of generation. If balers are not available, care shall be exercised to ensure that the various categories do not become commingled after their segregation.

d. Manuals, technical orders, and other publications (or specific portions) which, under Military Service/Defense Agency regulations, require mutilation shall be mutilated by the generating activity before being turned in to a *DRMO* for sale unless it is agreed that mutilation shall be a condition of sale. These publications may be mutilated by shredding, pulverizing, etc. Mutilated publications may not be mixed with other publications when mixing would be detrimental to the sale of the unmutilated publications.

e. A massive release for disposal of computer cards and printouts is not a disclosure of personal information which would be prevented by the Privacy Act of 1974. In view of the volume of the "records" and the coding of information, it is impossible to pinpoint any comprehensible information about a specific individual. Therefore, the computer products may be turned in to *DRMOs* for sale as scrap, or recycling, as appropriate, without deleting the names or other individual identifying data. The achievement of anonymity through mass also may be achieved by commingling of lesser quantities (such as in the hundreds) of cards/lists by the *DRMO* after receipt.

f. Paper records, which are neither classified nor restricted, are prohibited for resale for use as records or documents. Therefore, sale solicitations for paper records, such as computer cards and printouts, which contain personal information and whose disposition is governed by the Privacy Act of 1974, shall include applicable conditions of sale *concerning the prohibition.*

93. Shelf-Life Property.

a. General. Shelf-life property is property possessing deteriorative or unstable characteristics to the degree that a storage time period must be assigned to assure satisfactory performance in service. Excess ICP-controlled shelf-life stocks located in the United States, Guam, American Samoa, TTPI, and the Virgin Islands (except items requiring special processing as prescribed elsewhere in this chapter) shall be turned in to the *DRMO* and shall be subjected to the screening procedures prescribed below.

b. Turn In and Processing of Shelf-Life Items.

(1) The generating activity shall identify an item as "SHELF LIFE" on the DTID.

(2) The *DRMO* shall ensure expeditious processing of shelf-life material if the supply condition code is "A" or "B" and the material should be centrally screened. Material identified as shelf life condition code "A" items are

those which have a life expectancy of more than six months. Material identified as shelf life condition code "B" items are those which have a life expectancy of 3 to 6 months, inclusive. Material identified as shelf-life items coded "C" are items which have a life expectancy of less than 3 months.

(3) Shelf-life items which meet the screening criteria are assigned an ARD and, as pertinent, the information shall be transmitted by *DRMS* to GSA for *reutilization, transfer,* and donation screening if the material has at least 90 days remaining shelf life upon receipt by GSA. If the item has an extendable type expiration date, there also shall be furnished an indication as to whether the expiration date is the original extended date if the information is available. Alpha "U" shall be used in the 11th position of the report number (as the first position of the serial number). Shelf-life material having an expiration date allowing for less than a 90-day period shall be processed for local area screening, donation, and sale.

94. Ships, Boats, and Craft.

a. *DRMS* is responsible for the consolidated sale of surplus and foreign excess ships, boats, and craft generated by the DoD, except those which must be reported to the Maritime Administration, Department of Transportation (see paragraph B94c). Sale responsibility for ships, boats, and craft is as follows: *DRMR*-Europe and *DRMR*-Pacific shall be responsible for the sale of all ships, boats, and craft within their assigned geographical areas excluding aircraft carriers, cruisers, battleships, destroyers, destroyer escorts, submarines, and various configurations of such ships, referred to as "warships" here. A list of these types of ships is included under the heading "warships" in *attachment 9,* this chapter. *DRMR*-Columbus shall retain worldwide responsibility for the sale of warships and for the sale of all other ships, boats, and craft located within the geographical area assigned to the CONUS Regions. On warships located in overseas areas, *DRMR*-Columbus may request that the cognizant overseas Region assist or conduct the sales on a case-by-case basis. A breakout of geographic area of responsibility is shown in *attachment 8,* this chapter.

(1) Navy ships listed in the Naval Vessel Register (NVR) (see attachment 9, this chapter), when determined excess by the Navy, shall be reported in accordance with instructions furnished by the Chief of Naval Operations, Department of the Navy, to *DRMR*-Columbus. The Department of the Navy is responsible for DoD internal screening for these vessels. Federal civil agency screening shall be accomplished in accordance with procedures established between the Department of the Navy and GSA. Accountability for these ships and craft shall remain with the Department of the Navy until transferred, donated, or sold. Statistical reporting (RCS: DD-P&L(Q)496) of these ships and craft shall be accomplished by the *DRMR*-Columbus.

(2) All other surplus or foreign excess ships, boats, and craft (including Naval boats and craft listed on *attachment 10,* this chapter), when determined to be DoD excess, shall be transferred by the generating Military Service directly to the servicing *DRMO.* Accountability shall be transferred from the owning Military Service to the *DRMO* on the DTID. Accountability and statistical reporting (IDMS 1143 Feeder Report) shall remain with the *DRMO* through the normal IDMS disposal cycles until the ships, boats, and crafts are disposed of.

(3) Foreign excess ships, boats, and craft located in a country where a bilateral agreement is in effect requiring the sale be conducted by a specifically designated *DRMR* shall be offered for sale by the *DRMR* indicated in the agreement.

b. Engines, spares, and Marine accessories considered a component part of the ship, boat, or craft shall be reported as part of the pertinent vessel. Other supportive equipment shall be processed as normal excess/surplus property.

c. Merchant vessels/ships or vessels/ships capable of conversion to merchant use, of 1500 gross tons or more, when determined surplus by DoD components (except Army

and Air Force), shall be reported by the owning service for disposal to: Director, Office of Ships Operations, U.S. Department of Transportation, Maritime Administration, 400 Seventh Street, SW., Washington, DC 20590. Army and Air Force vessels/ships of 1500 gross tons or more, determined to be excess, shall be processed in accordance with instructions at subparagraph B94a(2). After reutilization screening is completed, the servicing *DRMO* shall report the vessels/ships to the Maritime Administration.

d. Transfer of title of U.S. Government-owned ships, boats, or craft to private purchasers must be evidenced by a Builder's Certificate or a Certificate in Lieu of a Builder's Certificate to document the ship, boat or craft with the Customs *Service*, Department of the Treasury. A Bill of Sale shall be executed in behalf of the U.S. Government by the SCO executing and administering the sales contract, or his or her duly authorized successor. The Bill of Sale shall be prepared on a single page. The acknowledgment of the Bill of Sale must be executed by an appointed SCO or a duly appointed Notary Public.

e. Builder's Certificates or Certificates in Lieu thereof for noncombatant ships, boats, or craft shall be requested by the selling activity directly from the Naval Sea Systems Command, Department of the Navy, Washington, DC *20362-5101*; U.S. Army Troop Support Command, ATTN: *AMSTR*, St. Louis, MO *63120-1798*; San Antonio Air Logistics Center, ATTN: *MMIEP*, Kelly AFB, TX 78241-*5000*; or the Commandant (*G-ELM*), U.S. Coast Guard, Washington, DC 20590, Coast Guard District or Coast Guard Yard and Coast Guard Inventory Control Points, as applicable.

f. The U.S. Army Troop Support Command furnishes quasi-titles instead of Builder's Certificates.

g. Sale solicitations shall indicate the appraisal value for Naval vessels in the following categories which are disposed of under 10 U.S.C. 7305: Battleships, cruisers, aircraft carriers, destroyers and submarines. The indicated appraisal value shall be followed by a statement that "This appraisal represents the U.S. Government's best estimate as to the market value of this vessel; however, the U.S. Government reserves the right to accept the high responsive bid without regard to this appraisal."

95. Ship's Seals, Wax Seals, and Hand Press Seals. Broken or obsolescent ship's seals and hand press seals shall be destroyed and disposed of locally to prevent misuse. Broken or obsolete seals may not be forwarded to or turned in to a *DRMO*.

96. Silver Recovered from Used Hypo Solution.

a. In the processing of photographic and X-ray film, significant amounts of pure silver are generated in the fixing baths as a result of chemical action. Recovery of silver from the solution can be accomplished by chemical precipitation, metals displacement, or electrolytic methods. Potential sources of silver recovery at DoD installations are hospitals, dispensaries, dental clinics, photographic laboratories, printing plants, and hobby craft shops.

b. Used hypo solutions as well as sludges, spent recovery cartridges, electrolytic flake, and other products of silver recovery from hypo will be processed in accordance with *Chapter X, Precious Metals Recovery Program, paragraph C3e.*

97. Silver Service Presentations and Like Items. Presentation of silver service and like items on board naval vessels shall be held in vault storage and not reported as excess property. Disposition of this property shall be made on a case-by-case basis in accordance with procedures issued in SECNAVINST 4000.1E of 11 July 1974.

98. Small Arms.

a. All transfers of small arms to and from *DRMO* accounts shall be as prescribed in *DoD 4000.25-2-M* (MILSTRAP) and Military Service/Defense Agency implementing instructions to ensure compliance with small arms registration and documentation procedures.

b. The *DRMO* shall accept accountability for small arms, as defined in Chapter III, *Abbreviations and Definitions*, but may not

accept physical custody of the items unless an "approved weapons storage area" has been assigned by the host installation. An "approved weapons storage area" is any building, room, structure, or facility used by the host for the storage and security of its small arms, or any building, room, structure, or facility assigned exclusively for *DRMO* use which meets the physical security construction requirements and standards of DoD5100.76-M, and this manual. Where the *DRMO* will be performing any work on the small arms, such as demilitarization, in a location other than the "approved weapons storage area" the *DRMO* shall assure that the work on weapons so removed is scheduled and completed in one day.

c. *Reutilization screening* of small arms is required and shall be accomplished to ensure that:

(1) DoD and Federal civil agency requisitions originate from, or bear the approval of, the Service designated control point. *Chapter XII, Transfers*, attachment 5, contains a list of Military Service/Defense Agency designated approving authorities for this purpose.

(2) Transfer documents (SF 122s) to Federal civil agencies bear the signature of the GSA Regional Utilization Section Chief, or authorized representative, approving the release.

(3) No releases are made directly by *DRMOs*. All requisitions must be forwarded to *DRMS-O* for review and authentication before release action.

d. Donations are prohibited, except to those SEAs authorized to receive surplus small arms when approved by the sponsoring Military Service. Designated control points (*Chapter XII, Transfers*, attachment5, shall screen and validate requisitions based upon the coordinated decisions of the sponsoring Military Service. SF 123s, approved by the GSA Regional Office, must be routed to GSA Central Office (ATTN: *FBPR*) and *DRMS-O* for further review and authentication before release by *DRMOs* is authorized (see subparagraph B98c(3)).

e. Small arms received by *DRMOs* shall be accounted for and transactions input to IDMS. Small arms assets on *DRMO* inventories may not appear on local area screening lists. Local area screening, except as prescribed here, may not be performed. DoD screening shall be accomplished by FES, when pertinent, during a 21-day period. Assets surviving FES shall be reported to GSA for regional review against want list needs and canvass of potential user agencies in the geographic area for a 21-day period. GSA may not approve transfers of DoD-generated excess small arms to DoD activities, but shall refer any such requests to *DRMS-O* for action. Small arms may not be offered for donation by GSA. A FAS, when pertinent, shall precede sales action.

f. Small arms requests from DoD MWRAs must originate from servicing accountable officers only, not the accountable officer of the MWRA; be approved by the designated Military Service/Defense Agency control point listed in *Chapter XII, Transfers*, attachment 5; and be further authenticated by *DRMS* before release action by *DRMOs*. (*Also see Chapter XII, paragraph F1.*)

g. Inspection of small arms on *DRMO* accountable records is authorized with *DRMS* or GSA screening.

h. Major components of small arms may not be requisitioned for the purpose of assembling complete weapons, circumventing the controls imposed here for acquisition of small arms.

i. As indicated in DoD 4160.21-M-1, small arms, weapons, and parts are not authorized for sale to the general public except as scrap after necessary demilitarization is completed. Demilitarization instructions for total destruction to be performed in a manner to assure that firearms are rendered completely inoperable and to prevent their being made operable are contained in DoD 4160.21-M-1.

j. The sale prohibition is not applicable to those sales authorized as exceptions set forth in DoD 4160.21-M-1, or by law, such as sale of small arms to State and local law enforce-

ment and fire fighting agencies under 10 U.S.C. 2576 and attachment 5, this chapter, and sales of small arms by the Army.

99. Sodium Filled Valves.

a. A distinct hazard exists in attempting to mutilate sodium filled valves. These valves, aircraft engines, assemblies, or receptacles containing sodium valves, received in *DRMOs* shall be segregated from all other property and tagged: "Warning—Sodium Filled Valves" before any disposal action. The tag shall remain with the property through ultimate disposal actions:

b. Applicable special condition(s) of sale shall be included in sale solicitations for all aircraft engines, assemblies, or receptacles containing sodium valves.

100. Spark Plugs and Magneto Breaker Assemblies Containing Precious Metals. Nonusable and nonrebuildable spark plugs and magneto breaker assemblies (contact points) shall be accumulated and reported for precious metals recovery in accordance with instructions contained in *Chapter X, Precious Metals Recovery Program*. Spark plugs shall be reported by manufacturer and type as follows: AC281, RE39, AC286, RB53, etc. Magneto points may not be separated by manufacturer but shall be segregated from spark plugs and documented to total quantity.

101. Spill Residues.

a. The *DRMS* has disposal responsibility for spill residues (as defined by 40 CFR 261.3 or 40 CFR 761 for PCBs) for spills that occurred in fiscal year 1983 and later. This policy does not include spill residues from eight categories of property, enumerated in *Chapter IX, Hazardous Property Management*, which are the disposal responsibility of the DoD installations.

b. *DRMS* shall dispose of spill residues by either of two methods:

(1) *DRMS* Service Contract.

(a) Turn in activities shall coordinate with the *DRMO* in advance of the turn in.

(b) Turn in activities shall meet hazardous property identification, packaging, labeling, and documentation requirements when turning in property.

(c) The standard LSN "9999-00-SPILRES" shall be used on the DTID.

(d) The code "HW" shall be used in block C of the DTID.

(e) PCB spill residues shall meet all PCB turn in requirements.

(2) Generator Service Contract.

(a) If, after the initial spill has been contained and the DoD turn in activity can provide a more cost effective spill residue disposal service as part of the spill cleanup, the turn in activity may obtain the necessary funding for such disposal from *DRMS* through prior coordination with *DRMS*.

(b) This coordination shall be in writing, to be addressed as follows: *Defense Reutilization and Marketing Service*, Federal Center, ATTN: *DRMS-HO*, Battle Creek, MI *49017-3092*. Telephone numbers for emergencies only are: AUTOVON: 932-5886; FTS: 552-5886; Commercial: (616) 961-5886.

(c) The written document shall consist of:

1. Request for fund citation accompanied by specific address (including office symbol to which fund citation can be sent by electronic means). The line item on the service contract for spill residue disposal must designate *DRMS-CF* as the Paying Office.

2. Identification of the property to be disposed of (such as, soil, contaminated with 30 percent hydraulic fluid). Indicate LSN "9999-00-SPILRES".

3. Indication of quantity of material spilled and quantity of material requiring disposal.

4. Indication of how material shall be handled or treated for disposal (such as, solid, liquid form).

5. Statement of Work/Performance Work Statement for service contract and proposed method of disposal.

6. Estimated cost for disposal of spill residue and cost analysis.

7. Circumstances of spill, including when spill occurred and location of spill.

8. Contact person within turn in activity who can, if necessary, answer further questions.

c. To prevent additional paperwork on turn in activities, the information listed in subparagraphs B101b(2)(c)1 through B101b(2)(c)8 may be furnished by a legible copy of the DTID and the proposed service contract; however, all items must be addressed.

d. Upon *DRMS* approval of the turn in activity's proposed service contract for ultimate disposal of the spill residue, *DRMS* shall furnish the turn in activity a fund citation to be placed on the service contract as well as instructions to indicate which *DRMO* shall accept accountability of the property. The turn in activity shall then prepare the DTID in accordance with the procedures outlined in subparagraph B101b(2).

e. Upon completion of the ultimate disposal action, the turn in activity shall forward (for obligation purposes) four copies of the signed contract to: *Defense Reutilization and Marketing Service,* Federal Center, ATTN: *DRMS-CFG,* Battle Creek, MI 49017-3092.

102. Stills. All sale solicitations for stills or distilling apparatus shall include applicable warranty statement(s).

103. Strategic and Critical Materials.

a. This paragraph describes the procedures for the transfer of property excess to DoD needs to the national stockpile as strategic and critical materials. Strategic and critical materials are those materials which have been designated by the Federal Emergency Management Agency under the Strategic and Critical Materials Stockpiling Revision Act of 1979 (PL 96-41).

b. Reporting. Platinum family items do not become excess to DoD needs and shall be processed in accordance with *Chapter X, Precious Metals Recovery Program.* Subject to minimum quantity and form requirements reflected in attachment 3, this chapter, all other strategic and critical materials determined to be DoD excess shall be reported by the *DRMO* to the *Defense National Stockpile Center, 18th and F Streets, Washington, DC 20405,* for a decision as to whether the material should be transferred to the *DNSC.*

(1) The *DRMO* report to the *DNSC,* in letter form, shall include the location and amount and describe the material in sufficient detail as to the chemical or other composition, specification, size, etc., to indicate its nature. Complete purchase specifications of material content analysis shall be included when available. (Report control number 0120-GSA-AR applies.)

(2) The *DNSC* shall review the notification letter from the *DRMO* and, if the material is determined to conform to stockpile needs, shall furnish the *DRMO* with instructions for transferring the materials to a stockpile site.

c. Less than minimum specified quantities. *DRMOs* having excess strategic and critical materials at any one location in lots less than the minimum quantities specified in attachment 3, this chapter, shall retain these materials until the specified minimum is accumulated and thereafter report to the *DNSC* as indicated in *subparagraph B103b(1).* However, if the *DRMO* determines that there is no reasonable prospect of accumulating within 12 months the specified minimum, those small accumulations shall be disposed of in accordance with normal procedures.

d. Transfers to the Stockpile. DoD excess materials reported under these procedures shall be transferred to the national stockpile following notification by the *DNSC* to the *DRMO* that they are acceptable and needed for the stockpile.

e. Unsuitable Items. If materials reported under these procedures are unsuitable for stockpiling or cannot be economically converted to meet stockpiling specifications, the *DNSC* shall advise the *DRMO,* and the material shall be disposed of in accordance with normal procedures, except that later referrals to the *DNSC* shall include the advice that the

property was previously reported for stockpile purposes and was rejected.

f. Withdrawals. Subject to the approval of the *DNSC,* generating activities may withdraw materials reported under this procedure, through the *DRMO,* if the shipment to the national stockpile has not already been made. After shipment, requests for return must be directed to the *DNSC.*

g. Reimbursement. Transfers of materials to the *DNSC* for the national stockpile shall be made without reimbursement or transfer of funds except that, once the material has been accepted for the stockpile by *DNSC,* all expenses of preparation for shipment, all shipping and conversion expenses, and all expenses after the date of shipment (including transportation, maintenance, and storage) which are incident to the transfer shall be borne by *DNSC.*

104. Submarine Escape Appliances. Surplus submarine escape appliances (Momsen Lungs) shall be sold as scrap for material content only. Mutilation must be completed to the extent that use, other than as scrap, is impossible.

105. Survival and Protective Equipment. Because of possible malfunction or improper application of survival and protective equipment, this property shall be disposed of as follows:

a. Excess items, including overage items in good condition, may be transferred within the DoD or to Federal civil agencies in accordance with normal transfer procedures.

b. Surplus serviceable items, including overage items in good condition, may be released to authorized donees. Before physical release of this property, donees shall be advised in writing that further use of the property shall be at their own risk and that the U.S. Government is relieved from any and all claims which may result from further use of the property.

c. Surplus serviceable items, including overage items in good condition, may be offered for sale. The U.S. Government assumes no liability for damages to the property of the purchasers, or for personal injuries or disabilities to the purchaser or the purchaser's employees, or to any other person arising from or incident to the purchase of this material, or its use, or disposition of purchases. The purchaser shall save the U.S. Government harmless from any and all such claims.

d. Condemned or unserviceable surplus and foreign excess survival and protective equipment items remaining after compliance with these procedures shall be mutilated and the residue sold as scrap. Where the cost of mutilation is greater than scrap value, the items shall be destroyed.

e. For specific instructions applicable to life preservers, life rafts and inflatable boats, oxygen masks, and parachutes, see paragraphs B59, B73 and B75, this chapter.

106. Target Practice Range Metal Recovery. The recovery of metal from target practice ranges shall be accomplished when practical. The schedule for recovery of metal shall be coordinated with the range officer to prevent or minimize interference with the operation of target ranges. The sale solicitation should permit inspection of ranges and reasonable sampling of ground to determine metallic content. A liability clause shall be included in all sale solicitations and contracts.

107. Tax-Free Products.

a. Alcohol. Surplus tax-free alcohol, other than ethyl alcohol or specially denatured alcohol, may be sold upon the purchaser's payment of the applicable internal revenue tax to the *Associate* Director, *Compliance Operations,* Bureau of Alcohol, Tobacco and Firearms, Department of the Treasury, *1200 Pennsylvania Avenue NW., Washington, DC 20226,* and subject to any other conditions the Bureau may require. When ethyl alcohol or specially denatured alcohol is to be sold within the United States, request shall be made by the *DRMO* to the nearest Regional Director, Bureau of Alcohol, Tobacco and Firearms, Department of the Treasury, for specific instructions. (This does not apply to alcohol sold overseas or in U.S. territories.) Any instructions received shall accompany the property listing at the time that it is reported to a *DRMR.* Alcohol sold overseas or

within U.S. territories is subject to U.S. customs and taxes if it is imported into the United States.

b. Beer. Tax-free beer may be sold if the purchaser is required to pay the full amount of the internal revenue tax and to relabel each bottle or can and stamp each case or carton in conformity with the requirements of the Bureau of Alcohol, Tobacco and Firearms before removal from Military Service custody, and to conform with all applicable State and local alcoholic beverage laws.

108. Textiles. Textile items shall be segregated in accordance with waste and scrap classifications in DoD 4160.21-H. Nonreparable items made of cotton cloth, such as sheets, pillow cases, mattress covers, as well as other textiles suitable for use as wiping rags shall be accounted for as scrap on *DRMO* accountable records and shall be issued as scrap to the installation supply officer for use locally. Generating activities may not turn in bedding or personal clothing fouled with excreta, blood, vomit, or sickroom contaminants without laundering or dry cleaning. Textiles from medical facilities shall be laundered before turn in to *DRMOs*.

109. Timber.

a. DoD and SBA have established a program for assistance to small business concerns on U.S. Government sale of timber and related forest products.

b. Definition. Timber means standing and fallen trees designated for cutting and removal whether in original or processed form.

c. DoD activities are responsible for sales of timber and related forest products in accordance with the generating Military Service/Defense Agency instructions. However, *DRMR* assistance is available for these sales.

d. The pertinent regional office of the SBA shall be accorded an opportunity to review any proposed sale program of timber or other forest products having an estimated value of $2,000 or more. Provisions shall be made for "set asides" when recommended by SBA (reference FAR). Any bidders list furnished by SBA shall be used to supplement existing bidders list in distributing sale offers.

110. Tobacco Products. Because of numerous Federal and State tax, and other implications, cigars, cigarettes, snuff, chewing or pipe tobacco shall be disposed of whenever possible by some authorized method other than sale. When all disposal methods other than sale or destruction have been exhausted and the condition and quantity make destruction inappropriate, the property shall be referred to *DRMS* for final disposition instructions.

111. Toxicological, Biological, and Radiological Agents or Materials.

a. Toxicological, biological, and radiological agents or materials which are determined to be hazardous and which have no value in industry or the civilian economy shall be demilitarized as prescribed in DoD4160.21-M-1. (See also paragraphs B47 and B87, this chapter.)

b. Where toxicological, biological, or radiological agents or materials, other than war munition type items, have potential commercial value, consideration may be given to sale as a means of disposal. Items of this type produced or intended for use as war munitions may not be sold (see DoD 4160.21-M-1). Sale action for items of other than war munitions type may be initiated only when a waiver authorizing sale is granted by the headquarters of the procuring Military Service or ASD(*P&L*).

c. Requests for waiver to permit sale shall be supported by pertinent documentation, setting forth in detail the measures to be taken to minimize the hazards which could be met due to the dangerous nature of the material to be offered. A copy of the request, supporting documentation, and the waiver authorizing sale shall be furnished the *DRMR* at the time the material is reported for sale.

d. Sale of material of the types described in this paragraph shall be made only when authorized and only to qualified purchasers for use, remanufacture, reprocessing, or au-

thorized resale. The sale solicitation shall include pertinent special conditions of sale.

112. Trophies and Relics. Trophies and relics suitable for museum purposes, including ships' bells and nameplates and captured enemy equipment, shall be reported to the applicable Military Service Museum or Navy Curator, and disposed of in accordance with instructions received from the Museum or Curator.

113. Typewriters.

a. Generating activities shall furnish the following information, if available, on the DTID: Make, model, type (standard, silent, noiseless, portable, manual, or electric), carriage width, type face, and serial number.

b. *DRMOs* shall assure that the descriptive information required in subparagraph B113a is furnished as add-on data when items meet the centralized screening criteria. *DRMS* shall follow mechanized reporting procedures in the transmittal of descriptive data to GSA instead of SF 120s. The term typewriter includes the varityper, hectowriter, proportional spacer, and justowriter. This paragraph does not apply to bookkeeping, billing, or teletype machines.

114. Vehicles.

a. Generating activities shall furnish the following information on vehicles in FSG 23, 24, 38, and 39 that have a commercial application:

(1) List and value of any major components that are missing (or have been reclaimed) such as engine, transmission, differential, wheels, axles, or doors, which would impair the use of the vehicle, regardless of the other repairs that are necessary.

(2) One-time cost of repairs (parts and labor).

(3) The vehicle maintenance record.

b. *DRMOs*. When reporting vehicles assigned to FSGs 23, 24, 38, and 39, the estimated one-time cost of repairs (parts and labor) shall be inserted in block 18b and used to assign a condition code for insertion in block 18c of SF 120. Block 18b also shall include data from subparagraph B114a(1) above.

c. Abandoned privately-owned vehicles shall be processed in accordance with procedures set forth in *paragraph B6l*, this chapter. Disposition of abandoned privately-owned vehicles in foreign countries shall be in the manner required by existing agreements between the United States and foreign governments concerned. Lacking any agreement, the abandoned privately-owned vehicles in foreign countries shall be disposed of in accordance with *paragraph B6l*.

d. The following is applicable to the control and execution of SF 97 and 97-A, The U.S. Government Certificate of Release of a Motor Vehicle:

(1) SF 97 is a three-part set comprised of one SF 97 and two SF 97As. Unnumbered sets shall be requisitioned and stored by *DRMOs*. These forms are obtainable through normal supply channels. (See DLAR 7760.1, Forms Management Program.)

(2) Although SF 97s need not be stored in file cabinets or safes, proper precaution shall be exercised to prevent their unauthorized use. These forms must not be kept on open shelves, desk tops, or similarly exposed areas.

(3) When a motor vehicle or trailer is transferred to CAP or to a NAF activity, or is donated or sold, SF 97 shall be executed by the *DRMO* disposing of the vehicle and furnished to the transferee/donee or to the purchaser as required or upon his or her request. The SF 97 need not be prepared for transfer of vehicles within the Federal Government (except in the case of NAF activities). The certificates shall be numbered consecutively by the *DRMO*; the numbers to be typed or overprinted on the SF 97 before issue.

(4) Section 408(a) of the Motor Vehicle Information and Cost Savings Act (PL 92-513; 86 Stat 947), as implemented in 49 CFR 580, requires certain odometer disclosure data. The revised SF 97 contains the odometer information and certifications required for sales of surplus Federal Government vehicles. In each of the six certification blocks on the form the phrase: "I hereby certify that to the best of my knowledge," refers ONLY to that

period of time when the vehicles are in the possession of a *DRMO*, and to that information contained on the DTID and any accompanying enclosures. The revised SF 97 is designed for use with passenger cars, multipurpose passenger vehicles, trucks, motorcycles, buses, and similar wheeled vehicles. An SF 97 need not be prepared for the following vehicles:

(a) Any vehicle that is not self-propelled or is not capable of speeds over 30 miles per hour.

(b) Any military vehicle that is tracked or has a gross weight of more than 16,000 pounds.

(c) Any vehicle which must be demilitarized in accordance with DoD 4160.21-M-1 or mutilated as stated in subparagraph B114g.

(d) Any vehicle which is 25 years old or older.

(5) Unnumbered certificates, or certificates containing erasures and strikeovers are considered invalid by State Motor Vehicle Agencies and must not be issued by *DRMOs*. When a mistake is made in preparing SF 97, the form shall be destroyed immediately in the same manner as is required for documents bearing FOUO classification.

(6) Authority to sign SF 97 as the transferor is delegated to the *DRMO Chief* who, in turn, may redelegate to a responsible individual in that *DRMO*. The name and title of the individual authorized to sign as transferor shall be typed in the space provided before the transferor signs the certificate. Only one SF 97A shall be retained by the *DRMO*. Since State vehicle registration laws differ (such as, some States require notarized signature of buyer), *DRMO* personnel need not obtain the transferee signature before issuing an SF 97.

(7) The SF 97 and 97A may not be issued when vehicles have been subjected to extensive reclamation or cannibalization, unless the purchaser requests it and the serial number can be found on the body or chassis of the vehicle or trailer. In these cases, all blocks of the SF 97 shall be completed. If information is not available, insert "NA."

e. When vehicles are offered for sale, the vehicle maintenance records shall be removed from the vehicle before the start of the inspection period. After the vehicle has been removed by the purchaser, the vehicle maintenance records shall be destroyed.

f. In order that vehicular-mounted equipment turned in to DRMOs, either under the NSN of the mounted equipment assembly or of the vehicles, is properly and adequately processed for *reutilization, transfer,* and donation screening, the following shall apply in the reporting and release of property meeting the reporting criteria:

(1) Regardless of the FSG appearing on the relatable DTID, DRMOs shall code the receipt transaction to require submittal of the exception data. (*attachment 12,* this chapter, contains a listing of some items which are often vehicle-mounted or configured within vehicles at the time of turn in to a DRMO.) Exception data for such receipts shall include, in addition to the description of the end item (NSN, or when locally assigned, best available description), the vehicle type and series, its physical, condition and estimated repair cost.

(2) DRMO processing of transfer and donation issues where either the vehicle or the installed equipment alone, and not both, are requested, shall ensure that disassembly is accomplished before release. Costs incident to the disassembly shall be reimbursable from the recipient and shall be accomplished through the DRMR.

g. The term "M151 vehicles" as used in this subparagraph includes M151, M151A1, M151A1C, M151A2, and M825 utility trucks and M718 and M718A1 ambulances in both serviceable and unserviceable condition. The rear suspension system on M151 vehicles was designed for rough terrain usage by stabilizing the stock. Military personnel operating the M151 are given special training in use of the vehicle. On paved roads, where the general public would normally use a vehicle, these vehicles are readily subject to rollover acci-

dents. The Administrator, National Highway Traffic Safety Administration, U.S. Department of Transportation, identified the M151 vehicles as a hazard to the safety of public highway users. Accordingly, the only authorized dispositions of both serviceable and unserviceable M151 vehicles are for DoD users and for sale to friendly foreign governments under the FMS program. Those activities having agreements with the DoD; such as, CAP, MARS, and all NAF activities, are not authorized to acquire these vehicles without mutilation. Care must be taken by the DRMO to ensure that mutilation required for any other disposition does not occur until all DoD and FMS *reutilization* efforts have been exhausted.

(1) To assure that M151 vehicles are subjected to DoD screening only, material screening code 3 shall be assigned such vehicle receipts when generated as domestic excess. National Stock Numbers for M151 vehicles are: 2310-00-177-9256, 2310-00-782-6056, 2320-00-177-9257, 2320-00-177-9258, 2320-00-542-4783, 2320-00-763-1091, 2320-00-763-1092, and 2320-01-264-4819.

(2) DRMOs are encouraged to attempt maximum *reutilization* of components and parts of the M151 vehicles to Federal civil agencies and donees of those M151 vehicles remaining after DoD or FMS screening. This shall be accomplished by making the vehicles available to *reutilization*, then donation screeners for the normal screening period. The unit of issue for the remaining M151 vehicles shall be by component or part nomenclature, or if the entire destroyed vehicle is transferred, it shall be: "M151 vehicle with mutilation accomplished as required." The SF 97 (see subparagraph B114d) may not be issued, under any circumstance, to recipients of M151 vehicles. The original and one copy of the Notice of Award, Statement, and Release Document, shall be overprinted with the statement: "Notice: The material hereby being released is the residue of an M151 vehicle and not the vehicle itself." This may be accomplished by the use of a rubber stamp.

(3) Mutilation of M151 vehicles shall be accomplished as follows:

(a) The engine, radiator, and transmission shall be cut out or unbolted from the M151 unitized body, and the front and rear differentials shall also be unbolted or cut out of the unitized body. Other components may also be removed. These items shall be offered for reutilization, transfer, donation, and sale, except for certain engines discussed in subparagraph B114g(3)(h) below.

(b) The unitized body of the vehicle shall be shredded, crushed, or mangled in such a manner as to completely prevent rebuild into a usable unitized body (see illustration, *attachment 11,* this chapter). Where the quantity warrants, the shredding, baling, or crushing of M151 vehicle bodies may be performed as a condition of sale on U.S. Government premises subject to the controls outlined in subparagraph B114g(3)(c) below. When use of the sale option does not lead to disposal of the M151 vehicle bodies, those bodies shall be shredded, baled, or crushed by the DRMO. These actions shall be accomplished by existing DRMO resources, through the host, or by service contract. All actions shall be subject to the controls outlined in subparagraph B114g(3)(c). Residue of the shredded or crushed unitized body shall be commingled with other ferrous scrap metal generations. The above effort would achieve the desired objective; that is, to prevent reassembly of an operable M151 vehicle from the residue of the mutilation operation.

(c) The following additional procedures shall apply to the disposal of M151 series vehicles regardless of the mutilation method:

1. DRMO Chiefs shall ensure that contractors who perform mutilation do not employ any measures designed to circumvent or frustrate the intent that usable vehicles shall not be reassembled from residue of mutilation.

2. The "two man rule" with proper certification shall be made applicable to mutilation procedures.

3. The proper mutilation of vehicles shall be made a matter of DRMS internal control reviews.

(d) Mutilation can be accomplished by the DRMO, the Federal agency, or donee recipient, the buyer as a condition of sale, or by the generating activity on a reimbursable basis. The vehicle must not be released from DRMO control unless mutilation has been accomplished, however, components and parts can be removed and released before, during, or after mutilation action and before offering for sale. Reimbursement for the costs incurred in the mutilation or component removal actions performed on M151 vehicles by the host activity shall be accomplished as stated in subparagraphs B114g(3)(e) and (f).

(e) Transfers to Federal Civil Agencies and Donees. Reimbursement by the DRMR to the host activity for expenses incurred in disposal actions involving the M151 jeep shall be accomplished in accordance with normal DRMO processing criteria under the local ISA agreement. Reimbursement from Federal civil agencies and donees for component removal (that is, other than separation of items from the unitized body cited in subparagraph B114g(3)(a)) for such activities shall be accomplished by the DRMR.

(f) Sales. If quantities of M151 jeeps warrant mutilation by the contractor as a condition of sale before passage of title of components and residue, this arrangement is permissible if mutilation is monitored by the DRMO before removal. If accomplished by the host installation, reimbursement procedures in subparagraph B114g(3)(e) are applicable.

(g) The engine, radiator, and transmission, although designed exclusively for the M151, have application as training aids and power plants. Since the unitized body must be eliminated from further civilian use, these components should be salvaged and reutilized, transferred, donated, or sold.

(h) Certain M151 engines which have been exempted from exhaust emission standards for reasons of national security by EPA, may not be sold. These engines may be identified by a plastic or metal label, welded, riveted, or otherwise permanently attached in a readily visible position in the engine compartment. The label has been affixed by the vehicle manufacturer, whose vehicles have been exempted, in such a manner that it cannot be removed without destroying or defacing the label, and is not affixed to any equipment which is easily detached from the vehicle. The label contains the following information lettered in English in block letters and numerals, which are of a color that contrasts with the background of the label:

1. The label heading: Vehicle Emission Control Information.

2. Full corporate name and trademark of the manufacturer.

3. Engine displacement (in cubic inches) and engine family identification.

4. The statement: "This vehicle is exempt from EPA certification regulations applicable to (insert current year) model year new motor vehicles. (Day, month, year of exemption)." Since these engines, so identified, have only been exempted for DoD use, they can only be used within DoD. If no reutilization need develops within DoD, they must be destroyed. Destruction shall be accomplished by cracking the engine block beyond reparation or restoration.

(4) Donees working on DoD premises in accomplishing mutilation and component removal on M151 vehicles shall provide for release from any claims for injury or damage sustained. This shall be accomplished by the DRMO requiring the donee to sign the following statement before the mutilation and removal effort:

"The Government assumes no liability for damages to the property of the recipient, recipient's employees or third parties, or for personal injuries, disabilities or death to the recipient, recipient's employees or third parties arising from or incident to the mutilation, acquisition, and use of this property. The recipient shall hold the Government harmless from any and all such demands, suits, actions, or claims of whatsoever nature arising from the mutilation, acquisition, and use of this property."

(5) The DRMR shall include the applicable terms and conditions in all sale solicitations offering M151 vehicles.

(6) M151 vehicles may not be sold under contract provisions allowing off-base mutilation, unless authorized by DRMS on a case-by-case basis.

h. Excess vehicles turned in to the DRMO should not contain more than 25 percent (one-quarter tank) fuel in the tank. If a fuel tank is known to be leaking, the generating activity shall repair the tank or drain all fuel from the tank and annotate on the DTID at the time of turn in to the DRMO that the fuel tank leaks.

CHAPTER VIII

ATTACHMENT 1

FORMAT OF RELEASE DOCUMENT FOR UNCLAIMED PROPERTY

See *Chapter VIII, paragraph B61b(2)(c).*

Know all men by these presents that I _____ do hereby unconditionally give to the United States Government all of my right, title and interest in and to the following described personal property:

_____

_____

The above described personal property of which I am the sole and exclusive owner is located at _____. I hereby authorize the United States Government to dispose of said property in any manner it may consider suitable and hereby release and discharge the United States Government and its agents from any and all claims and demands whatsoever by me which could otherwise be asserted because of the disposition of said personal property by any person.

In witness whereof I have hereunto set may hand this _____ day of _____, 19_____.

_____

(Signature of Individual)

Acknowledged before me _____ at _____ this _____ day of _____ 19 ____.

_____

(Notary Public)

CHAPTER VIII

ATTACHMENT 2

AIRCRAFT AUTHORIZED FOR SALE FOR COMMERCIAL USE

See *Chapter VIII, paragraph B3a(3)(e).*

The following is a list of aircraft types which, when not specifically modified for combat purposes, may be sold for commercial use. Military Services releasing one of these aircraft must indicate on the DTID if the aircraft has been specifically modified for combat purposes. When one of these aircraft is authorized to be sold for commercial use, the releasing Military Service shall indicate the military design characteristics, if any, which must be removed or demilitarized and, in the latter instance, the method of demilitarization.

SERIES	DATA PLATE MODEL	MANUFACTURER
Cargo/Transport	**C1A	Grumman
"	**C2A	Grumman
"	C-45	Beech
"	C-46	Curtis
"	C-47	Douglas
"	C-54	Douglas
"	**C-97	Boeing
"	C-117	Douglas
'	C-118	Douglas
"	C-121	Lockheed
"	**C-130	Lockheed
"	C-131	Convair
"	**C-135	Boeing
"	**C-137	Boeing
"	**C-140	Lockheed
"	C-141	Lockheed
Helicopter	H-1	Bell
"	**H-2	Kaman
"	H-13	Bell
"	H-19	Sikorsky
"	H-21	Vertol
"	H-23	Hiller
"	H-34	Sikorsky
"	**H-37	Sikorsky
"	H-41	Cessna
"	**H-46	Boeing Vertol
"	H-47	Vertol

SERIES	DATA PLATE MODEL	MANUFACTURER
"	**H-53	Sikorsky
"	H-54	Sikorsky
"	H-55	Hughes
Observation	O-1	Cessna
"	O-2	Cessna
"	**OV-1	Grumman
Trainer	*T-28	N. American
"	T-29	Convair
"	T-34	Beech
"	T-39	N. American
"	T-41	Cessna
"	T-42	Beech
Utility	U-1	DeHaviland
"	U-3	Cessna
"	U-4	Aero Design (N. American Rockwell)
"	U-6	DeHaviland
"	U-8	Beech
"	U-9	Aero Design (N. American Rockwell)
"	U-10	Helio
"	U-11	Piper
"	**U-16	Grumman
"	**U-17	Cessna
"	**U-18	Ryan
"	**U-19	Convair
"	**U-20	Cessna
"	U-21	Beech
Patrol	**P2	Lockheed
"	**P3	Lockheed
"	**S2	Grumman
"	**E1B	Grumman

*NOTE: No demilitarization required except for demilitarization of lethal/classified equipment onboard the aircraft when sold overseas to U.S. nationals or U.S. entities for import into the United States. All other sales in overseas areas will be made for scrap and for recovery of parts, regardless of the nationality of the purchaser.

**NOTE: Category "E" aircraft—no FAA type certificate established to date. These aircraft may be sold as flyable provided the recipient is advised that an FAA type certificate must be obtained prior to obtaining a Standard Airworthiness Certificate.

CHAPTER VIII

ATTACHMENT 3

STRATEGIC AND CRITICAL MATERIALS TO BE REPORTED TO *DEFENSE NATIONAL STOCKPILE CENTER*

See *Chapter VIII, paragraph B103.*

Material and type or grade	Forms to be reported	Minimum quantity at one location to be reported
Aluminum metal	Ingots	Any quantity
Bauxite, abrasive grade	Ore	2,000 pounds
Bauxite, metallurgical or jamaica	Ore	20 short tons
Bauxite, metallurgical or surinam	Ore	20 short tons
Bauxite, refractory grade	*Ore*	*2,000 pounds*
Beryl	Ore	2,000 pounds
Beryllium copper, master alloy	Ingots	500 pounds
Beryllium metal	Billets	Any quantity
Bismuth	Bars	Any quantity
Cadmium	Balls or sticks	Any quantity
Chromite, chemical grade	Ore	2,000 pounds
Chromite, metallurgical grade	Lumps	2,000 pounds
Chromite, refractory grade	Ore	2,000 pounds
Chromium, ferro, silicon	Lumps	2,000 pounds
Chromium metal	Lumps	Any quantity
Cobalt	Cathodes, rondelles, or briquettes	Any quantity
Columbium carbide powder	Powder	2,000 pounds
Columbium concentrates	Ore or concentrates	2,000 pounds
Copper	Electrolytic cathodes and wire bars, lake copper ingots, fire refined, oxygen free high conductivity	2,000 pounds
Cordage fiber, abaca	.....	2,000 pounds
Cordage fiber, sisal	.. ....	2,000 pounds

Material and type or grade	Forms to be reported	Minimum quantity at one location to be reported
Diamond Ind. dies, small	Pieces	Any quantity
Fluorspar, acid grade	Lumps or filter cakes	20 short tons
Fluorspar, metallurgical grade	Ore or concentrates	20 short tons
Germanium	*Ingot*	*1 kilo*
Graphite, natural	Lumps or crystalline	2,000 pounds
Jewel bearings, sapphire or ruby	Unmounted	Any quantity
Lead, corroding and antimonial	Pigs	Any quantity
Manganese dioxide, battery grade, synthetic	Ore or concentrates	2,000 pounds
Mica, phlogopite	Sheet block	Any quantity
Morphine sulfate refined	*Powder*	*100 grams*
Natural insulation fibers	.....	*500 pounds*
Nickel and nickel oxide	Cathodes, ingots, briquettes, or shot, and oxide powder	Any quantity
*Platinum group, iridium	Ingots, bars, or plates	Any quantity
*Platinum group, palladium	Ingots, bars, or plates	Any quantity
*Platinum group, platinum	Ingots, bars, or plates	Any quantity
Pyrethrum	Extracts or solution	100 pounds
Quinidine, medicinal quality	Powder	100 ounces
Quinine	Powder	100 ounces
Rubber	Ribbed smoked sheets	20 short tons
Rutile	Ore or concentrates	2,000 pounds
Tantalum minerals	Ore	2,000 pounds
Titanium sponge	Sponge	Any quantity
Vanadium, ferro	Lumps or fines	Any quantity
Vanadium pentoxide	Broken flakes	2,000 pounds
Zinc	Slabs	Any quantity

*NOTE: Pursuant to paragraph B103, this chapter, platinum family items are processed in accordance with Chapter X.

CHAPTER VIII

ATTACHMENT 4

DISTINCTIVE CLOTHING

See *Chapter VIII, paragraph B16.*

(**NOTE:** Mutilation, where designated below, shall be accomplished by cutting or other proper means to make the use or repair of the items as garments clearly impractical.)

A. HEADGEAR. All dress-uniform headgear regardless of color shall be rendered nondistinctive by:

1. Cap, Garrison, Male, Without Braid. Remove and destroy distinctive insignia.

2. Cap, Garrison, Male, With Braid. If braid is not removable, mutilate; remove and destroy distinctive insignia.

3. Cap, Garrison, Female. Remove and destroy distinctive insignia.

4. Cap, Nurse. Remove and destroy distinctive insignia.

5. Beret, Male and Female. Remove and destroy distinctive insignia.

6. Cap, Service, Male and Female. Remove and destroy distinctive insignia. (Note: Remaining frames with unadorned bills are nondistinctive.)

7. Cap, Service, Male and Female, Field Grade Officer and Above. Mutilate; remove and destroy distinctive insignia.

B. PRISONER CLOTHING. All clothing marked with a prisoner designation shall be mutilated and may be sold, after mutilation, only as scrap cloth.

C. UNIFORM BUTTONS. All uniform buttons bearing a distinctive insignia or design, as well as metal or embroidered insignia, badges, medals, decorations, and other appurtenances authorized and worn with uniforms, shall be processed in accordance with *paragraph B25, this chapter.*

D. UNIFORMS. In addition to removal of buttons, etc., (see paragraph C), the following items of uniform may be rendered nondistinctive by:

1. Navy:

a. Dress blue jumper, male. Remove collar flap/and or alter the front to a button-up front.

b. Dress blue broadfall trousers. Alter the front to conventional civilian style and/or remove the buttons.

c. Overcoat, male officer and chief petty officer. Remove belt in back and shoulder loops.

d. Overcoat, female. Remove shoulder tabs.

e. Service dress khaki coat, male; service dress white coat, male; and service dress light blue blouse, female. Remove shoulder loops.

f. In addition to subparagraph D1c *through* D1e, bottons shall be removed from the Peacoat, male; service dress blue coat, male; service dress blue coat, female; service dress white coat, female; and shirt, winter working blue, male.

2. Marine Corps: Blue dress coat (men and women). Mutilation; dyeing.

CHAPTER VIII

ATTACHMENT 5

PROCEDURES FOR THE SALE OF SURPLUS MILITARY EQUIPMENT TO STATE AND LOCAL LAW ENFORCEMENT AND FIRE FIGHTING AGENCIES

See *Chapter VIII, paragraph B98j.*

A. GENERAL. The following procedures pertain to the sale of surplus pistols, revolvers, shotguns, rifles, and carbines of a caliber not exceeding .30, ammunition for such firearms, and armored personnel and cargo carriers (APCs and ACCs) to state and local law enforcement and fire fighting agencies in the United States. Only surplus items of the types listed in enclosures 1 and 2 hereto in condition codes A-1 and A-4, and items listed in enclosure 3, regardless of condition, which meet safety certification requirements, shall be made available for sale to the foregoing agencies. All required screening must be accomplished before reporting any property for sale under this attachment.

B. PROCEDURES.

1. Reporting Property for Sale.

a. Surplus small arms weapons listed in enclosure 1, meeting the criteria prescribed in paragraph A above, shall be physically retained by the generating activity and reported by the *DRMO* to the U.S. Army Armament Munition and Chemical Command (AMCCOM), ATTN: *AMSMC-MMD-LS(R)*, Rock Island, IL 61299-6000. The reports, in letter form, shall include the NSN, nomenclature, serial number(s), and condition code(s). AMCCOM shall report the weapons to the *Defense Reutilization and Marketing Region-Columbus, P.O. Box 500, Blacklick, OH 43004-0500 (DRMR-C)*, for sale purposes. The AMCCOM reports, in letter form, shall be submitted within 10 days of receipt of the report from the *DRMO* and shall include quantities by NSN, nomenclature, and location(s).

b. Surplus small arms ammunition listed in enclosure 2, meeting the criteria prescribed in paragraph A above, shall be reported by AMCCOM to *DRMR-C* for sale purposes. Reports, in letter form, shall be submitted as ammunition items are generated or quarterly (within 10 days after the close of the quarter) and shall include quantities by DoDAC, nomenclature, unit of pack, and location(s). Surplus small arms ammunition listed in enclosure 2, meeting the criteria prescribed in paragraph A above held on the Navy AEDA SDPDA shall be reported by the Naval Sea Systems Command (NAVSEASYSCOM) (*NSEA/00D*), Washington, DC *20362-5000*, to *DRMR-C* for sale purposes. Reports, in letter form, shall be submitted as ammunition items are generated or quarterly (within 10 days after the close of the quarter) and shall include quantities by DoDAC, nomenclature, unit of pack, and location(s).

c. APCs and ACCs listed in enclosure 3, which are considered reparable, shall be reported by the *U.S. Army Tank-Automotive Command (TACOM), (AMSTA-FRB)*, Warren, MI *48397-5000*, to *DRMR-C* for sale purposes, after removal of all weapons, fire control, and ammunition items. The reports, in letter form, shall be submitted as generated or quarterly (within 10 days after the close of the quarter) to include person to contact, quantity, nomenclature, NSN, serial number, standard price, and condition code.

d. Items similar to those listed in enclosures 1 through 3 which are suitable for sale through this program may also be reported to DRMR-C in accordance with the above reporting procedures. Only nonlisted items similar to those which experience has shown have reasonable sales potential are reportable. These nonlisted items shall be offered by *DRMR-C* as substitutes when there are no assets of items requested by law enforcement and fire fighting agencies. When nonlisted items are reported, the report must include standard prices.

2. Processing Purchase Requests.

a. When ordering equipment, state and local law enforcement and fire fighting agencies shall submit purchase requests, in the format prescribed in enclosures 4 and 5, to the Governor (or such state official as the Governor may designate) of the state in which the agency is located. Only one line item per request shall be accepted. Purchase requests certified by the Governor (or designee) as being necessary and suitable for the operation of the requesting agency shall be forwarded in duplicate to *DRMR-C*.

b. Weapons and Ammunition. Properly certified purchase requests shall be matched by *DRMR-C* against available assets. Based upon availability of requested items or substitute items, *DRMR-C* shall *accomplish a sale on a first-come-first-served basis*. If the items requested are not available but a suitable substitute can be offered, the requester shall be advised and informed of the sale price for the substitute item before the request is processed. Sale prices for items sold shall be determined based upon standard price and condition code as follows: Items assigned Federal Condition Code A-1 shall be sold at 50 percent of standard price. Items assigned Federal Condition Code A-4 shall be sold at 40 percent of standard price. Expense of packing, handling, crating, and transportation (accessorial costs) determined in accordance with the rates set forth in enclosure 6 shall be borne by the purchaser. These costs, except for transportation charges other than parcel post shipments, shall be included in the billing document. A Notice of Award, Statement, and Release Document (DRMS Form 1427), shall be used to consummate sales, and payment shall be made in accordance with DRMR-C instructions. Transportation charges for other than parcel post shipments shall be collect.

c. Armored Personnel and Cargo Carriers. Properly certified purchase requests shall be matched by *DRMR-C* against available assets. For matched requests, *DRMR-C* shall advise the requesting agencies of the location and person to contact and request them to inspect the APC or ACC and to submit their quotation to *DRMR-C*. Expenses for inspection and shipment or removal shall be borne by the purchaser.

d. Receipts of requests from law enforcement and fire fighting agencies for which no assets are available shall be acknowledged by *DRMR-C* within 10 days. The acknowledgment shall indicate that the request will be retained for a period of 180 days from the date of acknowledgment. If at the expiration of this period the items requested or substitute items have not become available, the request shall be returned to the requester by covering letter stating that the items are not available and that no further action shall be taken on the request.

e. For items contained in enclosures 1 and 2, when a reported asset matches or is an acceptable substitute for a request received by *DRMR-C*, the requester shall be advised of the availability and informed of the sale price and pertinent information to consummate the sale.

3. Consummation of Sales.

a. When consummating a sale of small arms weapons listed in enclosure 1, *DRMR-C* shall forward sufficient copies of the executed *DRMS* Form 1427 to the AMCCOM authorizing the release of the property to the purchaser. AMCCOM shall indicate on the *DRMS* Form 1427 the serial numbers of the weapons sold and shall forward six copies to the DRMO as authorization for delivery or shipment of the property to the purchaser. Copies of DRMS Form 1427 properly anno-

tated to signify delivery of shipment to the purchaser shall be distributed as follows:

(1) One copy to *DRMR-C.*

(2) One copy to AMCCOM (AMSMC-MM).

b. When consummating a sale of ammunition listed in enclosure 2, *DRMR-C* shall forward sufficient copies of the executed *DRMS* Form 1427 to AMCCOM or NAVSEASYSCOM authorizing the release of the property to the purchaser. AMCCOM/NAVSEASYSCOM shall forward five copies to the activity having the custody of the items as authorization for delivery or shipment of the property to the purchaser. One copy of *DRMS* Form 1427 properly annotated to signify delivery or shipment of the property to the purchaser shall be forwarded to *DRMR-C* and one copy to AMCCOM or NAVSEASYSCOM.

c. When consummating a sale of APCs or ACCs listed in enclosure 3 *DRMR-C* shall forward sufficient copies of the executed *DRMS* Form 1427 to TACOM authorizing the release of the property to the purchaser. *TACOM* shall indicate the serial numbers of the APCs or ACCs sold and forward five copies to the activity having custody of the items as authorization for delivery or shipment of the property to the purchaser. One copy of the *DRMS* Form 1427 properly annotated to signify delivery or shipment of the property to the purchaser shall be forwarded to *DRMR-C* and one copy to *TACOM.*

d. *DRMR-C* shall deposit proceeds from sales of the foregoing items to General Fund Receipt Account 97R2651 in accordance with *Chapter XIV, paragraph K.* Where reimbursement for packing, handling, and transportation (accessorial costs) is required, the shipping activity shall indicate the appropriation account to be credited on the copy of the *DRMS* Form 1427 forwarded to *DRMR-C.*

4. Instructions for Unmatched Assets. If there are no matches for the reported asset or if it is not considered a suitable substitute for a requested item, *DRMR-C* shall, within 15 days from the day of receipt, advise the holding activity (with an information copy to the reporting activity) that the item(s) are to be disposed of in accordance with DoD 4160.21-M-1. *DRMR-C* may delay this information for an additional 30days if action is being taken to query potential authorized buyers or to determine substitution suitability. *DRMR-C may not* delay the release of assets beyond 45 days, unless there is an established request for the property, or *DRMR-C* notifies the holding activity that there is a potential interest for the assets, in which case such assets may be held an additional 60 days for screening purposes.

C. CONTROL OF ITEMS AFTER SALE.

1. *Weapons and Ammunition.* Items sold in accordance with the foregoing procedure may not be resold or otherwise transferred by the owning agency to any individual or public or private organization or agency. Items which are no longer serviceable or operable shall be destroyed by the owning agency in a manner to prevent reconstruction. The serial numbers of destroyed firearms, together with certificates of destruction, shall be reported to Deputy Chief of Staff for *Operations and Plans, Security Force Protection and Law Enforcement Division, ATTN: DAMO-ODL,* Washington, DC 20310-*0440.* Instead of destruction by the owning agency, the items may be turned in to the nearest *DRMO.* The agency shall furnish *DAMO-ODL* the type and serial numbers of firearms turned in to the *DRMO.* Items turned in to *DRMOs* by owning agencies shall be demilitarized in accordance with the procedures set forth in DoD 4160.21-M-1, when authorized.

2. Armored Personnel and Cargo Carriers. APCs and ACCs may not be resold or otherwise transferred by the owning agency to any individual or public or private agency, except to another law enforcement or fire fighting agency after approval by *DRMR-C.* APCs and ACCs no longer reparable shall be returned to DoD in accordance with instructions received from *DRMR-C. DRMR-C* shall report all dispositions to *TACOM,* ATTN: AMSTA-*FRB,* and shall maintain a continuous, updated register of all purchasers by type, location, and other pertinent data.

CHAPTER VIII

ATTACHMENT 5

ENCLOSURE 1

DESCRIPTION, STANDARD UNIT, AND SALE PRICE FOR WEAPONS

STOCK NUMBER	NOMENCLATURE	STANDARD UNIT PRICE
1005-000-0974	Rifle, Cal .30-40, KRAG, M1898	*$40.00*
1005-010-0240	*Rifle, Cal .30*	*40.00*
1005-083-5778	*Pistol, Cal .22, High Standard M104*	*89.95*
1005-317-2468	Pistol, Cal. 380, Colt	28.00
1005-317-2469	Pistol, Auto, Cal .32, Colt,	27.00
1005-317-2470	Rifle, Cal .22, Stevens, M416-2	*44.05*
1005-317-2471	Rifle, Cal .22, Winchester, Model 75	42.00
1005-317-2472	Rifle, Cal .22, Winchester, M52HB	*99.00*
1005-317-2473	Rifle, Cal .22, Winchester, Model 52	92.00
1005-317-2474	*Pistol, Cal .22, High Standard, Supermatic*	*44.00*
1005-322-9786	Rifle, Cal .30, Winchester. Model 70	157.00
1005-575-0070	Rifle, Survival	*39.00*
1005-575-0073	Rifle, Survival	*37.00*
1005-*588*-3114	Pistol, Auto, Cal .45 (National Match) w/58 IMP	143.00
1005-602-0898	*Pistol, Cal .22, High Standard, M103*	*75.00*
1005-670-7670	Carbine, Cal .30, M1	76.90
1005-670-7672	Carbine, Cal .30, M1A1 (Folding Stock)	86.90
1005-670-7675	*Carbine, Cal .30, M2*	*76.90*
1005-673-7955	Pistol, Auto, Cal .45, M1911-Std	53.70
1005-673-7965	Pistol, Auto, Cal. 45, M1911A1 w/Hip Holster	57.00
1005-674-1309	*Rifle, Cal .30, M1918A2, BAR*	*265.00*
1005-674-1425	Rifle, Cal .30, M1, Std	94.30
1005-674-1518	Rifle, U.S. Cal .30, M1903A3	107.00
1005-674-1521	Rifle, U.S. Cal .30, M1903A4, Snipers	239.00
1005-677-9108	Shotgun, 12 Ga Savage, M720, Skeet-Type, 26" bbl	78.90
1005-677-9125	Shotgun, 12 Ga Remington, M31 Riot Type 20" bbl	67.90
1005-677-9130	Shotgun, 12 Ga Stevens, M520-80, Riot Type 20" bbl	76.90
1005-677-9135	Shotgun, 12 Ga Stevens, M620, Riot Type 20" bbl	92.90
1005-677-9140	Shotgun, 12 Ga Stevens, M620A, Riot Type 20" bbl	81.90
1005-677-9145	Shotgun, 12 Ga Winchester, M1897, Riot Type 20" bbl	83.90
1005-677-9151	Shotgun, 12 Ga Winchester, M1912, Skeet-Type, 26" bbl	*54.00*
1005-690-3220	Pistol, Auto, Cal .22, Hi Standard TNG Grade, Commercial	28.80
1005-690-3762	Revolver, Cal .38, Colt Off Model (National Match)	96.00
1005-694-4128	Rifle, Cal .22, Mdl 12 w/equip (Commercial Match)	116.00

STOCK NUMBER	NOMENCLATURE	STANDARD UNIT PRICE
1005-694-4257	Rifle, Cal .30, Target, Winchester, Model 70	*$102.00*
1005-726-5662	Pistol, Auto, Cal .22, Colt, ACE	40.00
1005-726-5686	*Rifle, Cal .22, Mossberg, M44*	*37.00*
1005-726-5816	Shotgun, 12 Ga, Winchester, M12, Sport Type	60.00
1005-726-6476	Rifle, Cal .30, M1 (National Match)	148.00
1005-736-7841	Pistol, Auto, Cal .22, Ruger, Mark 1	*42.65*
1005-738-8026	Pistol, Auto, Cal .45, M1911A1 (National Match) w/Adj Rear Sight	84.70
1005-738-8042	Pistol, Auto, Cal .22, Hi Standard Supermatic Tournament	*75.00*
1005-829-6785	*Rifle, Cal .22, Winchester, M52C*	*137.00*
1005-830-2497	Revolver, Cal .38, S&W, K-38, Master Piece	81.00
1005-831-0234	Revolver, Cal .22, S&W, K-22, Master Piece	*102.00*
1005-831-1267	*Pistol, Cal .22, S&W, M46*	*45.85*
1005-835-9773	Revolver, Cal .38, M15	*185.00*
1005-840-8758	Rifle, Cal .22, Remington, M513T	*42.00*
1005-952-4063	Shotgun, 12 Ga, Stevens, Riot Type	*33.52*
1005-957-4401	*Rifle, Cal .22, Remington, M521T*	75.00
1005-973-2058	Revolver, Cal .38, S&W, 2" bbl	*168.65*
1005-976-9231	Pistol, Auto, Cal .22, Hi Standard, Sup Tourn	*31.42*
1005-999-1187	*Rifle, Cal .22, Winchester, M520*	*125.00*

CHAPTER VIII

ATTACHMENT 5

ENCLOSURE 2

DESCRIPTION, STANDARD UNIT, AND SALE PRICE FOR AMMUNITION (*)

DoD AMMO CODE	NOMENCLATURE	STANDARD UNIT PRICE
1305-A350	Cart. Cal .32: ball, Colt Auto	.05
1305-A400	Cart. Cal .38 Special: ball, M41	.06
1305-A401	Cart. Cal .38 Special: ball, lead bullet	.05
1305-A402	Cart. Cal .38 Special: ball, 158 Gr. Steel Jacket	.07
1305-A408	Cart. Cal .38: ball, Revolver, Short Colt	.04
1305-A409	Cart. Cal .38: ball, Super Auto Colt	.06
1305-A410	Cart. Cal .38, ball, Revolver, S&W	.06
1305-A415	Cart. Cal .38: ball, Auto Pistol	.05
1305-A475	Cart. Cal .45: ball, M1911	.06
1305-A011	Cart. 12 Ga. Shotgun: paper #00 Buckshot	.11
1305-A011	Cart. 12 Ga. Shotgun: all brass, #00 Buckshot, M19	.17
1305-A013	Cart. 12 Ga. Shotgun: paper, #0 Buckshot	.11
1305-A013	Cart. 12 Ga. Shotgun: paper, #6 chilled shot	.08
1305-A016	Cart. 12 Ga. Shotgun: paper, #8 chilled shot	.11
1305-A031	Cart. 12 Ga. Shotgun: paper #1 Buckshot	.10
1305-A086	Cart. Cal .22: ball, long rifle	.01
1305-A089	Cart. Cal .22 Hornet: ball, soft point	.02
1305-A181	Cart. Cal .30 Carbine: ball, M1, ctn pack	.04
1305-A182	Cart. Cal .30 Carbine: ball M1, 10/clip pack	.05
1305-A201	Cart. Cal .30: AP, M2, ctn pack	.08
1305-A203	Cart. Cal .30: AP, M2, 5/clip pack	.09
1305-A205	Cart. Cal .30: AP, M2, 8/clip pack	.09
1305-A212	Cart. Cal .30: ball, M2, ctn pack	.08
1305-A214	Cart. Cal .30: ball, M2, 5/clip pack	.09
1305-A216	Cart. Cal .30: ball, M2, 8/clip pack	.09

(*) Prices shown are average standard unit prices and may vary from time to time.

CHAPTER VIII

ATTACHMENT 5

ENCLOSURE 3

DESCRIPTION AND STANDARD UNIT PRICE FOR ARMORED PERSONNEL AND CARGO CARRIERS

(SALE PRICE TO BE NEGOTIATED BASED UPON FAIR MARKET VALUE)

NSN	NOMENCLATURE	STANDARD UNIT PRICE
2350-00-168-2620	Car, Armored, Light, 4 x 4, M706	$33,707.00
2350-00-348-8593	Carrier, 4.2 Inch Mortar, Full Tracked, M84	36,277.00
2350-00-860-2349	Carrier, Command and Reconnaissance, Full tracked, M114	42,427.00
2350-00-987-9536	Carrier, Command and Reconnaissance, Full Tracked, M114A1	34,796.00
2350-00-937-6189	Carrier, Command and Reconnaissance, Full Tracked, M114A2	47,500.00

CHAPTER VIII

ATTACHMENT 5

ENCLOSURE 4

SUBJECT: Request for Surplus Military Equipment

TO: Commander
Defense *Reutilization and Marketing* Region—Columbus
P.O. Box 500
Blacklick, OH 43004-0500

The request in the basic correspondence has been duly authorized and is certified as necessary and suitable for operations in the performance of the duties of the _____.
(Agency)

Signature_____

Title _____

(STATE SEAL)

CHAPTER VIII

ATTACHMENT 5

ENCLOSURE 4 (Continued)

SUBJECT: Request for Surplus Military Equipment

TO: Honorable _____

Governor of the State of _____

1. It is requested that _____ of the State of _____ be au-
(Agency) *(County)*
thorized to purchase surplus military equipment under the provisions of Section 2576, Title 10, United States Code (P.L. 90-500).

2. The area of responsibility for this Agency is approximately _____ square miles, with a population of _____. There are _____ permanent personnel assigned to
(number) *(number)*
this Agency consisting of _____ and
(number) *(administrative and supervisory personnel)*
_____.
(number) *(patrolmen)* *(firemen)* *(deputies)* *(detectives)*

3. The current inventory of equipment on hand is as follows:

a. Weapons	Make	Model	Caliber/Gauge	Quantity
(1) Rifles				
(2) Pistols				
(3) Revolvers				
(4) Shotguns				
(5) Automatic (MG/SMG)				

b. Ammunition	Caliber/Gauge	Quantity (Rds)

c. Vehicles	Type*	Quantity
Administrative		
Other		

*Sedan, Pickup, Truck, Van, Patrol Car, Ambulance, Fire Truck, Rescue Vehicle, etc.

CHAPTER VIII

ATTACHMENT 5

ENCLOSURE 4 (Continued)

4. The following item, in quantities as indicated, is hereby requested:

	Item	Make/ Model	Caliber/ Gauge	Unit/Price	Quantity	Total Price
First Choice						
Second Choice						
Third Choice						

5. Justification:

6. I certify that the material requested in paragraph 4 above is required to enhance the performance of the missions assigned to this Agency. I further certify that the material requested is for the exclusive use of _____ and may not be sold or otherwise transferred to any individual, private organization, or agency.

_____
(Signature)

_____
(Name—Print or Type)

_____
(Title/Position)

_____
(Official Address)

_____
(City) (State) Zip)

_____
(Day) (Month) (Year)

CHAPTER VIII

ATTACHMENT 5

ENCLOSURE 5

SUBJECT: Request for Authority to Purchase Armored Personnel/Cargo Carriers

TO: Commander
Defense *Reutilization and Marketing* Region-Columbus
P.O. Box 500
Blacklick, OH 43004-0500

The request in the basic correspondence has been duly authorized and is certified as necessary and suitable for operation in the performance of the duties of the _____.
(Agency)

Signature _____

Title _____

(STATE SEAL)

CHAPTER VIII

ATTACHMENT 5

ENCLOSURE 5 (Continued)

SUBJECT: Request for Authority to Purchase Armored Personnel/Cargo Carriers

TO: Honorable _____

Governor of the State _____

It is requested that the _____ of the _____
(Agency/Department) (Town)(City)
_____ of the State of _____ be authorized to purchase one
(County)
surplus Armored Personnel/Cargo Carrier from the Department of Defense. It has been determined that this vehicle is necessary and suitable for the operation of the _____,
(Agency/Department)
which is responsible for a _____ square mile area with a population of approximately
(number)
_____.
(number)

The vehicle shall be used primarily for law enforcement and fire fighting purposes and for lifesaving purposes such as rescue and evacuation in areas where wheeled vehicles will not operate, or cannot be operated safely. It may not be used to violate the constitutional rights of any individual or group or to abrogate their civil rights.

It is agreed that this Agency/Department shall attempt to enter into mutual aid compacts with surrounding communities to ensure maximum use of the vehicle by nearby public law enforcement or fire fighting agencies.

Except for this use, it is agreed that the vehicle may not be used, sold, or otherwise transferred to any individual or public or private organizations. It is understood that failure to observe the specified conditions of use shall result in the repossession of the vehicle by the Department of Defense.

CHAPTER VIII

ATTACHMENT 5

ENCLOSURE 5 (Continued)

This vehicle is purchased with the understanding that the Department of Defense is not responsible for providing parts or maintenance. Once the vehicle is no longer reparable or required, it is agreed that it shall be returned to Department of Defense control in accordance with instructions which are to be obtained by the Agency possessing the vehicle from the Defense *Reutilization and Marketing* Region-Columbus, *Blacklick,* Ohio.

Signature of Requesting Police/Fire Official)	(Official Address)
(Name—Print or Type)	(City) (State) (Zip Code)
(Title/Position)	(Day) (Month) (Year)

I certify that the vehicle requested above is required to enhance the performance of the requesting Agency/Department. I further certify that the vehicle may not be sold or otherwise transferred to any individual, private organization, or agency.

(Signature of highest duly elected public official of the town, city, or county, or Commanding Officer of the State Police.)	(Official Address)
(Name—Print or Type)	(City) (State) (Zip Code)
(Title/Position)	(Day) (Month) (Year)

CHAPTER VIII

ATTACHMENT 5

ENCLOSURE 6

STANDARD PERCENTAGE RATES ACCESSORIAL COSTS

Function	Percentage [2]
Packing, Handling, and Crating at storage depot or manufacturer for direct deliveries [1]	3.5
Parcel Post. Continental United States (CONUS) destinations.	1.0
Parcel post rate is not additive to other CONUS transportation rates.	
It is additive to overseas transportation.	
CONUS Transportation.	3.0
CONUS Port Unloading and Handling.	2.5
Overseas Inland Transportation	3.0
Overseas Port Unloading and Handling.	1.0
Ocean Transportation from CONUS to:	
Alaska, Hawaii, Europe, Latin America, and Mediterranean Ports	4.0
Newfoundland, Labrador, Thule, Iceland, South America (East and West Coasts), Far East, African Ports (Other than Mediterranean), and Near East.	6.0

[1] Source item packing is distinguished from cargo assembling, packing, and preservation such as shipments placed in Sea Vans or Trailer Vans at ports of embarkation. These latter services are normally performed by the purchasing DoD Component. In those instances where such services are performed by the selling DoD Component, use actual or estimated costs as basis for reimbursement.

[2] Percentages are applicable to billing price of materiel shipped or inventory standard price of materiel issued without reimbursement. These rates may not be arbitrarily applied to the inventory standard price of all items having a unit value of $10,000 or over. Instead, actual or estimated costs shall be used when a determination is made by the supplying agency that a lower and more equitable charge would result.

CHAPTER VIII

ATTACHMENT 6

MARKING OF CLOTHING AND EQUIPAGE FOR TURN IN

See Chapter VIII, paragraph B16.

Clothing and individual equipment items that are suitable for standardized marking or mutilation to prevent reentry into the supply system shall be marked in such a manner as to eliminate excessive and improper defacing of clothing and equipment. Markings (one-half to one-inch lettering) shall be by stamping or stenciling "DRMO" with indelible ink no more than twice in suggested areas. Items indicated with an asterisk (*) below shall have a single one-fourth inch hole punched instead of stamping.

TYPE ITEMS	*AREA OF MARKING*
Alice packs	*Inside back area or inside large flap*
Ammo pouch	*Inside of flap cover*
Aprons (all)	*One corner of the item*
Bag, barrack	*Inside near drawstring*
Bag, duffel	*Bottom of bag*
Bag, flyer	*Inside of zipper*
Bag, sleeping	*Inside of zipper*
Boots, leather	*Inside top of boot*
Belts/straps	*Inside near buckle area*
Canteen/mess kit cover	*Back belt loop*
Cases, handcuffs, first aid	*Inside of flap cover*
Coveralls (all)	*Inside near label area*
Entrenching tool carrier (canvas)	*Back of flap*
**Entrenching tool carrier (plastic)*	*Punch single one-fourth inch hole on flap top*
Gloves	*Inside of cuff*
Headgear	*Inside headband (may punch single one-fourth inch round hole in the inside headband in lieu of stenciling)*
Hoods (all)	*Inside near label area*
Jackets, field, parkas, other type coats	*Inside near label area*
Liner, coats and jackets	*Inside near label area*
Liner, trouser	*Inside waistband*
Pants, trousers, skirts	*Inside waistband*
Rubber items, including bunny boots, overshoes and hip boots	*Punch one-fourth inch round hole in distinctive area at top of boot or tongue*
Sheets, pillow cases, mattress covers, blankets	*One corner of the item*
Shirts	*Tip of shirttail*
Shoes (leather)	*Inside ankle area*

CHAPTER VIII

ATTACHMENT 7

TABLE OF SOME MILITARY/FEDERAL SPECIFICATIONS APPLICABLE TO PESTICIDES

See *Chapter VIII, paragraph B77d.*

Amitrole	O-H-190
Chlordane	O-I-518A
Chlordane (Concentrate, Water Emulsifiable)	O-I-515(3)
Chlordane, 5 percent Dust	MIL-I-21036(1)
Dalapon	O-H-205C
DDT	O-I-514A
DDT Dusting Powder	O-I-578B
DDT, Emulsifiable Concentrate	O-I-558C(1)
DDT, Liquid Form, 5 percent	O-I-531D
DDT, 20 percent Solution	O-I-509A
Dieldrin, Emulsifiable Concentrate	O-I-522B
Dieldrin, 50 percent Water Dispersable Powder	O-I-523(1)
Diuron	MIL-H-51152A
Fenuron	H-00220
Iso-octyl 2,4,5-Trichlorophenoxyacetate	MIL-H-607
Lindane, Liquid Emulsifiable Concentrate	O-I-533A & O-I-00533B
Lindane, Dusting Powder	MIL-I-11490C
Lindane, Water Dispersable Powder	O-I-535B
Monuron	MIL-H-51153B
n-Butyl 2,4-Dichlorophenoxyacetate	MIL-H-51147A
n-Butyl 2,4,5-Tricholorophenoxyacetate	MIL-H-51148A
Silver Ester & Silver Potassium Salt	O-H-215A
Simazine	O-H-207A
Sodium Arsenite Concentrate	O-I-579(1)
Sodium Monofluoracetate	O-R-504
2,4-Dichlorophenoxyacetic Acid (Salts & Esters)	O-H-200C
2,4,5-Trichlorophenoxyacetic Acid (Salts & Esters)	O-H-210C

NOTE: Additional specifications may be identified by referral to the "Department Index of Specifications and Standards" (and cumulative bimonthly supplements).

CHAPTER VIII

ATTACHMENT 8

GEOGRAPHIC SHIP SALES RESPONSIBILITY

See *Chapter VIII, paragraph B9*4*a.*

1. DRMR Columbus
    a. CONUS
    b. North America
    c. South America
    d. Central America
    e. Greenland
    f. Bermuda and West Indies
2. DRMR Europe
    a. Western Europe
    b. Africa
    c. Iceland
    d. Middle East
    e. Azores
3. DRMR Pacific
    Pacific and Far East Area

CHAPTER VIII

ATTACHMENT 9

CLASSIFICATIONS OF U.S. NAVAL SHIPS AND CRAFT LISTED ON NAVAL VESSEL REGISTER (NVR)

COMBATANT SHIPS

See Chapter VIII, paragraphs B94a(1).

WARSHIPS

Aircraft Carriers:	
Aircraft Carrier	CV
Attack Aircraft Carrier	CVA
Attack Aircraft Carrier (nuclear propulsion)	CVAN
Aircraft Carrier (nuclear propulsion)	CVN
ASW Aircraft Carrier	CVS
Surface Combatants:	
Battleship	BB
Heavy Cruiser	CA
Guided Missile Cruiser	CG
Guided Missile Cruiser (nuclear powered)	CGN
Destroyer	DD
Guided Missile Destroyer	DDG
Frigate	FF
Guided Missile Frigate	FFG
Radar Picket Frigate	FFR
Patrol Combatants:	
Patrol Combatant	PG
Patrol Combatant Missile (hydrofoil)	PHM
Patrol Escort	PCE
Destroyer Escort	DE
Command Ships:	
Command Ship	CC
Submarines:	
Submarine	SS
Submarine (nuclear propulsion)	SSN
Fleet Ballistic Missile Submarine (nuclear propulsion)	SSBN
Guided Missile Submarine	SSG

AMPHIBIOUS WARFARE SHIPS

Amphibious Command Ship	LCC
Inshore Fire Support Ship	LFR
Amphibious Assault Ship (general purpose)	LHA
Amphibious Cargo Ship	LKA
Amphibious Transport	LPA
Amphibious Transport Dock	LPD
Amphibious Assault Ship	LPH
Amphibious Transport (small)	LPR
Amphibious Transport Submarine	LPSS
Dock Landing Ship	LSD
Tank Landing Ship	LST

MINE WARFARE SHIPS

Mine Countermeasures Ship	MCS
Minesweeper, Coastal (nonmagnetic)	MSC
Minesweeper, Ocean (nonmagnetic)	MSO

AUXILIARY SHIPS

Destroyer Tender	AD
Degaussing Ship	ADG
Ammunition Ship	AE
Store Ship	AF
Combat Store Ship	AFS
Miscellaneous	AG
Auxiliary Deep Submergence Support Ship	AGDS
Frigate Research Ship	AGFF
Hydrofoil Research Ship	AGFF
Environmental Research Ship	AGFR
Miscellaneous Command Ship	AGF
Patrol Combatant Support Ship	AGHS

Missile Range Instrumentation Ship	AGM
Major Communication Relay Ship	AGMR
Oceanographic Research Ship	AGOR
Patrol Craft Tender	AGP
Surveying Ship	AGS
Auxiliary Submarine	AGSS
Hospital Ship	AH
Cargo Ship	AK
Light Cargo Ship	AKL
Vehicle Cargo Ship	AKR
Net Laying Ship	ANL
Oiler	AO
Fast Combat Support Ship	AOE
Gasoline Tanker	AOG
Replenishment Oiler	AOR
Transport	AP
Self-propelled Barracks Ship	APB
Repair Ship	AR
Battle Damage Repair Ship	ARB
Cable Repairing Ship	ARC
Internal Combustion Engine Repair Ship	ARG
Landing Craft Repair Ship	ARL
Salvage Ship	ARS
Submarine Tender	AS
Submarine Rescue Ship	ASR
Auxiliary Ocean Tug	ATA
Fleet Ocean Tug	ATF
Salvage and Rescue Ship	ATS
Guided Missile Ship	AVM
Training Aircraft Carrier	CVT
Surface Effects Ship	SES

SERVICE CRAFT

Large Auxiliary Floating Dry Dock (nonself-propelled)	AFDB
Small Auxiliary Floating Dry Dock (nonself-propelled)	AFDL
Barracks Craft (nonself-propelled)	APL
Auxiliary Repair Dry Dock (nonself-propelled)	ARD
Medium Auxiliary Repair Dry Dock (nonself-propelled)	ARDM
Deep Submergence Rescue Vehicle	DSRV
Deep Submergence Vehicle	DSV
Unclassified Miscellaneous	IX
Submersible Research Vehicle (nuclear propulsion)	NR
Miscellaneous Auxiliary (self-prop)	YAG
Open Lighter (nonself-propelled	YC
Car Float (nonself-propelled)	YCF
Aircraft Transportation Lighter (nonself-propelled)	YCV
Floating Crane (nonself-propelled)	YD
Diving Tender (nonself-propelled)	YDT
Covered Lighter (self-propelled)	YF
Ferryboat or Launch (self-propelled)	YFB
Yard Floating Dry Dock (nonself-propelled)	YFD
Covered Lighter (nonself-propelled)	YFV
Large Covered Lighter (nonself-prop)	YFNB
Dry Dock Companion Craft (nonself-propelled).	YFND
Lighter (special purpose) (nonself-propelled)	YFNX
Floating Power Barge (Nonself-prop)	YFP
Medium Auxiliary Floating Dry Dock (nonself-propelled)	AFDM
Refrigerated Covered Lighter (self-propelled)	YFR
Refrigerated Covered Lighter (nonself-propelled)	YFRN
Covered Lighter (range-tender) (self-propelled)	YFRT
Harbor Utility Craft (self-prop)	YFU
Garbage Lighter (self-propelled)	YG
Garbage Lighter (nonself-prop)	YGN
Salvage Lift Craft, Heavy (nonself-propelled)	YHLC
Dredge (self-propelled)	YM
Salvage Lift Craft, Medium (nonself-propelled)	YMLC
Gate Craft (nonself-propelled)	YNG
Fuel Oil Barge (self-propelled)	YO
Gasoline Barge (self-propelled)	YOG
Gasoline Barge (nonself-propelled)	YOGN
Fuel Oil Barge (nonself-prop)	YON
Oil Storage Barge (nonself-prop)	YOS
Patrol Craft (self-propelled)	YP
Floating Pile Driver (nonself-prop)	YPD
Floating Workshop (nonself-prop)	YR
Repair and Berthing Barge (nonself-propelled)	YRB
Repair, Berthing and Messing Barge (nonself-propelled)	YRBM

Floating Dry Dock Workshop (hull) (nonself-propelled)	YRDH
Floating Dry Dock Workshop (machine) (nonself-propelled)	YRDM
Radiological Repair Barge (nonself-propelled)	YRR
Salvage Craft Tender (nonself-prop)	YRST
Seaplane Wrecking Derrick (self-propelled)	YSD
Sludge Removal Barge (nonself-prop)	YSR
Large Harbor Tug	YTB
Small Harbor Tug	YTL
Medium Harbor Tug	YTM
Water Barge (nonself-propelled)	YW
Water Barge (nonself-propelled)	YWN

NOTES

Letter prefixes to classification symbols may add identification:

E—Prototype ship or craft that is in an experimental or developmental status.

T—Assigned to MSC (Military Sealift Command).

F—Being constructed for a foreign government.

Letter "N," when used as the last letter of ship symbol, denotes nuclear propulsion; as last letter of service craft symbol, indicates nonself-propelled.

Parentheses are not used to separate any letters in classification symbols.

CHAPTER VIII

ATTACHMENT 10

CLASSIFICATIONS OF U.S. NAVAL BOATS AND CRAFT NOT LISTED ON NAVAL VESSEL REGISTER (NVR)

See *Chapter VIII, subparagraph B94a(2).*

TYPE BOATS

Aircraft Refueling	AF
Aircraft Rescue	AR
Air Drive Rescue	AD
Area Command Cutter	AC
Armored Troop Carrier	AT
Arctic Survey	AS
Assault Support Patrol	AB
Bomb Target	BT
Boston Whaler	BW
Buoy	BB
Cabin Cruiser (commercial)	CC
Catamaran	CA
Dinghy	DN
Distribution Box "L"	DB
Diving Tender	DT
Drone Recovery	DR
Flying Dutchman	FD
Fire and Rescue	FR
Greenland Cruiser	GC
Hawser Handling	HH
Junk	JK
Knockabout Sailboat	KN
Landing Craft, Assault	LA
Landing Craft, Mechanized	CM
Landing Craft, Personnel Light	PL
Landing Craft, Personnel Ramp	CR
Landing Craft, Swimmer Reconn	SR
Landing Craft, Utility	CU
Landing Craft, Vehicle Personnel	VP
Line Handling	LH
Mine Diving Tender	MT
Mine Sweeper Drone	MD
Mine Sweeper River	MR
Mine Sweeping Boat	MA
Mine Sweeping Launch	MS
Mine Sweeper, Patrol	MP
Mine Sweeper, Inshore	MI
Motor Boat	MB
Monitor	MO
Motor Whaleboat	MW
Noise Measuring	NM
Non-Standard (commercial)	NS
Patrol Craft, Fast	PF
Patrol Boats (except PBR)	PB
Personnel	PE
Picket Boat	PD
Plane Personnel	PP
Patrol Gunboat Hydrofoil	PG
Plane Personnel and Rescue	PR
Plane Rearming	PA
Plane Service	PS
Punt	PT
River Patrol (PBR)	RP
Sampan	SP
Skiff	SK
Sloop	SL
Sound	SB
Surf	SF
Swimmer Support	NS
Target Drone	TD
Patrol Torpedo (PTF)	TF
Torpedo Retriever	TR
Tug	TB
Underwater Research	UR
Utility	UB
Warping Tug	WT
Wherry	WH
Work	WB
Yawl	YL

COMBATANT PATROL CRAFT

PATROL CRAFT

Coastal Patrol Boat	CPC
Coastal Patrol and Interdiction Craft	CPIC
Patrol Boat	PB
Patrol Craft (FAST)	PCF
Patrol Craft (hydrofoil)	PCH
Patrol Gunboat (hydrofoil)	PGH
Fast Patrol Craft	PTF

LANDING CRAFT

Amphibious Assault Landing Craft	AALC
Landing Craft, Mechanized	LCM
Landing Craft, Personnel Large	LCPL
Landing Craft, Personnel, Ramped	LCPR
Landing Craft, Utility	LCU
Landing Craft, Vehicle, Personnel	LCVP
Amphibious Warping Tug	LWT

MINE COUNTERMEASURE CRAFT

Minesweeping Boat	MSB
Minesweeper, Drone	MSD
Minesweeper, Inshore	MSI
Minesweeper, River (Converted LCM-6)	MSM
Minesweeper, Patrol	MSR

RIVERINE WARFARE CRAFT

Assault Support Patrol Boat	ASPB
Mini-Armored Troop Carrier	ATC
River Patrol Boat	PBR
Shallow Water Attack Craft, Medium	SWAM
Shallow Water Attack Craft, Light	SWAL

SEAL SUPPORT CRAFT

Land Craft Swimmer Reconnaissance	LCSR
Light SEAL Support Craft	LSSC
Medium SEAL Support Craft	MSSC
Swimmer Delivery Vehicle	SDV

TYPE BOATS

MOBILE INSHORE UNDERSEAS WARFARE (MIUW) CRAFT

MIUW Attack Craft	MAC

CHAPTER VIII

ATTACHMENT 11

ILLUSTRATION OF MUTILATED M151 VEHICLE

See Chapter VIII, paragraph B114g(3)

(Pictorial illustration to be inserted here).

CHAPTER VIII

ATTACHMENT 12

VEHICLE MOUNTED EQUIPMENT

See *paragraph VIIIB114g(3).*

NSN	NOUN NAME
U.S. ARMY	
5815-00-224-8129	Radio Set, AN/VSC2
5820-00-193-8402	Radio Set, AN/VRC10
5820-00-193-8406	Radio Set, AN/VRC13
5820-00-193-8409	Radio Set, AN/VRC15
5820-00-193-8412	Radio Set, AN/VRC17
5820-00-193-8413	Radio Set, AN/VRC16
5820-00-193-8420	Radio Set, AN/VRC18
5820-00-223-7409	Radio Set, AN/GRC19
5820-00-223-7411	Radio Set, AN/GRC125
5820-00-223-7412	Radio Set, AN/VRC12
5820-00-223-7413	Radio Set, AN/VRC24A
5820-00-223-7414	Radio Set, AN/VRC34
5820-00-223-7415	Radio Set, AN/VRC43
5820-00-223-7417	Radio Set, AN/VRC44
5820-00-223-7433	Radio Set, AN/VRC46
5820-00-223-7434	Radio Set, AN/VRC47
5820-00-223-7435	Radio Set, AN/VRC48
5820-00-223-7437	Radio Set, AN/VRC49
5820-00-223-7467	Radio Set, AN/VRC53
5820-00-223-7473	Radio Set, AN/GRC160
5820-00-223-7475	Radio Set, AN/VRC64
5820-00-223-7477	Radio Set, AN/GRC3
5820-00-223-7519	Radio Set, AN/GRC4
5820-00-223-7520	Radio Set, AN/GRC5
5820-00-223-7544	Radio Set, AN/GRC6
5820-00-223-7545	Radio Set, AN/GRC7
5820-00-223-7546	Radio Set, AN/GRC8
5820-00-223-7547	Radio Set, AN/GRC87
5820-00-223-7548	Radio Set, AN/GRC106A
5820-00-223-7549	Radio Set, AN/VRC6
5820-00-223-7550	Radio Set, AN/VRC7
5820-00-223-7551	Radio Set, AN/VRC8
5820-00-223-7559	Radio Set, AN/VRC9
5820-00-223-7560	Radio Set, AN/VRC14
5820-00-223-7561	Radio Set, AN/VRC19
5820-00-223-7565	Radio Set, AN/VRC35
5820-00-223-7566	Radio Set, AN/VRC38
5820-00-223-7567	Radio Set, AN/VRC54
5820-00-223-7568	Radio Set, AN/VRQ1
5820-00-223-7615	Radio Set, AN/VRQ2
5820-00-223-7638	Radio Set, AN/VRQ3
5820-00-402-2244	Radio Set, AN/GRR5
5820-00-402-2263	Radio Set, AN/GRC106
5820-00-402-2264	Radio Set, AN/VRC24
5820-00-402-2265	Radio Set, AN/VRC55
5820-00-503-1254	Radio Set, R 110
5820-00-503-1258	Radio Set, R 108
5820-00-503-1413	Radio Set, R 109
5820-00-665-1217	Radio Set, AN/PRC8
5820-00-669-7018	Radio Set, AN/PRC9
5820-00-705-9067	Radio Set, AN/PRC10
5820-00-832-5617	Radio Set, AN/GRC163
5820-00-861-3539	Radio Set, AN/PRC47
U.S. NAVY	
Not applicable.	
U.S. AIR FORCE	
5895-00-135-8297	Radio Set, AN/MRC108B
5895-00-481-7596	Radio Set, AN/MRC107A
5895-00-761-1976	Radio Set, AN/MRC108A
5895-00-871-9473	Radio Set, AN/MRC108
U.S. MARINE CORPS	
5820-00-138-7818	Radio Set, AN/MRC87
5820-00-140-0697	Radio Set, AN/MRC83
5820-00-144-7359	Radio Set, AN/MRC123
5820-00-144-7368	Radio Set, AN/MRC124
5820-00-557-5646	Radio Set, AN/MRC63
5820-00-629-8244	Radio Set, AN/MRC83

U.S. MARINE CORPS— Continued

NSN	NOUN NAME
5820-00-912-4544	Radio Set, AN/MRC110
5820-00-912-4545	Radio Set, AN/MRC109
5835-00-976-6648	Directional Finder Set
5895-00-117-3613	Radio Set
5895-00-117-3614	Radio Set
5895-00-224-2007	Radio Set
6230-00-782-0404	Kit, Searchlight Vehicle
6665-00-879-4087	Detector Set, Mine

CHAPTER IX

HAZARDOUS PROPERTY MANAGEMENT

A. GENERAL.

1. The purpose of this chapter is to provide DoD installations and DLA personnel with guidance for handling, processing, and disposing of hazardous property, in accordance with applicable environmental, *safety,* and other pertinent laws and regulations.

2. The DoD policy is to store, *handle,* and dispose of all hazardous property in an environmentally acceptable manner in accordance with applicable environmental, *safety,* and other pertinent laws and regulations.

3. For definitions see attachment 1, *this chapter,* and Chapter III, *Abbreviations and Definitions.*

B. RESPONSIBILITIES.

1. DoD installation responsibilities are as follows:

a. Comply with DoD Instruction 6050.5, Hazardous Material Information System, and DoD Instruction 6055.1, DoD Occupational Safety and Health Program, and respective implementing regulations.

b. Where feasible, minimize quantities of hazardous property through resource recovery, recycling, source separation, nonhazardous substitutes, and acquisition policies.

c. Provide technical and analytical assistance, including research and development support, to DLA to accomplish disposal, if requested.

d. Provide all available information to DLA, as required, to complete environmental documentation; such as, environmental impact statements associated with disposal.

e. Properly identify, package, label, and certify conformance with established environmental, *safety,* and transportation criteria before transferring accountability for hazardous property to DLA.

f. When requested, assist DLA by providing information and comments on Federal, state, regional, and local regulations being developed to control hazardous property disposal; such as, ability of particular installation to comply and impact on DoD. Alert DLA to any local situation which could impact hazardous property disposal.

g. Retain physical custody of hazardous property within the guidelines provided in paragraph C, this chapter.

h. Provide for disposal of the following categories of hazardous property:

(1) Toxicological, biological, radiological, and lethal chemical warfare materials which, by U.S. law, must be destroyed. Disposal of the by-products of such material is the responsibility of the DoD installation with assistance from DLA.

(2) Material which cannot be disposed of in its present form due to military regulations; such as, AEDA, controlled medical items. This category would include those instances where military regulations require the obliteration of all markings that could relate an excess material to its operational program. Once the appropriate actions are taken to meet the military regulation, the resulting material could then be turned in to the servicing *DRMO.*

(3) Municipal-type garbage, trash, and refuse resulting from residential, institutional, commercial, agricultural, and community activities, which can be disposed of in a state or locally permitted sanitary landfill.

(4) Contractor generated materials which are the contractor's responsibility for

disposal under the terms of the contract. *The HW identification number holder (normally the installation commander) must maintain appropriate control of these materials or wastes and assure they are transported and disposed of in compliance with the law.*

(5) Sludges resulting from municipal-type waste-water treatment facilities.

(6) Sludges and residues generated as a result of industrial plant processes or operations. Properly identified industrial process sludges and residues which are not commingled or a product of an industrial waste treatment facility are the responsibility of DLA. DLA does not take sludges and residues from waste water treatment facilities. DLA does take sludges and residues from industrial processes that have not been commingled. For example, sludges and residues from industrial process "A" must be collected and stored separately from sludges and residues resulting from industrial process "B". Each process may result in sludges and residues that contain a mixture of ingredients and contaminants but the sludges and residues from each process must be collected and stored separately and not commingled.

(7) Refuse and other discarded material which result from mining, dredging, construction, and demolition operations.

(8) Unique wastes and residues of a nonrecurring nature which research and development experimental programs generate.

(9) Wastes and residues (including contaminated soil) resulting from cleanup of sites associated with long-term widespread contamination of the environment. This includes wastes and residues from installation restoration efforts.

2. The DLA responsibilities are as follows:

a. Comply with DoDI 6050.5, and DoDI 6055.1, and respective implementing regulations.

b. Accomplish documentation (including records) for DLA disposal actions as required under applicable environmental and other pertinent laws and regulations.

c. Initiate contracts or agreements for DLA disposal actions.

d. Accept accountability for all hazardous property, except those categories under responsibility of DoD installations (paragraph B1) which have been properly identified, packaged, labeled, and certified in accordance with environmental and transportation laws and regulations.

e. Accept sludges and residues from industrial processes that have not been commingled; e.g., sludges and residues from industrial process "A" must be collected and stored separately from sludges and residue resulting from industrial process "B".

f. Accept spill residues resulting from immediate cleanup actions of an emergency nature in response to specific, isolated operational spills.

g. Accept accountability, but not physical custody, of noncontrolled condemned medical items that are RCRA regulated hazardous wastes.

h. Accept custody of hazardous property within the guidelines provided in paragraph C, this chapter.

i. Program for construction of storage facilities in support of the DLA disposal mission.

j. Provide any repackaging, *overpacking,* or handling of hazardous property *that may be required after* acceptance of accountability *by the DRMO.*

k. Establish an inventory control system for the types, quantities, and locations of available hazardous property for which DLA is responsible in the event that some other activity might be able to use particular property as a resource.

l. Provide an economic incentive for DoD installations to segregate and minimize waste generation by:

(1) Providing feedback to Military Departments and Defense Agencies on the costs associated with *disposal* of HW.

(2) Providing 100 percent reimbursement to DoD installations with qualified recy-

cling programs for hazardous *materials or* wastes sold by DLA for recycling in accordance with DoD policy.

m. Contract for disposal technology not available within the DoD.

n. Minimize environmental risks and costs associated with the extended care, handling, and storage of hazardous property by accomplishing disposal within a significantly compressed disposal cycle. *DRMOs shall notify the permit owner, in writing, of any situation that could result in noncompliance with environmental regulations.*

o. Operate a system to ensure that sufficient disposal capability is programmed to preclude extended delays in the hazardous property disposal process.

p. Maintain an analysis and information distribution capability of current technological advances on DoD hazardous property disposal procedures and advise DoD installations of such developments on a continuing basis. Additionally, ensure that DoD installations are apprised of any Federal, state, regional, and local regulations being developed to control hazardous property disposal.

q. Serve as the DoD focal point to recommend matters of policy and guidance to OASD for *disposal of* hazardous property *within the assigned responsibility of DLA.*

r. Establish procedures relative to assigned responsibility for hazardous property disposal. Unresolved issues shall be forwarded to OASD with pertinent comments.

s. Notify the Military Services of contractor or any other actions which could compromise installation compliance with environmental regulations.

t. Assure that HW treatment, storage, and disposal (TSD) contracts provide for disposal in RCRA permitted facilities and listings of EPA ID numbers for each TSD in the contract are available to installation commanders.

u. When requested, DLA shall make every effort to provide commercial disposal contract service for hazardous property that is the responsibility of the Military Services (such as, commingled IWTP sludges and residues; installation restoration wastes and residues). In these instances, the Military Service shall provide an advance fund citation and sufficient advance notification to allow placement of the property on a DRMS contract. DRMOs shall accept accountability on a wash/post basis.

C. PHYSICAL CUSTODY.

DoD policy is to safely store hazardous materials and wastes to protect human health and the environment, and in such a manner as to create optimum conditions for reduction of the DoD waste stream through maximized reutilization, transfer, donation, and sales efforts.

1. Physical custody of hazardous wastes at those DRMOs lacking RCRA permitted storage facilities is determined by the host installation commander.

2. OSBs manned by only one employee shall not accept physical custody of hazardous materials or waste due to safety considerations.

3. DRMOs having RCRA permitted storage facilities shall accept physical custody of hazardous materials and wastes from serviced activities until allowable storage capacity is reached. HW shall receive priority for storage space. HM may be stored only when there are no immediate HW storage requirement. Serviced activities should provide the greatest advance notification possible to DRMOs of forthcoming generations to allow for capacity management by the DRMOs.

4. DRMOs with RCRA permitted storage facilities shall accept physical custody of only those hazardous wastes that are listed in the current RCRA permit.

D. TURN IN PROCEDURES (GENERAL).

DoD installations and DLA are responsible for compliance with environmental and other pertinent laws and regulations. To ensure environmental compliance turn in activities and DRMOs shall:

1. Preplan, schedule, and coordinate hazardous property turn ins.

2. Process turn ins of hazardous property as follows:

a. Identification. *Exceptions to the procedures identified below may be granted only where substantial economies can be realized. DRMOs/generators may develop alternative identification procedures that must be approved by DRMS. Alternative identification procedures must meet regulatory and disposal contract requirements.*

(1) NSN-identified hazardous property.

(a) The turn in activity shall provide the following upon turn in of NSN-identified hazardous property to the DRMO:

1. Valid NSN.

2. Noun name as cataloged in the supply system.

3. Chemical name of hazardous contaminants and noun name of nonhazardous contaminants.

4. Amount of hazardous and nonhazardous contaminants based on user's knowledge or testing of the item expressed in a range of content (percentage *by weight* or ppm) as applicable.

(b) When necessary, the *DRMO* shall:

1. Search HMIS and other data sources for chemical names of hazardous components.

2. Search HMIS for transportation and other data as required.

3. Contact manufacturer for data as required.

(2) LSN/FSC-identified property.

(a) The turn in activity shall provide the following for turn in of hazardous property to the *DRMO:*

1. Chemical name of hazardous components.

2. Chemical name of hazardous contaminants and noun name of nonhazardous contaminants.

3. Amounts of hazardous and nonhazardous contaminants based on user's knowledge or testing of the item expressed in a range of content (percentage by weight or ppm) as applicable.

(b) The *DRMO* shall:

1. Accept accountability of property identified in the above manner.

2. Accept physical custody in accordance with paragraph C, this chapter.

3. Assign proper DoT shipping description to item received from onsite or for property that is received inplace and is not transported over public highways.

4. Assist turn in activity in determining proper identification as capabilities permit.

5. Reject turn in when proper identification in accordance with the above is not provided.

(3) PCBs. An analysis of PCB concentration as determined by a scientifically acceptable analytical method must accompany the DTID unless the property *is hermetically sealed* or has a manufacturer's label or nameplate that indicates the presence of PCBs; such as, generic or commercial name. The analysis shall indicate the amount of PCB in ppm or in the following ranges:

(a) Less than 50 ppm.

(b) 50-499 ppm.

(c) 500 ppm or more.

Individual analysis is required for each item. Items such as capacitors which do not have sampling or servicing parts and are sealed by the manufacturer and are suspected to contain PCBs shall be turned in as PCB items (500 ppm and over) without analysis. *DRMS* may accept batch testing results of mineral oil dielectric on a case-by-case basis. However, approval for batch testing shall be obtained from DRMS before turn in.

b. Packaging.

(1) Property turned in to the *DRMO* must be in containers that are nonleaking and safe to handle. The containers must be able to withstand normal handling or the turn in shall be rejected.

(2) DoT specified containers are required for storage and movement of hazardous wastes. These wastes may also be accumulated in bulk in RCRA permitted facilities.

(3) DoT specified containers are not required for turn in to the *DRMO* of anything other than the hazardous wastes. The transporting agency does have a responsibility to comply with DoT requirements for transport over public highways.

(4) When hazardous property turned in for disposal is packaged in the original military containers, the turn in activity shall provide the *DRMO* with a certification as to the true condition and reliability of the containers. The certification shall be placed in block Y of the DTID by the turn in activity and shall contain one of the following statements:

(a) Packaged in accordance with DoT 49 CFR 170-189.

(b) Packaging equals/exceeds DoT 49 CFR 170-189.

(c) Packaging is substandard to DoT 49 CFR 170-189 (this is not acceptable for hazardous waste "HW" or offsite hazardous property turn ins).

(5) DoD property in foreign countries or territories shall be packaged in accordance with the host country's environmental laws and status of forces agreements.

c. Labeling.

(1) Hazardous property shall be labeled in conformance with established environmental, *safety*, and transportation laws and regulations.

(2) PCB marking requirements are as prescribed by the EPA in 40 CFR 761. Items containing 50 ppm or more PCB must be marked, with the exception of transformers. Only PCB transformers; that is, 500 ppm or more PCB, must be marked.

d. Disposal Turn In Document (DTID).

(1) All property turned in to the *DRMO* shall be done so with a properly prepared DTID. Standard procedures for preparation of a DTID are found in DoD 4000.25-1-M.

(2) *Additional information, to be included in the appropriate blocks of the DTID, is as follows:*

(a) Block C—Insert "HM" if the property is a hazardous material or "HW" if the property is a regulated hazardous waste.

(b) Blocks W and X.

1. For non-NSC hazardous waste items enter the word "waste" and the item's proper shipping name as shown in DoT 49 CFR 172 and as much descriptive information as possible in blocks W and X, and/or attach additional documentation with these data.

2. For NSN hazardous waste items block W shall be used for internal purposes and block X must contain the word "waste" followed by the item's proper shipping name as shown in DoT 49 CFR 172.

(c) Block Y—Use this block (in lieu of blocks AA through EE) for the deposit account number. Note: This is not an entry required on behalf of hazardous property documentation but a movement of data prescribed to permit use of the previously identified blocks for other purposes.

(3) Block 8 of the DTID shall be signed and dated by the *DRMO* and returned to the turn in activity within 5 working days from receipt. The signed copy of the DTID shall serve as valid receipt of accountability for the hazardous property by the *DRMO*.

E. TURN IN PROCEDURES (SPECIFIC).

Detailed guidance governing turn in as well as handling and processing of specific hazardous property is contained in *Chapter VIII, Property Requiring Special Processing.*

F. IMPLEMENTATION OF RCRA.

1. Permits.

a. The installation commander is responsible to ensure compliance with all RCRA requirements for the installation. The installation commander is also responsible to notify, to apply for permits, and to report to EPA or the state, as required, for all installation activities, including tenants. Tenants are responsible for conducting their activities in accordance with RCRA and permit requirements at the facility. Tenants shall provide necessary documentation, signed and completed, to the host for permit applications and

for reports as required by EPA or the state. Submittals shall be in the format required by the regulatory agencies.

b. The individual facility operational managers are responsible for conducting their activities in accordance with RCRA. Those facility managers, including tenants, shall provide necessary documentation to the installation commander for permit applications, shall provide to the installation commander reports required by EPA or the state, and shall ensure compliance with RCRA regulations and permit requirements at that facility.

c. The installation commander shall sign as the owner and the Defense *Reutilization and Marketing* Region Commander shall sign as the operator.

2. Hazardous Waste Management Plan.

Implementation of the comprehensive hazardous waste management program, mandated by RCRA, requires maximum cooperation of all activities on an installation. The following guidance applies to development and implementation of a Hazardous Waste Management Plan:

a. The installation commander is responsible for developing and implementing a Hazardous Waste Management Plan to include all tenants on the installation. This plan shall identify and implement hazardous waste management actions required by RCRA. Tenants are responsible for providing input to the installation commander for their portion of the plan.

b. All tenants shall comply with applicable portions of the Hazardous Waste Management Plan and ensure that internal operating procedures are consistent.

c. The DRMO Chief shall ensure that inspections, safety precautions and actions, records, etc., as established in the installation Hazardous Waste Management Plan, are accomplished for hazardous property for which the DRMO has physical custody and accountability.

d. For hazardous property received in place by the DRMO, the activity having physical custody shall be responsible for the required periodic inspections, care, and protection of this property until it is disposed of by the DRMO.

e. Required support or assistance that is available at the host installation shall be provided to the DRMO upon request. When the costs warrant, reimbursement may be required.

3. Manifesting.

A uniform Hazardous Waste Manifest (UHWM) shall be prepared to accompany all offsite shipments of hazardous waste and shall include a 24-hour emergency notification telephone number. The permit holder (installation commander) has primary responsibility for signing manifests, but may delegate signature authority. However, the *DRMO* shall co-sign all manifests for shipments of hazardous property on DLA accountable records. In those instances where the permit holder delegates signature authority to the *DRMO*, only one signature shall appear.

4. Record Keeping and Reporting.

Installations shall comply with Federal and state hazardous waste record keeping and reporting requirements. Tenants shall submit reports required by the installation's Hazardous Waste Management Plan within timeframes established by the installation commander. All reports to EPA or the state shall be prepared in proper format by the operators and co-signed and submitted by the installation commander.

G. HAZARDOUS MATERIALS INFORMATION SYSTEM (HMIS)/HAZARDOUS MATERIALS TECHNICAL CENTER (HMTC).

1. DoDI 6050.5 assigns responsibilities for the establishment and use of a DoD hazardous material information system.

2. The HMIS is designed to support the major areas of health, safety, and transportation. This includes a wide range of data related to safety, health, transportation, and disposal of hazardous materials. Caution should be exercised in applying this information without the proper training and knowledge of

procedures which are related to specific hazards. Data in this system is reference information and must be used in conjunction with, not instead of, procedures and regulatory documents. If there is any doubt about use of the safety and health information in the microfiche, the local health and safety staff should be contacted.

3. HMIS data are published on microfiche annually with quarterly cumulative updates. Items on the list are identified by NSN, manufacturer, and part number (trade name) and are sequenced by NIIN.

4. HMTC is a DLA managed, contractor operated information source for technical information on safety, health, handling, transportation, disposal, and environmental aspects of hazardous materials management. HMTC maintains a telephone response capability for DoD use in accessing this information.

Telephone numbers are: (800) 638-8958
(301) 468-8858
FTS (202) 468-8858

CHAPTER IX
ATTACHMENT 1
DEFINITIONS

1. **Hazardous Property.** Includes material and waste having one or more of the following characteristics.

a. Has a flashpoint below 200° F (93° C) closed cup, or is subject to spontaneous heating or is subject to polymerization with release of large amounts of energy when handled, stored, and shipped without adequate control.

b. Has a Threshold Limit Value^{R} equal to or below 1,000 ppm for gases and vapors, below 500 mg/m^{3} for fumes, and equal to or less than 30 mppcf or 10 mg/m^{3} for dusts (less than or equal to 2.0 fibers/cc greater than 5 micrometers in length for fibrous materials).

c. A single oral dose that will cause 50 percent fatalities to test animals when administered in doses of less than 500 mg per kilogram of test animal weight.

d. Is a flammable solid as defined in DoT 49 CFR 173.150, or is an oxidizer as defined in DoT 49 CFR 173.151, or is a strong oxidizing or reducing agent with a half cell potential in acid solution of greater than ± 1.0 volt as specified in Latimer's table on the oxidation-reduction potential.

e. Causes first-degree burns to skin in short-time exposure, or is systemically toxic by skin contact.

f. In the course of normal operations, may produce dust, gases, fumes, vapors, mists, or smoke with one or more of the above characteristics.

g. Produces sensitizing or irritating effects.

h. Is radioactive.

i. The item has special characteristics which in the opinion of the manufacturer could cause harm to personnel if used or stored improperly.

j. The item is hazardous in accordance with OSHA 29 CFR 1910.

k. The item is hazardous in accordance with DoT 49 CFR 171-179 or the International Maritime Dangerous Goods Code of the International Maritime Organization (IMO) or the Dangerous Goods Regulations of the International Air Transport Association (IATA).

l. Is regulated by the EPA under 40 CFR.

2. **Hazardous Wastes.** Property which is regulated as a hazardous waste under the RCRA and subsequent legislation, including state and local regulatory authorities.

3. **Hazardous Material.** Any hazardous property which is not a hazardous waste.

CHAPTER X

PRECIOUS METALS RECOVERY PROGRAM

A. GENERAL.

1. DoD Directive 4160.22, Recovery and Utilization of Precious Metals," assigns to DLA overall management responsibility for conduct of the DoD PMRP. The PMRP is a program which promotes the economic recovery of precious metals from excess and surplus precious metal-bearing materials, and also the *reutilization* of recovered fine precious metal for authorized internal purposes or as GFM. The program encompasses silver, gold, and the platinum family. The platinum family includes platinum, palladium, iridium, rhodium, osmium, and ruthenium.

2. DLA *is* the Program Manager *of the PMRP and* is responsible for administration of the overall program. Responsibility for day-to-day operations as they relate to the recovery aspects of the program is vested in *DRMS*. DISC is the *IMM* for precious metals and has responsibility for the storage and issue of *fine* precious metals.

3. Recovery of precious metals to a *fine* state is accomplished *through contracts with* commercial refiners.

4. Participation in the PMRP by DoD components is mandatory. Participation by Federal *civil* agencies is authorized and encouraged by GSA and the DoD.

B. RESPONSIBILITIES.

1. HQ DLA.

a. Administer and monitor the program.

b. Advise the Director, DLA, of program progress and significant developments.

c. Develop plans and policy guidance for administration of the overall program within DLA.

d. Maintain liaison with OASD(P&L) and other DoD components, other Government agencies and industry on policy matters pertaining to the program.

e. Review and analyze data in evaluating program performance, identify and resolve deficiencies, and develop and recommend corrective action.

f. Review and approve resources, equipment augmentation, and replacement requirements in support of the PMRP.

g. Review, for compliance with policy, implementing manuals and publications prepared by DLA primary level field activities.

h. Conduct and participate in studies, technical reviews, and surveys to ensure that current and future program operations are compatible with, and responsive to, effective and economical support requirements.

i. Develop, in coordination with the Military Services/Defense Agencies, and GSA, uniform procedures to implement the policies contained here.

j. Develop, through the Logistics Data Element Standardization Office, and in coordination with the Military Services/Defense Agencies, and GSA, a system of standard codes for identifying DoD materiel that contain precious metals.

k. Provide program reports required by GSA or by ASD(P&L).

l. Recommend to ASD(P&L) discontinuance of the program or any part of it when determined to be no longer cost-effective.

2. DoD Activities.

a. Participate in the PMRP to the maximum extent.

b. Maximize the use of the recovered fine precious metals for authorized internal use or as GFM (see DoD Instruction 4140.41, Govern-

ment-Owned Materiel Assets Utilized as Government-Furnished Material.

c. Designate a focal point to coordinate on all matters pertaining to the PMRP.

d. Assign PMICs to all items of supply and when an item contains precious metals include all available data relative to type of metal, quantity, and location in the Clear Text Characteristics - Segment M of the DIDS.

e. Operate recovery equipment under their purview, performing minor maintenance as required and defined in paragraph D3b(3), this chapter. Recommend or identify to the servicing DSR equipment and major repair parts and services required for maximizing recovery efforts.

f. Ship precious metal-bearing material to DRMOs or other designated collection or recovery activities as approved by DRMS.

g. Assist in the identification of additional potential generating activities within DoD.

3. Partipating Federal Civil Agencies. Participation in the DoD PMRP by Federal civil agencies is in accordance with the Federal Property Management Regulations, Subpart 101-42.3, and ISAs in effect between DLA and individual Federal civil agencies.

4. DRMS.

a. Provide program guidance for administering the receipt, storage, processing, shipment, and refining of precious metal-bearing scrap and residual material generated by DoD components and participating Federal civil agencies.

b. Assist in the development of budgetary programs for management of recovery operations under the program.

c. Provide *DLA* implementing procedures for *operation of the DoD PMRP in accordance with the policies and procedures prescribed here.*

d. Ensure records of *all costs allocable to the PMRP are maintained.*

e. Establish standards to measure the efficiency and cost effectiveness of recovery efforts.

f. Establish procedures for acquisition *and accountability* of PMRP equipment, repair parts, and maintenance services in accordance with paragraphD, this chapter.

g. Ensure, in conjunction with *DRMRs,* that *DRMOs* readily accept unclassified excess and surplus precious metal-bearing materials generated by DoD components or participating Federal civil agencies.

h. *Develop* and *implement procedures* for maintaining accountability over all precious metal-bearing scrap and residual materials received.

i. Provide appropriate *precious metals* recovery equipment to generating activities when economically feasible and justifiable, and replace this equipment as necessary, in accordance with paragraph D, this chapter.

j. Prepare *annual* reports for submission to DLA-*SMP* under RCS: DD-*P&L*(A)891 reflecting the *DRMS* PMRP inventory of unrefined precious metal-bearing material by category, and all PMRP expenses on an accrual rather than a cash basis.

k. Develop statements of work, solicit, and award precious metals recovery contracts.

5. DSRs.

As representatives of *the DoD PMRP, the DSRs (see list at attachment4)* visit DoD installations *and participating Federal civil agencies* in assigned geographical areas to:

a. Provide technical assistance and support in the PMRP.

b. Identify *and provide guidance to* DoD component activities not presently participating in the PMRP with potential for generation of *precious metal-bearing material,* and initiate necessary action to ensure that *precious metals* recovery is accomplished.

c. Maintain liaison and surveillance on a required basis with established generating activities *(hypo solution and other precious metal-bearing materials),* to ensure maximum recovery of *precious metals* in an efficient and cost-effective manner.

d. Conduct technical analysis and surveys of *generating activities* to determine the

adequacy and justification of equipment procurement.

e. Recommend to *DRMS* specific types of *recovery* equipment based on surveys, cost-effectiveness and available facilities.

f. Estimate average usage of fixer solution, compare recovery potential to actual generations of silver laden products, and recommend appropriate actions when significant variances exist.

g. Provide advice and assistance when necessary on delivery and installation of recovery equipment when requested by generating activities.

h. Conduct briefings, seminars, *training sessions,* and provide other relatable techniques to maximize promotion of the PMRP.

i. Identify appropriate locations for central recovery operations *and assess effectiveness of these operations.*

j. Provide guidance and assistance in the identification, segregation, and handling of precious metal-bearing materials including scrap and items processed for recovery of precious metals.

k. Identify problems/potential problems to generating activities for resolution, referring unresolved problems to DRMS.

6. Defense Industrial Supply Center (DISC).

a. Function as the commodity *IMM* in the supply and Defense Stock Fund management of *fine* precious metals recovered under the PMRP.

b. *Receive deposits of fine precious metals from DRMS recovery contractors and reimburse DRMS for incurred recovery expenses from the Defense Stock Fund.*

c. Provide fine precious metals at recovery cost plus authorized surcharge (such as, administration, insurance, transportation) to authorized *DoD activities and participating Federal civil agencies for* internal use or use as GFM.

d. Accept *fine* precious metals offered by DoD components and Federal civil agencies through direct transfer of such assets if earlier certification has been furnished that the material offered is at least equal in purity to that identified in specifications of the applicable NSN. Where the purity is not at least equal or the determination cannot be made, *DISC is* authorized to instruct the offering activity to contact *DRMS* for disposal instructions.

e. Establish Stock Fund *issue* prices for each precious metal based on PMRP recovery costs and authorized surcharges. Prices shall be fixed during the budget execution year to the maximum practicable extent.

f. Establish and maintain Stock Fund records of receipts, quantity on hand, location, and issues by primary or significant customers for each precious metal.

g. Report excess precious metals to GSA for transfer to the national stockpile as required in *Chapter VIII, Property Requiring Special Processing, attachment 3.*

h. Provide necessary reports to DLA-*SMP* under RCS: *DLA(Q)2067(S) as* follows:

(1) *Fine precious metal* inventory (troy ounces) available for issue of gold, silver, and the platinum family of metals.

(2) Issues (troy ounces) of gold, silver, and the platinum family of metals.

(3) Issue price of gold, silver, and the platinum family of metals.

7. Defense Contract Administration Service (DCAS).

a. Conduct preaward surveys and postaward precious metal recovery contract actions as required.

b. Administer precious metals recovery contracts in accordance with terms of the contract and applicable regulations.

c. *Maintain liaison with the DLA Program Manager concerning PMRP policy matters to inform contractors of requirements for precious metals recovery or changes thereto.*

C. TURN IN, RECEIVING, AND PROCESSING.

1. General. DoD generating activities and other participating Federal civil agencies are required to turn in all excess *fine* precious

metals and precious metal-*bearing material* to their servicing *DRMO.* There may be times, however, when a generating activity desires and may be authorized to ship precious metal bearing materials; such as, electrolytic flake, spent recovery cartridges or sludge, directly to a commercial contractor or to the *Precious Metals Recovery Facility-Earle. DRMOs and those activities authorized by DRMS to ship direct shall request disposition instructions from the Defense Reutilization and Marketing Service (DRMS-OCP), Federal Center, Battle Creek, MI 49017-3092.* For precious metal-bearing material that requires special handling as a part of the turn in process, see *Chapter VIII,* Property Requiring Special Processing.

2. Generating Activities. Generating activities shall:

a. Turn in excess usable precious metal-bearing property, scrap, and waste material, in accordance with uniform turn in procedures contained in *Chapter VI, Receipt and Handling of Property at Defense Reutilization and Marketing Offices.*

b. Include on the DTID or attached documentation, any available information pertaining to the precious metals content; such as, metal type, quantity, location, *PMIC.*

c. Properly segregate precious metal-bearing scrap and waste material before turn in to the *DRMO.*

3. *DRMOs.*

a. Guidance set forth in *Chapter VI, Receipt and Handling of Property at Defense Reutilization and Marketing Offices,* applies generally to precious metal-bearing material, particularly as it relates to receipt and documentation of material at *DRMOs.*

b. *DRMOs* shall accept accountability for precious metal-bearing material turn ins except where acceptance is prevented by law or regulation. However, when appropriate storage or security facilities are not available, the DRMO shall arrange for the generating activity or the host installation to retain or accept custody of the material until such time as disposition can be accomplished.

c. When material is received that has not been identified as precious metal-bearing material but which, on the basis of experience or visual inspection, is suspected of containing precious metals, every effort should be made to confirm the presence of precious metals. Assistance can be obtained from the PMMF *microfiche* (for items identified by NSN); through actual chemical testing of the material following prescribed metals identification procedures; or by having the material assayed, if approved by *DRMS.*

d. Precious metal-bearing items shall be processed as follows:

(1) Screened for *reutilization,* transfer, and donation as items.

(2) Offered for sale as items at *minimum acceptable bid* prices which reflect the net recovery value of precious metal content based on current market price. *The net recovery value is determined by first converting* the known precious metal content to troy ounces. Conversion factors in attachment 1, this chapter, should be used for this purpose. The number of troy ounces multiplied by the current market price of the *fine* precious metals less the estimated cost of recovery/refining gives the net recovery value of precious metal content in an item.

(3) Sold, if *high bid* reduced by the estimated cost of sale meets or exceeds the established *minimum acceptable bid* price. (See *subparagraph C3f* for additional guidance on preparing precious metal-bearing items for sale.)

(4) Downgraded and processed for precious metals recovery whenever the sale of *property* is determined, through use of the above computation, not to be in the best interest of the *U.S.* Government.

e. Precious metal-bearing scrap shall be processed as follows:

(1) For precious metals recovery when economically feasible. *The precious metal-bearing scrap shall be:*

(a) Accumulated, *extensively sorted,* and segregated by type of precious metal *to enhance economic recovery.*

(b) Reported to *DRMS-OCP* for disposition instructions.

(c) Shipped, as directed, to a collection/recovery office or contractor's recovery facility.

(2) Low content, highly contaminated, precious metal-bearing scrap which is not conducive to economic recovery shall be offered for sale as precious metal-bearing scrap, and described as such in the sale solicitation when DRMS determines that the cost of recovery/ refining would exceed the market value of precious metals to be recovered. If the scrap was turned in by an industrial funded activity and so identified, the proceeds from sale shall be returned to the industrial fund account identified on the DTID.

f. Preparation for the sale of precious metal-bearing material shall consider the following:

(1) To obtain maximum proceeds, all *DRMO* personnel must be aware and knowledgeable of items received within a given facility. Many items in the supply system contain precious metals; such as, printed circuit boards, cable connectors, voltage regulators. Proper lotting of these types of items must be accomplished to assure maximum dollar return.

(2) Items containing precious metals should be described, such as, printed circuit board, manufacturer and part number, silver/gold contacts. Merchandising and contracting personnel must be aware that the material is gold, silver, silver wash, or plate, etc., thus making it possible to establish realistic market appraisals. Attachment 2, this chapter, provides tables on the percentage of precious metals contained in various classes of scrap. By using these tables, the current market appraisal can be established for sale consideration.

D. PRECIOUS METALS RECOVERY EQUIPMENT.

1. **Policy.** DLA is committed to providing *precious metals* recovery equipment to generating activities when economically feasible and justifiable as necessary. The term "*precious metals recovery* equipment" as used in this paragraph includes electrolytic recovery units, chemical recovery cartridges, plastic hypo collection containers, replacement parts, *and vacuum sweepers.* Film burners/incinerators *and gram scales, which are not recovery equipment, are addressed separately below.*

2. Incinerators/Furnaces. DRMS owned incinerators may be procured, replaced, or supplemented if a replacement or supplementation need is justified and it is cost effective to do so. Internal transfer of such units among and between DRMS activities may be accomplished as need dictates. Procurement or replacement of Military Service and other DoD component owned and operated incinerators or furnaces, which are used for the demilitarization or declassification of classified film or other classified materials, is the responsibility of the Military Services or owning DoD components. Likewise, the demilitarization or destruction of classified film or other classified materials is a Military Service/ Defense Agency responsibility. This responsibility is exercised at the option of the Military Service/Defense Agency either by incineration or other means at the Military Service/Defense Agency facilities or through transfer through the Intelligence Community Network for incineration or destruction at the centralized Intelligence Community Destruction Facility at Fort Meade, Maryland. In either event, resulting precious metal-bearing ash or residues are required to be turned in to DRMOs or PMRF-XE for precious metal recovery. Special care shall be exercised to ensure that incinerators are effectively used, operated, and maintained in order to maximize silver recovery while conforming to local air pollution standards.

3. Electrolytic Recovery *Units/Chemical Cartridges.*

a. General. In photographic and X-ray processing, significant amounts of high purity silver are generated in fixing baths as a result of chemical action. Recovery of silver from the spent fixing solution (hypo) can be accomplished by chemical precipitation, metal displacement, or electrolytic methods (see attachment 3, this chapter). Potential generators of spent hypo are hospitals, dispensaries, dental

clinics, photographic laboratories, printing plants, microfilm and microfiche producing facilities, and hobby craft shops.

b. Acquisition of *Silver Recovery Supplies/Equipment.*

(1) Requests for PMRP supplies; such as, silver test paper, plastic collection containers, silver recovery cartridges, fittings, control valves, replacement parts which are peculiar to recovery equipment, shall be *submitted through the appropriate DSR to DRMS* which shall either initiate a purchasing action or arrange for shipment from stock.

(2) Electrolytic recovery equipment shall be acquired and installed as follows:

(a) Generating activities shall apprise *the pertinent DSR (see attachment 4, this chapter)* of the need for PMRP assistance or recovery equipment to start up silver recovery operations or to enhance the effectiveness of ongoing silver recovery operations to ensure maximum recovery.

(b) The *DSR/DRMS* shall make arrangements to have the hypo-generating work site surveyed as the basis for determining specific equipment needs or for onsite recovery equipment. (It is usually cost-effective for DoD components and participating Federal civil agencies which generate significant quantities of spent hypo to operate silver recovery equipment onsite. However, where hypo generations do not justify onsite recovery, it may be necessary to collect hypo and to deliver it periodically to the *designated recovery site for batch recovery.)*

(c) Electrolytic recovery units, chemical recovery cartridges, chemical tanks, and supporting parts and equipment used in the recovery, collection, extraction, precipitation of silver from silver-bearing film processing solutions, shall be procured by DRMS, as required. Such items shall be furnished without cost to authorized users, as necessary, or as required by DoD activities and participating Federal civil agencies, in support of the DoD PMRP.

(d) Installation of silver recovery equipment is the responsibility of the generating activity, using its internal resources. Instructions for installing equipment and for instructing operating personnel in its proper use shall be furnished with the equipment. When special or unusual circumstances arise, assistance can be provided by the DSR and should be requested from the servicing *DSR* immediately (preferably in conjunction with actions outlined in subparagraphs *D3b(2)(a) or (b)). Attachment 3*, this chapter, provides general procedures for hypo collection and recovery, and should be consulted in conjunction with other publications provided.

(3) Maintenance of Silver Recovery Equipment.

(a) Generating activities are responsible for performing operating level preventive maintenance on recovery equipment in their possession. Preventive maintenance includes day-to-day adjustments, cleaning, replacement of fuses and gaskets, and any like action which can be performed periodically with a minimum of effort as a safeguard against excessive equipment downtime.

(b) The servicing *DSR/DRMR* shall be contacted immediately in the event of equipment malfunctions that defy "trouble-shooting" efforts of the generating activity. *DSRs/DRMRs* shall respond promptly to such notices and make all arrangements necessary to repair or replace equipment in a timely manner.

(c) During any period when silver recovery equipment is deadlined, generating activities shall ensure that no spent hypo solution is *discarded.* Spent hypo *solution* shall either be collected and turned in to the servicing *DRMO* or *another nearby recovery facility* or collected and retained until deadlined recovery equipment is again operating.

4. Vacuum Sweepers. Vacuum sweepers, and collection bags for such sweepers, used primarily in dental facilities to collect precious metal-bearing dust or sweeps, shall be procured by DRMS as needed to satisfy Military Service or other requirements. Such vacuum sweepers, which perform the same collection function for precious metals as electrolytic recovery units and chemical cartridges do for

silver, shall be provided to authorized users without cost. Precious metals dust collected through use of the vacuum sweepers shall be turned in to the DRMO.

5. Gram Scales. Gram scales are not construed to be "precious metals recovery oriented" and are authorized to be purchased for use by DRMOs and other DRMS facilities to ascertain precise weights of scrap material, as needed, for the purpose of inventory and accountability. Gram scales are not authorized to be procured by DLA for use by generating activities turning in scrap for precious metals recovery.

6. Special Supporting Equipment for Precious Metals Processing and Preparing. Special precious metals processing equipment required by DRMOs or the Precious Metals Recovery Facility-Earle for the processing or preparation of precious metal-bearing property may be purchased as needed to support approved precious metals processing. Such equipment would include special power tools, cutters, or saws for cutting batteries or to facilitate the sorting, segregation, or upgrading of precious metal-bearing scrap. Laboratory glassware, chemicals, and assaying materials needed to support approved programs conducted at the Precious Metals Recovery Facility-Earle are considered supporting equipment and supplies and may be purchased as required for approved DRMS precious metals processing programs.

7. Accountability for *Precious Metals* Recovery Equipment.

a. When *precious metals* recovery equipment is needed, it shall be issued from stock or purchased (with PMRP funds) and shipped to the generating activity concerned. The Accountable Property Officer (APO) *or equivalent* shall hand-receipt equipment to a responsible individual at the generating activity *upon delivery of equipment or, as in the case of equipment already in DoD component custody, as soon as possible after such equipment is transferred to DRMS.*

b. Precious metals recovery equipment in the possession of DoD components *and participating Federal civil agencies* shall be carried on the property account of *DRMS.*

c. DRMS shall maintain a current record of all *precious metals* recovery equipment in the custody of serviced generating activities.

d. Generating activities shall contact the DSR/DRMR for turn in of precious metals recovery equipment. DRMS shall provide instructions to include a document number for turning in the equipment.

E. TRANSPORTATION.

1. General. Transportation, packaging, crating and handling, costs incurred in the shipment or transfer of precious metal-bearing material from a generating activity to *the servicing DRMO* shall be borne by the generating activity. Transportation costs incurred in making *DRMS* authorized shipments of precious metal-bearing material from generating activity direct to a designated collection/recovery activity, *DRMO,* or contractor facility shall be accomplished using the fund citation obtained from *DRMS.*

2. Billing Procedures. DoD components and participating Federal *civil* agencies which use *DRMS* approved PMRP transportation fund citations for moving precious metal-bearing material shall forward two copies of all shipping documents *with Government Bill of Lading (GBL) number* to the Commander, *DRMS,* Federal Center, Battle Creek, MI *49017-3092,* ATTN: *DRMS*-CF. Billings for resulting transportation charges shall be submitted to the Transportation Division, U.S. Army Finance *& Accounting Center,* Indianapolis, IN 46249-*3001.*

3. Preparation for Shipment. Documentation of shipments of precious metal-bearing material shall *be accomplished in accordance with DoD4000.25-1-M. Documentation* shall show the net avoirdupois weight (in pounds and decimals of a pound) of material shipped. Shipping documents shall cite this paragraph as authority for shipment and identify, as fully as possible, the contents of each container. Two advance copies of each shipping document shall be forwarded to the designated collection/recovery facility. Care shall be ex-

ercised to use secure, nonporous containers (glass not acceptable) when shipping precious metal-bearing material. Paper or wooden containers must not normally be used to ship material that may be susceptible to loss through particle adhesion. All reasonable care shall be taken in the *packaging* of material for shipment to minimize the possibility of theft or loss through leakage or container damage. *Unless specific shipping instructions apply,* shipments shall be made by the most economical means available that is consistent with safe transit and delivery. Parcel post shipments shall be registered.

F. SECURITY.

1. General. Whenever a *DRMO* accepts accountability for precious metal-bearing material but the generating activity retains custody of the material, the generating activity continues to be responsible for the care and safekeeping of material until it is placed in the physical possession of the *DRMO,* or released for shipment.

2. Precious metal-bearing material in the custody of a generating activity is subject to respective *Military* Service/Defense *Agency* security requirements. However, for the material which is in the custody of *DRMOs,* the following minimum requirements for secured storage and handling apply:

a. High purity material shall be stored in a safe or locked cabinet within a locked room. More bulky precious metal-bearing material shall be stored in a locked room when practicable. Where the volume of this material is so large as to make inside storage impracticable, it may be stored outside within a chain link fence enclosure.

b. Weighing of precious metal-bearing material receipts and shipments shall be accomplished by a designated weigher in the presence of a disinterested person (the same disinterested individual must not be allowed to sign for more than 2 consecutive days in 1 week), and the *names* of both persons must appear on the weigh bill or other processing document.

c. Entry to those areas where high purity precious metals are stored before shipment to a designated collection/recovery facility shall be by access list only. This list should be kept current, limited to employees with a need to enter, and posted inside the entrance. Visitors shall be required to sign the visitor register and be accompanied by an individual on the access list. The visitor must have a need to enter, and further identification may be requested. Access list personnel do not require security clearance.

d. Persons entering areas where precious metal-bearing material is stored should be made aware of "condition of entry" signs located either at the entrance to the host installation or at the entrance to the *DRMO.*

***G. REUTILIZATION* OF *FINE* PRECIOUS METALS.**

1. General. *Fine* precious metals *should* be requisitioned, when available, for approved contracts requiring precious metals. It is by this action that DoD components and participating Federal civil agencies benefit from the program. Since fine metals recovered through the program are available for just the cost of recovery plus an authorized administrative surcharge, and these costs combined are much less than the open market price of the metal, savings are realized through the use of PMRP precious metals. It is DLA policy not to procure precious metals from the commercial market if the PMRP does not provide sufficient quantities to the DLA Distribution System to satisfy customer demand. Therefore, requiring activities are encouraged to call DISC, OIBA/YC (Autovon 442-3045/3006; Commercial (215) 697-3045/3006) for asset availability before requisitioning any quantity of precious metal. *DISC shall reserve requested quantities of precious metals for 120 days.*

2. DISC currently manages nine precious metals NSNs, each having a unit of issue of troy ounce (TO):

Nomenclature	NSN
Gold	9660-00-042-7733
Silver	9660-00-106-9432

Nomenclature	NSN
Platinum Granules	9660-00-042-7768
Platinum Sponge	9660-00-151-4050
Palladium Granules	9660-00-042-7765
Palladium Sponge	9660-01-039-0320
Rhodium	9660-01-010-2625
Iridium	9660-00-011-1937
Ruthenium	9660-01-039-0313

3. The above NSNs are stored at *three* locations: Engelhard Industries, *Iselin, NJ;* Handy and Harman, New York City; and *Yardney Electric Corp., Pawcatuck, CT. All three storage locations are commercial firms* under contract with DISC to provide no-cost storage of *precious metals.* Due to the large volume of business compounding silver alloys that these companies do for various U.S. Government customers, it has proven cost-effective to maintain silver stocks at each facility to enable transfer of PMRP silver to given *contracts without the program* incurring the expense of repeated small shipments of silver to these companies.

4. The following specific procedures shall be used to requisition *fine* precious metals from DISC:

a. *A* MILSTRIP requisition shall be submitted citing one of the above NSNs. The requisition must cite full TOs, not partial quantities. (Quantities cited in partial ounces such as 700.2 shall be rounded off.)

b. Exception data shall be cited in the "REMARKS" section of the requisition. These data include:

(1) An unclassified "ship to" address specifying exact location (building, office, and individual) and applicable zip code. The DODAAC is not always sufficient for delivery.

(2) The number of the contract *or work order* on which the precious metal is to be used, *for control and audit purposes.*

(3) The end item application, the NSN, part number, or any other data that identifies the item or component in which the precious metal shall be used, *as well as* the quantity of precious metal which shall be used for each item or component, if known.

(4) Name and *telephone* number of a contact point at the requisitioning activity, to resolve any problem, as required.

c. The requisition may be submitted by message or letter, however, electrical transmission is preferred. To avoid being misrouted, messages shall be addressed to DISC-OIBA/YC. Delivery normally shall be accomplished within 2 to 3 weeks after receipt of the requisition.

5. Transportation charges are included in the unit price. Transportation is usually by premium mode (armored van). Therefore, requisitions to the same destination should be consolidated whenever possible.

6. Questions concerning the above procedures or availability of assets should be directed to the DISC focal point (see *attachment 5, this chapter*).

CHAPTER X

ATTACHMENT 1

CONVERSION FACTORS USED IN THE PMRP

Multiply	by	to obtain
a. Gallon (US)	3.78543	Liters
b. Gallon (US)	.82367	Imperial gallon
c. Gallon (Imperial)	4.546	Liters
d. Gallon (Imperial)	1.201	US gallon
e. Grains (troy)	0.06480	Grams
f. Grains (troy)	*0.0020834*	*Troy ounces*
g. Grams	0.03215	Troy ounces
h. Grams	0.03527	Avoir ounces
i. Grams	15.43	Grains
j. Kilograms	2.205	Avoir pounds
k. Kilograms	0.0011023	Short tons
l. Liter	0.219973	Imperial gallon
m. Liter	0.2642	US gallon
n. Ounces (avoir)	0.9115	Troy ounces
o. Ounces (troy)	1.09714	Avoir ounces
p. Ounces (troy)	31.103481	Grams
q. Ounces (avoir)	28.349527	Grams
r. Pounds (avoir)	0.45351	Kilograms
s. Pounds (avoir)	14.5833	Troy ounces
t. Ton (short)	2000	Pounds
u. Ton (short)	907.18486	Kilograms

CHAPTER X

ATTACHMENT 2

PRECIOUS METALS RECOVERY PERCENTAGES

The estimated conversion factors shown in this attachment are averages and are provided for information only. Actual precious metal yields may vary.

	Conversion Factor to Troy Ounces of Anticipated Precious Metals
A. Silver-Bearing Scrap Designators	
1. Silver Chloride Magnesium Batteries (water electrolyte, i.e., MK35, MK61, MK67 torpedo and sonobouy batteries)	5.98 x Pounds
2. Silver Zinc Submarine Batteries (usually 30 pounds or more)	2.63 x Pounds
3. Silver Zinc Batteries or Battery Cell Sections Encased in Plastic	2.22 x Pounds
4. Silver Zinc Batteries Encased in Metal or with Metallic Attachments	1.45 x Pounds
5. Silver-Bearing Batteries not Otherwise Classifiable (silver cadmium, epoxy encased, and others not in any other classification)	2.64 x Pounds
6. Expended Hypo Solution	.25 to .6 x Gallons* (.425 average)
7. Photographic Films and Papers	.15 x Pounds
8. Ash from Photographic Films and Papers	2.75 x Pounds
9. Exhausted Chemical Recovery Cartridge	34.79 x Each (5 gallon size only)
10. Silver-Bearing, Washed, and/or Plated Material (tableware, holloware, insignia and coding boards)	.2 to .5 x Pounds* (.35 average)
11. Silver-Bearing Dental Amalgam	3.5 x Pounds
12. Desalter Kits	3.5 x Pounds
13. Silver Flake and Sludge From Electrolytic Units	.0289 x Grams
14. Silver, 75 Percent Purity or Better (anodes, drillings, brazing wire, unused dental pellets, and other silver bearing material 75 percent or greater)	.0289 x Grams
B. Gold-Bearing Scrap Designators	
1. Gold-Bearing and Plated (insignia, holloware, etc.)	.032 x Pounds
2. Gold-Filled Eyeglass Frames	.514 x Pounds
3. Gold-Plated or Washed Buttons	.129 x Pounds
4. Gold, 90 Percent Purity or Better (anodes, anode turnings and borings, clean gold-plated electronic scrap)	.02475 x Grams

	Conversion Factor to Troy Ounces of Anticipated Precious Metals
C. Platinum-Bearing Scrap Designators	
1. Platinum-Bearing Spark Plugs	.032 x Pounds
2. Platinum, 90 Percent Purity or Better (dental alloys, sweepings, jewelry, laboratory ware, wire)	.0289 x Grams
D. Mixed Precious Metals-Bearing Materials	
1. Electronic Scrap	
a. Gold (wire, pins, relays, connectors)	.005 to .0125 x Pounds* (.00875 average)
b. Silver (wire, pins, relays, connectors)	.05 to .1 x Pounds* (.075 average)
c. Platinum	.0002 to .000375 x Pounds* (.0002875 average)
d. Palladium	.0003 to .0007 x Pounds* (.0005 average)
2. Vacuum Cleaner Sweepings	Various amounts of precious metals

*If range cannot be determined, use average factor.

CHAPTER X

ATTACHMENT 3

RECOVERY EQUIPMENT OPERATING CONSIDERATIONS

A. General Procedures for Hypo Collection and Recovery.

1. All laboratories and clinics using manual processing tanks shall use plastic or fiberglass containers into which spent hypo solution shall be placed for transfer to the central collection and recovery area. The quantity and size of the containers shall depend upon the quantity of solution generated at each location. Containers should be of the large mouth or open-top type to make filling easy and reduce the possibility of spillage.

2. The collecting tank should be positioned high enough that gravity flow will empty the entire contents through a flow control valve into the recovery units.

3. Operating procedures. The collecting tank(s) and the recovery unit should be connected for operation. Hypo solution brought in from *generators using hand tank(s)/tray(s) and containers of hypo solution brought in by generators, shall be* poured into the collecting tank. When the carry container is approximately three-fourths empty, agitate thoroughly to get settled silver loose and suspended in the solution before emptying the remainder into collecting tank. When collecting tank is between three-fourths *full* and full, recovery operations can begin. Energize the recovery unit, open flow control valve, and slowly fill recovery unit. When recovery unit is full, adjust current flow in accordance with equipment manufacturer's instructions. Adjust solution rate of flow so that no silver appears in overflow of recovery unit. *At this time,* note number of gallons of solution in the collecting tank, rate of flow, and estimate the number of hours required to complete the recovery process. During the first few hours of operation, catch all overflow and test for silver content. When no silver appears in the overflow and recovery unit is not sulfiding, the operation is properly adjusted. The unit should not require further attention until the collecting tank is empty. When the *collection tank* is empty, turn off the *recovery* unit as soon as solution flow stops to prevent sulfiding. Additional hypo solution may be added to collecting tank during the recovery process.

4. Unless silver is thick enough to warrant removal, it is not necessary to clean the *collecting* tank after each processing period.

5. In order to ensure that all silver laden hypo is turned in, measures should be established to *determine the amounts* of hypo concentrates *compared* to the quantity of spent hypo turned in for recovery. An issue ratio of one gallon of hypo concentrate for each four gallons of spent hypo turned in *is an average* guide.

B. Procedures for Removal of Silver from Recovery Units.

1. Keys to the recovery unit/room *and drying room* shall be stored in designated secure locations. Maintenance equipment *personnel* or authorized person(s) and a disinterested individual should sign for keys and proceed to the silver recovery unit/room.

2. *Only* authorized individuals shall remove silver from recovery *equipment and components.* If the recovery unit has a *removable* cathode, *the authorized individual shall remove the cathode; remove silver from the cathode into a plastic bag; then reinstall the cathode. If a clean replacement cathode is available, remove silver-laden cathode, place*

in a plastic bag, and install the clean cathode in the silver recovery unit at this time. If a recovery unit has a nonremovable cathode, the recovery unit cathode shall be tilted out of the solution *and flexed,* allowing the silver to drop into a plastic bag.

3. *The silver removed* from the nonremovable cathode, *and/or the silver-laden cathode,* shall be taken to a secure room for drying, *(drying the flake is preferred) or for preparation for turn in.* If drying, allow at least 24 hours for *the* drying *process.* After drying is complete, remove the silver from the removable cathode by flexing *it.* Weigh the silver and store in a vault or designated secure location.

4. Silver-laden sludge should be removed from the bottom of the silver recovery unit during periodic servicing and placed in a suitable container. The same drying procedures should be used as in subparagraph 3 above. However, the silver-laden sludge will take much longer to completely dry than the silver taken from the cathodes. (NOTE: Wet or dry, silver-laden sludge must not be mixed with flake silver taken from the cathode.)

C. Recommended Recovery Procedures for Use With Automatic Film Processors.

1. The recovery unit should be located as near the film processor as possible. The recovery unit shall be attached to the automatic film processor's fixer drain line in accordance with the manufacturer's instructions.

2. The recovery unit overflow line should be attached to a local drain in such a manner as to allow for easy removal in order to take samples to test for silver in the overflow. For units equipped with recirculating systems, samples may be taken from the return line to replenisher tank.

3. After the initial installation of recovery equipment and *while* the unit is operating *with solution in the tank, the overflow should be checked* to assure that all silver is being recovered as well as for evidence of sulfiding. Sulfiding can be detected by observing a whitish-yellow substance forming on either the *cathode, anodes,* or on the bottom of the tank. It will also emit a strong odor resembling the smell of rotten eggs. Once the unit is properly adjusted, a test for silver in the outflow and sulfiding should be checked daily while the unit is operating. For units equipped with a recirculating system, it is critical that the recovery equipment does not operate in a manner as to cause sulfiding, as this will destroy the hypo solution and contaminate the solution in the replenisher tank. Therefore, the use of automatic current controls on the recovery units used in the recirculating system is mandatory.

4. Remove silver from the recovery unit only when sufficient quantity has adhered to the *cathode* to warrant cleaning. Too frequent cleaning is a waste of manpower. However, do not allow the *cathode* to become so heavy that damage may occur to other components of the recovery unit.

5. During periodic cleaning of the recovery unit, a heavy dark sludge may be found in the bottom of the recovery tank. This is silver-laden sludge. *Follow same procedures outlined in paragraph B4 and prepare it for turn in to the servicing DRMO.*

6. When automatic film processors are being cleaned, the solution removed from the fixer tank, to include the heavy deposit in the bottom, should be put through the silver recovery unit.

D. Procedures for Use of the Metallic Replacement Recovery Cartridge. *The metallic replacement recovery cartridge provides an efficient means of removing silver from spent film-processing solutions.*

1. Installation and Use of the Metallic Replacement Recovery Cartridge. The metallic replacement recovery cartridge system consists of two simple nonmoving parts, the metallic replacement recovery cartridge and *bypass loop.* The system is designed to efficiently remove silver from fixing baths and certain silver-bearing stop baths. Although the equipment is particularly designed to remove silver from the overflow streams of automatically replenished processing systems, it is equally adaptable for use with batch replenishment or hand-processing systems. Since

the recovery cartridge functions by chemically replacing the silver in the solution with another metal, the system has several advantages. These advantages include low initial cost, simple nonelectrical installation and *minimal* maintenance.

2. Operation of the Silver Recovery System. The metal filler in the metallic replacement recovery cartridge is exhausted as processing solutions pass through the cartridge; thus the life of the cartridge depends upon the amount of fixer or stop bath that flows through it. *Note* that silver replacement is not the only factor involved in the exhaustion of the cartridge filler. Of equal importance is the acidity, or pH, of the solution passing through it. For example, unused fixer that does not contain silver might deplete the cartridge filler at a somewhat more rapid rate because of its higher acidity. A cartridge thus depleted would not yield any silver when returned for assay and refining. Because of this, the fixer replenishment rate in mechanized processors should be carefully monitored. In addition to wasting the fixer replenisher, over-replenishment results in a lower silver yield from an exhausted recovery cartridge. When further use of the filler results in incomplete removal of silver from the solution, the metallic filler is sufficiently used and the recovery cartridge is considered exhausted. Depending upon the type and condition of the recovery solution, the exhausted metal filler may retain its structure or it may completely disintegrate. The following more completely describes the factors that influence exhaustion.

a. The Rate of Fixer Flow through the Cartridge. The fixer must flow slowly enough for the silver recovery action to take place. Although certain highly acid fixers can have continuous flow rate up to 500 ml per minute with efficient removal of the silver, a continuous flow rate in excess of 300 ml per minute will generally result in incomplete removal of the silver. If necessary, a pair of recovery cartridges can be connected in series. In a series connection, the second cartridge will act as a "tailing" unit for the first and will permit double the flow rate.

b. The Quantity of Silver in the Solution. The amount of silver yielded by each cartridge depends upon the silver level or "richness" of the processing solution. The silver concentration of each solution will vary according to the type of material processed, the amount of *film exposure*, and the extent of solution exhaustion. A fixing bath used for processing films with a high silver load, such as those used in radiography, will yield considerably more silver than a bath for processing black and white paper prints assuming that solutions are used to recommended exhaustion. A low ratio of exposed area to nonexposed area on any given film also increases the "richness" of the fixing bath since a high percentage of silver is "fixed out" rather than developed. Incorrect choice of cartridge type will result in reduced silver yield or premature exhaustion of the cartridge. Under no circumstances should silver recovery be attempted from photographic processes such as Verifax, Ektalith, Verilith, or Transfax, or from a diffusion transfer process, since silver is not released for recovery. In addition, the chemical silver recovery system is not intended for use with bleach or reducer solutions. Further, the presence of more than small quantities of reversal color process bleach in the fixer will greatly reduce the efficiency of the recovery cartridge.

3. Silver-Estimating Test Books. The test books contain strips of test paper used to determine the silver content of certain used photographic-processing solutions. Although not intended for critical laboratory analysis, these test papers are especially useful for determining the exhaustion point of the metallic replacement recovery cartridge. *It is important to test the test strips from time to time. This is accomplished by inserting a test strip in the fixer tank solution that has been used for processing, following the same procedure outlined in subparagraph 4. When test strip does not show a positive reading, replace the book with a fresh one. Contact the servicing DSR for new test books.*

4. Determining the Exhaustion Point of a Metallic Replacement Recovery Cartridge. When a cartridge is approaching the exhaus-

tion point, dip a piece of test paper in the effluent that is discharged from the *cartridge.* Shake the strip to remove any excess liquid and lay it on a clean, white card. After about 15 seconds, compare the color of the moistened strip with the chart found in the package of test books. The cartridge is exhausted and should be replaced when the color of the strip approximates that in the second square from the left (one gram per liter). If the paper color is darker, silver is passing through the cartridge. Under no circumstances should the liquid in the top of the cartridge be tested to determine cartridge exhaustion. This procedure would likely result in a negative reading since this liquid would have been desilvered. *The test* should be restricted solely to the effluent that is discharged from the *cartridge* during normal operation. *The test should be accomplished on a daily basis, dependent upon* the usage of chemicals. Depending on chemical usage and the degree of cartridge exhaustion, strips may have to be used to test cartridges every few hours *or only once or twice a day.*

5. Determining Silver Concentration *Before* Recovery. The test papers are also useful for determining the approximate silver concentration of the *exhausted* solution from which silver is to be recovered. Simply dip a strip into the solution and, using the technique described above, compare it with the chart. Matching the strip to a patch of similar color will indicate very roughly what the silver concentration is. Simple calculations can then be made to determine the approximate silver yield from a cartridge with a specified amount of exhausted solution. At high silver concentrations, the readings indicated by the test papers are frequently in error. The indicated readings tend to be higher than they should be. *To obtain a more accurate reading, mix an equal amount of fixer solution from the test sample with an equal amount of fresh fixer solution and retest. Multiply the results of the test by two to determine estimated silver concentration.*

6. Connecting the *Tubing* to the Metallic Replacement Recovery Cartridge. Connecting of the silver recovery system is extremely simple. The *tubing is connected to fittings and* screwed onto the two threaded openings protruding from the top of the cartridge. To prevent leakage at these connections the use of special washers is recommended. The *tubing* is then connected to the fixer overflow line of the processor. After the silver bearing fixer is circulated, a connection on the opposite side of the *cartridge* provides for the discharge of the effluent to any properly designed and functioning sewage outlet. This effluent has a high iron concentration and in many cases has no further photographic use. The principal exceptions are some desilvered bleach fixers that can be oxidized back to a reusable form. Save the plastic cap to reseal the unit for shipping.

7. Processing Machine Installation. The fixer overflow line from the processing machine must be connected to the inlet side plastic fitting (attached to the opening in the cartridge marked "in" *or the center port*) of the circulating unit. Any tubing required should be three-fourths inch inside diameter, flexible plastic. If special adapters are required to make the connection to processor, use only plastic (preferably polyvinylchloride (PVC) or Kralastic) or A151 type 316 stainless steel materials. The open connector of a common header or sump from which the fixer overflow was disconnected should be suitably capped or plugged to prevent leakage from the processor sump or drain pan. To provide for disposal of the effluent after the solution passes through the recovery cartridge, connect additional plastic tubing to the outlet side fitting of the *by-pass loop.* Generally speaking, the effluent is piped directly to a drain into which the wash water empties. Possible foaming can be minimized by maintaining minimum fall and turbulence of the effluent as it enters the drain. If the effluent is combined with the developer overflow in high concentrations, an objectionable red precipitate may be formed which tends to clog drains. To eliminate this problem, the effluent stream, when possible, should be drained with water into a line separate from the developer overflow drain. If separate drain lines cannot be provided, it is important that water

be used copiously to dilute the effluents and flush away the iron oxides before they can be deposited. The drain line should be flushed twice per month with a commercial cleaner to remove deposits. The cleaner must be an acid type (containing sodium bisulfate). Before using any preparation, read the instructions carefully and observe warnings that may appear on the container. Proper operation of the system results only when the inlet opening of the *by-pass loop* is lower than the surface level of the solution in the processing machine, and when the effluent disposal line and the drain are lower than the outlet opening of the *by-pass loop*. Special care must be taken to make sure that the discharge lines from the processor to the *cartridge* and from the *cartridge* to the sewer outlet are not kinked or pinched.

8. Multiple Cartridge Installation. As mentioned earlier, a pair of cartridges should be installed if the continuous flow rate of the processor exceeds 300 ml per minute. In a series installation of two recovery cartridges, the first cartridge *should* be placed on blocks to *raise the cartridge* about 4 inches higher than the second to assure proper solution flow. Replacement procedure is as follows.

a. Remove the first cartridge after processing the solution volume listed in the unit-capacity table; or when the cartridge is exhausted (as determined by the use of silver estimating test paper).

b. Connect the second cartridge in the first position (this second cartridge can also be used for the full volume listed in the table despite the fact that it was originally used for a tailing unit).

c. Connect a new recovery cartridge in the second position.

9. Installation for Batch Solutions. When the processing solutions are discarded in part or as entire tank or tray changes, use a receiver tank for the processing solutions. The size of the tank is dependent upon the amount of solution handled each day, but a tank capacity of less than 5 gallons is not recommended. A device to restrict flow must be used to control the rate of solution flow to the circulating unit. This device must have a hole no larger than one-sixteenth of an inch and it must be held in position in the line with two hose clamps.

10. Maintenance of the Silver Recovery System. When the recovery cartridge and circulating unit have been attached as directed, the unit will operate without further attention until cartridge replacement is required. Although regular maintenance of the cartridge is not required, normal housekeeping care should be exercised.

11. Blockage of the Recovery Cartridge. If the *recovery cartridge* unit becomes plugged (a condition which occasionally accompanies a low usage rate), the incoming solution will be diverted and will flow through the transparent *by-pass tube of* the circulating unit. IF THIS CONDITION OCCURS, THE RECOVERY SYSTEM IS NO LONGER OPERATIVE AND SILVER IS BEING WASTED DOWN THE DRAIN. The blockage can usually be removed by lightly tapping *on the cartridge with* a solid object, *or on the orifice in the tubing.* Be careful not to tap so hard as to break the unit. In extreme cases, loosening of the blockage with a sharp tool may be necessary. It can also be accomplished with a small bottle brush. Any dislodged silver should, of course, be returned to the recovery cartridge and not discarded as waste. The inlet opening and outlet tube in the recovery cartridge can be cleaned in the same manner. The outlet tube should not be withdrawn from the cartridge, since this practice may cause the cardboard core of the filler material to collapse. The Type P circulating unit, can be reconnected to the recovery cartridge once it has been removed, if the core of the cartridge is not disturbed or damaged. Note that the hole in the tubing of the by-pass is intended as a vent and should be kept open at all times. Factors that contribute to blockage include:

a. Kinked lines. Since the solution flows by gravity alone, the plastic tubing leading to and from the circulating unit should be carefully inspected for flow-restricting kinks.

b. Intermittent use. A low-load operation contributes to blockage. If intermittent use is

anticipated, blockage often can be minimized by filling the unused recovery cartridge with water before making the hookup to either the processor or the storage tank.

12. Changing the Metallic Replacement Recovery Cartridge. Replacement of the recovery cartridge after it becomes exhausted can be accomplished quickly and easily. The necessary steps are as follows:

a. Lift the bottom (incoming) line to drain some solution from it, *or otherwise stop flow.*

b. Press on the cartridge cover several times to pump solution out of the *outflow.* Lay toweling or other absorbent material on the lid to absorb the remaining solution when unscrewed.

c. Unscrew both connections of the *by-pass loop* and remove the unit from the recovery cartridge. Clean the *by-pass loop* by removing any residue adhering to either the outside or the inside of the unit and return the residue to the recovery cartridge.

d. *Use plastic caps saved during original installation and screw them onto the openings,* taking care not to spill any liquid from the recovery cartridge. The *caps* should be tight, to prevent leakage during shipment.

e. Wipe off the cartridge and remove any chemical splatters and inspect the label to assure legibility. Record the serial number of the cartridge for future reference.

f. Select a new cartridge and remove the plastic caps from the inlet and outlet openings. Attach the *by-pass* to the new recovery cartridge and reconnect the tubing lines. The equipment is again ready for immediate operation.

13. Troubleshooting. Upon removing a used cartridge from a system, examine the metallic filler through the opening with a probe (do not remove main cover of lid). There should not be any appreciable amount of filler remaining. If there is, look for miscalculation of gallonage presented for recovery *or* a blockage (check by-pass for signs). After the recovery cartridge and the *by-pass* unit have been assembled and attached as recommended, the unit will normally operate without further attention until cartridge replacement is required. Although regular maintenance is not required, normal housekeeping care should be exercised.

14. Fire Hazard. Shipping of spent/used cartridges. Ensure cartridge has sufficient solution to prevent chemical reaction while enroute to its destination.

NOTE: The weight of a used metallic replacement recovery cartridge cannot be used as a criterion for determining the potential silver yield. Variables such as the specific gravity of the solution processed, slight differences in new cartridge weights, level of by-products from the processed films or papers, and the remaining amount of filler material are but some of the reasons that this procedure is not recommended. For the same reasons, the technique cannot be used effectively as a guide in determining when cartridge replacement is necessary.

CHAPTER X

ATTACHMENT 4

DISPOSAL SERVICE REPRESENTATIVE LOCATIONS AND AREAS COVERED

Address and Telephone	*Areas Covered*	
	States	*DRMOs*
	COLUMBUS REGION	
DRMO Columbus *ATTN: DSR* *926 Taylor Station Road* *Blacklick, OH 43004-9615* *AV 850-4288* *COML (614) 238-4288*	*Illinois* *Indiana* *Michigan* *Ohio*	*Scott* *Crane* *Indianapolis* *Selfridge* *Wurtsmith* *Columbus* *Wright-Patterson*
DRMO Lakehurst *ATTN: DSR* *NAEC, Bldg. 75* *Lakehurst, NJ 08733-5010* *AV 624-2023* *COML (201) 323-2023*	*Delaware* *Maryland* *Michigan* *Minnesota* *Missouri* *New Jersey* *Pennsylvania* *Wisconsin*	*Dover* *Aberdeen* *Meade* *Sawyer* *Duluth* *Whiteman* *Bayonne* *Lakehurst* *Philadelphia* *Sparta*
DRMO Mechanicsburg *ATTN: DSR* *Navy SPCC, P.O. Box 2020* *Mechanicsburg, PA 17055-0788* *AV 430-7684* *COML (717) 790-7684*	*Kansas* *Missouri* *Nebraska* *New York* *Pennsylvania*	*Riley* *Leonard Wood* *Offutt* *Plattsburg* *Rome* *Watervliet* *Chambersburg* *Mechanicsburg* *Tobyhana*

Address and Telephone	*Areas Covered*	
	States	*DRMOs*
	COLUMBUS REGION—Continued	
DRMO Norfolk *ATTN: DSR* *NNS, P.O. Box 15068* *Norfolk, VA 23511-0068* *AV 565-1567* *COML (804) 444-1567*	*Connecticut* *Illinois* *Maine* *Virginia* *Massachusetts* *New Hampshire* *Rhode Island* *Virginia*	*Groton* *Chanute* *Great Lakes* *Rock Island* *Brunswick* *Limestone* *Belvoir* *Devens* *Westover* *Portsmouth* *Davisville* *Norfolk* *Richmond* *Williamsburg*
	EUROPE REGION	
Defense Reutilization and Marketing Region *DRMR-Europe, ATTN: DSR* *Bldg. 20002* *Lindsey Air Station* *APO New York, NY 09633-7478* *AV 695-1110, ask for 314-339-1110* *COML 49-6121-82, x2587*	*Europe Wide*	
	MEMPHIS REGION	
DRMO Benning *ATTN: DSR* *P.O. Box 2410* *Ft. Benning, GA 31905-1010* *AV 835-7206* *COML (404) 544-4002/4966*	*Alabama* *Georgia*	*Anniston* *Huntsville* *Montgomery* *Albany* *Benning* *Warner Robins*
DRMO Charleston *ATTN: DSR* *P.O. BOX 5715* *North Charleston, SC* *29406-0715* *AV 563-3270* *COML (803) 743-3270*	*Georgia* *North Carolina* *South Carolina*	*Gordon* *Bragg* *Camp Lejeune* *Cherry Point* *Charleston* *Jackson*

Address and Telephone	*Areas Covered*	
	States	*DRMOs*
	MEMPHIS REGION—Continued	
DRMO Eglin *ATTN: DSR* *Bldg. 525* *Eglin AFB, FL 32542-7429* *AV 872-2822* *COML (904) 882-2822*	*Alabama* *Florida* *Louisiana* *Mississippi*	*Rucker* *Eglin* *Pensacola* *Barksdale* *Polk* *Keesler*
DRMO Jacksonville *ATTN: DSR* *P.O. Box 82* *Jacksonville NAS, FL* *32212-0082* *AV 942-3418* *COML (904) 772-3418*	*Florida* *Georgia*	*Homestead* *Jacksonville* *Key West* *Patrick* *Tampa* *Stewart*
DRMO Memphis *ATTN: DSR MOS* *Defense Depot Memphis* *2163 Airways Blvd.* *Memphis, TN 38114-5297* *AV 683-6868* *COML (901) 775-6868*	*Indiana* *Kentucky* *Panama* *Puerto Rico* *Tennessee*	*Jefferson* *Proving Ground* *Campbell* *Knox* *Lexington* *Panama* *Roosevelt Roads* *Memphis*
DRMO Oklahoma City *ATTN: DSR* *Tinker AFB/L-11* *Oklahoma City, OK 73145-5000* *AV 339-4228* *COML (405) 739-4228*	*Arkansas* *Oklahoma* *Texas*	*Little Rock* *Oklahoma City* *Sill* *Sheppard* *Texarkana*
DRMO San Antonio *ATTN: DSR* *Bldg. 3050, East Kelly* *Kelly AFB, TX 78241-5000* *AV 945-5374* *COML (512) 925-5374*	*Texas*	*Carswell* *Corpus Christi* *Dyess* *Hood* *San Antonio*

Address and Telephone	*Areas Covered*	
	States	*DRMOs*
	OGDEN REGION	
Alameda Facility *ATTN: DSR* *Bldg. 4* *2155 Mariner Square Loop* *Alameda, CA 94501-1022* *AV 686-8306* *COML (415) 869-8306*	*California*	*Alameda* *Ord*
DRMO Barstow *ATTN: DSR* *Marine Corps Logistics Base* *Bldg. 226* *Barstow, CA 92311-5045* *AV 282-6567* *COML (619) 577-6567*	*California* *Nevadà* *Utah*	*Barstow* *Norton* *Pt. Hueneme* *Nellis* *Hill* *Tooele*
Disposal Service *Representative* *Bldg. 6270, East* *Ft. Carson, CO 80913-5044* *AV 691-4094* *COML (303) 579-4094*	*Colorado* *North Dakota* *South Dakota* *Wyoming*	*Colorado Springs* *Grand Forks* *Minot* *Ellsworth*
DRMO Kirtland *ATTN: DSR* *P.O. Box 9318* *Kirtland AFB* *Albuquerque, NM 87117-6100* *AV 244-2613* *COML (505) 844-2613*	*Arizona* *New Mexico* *Texas*	*Huachuca* *Luke* *Tucson* *Cannon* *Holloman* *Kirtland* *Bliss*
DRMO McClellan *ATTN: DSR* *Bldg. 700A* *McClellan AFB, CA 95652-6448* *AV 633-5356* *COML (916) 643-5356*	*California* *Nevada (Northern)* *Oregon*	*McClellan* *Stockton*

Address and Telephone	*Areas Covered*	
	States	*DRMOs*
	OGDEN REGION—Continued	
DRMO Puget Sound Naval Shipyard *ATTN: DSR* *P.O. Box 210 PSNS* *Bremerton, WA 98314-5220* *AV 439-8618* *COML (206) 476-8618*	*Alaska* *Idaho* *Montana* *Washington*	*Anchorage* *Fairbanks* *Mountain Home* *Great Falls* *Lewis*
DRMO San Diego *ATTN: DSR* *P.O. Box 337* *Imperial Beach, CA 92032-0337* *AV 577-9463* *COML (619) 437-9463*	*California*	*El Toro* *Pendleton* *San Diego*
	PACIFIC REGION	
DRMO Bupyong *ATTN: DSR* *APO San Francisco 96483-0120* *AV 723-1110, x722-3549*	*Korea*	*Bupyong* *Pusan*
DRMO Okinawa *ATTN: DSR* *P.O. Box 4497* *APO Seattle, WA 96248-0708* *AV 640-1110, x637-3275*	*Okinawa*	*Okinawa*
DRMR Pacific *ATTN: DRMO-PO (DSR)* *Camp H.M. Smith, HI 96861-5010* *AV 462-9888, ask for Pearl Harbor 477-1210* *COML (808) 477-12109*	*Hawaii*	*Hawaii*
DRMO Sagami *ATTN: DSR* *APO San Francisco, CA 96343-0063* *AV 233-1101, x228-4266*	*Japan*	*Iwakuni* *Misawa* *Sagami* *Sasebo* *Yokosuka* *Yokota*

Address and Telephone	*Areas Covered*	
	States	*DRMOs*
	PACIFIC REGION—Continued	
DRMO Subic *ATTN: DSR* *P.O. Box 40* *FPO San Francisco, CA* *96651-1521* *AV 382-3011, x23139*	*Guam* *Philippines* *Thailand*	*Guam* *Clark* *Subic* *Thailand*

CHAPTER X

ATTACHMENT 5

PRECIOUS METALS RECOVERY PROGRAM FOCAL POINTS

The DoD program for the recovery and use of precious metals from excess and surplus end items, scrap, hypo solutions, and other precious metal-bearing materials provides for the establishment of focal points at DoD component levels to coordinate on all matters pertaining to the PMRP.

(1) Headquarters DLA	Director Defense Logistics Agency ATTN: DLA-SMP (Program Manager) Cameron Station Alexandria, VA 22304-6100
(2) Defense *Reutilization and Marketing* Service *(DRMS)*	Commander Defense *Reutilization and* Marketing Service ATTN: *DRMS-OCP* *Federal Center* Battle Creek, MI *49017-3092*
(3) Defense Industrial Supply Center (DISC)	Commander Defense Industrial Supply Center ATTN: DISC-OIBA/YC 700 Robbins Avenue Philadelphia, PA 19111-5096
(4) Army	Headquarters Department of the Army Office of Deputy Chief of Staff for Logistics ATTN: DALO-SMP-S Washington, DC 20310-0546
(5) Army Alternate	Headquarters U.S. Army Materiel Command ATTN: *AMCSM*-MSM 5001 Eisenhower Avenue Alexandria, VA 22333-0001
(6) Navy	Commander Naval Supply Systems Command ATTN: Code *0321* Washington, DC 20376-*5000*

(7) Air Force	Headquarters Air Force Logistics Command ATTN: *MMIII* Wright-Patterson AFB, OH 45433-*5001*
(8) Marine Corps	Headquarters U.S. Marine Corps ATTN: Code *LPP-2* Washington, DC 20380-*0001*
(9) U.S. Coast Guard	Commandant U.S. Coast Guard ATTN: *G-ELM* Washington, DC 20593-*0001*

CHAPTER XI

REUTILIZATION SCREENING OF EXCESS PERSONAL PROPERTY

A. GENERAL.

1. This chapter prescribes policies and procedures for the reutilization screening of domestic excess and FEPP) within the DoD, with eligible foreign governments and international agencies and, as administered by GSA, with Federal civil agencies. Reutilization screening begins when property is reflected on the inventory records of the DRMOs/SDPDAs. The provisions of this chapter are intended to achieve maximum reutilization of these types of property as required by the Federal Property Management Regulations (FPMR), Subchapter H, Subpart 101-43, Utilization of Personal Property.

2. Reutilization screening of DoD Military Service/Defense Agency supply system stocks is contained in Chapter IV, Interservice Utilization of Supply System Stocks.

3. Certain items of FEPP are screened under the provisions of DoD 4000.25-1-S2, MILSTRIP, Defense Program for Redistribution of Assets (DEPRA) Procedures. Screening through DEPRA does not affect or relieve any of the screening requirements for FEPP contained here.

4. Chapter VIII, Property Requiring Special Processing, contains instructions regarding property that needs special reutilization screening, such as:

a. Aircraft.

b. AE.

c. Drugs.

d. Exempted Lasers (see Radiation Electronics Products).

e. Foreign Equity Property.

f. IPE.

g. Magnetic Media.

h. Nonappropriated Fund Property.

i. Printing Equipment.

j. Redistributable MAP Property (see MAP Property).

k. Shelf-Life Property.

l. Ships, Boats, and Craft.

m. Small Arms.

n. Typewriters.

o. Vehicles.

5. Excess personal property in the following categories may not be screened within DoD or by GSA regardless of the Federal Supply Class:

a. Waste and Refuse.

b. Classified Material.

c. Radioactive Waste.

d. Property ordered to be destroyed.

e. Service Peculiar Property (items unique to a single service which are usable for neither their original purpose nor other than their original purpose by another service, including but not limited to insignia, blank forms, arms, ammunition, and other implements of war).

f. Lost, Abandoned, and Unclaimed Privately-Owned Personal Property processed under 10 U.S.C. 2575.

g. Nuclear Ordnance Items.

h. Conventional Ammunition.

i. Cryptologic Materiel.

j. Thermal Batteries.

6. DoD policy is to reutilize excess and surplus property to the maximum extent feasible

to fill existing needs, and to satisfy needs before initiating new procurement or repair. All DoD activities shall screen available excess assets and review excess asset referrals for those assets which should satisfy valid needs.

7. To assist the USCG in accomplishing its essential mission, the USCG, with the exception of the USCG Auxiliary, is accorded the same priority as any DoD activity in screening and obtaining reimbursable and nonreimbursable excess personal property generated by DoD, with the exception of the M151 series vehicles. References to "DoD activities" in this chapter, and Chapter XII, Transfers, include the USCG.

8. DRMOs/SDPDAs shall report to DRMS property which has been turned in to them for recording in the IDMS, and DRMOs shall administer their own LAS programs. DRMS shall screen items reported to them for DoD centralized screening and, when pertinent, referral to GSA for centralized screening by Federal civil agencies.

a. Each Service and DLA shall provide DRMS the screening criteria by line item value and condition for FES/FAS processing.

b. Attachment 15, this chapter, contains criteria for DRMS and GSA centralized screening of this property.

9. Upon completion of authorized screening and issue or transfer of any needed property, the remaining property becomes surplus and eligible for donation or disposal by sale or other authorized means. However, surplus property which has not been removed physically by an authorized donee or which has not been reported to a DRMR for sale may be used to satisfy requisitions from DoD activities or Federal civil agencies. Requisitions received after reporting the property to a DRMR shall be processed in accordance with Chapter XIV, Sales, paragraph D.

B. REUTILIZATION SCREENING METHODS. *Reutilization screening is accomplished mechanically, manually, and visually. The methods, which are covered elsewhere within this chapter, are listed as follows:*

1. Centralized Screening. DRMS and GSA shall provide CS of excess property reported by the DRMOs/SDPDAs by one of the following means, as applicable:

a. Front End Screening.

b. Final Asset Screening.

c. Interrogation Requirements Information System.

d. Excess Personal Property List.

e. GSA Excess Listings and Bulletins.

2. Local Area Screening. Onsite (visual) screening of excess property within the DRMOs (DRMS and GSA Utilization Specialists shall aid in LAS).

3. Theater Area Screening. Overseas screening of FEPP by DoD and with in-theater Federal civil agencies.

C. EXCESS PROPERTY RECEIVING CENTRALIZED SCREENING.

1. General.

a. Excess property with valid NSNs which meets both the line item value and condition specified by each Military Service/Defense Agency, except property identified in paragraph A5, this chapter, shall be subjected to mechanized FES/FAS centralized screening for reutilization within the DoD. Items referred for FES, under Military Service/Defense Agency criteria, shall be screened by wholesale managers for 21 days before any other centralized screening begins and before any other allocation is authorized.

b. Excess property without valid NSN which meets both the line item value and condition specified in attachment 15, this chapter, except property identified in paragraph A5, shall be subjected to manual centralized screening for reutilization within DoD through the EPPL and all items including those with valid NSNs shall be referred to GSA, when pertinent, for Federal civil agency screening.

(1) Those FSCs reflecting only Supply Condition Codes (alphas) need screening by DoD only. Those FSCs reflecting only Disposal Condition Codes (numerics) need screening by

GSA only. When a combination of alpha and numeric codes is present for an FSC, both DoD and GSA screening is needed for domestic excess with DoD screening completed before referral of property for GSA screening. FEPP not needed subsequent to DoD screening shall be made available to in-theater Federal civil agencies or onsite screeners in the same manner as LAS property.

(2) Excess property without valid NSNs which normally receives LAS may be subjected to centralized DoD screening through the EPPL if the property is considered to have a reasonable prospect of reutilization outside the local area of the holding activity.

(3) Those items that survive the FES screening and meet the dollar values and conditions specified in attachment 15 shall be passed to GSA for applicable screening.

c. Excess property receiving centralized screening is under the exclusive control of either DRMS or a GSA Regional Office during the prescribed screening periods.

d. DRMS and GSA Regional Offices shall disseminate all information on excess property referred for centralized screening. FES/FAS notifications are passed by DRMS to Military Service/Defense Agency ICPs/IMMs. EPPLs published weekly by DRMS are distributed to DoD activities, eligible foreign governments, Federal civil agencies, if approved by GSA, and, in the case of SEAs, to the headquarters of national organizations only. Excess listings and bulletins published by GSA are distributed to Federal civil agencies and DoD components as requested.

e. DoD and Federal civil agency screeners reviewing property at DRMOs are encouraged to visually inspect property undergoing centralized screening. Deviations from screening procedures are contained in subparagraph C7.

2. Revision of Centralized Screening Criteria. Screening criteria for property included in DRMS or GSA excess listings (attachment 15) are modified from time to time by agreement between GSA and DoD. It is incumbent upon each Military Service and Defense Agency to recommend to HQ DLA any modifications of or changes to these criteria. In addition, DRMS shall collect and maintain reutilization data necessary to recommend additions to or deletions from the centralized screening criteria. Whenever these data warrant a change, the information shall be submitted to HQ DLA for review, coordination, and change to this manual.

3. Screening Timeframes. The following timeframes apply for property undergoing centralized screening:

a. Twenty-one days. Military Service/Defense Agency ICP/IMM screening of FES referrals.

b. Thirty-two days. DoD screening of items meeting the criteria for publication in the EPPL.

c. Sixty-three days. Domestic excess designated for GSA screening only.

d. Items designated for both DoD and GSA centralized screening shall be published in the EPPL (if criteria are met) for 32 days of DoD screening followed by 63 days of GSA screening for domestic excess.

e. Ten days. In-theater Federal civil agency screening of FEPP not needed after DoD screening, followed by 10 days of GSA/State Agencies for Surplus Property onsite representative screening for return to the United States.

(NOTE: Through internal procedures, DRMOs are automatically provided ARD data reflecting these screening periods. Timeframes for screening of hazardous property are also incorporated in internal procedures.)

4. Forms and Formats for Reporting.

a. DRMS activities shall follow their internal procedures.

b. DoD activities reporting excess personal property directly to DRMS-O for screening shall do so in accordance with subparagraph C1b. When used, the SF 120, Report of Excess Property, and the SF 120A, Continuation Sheet, in original copy only, must contain a document number comprised of the reporting activity DoDAAC, Julian date, and serial number. DRMS shall notify the reporting activity of the assignment of an ARD. Questions

concerning the preparation and submission of the SF 120 shall be directed to DRMS-O.

c. Reports submitted directly to GSA. The pertinent GSA Regional Office shall assign a control number and automatic release date and notify the reporting activity.

d. Those DoD activities (not within the DRMS organization) having the capability to mechanically prepare punched card inputs may do so by coordinating with and obtaining prior approval from DRMS-O. The formats and procedures for submitting reports shall be furnished by DRMS-O.

5. Assignment of Automatic Release Date. ARDs are determined by the type of screening needed plus requisite administrative times. Assignment of the ARD by DRMS establishes the length of the centralized reutilization screening period. The ARD may be decreased or extended by DRMS or GSA (reference subparagraph C7).

6. Issue Control. Excess property receiving centralized reutilization screening must be retained by the reporting DRMO/SDPDA until receipt of a transfer order, approved withdrawal request, or occurrence of the ARD (original or revised), after which the remaining property shall be offered for donation screening as set forth in Chapter XIII, Donations, (domestic excess) or Chapter XVI, Sale, Abandonment, or Destruction of Foreign Excess Personal Property (FEPP), paragragh N2, before it is released for further disposal action. Issue control for centrally screened property rests with DRMS/SDPDA until occurrence of the MPD and with GSA during Federal civil agency screening.

7. Deviation from Screening Procedures.

a. General.

(1) Authority to approve waivers of DoD reutilization screening is vested in OASD. Requests for waivers of screening requirements contained in this chapter shall be forwarded through Military Service/Defense Agency channels to DLA-S for recommendation to OASD. Full justification shall accompany each request.

(2) Requests for other deviations from DoD reutilization screening procedures (such as shortened screening cycles) should be prepared by the activity requiring the deviation and submitted through Military Service/Defense Agency channels to DLA-S (through DRMR and DRMS, if pertinent) for review and approval. All such requests must be fully supported by documented rationale and justification. If a deviation from GSA screening is also desired, DLA shall forward the request to GSA for action.

(3) DRMS may expedite (telephone approval and apprising DLA) the screening provisions of this manual under clear emergency conditions. Should the concurrence of GSA be needed, this action shall be accomplished by DLA-S before exercise of the deviation.

b. Extensions of ARD.

(1) On a case-by-case basis, DRMS may extend the ARD, not to exceed 28 days beyond the original ARD, on property reported to DRMS to resolve or eliminate any problems incident to the transfer of excess property, or to permit further screening to exhaust all potential for reutilization of specific property.

(2) On a case-by-case basis, the GSA Regional Offices may extend the ARD, not to exceed 28 days beyond the original ARD, on property reported through DRMS to GSA, or direct to GSA (special categories, Chapter VIII, Property Requiring Special Processing), in order to resolve or eliminate any problems incident to the transfer of excess property or to permit further screening to exhaust all potential for reutilization of specific property. Any further extension shall be as agreed to by GSA and DRMS.

8. Allocation of Excess Property Receiving Centralized Screening.

a. Property requiring DoD screening only.

(1) Allocation of property shall be in accordance with Chapter XII, Transfers, attachment 3.

(2) DoD users may inspect property undergoing centralized screening at DRMO locations; however, DRMOs may not release the property until the 21-day FES screening period

has expired, unless deviation has been granted.

b. Property requiring DoD and later GSA screening (consecutive screening).

(1) Allocation of property shall be in accordance with Chapter XII, Transfers, attachment 3.

(2) Domestic excess property remaining at the conclusion of the MPD is released to GSA by DRMS for screening by Federal civil agencies for a 63-day period, followed by a 21-day donation screening period. GSA Regional Offices shall allocate and approve transfer of the property in accordance with GSA established procedures. (For donations, see Chapter XIII, Donations.)

(3) FEPP not needed as a result of DoD centralized screening shall be made available to in-theater Federal civil agencies.

c. Allocation of FEPP Located in EUCOM. FEPP located in EUCOM shall be allocated according to the following priorities:

*(1) *DoD activities, including the USCG.*

*(2) *FMS.*

(3) Federal civil agencies and property screened for return to the United States.

(4) Consideration for transfer for substantial benefits.

NOTE: Activities identified with an asterisk (*) have screening priority during the first 10 days of LAS.

d. Allocation of FEPP Located in PACOM. FEPP located in PACOM shall be allocated according to the following priorities:

*(1) *DoD activities.*

*(2) *DoD supported AID (Foreign Disaster Relief).*

*(3) *DoD Wholesale activities.*

*(4) *DoD Retail activities worldwide.*

*(5) *U.S. Coast Guard.*

(6) MAP Grant Aid countries and FMS.

(7) Other Federal civil agencies in PACOM.

(8) Property screened for return to the United States for Federal/State Agencies.

(9) Consideration for transfer for substantial benefits.

NOTE: Activities identified with an asterisk (*) have screening priority during the first 10 days of LAS.

9. Front End Screening.

a. DRMS shall mechanically output a FES notification of all DRMO held assets with valid NSNs meeting established dollar value and condition code criteria. This will meet the criteria as furnished by each Military Service/Defense Agency. The notification shall be sent to the recorded DoD wholesale manager (ICP/IMM) by AUTODIN concurrently with recording the excess in the IDMS (format at attachment 1, this chapter).

b. The FES processing time provides 21 days, plus administrative time, for ICP/IMM requisitioning before publishing in an EPPL, referral to GSA, or any other allocation.

c. The DoD ICP/IMM shall screen all FES notifications to determine if needs exist. DRMO excesses shall be reutilized to satisfy known or projected buy and repair needs.

d. Requisitions shall be prepared according to MILSTRIP requisitioning procedures and submitted to DRMS-O through AUTODIN.

10. Final Asset Screening. In order to obtain maximum reutilization of items after classification as surplus but before sale, a FAS notification of asset availability shall be output to wholesale managers at the ESD (see attachment 4, this chapter). The same criteria as for the FES applies; that is, valid NSN, agreed-to dollar value and condition codes. Wholesale managers shall requisition required items directly from the DRMO holding the property. MILSTRIP requisitions shall be passed to DRMS through AUTODIN. Requisitions for assets undergoing FAS should be forwarded as expeditiously as possible to prevent loss of items by sale (see Chapter XIV, Sales, paragraph D).

11. Interrogation Requirements Information System.

a. General.

(1) The IRIS is a DRMS system designed to provide customers with the capability to selectively interrogate item asset data from the IDMS for all items identified by an NSN. Further, there is the capability to request assets in:

(a) A specific or better condition.

(b) A given processing status within the disposal cycle.

(c) A specific geographical location.

(d) A specific minimum line item value or greater.

(2) The establishment of a "want list" for known needs is also facilitated by the IRIS. This is done by the interrogator's inclusion of a purge date (not to exceed 365 days) in the input thus causing all matched assets to be referred on a weekly basis until the purge date is reached. At termination of the purge date, the need is deleted from file.

(3) Interrogations may also be submitted by FSC; however, such requests need accompanying justification approved through Military Service/Defense Agency channels because of the related DRMS-O workload imposed, such as requests for listings or overloading the AUTODIN terminal with unanticipated large volumes of assets that are not actually needed.

b. Input Modes/Media.

(1) Attachments 3 through 14, this chapter, include input and output formats, codes, explanations, and definitions used in conjunction with the IRIS. Interrogation procedures permit acceptance of results in the prescribed format, through AUTODIN; or by letter, message, telephone, or card (providing that mandatory data elements required to effect interrogations are included). Outputs shall be transceived through AUTODIN or mailed if the requestor has indicated preference for cards or a listing.

(2) On-Line IRIS.

(a) An on-line capability for IRIS is available at DRMS, DRMRs, most DRMOs, and DoD ICPs/IMMs.

(b) ICPs and Military Service activities that do not have connectivity may obtain information from their nearest DRMS IRIS site or DRMS-O (AUTOVON 932-5937; Commercial, Area Code 616-961-5937).

(c) Emergency telephone requests during nonduty hours may be made by contacting the DLSC/DRMS SDO (AUTOVON 932-4233; Commercial, Area Code 616, 961-4233). Under these circumstances, the SDO shall record the interrogation request and shall contact the DRMS-O program manager to initiate proper action.

c. Requisitioning Procedures. Interrogation does not freeze an item at a DRMO. The asset continues through the disposal cycle, including sale. Therefore, prompt action is needed to capture assets through this program. Upon receipt of the output, users should review the product and select desired assets. Requisitioning shall be done as prescribed in Chapter XII, Transfers, paragraph B. In addition, the following applies to requisitions resulting from the IRIS: Position 51 of the JT2 identifies the status of the asset. Excess property, identified by "R" in position 51, shall be requisitioned through DRMS-O; property with status codes other than "R" shall be requisitioned from the DRMO identified by RIC in positions 71-73. Requisitions shall reflect "J" in rp 40 to identify the requisition is a result of IRIS. All requisitions must reference the DTID number, the ESD, and the DRMO reporting the asset. Allocation of assets shall be as specified in Chapter XII, Transfers, attachment 3.

12. Excess Personal Property List.

a. The EPPL shall contain both non-NSN excesses and excesses that survive the FES which meets the FSC, line item value and the condition specified in attachment 15, this chapter.

b. Each EPPL shall consist of the following information, which is pertinent to screen-

ing actions or later requests to accomplish transfers:

(1) List number.

(2) Issue date of the listing.

(3) MPD.

(4) Instructions for using the listings and for obtaining property listed.

(5) The following data for each item:

(a) NSN/Reutilization System Control Number if no NSN.

(b) Description (at least the noun name).

(c) Excess report number.

(d) ARD.

(e) Federal condition code.

(f) Reimbursement code.

(g) Unit of issue.

(h) Quantity available.

(i) Unit cost.

(j) Total acquisition value.

(k) Materiel screening code (see attachment 9, this chapter).

(l) Physical location of property.

(m) GSA region in which located.

(n) Part number.

(o) Commercial and Government Entity Code (CAGE).

(6) Alphabetical index of items.

(7) Index of holding activities with in-the-clear addresses.

(8) Telephone listings of all DRMOs.

(9) Listing of all GSA Regional Offices.

(10) Listing and explanation of all condition codes.

c. DRMS shall maintain a mailing list in a current status for use in distributing EPPLs to those activities indicated in subparagraph C1d. DRMS may utilize other means such as direct communication with authorized recipients in specialized flyers and brochures when considered appropriate. Such action shall be done in a manner consistent with the scope and intent of this manual.

d. Criteria for requesting property listed in the EPPL is contained in Chapter XII, Transfers.

13. General Services Administration.

a. Excess property screened by GSA shall be circulated simultaneously among Military and civil agencies of the U.S. Government, including, upon request, DoD MWRAs, to the extent pertinent and primarily within the GSA region where the property is located.

b. Military Services/Defense Agencies shall keep GSA advised of designated DoD activities authorized to screen and obtain excess personal property from disseminated information. GSA Regional Offices may be given the mailing address of activities which are to receive the GSA excess listings and bulletins. Mailing lists to each region should include all inventory control points, regardless of their location, to ensure access to property reported for screening to GSA by civil agencies of the U.S. Government.

D. EXCESS PROPERTY RECEIVING LOCAL AREA SCREENING (LAS).

1. General. All excess personal property shall be made available for LAS before donation, sale, or other disposal action unless specifically excluded by special processing instructions contained in Chapter VIII, Property Requiring Special Processing, or Chapter IX, Hazardous Property Management.

2. Identification of Screeners. Persons who visit DRMOs for the purpose of either screening or obtaining excess property (or both) shall be identified as authorized representatives of a valid recipient activity. Upon arrival at the DRMO, the individuals shall identify themselves, sign a Vehicle/Visitor Register, and indicate the purpose of their visit. Authorized DoD screeners shall also specify the account number or in-the-clear address for which they are screening.

a. DoD screeners shall further identify themselves as authorized representatives of a Military Service/Defense Agency or organization by means of a current employee/Military personnel identification (ID) card issued by the DoD activity.

b. Federal civil agency screeners shall present a current agency employee ID card as valid authorization. This also applies to screeners representing mixed ownership U.S. Government corporations. However, if a Federal civil agency/mixed ownership U.S. Government corporation does not issue employee identification cards, the screener must present for review by the DRMO an authorization on the letterhead of the sponsoring activity, identifying the bearer and indicating the nature of the authorization.

c. Non-Federal screeners (such as, grantees, cost-reimbursement contractors, and SEAs) shall present GSA Form 2946, Screener's Identification card. (For SEA donee screeners, see Chapter XIII, Donations, paragraph B.)

d. DRMOs shall refer for resolution problems in identifying screeners to the host Commander or, in the case of Federal civil agency and donee screeners, to the proper GSA Regional Office.

3. Allocation of Excess Property Receiving LAS. All authorized recipients may screen and request property from day one; however, allocation may not be made until the day indicated for the proper category as specified in Chapter XII, Transfers, attachment 3, unless deviation from screening has been granted in accordance with paragraph C7, this chapter.

4. Domestic Excess which does not Qualify for Centralized Screening.

a. The DRMOs and, where located, DRMS Reutilization Specialists, shall provide assistance to interested activities regarding availability of excess property undergoing LAS only. Property listings not provided through IDMS shall not be prepared for this purpose. However, onsite screeners shall be given access, upon request, to other pertinent information available at the DRMOs. Assistance regarding the availability excess property may be given by soliciting authorized recipients to visit DRMOs; by maintaining a record of authorized recipients' needs, and screening these needs against available excess property; by extending maximum practical effort in locating property available to satisfy requests; or by other means as are feasible within the time period allowed.

b. The services of GSA Area Utilization Officers (AUOs) located at major DoD installations may be used to obtain excess property that does not qualify for centralized screening. DRMOs may not issue to DoD activities any property on its accountable records which has been selected by a GSA AUO, except with the approval of the pertinent GSA Regional Office. DRMOs, however, may release property requested by DoD activities to meet emergency needs without approval, notifying the GSA AUO or the pertinent GSA Regional Office of the release action after the fact. On a case-by-case basis, DRMOs shall grant additional time, not to exceed 28 calendar days, for Federal civil agencies to complete screening if so requested by the GSA AUO and approved by the appropriate GSA Regional Office. Any further extension shall require the approval of and agreement between DRMS and the pertinent GSA Regional Office.

c. At the conclusion of the 21-day LAS period, surviving property is designated as surplus and is made available for a 21-day donation screening period (see Chapter XIII, Donations, paragraph B).

d. LAS property shall be requested in accordance with the procedures in Chapter XII, Transfers.

5. FEPP which does not Qualify for Centralized Screening. Theater area screening shall be performed concurrently with the DRMO local onsite screening and shall be accomplished within the timeframes for screening (10 days DoD, 10 days in-theater Federal civil agencies, 10 days screening for return to the United States). DRMOs are authorized to satisfy any valid military need for LAS property regardless of screening status. Normal disposal processing shall continue at the expiration of the established screening period. Where feasible, the expiration date shall be shown on property displayed for screening.

E. ADDITIONAL FEPP PROCEDURES.

1. Screening.

a. Foreign Military Assistance Screening. Sometimes, MAAGs/Diplomatic Missions screen FEPP and request property from DRMOs to satisfy grant aid needs of MAP countries. Under some Military Service regulations, such MAAG/Diplomatic Mission requests need approval by the Military Service Command responsible for foreign military assistance to ensure validity of the need for credit to the proper program. Where needed, 60 days shall be allowed for the MAAG/Diplomatic Mission to obtain approval from the proper authority for the acquisition of the property selected. If such approval, or a request to continue holding the property, is not presented to the DRMO within this period, the property shall be placed in the next phase of the disposal processing cycle.

b. MAPEX Program Screening. The MAPEX program has been established to make use of DoD excess property in the Pacific Theater to satisfy MAP (grant aid) and military assistance service funded needs. Requests for property shall be approved by CINCPAC and DSAA. A copy of the request for release of the property shall be furnished the DRMO. This shall serve as a notice to place the property on hold for a period not to exceed 60 days, until receipt of authority from CINCPAC to release the property. Any DoD need which may develop during this period shall take precedence over the MAPEX need. In those cases, CINCPAC shall be advised that the property is no longer available due to a higher priority need. The CINCPAC approval shall be in the form of a MAPEX release message and shall include all necessary information needed by the DRMO to accomplish the shipment.

c. Screening for Return to the United States.

(1) GSA and other Federal agency representatives are authorized to screen FEPP on behalf of Federal civil agencies and donees for return and use in the United States. Property identified by these screeners as having potential use shall be designated for return to the United States. Through onsite representatives, or by other means, GSA or the transferee shall arrange for shipment (including containerized loads). The transferee shall be responsible for the actual costs incurred and billed in the packing, crating, handling, and transporting of FEPP to facilities in the United States unless other arrangements are made by DLA and GSA. In addition, GSA shall establish procedures with DRMOs having FEPP where GSA onsite representatives are not located to make a determination as to whether property from those locations shall be returned. Such procedures shall be coordinated with DLA. DRMOs having FEPP shall release items for return to the United States upon receipt of documentation by the pertinent GSA office approving the return. The SF 122 is the most common method by which the DRMO should anticipate these approvals.

(2) In addition, the GSA or its accredited representative of the National Association of State Agencies for Surplus Property may screen FEPP onsite for return to the United States for later donation purposes. Demilitarization needs and other limitations normally imposed on disposal of FEPP shall not apply to property being returned to the United States for donation purposes under these procedures. Only those demilitarization actions that would apply to property if it were located within the United States (see DoD 4160.21-M-1, appendix 6) and those restrictions which apply to specified items (Chapter VIII, Property Requiring Special Processing) shall be applicable. After property has been formally selected for return to the United States by an accredited State Agency representative, the respective DRMO shall hold the property for a maximum period of 42 days to permit processing of the application and approval by GSA. The SF 123 is the most common method by which the DRMO should anticipate these approvals. Explicit shipping instructions must be provided with each request. All aspects of the shipping arrangements must be made with commercial shippers and shall be monitored by the requesting State Agency. Packing, handling, and crating arrangements may be made with the DRMO if facilities and resources are available. In the event the DRMO can provide these services, the application must include a statement that the State Agency agrees to pay

for all requested packing, crating, handling, transportation, and related incidental costs, even if, upon receipt, the property proves unsuitable for the proposed use.

(3) Recipients of property returned to the United States, whether they be for Federal civil agencies, State Agencies, or donees, are required to pay the costs for their return to the United States. Therefore, FEPP required for return to the United States for further Federal civil agency, State Agency, or donee use shall be supplied only through the method described in this paragraph.

2. FMS of FEPP. Where FMS of FEPP is contemplated (see Chapter XII, Transfers) it shall follow DoD screening and precede any other screening (except Department of Interior (see paragraph C8d, this chapter) needs in PACOM).

3. Disposal of FEPP for substantial benefits or the discharge of claims.

a. FEPP (excluding real estate; naval vessels of the following categories: battleships, cruisers, aircraft carriers, destroyers, and submarines; and records of the DoD) may be transferred by the Secretary of Defense to foreign countries for foreign currencies or credits, substantial benefits, or the discharge of claims resulting from the compromise or settlement of such claims, in accordance with the law, when the Secretary of Defense determines that the transfer is in the interests of the United States. ASD(P&L) is authorized to approve disposal of FEPP for substantial benefits or the discharge of claims when it is determined that it is in the interest of the United States. Disposal of FEPP for foreign currencies or credits or disposal by abandonment, destruction, or donation in lieu thereof shall be accomplished in accordance with Chapter XVI, Sale, Abandonment, or Destruction of Foreign Excess Personal Property.

b. Foreign excess personal property shall be eligible for disposal for substantial benefits or the discharge of claims after DoD, FMS, and GSA/State Agencies for Surplus Property screening is accomplished as prescribed in this chapter, unless a waiver is obtained under subparagraph E3e(2).

c. Disposal of FEPP for substantial benefits or the discharge of claims shall be accomplished through use of a Memorandum of Understanding (MOU). The MOU shall incorporate the mandatory restrictions on the ultimate destination, use, and disposition of the FEPP as set forth in Chapter XVI, Sale, Abandonment, or Destruction of Foreign Excess Personal Property, paragraph J; identify the items and the value of the items using the higher of its market value as military hardware, or fair value computed using the fair value rates listed below; and identify the tangible nonmonetary benefits to be received by the U.S. Government in exchange for the property. Fair value rates are applied to the established inventory price as listed below (excerpted from DoD 7290.3-M, DoD Foreign Military Sales Financial Management Manual):

Federal Condition Code	*Percent of Inventory Price of Materiel*
A-1 (Serviceable, unused-good)	*50*
A-4 (Serviceable, used-good)	*40*
A-2, A-5, B-1, C-1, D-1, B-4, C-4, D-4 (Serviceable with qualification; materiel is either unused in fair condition or used in good condition).	*30*
B-2, C-2, D-2, B-5, C-5, D-5, D-7, E-7, F-7, G-7 (Serviceable with qualification; if unused in fair condition; if used in good condition.) (Also includes unserviceable items which are in good condition but require minor repairs.)	*20*
A-3, B-3, C-3, D-3, A-6, B-6, C-6, D-6, H-7, F-8 (Serviceable, in poor condition; unserviceable, in poor condition; or, unserviceable because item requires minor repairs.)	*10*
D-H8, D-H9, F-X, G-X, H-X (Unserviceable, requiring major repairs.)	*5*

d. Under DoDI 4160.24, Disposal of Foreign Excess Personal Property for Substantial Benefits or the Discharge of Claims, ASD(P&L) shall coordinate with the ASD(ISA) and the General Counsel, DoD, in the review and approval of proposed MOUs relative to this procedure.

e. Under DoDI 4160.24, heads of DoD Military Departments shall:

(1) Determine, based on local conditions, whether it is in the interest of the United States to dispose of DoD FEPP for substantial benefits or the discharge of claims.

(2) Report FEPP at the earliest possible date for DoD reutilization screening, and request expedited screening or waivers of screening when pertinent.

(3) Develop the U.S. Government position and, in coordination with the State Department, conduct disposal negotiations with the recipient country.

(4) Submit proposed MOUs with justification and supporting documentation to the ASD (P&L) for review and approval.

f. Under DoDI 4160.24, the Director, DLA, shall:

(1) Provide onsite assistance within reasonable limits of existing resources, to include accepting accountability of FEPP received in-place, and accomplishing transfer of title to the recipient country.

(2) Ensure that all requests for expedited screening or waivers of screening are promptly handled.

CHAPTER XI

ATTACHMENT 1

FES NOTIFICATION

See Chapter XI, paragraph C9.

Field Legend	Record Position	Explanation
DIC	1-3	JDP.
RIC (To)	4-6	RIC of *ICP/IMM.*
Blank	7	Reserved.
NSN	8-20	NSN.
Centralized Screening vs Local Area Screening	21-22	"NR" if CS not required. Blank if CS required.
Unit of Issue	23-24	As recorded in IDMS.
Quantity	25-29	Quantity offered.
Document Number	30-43	DTID number for LAS property. The Excess Report Number for CS property with K, L, U, or Z in rp 40. (The 11th position of the Excess Report Number.)
Suffix Code	44	Entered if recorded with DTID in IDMS (LAS property only).
Blank	45-47	Reserved.
Property Location	48-53	DoDAAC of physical location of property.
Screening Date	54-57	ARD for CS and ESD for LAS property.
Blank	58-61	Reserved.
FSC	62-65	FSC from TIR if different than reported.
Blank	66	Reserved.
RIC (From)	67-69	S9D if CS or if a DSC RIC in rp 4-6. DRMO RIC for all others.
Federal Condition Code	70-71	As recorded in IDMS.
Reimbursement Code	72	See attachment 11.
GSA Region Code	73	GSA Region in which the property is located.
Unit Price	74-80	As recorded in IDMS. If unit price exceeds $99,999.99, rp 80 will contain an asterisk and rp 74-79 will represent dollar only.

CHAPTER XI

ATTACHMENT 2

FAS NOTIFICATION

See Chapter XI, paragraph C10.

Field Legend	Record Position	Explanation
DIC	1-3	JUA.
RIC (To)	4-6	RIC of *ICP/IMM.*
Blank	7	Reserved.
NSN	8-20	NSN.
Blank	21-22	Reserved.
Unit of Issue	23-24	As recorded in IDMS.
Quantity	25-29	Quantity offered.
Document Number	30-43	DTID number for LAS property. The Excess Report Number for CS property, with K, L, U, or Z in rp 40. (The 11th position of the Excess Report Number.)
Suffix Code	44	Entered if recorded with DTID in IDMS (LAS property only).
Blank	45-47	Reserved.
Property Location	48-53	DoDAAC of physical location of property.
Blank	54-61	Reserved.
FSC	62-65	FSC from TIR if different than reported.
Blank	66	Reserved.
RIC (From)	67-69	S9D if a DSC RIC in rp 4-6. *DRMO* RIC for all others.
Federal Condition Code	70-71	As recorded in IDMS.
Reimbursement Code	72	See attachment 11.
GSA Region Code	73	GSA Region in which the property is located.
Unit Price	74-80	As recorded in IDMS. If unit price exceeds $99,999.99 rp 80 will contain an asterisk and rp 74-79 will represent dollar only.

CHAPTER XI

ATTACHMENT 3

IRIS INTERROGATION REQUEST CARD

See Chapter XI, paragraph C11.

Data Element	Record Position	Mandatory/Optional	Explanation
DIC	1-3	M	JTH for all interrogations.
RIC (To)	4-6	M	S9D.
Blank	7		(*DRMS-O* use for internal control in FSC interrogations.)
NSN	8-20	M	NSN (FSC and NIIN). NOTE: For FSC interrogations, arrangements must be made through *DRMS-O*.
Additional Management Data	21-22	O	May be utilized for Service-unique data.
Unit of Issue	23-24	O	Unit of issue for NIIN.
Quantity	25-29	O	Quantity required.
Document Number	30-43	M	The field is optional when requesting output by AUTODIN. When requesting hard copy output, rp 30-35 must contain a valid DoDAAC to identify the mailing address in the DoDAAD. When a valid DoDAAC is not available or RIC rp 67-69 is not recorded in DAAS, the interrogator must provide, by separate correspondence to *DRMS-O*, the 6-position code that will appear in rp 30-35 with the associated mailing address. Those activities without AUTODIN capabilities or a valid DoDAAC will submit punched cards in JTH format to *DRMS-O* for processing. The rp 36-43 may be used at the discretion of the interrogator.
Suffix	*44*	*O*	*Enter additional document number identification or leave blank.*
Type of Requirement Code	45-46	O	See attachment 4.

Data Element	Record Position	Mandatory/Optional	Explanation
Purge Date	47-50	O	Enter the Julian date the requirement is to be purged. Cannot exceed 365 days. For one-time interrogations, leave blank.
Status Sequence Code	51	O	See attachment 5.
Blank	52-53		Reserved.
Control Date	54-57		Field is primarily intended for *DRMS* use for control of output of data previously provided by past interrogation.
Blank	58-59		Reserved.
Federal Condition Code	60-61	M	Enter the minimum acceptable Supply Condition Code *(Chapter VI, attachment 2).* Assets bearing the specified Supply Condition Code and better will be output. If rp 60 is blank, all assets will be output. A Disposal Condition Code *(Chapter VI, attachment 3)* may be entered in rp 61; however, it will not affect output. NOTE: If field is left blank for FSC 1670 (parachutes), Disposal Condition Codes H and X shall also be provided.
DRMO RIC	62-64	O	If desired to interrogate a specific *DRMO* asset file, enter applicable *DRMO* RIC.
Asset Location Code	65	O	If desired, enter asset location code to identify geographical area to which interrogation is to be limited (see attachment 6). If blank all assets shall be referred.
Output Mode/Media Code	66	M	Indicate code for desired type of output (see attachment 7). If blank, output shall be by listing.
RIC (From)	67-69	M	Enter RIC of activity to be provided resultant output. Must be a valid RIC if output is requested AUTODIN.
Blank	70-73		Reserved.

Data Element	Record Position	Mandatory/Optional	Explanation
Dollar Value Limitation	74-80	O	When desired to limit output of low dollar items, this field shall contain the minimum line item value (quantity times unit price) of asset desired.

CHAPTER XI

ATTACHMENT 4

IRIS TYPE OF REQUIREMENT CODES (rp 45-46)

See Chapter XI, paragraph C11.

Code	Explanation
05	*DoD wholesale/retail.*
06	*DoD all others.*
45	FMS.
46	FMS (minimum output value $100).
55	All other Federal agencies (OFA).
65	All others not included in above.

CHAPTER XI

ATTACHMENT 5

IRIS IDMS STATUS SEQUENCE CODES (rp 51)

See Chapter XI, paragraph C11.

Interrogators should not be attempting to obtain surplus property from DRMOs after the property has been processed for sale unless a mission essential need exists and it is considered cost-effective to attempt withdrawal from sale. Routine interrogation requests should contain Code 6 which would cover all DRMO excess and surplus assets that have not been referred for sale.

Status Sequence Code	IDMS Status Code	Explanation
1	F	Item has been referred under the FES program and shall be held 21 days from "Date Entered File" before DoD/GSA follow on screening begins.
2	R	Item is undergoing follow on DoD/GSA screening.
3	L	Item does not require follow on screening and is undergoing LAS.
4	H	Item has been screened by DoD/GSA, as applicable, and is available for donees.
5	W	Item requires demilitarization, has completed all screening, and is awaiting demilitarization action.
6	A	Item has survived DoD/GSA screening and is in the sale cycle awaiting referral for sale.
7	B	Item has been referred to a DRMR and is awaiting the return of the assigned sale number and BOD.
8	C	Item is on a sale solicitation and the BOD has passed; awaiting removal by the successful bidder or, if not sold, shall revert to status A.

CHAPTER XI

ATTACHMENT 6

IRIS IDMS ASSET LOCATION CODES (rp 65)

See Chapter XI, paragraph C11.

The purpose of these codes is to limit the visibility of excess/surplus assets to the geographical areas described.

Code	Explanation
1	Columbus Region (includes Bermuda, Connecticut, Delaware, District of Columbia, Greenland, Illinois, Indiana, Iowa, Kansas, Maine, Maryland, Massachusetts, Michigan, Minnesota, Missouri, Nebraska, New Hampshire, New Jersey, New York, Ohio, Pennsylvania, Rhode Island, Vermont, Virginia, and Wisconsin).
2	Memphis Region (includes Alabama, Arkansas, Florida, Georgia, Kentucky, Louisiana, Mississippi, North Carolina, Oklahoma, Panama Canal Zone, Puerto Rico, South Carolina, Tennessee, and Texas, except El Paso).
3	Ogden Region (includes Alaska, Arizona, California, Colorado, El Paso (Texas), Idaho, Montana, Nevada, New Mexico, North Dakota, South Dakota, Utah, and Washington).
4	Europe Region (includes the Azores, Belgium, England, Germany, Greece, Italy, Spain, and Turkey).
5	Pacific Region (includes Australia, Guam, Hawaii, Japan, Korea, Northern Mariana Islands, Okinawa, Philippine Islands, and Thailand).
6	All Regions (1, 2, 3, 4, and 5).
7	All CONUS Regions (1, 2, and 3).
8	CONUS Regions and Europe (1, 2, 3, and 4).
9	CONUS Regions and Pacific (1, 2, 3, and 5).

CHAPTER XI

ATTACHMENT 7

IRIS INTERROGATION OUTPUT MODE/MEDIA CODE (rp 66)

See Chapter XI, paragraph C11.

Input Code	Output Mode/Media Code
A	Output via AUTODIN through the Defense Automatic Addressing System (DAAS).
B	Card output to *DRMS-O* and mailed to the requester.
C	Listing output to *DRMS-O* and mailed to the requester.
D	Listing and card output to *DRMS-O* and mailed to the requester.
F	Magnetic tape output. Mailed to the requester by DLSC.
S	Listing only, in the following sequence: 1. Input RIC of JT—— 2. DoDAAC of JT—— 3. NSN 4. RIC of DRMO

NOTE: JTH AUTODIN input shall flow through the DAAS with content indicator code IHFK, language media code CC, and normal DAAS communication RIC. Only valid RICs recorded in the DAAS file shall pass the edits.

CHAPTER XI

ATTACHMENT 8

IRIS FORMATS OF INTERROGATION RECEIPT NOTIFICATION (JT1), INTERROGATION RESPONSE (JT2), AND NOTIFICATION OF UNPROCESSABLE INTERROGATION INPUT (JT3)

See Chapter XI, paragraph C11.

I. Interrogation Receipt Notification (JT1). This output is used to furnish the submitter confirmation of the receipt of the interrogation document. When a match does not occur, this document shall also be used as a notification of that condition.

Data Element	Record Position	Explanation
DIC	1-3	JT1.
RIC (To)	4-6	RIC of submitter as reflected in rp 67-69 of JTH.
	7-66	Perpetuated from rp 7-66 of JTH.
RIC (From)	67-69	S9D.
No Match Advice Data	70-80	If no assets are matched, the words "no match" shall appear in this field. If assets are matched, this field shall be blank and a DIC JT2 shall be furnished.

II. Interrogation Response (JT2). This output is used to furnish matching asset data to the interrogator.

Data Element	Record Position	Explanation
DIC	1-3	JT2.
RIC (To)	4-6	RIC of submitter from rp 67-69 of JTH.
Special Handling Code, IDMS	7	See attachment 10.
NSN	8-20	NSN which matches DIC JTH input.
Management Data	21-22	Management data codes on the DTID.

Data Element	Record Position	Explanation
Unit of Issue	23-24	Unit of issue as recorded in IDMS.
Quantity Assets Reported	25-29	Quantity of assets available on the IDMS record for this NSN and cited DTID.
DTID Number	30-43	The DTID number.
Suffix Code	44	Suffix code, if recorded in IDMS, otherwise blank.
Type of Requirement Code	45-46	Perpetuated from DIC JTH if present.
Purge Date	47-50	Data field perpetuated from DIC JTH.
Status Code	51	See attachment 5.
Material Screening Code	52	See attachment 9.
Reimbursement Code	53	See attachment 11.
ARD/ESD	54-57	End of Screening Date.
Freeze Code	58	Used to provide visibility as to Service/Agency reserving the asset.
Blank	59	Reserved.
Federal Condition Code	60-61	See chapter IV, attachments 1 and 2.
Blank	62-65	Reserved.
Output Mode/Media Code	66	Perpetuated from JTH.
RIC (From)	67-69	S9D.
Demil Code	70	See DoD 4160.21-M-1.
RIC, DRMO	71-73	RIC of the DRMO holding the asset.
Unit Price	74-80	Unit price as recorded in IDMS.

III. Notification of Unprocessable Interrogation Input (JT3). This product serves to advise submitter that interrogation cannot be processed due to errors detected by edit/validation.

Data Element	Record Position	Explanation
DIC	1-3	JT3.
RIC (To)	4-6	RIC of submitter as reflected in rp 67-69 of JTH input.
Blank	7	
	8-66	Perpetuated from JTH.
RIC (From)	67-69	S9D.
Blank	70-78	Reserved.
IRIS Return Code	79-80	See attachment 12.

CHAPTER XI

ATTACHMENT 9

IRIS CORRELATION OF MATERIEL SCREENING CODES AND IDMS STATUS CODES

See Chapter XI, paragraph C11.

Screening codes determine the type and length of *reutilization* screening required with the exception of Code X.

Materiel Screening Code	IDMS Status Code	Explanation
0	R	Foreign Excess Personal Property—Pacific requiring follow-on screening (not for CONUS use).
2	R	Foreign Excess Personal Property—Atlantic requiring follow-on screening (not for CONUS use).
3	R	Property screened by DoD only.
4	R	Property screened by DoD/GSA.
5	R	Property screened by GSA only.
6	R	Property not requiring follow on screening. Shall override the screening table and be screened within DoD only.
8	A	Disposable MAP property.
9	R	Allied Country Foreign Equity.
S	L	Small Arms (FES/GSA only).
X	A	Not to be screened. Place in sale cycle.
Y	L	Local area transfer and donation screening only.
Z	L	By-pass screening table.

CHAPTER XI

ATTACHMENT 10

IRIS SPECIAL HANDLING CODES (rp 7)

See Chapter XI, paragraph C11.

Certain types of property transferred to the DRMOs need special handling or exception processing. The codes listed below shall appear on the JT2 asset records when applicable and may limit the desirability of the property.

Code	Explanation
1	Property being held for reclamation.
5	Radioactive property.
8	Dangerous property.
A	Shelf-life property that had more than 6 months' shelf life remaining when receipted for by the DRMO.
B	Shelf-life property that had 3 to 6 months' shelf life remaining when receipted for by the DRMO.
C	Shelf-life property that had *less than* 3 months' shelf life remaining when receipted for by the DRMO.
K	Explosive and acid-contaminated property.
Q	IPE that is not contaminated and has not been reported to GSA by DIPEC.
Z	Property that is located at a military installation that has an established closing date.

CHAPTER XI

ATTACHMENT 11

IRIS REIMBURSEMENT CODES (rp 53)

See Chapter XI, paragraph C11.

The reimbursement codes used in IDMS serve multiple purposes. The codes and explanations are listed below.

Code	Explanation
1	Reimbursable. If MAP property, reimbursement at fair market value is required, if requested by non-DoD activities.
2	Nonreimbursable.
3	Identifies foreign equity property and is reimbursable to all requisitioners at the full stock list price.

CHAPTER XI

ATTACHMENT 12

IRIS IDMS INTERROGATION RETURN CODES (rp 79-80)

See Chapter XI, paragraph C11.

Code	Explanation
B7	Nonnumeric in columns 8-20. NSN must be all numerics.
B8	Input DIC invalid.
H4	Same NSN input 40 requests per cycle.
13	Duplicate transaction.

CHAPTER XI

ATTACHMENT 13

USABLE EXCESS PERSONAL PROPERTY INTERROGATION REQUIREMENTS INFORMATION SYSTEM

(Format to be inserted here)

CHAPTER XI

ATTACHMENT 14

DEFINITIONS OF COLUMNAR HEADINGS ON IRIS LISTING

See Chapter XI, paragraph C11.

Heading	*Definition*
DIC	Document Identifier Code
RIC	Routing Identifier Code
SHC	Special Handling Code
NSN:	National Stock Number:
FSC	Federal Supply Class
NIIN	National Item Identification Number
AD	Additional Data (Service uniques and usually refer to Military management codes)
UI	Unit of Issue
QTY	Quantity
DOC NO.:	Document Number (includes the DoDAAC, Date, and Serial No.):
DoDAAC	Department of Defense Activity Address Code
DATE	Year plus Julian Day
SER NO.	Serial Number
SUF	Suffix
TYPE RQMT	Type of Requirement
PURG DATE	Purge Date
ISC	Item Status Code
MSC	Materiel Screening Code
RC	Reimbursement Code
CTL DATE	Date reutilization/donation screening date ends (ESD)
CC	Federal Condition Code
ALC	Asset Location Code (Region, CONUS, Overseas)
O/P CD	Output Code (mode of transmission)
DML	Demilitarization Code
HAZ	Hazardous Materiel Code
CAR	Type of Cargo Code
FRZ CD	Freeze Code
DRMO RIC	DRMO Routing Identifier Code
UNIT PRICE	JT2 Record Unit Price (unit price carried in IDMS)
RT CD	Return Code for unprocessable interrogation on DIC JT3
NOUN NAME	Obtained from the TIR of DIDS

CHAPTER XI

ATTACHMENT 15

CRITERIA FOR *MANUAL* CENTRALIZED SCREENING *THROUGH EPPL OR GSA PUBLICATIONS OR METHODS*

In the table below, the following criteria shall control the degree and area of screening needed.

1. If the condition code is identified by an alpha only, the FSC shall be screened DoD wide by *DRMS* down to $500, if domestic excess; if FEPP, the dollar floor shall be $5,000.

2. If the condition code is identified by a numeric only, the FSC shall be screened Federal *civil* agency wide by GSA down to *$1,000,* if domestic excess, *except FSG 71, which shall be screened by GSA down to $500. FEPP* may not be screened by GSA.

3. If the condition code is identified by both an alpha and a numeric, the FSC shall be screened by *DRMS* DoD wide down to $1,500 if domestic excess and $5,000 if *FEPP.* Domestic items remaining after DoD screening shall be screened by GSA, Federal *civil* agency wide, down to *$1,000, except FSG 71, which shall be screened down to $500.*

4. All items below these dollar values and below the stated condition code and all items annotated "NR" (*centralized screening not required*) shall be subject to local area screening *and FES/FAS screening as applicable.* Note special screening needs for items identified in *paragraphs A4, A8b, C1b, C2, C12,* this chapter.

FSC	*CONDITION CODE*	*FSC*	*CONDITION CODE*
1005	A	1127	NR
1010	A	1130	NR
1015	A	1135	NR
1020	NR	1140	NR
1025	NR	1145	NR
1030	NR	1190	NR
1035	NR	1195	NR
1040	NR	1210	NR
1045	NR	1220	NR
1055	NR	1230	A
1070	NR	1240	A
1075	NR	1250	NR
1080	NR	1260	NR
1090	NR	1265	NR
1095	NR	1270	A
1105	NR	1280	A
1110	NR	1285	A
1115	NR	1287	NR
1120	NR	1290	A
1125	NR	1305	NR

FSC	*CONDITION CODE*	
1310	NR	
1315	NR	
1320	NR	
1325	NR	
1330	NR	
1336	A	
1337	NR	
1338	NR	
1340	NR	
1345	NR	
1350	NR	
1351	NR	
1355	NR	
1356	NR	
1360	NR	
1361	NR	
1365	NR	
1370	NR	
1375	NR	
1376	NR	
1377	NR	
1385	NR	
1386	NR	
1390	NR	
1395	NR	
1398	NR	
1410	ADEFG	
1420	ADEFG	1 thru 9
1425		1 thru 9
1427		1 thru 9
1430	ADEFG	1 thru 9
1440	ADEFG	
1450	ADEFG	1 thru 9
1510	*	
1520	*	
1540	NR	
1550	NR	
1560	ADEFG	1 thru 9
1610	A	1 thru 9
1615	A	1 thru 9
1620	A	1 thru 9
1630	A	1 thru 9
1650	A	1 thru 9
1660	A	1 thru 9
1670	ADEFG	1 thru 9
1680	A	1 thru 9

FSC	*CONDITION CODE*	
1710	NR	
1720	NR	
1730	A	
1740	A	
1810		1 thru 7
1820		1 thru 7
1830		1 thru 7
1840		1 thru 7
1850	ADEFG	1 thru 7
1860	ADEFG	1 thru 7
1905	ADEFG	1 thru 8**
1910	ADEFG	1 thru 8**
1915	ADEFG	1 thru 8**
1920	ADEFG	1 thru 8
1925	ADEFG	1 thru 8**
1930	ADEFG	1 thru 8**
1935	ADEFG	1 thru 8**
1940	ADEFG	1 thru 8**
1945	ADEFG	1 thru 8
1950	ADEFG	1 thru 8
1955	ADEFG	1 thru 8**
1990	ADEFG	1 thru 8
2010	NR	
2020	NR	
2030	NR	
2040	A	
2050	NR	
2060	NR	
2090	NR	
2210	ADEFG	1 thru 9
2220	ADEFG	1 thru 9
2230	ADEFG	1 thru 9
2240	ADEFG	1 thru 9
2250	ADEFG	1 thru 9
2305	ADEFG	1 thru 9
2310	ADEFG	1 thru 9
2320	ADEFG	1 thru 9***
2330	ADEFG	1 thru 9***
2340	ADEFG	1 thru 9
2350	ADEFG	1 thru 9
2410	ADEFG	1 thru 9
2420	ADEFG	1 thru 9
2430	ADEFG	1 thru 9
2510		1 and 2
2520		1 and 2

*Military Service screens code 1 thru 9 with GSA Region 9, San Francisco, CA 94105.

**Vessels over 1500 gross tons are NR; vessels 1500 gross tons and under are CS.

***Except armored which are NR.

FSC	CONDITION CODE	
2530		1 and 2
2540		1 and 2
2590		1 and 2
2610	A	1 thru 4
2620	A	
2630	NR	
2640	NR	
2805	A	1 thru 9
2810	ADEFG	1 thru 9
2815	ADE	1 thru 9
2820	NR	
2825	NR	
2830	NR	
2835	NR	
2840	ADEFG	1 thru 9
2845	NR	
2850	NR	
2895	NR	
2910	ADEFG	1 thru 9
2915	A	1 thru 9
2920	ADEFG	1 thru 9
2925	A	1 thru 9
2930		1 thru 9
2935		1 thru 9
2940		1 thru 9
2945		1 thru 9
2950	A	1 thru 9
2990		1 thru 9
2995		1 thru 9
3010	NR	
3020	NR	
3030	NR	
3040	NR	
3110	A	
3120	NR	
3130	NR	
3210	A	1 thru 9
3220	A	1 thru 9
3230	A	1 thru 9
3405	ADEFG	1 thru 9
3408	ADEFG	1 thru 9
3410	ADEFG	1 thru 9
3411	ADEFG	1 thru 9
3412	ADEFG	1 thru 9
3413	ADEFG	1 thru 9
3414	ADEFG	1 thru 9
3415	ADEFG	1 thru 9
3416	ADEFG	1 thru 9

FSC	CONDITION CODE	
3417	ADEFG	1 thru 9
3418	ADEFG	1 thru 9
3419	ADEFG	1 thru 9
3422	ADEFG	1 thru 9
3424	ADEFG	1 thru 9
3426	ADEFG	1 thru 9
3431	ADEFG	1 thru 9
3432	ADEFG	1 thru 9
3433	ADEFG	1 thru 9
3436	ADEFG	1 thru 9
3438	ADEFG	1 thru 9
3439	ADEFG	1 thru 9
3441	ADEFG	1 thru 9
3442	ADEFG	1 thru 9
3443	ADEFG	1 thru 9
3444	ADEFG	1 thru 9
3445	ADEFG	1 thru 9
3446	ADEFG	1 thru 9
3447	ADEFG	1 thru 9
3448	ADEFG	1 thru 9
3449	ADEFG	1 thru 9
3450	ADEFG	1 thru 9
3455	ADEFG	1 thru 9
3456	ADEFG	1 thru 9
3460	ADEFG	1 thru 9
3461	ADEFG	1 thru 9
3465	ADEFG	1 thru 9
3470	ADEFG	1 thru 9
3510	A	1 thru 7
3520	A	1 thru 7
3530	A	1 thru 7
3540	A	1 thru 7
3550	A	1 thru 7
3590	A	1 thru 7
3605	A	1 thru 9
3610	A	1 thru 9
3611		1 thru 9
3615	A	1 thru 9
3620	A	1 thru 9
3625	A	1 thru 9
3630	A	1 thru 9
3635	A	1 thru 9
3640	A	1 thru 9
3645	A	1 thru 9
3650	A	1 thru 9
3655	A	1 thru 9
3660		1 thru 9
3670		1 thru 9

FSC	CONDITION CODE	
3680		1 thru 9
3685		1 thru 9
3690	NR	
3693		1 thru 9
3694		1 thru 9
3695	A	1 thru 9
3710	A	1 thru 9
3720	A	1 thru 9
3730	A	1 thru 9
3740	A	1 thru 9
3750	A	1 thru 9
3760	A	1 thru 9
3770	A	1 thru 9
3805	ADEFG	1 thru 9
3810	ADEFG	1 thru 9
3815	ADEFG	1 thru 9
3820	ADEFG	1 thru 9
3825	ADEFG	1 thru 9
3830	ADEFG	1 thru 9
3835	ADEFG	1 thru 9
3895	ADEFG	1 thru 9
3910	A	1 thru 9
3915		1 thru 9
3920	A	1 thru 9
3930	A	1 thru 9
3940	A	1 thru 9
3950	A	1 thru 9
3960	A	1 thru 9
3990	A	1 thru 9
4010	A	1 thru 9
4020	A	1 thru 9
4030	A	1 thru 9
4110	A	1 thru 9
4120	A	1 thru 9
4130	A	1 thru 9
4140	A	1 thru 9
4210	A	1 thru 9
4220	A	1 thru 9
4230		1 thru 9
4240	A	1 thru 9
4310	A	1 thru 9
4320	A	1 thru 9
4330	A	1 thru 9
4410	A	1 thru 4
4420	A	1 thru 4
4430	A	1 thru 4
4440	A	1 thru 4
4460	A	1 thru 4

FSC	CONDITION CODE	
4470	A	1 thru 4
4510	A	1 thru 7
4520	A	1 thru 7
4530	A	1 thru 7
4540	A	1 thru 7
4610	A	1 thru 7
4620	A	1 thru 7
4630	A	1 thru 7
4710	A	1 thru 9
4720	A	1 thru 9
4730	A	1 thru 9
4810	A	1 thru 4
4820	A	1 thru 4
4910	A	1 thru 9
4920	A	1 thru 9
4921	NR	
4923	NR	
4925	NR	
4927	NR	
4930	A	1 thru 9
4931	NR	
4933	NR	
4935	A	1 thru 9
4940	A	1 thru 9
4960	A	1 thru 9
5110	A	1 thru 9
5120	A	1 thru 9
5130	A	1 thru 9
5133	A	1 thru 9
5136	A	1 thru 9
5140	A	1 thru 9
5180	A	1 thru 9
5210	A	1 thru 7
5220	A	1 thru 7
5280	A	1 thru 7
5305	A	1 thru 9
5306	A	1 thru 9
5307	A	1 thru 9
5310	A	1 thru 9
5315	A	1 thru 9
5320	A	1 thru 9
5325	A	1 thru 9
5330	A	1 thru 9
5335	A	1 thru 9
5340	A	1 thru 9
5345	A	1 thru 9
5350	A	1 thru 9
5355	A	1 thru 9

FSC	CONDITION CODE	
5360	A	1 thru 9
5365	A	1 thru 9
5410	A	1 thru 9
5411		1 thru 9
5420	A	1 thru 9
5430	A	1 thru 9
5440	A	1 thru 9
5445	A	1 thru 9
5450	A	1 thru 9
5510	A	1 thru 3
5520	A	1 thru 3
5530	A	1 thru 3
5610		1 thru 9*
5620	A	1 thru 9
5630	A	1 thru 9
5640	A	1 thru 9
5650	A	1 thru 9
5660	A	1 thru 9
5670	A	1 thru 9
5680	A	1 thru 9
5805	ADEFG	1 thru 9
5810	NR	
5811	NR	
5815	ADEFG	1 thru 9
5820	ADEFG	1 thru 9
5821	ADEFG	1 thru 9
5825	ADEFG	1 thru 9
5826	ADEFG	1 thru 9
5830	ADEFG	1 thru 9
5831	ADEFG	1 thru 9
5835	ADEFG	1 thru 9
5836	ADEFG	1 thru 9
5840	ADEFG	1 thru 9
5841	ADEFG	1 thru 9
5845	ADEFG	1 thru 9
5850	ADEFG	1 thru 9
5855	ADEFG	1 thru 9
5860	ADEFG	1 thru 9
5865	ADEFG	1 thru 9
5895	ADEFG	1 thru 9
5905	A	1 thru 9
5910	A	1 thru 9
5915	A	1 thru 9
5920	A	1 thru 9
5925	A	1 thru 9
5930	A	1 thru 9

*Gravel, sand, and stone are NR

FSC	CONDITION CODE	
5935	A	1 thru 9
5940	A	1 thru 9
5945	A	1 thru 9
5950	A	1 thru 9
5955	A	1 thru 9
5960	A	1 thru 9
5961	A	1 thru 9
5962	A	1 thru 9
5963		1 thru 9
5965	A	1 thru 9
5970	A	1 thru 9
5975	A	1 thru 9
5977	A	1 thru 9
5980	A	1 thru 9
5985	A	1 thru 9
5990	A	1 thru 9
5995	A	1 thru 9
5998	A	1 thru 9
5999	A	1 thru 9
6004	ADEFG	1 thru 9
6005	ADEFG	1 thru 9
6006	ADEFG	1 thru 9
6007	ADEFG	1 thru 9
6008	ADEFG	1 thru 9
6010		1 thru 9
6015		1 thru 9
6020		1 thru 9
6021	ADEFG	1 thru 9
6025	ADEFG	1 thru 9
6026	ADEFG	1 thru 9
6029	ADEFG	1 thru 9
6030		1 thru 9
6031	ADEFG	1 thru 9
6032	ADEFG	1 thru 9
6033	ADEFG	1 thru 9
6034	ADEFG	1 thru 9
6035	ADEFG	1 thru 9
6040	ADEFG	1 thru 9
6050	ADEFG	1 thru 9
6060		1 thru 9
6070		1 thru 9
6080		1 thru 9
6099	ADEFG	1 thru 9
6105	A	1 thru 9
6110	A	1 thru 9
6115	A	1 thru 9
6116	A	1 thru 9
6117	A	1 thru 9

FSC	*CONDITION CODE*	
6120	A	1 thru 9
6125	A	1 thru 9
6130	A	1 thru 9
6135	A	1 thru 9
6140	A	1 thru 9
6145	A	1 thru 9
6150	A	1 thru 9
6210	A	1 thru 7
6220		1 thru 7
6230	A	1 thru 7
6240	A	1 thru 7
6250	A	1 thru 7
6260		1 thru 7
6310	A	
6320	NR	
6330	A	
6340	NR	
6350	A	
6505	NR	
6508	NR	
6510	A	1 thru 9
6515	A	1 thru 9
6520	A	1 thru 9
6525	A	1 thru 9
6530	A	1 thru 9
6532	A	1 thru 9
6540	A	1 thru 9
6545	A	1 thru 9
6550	A	1 thru 9
6605	A	1 thru 8
6610	A	1 thru 8
6615	A	1 thru 8
6620	A	1 thru 8
6625	ADEFG	1 thru 8
6630	A	1 thru 8
6635	ADEFG	1 thru 8
6636	A	1 thru 8
6640	A	1 thru 8
6645	A	1 thru 8
6650	ADEFG	1 thru 8
6655	A	1 thru 8
6660	A	1 thru 8
6665	A	1 thru 8
6670	A	1 thru 8
6675	A	1 thru 8
6680	A	1 thru 8
6685	A	1 thru 8
6695	A	1 thru 8

FSC	*CONDITION CODE*	
6710	A	1 thru 7
6720	A	1 thru 7
6730	A	1 thru 7
6740	A	1 thru 7
6750	A	1 thru 7
6760	A	1 thru 7
6770	NR	
6780	A	1 thru 7
6810	A	1 and 2
6820	A	1 and 2
6830	A	1 and 2
6840	A	1 and 2
6850	A	1 and 2
6910	A	1 thru 9
6920	A	1 thru 9
6930	A	1 thru 9
6940	A	1 thru 9
7010	*	1 thru 9
7020	*	1 thru 9
7021	*	1 thru 9
7022	*	1 thru 9
7025	*	1 thru 9
7030	*	1 thru 9
7035	*	1 thru 9
7040	*	1 thru 9
7042	*	1 thru 9
7045	*	1 thru 9
7050	*	1 thru 9
7105	A	1 thru 9
7110	A	1 thru 9
7125	A	1 thru 9
7195	A	1 thru 9
7210	A	1 thru 8
7220	A	1 thru 8
7230	A	1 thru 8
7240	A	1 thru 8
7290	A	1 thru 8
7310	A	1 thru 8
7320	A	1 thru 8
7330	A	1 thru 8
7340	A	1 thru 8
7350	A	1 thru 8
7360	A	1 thru 8
7420	A	1 thru 9
7430	A	1 thru 9
7435	A	1 thru 9

*See chapter VIII, paragraph B8.

FSC	*CONDITION CODE*	
7450	A	1 thru 9
7460	A	1 thru 9
7490	A	1 thru 9
7510	A	1 thru 7
7520	A	1 thru 7
7530	A	1 thru 7
7540	A	1 thru 7
7610	A	1 thru 4
7630	NR	
7640	NR	
7650	NR	
7660	NR	
7670	NR	
7690	NR	
7710	A	1 thru 9
7720	A	1 thru 5
7730	A	1 thru 5
7740	A	1 thru 5
7810	A	1 thru 5
7820	A	1 thru 5
7830	A	1 thru 5
7910	A	1 thru 5
7920	A	1 thru 5
7930	A	1 thru 5
8010	A	1 thru 4
8020	A	1 thru 4
8030	A	1 thru 4
8040	A	1 thru 4
8105	A	1 thru 8
8110	A	1 thru 8
8115	A	1 thru 8
8120	A	1 thru 8
8125		1 thru 8
8130		1 thru 8
8135	A	1 thru 8
8140		1 thru 8
8145	A	1 thru 8
8305	A	1 thru 9
8310	A	
8315	A	
8320	A	
8325	A	
8330	A	
8335	A	
8340	A	1 thru 9
8345	NR	
8405	A	1 thru 9
8410	A	1 thru 9

FSC	*CONDITION CODE*	
8415	A	1 thru 9
8420	A	1 thru 9
8425	A	1 thru 9
8430	A	1 thru 9
8435	A	1 thru 9
8440	A	1 thru 9
8445	A	1 thru 9
8450	A	1 thru 9
8455	NR	
8460	A	1 thru 9
8465	A	1 thru 9
8470	A	1 thru 9
8475	A	1 thru 9
8510	A	
8520	A	
8530	A	
8540	A	
8710	NR	
8730	NR	
8720	NR	
8810	NR	
8820	NR	
8905	NR	
8915	NR	
8910	NR	
8920	NR	
8925	NR	
8930	NR	
8935	NR	
8940	NR	
8945	NR	
8950	NR	
8955	NR	
8960	NR	
8965	A	1 and 2
8970	NR	
8975	NR	
9110	A	1 thru 3
9130	A	1 thru 3
9135	A	1 thru 3
9140	A	1 thru 3
9150	A	1 thru 3
9160	A	1 thru 3
9310	A	1 and 2
9320	A	1 and 2
9330	A	1 and 2
9340	A	1 and 2
9350	A	1 and 2

FSC	*CONDITION CODE*	
9390	A	1 and 2
9410	NR	
9420	NR	
9430	NR	
9440	NR	
9450	NR	
9505	A	1 thru 5
9510	A	1 thru 5
9515	A	1 thru 5
9520	A	1 thru 5
9525	A	1 thru 5
9530	A	1 thru 5
9535	A	1 thru 5
9540	A	1 thru 5
9545	A	1 thru 5

FSC	*CONDITION CODE*	
9610		1 thru 4
9620		1 thru 4
9630		1 thru 4
9640	A	1 thru 4
9650	A	1 thru 4
9660	A	1 thru 4
9670		1 thru 4
9680		1 thru 4
9905	A	1 thru 9
9910	A	1 thru 9
9915	A	
9920	A	
9925	A	
9930	A	
9999	A	1 thru 9

CHAPTER XII

TRANSFERS

A. GENERAL. This chapter outlines the responsibilities and the actions to be taken by *DRMS, DRMO, GSA,* and the activity having a need for excess property.

B. REQUESTING DOD DECLARED EXCESS PERSONAL PROPERTY.

1. General. DoD activities and, under certain circumstances (see paragraph G, this chapter), authorized Federal civil agencies are permitted to acquire *DoD* declared excess personal property. This property may be acquired from *DRMS,* GSA, and direct from *DRMOs.* The following general principles apply to acquiring property from these sources.

a. DoD activities (other than MWRAs, which are covered in paragraph F, this chapter) must request Military Service/Defense Agency excess *personal* property through servicing accountable officers or their designated representatives. Subparagraph B1b contains special guidance affecting USCG requisitioning. *DoD* activities shall request only that property which is authorized by the parent headquarters or commands, *and* consider costs incident to its acquisition, including transportation costs, support and repair costs, before *requesting the property.* Activities may not request quantities of property which exceed authorized retention limits.

b. USCG requisitions shall originate from the Commandant (G-*ELM*), USCG Headquarters, various USCG District Commanders and Commanding Officers at Headquarters Units. Requisitions must include a citation as to the Coast Guard directive that authorizes the requisitioning unit to obtain the property listed on the requisition. Individual floating and shore units of the USCG may be delegated authority to requisition excess personal property without USCG Headquarters approval. The delegating authority shall be indicated on all requisitions. The *DRMO* need not validate the authenticity of the authority but only the fact that such authorization appears on the requisition. Additionally, M151 series vehicles are not authorized for transfer to the USCG.

c. Requests from DoD activities for property on the accountable records of the *DRMOs* shall be prepared on DD Form 1348-1 (see attachment 4, this chapter). The requisitioner shall furnish an original and three copies, as a minimum. Unless specifically exempted in paragraph *E,* this chapter, requisitions from DoD activities must contain a valid DoDAAC. DD Form 1348-1 requisitions must also contain in-the-clear name designation of the requisitioner as *shown* in attachment 4, this chapter.

2. Requests for Property in the EPPL.

a. Upon determination that property listed in an EPPL is needed, the requiring activity shall request the servicing accountable officer or his or her designated representative to contact *DRMS-O* to determine if the property is still available.

b. When property is allocated from the EPPL, the requesting activity shall be provided notification to submit a requisition to the applicable DRMO. If the requisition is not received within 20 days from the date of notification, the property shall be released for further *reutilization* screening.

c. If a need develops after the MPD (specified on each EPPL) and control of the property has passed to GSA, requests should be processed directly to the pertinent GSA Regional Office in the manner outlined in subparagraph B3. Late requests for property not

screened by GSA or following the ESD shall be processed directly to the *DRMO.*

3. Requests for property in the GSA Property Listings. Upon determination that property on a GSA Declared Excess Personal Property Listing is needed, the determining activity shall request the servicing accountable officer or his or her designated representative to contact the GSA Regional Office to place a hold on the property. The hold should be made by telephone in accordance with GSA instructions. If the property is on hold, a requisition shall be submitted directly to the pertinent GSA Regional Office in the manner specified by GSA.

4. Requests for property *receiving LAS.* For property which is controlled by the *DRMO,* the activity in need of the property shall conduct an onsite review to determine the suitability of the property. If the property is desired, the activity having the need shall request the servicing accountable officer or his or her designated representative to prepare a requisition in accordance with subparagraph B1. The requisition shall be submitted directly to the *DRMO.*

5. Requests for small arms, as defined in Chapter III, Abbreviations and Definitions, shall be processed as stated in *Chapter VIII, Property Requiring Special Processing, paragraph B98.* Attachment 5, this chapter, contains a list of Military Service/Defense Agency designated control points authorized to initiate requisitions or through which requisitions must be routed for review and approval before issue can be effected.

6. Requests for property to fill training aid and target needs.

a. It is DoD policy that the lowest condition property readily available in disposal channels that will meet and satisfy needs on training aids and targets shall be used in DoD. In addition, when items are to be used as targets emphasis should be placed on obtaining, insofar as possible, Munitions List items (that is, items that need to be demilitarized). The following are the minimum actions to be taken to carry out this policy.

(1) The DoD activity having the need for training aids or targets shall either check IRIS (*Chapter XI, Reutilization Screening of Excess Personal Property, paragraph C11*), or request assistance from the local DRMO for assets suitable for the purpose. The determination as to suitability, based upon condition or location, or both, rests with the DoD activity in need of the property.

(2) Issues of excess property to be used for destructive testing or as targets during the DoD reutilization screening cycle shall be limited to material bearing Supply Condition Codes G or H with Disposal Condition Codes 9, X, or S (*Chapter VI, Receipt and Handling of Property at Defense Reutilization and Marketing Offices, attachments 2 and 3*). Requests for property having condition codes better than those shown above may not be honored until the full DoD, Federal civil agency, and donation screening cycles are completed unless specific written justification is provided. *DRMOs* may not judge the adequacy of such justification.

(3) Requisitions shall *contain* the statement: "To be used for (training aids/target practice)" in the Remarks block of the DD Form 1348-1. The *DRMO* shall perpetuate the statement on the release documentation. Where volume justifies, the statement may be rubberstamped on such release documentation.

(4) The requesting DoD activity shall maintain for record purposes documentation of how the property was selected and used.

b. Exceptions:

(1) For items not controlled by DRMOs (such as aircraft, ships, and ADPE of certain types), requests for assistance shall be directed to the *activity that has control of the property (see Chapter VIII, Property Requiring Special Processing) if no surplus assets are in the DRMO.*

(2) For an acquisition line item value of $1,000 or less, availability of suitable property at the servicing or a nearby *DRMO* shall be considered sufficient search for the lowest

condition readily available property to satisfy the need.

c. Allocation of items to satisfy DoD training aid and target needs falls in Category 2 (see *Chapter XI, Reutilization Screening of Excess Personal Property, attachment 3*).

7. REQUESTS FOR NON-EPPL LISTED MATERIAL. Upon determination that needed material is not on an EPPL, the activity may send a request for the desired item to DRMS in accordance with the IRIS procedures in *Chapter XI, Reutilization Screening of Excess Personal Property, paragraph 11*).

C. TRANSFERS OF EXCESS PROPERTY RECEIVING LAS. Requests for the transfer of excess property receiving LAS shall be honored by the *DRMO* for transfer to authorized recipients within the screening timeframes set forth in *Chapter XI*, if the items requested have not been placed on hold by the GSA *AUO* or reported for sale. If the property has been held by a GSA AUO, the GSA Regional Office approval shall be obtained before release of the property to any activity (including transfer for local need). The *DRMO* shall release property when requisitioned by a DoD activity to satisfy an emergency need, regardless of an AUO hold, without GSA approval; however, the pertinent GSA Regional Office must be notified of this action. When transfers are made to Federal civil agencies, GSA approval is required. If the property has been reported for sale, applicable procedures contained in *Chapter XIV, Sales, paragraph D*, shall be followed.

D. TRANSFERS OF EXCESS PROPERTY BEFORE *CENTRALIZED* SCREENING.

1. Whenever an immediate need arises (requisitions with a priority of 1 through 3) for excess property by any DoD activity, transfer may be accomplished by the DRMO to the requiring activity upon receipt of a requisition from an accountable officer or his or her designated representative, in accordance with paragraph B1, without the need for centralized screening in accordance with *Chapter XI, Reutilization Screening of Excess Personal Property*.

2. Transfers of excess property to a Federal civil agency may be accomplished by the DRMO only under extreme emergency circumstances (that is, Acts of God) with the approval of GSA. The DRMO shall notify DRMS of any requests for transfers under these circumstances.

E. TRANSFERS TO NATIONAL GUARD AND SENIOR RESERVE OFFICER TRAINING CORPS (ROTC) UNITS. National Guard and senior ROTC units are DoD mission activities.

1. National Guard. Transfers of excess property to National Guard units must have the approval of the National Guard Bureau or the United States Property and Fiscal Officer (USP&FO), or his or her authorized representative, for the State in which the National Guard unit is located. Requests received from National Guard units which do not contain the approval of the USP&FO, his or her authorized representative, or the National Guard Bureau, may not be honored.

2. Senior ROTC Units. Senior ROTC units of the Military Services may obtain excess property from DRMOs to support supplemental proficiency training programs. Transfers of this type must have the approval of the installation commander, or his or her designee, who is normally responsible for providing logistical support for the instructor group concerned. Approved transfers shall be made from the DRMO to the accountable officer who receives other military property issued at the school concerned. Senior ROTC units may also receive donable property through the normal channels used by their host institutions. (See *Chapter XIII, Donations*, paragraph D.

F. TRANSFERS TO MWRAs (See also *Chapter VIII, Property Requiring Special Processing, paragraph B70*).

1. DoD MWRAs may requisition excess property through their servicing accountable officer or from *the MWRA accountable officer if the MWRA has a DoDAAC on file with DAAS*. Requests for small arms, however, must be requisitioned by servicing accounta-

ble officers only, and be approved by the designated DoD focal point (see attachment 5, this chapter). (*See Chapter VIII, Property Requiring Special Processing, paragraph B98*, for policy/procedures on *reutilization* of small arms.)

a. Requisitions received by DRMS/DRMOs from the servicing accountable officer shall be allocated as a Category 2 request (see attachment 3, this chapter). MWRAs shall use and account for this property in accordance with procedures established for other property acquired from the servicing accountable officer.

b. Requisitions received by DRMS/DRMOs direct from an accountable officer of the MWRA shall be allocated as a Category 4 request (see attachment 3, this chapter). MWRAs shall only request property direct from DRMS/DRMOs for administrative and other purposes from which no direct benefits will be realized by individuals.

2. Requisitions processed in accordance with paragraph G1b shall contain the MWRA account number, the signature of the MWRA accountable officer, and a statement that the excess property obtained without reimbursement shall be identified separately in accounting records from excess property for which reimbursement was made. Additionally, the requisition shall include the statement that when such property obtained without reimbursement is no longer needed, it shall be turned in to the nearest DRMO and that no part of the proceeds from sale or other disposition shall be returned to the MWRA. This information shall be perpetuated on follow-on documentation.

3. Requisitions for property that has passed to the control of GSA must originate from DoD servicing accountable officers or their designated representatives and must have the approval of GSA before issue. Requisitions processed through GSA shall state that the property shall be entered on the property accountability records of the Federal civil agency and shall also state that the property shall be used only for administrative or operational use but not for resale.

G. TRANSFERS TO DOE AND NASA.

1. By special interagency agreements with DoD and GSA, DoE and NASA are authorized to screen and acquire excess property concurrently with DoD activities for specific programs. DoE may acquire excess property in support of DoD military projects being performed in DoE Government-owned contractor-operated plants. NASA may acquire excess property in support of the Space Transportation System (Space Shuttle) Program.

a. Requisitions from DoE must contain the following certification: "For use under Contract No(s). _____ or Project Code(s) _____. (Signature and organizational position title of authorized official)." Requisitions must reflect the applicable transportation and funding appropriations and/or allotments. Transportation costs for excess property and any additional costs shall be borne by the receiving agency.

b. Requisitions from NASA must bear the following certification signed by an authorized NASA official: "This property is being acquired for support of the Space Transportation System Program."

2. Requisitions lacking the above certifications shall be returned to DoE and NASA for processing through GSA.

H. TRANSFERS TO MARS AND CAP. MARS and CAP are authorized to concurrently screen and obtain DoD excess personal property. Requisitions for such property shall be processed on a first-come, first-served basis at the conclusion of the DoD screening period (MPD) and before transfer of control to GSA.

1. MARS. MARS operates under the command jurisdiction of the Military Services and is an integral part of the DoD communication system. MARS is an appropriated fund activity. The Military Services responsible for the MARS program are authorized to requisition through their respective accountable officers excess personal property from the DRMO. The following requisitioning needs apply:

a. Designation of accountable officer and representatives authorized to screen and obtain excess personal property at the DRMO shall be as set forth in paragraph B, this chapter.

b. The property requisitioned shall be for immediate use by a MARS member or member station for its intended purpose; property may not be acquired for storage. When property *requested is to be used for reclamation,* written approval for such action must be obtained in advance from the Military Service MARS Chief in coordination with the accountable officer. Property requisitioned for *reclamation* shall be limited to material bearing Supply Condition Codes G or H with Disposal Condition Codes 9, X, or S.

c. Excess/surplus property requisitioned from a DRMO for MARS may be shipped to a DoD activity in accordance with *paragraph M,* this chapter, or picked up at a DRMO by personnel who shall be identified in accordance with paragraph O, this chapter. Property requisitioned for *reclamation* shall be designated for local pickup only at the DRMO. Accountability of residue shall be in accordance with Military Service directives.

d. The accountable officer shall maintain accountability for all property acquired and issued to MARS members and MARS member stations. The property remains Government property.

e. When the property is no longer needed for use by MARS, the accountable officer shall arrange for the equipment to be turned in to the nearest DRMO, if economically feasible. If no DRMO is located within the geographic area, the accountable officer shall obtain disposition instructions from DRMS. If it is not economically feasible to turn in the property, survey action shall be taken by the accountable officer in accordance with *Chapter XV, Abandonment or Destruction, or Chapter XVI, Sale, Abandonment, or Destruction of Foreign Excess Personal Property.*

f. The FSCs listed in attachment 1, this chapter, identify the types of excess property that accountable officers or their representatives are authorized to screen and *obtain* for MARS. Property shall be individual items only, no batch lots, and shall be specifically related to the MARS operation.

g. The release of property to MARS activities is governed by the following procedures:

(1) Army MARS.

(a) In CONUS, the authority to *requisition and obtain* excess property to fill valid requirements in the Army MARS program is vested in the MARS Property Manager (MPM) who is the accountable officer appointed by the Chief, Army MARS. All requisitions shall be originated and approved by the MPM and processed through the accountable officer for MARS equipment.

(b) Outside CONUS, the authority to *requisition and obtain* excess property for the Army MARS program is vested in the 5th Signal Command MARS Director (Europe), 1st Signal Brigade-US Army Information System Command (USAISC) (Korea), USAISC-Japan, USAISC Western Command (WESTCOM) (Hawaii), and USAISC-Panama. All requisitions shall be originated by and approved by the MPM who is the accountable officer appointed by the Chief, Army MARS. Requisitions shall be processed through the applicable accountable officer for MARS equipment.

(2) Navy-Marine Corps MARS (NAVMARCORMARS).

(a) In CONUS, the authority to originate requisitions for excess property to fill valid requirements in the NAVMARCORMARS program is vested in the Chief, NAVMARCORMARS, Deputy Chief, NAVMARCORMARS, Directors of the 1st, 2d, 3d, 4th, 5th, and 7th MARS Regions and the Officer-in-Charge, Headquarters Radio Station. All requisitions must be approved by the Chief, NAVMARCORMARS, or the Deputy Chief, NAVMARCORMARS. Requisitions shall be processed through the applicable accountable officer.

(b) Outside CONUS, the authority to originate requisitions will come from Chief, NAVMARCORMARS, a Regional Director or

a specific designee of Chief, NAVMARCORMARS. All requisitions must be approved by the Chief, NAVMARCORMARS or the Deputy Chief, NAVMARCORMARS and processed through the applicable accountable officer.

(3) Air Force MARS.

(a) The Office of the Chief, USAF MARS and staff; the MARS Directors for each Air Force Communication Command (AFCC) Communications Division, 1931ISW (Alaska) and 1978ISG (Panama); and active duty USAF Installation MARS Directors (IMDs) are authorized to *screen and requisition* property for the MARS program. An IMD is appointed, in writing (special order or letter), by the Installation Commander or his representative. This appointment authority constitutes identification for *screening and requisition* authorization. Requisition authority may not be delegated to any MARS n ember.

(b) Requisitions for property for MARS reutilization must be approved by the AFCC Headquarters; this final approval authority may not be delegated. Requisitions shall be processed through the applicable accountable officer.

h. It shall be the responsibility of the accountable officer to maintain current and valid identification of their members; and to prevent unauthorized screening by MARS members or former members.

i. Requests *for* property not authorized by attachment 1, this chapter, must be approved in advance by ASD(P&L). A copy of letters of approval must accompany requisitions for such property.

2. CAP. CAP is the official auxiliary of the U.S. Air Force and is eligible to receive, upon completion of DoD screening and before release of property for Federal civil agency screening, DoD excess property without reimbursement. Title to the property is transferred to CAP upon the condition that the property be used by CAP in furtherance of CAP programs and objectives. The CAP must return to a DRMO unneeded property acquired, unless a case-by-case waiver has been granted by Headquarters, CAP-USAF. The CAP is strictly prohibited from selling, donating, or bartering property previously obtained from the DoD disposal system without specific Headquarters, CAP-USAF approval. Authority for CAP members to screen and obtain excess personal property shall be in writing as set forth in *Chapter XI, Reutilization Screening of Excess Personal Property,* paragraph D2. *CAP members shall identify themselves for pickup of property as stated in* paragraph O, this chapter.

I. TRANSFERS TO DOD CONTRACTORS.

1. DoD contractors may obtain DoD excess personal property from the reutilization and marketing system through their DoD contracting officers at the conclusion of the DoD screening period.

2. Requisitions for such property shall be in MILSTRIP format (see FAR, Part 51) and shall include the activity address code assigned by DoD 4000.25-6-M, DoD Activity Address Directory (DoDAAD) System.

3. Requisitions must be approved by the contracting officer cognizant of the property; the property requisitioned must be authorized by the DoD contract(s) for which the property will be used; all property requisitioned must be committed for use on such contract(s); and the contracting officer cognizant of the identified contract(s) must approve the use of the requisitioned property for such contract(s). Contractor requisitions shall be submitted by the cognizant contracting officer on DD Form 1348-1. Each DD Form 1348-1 must contain the certification: "For use under Contract(s) No. _____, (attachment 3, category 2, Chapter XII, DoD 4160.21-M)." The certification is to be signed by an authorized official of the company.

4. The contracting office shall determine the responsibility for any packing, crating, handling, and transportation (PCH&T) or other associated costs.

J. TRANSFERS TO FOREIGN GOVERNMENTS AND INTERNATIONAL ORGANIZATIONS (FOREIGN MILITARY SALES).

1. Transfers of DoD/MAP excess personal property may be made to foreign countries and international organizations designated by the Department of State and DoD as eligible to purchase property under the International Security Assistance and Arms Export Control Act of 1976 (Public Law 94-329). Transfers under this authority are reimbursable and are referred to as FMS. Such sales are consummated by use of the DD Form 1513, Letter of Offer and Acceptance (LOA), and the procedures specified in DoD 5105.38-M. FMS of supply systems stocks are covered separately in individual Military Service regulations.

2. Under the authority of the Federal Property and Administrative Services Act of 1949, as amended, sales of FEPP, as defined by this Act, may also be made to foreign countries and international organizations. Sales of this type are accomplished under the procedures in *Chapter XVI, Sale, Abandonment, or Destruction of Foreign Excess Personal Property.* The terms of applicable country-to-country disposal agreements take precedence over other DoD guidance as specified in *Chapter XVI,* paragraph D.

3. Eligibility. Foreign countries and international organizations eligible to make FMS purchases of excess personal property and disposable MAP property from DRMOs are listed in DoD 5105.38-M. When inspection of the property by the country is necessary, the DRMO shall be advised by DRMS. Lacking such notification, the DRMO shall contact DRMS (DRMR-E or DRMR-P, if overseas) to ascertain if such clearance is enroute. When a clearance is neither enroute nor on hand, the DRMO shall follow the guidance in *Chapter XIV, Sales,* paragraph C4.

4. FMS screening for foreign countries and international organizations is accomplished during the DoD reutilization screening period; however, allocation of property for FMS is not authorized until the needs from DoD activities and the activities indicated in paragraphs E, F, and G, this chapter, have been reviewed.

5. If an FMS request is received for property which is under the control of GSA, DRMS shall contact the GSA Regional Office to determine availability. If no GSA-identified need exists, DRMS shall advise GSA by message that the item is being withdrawn to satisfy an internal DoD requirement.

6. Requests from eligible recipients for items requiring DSAA approval shall be reported to and approved by DSAA prior to preparation of an LOA. In DLA, FMS actions for excess property may be accomplished by DRMS, DRMR-E, or DRMR-P, with information copy to DLA-S.

7. LOAs for items meeting the criteria of the Arms Control and Disarmament Agency (ACDA) (see attachment 2, this chapter), shall be forwarded to DSAA Financial Reports and Credit Programs Division (FRCPD) for necessary approval and countersignature. LOAs for items other than those listed in attachment 2 do not require approval of DSAA-FRCPD.

8. After receipt of approval by DSAA, LOAs shall be forwarded to the eligible recipient(s) for acceptance or rejection.

9. Requests from more than one eligible recipient for the same major end item(s) (see DoD 5105.38-M for definition of end item) or ammunition, where the total quantity requested by the eligible recipient(s) exceeds the excess quantity available, shall be referred to DSAA for decision. Requests for minor end items shall be honored on a first-come-first-served basis.

10. DSAA disapprovals shall include reasons for disapproval and instructions concerning the reoffering or disposition of the property involved.

11. Pricing of FMS is governed by DoD 7290.3-M. All payments for DRMS FMS cases shall be remitted by the purchaser to the Security Assistance Accounting Center (SAAC), Denver, Colorado, for processing under procedures of DoD 7290.3-M.

12. Payments received for property transferred to eligible foreign countries or international organizations by FMS shall be processed as indicated in *Chapter XIV, Sales, paragraph K6.*

13. LOAs to sell DoD excess personal property for $25 million or more, or to sell any major defense equipment for $7 million or more, must be referred to Congress, as stipulated in the Arms Export Control Act. Such LOAs shall be prepared by *DRMS* or by its European or Pacific Regions, and forwarded to DSAA through DLA for pertinent action.

K. SHIPMENTS OR DENIALS.

1. Requisitions authorized by *DRMS* or GSA Regional Office shall be processed as expeditiously as possible. If the property requested is no longer available, the requisitioner shall be advised by the *DRMO* by letter, with an additional copy to GSA if the requisition had been approved by that agency. The letter shall contain the following data as a minimum:

a. NSN.

b. Excess Report Number, and GSA Control Number, if available.

c. Requisition Number.

d. Quantity Not Available.

e. Reason for Nonavailability.

2. The *DRMO* shall ascertain that property which has been requested is in as good a condition as it was at the time it was reported. Should the condition of requisitioned property materially deteriorate from the time of the reporting to the time of inspection for shipment, the *DRMO* should advise the requisitioner before shipment is made. The shipment shall be suspended pending agreement by the requisitioner that the property will be accepted in its present condition. If shipment is not made, *the requester shall be notified as stated in* subparagraph K1.

L. REIMBURSEMENT REQUIREMENTS.

1. Determining Need for Reimbursement. The generating activity *shall* identify on the DTID property *that needs* reimbursement (see *Chapter VI, Receipt and Handling of Property at Defense Reutilization and Marketing Offices,* paragraph G4a). *The DRMO/DRMS shall advise the requesting activity when reimbursement for the property applies.*

2. Transfer of Excess Property.

a. Within DoD, transfer of declared Military Service/Defense Agency excess personal property by *DRMOs* to DoD users shall be on a nonreimbursable basis except when the transferee is prohibited by law from acquiring excess property without reimbursement or where reimbursement needs have been imposed by reason of entry on the DTID.

b. To Federal Civil Agencies. Transfers of DoD excess personal property, other than Foreign Equity Property, to Federal civil agencies shall be without reimbursement except by reason of entry on the DTID or when the transferee is prohibited by law from acquiring property without reimbursement and GSA directs that transfer shall be with reimbursement at fair value. Federal civil agencies, for the purpose of transfer of excess property, include Federal executive agencies other than the DoD; wholly-owned Government corporations; the Senate; the House of Representatives; the Architect of the Capitol, and any activities under his direction; the municipal government of the District of Columbia, or non-Federal agencies for whom GSA procures, such as State Forestry activities engaged in forest fire control, or Soil Conservation Districts. Transfers to the U.S. Postal Service are subject to reimbursement based upon fair market value.

c. Foreign Equity Property. Transfers of Foreign Equity Property shall be made only with reimbursement at the Stock List Price.

M. TRANSPORTATION AND ACCESSORIAL COSTS.

1. PCH&T costs for shipments from the *DRMO* to DoD activities; that is, Army, Air Force, Marine Corps, Navy, Defense Agencies, MARS, CAP, NASA (Space Shuttle Support), for contractors use in DoD contracts when approved by the Contracting Officer, and MWRA when requisition is submitted through the Military Service accountable officer, are applied to the DLA direct fund citation. DoD activities must make every effort to arrange for personal pickup of property from the *DRMO,* with shipment by other means minimized to prevent excessive PCH&T costs. *DRMOs* shall monitor and must have justifi-

cation and approval from the requisitioner when requests for shipment are received and past experience indicates the activity picked up property.

2. Costs of parcel post shipments made between agencies of DoD shall be financed by the shipper without reimbursement.

3. Other than DoD activities must bear the PCH&T costs for shipments from a *DRMO*; that is, USCG, *DoE*, MWRA (when requisition is submitted by the accountable officer of the MWRA), and when SF 122 or SF 123 is the transfer document. The proper fund citation must be indicated on the approved for issue requisition or transfer document.

N. CONFIRMATION OF SHIPMENT FROM DRMOs. When responsible to arrange shipments incident to transfers to DoD components or Federal civil agencies, *DRMOs* shall furnish a copy of the shipping document to the requisitioner separate from the shipment. This will serve as notification that the shipment has been made. The requisitioner shall notify the *DRMO* if the shipment is not received within a reasonable period of time. In the case of Federal civil agencies, a copy of the SF 122, with annotation of the transportation data, shall be furnished to the originator of the request only when property has not been picked up by the recipient or his or her representative. *DRMOs shall prepare materiel release confirmations (MRCs) or materiel release denials (MRDs) in response to materiel release orders (MROs) received from DRMS. The guidance for preparation of MRCs and MRDs is contained in DoD 4000.25.1-M, chapter 3.*

O. DIRECT REMOVAL OF PROPERTY. When a DoD activity or other transferee elects to pick up property requisitioned from the *DRMO*, the individuals must be properly identified. Upon arrival at the *DRMO*, the individuals shall identify themselves, sign a *DRMS Visitor/Vehicle Register*, and indicate the purpose of their visit. The *DRMO* shall place *Visitor/Vehicle Registers* at readily accessible *locations.*

1. DoD personnel *ID shall be* a current employee/military service ID card. *Federal civil agency personnel identification shall be a current employee ID card.*

a. The Military Service accountable officer (comparative terms: Army—Supply Support Activity (SSA) Accountable Officer; Navy—Accountable Officer; Air Force—Accountable Officer/Chief of Supply/Directorate of Material Management; Marine Corps—Unit Supply Officer), shall:

(1) Provide to the DRMO in standard letter format the following information: the accountable officer's DoDAAC, long line address, telephone number, typed name, and signature.

(2) The letter shall include, if applicable, the full name, activity, DoDAAC (as listed in DoD 4000.25-6-M), telephone number, and address of individuals authorized to authenticate requisitions (for direct removal) in behalf of the accountable officer.

(3) The accountable officer shall immediately notify the DRMO, in writing, all changes, additions, or deletions to any of the above.

b. Direct pickup may be made by an individual with a valid ID card and a DD Form 1348-1 for specific property authenticated by the accountable officer or authorized individual(s) listed in the letter.

c. The *DRMO shall:*

(1) Ensure the DD 1348-1, when presented, is complete in accordance with MILSTRIP and disposal requirements and is authenticated by the applicable accountable officer or authorized representative.

(2) Ensure a current letter is on file at the DRMO identifying the accountable officer and authorized individual(s).

(3) Process authenticated DD 1348-1 for direct pickup.

(4) Ensure the following information is entered on the Visitor/Vehicle Register for each direct issue.

(a) Name of the individual receipting for property.

(b) ID card number.

(c) DoDAAC represented, *or in-the-clear address.*

(*d*) Activity of the individual receipting for the property.

(5) Furnish a copy of the completed shipping document, by mail, to the respective accountable officer (record positions 30-35 of the DD 1348-1).

2. If the GSA-approved SF 122 or SF 123 specifies the name of an individual who will pick up the property, release may be made upon verification of the employee ID card or presentation of a letter of authorization (see *Chapter XI, Reutilization Screening of Excess Personal Property, paragraph D2,* or by other positive means of identification.

3. In case of any doubt as to the validity of pickup representatives, the *DRMO* should contact the accountable officer who prepared the requisition, in the case of DoD, or, with the GSA Regional Office, in the case of other transferees or donees.

CHAPTER XII

ATTACHMENT 1

FSCs WHICH ARMY, NAVY, MARINE CORPS, AND AIR FORCE MARS ACTIVITIES ARE AUTHORIZED TO REQUISITION

3439	*5835*	5985	6125	7045
3610 [1]	5895	5995	6130	7050
4020	5905	5970	6135	7110 [5]
5410 [1]	5950	5975	6140	7125 [1]
5445	5960	5977	6145	7420 [1]
5510	5961	5985	6150 [2]	7430 [6]
5805	5962	5995	6625	7435 [1]
5815	5963	5999	6940 [4]	7510
5820	5965	6105 [2]	7021 [2]	7530
5821	5970	6110 [2]	7025	7730 [7]
5830	5974	6115 [3]	7030 [1]	

[1] Restricted to Area and State Directors and local State Offices.
[2] Restricted to communications and electronics related equipment.
[3] Restricted to communications and electronics related equipment and 15kw or less only.
[4] Code practice equipment only.
[5] Desk, chair, and file cabinets only.
[6] Typewriters only.
[7] Restricted to TV sets to be used as computer monitors.

CHAPTER XII

ATTACHMENT 2

ARMS CONTROL AND DISARMAMENT AGENCY (ACDA) INTEREST ITEMS

See Chapter XII, paragraph J7(d).

	Non-NATO	*NATO	Comments
Category I—Firearms			
(a) Nonautomatic and semiautomatic firearms, to caliber .50 inclusive, shotguns with barrels less than 18 inches in length, and all components and parts.	X		Semiautomatic only—exclude small numbers of weapons for private collectors, sporting firearms, shotguns, and all components.
(b) Automatic firearms and all components and parts to caliber .50 inclusive.	X		Exclude components.
(c) Insurgency—counterinsurgency type firearms or other weapons having a special military application regardless of caliber; and all components and parts.	X	X	Exclude components.
(d) Firearms silencers.	X	X	
Category II—Artillery and Projectors			
(a) Guns over caliber .50, howitzers, mortars, and recoilless rifles.	X		
(b) Military flame throwers and projectors.	X	X	
Category III—Ammunition			
(d) Ammunition manufacturing machines, and ammunition loading machines (except hand loading).	X		
Category IV—Launch Vehicles, Guided Missiles, Ballistic Missiles, Rockets, Torpedoes, Bombs, and Mines			
(a) Rockets (except meteriological sounding rockets), bombs, grenades, torpedoes, depth charges, land and naval mines, and demolition blocks and blasting caps.	X		Bombs, including Cluster Bomb Units (CBUs); naval mines, and torpedoes only.

*Greece, Turkey, and Portugal are to be treated as Non-NATO for purposes of this list. X—Indicates items that ACDA wants to review for Non-NATO and NATO.

	Non-NATO	*NATO	Comments
(b) Launch vehicles, guided missiles, and ballistic missiles, tactical and strategic.	X	X	
(c) Apparatus, devices, and materials for the handling, control, activation, detection, protection, discharge, or detonation of the articles in subparagraphs (a) and (b) of this category.	X	X	Items related to launch vehicles and missiles only.
(d) Missile and space vehicle powerplants	X	X	
(f) Ablative materials fabricated or semifabricated from advanced composites (e.g., silica, graphite, carbon, and boron filaments) for the articles in this category when clearly identifiable as arms, ammunition, and implements of war, including the tape wrapping and other techniques for their production.		X	
(g) All specifically designed components, parts, accessories, attachments, and associated equipment for the articles in this category.	X	X	Items related to missiles and space vehicles only.
Category V—Propellants, Explosives, and Incendiary Agents			
(a) Propellants for the articles in Categories III and IV of this section.	X	X	Items related to missiles and space vehicles only.
(c) Military fuel thickeners.	X		
Category VI—Vessels of War and Special Naval Equipment			
(a) Warships, amphibious warfare vessels, landing craft, mine warfare vessels, patrol vessels, auxiliary vessels, service craft, floating drydocks, and experimental type naval ships.	X		Exclude auxiliaries (except missile equipped craft), service craft, and floating drydocks.
(b) Turrets and gun mounts, missile systems, arresting gear, special weapons systems, protective systems, submarine storage batteries, catapults and other components, parts, attachments, and accessories specifically designed for combatant vessels, including but not limited to battleships, command ships, guided missile ships, cruisers, aircraft carriers, destroyers, frigates, escorts, minesweepers, and submarines.	X		Missile and special weapons systems only.

	Non-NATO	*NATO	Comments
(e) Naval nuclear propulsion plants, their land prototypes and special facilities for their construction, support, and maintenance, including any machinery, device, component, or equipment specifically developed or designed for use in such plants or facilities.	X	X	
Category VII—Tanks and Military Vehicles			
(a) Military type armed or armored vehicles, military railway trains, and vehicles fitted with, designed, or modified to accommodate mountings for arms or other specialized military equipment.	X		
(b) Military tanks, tank recovery vehicles, half-tracks, and gun carriers.	X	X	Exclude tank recovery vehicles, for NATO, include main battle tank only.
(c) Self-propelled guns and howitzers.	X	X	For NATO, include guns over 100 mm.
(f) Amphibious vehicles.	X		
Category VIII—Aircraft, Spacecraft, and Associated Equipment			
(a) Aircraft including helicopters designed, modified, or equipped for military purposes, including but not limited to the following: Gunnery, bombing, rocket, or missile launching, electronic surveillance, reconnaissance, refueling, aerial mapping, military liaison, cargo carrying or dropping, personnel dropping, military trainers, drones, and lighter-than-air aircraft.	X	X	For NATO, include fighter, bomber, and attack only.
(b) Spacecraft including manned and unmanned, active and passive satellites.	X	X	
(c) Military aircraft engines, except reciprocating engines, and spacecraft engines specifically designed or modified for the aircraft and spacecraft in subparagraphs (a) and (b) of this category.	X	X	
(d) Airborne equipment, including but not limited to, airborne refueling equipment, specifically designed for use with the aircraft, spacecraft, and engines of the types in subparagraphs (a), (b), and (c) of this category.	X		Refueling equipment only.

	Non-NATO	*NATO	Comments
(e) Launching, arresting, and recovery equipment for the articles in subparagraphs (a), and (b) of this category.	X		Spacecraft launching, drone launching, and recovery equipment only.
(g) Power supplies and energy sources specifically designed for spacecraft.	X	X	
(i) Developmental aircraft components known to have a significant military application, excluding aircraft components concerning which Federal Aviation Agency certification is scheduled.	X	X	
(l) Inertial systems, and specifically designed components therefor, inherently capable of yielding accuracies of better than 1 to 2 nautical miles per hour circular error of probability (c.e.p.).	X	X	
Category XI—Military and Space Electronics			
(a) Electronic equipment assigned a military designation including, but not limited to, the following items: Radar, active and passive countermeasures, counter countermeasures, underwater sound, computers, navigation, guidance, electronic fuzes, object locating methods and means, displays that represent signals of military use, identification systems, missile and antimissile systems, telemetering and communications electronic equipment; and, regardless of designation, any experimental or developmental electronic equipment specifically designed or modified for military application, or for use with a military system.	X		
(b) Electronic equipment specifically designed or modified for spacecraft and spaceflight.	X	X	
(c) Electronic systems or equipment designed, configured, used, or intended for use in search, reconnaissance, collection, monitoring, direction-finding, display, analysis, and production of information from the electro-magnetic spectrum for intelligence or security purposes.	X		
Category XII—Fire Control, Range Finder, Optical and Guidance, and Control Equipments			

	Non-NATO	*NATO	Comments
(a) Fire control systems; gun and missile tracking and guidance systems; military infrared, sighting image intensifier, and other night sighting and night viewing equipment; military masers and military lasers; gun laying equipment; range, position and height finders, and spotting instruments; aiming devices (electronic, gyroscopic, optic, and acoustic); bomb sights, bombing computers, military television sighting and viewing units, inertial platforms, and periscopes for the articles of this section.	X	X	Exclude range, position and height finders, spotting instruments, and periscopes. For NATO, include only masers, lasers, and inertial platforms.
(b) Inertial and other weapons or space vehicle guidance and control systems; spacecraft guidance, control and stabilization systems; astro compasses; and star trackers.	X	X	
Category XIII—Auxiliary Military Equipment			
(f) Energy conversion devices for producing electrical energy from nuclear, thermal, or solar energy, or from chemical reaction, specifically designed or modified for military application.	X	X	Devices for conversion of nuclear energy only.
Category XIV—Toxicological Agents and Equipment; Radiological Equipment			
(a) Chemical agents, including lung irritants, vesicants, lachrymators, and tear gases, sternutators and irritant smoke, and nerve gases and incapacitating agents.	X	X	
(b) Biological agents adapted for use in war to produce death or disablement in human beings or animals, or to damage crops and plants.	X	X	
(c) Equipment for dissemination, detection, and identification of, and defense against, the articles in subparagraphs (a) and (b) of this category.	X	X	Dissemination equipment only.
Category XVI—Nuclear Weapons Design and Test Equipment			
(a) Any article, material, equipment, or device, which is specifically designed or specifically modified for use in the design, development, or fabrication of nuclear weapons or nuclear explosive devices.	X	X	

	Non-NATO	*NATO	Comments
(b) Any article, material, equipment, or device, which is specifically designed or specifically modified for use in the devising, carrying out, or evaluating of nuclear weapons tests or any other nuclear explosions except such items as are in normal commercial use for other purposes.	X	X	
(c) Cold cathode tubes such as Krytons and Sprytrons.	X	X	
Category XVII—Classified Articles			
Any articles, including related technical data not enumerated here, containing information which is classified as requiring protection in the interests of national defense.	X	X	
Category XVIII—Technical Data			
Technical data relating to the articles designated here as arms, ammunition, and implements of war.	X	X	Data related to items of ACDA interest only.
Category XX—Submersible Vessels, Oceanographic, and Associated Equipment			
(a) Submersible vessels, manned and unmanned, designed for military purposes or having independent capability to maneuver vertically or horizontally at depths below 1,000 feet or powered by nuclear propulsion plants.	X		
(b) Submersible vessels, manned or unmanned, designed in whole or in part from technology developed by or for the U.S. Armed Forces.	X		
Category XXII—Miscellaneous Articles			
Any article and related technical data not enumerated here having significant military applicability as determined by the Director, Office of Munitions Control, Department of State, in consultation with appropriate agencies of the Government and having the concurrence of DoD.	X	X	

CHAPTER XII

ATTACHMENT 3

ALLOCATION OF EXCESS PROPERTY

(From Time of Receipt in IDMS)

All authorized recipients may screen and request property from Day 1; however, allocation may not be made until property is processing in the proper disposal cycle screening timeframe.

CATE-GORY	*ACTIVITIES*	*CENTRALIZED SCREENING*		*LOCAL AREA SCREENING*	
		FES	*NON-FES*	*FES*	*NON-FES*
1	DoD *ICP/IMM*(FES) Allocate upon receipt of request.	First 21 Days	First 49 Days	First 21 Days	First 7 Days
2	DoD Users (*Non-ICP/IMM*)	Next 49 Days	First 49 Days	Next 7 Days	First 7 Days
	a. DoD Mission (includes MWRA requests submitted through servicing accountable officer channels).				
	b. USCG (except USCG Auxiliary).				
	c. NASA (Space Shuttle support).				
	d. DoE (DoD contract/project). Allocate on a first-come, first-served basis providing there are no category 1 requests.				
3	MARS or CAP	70th Day	49th Day	28th Day	7th Day
	Allocate on a first-come, first-served basis providing there are no category 1 or 2 requests.				
4	DoD-MWRAs (Requisitioned direct from *DRMS/DRMOs* using a valid MWRA account).	70th Day	49th Day	28th Day	7th Day

CATE-GORY	*ACTIVITIES*	*CENTRALIZED SCREENING*		*LOCAL AREA SCREENING*	
		FES	*NON-FES*	*FES*	*NON-FES*
	Allocate on a first-come, first-served basis providing there are no category 1, 2, or 3 requests.				
5	FMS Providing there are no category 1, 2, 3, or 4 requests.	70th Day	49th Day	28th Day	7th Day
6	Federal Civil Agencies (including NASA and DoE for use other than identified in category 2). See *Chapter XI.*	71st Day to ARD	50th Day to ARD	29th to 42nd Day	8th to 21st Day

CHAPTER XII

ATTACHMENT 4

SAMPLE FORMAT DD FORM 1348-1

(Sample Format to be inserted here)

CHAPTER XII

ATTACHMENT 5

DESIGNATED CONTROL POINTS FOR SMALL ARMS REQUISITIONING/REVIEW/APPROVAL

See paragraph F1, this chapter, and Chapter VIII, paragraph B98f.

SERVICE/AGENCY	*CONTROL POINT*
Army	U.S. Army Armament Munition and Chemical Command ATTN: AMSMC-MMD-LS Rock Island Arsenal Rock Island, IL 61299-6000
Navy	Commanding Officer Ships Parts Control Center ATTN: Code 05214 Mechanicsburg, PA 17055-0788
Air Force	Warner Robins Air Logistics Center * ATTN: MMIDCC Robins AFB, GA 31098-5000
Marine Corps	Commandant of the Marine Corps ATTN: Code LPP Headquarters, U.S. Marine Corps Washington, DC 20380-0001
Coast Guard	Commandant, U.S. Coast Guard ATTN: G-ODO-2 Department of Transportation Washington, DC 20593
Defense Communications Agency	Defense Communications Agency ATTN: Code B320 Washington, DC 20305-2000
National Security Agency	National Security Agency Item Accounting Branch ATTN: L112 Ft. George Meade, MD 20755-6000

*The only Air Force activity authorized to requisition.

SERVICE/AGENCY	*CONTROL POINT*
Defense Intelligence Agency	Defense Intelligence Agency ATTN: RLE-2 Washington, DC 20340-3205
Defense Nuclear Agency	Headquarters Defense Nuclear Agency ATTN: OALE Washington, DC 20305-1000
Defense Logistics Agency	Headquarters Defense Logistics Agency ATTN: DLA-I Cameron Station Alexandria, VA 22304-6100
Federal Civil Agencies	GSA Regional Utilization Section Chiefs through General Services Administration-FSS ATTN: FBP Crystal Mall #4, Room 1019 Washington, DC 20406

CHAPTER XIII
DONATIONS

A. BACKGROUND.

1. General. This chapter contains policies and procedures pertaining to the donation of surplus property. (Foreign excess property, see *Chapter XI, Reutilization Screening of Excess Personal Property, paragraphE, and Chapter XVI, Sale, Abandonment, or Destruction of Foreign Excess Personal Property, paragraph N2.*) Also contained here are specific instructions applicable to the various donees and, where pertinent, copies of donation agreements have been included as attachments. All references to days are to calendar days unless otherwise specified.

2. Authority. Donations may be made only as authorized by the Congress and the authority delegated by the Administrator of General Services to the Secretary of Defense with respect to the disposal of surplus property of the Military Services and Defense Agencies. In addition, the Secretary of a Military Department may donate, without expense to the United States, certain material not needed by the DoD to recipients authorized by statute. The donation of surplus property to an authorized donee is subordinate to any need for property by a Federal agency, but takes precedence over its sale, destruction, or abandonment.

3. Donation Restrictions.

a. The following categories of property are not authorized for donation:

(1) Controlled substances.

(2) Foreign equity property.

(3) Nonappropriated fund property.

b. Certain items require special processing for donations. The DoD 4160.21-M-1 and *Chapter VIII, Property Requiring Special Processing,* prescribe procedures to be followed.

4. Authorized Donees. Eligible donees, not in any order of precedence, are as follows:

a. Ships' sponsors and donors of property, including presentation gifts, to the Military Services.

b. States in major disaster areas.

c. Public airports.

d. Service educational activities *(SEAs).*

e. Public agencies, eligible nonprofit tax-exempt *educational* and public health activities and *programs for older individuals.*

f. Veterans' organizations, museums, and incorporated municipalities.

g. Public bodies.

B. GENERAL PROVISIONS.

1. Identification of Screeners.

a. Recurrent Screeners. Recurrent donation screeners, designated as those representing State Agencies, SEAs, and public airports, are required to be certified; that is, to present a valid GSA Form 2946, Screener's Identification. The DoD is responsible for designating SEA screeners. The sponsoring Military Service, in the case of schools, and the DLA, in the case of national organizations, shall assure that the following actions are taken:

(1) Provide to GSA Headquarters a list of the names of individuals authorized to sign as Sponsoring Agency Official on the reverse of GSA Form 2946 (see *attachment 23,* this chapter).

(2) Submit a letter to each applicable GSA Regional Office (listed in supplement A1, this manual), based upon the State in which the screener(s) are located, requesting certification of the selected screener(s) on behalf of the SEA donation program. The letter should further state that the selected

screener(s) are qualified to screen as authorized representatives of the SEA program. A list of DoD installations each screener is authorized to visit must accompany the request. This may be expressed in specific terms (that is, by naming each authorized DoD installation) or in general terms (examples: "all DoD installations in Alabama and Georgia"; "all DoD installations in GSA Region 3").

(3) For each screener selected, prepare GSA Form 2946 as indicated in *attachment 23,* and forward with the letter to the applicable GSA Regional Office.

(4) Recover any and all expired or terminated GSA Forms 2946 and forward them to the validating GSA office for cancellation.

b. One-Time Screeners. Some categories of donation screening (examples: for display purposes and for disaster relief) are made with little or no onsite screening and at such wide intervals as to constitute a one-time screening effort. Such one-time screeners, having identified themselves and indicated the purpose of their visit, shall sign the Visitor/Vehicle Register and be allowed to effect donation screening only for the stated purpose.

c. Where necessary, a certified screener may choose a technical assistant to advise on complex screening selections. Such assistants must be advised that only the certified screener may obtain the property. *Screener assistants and* individuals arriving to remove donations previously approved by GSA (example: truck drivers) need not possess the GSA Form 2946; however, DRMOs shall assure that donation releases are accomplished in accordance with instructions on the release document (*SF 123*) and that the receiving individual has been identified and has signed the *DRMS Visitor/Vehicle* Register.

2. Donation Screening. A period of 21 days following the ARD shall be allowed for donation screening of property.

a. For excess property which received centralized screening, public airports shall be accorded a priority of issue during the first 5days of the 21-day screening period. SEAs shall have priority during the sixth through tenth days. During the remainder of the screening period, requests shall be processed for public airports, State Agencies, *and other eligible donees* on a first-come, first-served basis. To prevent delay in final disposition, all authorized donees may screen during the entire 21-day period, but must be advised that any property desired shall be held until screeners with a higher priority have completed their screening and only those items remaining shall be available.

b. For excess property which received LAS, requests shall be processed on a first-come-first-served basis to all authorized donation applicants except material donated pursuant to the authority of 10 U.S.C. 2572, 10 U.S.C. 7308, or 10 U.S.C. 7545 may not be released until the close of this donation screening period.

c. Issue control rests with GSA during this 21-day period.

3. Compliance with Nondiscrimination Statutes.

a. Title VI of the Civil Rights Act of 1964 provides that no person in the United States shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. Title VI, section 606 of the Federal Property and Administrative Services Act of 1949, as amended, and *Title IX* of the Education Amendments of 1972 provide that no individual shall on the grounds of sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity carried on or receiving Federal assistance under the Act. Section 504 of the Rehabilitation Act of 1975, as amended, provides that no otherwise qualified handicapped person shall, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving financial assistance. Section 303 of the Age Discrimination Act of 1973 provides that no person in the United States shall, on the basis of age, be

excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

These laws apply to all of the donation programs covered by this chapter. Any complaints alleging violations of these Acts or any inquiries concerning the applicability of the Acts, to the programs covered by this chapter, shall be referred as follows:

(1) Public airports to the Administrator, Federal Aviation Administration.

(2) SEA national organizations to HQ DLA, ATTN: DLA-G.

(3) SEA schools to the applicable Military Service.

(4) Public agencies and eligible nonprofit, tax-exempt activities, to the *Director, Civil Rights Division,* General Services Administration, Washington, DC *20405.*

(5) Material donated pursuant to the authority of 10 U.S.C. 2572, 10 U.S.C. 7308, or 10 U.S.C. 7545 to the Secretary of the Military Department which authorized the donation.

(6) In any case not covered by these instructions, or if it cannot be determined from the complaint or inquiry which department or agency is concerned, to HQ DLA, ATTN: DLA-G.

b. Requests for donation received from other authorized donees, such as veterans' organizations, museums, etc., must be accompanied by a statement of "Assurance of Compliance" (*see attachment 28,* this chapter). The "Assurance of Compliance" statement received from these donees shall be retained by the DoD activity approving the donation request.

4. Releases.

a. Surplus property requested in writing by donee screeners shall be retained for a maximum period of 42 days from the ARD until receipt of an approved *SF123* and firm instructions for pickup or shipment of the property. If there are no restrictions regarding release of the property, upon receipt of an approved *SF123,* the property shall be released for shipment. If the total or a partial quantity has been selected by a higher priority claimant, the item or quantity previously selected shall be deleted from the donation request and the reason for such action noted on the SF 123. If the SF 123 indicates the property will be picked up, the donee or his or her agent shall be notified in writing that the property is ready for release (suggested letter, *attachment 26,* this chapter). *Fifteen* days from the date of notification shall be allowed for the donee or his or her agent to remove the property. Upon expiration of the 15-day notification *period,* or 42 days following the ARD, whichever comes last, property which was requested and not approved or removed shall be made available to other eligible donees who have requested it, or processed for sale, as applicable.

b. Transportation, Care, and Handling Costs.

(1) All transportation costs shall be borne by the State Agency or designated donee who is responsible for removing the property or for making arrangement with common carriers for its shipment. The *DRMO* may not act as agent or shipper. Until release, each *DRMO* is responsible for the care and handling of its property. Only direct costs of care and handling incurred in the actual packing, crating, preparation for shipment, and loading shall be paid by the State Agency or designated donee. These costs shall be those actual or carefully estimated costs incurred by DoD activities for labor, material, or services used in accomplishing donation of property.

(2) Advance payment for care and handling costs normally shall be required; however, State and local governmental units *may* be exempted from this requirement and authorized to make payment within 60 days from date of receipt of property. Advance payment, however, may be required in any case where there is a question with respect to prompt payment after billing, especially where there has been previous unsatisfactory experience.

5. Late Requests.

a. From Federal Civil Agencies.

(1) Surplus personal property set aside for donation or approved for donation may be withdrawn for use by DoD activities, or for transfer to a Federal civil agency (including the Senate, the House of Representatives, the Architect of the Capitol, and any activities under his or her direction, the District of Columbia, and mixed-ownership corporations as defined in the Government Corporation Control Act), with the prior approval of GSA. DoD activities may requisition such property to meet their essential valid needs without this prior approval in emergency situations requiring immediate action. The applicable GSA Regional Office shall be immediately notified of any such actions. The State Agency or donee which made application for donation of the property shall be advised by the GSA Regional Office at the time a withdrawal is approved.

(2) After property has been removed by a donee, it is not available for any Federal need. However, should a DoD activity have an emergency need for a surplus DoD item still in the possession of a State Agency, it may be requested from the applicable State Agency. The return of the item(s) shall be subject to payment by the acquiring DoD activity any costs of care and handling, including transportation, that were incurred by the State Agency initially acquiring this property.

b. From State Agencies or Other Donees. Except under extreme circumstances, surplus property which has been made available for donation and is not requested within the donation screening period, is not subject to donation to public airports, SEAs, or State Agencies after such property has been reported for sale and a solicitation has been prepared in final format. Any of these donees requesting property after it has been reported to the *DRMR for sale* shall be advised to submit their request to the Central Office, GSA, for coordination with DLA and final determination. If the request is approved, the *DRMR* shall advise the *DRMO* that approved SF 123 shall be provided through normal channels. Other donees requesting property after it has been reported to the *DRMR* shall be advised that the property is no longer available for donation.

C. PUBLIC AIRPORTS.

1. General. The Administrator, Federal Aviation Administration, has the responsibility for selecting property determined to be essential, suitable, or desirable for the development, improvement, operation, or maintenance of a public airport, as defined in the Airport and Airways Development Act of 1970 (49 U.S.C. 1711 (12)), or reasonably necessary to fulfill the immediate and foreseeable future needs of the grantee for the development, improvement, operation, or maintenance of a public airport, including property needed to develop sources of revenue from nonaviation businesses at a public airport. All donations to public airports must be approved in advance by the applicable FAA Airports Branch Chief and by the GSA Regional Office. Supplement A4, contains a listing of the Federal Aviation Administration Airports Service regional, area, and district offices.

2. Procedures. *DRMOs* shall release property to public airports upon receipt of SF 123s (paragraph B4a, this chapter) and signed by FAA District and GSA Officials.

D. SERVICE EDUCATIONAL ACTIVITIES.

1. General.

a. Service educational activities which are of special interest to the armed services as authorized in Section 203(j)(2) of the Federal Property and Administrative Services Act of 1949, as amended, are eligible to receive donations of surplus property. Only DoD surplus may be donated to SEAs. Surplus property generated by Federal civil agencies is not eligible for donation to SEAs. These activities must be recommended by a Military Service and specifically approved by the ASD(P&L) as eligible recipients of surplus property. Attachment 1, this chapter, is a listing of currently approved SEAs. All nominations or requests for consideration of schools or organizations as activities of special interest to the armed services shall be forwarded

to the ASD(P&L) by the Military Service having primary interest.

b. The following categories of educational activities have been determined to be of special interest to the Military Services:

(1) Military Schools Division—Reserve Officers' Training Corps. The military schools division is composed of units at designated schools specifically authorized one of the following type units:

(a) Class MJC: Units established at essentially military schools which provide high school and junior college instruction, but do not confer baccalaureate degrees. These units require all military students to be habitually in uniform when on campus; organize their military students as Corps of Cadets under constantly maintained military discipline; have as their objectives the development of military students' character by means of military training and the regulation of their conduct in accordance with the principles of military discipline; and, in general, meet military standards similar to those maintained at the Service academies. Additionally, these units accept and maintain the specifically designated program of instruction prescribed by the cognizant Service Secretary for this class of institution.

(b) Class MI: Units established at essentially military schools at the secondary level of instruction which meet the military training requirements of Class MJC.

(c) Schools in Class MJC and MI are authorized categories and quantities of property required in support of the school. The Donation Agreement used for these classes of schools and the lists of items authorized for donation by the cognizant Military Services are contained in attachment 2, this chapter.

(2) High Schools (Class HS)—Public or private secondary educational institutions which do not fall under the definition for Class MJC and MI schools, but which host a Junior Reserve Officer Training Corps (JROTC) unit or a National Defense Cadet Corps (NDCC) unit.

(a) The Donation Agreement used for JROTC schools and the lists of items authorized for donation by each sponsoring Military Service are contained in attachment 3, this chapter.

(b) The Donation Agreement used for NDCC schools and the list of items authorized for donation are contained in attachment 4, this chapter.

(3) Naval Honor Schools (NHS) and State Maritime Academies (SMA) are authorized categories and quantities of property required in support of the school. The Donation Agreement used for NHS and SMA schools and the list of items authorized for donation of this category of schools are contained in attachment 5, this chapter.

(4) National Organizations.

(a) Organizations which are responsible to the President and the Secretary of Defense and are designed to serve the educational, religious, social, welfare and recreational needs of members of the armed forces.

(b) Other organizations which are national in scope, have been chartered by the Congress, and whose primary purpose is to offer courses of instruction devoted to the military arts and sciences.

(c) Authorization for organizations previously designated as of special interest to the armed services by competent authority, as listed in attachment 1, part 1, this chapter, continue in effect.

2. Responsibilities.

a. The head of each designated SEA is responsible for the actions of its donee representatives, for ensuring compliance with all of the terms of its Donation Agreement, and for accomplishing the following actions:

(1) Before any onsite screening, assuring that its SEA representative(s) possesses a valid GSA Form 2946, and assuring that expired or terminated cards are returned to the Sponsoring Agency Official.

(2) Authorizing and requiring the use of SF 123 and, where applicable, SF 123-A, to apply for donations; approving or disapproving the SEA representative's selections; and

forwarding approved applications to the applicable GSA Regional Office.

(3) Controlling donated items to assure that they are used only for valid SEA purposes or redistributing within the SEA donated items which are not needed by the original SEA recipient, and reporting items which are no longer needed for SEA purposes as required by the Donation Agreement. (NOTE: Items which must be demilitarized, such as weapons, fire control equipment, ammunition and explosives, aircraft, space vehicles, shall be reported directly to a *DRMO* with a statement that the items are no longer needed and are being reported for demilitarization and disposition.)

(4) Preparing and submitting the annual report required by the Donation Agreement to *Defense Reutilization and Marketing Service,* ATTN: *DRMS-O,* Federal Center, Battle Creek, MI *49017-3092,* to arrive no later than *31 October* of each year.

b. SEA Donee Representatives are responsible for:

(1) Possessing a valid GSA Form 2946 and presenting it at designated DoD activities before onsite screening.

(2) Accomplishing screening for the SEA by contacting the DRMO and arranging for inspection of eligible items, placing a hold on selected items, and preparing and submitting the donation application for approval by the head of the SEA (school or national organization, as applicable).

(3) Certifying that the surplus property requested is usable and necessary for the purpose requested and shall be used within 1 year after it is obtained, and that this use shall be in compliance with nondiscrimination statutes (paragraph B3, this chapter).

(4) Informing the *DRMO* of any disapprovals in order that the property which was being held may be released for further disposal consideration.

(5) In the case of national organizations only, making application for property which the SEA Headquarters has advised is available from excess property lists and presenting the SF 123 to the *DRMO* for release if and when the property becomes surplus.

(6) Preparing requests for items not listed in the Donation Agreement as prescribed in subparagraph D3 below.

(7) Reporting donated property no longer needed by the donee to the SEA Headquarters for *redistribution* or disposal instructions.

(8) Disposing of donated property not needed for redistribution within the SEA, by the State Agency, or the *DRMO* in accordance with specific instructions of the head of the SEA and the terms of the Donation Agreement.

c. *DRMOs. The DRMO Chiefs* or their authorized representatives have the following responsibilities:

(1) Permit the authorized donee representatives of each SEA to screen property which is surplus or which is on the account of the *DRMO* and may become surplus.

(2) Properly sign the *SF 123* as determining officer to indicate that the property requested is surplus and shall be held for the donee until receipt of necessary approvals.

(3) Ensure the *SF 123* for requested surplus property is properly signed by the authorized donee representative of the individual school, club, or council, the SEA national office or headquarters, and bears the approval of the applicable regional office of GSA. (See *ChapterVIII, Property Requiring Special Processing,* paragraph B98, for policy and procedures covering donations of small arms.)

(4) Release property as prescribed in paragraph B, this chapter.

(5) Forward to the State Agency of the State in which the property is to be used an information copy of the SF 123 or delivery document evidencing the transfer of the property to the donee. A copy shall be furnished, when requested, to the national headquarters of the SEA when donations are made to organizations having a separate national headquarters office. The National Council, Boy

Scouts of America, shall always be furnished such information copies reflecting transfers to Boy Scout activities. AFJROTC Headquarters, Maxwell AFB, AL 36112-6663, shall always be furnished a copy reflecting transfers to schools *sponsored by Air Force,* as *shown* in attachment 1, this chapter.

(6) Advise representatives of Federal civil agencies requesting property which has already been applied for by an authorized donee that their application to GSA Regional Office must contain information concerning the application.

d. *DRMS* has the following responsibilities:

(1) Provide the SEA National Headquarters, upon request, with excess personal property listings.

(2) Refer items requiring centralized screening for which an SEA has indicated a need to the applicable GSA Regional Office after these items are determined to be excess to the needs of the DoD.

(3) Notify the interested SEA of the action taken regarding specific requests for donation of items requiring centralized screening at the time the property is determined to be excess to the needs of the DoD.

(4) Send to all JROTC schools, in duplicate, blank annual report forms no later than 1 September of each year.

e. State Agency. State Agencies have the following responsibilities with respect to donation of surplus property to SEAs. (See supplement A3 for listing of State Agencies.)

(1) Retain copies of SF 123s or shipping documents of property released to specific donees of eligible SEAs.

(2) Review reports of unneeded donated property submitted by the SEAs for redistribution within the State Agency donation programs.

(3) Provide redistribution instructions to the SEAs for property previously donated to, but no longer required by, these activities.

(4) Notify the SEA, in writing, of property which is not needed for redistribution.

f. General Services Administration. GSA has the following responsibilities (see supplement A1 for addresses of GSA Regional Offices):

(1) Provide regulations for overall conduct of the program.

(2) Approve procedures under which the SEAs shall participate in the donation program.

(3) Approve or disapprove applications for donation in conformity with specific Donation Agreements and availability of requested property as surplus.

(4) Notify the SEA of specific action taken when an application for donation is disapproved and the reason for disapproval (Federal reutilization, noncomformity to the Donation Agreements, etc.).

3. Donable Property.

a. General. Designated SEAs may request surplus property falling within any of the Federal Supply Classification Groups and Classes listed in the individual Donation Agreements of each of the SEAs. However, before donation, all such property shall be subject to a priority need of any Military Service or other Federal requirement.

b. National Organizations. National organizations listed in attachment 1, part 1, are eligible to receive only those items listed in their individual Donation Agreements. *Attachments 7 through 22,* this chapter, are copies of their various Donation Agreements. Special requests for items not listed within the applicable Donation Agreement shall be submitted for approval on an individual basis, through the national headquarters of the requesting organization, to the Director, Defense Logistics Agency, ATTN: DLA-SMP.

c. Schools. Military Junior Colleges, Military Institutes, High Schools which host a JROTC or NDCC unit, Naval Honor Schools, and State Maritime Academies are authorized to receive only those items listed in their individual Donation Agreements. Special requests for items not listed within the applicable Donation Agreement should be submitted by the Head of the Educational Activity on

SF 123, with justification, to the sponsoring Military Service for approval.

4. Breach of Condition of Donation or Failure to Comply. Violations of any of the conditions contained in a Donation Agreement may constitute grounds for revoking the eligibility of the SEA for further participation in the DoD donation program. Violations should be brought to the attention of HQ DLA for necessary action.

5. Disposal of Donated Property. When donated property is no longer needed for use within the designated SEA, it shall be reported in writing to the State Agency (in the State in which the property is located) for possible redistribution, except as noted in subparagraph D2a(3). If the State Agency does not need the property, the SEA shall be notified in writing, after which the property shall be referred by the SEA to the nearest *DRMO* for disposition consideration. The *DRMO* shall accept such property when it is determined that economical disposition can be accomplished. Any expense incident to returning property to a DoD installation shall be borne by the donee. Disposition of property refused by the State Agency and by the *DRMO* shall be in accordance with the regulations issued by the designated SEA as specified in the Donation Agreement.

E. PUBLIC AGENCIES AND NONPROFIT EDUCATIONAL AND PUBLIC HEALTH ACTIVITIES.

1. General. The GSA is responsible for allocation of donable property among the State Agencies and for monitoring State compliance with GSA guidelines for this program. Based on the guidelines provided by GSA, each State Agency must have a State plan of operation which covers accounting for, storage, and security of its donable property. State Agencies are responsible for determining eligibility of applicants (as a public agency, a nonprofit educational or public health institution or organization, *or a program for older individuals)* and for the fair and equitable distribution of donated property to eligible donees within that State. State Agencies are further responsible for assuring that donated property is promptly used or released for other's use and that donees comply with any terms or restrictions imposed on the donation. State Agencies are required, insofar as practicable, when requested by the designated donee, to arrange for or provide shipment of the property from the Federal holding agency (such as a *DRMO*) directly to the recipient. Property selected by a State Agency for donation purposes which is not so used is subject to screening for further donee use or recovery by a Federal agency subject to payment by the acquiring agency of the cost of care and handling, including transportation, that was incurred by the State Agency initially acquiring this property. State Agencies are listed in supplement A3, this manual.

2. Procedure. When a prospective donee contacts a *DRMO* regarding possible acquisition of surplus property, the individual or organization shall be advised to contact the applicable State Agency for determination of eligibility and procedures to be followed. *DRMOs* shall cooperate with certified State Agency representatives performing screening functions. Information regarding the quantity, description, and location of donable property shall be made available for use by screeners at the *DRMO;* however, *DRMOs* need not submit reports or listings of donable surplus property to State Agencies. *DRMOs* shall release surplus property to State Agencies or their designated donees upon receipt of properly completed and approved SF 123s under the procedures in paragraph B, this chapter. The procedures for return of FEPP to the United States for ultimate donation are covered in *Chapter XI, Reutilization Screening of Excess Personal Property.*

F. VETERANS' ORGANIZATIONS, SOLDIERS' MONUMENT ASSOCIATIONS, MUSEUMS, AND INCORPORATED MUNICIPALITIES.

1. Donations or loans to veterans' organizations, soldiers' monument associations, museums, and incorporated municipalities are made under 10 U.S.C. 2572 and are restricted to condemned or obsolete combat material, books, manuscripts, works of art, drawings,

plans, and models for historical, ceremonial, or display purposes.

2. The following procedures are prescribed for uniformity in concepts, action, and documentation for the accomplishment of such loans or donations:

a. The Military Services are responsible for:

(1) Determining the eligibility of organizations which request loans or donations of materiel.

(2) Limiting donations or loans to authorized items of property.

(3) Approving the loan or donation.

(4) Providing documentation specified in subparagraph F5 below to the DoD Central Record located *at DRMS (see attachment 25, this chapter).*

(5) Establishing controls for determining compliance by the recipient organization with the display, security, and usage criteria provided for in the loan or Donation Agreement.

(6) Providing pertinent disposition instructions to the recipient organization when loaned or donated property is no longer needed or authorized for continued use.

(7) Issuing Service guidance establishing conditions under which the donation may be made.

(8) Resolving rival claims for the same property.

(9) Processing requests for variations from the original loan or Donation Agreement.

b. The Defense Logistics Agency is responsible for:

(1) Assisting the Military Services, as necessary, in locating and processing required property to satisfy approved needs under this program from *DRMO* assets. *These assets may be obtained by the requesting Military Service on a DD Form 1348-1.*

(2) Establishing and maintaining a DoD Central Record of all approved *recipient* organizations and of the property loaned or donated by the Military Services to each recipient. These records shall be the DoD central source of information and are designed to be responsive to DoD and Military Service level inquiries. (See subparagraph F5 below.)

(3) Accomplishing final disposition action or determining it is not economically feasible, upon notification by a Military Service that loaned or donated property is no longer desired or authorized the recipient organization.

3. The following types of organizations are authorized to receive loans and donations under 10 U.S.C. 2572.

a. Veterans' Organization.

(1) Veterans' organizations which have been recognized as eligible to receive property are listed in *attachment 24,* this chapter. Applications for loan or donation of property submitted by posts or local units of recognized veterans' organizations shall include the written approval of their national headquarters, if they are organized in that manner.

(2) Recognition of war veterans' associations is granted by the Office of the Assistant Secretary of Defense (Public Affairs) (OASD(PA)), and is based upon the size and purpose of the organization and services rendered to veterans, provided the organization is composed of honorably discharged American soldiers, sailors, airmen, marines, or coast guardsmen. In addition to a statement that the veterans' organization is composed of personnel honorably discharged from the Service, requests for recognition should include the following information:

(a) Citation to, or a copy of, the act granting charter or recognition as a bona fide veterans' organization (Federal or State).

(b) Statement outlining the purpose of the association and the intended use of the property requested.

(c) Names, titles, and addresses of all officers.

(d) Copy of the last financial statement.

(e) Copy of the constitution or charter and by-laws of the association.

(f) Total membership.

(3) Requests for property from veterans' organizations not appearing on *attachment 24* should be delayed until recognition has been obtained from OASD(PA).

b. Soldiers' Monument Associations.

c. State Museum. A museum established and operated by any of the 50 State governments.

d. Incorporated Museum. An incorporated museum operated and maintained for educational purposes only, whose character denies it the right to operate for a profit. (Must be chartered as a nonprofit educational museum by the State in which the facility is located and determined by the Internal Revenue Service to qualify for tax exemption.)

e. Municipal Corporation. A city, borough, or incorporated town.

f. Sons of Veterans Reserve.

g. All correspondence from the *designated* organizations regarding loans or donations of surplus property must be signed by an individual authorized to obligate his or her organization to the responsibilities involved in accepting a loan or donation (such as, requests from museums should be signed by the curator; requests from municipalities should be signed by the City Manager, Mayor, etc.).

4. The law, 10 U.S.C. 2572, states that: "Subject to regulation under Section 486 of Title 40, the Secretary of a Military Department or the Secretary of Treasury, under regulations to be prescribed by him, may lend or give, without expense to the United States, books, manuscripts, works of art, drawings, plans, models, and condemned or obsolete combat materiel that are not needed by that department to..." organizations named in subparagraphs F2a through F2f.

a. The Secretaries of the Military Departments are responsible for establishing regulations and procedures governing loans or donations. The following instructions *and guidelines apply to* loans of property under this authority.

(1) Each Military Service shall determine, within the stipulations of the law, those items of property which they consider appropriate for loan or donation by their respective Service, and shall assure that property is not required by recipients authorized under Parts 101-43 and 101-44 of the Federal Property Management Regulations.

(2) The Military Service shall determine if the property should be loaned or donated.

(3) The Military Service or the *DRMO* shall ensure that demilitarization prescribed in DoD 4160.21-M-1, appendix 6, is accomplished before release of property to the donee. However, in the case of aircraft, if standard demilitarization criteria cannot be applied without destroying the display value, specific demilitarization actions (such as aircraft structural cuts) may be delayed if the recipient organization is aware of and agrees to assume responsibility for the proper demilitarization action, at no cost to the Government, when the item is no longer desired or authorized for display purposes.

(4) The Military Service shall ensure that the recipient organization is aware of and agreeable to paying all costs incident to preparation, handling, and movement of the property. No charge shall be made for the property itself but all actions relating to physical processing of the property for the loan or donation shall either be accomplished by or arranged for by the recipient organization. Any actions, chargeable to the recipient organization, accomplished by DoD personnel shall be paid before release of the property.

(5) Property to be loaned or donated shall be on an "as is, where is" basis. Property may not be repaired, modified, or changed at Government expense to enhance or improve it for display based upon the desires of the recipient. Property may not be moved at Government expense to a recipient's location or to another location closer to the recipient to prevent or lessen the recipient organization's processing or transportation costs.

(6) It is the responsibility of an eligible recipient organization to locate and request

the property they desire to obtain. *Attachment 25* provides identification by Military Service of where requests are to be submitted for approval. Occasionally it may be necessary that DoD personnel assist the recipient organization in locating a specific type of property. In these cases, the *DRMS* interrogation system is available for use by the Military Services in locating property.

(7) Coordination shall be obtained from the Department of State before a donation or loan is made to a foreign museum which qualifies under the provisions of 10 U.S.C. 2572.

(8) Before the release of any property to an authorized recipient, proper documentation must be finalized. Agreements substantially in the formats as outlined in *attachments 29 and 30, this chapter*, as well as a Certificate of Assurance of Compliance with the Department of Defense Directive under Title VI of the Civil Rights Act of 1964 (see *attachment 28*) must be signed for the recipient organization by an official authorized to obligate the organization.

(9) The Military Service authorizing the release of property to the recipient organization as a loan or donation shall establish a system to accomplish a yearly check on the loaned or donated property to ensure it is being used for the requested and approved purpose; is being maintained and protected in accordance with the agreement; and that the recipient organization still desires to retain the property. This annual check may be established and accomplished by any method considered appropriate and economically feasible by the Military Service but should provide reasonable assurance that the recipient organization is fulfilling all agreed to responsibilities. For example, this check may be made by means of a statement from the recipient organization certifying that all conditions of the initial agreement are being met. However, if it is considered necessary or desirable to perform a surveillance visit to the recipient organization to determine the situation, assistance of the nearest qualified DoD organization may be requested to accomplish the visit. Type of assistance desired should be clearly identified by the requesting organization. Reimbursement may be required from the requesting organization in cases where the surveillance requests would adversely affect the mission of the organization conducting the visit. Results of the findings shall be furnished the requesting organization for proper action.

b. Donations made under this authority (10 U.S.C. 2572) shall be accomplished by use of the Conditional Deed of Gift (*attachment 30*) with applicable supplements (such as, attachments by commodity).

(1) The *DRMO* which holds the property in its account may be provided with a copy of the executed agreement indicating Military Service approval of the donation. A copy of the executed Conditional Deed of Gift and other pertinent documentation shall be sent to the DoD Central Record (*see subparagraph F6 below and attachment 30*).

(2) Special donations for ceremonial purposes. The Department of the Army may donate to recognized veterans' organizations specific items of property for use in parades, ceremonies, or rites. The following types of property, together with their relating criteria and stipulations, are involved.

(a) Rifles donated to any one post or local unit for ceremonial purposes shall be limited to not more than 15 rifles. The donation of rifles for display purposes shall be restricted normally to one rifle to each authorized donee. If the rifles cannot be made available on receipt of the application for donation, the request shall remain on file and valid for a 1-year period. If it cannot be filled at the end of 1 year, the request shall be canceled and the requester notified accordingly. In addition to the documents in subparagraph F3a(8), the donee must complete the "Certificate of Storage Security" (*attachment 31, this chapter*) and return it to the donor before release of the rifles requested. In the case of a damaged or an unserviceable rifle the donee shall execute a "Certificate for Replacement of Ceremonial Rifles" (*attachment 32, this chapter*). The donee must ship the defective rifle, at no cost to the donor, to the

Commander, Rock Island Arsenal, Rock Island, IL 61299-6000 and provide date and complete descriptive data relative to structural damage if the rifles were lost as the result of fire or flood.

(b) Tanks and missiles may be obtained for public displays or monuments from the Commands shown in *attachment 25.*

c. Loans of property made under 10 U.S.C. 2572 shall be accomplished by use of the Standard Loan Agreement (*attachment 29*). The concept and examples of supplemental requirements outlined for donation in subparagraph F3b are equally applicable for consideration in loan agreements.

(1) The Military Services are responsible for determining eligibility of a museum. The determination of eligibility may be requested and approved simultaneously or in advance of the actual loaning of property. To be recognized as eligible, a museum must meet the following criteria:

(a) The established criteria of a State museum or an incorporated museum.

(b) Have an existing facility suitable to exhibit the type of property desired and a staff and resources sufficient to ensure proper security and conservation of U.S. Government-owned property.

(c) Any Military Service receiving an application for recognition and approval as an eligible museum shall provide a copy of pertinent documentation of the approval or disapproval action or decision to the DoD Central Record (*see subparagraph F6 below and attachment 25*).

(d) The DoD Central Record may be consulted by all Military Services upon receipt of their first request from a museum for recognition or property to determine if the museum has been previously approved or disapproved by another service to ensure continuity and avoid duplication of eligibility processing. *Information may be obtained by calling DRMS-O, AUTOVON 932-6648.*

(2) The Curator of a Military Service shall maintain an official record of all DoD material on loan to an approved museum.

5. Under 10 U.S.C. 7545, the Secretary of the Navy may donate or loan captured, condemned, or obsolete ordnance material, books, manuscripts, works of art, drawings, plans, models, trophies and flags, and other condemned or obsolete material, as well as material of historical interest, to any State, Territory, Commonwealth, or possession of the United States and political subdivision or municipal corporation thereof, the District of Columbia, libraries, historical societies, educational institutions whose graduates or students were in World War I or World WarII, as well as those organizations listed in subparagraphs F3a through F3d.

a. Loans and donations made under this authority shall be subject to the provisions of subparagraphs F3a(1) through F3a(9).

b. If the materiel to be loaned or donated is of historic interest, the application shall be forwarded through the Navy Curator.

c. Donations made under this authority must be referred to the Congress.

d. Donations and loans made under 10 U.S.C. 7545 shall be accomplished by the use of the Conditional Deed of Gift (*attachment 30*) or the Standard Loan Agreement (*attachment 29*). Copies of the pertinent documentation shall be provided to the DoD Central Record and the DRMO holding the property.

6. The DoD Central Record is maintained by *DRMS. Request for information and records shall be directed to Defense Reutilization and Marketing Service, ATTN: DRMS-O, Federal Center, 74 North Washington Street, Battle Creek, MI 49017-3092.*

a. The DoD Central Record shall contain records of all donations made under these authorities.

b. At the option of the Military Services, the DoD Central Record may also contain records of loans made pursuant to the above authorities.

c. The DoD Central Record shall contain as a minimum the following information.

(1) For each donation, a document that identifies the approving service; the holding

activity releasing the property; donee name and address; display site if different from donee address, NSN, and noun name of each item donated (FSC as a minimum if NSN is not available plus a full description) and date of donation.

(2) A record of organizations approved or disapproved as authorized recipients.

7. Approved donation requests shall be sent to the *DRMO* on whose account the property is listed. The *DRMO* shall release the property based upon the instructions from the donating activity.

8. Disposition. Material no longer desired or authorized for continued use by a recipient organization shall be disposed of as follows:

a. The Military Service shall advise the recipient organization if it is desired to exercise the option to repossess the property. Regardless of the determination made, care shall be taken to ensure the recipient organization fulfills its responsibility to finalize the disposition action at no cost to the Government. Repossession of the property shall be governed by the property's historical significance, its potential for use in behalf of other requests, or its estimated sale value, *if sold by* DoD. Whenever action is taken to repossess the property the disposition shall be properly documented and copies of the documentation shall be retained for record purposes by both the donor/lender and the DoD Central Record files.

b. Based upon type of property, its location, etc., it is not always feasible to require the physical movement of the property to the nearest DoD installation. In these cases, *DRMS* shall determine if it is economically *feasible* to accept and sell the property in place. Determination by *DRMS* that it would not be cost-effective to accomplish disposal in place shall constitute authority to provide the recipient organization a clear title to the property.

G. CAPTURED, OBSOLETE, OR CONDEMNED VESSELS.

1. Under authority of 10 U.S.C. 7308, the Secretary of the Navy, with approval of Congress, may donate obsolete, condemned, or captured Navy ships, boats, and small landing craft to the several States, Territories, or possession of the United States, and political subdivisions or municipal corporations thereof, the District of Columbia, or to associations or corporations whose charter or articles of agreement denies them the right to operate for profit. The Navy restricts the use of donated vessels for static display purposes only (that is, as memorials or museums).

2. Information regarding the availability of donable ships may be obtained by communicating with the Naval Sea Systems Command (NSEA-00D), Washington, DC 20362-5000. Information regarding availability of donable boats and small landing craft may be obtained by communicating with *DRMOs* of the naval activities in the vicinity.

3. Applications for ships, boats, and small landing craft shall be submitted to the Commander, Naval Sea Systems Command (NSEA 00DG), Washington, DC 20362-5000. Before submission of an application, the applicant must locate a vessel which is in a *donable status and available for transfer.*

4. Each application shall contain the following information:

a. Type of vessel desired, or in the case of combatant vessels, the official Navy identification of the vessel desired.

b. Statement of the proposed use to be made of the vessel and where it will be located.

c. Statement describing and confirming availability of an applicable berthing site and the facilities and personnel available for use in maintenance of the vessel.

d. Statement that the applicant agrees to maintain the vessel, at its own expense, in a condition satisfactory to the Department of the Navy, in accordance with instructions which the Department may issue, and that no expense shall result to the United States as a consequence of such terms and conditions prescribed by the Department of the Navy.

e. Statement that the applicant agrees to take delivery of the vessel "as is, where is" at

its berthing site and to pay all charges incident to such delivery, including without limitation preparation of the vessel for removal or tow, towing, insurance, and berthing or other installation at the applicant's site.

f. Statement of financial resources currently available to the applicant to pay the costs required to be assumed by a donee in the event a vessel is donated. The statement should include a summary of sources and amounts of annual income and annual expenditures exclusive of estimated costs that would be attributable to the requested vessel so as to permit an evaluation of funds that will be available for upkeep of the vessel. In the event the applicant will rely on commitments of donated services and materials for maintenance and use of the vessel, such commitments must be described in detail.

g. Statement that the applicant agrees that it shall return the vessel, if and when requested to do so by the Department of the Navy, during a national emergency, and shall not, without the written consent of the Department, use the vessel other than as stated in the application or destroy, transfer, or otherwise dispose of the vessel.

h. If the applicant asserts that it is a corporation or association whose charter or articles of agreement denies it the right to operate for profit, a properly authenticated copy of the charter, certificate of incorporation, or articles of agreement made either by the Secretary of State or other appropriate officials of the State under the laws of which the applicant is incorporated or organized or other appropriate public official having custody of such charter, certificate or articles; and a copy of the organization's by-laws. If the applicant is not incorporated, the citation of the law and a certified copy of the association's charter under which it is empowered to hold property and to be bound by the acts of the proposed signatories to the donation agreement.

i. If the applicant is not a State, Territory, or possession of the United States, a political subdivision or municipal corporation thereof, or the District of Columbia, a photostatic copy of a determination by the Internal Revenue Service that the applicant is exempt from tax under the Internal Revenue Code.

j. A notarized copy of the resolution or other action of its governing board or membership authorizing the person signing the application to represent the organization and to sign on its behalf for the purpose of acquiring a vessel.

k. A signed copy of the form entitled "Assurance of Compliance," *attachment 28, this chapter.*

l. Statement that the vessel shall be used as a static display only for use as a memorial or museum and *no system aboard the vessel shall be activated or permitted to be activated* for the purpose of navigation or movement under its own power.

m. Statement that the galley may not be activated for the purpose of serving meals.

5. Upon receipt, the Navy shall determine the eligibility of the applicant to receive a vessel by donation. If eligible, the formal application shall be processed and notice of intention to donate presented to the Congress as required by 10 U.S.C. 7308, provided the applicant has presented evidence satisfactory to the Government that the applicant has adequate financial means to assure its ability to accomplish all of the obligations required to be assumed under a donation contract. The Navy shall have authority to donate only after the application has been before the Congress for a period of 60 days of continuous session without adverse action by the Congress.

6. All vessels, boats, and service craft, donated under 10 U.S.C. 7308 shall be used as static displays only for use as memorials and cannot be activated for the purpose of navigation or movement under its own power. Donations of vessels under any other authority of this chapter are subject to certain inspection and certification requirements. Applicants for vessels or service craft shall be advised, in writing by the office taking action on the applications, that should their request be approved, and before operation of the vessel or

service craft, one of the following stipulations shall apply:

a. "The donee agrees that if the vessel is 65 feet in length or less, it may not be operated without a valid Certificate of Inspection issued by the Coast Guard, while carrying more than six passengers, as defined in 46 U.S.C. 390a."

b. "The donee agrees that if the vessel is more than 65 feet in length, it may not be operated without a valid Certificate of Inspection issued by the Coast Guard."

H. LOANS AND DONATIONS TO SHIPS' SPONSORS. Subject to the approval of the Navy Curator, the nameplate or any small article of a negligible or sentimental value from a ship may be loaned or donated to any individual who sponsored that ship provided that such loan or donation shall be at no expense to the Navy. (Authority: 10 U.S.C. 7546.)

I. MAJOR DISASTER ASSISTANCE FOR STATES.

1. General. The Disaster Relief Act of 1974 (P.L. 93-288), authorizes Federal assistance to States, local governments, and relief organizations. Upon declaration by the President of an emergency or a major disaster, the Act is usually invoked upon notification to Federal agencies and States by the Federal *Emergency Management Agency (FEMA).* The term "State" in this case includes the *United States,* American Samoa, Guam, *Puerto Rico, TTPI, and the Virgin Islands.* When a major disaster or emergency is declared, the Governor of the affected State shall designate a State coordinating officer to coordinate State and local disaster assistance efforts with those of the Federal Government. That same agency or official shall also be the point of contact with *FEMA.* Surplus personal property may be donated to States for use or distribution for emergency or major disaster assistance purposes. Such uses may include among other things the restoration of public facilities which have been damaged as well as the essential rehabilitation of individuals in need of major disaster assistance. All donations of surplus personal property for major disaster assistance must be approved by GSA. Federal assistance under the Disaster Relief Act of 1974 is terminated upon notice to the Governor of the State by the *Associate Director,* or at the expiration of time periods prescribed in *FEMA* regulations, whichever occurs first.

2. Procedures.

a. State Action. When a major disaster is declared by the President, the State shall furnish to *FEMA* a list of property needed to assist in combating the effects of the disaster. *FEMA* shall review the list and, if the property is considered usable and necessary, *FEMA* shall ask the GSA Regional Office to locate suitable surplus property.

b. GSA Regional Office Action. Upon receipt of request from *FEMA* to locate specific surplus property items, the GSA Regional Office shall:

(1) Locate the property.

(2) Place "hold" on same.

(3) Arrange for inspection of property, if *FEMA* so desires.

(4) Effect release of property by furnishing the *DRMO* with a GSA letter of donation approval, together with a copy of a *FEMA* letter of request. Such documents shall include data on reimbursement, as required.

c. *DRMO* Action. The *DRMO* shall give all possible assistance to the GSA Regional Office and *FEMA* in accelerating removal of property selected and approved by GSA for disaster relief. GSA shall be advised at the time of initial contact as to availability of property, actual or estimated amount of reimbursement which may be required to defray care and handling costs. Reimbursement billing processing shall be to the GSA Regional Office for referral to *FEMA* for payment.

3. Disposition of Property. After surplus personal property donated under this program has served the purpose for which it was intended, final disposition shall be the responsibility of the State which received the property.

J. PUBLIC BODIES. See *Chapter XV, Abandonment or Destruction, paragraph C,* for procedures relating to the donation of surplus property to public bodies in preference to abandonment or destruction. Donations of surplus property to public bodies (other than agencies of the Federal Government) shall be made only when the donee has included, as an attachment to the donation request, the statement shown in *attachment 28,* this chapter. Procedures for donation of FEPP instead of abandonment or destruction are in *Chapter XVI, Sale, Abandonment, or Destruction of Foreign Excess Personal Property,* paragraph N2.

K. RETURN OF PROPERTY DONATED TO THE MILITARY SERVICES.

1. Return of Property Donated to the Navy. Subject to the approval of the Curator for the Department of the Navy, any article, material, or equipment, excluding silver service, loaned or donated to the naval service by any person, State, group, or organization may be returned to the lender or donor. (Authority: 10 U.S.C. 7546.) (*See Chapter VIII, Property Requiring Special Processing,* paragraph B97, for disposition of silver service.) When the owner cannot be located after a reasonable search or if, after being offered the property, the owner states in writing that the return of the property is not desired, then the property shall be disposed of in the same manner as other surplus property.

2. American National Red Cross Property. Surplus or foreign excess property, which was previously processed, produced, or donated by the American National Red Cross, shall be referred to the nearest representative of that organization for disposal instructions. If requested, the property shall be returned to the American National Red Cross.

CHAPTER XIII

ATTACHMENT 1

SERVICE EDUCATIONAL ACTIVITIES ELIGIBLE FOR DONATIONS

See paragraph D and attachment 23, this chapter.

PART 1—NATIONAL ORGANIZATIONS

(NOTE: Addresses listed below are for the National Headquarters of each organization. The sponsor for this group is the Department of Defense rather than a Military Service.)

American National Red Cross, 7401 Lockport Place, Lorton, VA 22079, (see *attachment 7,* this chapter)

Armed Services YMCA of the USA, 1501 Woodfield Road, Suite 301N, Schaumburg, IL 60195 (see attachment 8, this chapter)

Big Brothers/Big Sisters of America, 230 North 13th Street, Philadelphia, PA 19107 (see *attachment 9,* this chapter)

Boys Clubs of America, 771 First Avenue, New York, NY 10017 (see *attachment 10,* this chapter)

Boy Scouts of America, 1325 Walnut Hill Lane, Irving, TX 75038-3096 (see *attachment 11,* this chapter)

Camp Fire, Inc., 4601 Madison Ave., Kansas City, MO 64112-1278 (see *attachment 12* this chapter)

Center for Excellence in Education, 7710 Old Springhouse Road, McLean, VA 22102 (see *attachment 13,* this chapter)

Girl Scouts of the United States of America, 830 Third Avenue, New York, NY 10022 (see *attachment 14,* this chapter)

Little League Baseball, Inc., Williamsport, PA 17701, (see *attachment 15,* this chapter)

National Association for Equal Opportunity in Higher Education, 2243 Wisconsin Avenue NW., Washington, DC 20007 (see attachment 16, this chapter)

National Ski Patrol System, Inc., 133 South Van Gordon Street, Suite 100, Lakewood, CO 80228 (see *attachment 17,* this chapter)

Naval Sea Cadet Corps, 2300 Wilson Blvd., Arlington, VA 22201 (see *attachment 18,* this chapter)

Operation Raleigh, 109 East Jones Street, Raleigh, NC 27611 (see attachment 19, this chapter)

United Service Organizations, Inc., 601 Indiana Avenue, Washington, DC 20004 (see *attachment 20,* this chapter)

United States Olympic Committee, Olympic House, 1750 East Boulder Street, Colorado Springs, CO 80909 (see *attachment 21,* this chapter)

Young Marines of the Marine Corps League/Marine Corps League, 933 N. Kenmore Street, Arlington, VA 22201 (see *attachment 22,* this chapter)

SERVICE EDUCATIONAL ACTIVITIES ELIGIBLE FOR DONATIONS

PART 2—SCHOOLS

(NOTE: This list must be used in conjunction with attachments 2 through 6, this chapter, to determine items donable to each listed school. The abbreviations used under "Class" and "SVC" are defined as follows:

CLASS	SVC
HS—High School Junior ROTC	A—Army sponsored
MC—Military College	N—Navy sponsored
MJC—Military Junior College	F—Air Force sponsored
MI—Military Institute	M—Marine Corps sponsored
ND—National Defense Cadet Corps	
SMA—State Maritime Academy	
NHS—Naval Honor School	

Go first to the appropriate attachment based upon the class of the school, then for HS, MJC, MC, MI, NHS, ND, and SMA, select the appropriate list in the attachment based upon sponsoring service as indicated below.

CLASS	SVC	
		ALABAMA
HS	N	Abbeville High School, Abbeville, AL 36310
HS	A	Andalusia High School, Andalusia, AL 36420
HS	A	Athens High School, Athens, AL 35611
HS	A	Auburn High School, Auburn, AL 36380
HS	A	Birmingham High Schools, Birmingham, AL 35222-2229
		Banks High School
		Carver High School
		Ensley High School
		Glenn High School
		Hayes (Carol W.) High School
		Huffman High School
		Jackson-Olin High School
		Jones Valley High School
		Parker (A. H.) High School
		Phillips Ramsey High School
		Wenonah High School
		West End High School
		Woodlawn High School

CLASS	SVC	ALABAMA (Con.)
HS	A	Brewer (Albert P.) High School, Somerville, AL 35670
HS	*A*	*Bullock County High School, Union Springs, AL 36089-2099*
HS	F	Butler (S. R.) High School, Huntsville, AL 35805
HS	A	Carroll High School, Ozark, AL 36360-1593
HS	A	Central High School, Tuscaloosa, AL 35401-4099
HS	A	Charles Henderson High School, Troy, AL 36081
HS	A	Daleville High School, Daleville, AL 36322-2013
HS	N	Davidson (W. P.) High School, Mobile, AL 36609
HS	A	Dothan High School, Dothan, AL 36301-3598
HS	A	Enterprise High School, Enterprise, AL 36330-1898
HS	A	Etowah High School, Atallah, AL 35954-9998
HS	*A*	*Eufaula High School, Eufaula, AL 36027*
HS	A	Eutaw High School, Eutaw, AL 35462-0658
HS	*A*	*G. W. Carver High School, Montgomery, AL 36108-4199*
HS	A	Gadsen High School, Gadsen, AL 35999
HS	A	Goshen High School, Goshen, AL 36035-0007
HS	A	Greenville High School, Greenville, AL 36037
HS	A	Grissom High School, Huntsville, AL 35802
HS	A	Hatch (Robert C.) High School, Uniontown, AL 36786-0509
HS	N	Headland High School, Headland, AL 36345
HS	A	Holt High School, Holt, AL 35404
HS	F	Homewood High School, Homewood, AL 35209
HS	N	Huntsville High School, Huntsville, AL 35804
HS	M	J. Oliver Johnson High School, Huntsville, AL 35810
HS	M	Jefferson Davis High School, Montgomery, AL 36111
HS	A	Lee High School, Huntsville, AL 35811
HS	F	Lee (Robert E.) High School, Montgomery, AL 36107
MI	A	Lyman Ward Military Academy, Camp Hill, AL 36850-0547
HS	A	Macon County High Schools, Tuskegee, AL 36088 South Macon High School Tuskegee Institute High School Wolfe (Deborah C.) High School
MI	A	Marion Military Institute, Marion, AL 36756-0450
HS	A	Mobile County Public Schools, Director of Army Instruction, Mobile, AL 36633 Alba (Peter F.) High School Baker High School Blount (Mattie T.) High School Citronelle High School Leflore (John L.) High School Mobile County High School Montgomery (Mary G.) High School Murphy (Samuel S.) High School Rain (Ben C.) High School Satsuma High School Shaw (John S.) High School

CLASS	SVC	ALABAMA (Con.)
		Theodore High School
		Vigor (C. F.) High School
		Williamson High School
HS	A	Paramount High School, Boligee, AL 35443-0188
HS	A	Pike County High School, Brundidge, AL 36010-2299
HS	A	Scottsboro High School, Scottsboro, AL 35768
HS	A	Selma High School, Selma, AL 37601
HS	A	Talladega High School, Talladega, AL 35160
HS	A	Tuscaloosa County High School, Northport, AL 35474
HS	A	Walker High School, Jasper, AL 35501

CLASS	SVC	ALASKA
HS	N	Chugiak Junior/Senior High School, Eagle River, AK 99577
HS	A	Dimond Mears Secondary School, Anchorage, AK 99501-1677

CLASS	SVC	ARIZONA
HS	F	Agua Fria Union High School, Avondale, AZ 85323
HS	N	Apollo High School, Glendale, AZ 85302
HS	A	Buena High School, Sierra Vista, AZ 85635-2962
HS	F	Cactus High School, Peoria, AZ 85345
HS	A	Chinle High School, Chinle, AZ 86503-0587
HS	A	Flowing Wells High School, Tucson, AZ 85705-3022
HS	A	Globe High School, Globe, AZ 85501-2206
HS	*A*	*Marcos De Niza High School, Tempe, AZ 85281*
HS	N	Moon Valley High School, Phoenix, AZ 85029
HS	F	Peoria High School, Peoria, AZ 85345
HS	A	Phoenix Union High School District, Phoenix, AZ 85017-5112
		Alhambra High School
		Browne (Trevor) High School
		Camelback High School
		Central High School
		Hayden (Carl) High School
		Maryvale High School
		North High School
		South Mountain High School
HS	M	Ray High School, Kearney, AZ 85237
HS	F	Sunnyslope High School, Phoenix, AZ 85201
HS	M	Tolleson Union High School, Tolleson, AZ 85353
HS	M	Tuba City High School, Tuba City, AZ 86045
HS	F	Westwood High School, Mesa, AZ 85201

CLASS	SVC	ARKANSAS
HS	A	Benton Senior High School, Benton, AR 72015
HS	F	Blytheville Senior High School, Blytheville, AR 72315

CLASS	SVC	ARKANSAS (Con.)
HS	F	Cabot High School, Cabot, AR 72023
HS	M	Catholic High School for Boys, Little Rock, AR 72205
HS	F	Central High School, Little Rock, AR 72202
HS	A	Dardanelle High School, Dardanelle, AR 72834
HS	N	Eudora High School, Eudora, AR 71640
HS	N	Hot Springs High School, Hot Springs National Park, AR 71913
HS	F	Jacksonville Senior High School, Jacksonville, AR 72076
HS	A	Newport High School, Newport, AR 72112
HS	A	Northside High School, Fort Smith, AR 72901
HS	N	Parkview High School, Little Rock, AR 72204
HS	F	Pine Bluff High School, Pine Bluff, AR 71601
HS	A	Sheridan High School, Sheridan, AR 72150
HS	A	Southside High School, Fort Smith, AR 72903
HS	F	Texarkana Senior High School, Texarkana, AR 75502
HS	A	Trumann High School, Trumann, AR 72472
HS	A	Van Buren High School, Van Buren, AR 72956
HS	A	Warren High School, Warren, AR 71671
HS	A	Watson Chapel High School, Pine Bluff, AR 71603
HS	A	White Hall High School, Pine Bluff, AR 71602

CLASS	SVC	CALIFORNIA
HS	N	Alain Leroy Locke High School, Los Angeles, CA 90061
HS	F	Arlington High School, Riverside, CA 92503
HS	F	Armijo High School, Fairfield, CA 94533
MI	F	Army & Navy Academy, Carlsbad, CA 92008-0998
HS	N	Banning (Phineas P.) High School, Wilmingtn, CA 90744
SMA	N	California Maritime Academy, Vallejo, CA 94590
HS	F	Canoga Park High School, Canoga Park, CA 91303
HS	F	Canyon High School, Canyon City, CA 91351
HS	N	Centennial Senior High School, Compton, CA 90222
HS	M	Crenshaw High School, Los Angeles, CA 90043
HS	*A*	*Del Camp High School, Fair Oaks, CA 95628*
HS	N	El Camino Real High School, Woodland Hills, CA 91367
HS	F	El Dorado High School, Placentia, CA 92670
HS	M	El Rancho High School, Pico Rivera, CA 90660
HS	A	Encinal High School, Alameda, CA 94501-3246
HS	N	Eureka Senior High School, Eureka, CA 95501
HS	F	Fairfield High School, Fairfield, CA 94533
HS	N	Hogan Senior High School, Vallejo, CA 94590
HS	*F*	*John Muir High School, Pasadena, CA 91103*
HS	*N*	*Junipero Serra Jr/Sr High School, San Diego, CA 92124*
HS	N	Lakewood Senior High School, Lakewood, CA 90713
HS	F	Lindhurst High School, Olivehurst, CA 95965
HS	A	Long Beach Unified School District, Long Beach, CA 90812
		Jordan (David S.) High School
		Long Beach Polytechnic High School

CLASS	SVC	
		CALIFORNIA (Con.)
		Millikan (Robert A.) High School
HS	A	Los Angeles Unified School District, Los Angeles, CA 90017-1410
		Belmont High School
		Fairfax High School
		Franklin (Benjamin) High School
		Garfield (James A.) High School
		Holywood High School
		Jefferson (Thomas) High School
		Jordan (David S.) High School
		Lincoln (Abraham) High School
		Los Angeles High School
		Manual Arts High School
		Monroe (James) High School
		Roosevelt (Theodore) High School
		Van Nuys High School
		Wilson (Woodrow) High School
		Washington (George) High School
HS	N	Lutheran High School, LaVerne, CA 91750
HS	N	Luther Burbank High School, Sacramento, CA 95823
HS	*A*	*Lynwood High School, Lynwood, CA 90262*
HS	N	Mar Vista High School, Imperial Beach, CA 92032
HS	F	Mater Dei High School, Santa Ana, CA 92707
HS	F	McClatchy (C. K.) High School, Sacramento, CA 95818
HS	N	Milpitas High School, Milpitas, CA 95035
HS	N	McAteer (J. Eugene) High School, San Francisco, CA 94131
HS	F	Moreno Vally High School, Sunnymead, CA 92388
HS	A	Mount Miguel High School, Spring Vally, CA 92077-3822
HS	M	North High School, Bakersfield, CA 93308
HS	F	Novato High School, Novato, CA 94947
HS	F	Oak Grove High School, San Jose, CA 95123
HS	A	Oakland Unified School District, Oakland, CA 94606
		Castlemont High School
		Fremont High School
		McClymonds High School
		Oakland High School
		Oakland Technical High School
		Skyline High School
HS	M	Oceanside Unified High School, Oceanside, CA 92054
HS	N	Orange Glen High School, Escondido, CA 92027
HS	N	Pasadena High School, Pasadena, CA 91107
HS	A	Perris Union High School, Perris, CA 92370
HS	N	Point Loma High School, San Diego, CA 92106
HS	A	Polytechnic High School, Riverside, CA 92506
HS	F	San Bernardino High School, San Bernardino, CA 92405
HS	A	San Diego Unified School District, Education Center, San Diego, CA 92103
		Hoover (Herbert) High School
		Kearny (Stephen W.) High School

CLASS	SVC	
		CALIFORNIA (Con.)
		Lincoln (Abraham) High School
		Madison (James) High School
		Morse (Samuel) High School
		San Diego High School
HS	N	San Fernando High School, San Fernando, CA 91340
HS	A	San Francisco Unified School District, San Francisco, CA 94102-5207
		Balboa High School
		Galileo High School
		Lincoln (Abraham) High School
		Lowell High School
		Mission High School
		Washington (George) High School
		Wilson (Woodrow) High School
HS	N	Sanger High School, Sanger, CA 93657
HS	N	Santa Ana Senior High School, Santa Ana, CA 92701
HS	A	Santa Barbara High School, Santa Barbara, CA 93102-2314
HS	F	Simi Valley High School, Simi Valley, CA 93063
HS	M	South Bay Union High School, Redondo Beach, CA 90277
HS	F	South Gate High School, South Gate, CA 91706
HS	N	Woodrow Wilson Senior High School, Long Beach, CA 90804

CLASS	SVC	**COLORADO**
HS	M	Adams City High School, Commerce City, CO 80022
HS	A	Canon City High School, Canon City, CO 81212
HS	F	Central High School, Aurora, CO 80010
HS	A	Denver Public Schools, Denver, CO 80203
		East High School
		Kennedy (J.F.) High School
		Lincoln (Abraham) High School
		Manual High School
		Montbello Junior-Senior High School
		North High School
		South High School
		Washington (George) High School
		West High School
HS	N	Montrose High School, Montrose, CO 81401
HS	A	Pueblo County High School, Pueblo, CO 81006
HS	A	Pueblo Public Schools, Pueblo, CO 81002
		Centennial High School
		Central High School
		South High School

CLASS	SVC	**CONNECTICUT**
HS	F	Danbury High School, Danbury, CT 06810
HS	F	Norwalk High School, Norwalk, CT 06851

CLASS	SVC	
		DELAWARE
HS	F	Dover High School, Dover, DE 19901
CLASS	**SVC**	**FLORIDA**
NHS	N	Admiral Farragut Academy, Saint Petersburg, FL 33710
HS	A	Anderson (Boyd) High School, Lauderdale Lake, FL 33309
HS	M	Apopka High School, Apopka, FL 32703
HS	A	Atlantic Community High School, Delray Beach, FL 33444
HS	N	Auburndale Senior High School, Auburndale, FL 33823
HS	A	Barron Collier High School, Naples, FL 33942
HS	A	Bartow High School, Bartow, FL 33830
HS	F	Bay High School, Panama City, FL 32405
HS	N	Bishop Kenny High School, Jacksonville, FL 32207
HS	N	Boone (William R.) High School, Orlando, FL 32806
HS	A	Bradford High School, Starke, FL 32091
HS	A	Brevard County High Schools, Rockledge, FL 32955 Cocoa High School Cocoa Beach High School Merritt Island High School Rockledge High School
HS	*A*	*Broward County School System, Fort Lauderdale, FL 33310*
HS	N	Charlotte Junior-Senior High School, Punta Gorda, FL 33950
HS	F	Choctawhatchee Senior High School, Fort Walton Beach, FL 32548
HS	N	Clay High School, Green Cove Springs, FL 32043
HS	M	Clearwater High School, Clearwater, Fl 33516
HS	A	Columbia High School, Lake City, FL 32055
HS	*F*	*Countryside High School, Clearwater, FL 33519*
HS	N	Crystal River High School, Crystal River, FL 32629
HS	A	Cypress Lake High School, Fort Myers, FL 33907
HS	A	Dade County Schools, Miami, FL 33150 Miami Killian High School Miami Northwestern Senior High School Miami Sunset Senior High School
HS	F	Deland High School, Deland, FL 32720
HS	A	Dixie Hollins High School, St. Petersburg, FL 33709
HS	N	Dunedin Comprehensive High School, Dunedin, FL 33528
HS	*N*	*Eastside High School, Gainesville, FL 32601*
HS	F	Eau Gallie High School, Melbourne, FL 32935
HS	M	Edgewater High School, Orlando, FL 32804
HS	N	Escambia High School, Pensacola, FL 32560
HS	N	Evans (Maynard) High School, Orlando, FL 32808
MI	F	Florida Air Academy, Melbourne, FL 32901
HS	F	Forrest (N.B.) Senior High School, Jacksonville, FL 32210
HS	N	Fort Lauderdale High School, Fort Lauderdale, FL 33305
HS	A	Fort Pierce Central High School, Fort Pierce, FL 33450-1699
HS	A	Fort Pierce Westwood High School, Fort Pierce, FL 33450-1699
HS	F	Fort Walton Beach High Schools, Fort Walton, FL 32548

CLASS	SVC	FLORIDA (Con.)
HS	A	Gadsden County Public Schools, Quincy, FL 32351
		Chattahoochee High School
		Greensboro High School
		Havana Northside High School
		Shanks/Carter-Parramore High School
HS	A	Gibbs Senior High School, St. Petersburg, FL 33711
HS	N	Gulf Comprehensive High School, New Port Richey, FL 33552
HS	A	Haines City High School, Haines City, FL 33844
HS	F	Hernando High School, Brooksville, FL 33512
HS	A	Hillsborough County Public Schools, Tampa, FL 33601
		Armwood (Blanche) Senior High School
		Brandon High School
		East Bay Senior High School
		Hillsborough High School
		Plant City High School
HS	A	Holmes County High School, Bonifay, FL 32425
HS	F	Homestead Senior High School, Homestead, FL 33035
HS	A	Jones High School, Orlando, FL 32805
HS	A	Jupiter Community High School, Jupiter, FL 33458
HS	F	Kathleen Senior High School, Lakeland, FL 33803
HS	A	Lake Gibson Senior High School, Lakeland, FL 33805
HS	M	Lake Mary High School, Lake Mary, FL 32746
HS	A	Lake Wales Senior High School, Lake Wales, FL 33853
HS	A	Lakeland Senior High School, Lakeland, FL 33801
HS	A	Lecanto High School, Lecanto, FL 33261
HS	F	Leesburg Senior High School, Leesburg, FL 32748
HS	A	Lely High School, Naples, FL 33962
HS	N	Lemon Bay High School, Englewood, FL 33533
HS	F	Mainland Senior High School, Daytona Beach, FL 32014
HS	F	Melbourne High School, Melbourne, FL 32901
HS	*A*	*Miami Jackson Senior High School, Miami, FL 33142*
HS	*A*	*Miami Coral Park Senior High School, Miami, FL 33165*
HS	N	Middleburg High School, Middleburg, FL 32068
HS	N	Milton High School, Milton, FL 32570
HS	M	Mosely (A. Crawford) High School, Panama City, FL 32401
HS	A	Mulberry Senior High School, Mulberry, FL 33860
HS	F	Niceville Senior High School, Niceville, FL 32078
HS	F	Oak Ridge High School, Orlando, FL 32809
HS	A	Okaloosa County Schools, Crestview, FL 32536
		Baker High School
		Crestview Senior High School
HS	N	Orange Park High School, Orange Park, FL 32073
HS	M	Palm Bay High School, Melbourne, FL 32901
HS	F	Pensacola High School, Pensacola, FL 32501
HS	A	Palatka High School, Palatka, FL 32077
HS	*N*	*Pine Forest High School, Pensacola, FL 32506*
HS	A	Plant City High School, Plant City, FL 33566

CLASS	SVC	
		FLORIDA (Con.)
HS	N	Port St. Joe High School, Port St. Joe, FL 32456
HS	A	Raines (William M.) High School, Jacksonville, FL 32209
HS	M	Ribault Senior High School, Jacksonville, FL 32208
HS	A	Riverview High School, Sarasota, FL 33581
HS	F	Rutherford High School, Panama City, FL 32401
HS	A	Sarasota High School, Sarasota, FL 33577
HS	F	Satellite High School, Satellite Beach, FL 32937
HS	A	St. Augustine High School, St. Augustine, FL 32084
HS	N	Suwannee High School, Live Oak, FL 32060
HS	A	Taylor County High School, Perry, FL 32347
HS	A	Tate (James M.) High School, Gonzalez, FL 32560
HS	N	Titusville High School, Titusville, FL 32780
HS	M	Venice High School, Venice, FL 33595
HS	F	Vero Beach Senior High School, Vero Beach, FL 32960
HS	N	Washington Senior High School, Pensacola, FL 32503
HS	N	White (Edward H.) Senior High School, Jacksonville, FL 32210
HS	A	Winterhaven Senior High School, Winterhaven, FL 33880
HS	N	Woodham (William J.) High School, Pensacola, FL 32503
HS	*A*	*Zephyrhills High School, Zephyrhills, FL 34248*

CLASS	SVC	**GEORGIA**
HS	A	Academy of Richmond County, Augusta, GA 30904
HS	F	Appling County High School, Baxley, GA 31513
HS	A	Atlanta Public High Schools, Atlanta, GA 30307
		Archer (Samuel H.) High School
		Bass (William A.) High School
		Brown (Joseph E.) High School
		Carver (G. W.) High School
		Douglass (Frederick) High School
		East Atlanta High School
		Fulton High School
		George (Walter F.) High School
		Grady (Henry W.) High School
		Harper (Charles L.) High School
		Mays (Benjamin E.) High School
		Murphy (J. C.) High School
		North Fulton High School
		Northside High School
		Roosevelt (Franklin D.) High School
		Smith (Hoke) High School
		Sylan Hills High School
		Therrell (D. M.) High School
		Turner (H. M.) High School
		Washington (Booker T.) High School
		West Fulton High School
HS	A	Bendictine Military School, Savannah, GA 31406

CLASS	SVC	GEORGIA (Con.)
HS	N	Brunswick High School, Brunswick, GA 31523
HS	M	Butler (G. P.) High School, Augusta, GA 30906
HS	A	Campbell High School, Smyrna, GA 30080
HS	A	Cedar Shoals High School, Athens, GA 30605
HS	A	Central High School Complex, Macon, GA 31204
HS	A	Clarke Central High School, Athens, GA 30610
HS	A	Decatur High School, Decatur, GA 30030
HS	A	Dodge County High School, Eastman, GA 31023
HS	*A*	*Dooly County High School, Vienna, GA 31092*
HS	A	Elbert County Comprehensive High School, Elberton, GA 30635
HS	A	Evans High School, Evans, GA 30809-0130
HS	A	Fitzgerald High School, Fitzgerald, GA 31750
HS	F	Forest Park Senior High School, Forest Park, GA 30324
HS	A	Fulton County High Schools, Hapeville, GA 30354
		Campbell High School
		College Park High School
		Palmetto High School
		Russell High School
		Westwood High School
MJC	A	Georgia Military College, Milledgeville, GA 31061
HS	N	Glenn Hills High School, Augusta, GA 30906-3298
HS	A	Griffin High School, Griffin, GA 30223
HS	*A*	*Harlem Comprehensive High School, Harlem, GA 30814*
HS	A	Hephzibah High School, Hephzibah, GA 30815
HS	F	Jonesboro Senior High School, Jonesboro, GA 30236
HS	*A*	*Lakeview-Ft. Oglethorpe High School, Ft. Oglethorpe, GA 30742*
HS	A	Laney (Lucy) High School, Augusta, GA 30901
HS	N	Lassiter High School, Marietta, GA 30066
HS	N	Lee County High School, Leesburg, GA 31763
HS	F	Lowndes County High School, Valdosta, GA 31601
HS	F	Morrow Senior High School, Morrow, GA 30260
HS	A	Murray County High School, Chatsworth, GA 30705
HS	A	Muscogee County School District, Columbus, GA 31994
		Barker High School
		Carver High School
		Columbus High School
		Hardaway High School
		Jordan High School
		Kendrick High School
		Shaw (William Henry) High School
		Spencer High School
HS	F	North Clayton Senior High School, College Park, GA 30337
HS	N	North Cobb High School, Acworth, GA 30101
HS	A	Northeast High School Complex, Macon, GA 31211
HS	F	Northside High School, Warner Robins, GA 31099
HS	N	Osborne (R. L.) High School, Marietta, GA 30060
HS	F	Perry High School, Perry, GA 31069

CLASS	SVC	
		GEORGIA (Con.)
HS	*A*	*Ringgold High School, Ringgold, GA 30736*
HS	A	Riverside Military Academy, Gainesville, GA 30501
HS	A	Robert E. Lee Institute, Thomaston, GA 30286
HS	N	R. L. Osborne High School, Marietta, GA 30060
HS	A	Savannah/Chatham County Public Schools
		Beach (Alfred E.) High School
		Groves (Robert W.) High School
		Savannah High School
HS	*N*	*Sol C. Johnson High School, Savannah, GA 31404*
HS	A	South Cobb High School, Austell, GA 30001
HS	F	Sprayberry High School, Marietta, GA 30062
HS	*A*	*Statesboro High School, Statesboro, GA 30458*
HS	A	Swainsboro High School, Swainsboro, GA 30401
HS	F	Thomas Walter Josey High School, Augusta, GA 30901
HS	F	Tift County High School, Tifton, GA 31794
HS	N	Upson High School, Thomaston, GA 30286
HS	N	Valdosta High School, Valdosta, GA 31601
HS	F	Warner Robins High School, Warner Robins, GA 31093
HS	*F*	*Washington County High School, Sandersville, GA 31028*
HS	F	Wayne County High School, Jesup, GA 31545
HS	N	Westside High School, Augusta, GA 30907
HS	A	Wills High School, Smyrna, GA 30080
HS	*N*	*Wrens High School, Wrens, GA 30833*

CLASS	SVC	HAWAII
HS	F	Kailua High School, Kailua, HI 96734
HS	A	Kamehameha School for Boys, Honolulu, HI 96817
HS	A	Punahou High School, Honolulu, HI 96822-3336
HS	N	Radford (Arthur W.) High School, Honolulu, HI 96818
HS	A	Saint Louis High School, Honolulu, HI 96816-1510
HS	*A*	*Hawaii Multiple School Unit, Honolulu, HI 96816-3031*
		Farrington (W. R.) High School
		Konawaena High School
		Leilehua High School
		McKinley High School
		Roosevelt (Theodore) High School
HS	A	Waianae High School, Waianae, HI 96792

CLASS	SVC	IDAHO
HS	A	Boise High School, Boise, ID 83702-5446
HS	N	Highland High School, Pocatello, ID 83201
HS	M	Kellogg Senior High School, Jacobs Gulch, Kellogg, ID 83837

CLASS	SVC	
		ILLINOIS
HS	A	Board of Education, City of Chicago, Chicago, IL 60609-2391
		Austin High School
		Bowen (James H.) High School
		Calumet High School
		Clemente (Roberto) High School
		Chicago Vocational High School
		Dunbar (Paul L.) Vocational High School
		Englewood High School
		Farragut High School
		Fenger (Christian) High School
		Foreman (Edwin G.) High School
		Harper (William Rainey) High School
		Hirsch (Emil) High School
		Hubbard (Gordon S.) High School
		Hyde Park High School
		Jean Baptiste Pt. Dusable High School
		Kelvyn Park High School
		Lake View High School
		Lane (Albert G.) Technical High School
		Lincoln Park High School
		Lindblow (Robert) High School
		Manley (Hugh) High School
		Morgan Park High School
		Gage Park High School
		Phillips (Wendell) High School
		Roosevelt (Theodore) High School
		Schurz (Carl) High School
		South Shore High School
		Steinmetz (Charles P.) High School
		Tilden (Edward) Technical High School
		Wells (William H.) High School
		Westinghouse (George) Vocational High School
HS	F	Bolingbrook High School, Bolingbrook, IL 60439
HS	A	Farragut High School, Chicago, IL 60623
HS	A	Joliet Township High School Central, Joliet, IL 60432
		Joliet Central High School
		Joliet West High School
HS	F	Lockport Township High School, Lockport, IL 60441
MI	A	Marmion Military Academy, Aurora, IL 60504-9742
HS	A	Mattoon High School, Mattoon, IL 61938
HS	N	Mooseheart High School, Mooseheart, IL 60539
HS	N	North Chicago Community High School, North Chicago, IL 60064
HS	A	Rockford Public Schools, Rockford, IL 61101
		Auburn High School
		East High School
		Guilford High School

CLASS	SVC	ILLINOIS (Con.)
		Jefferson High School
		West High School
HS	M	Romeoville High School, Romeoville, IL 60441
HS	A	Waukegen Public Schools, Waukegen, IL 60085
		Waukegen East High School
		Waukegen West High School
HS	N	Wheeling High School, Wheeling, IL 60090

CLASS	SVC	INDIANA
HS	A	Concordia Lutheran High School, Fort Wayne, IN 46805
MI	A	Culver Military Academy, Culver, IN 45611
HS	M	Davis (Ben) High School, Indianapolis, IN 46224
HS	A	Gary High School Systems, Gary, IN 46402
		Mann (Horace) High School
		Roosevelt High School
		Wallace (Lew) High School
		West Side Senior High School
		Wirtz High School
MI	A	Howe Military School, Howe, IN 45746-9998
HS	A	Indiana Soldiers' and Sailors' Children Home, Morton Memorial School, Knightstown, IN 46148-0213
HS	A	Indianapolis Public Schools, Indianapolis, IN 46204
		Arlington High School
		Arsenal Technical High School
		Broad Ripple High School
		Crispus Attucks High School
		Emmerich Manual High School
		Howe (Thomas Carr) High School
		Marshall (John) High School
		Northwest High School
		Washington (George) High School
HS	F	Jeffersonville Senior High School, Jeffersonville, IN 47130
HS	F	Lowell Senior High School, Lowell, IN 46356
HS	N	New Albany High School, New Albany, IN 47150
HS	A	North Central High School, Indianapolis, IN 46240-2345
HS	N	Pike Township High School, Indianapolis, IN 46268
HS	M	Portage High School, Portage, IN 46368
HS	M	South Side High School, Muncie, IN 47302
HS	N	Washington High School, Washington, IN 47501

CLASS	SVC	IOWA
HS	*N*	*Abraham Lincoln High School, Des Moines, IA 50315*

CLASS	SVC	KANSAS
HS	F	Derby Senior High School, Derby, KS 67037
HS	A	Junction City High School, Junction City, Kansas 66441
HS	A	Leavenworth Senior High School, Leavenworth, KS 66048
MI	A	Saint John's Military School, Salina, KS 67401
HS	N	Shawnee Mission High School District, Shawnee Mission, KS 66204

CLASS	SVC	KENTUCKY
HS	F	Apollo High School, Owensboro, KY 42301
HS	F	Ballard High School, Louisville, KY 40222
HS	A	Belfry High School, Belfry, KY 41514-0215
HS	A	Blazer (Paul G.) High School, Ashland, KY 41101
HS	A	Bowling Green High School, Bowling Green, KY 42101
HS	N	Bourbon County High School, Paris, KY 40361
HS	A	Breathitt High School, Jackson, KY 41339-1009
HS	F	Bryan Station Senior High School, Lexington, KY 40505
HS	A	Bullitt Central High School, Shepardsville, KY 40165-9456
HS	A	Calloway County High School, Murray, KY 42701-8806
HS	N	Central High School, Louisville, KY 40203
HS	F	Daviess County High School, Owensboro, KY 42301
HS	A	Eastern High School, Middletown, KY 40243
HS	A	Elkhorn High SChool, Elkhorn, KY 41522-0530
HS	M	Fern Creek High School, Fern Creek, KY 40291
HS	A	Fort Campbell High School, Fort Campbell, KY 42223-5000
HS	A	Fort Knox Dependent Schools, Fort Knox, KY 40121-5000
HS	M	Greenup County High School, Greenup, KY 41144
HS	F	Harrison County High School, Cynthiana, KY 41031
HS	M	Holmes High School, Covington, KY 41014
HS	N	Iroquois High School, Louisville, KY 40215
HS	M	Jefferson High School, Jefferson, KY 40299
HS	N	Johnson Central High School, Paintsville, KY 41240
HS	A	Lawrence County High School, Louisa, KY 41230-9602
HS	A	Louisville Male High School, Louisville, KY 40203
HS	A	Marion County High School, Lebanon, KY 40033-9506
HS	A	Mason County High School, Maysville, KY 41056-9810
HS	A	McLean County High School, Calhoun, KY 42327-0247
HS	A	McCreary Central High School, Sterns, KY 42647-0100
HS	A	Millard High School, Pikesville, KY 41501-9698
HS	A	Millersburg Military Institute, Millersburg, KY 40348-0278
HS	F	Moore (Marion C.) High School, Louisville, KY 40228
HS	A	Napier High School, Hazard, KY 41701
HS	F	Newport Public High School, Newport, KY 41071
HS	A	Owensboro High School, Owensboro, KY 42301-4540
HS	M	Seneca High School, Louisville, KY 40220
HS	N	Shawnee High School, Louisville, KY 40212
HS	A	Southern High School, Louisville, KY 40219
HS	N	Valley High School, Louisville, KY 40272

CLASS	SVC	
		LOUISIANA
HS	F	Arline High School, Bossier City, LA 71111
HS	F	Alcee Fortier Senior High School, New Orleans, LA 70115
HS	M	Alexandria High School, Alexandria, LA 71301
HS	F	Alfred Bonnabel High School, Kenner, LA 70003
HS	*A*	*Alfred Lawless High School, New Orleans, LA 70117*
HS	F	Bolton High School, Alexandria, LA 71301
HS	F	Bossier High School, Bossier City, LA 71111
HS	N	Brother Martin High School, New Orleans, LA 70122
HS	A	Caddo Parish High School, Shreveport, LA 71130
		Byrd (C.E.) High School
		Caddo Parish Magnet High School
		Captain Shreve High School
		Fair Park High School
		Green Oaks High School
		Huntington High School
		North Caddo High School
		Northwood High School
		Southwood High School
		Washington (B. T.) High School
		Woodlawn High School
HS	M	Carver (George Washington) High School, New Orleans, LA 70126
HS	A	Clark (Joseph S.) Senior High School, New Orleans, LA 70116
HS	A	East Baton Rouge Parish School Board, Baton Rouge, LA 70821
		Belaire High School
		Capital Senior High School
		Central High School
		Glen Oaks Senior High School
		Istrouma High School
		Woodlawn High School
HS	F	East Jefferson High School, Metairie, LA 70001
HS	F	Ehret (John) High School, Marrero, LA 70072
HS	N	Episcopal High School, Baton Rouge, LA 70815
HS	F	Haughton High School, Haughton, LA 71037
HS	M	Jesuit High School, New Orleans, LA 70119
HS	*A*	*John F. Kennedy High School, New Orleans, LA 70124*
HS	A	LaFourche Parish Consolidated Schools, Thibodaux, LA 70302
		Central LaFourche High School
		South LaFourche High School
		Thibodaux High School
HS	A	Landry Senior High School, New Orleans, LA 70114
HS	A	Leesville High School, Leesville, LA 71446
HS	A	Natchitoches Central High School, Natchitoches, LA 71457
HS	N	Ouachita Parish School, Monroe, LA 71203
HS	F	Parkway High School, Bossier City, LA 71112
HS	A	Pineville High School, Pineville, LA 71360-5096
HS	A	Rayville High School, Rayville, LA 71269

CLASS	SVC	LOUISIANA (Con.)
HS	F	Ruston High School, Ruston, LA 71270
HS	F	Saint Paul's School (The), Covington, LA 70434
HS	N	Slidell Senior High School, Slidell, LA 70459
HS	N	Walker (O. Perry) High School, New Orleans, LA 70114
HS	A	Washington (Booker T.) High School, New Orleans, LA 70125
HS	N	West Feliciana High School, St. Francisville, LA 70775
HS	F	West Jefferson High School, Harvey, LA 70058

CLASS	SVC	MAINE
HS	A	Bangor High School, Bangor, ME 04401
SMA	N	Maine Maritime Academy, Castine, ME 04421

CLASS	SVC	MARYLAND
HS	*N*	*Calvert High School, Prince Frederick, MD 20678*
HS	F	Central Senior High School, Seat Pleasant, MD 20027
HS	A	Douglass (Frederick) High School, Baltimore, MD 21217
HS	F	Duval Senior High School, Lanham, MD 20801
HS	F	Edmondson High School, Baltimore, MD 21229
HS	A	Fairmont Heights High School, Capitol Heights, MD 20743
HS	*A*	*Forest Park Senior High School, Baltimore, MD 21207*
HS	A	Forestville High School, Forestville, MD 20747
HS	N	Gaithersburg High School, Gaithersburg, MD 20877-2392
HS	F	High Point High School, Beltsville, MD 20705
HS	A	Lake Clifton Senior High School, Baltimore, MD 21213
HS	F	Largo Senior High School, Upper Marlboro, MD 20772
HS	F	Laurel Senior High School, Cherry Lane, Laurel, MD 20810
HS	A	Magruder (Col. Zacok) Senior High School, Rockville, MD 20855
HS	A	Meade Senior High School, Fort Meade, MD 20755
HS	*N*	*Northern High School, Owings MD 20736*
HS	F	Northwestern High School, Baltimore, MD 21215
HS	N	Northwestern High School, Hyattsville, MD 20782
HS	F	Oakland Mills High School, Columbia, MD 21045
HS	F	Oxon Hill Senior High School, Oxon Hill, MD 20021
HS	A	Parkdale High School, Riverdale, MD 20737
HS	N	Seneca Valley High School, Germantown, MD 20767
HS	F	Southern Senior High School, Baltimore, MD 21230
HS	N	Springbrook High School, Silver Spring, MD 20904
HS	N	Suitland Senior High School, Forrestville, MD 20747
HS	N	Walbrook Senior High School, Baltimore, MD 21216

CLASS	SVC	MASSACHUSETTS
HS	M	Billerica Memorial High School, Billerica, MA 01821
HS	N	Boston Technical High School, Dorchester, MA 02121
HS	A	Dorchester High School, Dorchester, MA 02124

CLASS	SVC	MASSACHUSETTS (Con.)
HS	F	Lowell High School, Lowell, MA 01852
HS	A	Madison Park High School, Boston, MA 02119
HS	F	Mario Umana Harbor School of Science & Technology, Boston, MA 02128
SMA	N	Massachusetts Maritime Academy, Buzzards Bay, MA 02532
HS	A	New Bedford High School, New Bedford, MA 02740
HS	N	Quabbin Regional High School, Barre, MA 01005
HS	F	Quincy High & Voc-Tech School, Quincy, MA 02169
NHS	N	Tabor Academy, Marion, MA 02738
HS	F	Technical High School, Springfield, MA 01105
HS	M	Waltham High School, Waltham, MA 02154
HS	N	West Roxbury High School, West Roxbury, MA 02132

CLASS	SVC	MICHIGAN
HS	A	Calumet High School, Calumet, MI 49913
HS	A	Detroit High School, Detroit, MI 48202
		Cass Technical High School
		Central High School
		Chadsey High School
		Cody High School
		Cooley (Thomas M.) High School
		Denby (Edwin) High School
		Finney High School
		Kettering High School
		King High School
		Mackenzie High School
		Mumford High School
		Northern High School
		Northwestern High School
		Osborn High School
		Pershing High School
		Redford High School
		Renaissance High School
		Southeastern High School
		Southwestern High School
		Western High School
HS	N	Flint Central Community High School, Flint, MI 48503
HS	N	Franklin High School, Livonia, MI 48150
HS	*F*	*Garden City High School, Garden City, MI 48135*
HS	A	Grand Rapids Public Schools, Grand Rapids, MI 49502
		Central High School
		Creston High School
		Ottawa Hills High School
HS	*F*	*Highland Park Senior High School, Highland Park, MI 48203*
HS	N	Murray-Wright High School, Detroit, MI 48208
HS	M	River Rouge High School, River Rouge, MI 48218
HS	N	Roseville High School, Roseville, MI 48066

CLASS	SVC	
		MICHIGAN (Con.)
HS	F	Southfield Senior High School, Southfield, MI 48034
HS	F	Winston Churchill High School, Livonia, MI 48150
HS	A	Wright High School, Ironwood, MI 49938

CLASS	SVC	**MINNESOTA**
HS	*A*	*Chisholm High School, Chisholm, MN 55719*
HS	A	Cretin High School, St. Paul, MN 55116
MI	A	St. Thomas Academy, St. Paul, MN 55120

CLASS	SVC	**MISSISSIPPI**
HS	A	Brookhaven High School, Brookhaven, MS 39601
HS	F	Caldwell (R. S.) High School, Columbus, MS 39701
HS	N	Canton Public High School, Canton, MS 39046
HS	A	d'Iberville High School, Biloxi, MS 39532
HS	A	Gentry High School, Indianola, MS 38751
HS	N	Greenwood High School, Greenwood, MS 38930
HS	M	Gulfport High School, Gulfport, MS 39501
HS	A	Harrison Central High School, Gulfport, MS 39503
HS	A	Hinds County Agricultural High School, Utica, MS 39175
HS	A	Jackson Public Schools, Jackson, MS 39205
		Callaway High School
		Forest Hill High School
		Jim Hill High School
		Lanier High School
		Murrah High School
		Provine High School
		Wingfield High School
HS	A	Jefferson County High School, Fayette, MS 39069
HS	F	Lee (S. D.) High School, Columbus, MS 39701
HS	A	Meridian High School, Meridian, MS 39305-4657
HS	N	Northeast Lauderdale High School, Meridian, MS 39301
HS	A	Ocean Springs High School, Ocean Springs, MS 39564
HS	N	Pascagoula High School, Pascagoula, MS 39567
HS	*N*	*Pearl High School, Pearl, MS 39208*
HS	*A*	*Port Gibson High School, Port Gibson, MS 39150*
HS	A	Rankin County School District, Brandon, MS 39042
		Brandon High School
		Northwest Rankin Center
HS	A	Rolling Fork High School, Rolling Fork, MS 39159
HS	F	South Panola High School, Batesville, MS 38606
HS	A	Vicksburg High School, Vicksburg, MS 39180
HS	A	Watkins (R. H.) High School, Laurel, MS 39440
HS	N	West Lauderdale High School, Collinsville, MS 39325
HS	*A*	*West Point High School, West Point, MS 39773-0616*
HS	A	Wingfield High School, Jackson, MS 39205

CLASS	SVC	
		MISSOURI
MI	A	Christian Brothers College, St. Louis, MO 63117
HS	N	Eureka High School, Eureka, MO 63025
HS	A	Kansas City High Schools, Kansas City, MO 64106-2416
		Central High School
		East High School
		Lincoln Academy
		Northeast High School
		Paseo High School
		Southeast High School
		Southwest High School
		Van Horn High School
		Westport High School
MJC	A	Kemper Military School and College, Boonville, MO 65233-9989
HS	F	Lafayette Senior High School, Ballwin, MO 63011
HS	A	McDonald County High School, Anderson, MO 64831
HS	A	Memorial High School, Joplin, MO 64801-4302
HS	A	Missouri Military Academy, Mexico, MO 65265
HS	F	Neosho Senior High School, Neosho, MO 64850
HS	F	Nevada Junior-Senior High School, Nevada, MO 64772
HS	A	Saint Joseph High Schools, Saint Joseph, MO 64501
		Benton High School
		Central High School
		Lafayette High School
HS	A	Webb City High School, Webb City, MO 64870-1238
MJC	A	Wentworth Military Academy, Lexington, MO 64067-1799

CLASS	SVC	NEBRASKA
HS	F	Bellevue Senior High School, Bellevue, NE 68005
HS	A	Omaha Public High Schools, Omaha, NE 68131
		Benson High School
		Bryan (William) High School
		Burke (Harry A.) High School
		Central Senior High School
		North High School
		Northwest High School
		South High School

CLASS	SVC	NEVADA
HS	M	Basic High School, Henderson, NV 89015
HS	N	Carson High School, Carson City, NV 89701
HS	N	Chapparal High School, Las Vegas, NV 89121
HS	N	Eldorado High School, Las Vegas, NV 89110
HS	F	Rancho High School, N. Las Vegas, NV 89030
HS	N	Reed (Edward C.) High School, Sparks, NV 89431

CLASS	SVC	
		NEVADA (Con.)
HS	A	Washoe County School District, Reno, NV 89520
		Hug (Proctor) High School
		Incline High School
		McQueen High School
		Reno Senior High School
		Sparks High School
		Wooster (Earl) High School
HS	F	Western High School, Las Vegas, NV 89107

CLASS	SVC	**NEW HAMPSHIRE**
HS	F	Spaulding High School, Rochester, NH 03867
HS	N	West High School, Manchester, NH 03102

CLASS	SVC	**NEW JERSEY**
HS	N	Admiral Farragut Academy on Toms River, Pine Beach, NJ 08741
HS	*F*	*Brick Township Memorial High School, Brick, NJ 08724*
HS	A	Edgewood Regional Senior High School, Atco, NJ 08004
HS	*A*	*Hillside High School, Hillside, NJ 07205*
HS	N	Neptune Senior High School, Neptune, NJ 07753
HS	N	North Bergen High School, North Bergen, NJ 07047
HS	N	Passaic High School, Passaic, NJ 07881
HS	N	Perth Amboy High School, Perth Amboy, NJ 08861
HS	F	Piscataway High School, Piscataway, NJ 08854
HS	N	Rancocas Valley Regional High School, Mount Holly, NJ 08060
HS	M	St. Piux X Regional High, Piscataway, NJ 08854
HS	A	Union High School, Union, NJ 07079

CLASS	SVC	**NEW MEXICO**
HS	A	Albuquerque High School, Albuquerque, NM 87102
HS	M	Cibola High School, Albuquerque, NM 87114
HS	F	Clovis Municipal School, Clovis, NM 88101
HS	F	Del Norte High School, Albuquerque, NM 87109
HS	M	Eldorado High School, Albuquerque, NM 87111
HS	N	Gadsden High School, Anthony, NM 88021
HS	M	Grants High School, Grants, NM 87020
HS	N	Highland High School, Albuquerque, NM 87108
HS	N	Los Alamos High School, Los Alamos, MN 87544
HS	N	Manzano High School, Albuquerque, NM 87112
HS	F	Mayfield High School, Las Cruces, NM 88001
MI	A	New Mexico Military Institute, Roswell, NM 88201
HS	M	Rio Grande High School, Albuquerque, NM 87105
HS	N	Roswell High School, Roswell, NM 88201
HS	N	Santa Fe High School, Santa Fe, MN 87501

CLASS	SVC	
		NEW MEXICO (Con.)
HS	F	Valley High School, Albuquerque, NM 87107
HS	N	West Mesa High School, Albuquerque, NM 87105

CLASS	SVC	**NEW YORK**
HS	F	Auburn High School, Auburn, NY 13021
HS	F	Brentwood High School, Brentwood, NY 11717
MI	A	Christian Brothers Academy, Albany, NY 12208
HS	N	Curtis High School, Staten Island, NY 10301
HS	N	Floyd (William P.) High School, Mastic Beach, NY 11951
HS	F	Island Trees High School, Levittown, NY 11756
MI	A	LaSalle Institute (The), Troy, NY 12180
MI	A	LaSalle Military Academy, Oakdale, Long Island, NY 11769
HS	M	Lindenhurst High School, Lindenhurst, NY 11757
HS	F	Liverpool High School, Liverpool, NY 13088
HS	N	Middletown High School, Middletown, NY 10940
HS	F	Newburgh Free Academy, Newburgh, NY 12550
MI	A	New York Military Academy, Cornwall-on-Hudson, NY 12520
HS	N	Notre Dame High School, Utica, NY 13502
HS	F	Patchogue-Medford Senior High School, Medford, NY 11763
HS	N	Richman (Julia) High School, New York, NY 10021
HS	N	Riverhead High School, Riverhead, NY 11901
HS	N	Rye High School, Rye, NY 10580
HS	N	Saint Mary's Academy, Glens Falls, NY 12801
HS	N	Southold High School, Southold, NY 11971
SMA	N	State University of New York, Maritime College, Fort Schuyler, Bronx, NY 10465
MI	A	Xavier Military High School, New York City, NY 10011
HS	M	Yonkers High School, Yonkers, NY 10705

CLASS	SVC	**NORTH CAROLINA**
HS	A	Alleghany High School, Sparta, NC 28675
HS	F	Ashbrook High School, Gastonia, NC 28052
HS	M	Asheville High School, Asheville, NC 28803
HS	A	Avery County High School, Newland, NC 28657
HS	A	Aycock High School, Pikeville, NC 27863
HS	A	Beaver Creek High School, W. Jefferson, NC 28694
HS	A	Byrd (Douglas) Senior High School, Fayetteville, NC 28304
HS	N	Cape Fear High School, Fayetteville, NC 28301
HS	F	Central Cabarrus High School, Concord, NC 28025
HS	*A*	*Cherokee High School, Cherokee, NC 28719*
HS	A	Clyde Erwin High School, Asheville, NC 28806
HS	A	Conley High School, Greenville, NC 27834
HS	A	Davie High School, Mocksville, NC 27028
HS	F	Dudley (James B.) Senior High School, Greensboro, NC 27401
HS	A	Durham High School, Durham, NC 27701

CLASS	SVC	NORTH CAROLINA (Con.)
HS	A	East Bladen High School, Elizabethtown, NC 28337
HS	A	East Burke High School, Icard, NC 28666
HS	A	East Duplin High School, Beulaville, NC 28518-0188
HS	A	East Surry High School, Pilot Mountain, NC 27041
HS	F	Enka High School, Enka, NC 28728
HS	*A*	*Freedom High School, Morganton, NC 28655*
HS	A	Garinger High School, Charlotte, NC 28205
HS	A	Goldsboro High School, Goldsboro, NC 27530
HS	A	Grimsley Senior High School, Greensboro, NC 27408
HS	A	Harding High School, Charlotte, NC 28208
HS	N	Harnett Central High School, Angier, NC 27501
HS	N	Hoggard (John T.) High School, Wilmington, NC 28401
HS	N	Holmes (John A.) High School, Edenton, NC 27932
HS	A	Hoke County High School, Raeford, NC 28376
HS	F	Independence Senior High School, Charlotte, NC 28212
HS	*A*	*J. H. Rose High School, Greenville, NC 27814*
HS	A	Kinston High School, Kinston, NC 28501
HS	A	Lee County Senior High School, Sanford, NC 27330
HS	A	Lumberton Senior High School, Lumberton, NC 28358
HS	N	McDowell High School, Marion, NC 28752
HS	A	Morehead (John M.) High School, Eden, NC 27288
HS	N	Myers Park High School, Charlotte, NC 28209
HS	A	New Hanover High School, Wilmington, NC 28401
HS	A	North Brunswick High School, Leland, NC 28451
HS	N	North Buncombe High School, Weaverville, NC 28787
HS	F	North Forsyth Senior High School, Winston-Salem, NC 27105
HS	A	North Iredel High School, Olin, NC 28660
HS	A	North Pitt High School, Bethel, NC 27812
HS	F	Northern Nash High School, Rocky Mount, NC 27801
MI	A	Oak Ridge Academy, Oak Ridge, NC 27310
HS	A	Olympic Senior High School, Charlotte, NC 28210
HS	A	Owen High School, Swannanoa, NC 28778
HS	N	Page (Walter Hines) Senior High School, Greensboro, NC 27405
HS	A	Pender High School, Burgaw, NC 28425
HS	F	Pine Forest Senior High School, Fayetteville, NC 28301
HS	F	Pinecrest High School, Southern Pines, NC 28387
HS	N	Pisgah Senior High School, Canton, NC 28716
HS	A	Reynolds High School, Asheville, NC 28803
HS	A	Richmond Senior High School, Rockingham, NC 28379
HS	A	Rosewood High School, Goldsboro, NC 27530
HS	F	Sanford (Terry) Senior High School, Fayetteville, NC 28303
HS	*A*	*Scotland High School, Laurinburg, NC 28352*
HS	F	Seventy-First High School, Fayetteville, NC 28304
HS	F	Smith (Ben L.) High School, Greensboro, NC 27407
HS	F	Smith (E. E.) Senior High School, Fayetteville, NC 28302
HS	N	Smithfield-Selma High School, Smithfield, NC 27577
HS	A	South Brunswick High School, Southport, NC 28461

CLASS	SVC	
		NORTH CAROLINA (Con.)
HS	M	South Caldwell High School, Hudson, NC 28638
HS	F	South Johnson High School, Four Oaks, NC 27524
HS	N	South Mecklenburg High School, Pineville, NC 28134
HS	*N*	*South Point High School, Belmont, NC 28012*
HS	A	South Rowan High School, China Grove, NC 28023
HS	M	South Stokes High School, Walnut Cove, NC 27052
HS	A	South View Senior High School, Hope Mills, NC 28348
HS	F	Southern High School, Graham, NC 27253
HS	F	Southern Wayne High School, Dudley, NC 28333
HS	F	Surry Central High School, Dobson, NC 27017
HS	F	T. C. Roberson High School, Skyland, NC 28776
HS	*A*	*Triton High School, Erwin, NC 28339*
HS	F	Tuscola Senior High School, Waynesville, NC 28786
HS	*A*	*Union High School, Clinton, NC 28328*
HS	F	Vance Senior High School, Henderson, NC 27536
HS	A	Washington High School, Washington, NC 27889
HS	A	Webb (JF) High School, Oxford, NC 27565
HS	A	West Brunswick High School, Shallotte, NC 28459
HS	N	West Caldwell High School, Lenior, NC 28645
HS	A	West Charlotte High School, Charlotte, NC 28216
HS	A	West Iredell High School, Statesville, NC 28677
HS	F	West Mecklenburg Senior High School, Charlotte, NC 28214
HS	*A*	*West Robeson Senior High School, Pembroke, NC 28372*
HS	A	West Rowan High School, Mt. Ulla, NC 28125
HS	A	Western Harnett High Schojl, Lillington, NC 27546
HS	N	Westover Senior High School, Fayetteville, NC 28303
HS	A	Winston-Salem/Forsyth County School Systems, Winston-Salem, NC 27103 Carver High School East Forsyth Senior High School Glenn (Robert B.) High School Mount Tabor High School arkland Senior High School Reynolds (R. J.) High School West Forsyth Senior High School

CLASS	SVC	
		NORTH DAKOTA
HS	A	Central High School, Devils Lake, ND 58301-0876

CLASS	SVC	
		OHIO
HS	M	Beaver Local High School, Lisbon, OH 44432
HS	A	Barberton High School, Barberton, OH 44203
HS	A	Colonel White High School, Dayton, OH 45405-3799
HS	F	Fairborn High School, Fairborn, OH 45324
HS	N	Franklin Heights High School, Columbus, OH 43204
HS	N	Garfield High School, Akron, OH 44301

CLASS	SVC	
		OHIO (Con.)
HS	F	Hayes (Rutherford B.) High School, Delaware, OH 43015
HS	F	Lebanon High School, Lebanon, OH 45036
HS	N	Little Miami High School, Morrow, OH 45152
HS	F	Midview High School, Grafton, OH 44044
HS	A	Ohio Veterans Children Home, Xenia, OH 45385
HS	*N*	*Paul L. Dunbar High School, Dayton, OH 45408*
HS	A	Shaw High School, E. Cleveland, OH 44112
HS	F	Springboro High School, Springboro, OH 45066
HS	A	Springfield High School, Holland, OH 43528-9998
HS	F	Stebbins (Walter E.) Senior High School, Dayton, OH 45424
HS	F	Warren Western Reserve High School, Warren, OH 44485
HS	N	Washington Senior High School, Washington Court House, OH 43160
HS	F	Westland High School, Galloway, OH 43119
CLASS	**SVC**	**OKLAHOMA**
HS	F	Edmond Memorial High School, Edmond, OK 73034
HS	A	Eisenhower Senior High School, Lawton, OK 73501
HS	A	Guthrie High School, Guthrie, OK 73044
HS	A	Lawton Senior High School, Lawton, OK 73501
HS	A	MacArthur Junior-Senior High School, Lawton, OK 73501
HS	F	Muskogee Senior High School, Muskogee, OK 74401
CLASS	**SVC**	**OREGON**
HS	A	Roseburg Senior High School, Roseburg, OR 97470-3072
CLASS	**SVC**	**PENNSYLVANIA**
HS	M	Bensalem High School, Cornwells Heights, PA 19020
HS	A	Butler Area Intermediate High School, PA 16001
ND	A	Carson Long Institute, New Bloomfield, PA 17068
HS	F	Cambria Heights Senior High School, Patton, PA 16668
HS	F	Coatesville Senior High School, Coatesville, PA 19320
HS	F	Dieruff (L. E.) High School, Allentown, PA 18103
HS	A	Frankford High School, Philadelphia, PA 19124
HS	F	Greater Johnstown Voc-Tech High School, Johnstown, PA 15904
HS	N	Harbor Creek Junior-Senior High School, Harbor Creek, PA 16421
HS	N	Harrisburg High School, Harrisburg, PA 17103-2497
HS	F	Lincoln (Abraham) High School, Philadelphia, PA 19136
HS	F	McDowell Senior High School, Erie, PA 16506
HS	N	McKeesport Area Senior High School, McKeesport, PA 15132
HS	F	North Allegheny Senior High School, Wexford, PA 15237
HS	A	Oliver High School, Pittsburgh, PA 15212
HS	A	Panther Valley High School, Lansford, PA 18232
HS	A	Scotland Schcol for Veteran Children, Scotland, PA 17254
HS	M	Sun Valley High School, Aston, PA 19014

CLASS	SVC	PENNSYLVANIA (Con.)
MJC	A	Valley Forge Military Academy, Wayne, PA 19087
HS	F	West Philadelphia High School, Philadelphia, PA 19139
HS	*N*	*William Allen High School, Allentown, PA 18104*

CLASS	SVC	RHODE ISLAND
HS	*F*	*Coventry High School, Coventry, RI 02816*
HS	N	North Kingstown High School, North Kingstown, RI 02852
HS	A	Rogers High School, Newport, RI 02840
HS	N	Tiverton High School, Tiverton, RI 02878

CLASS	SVC	SOUTH CAROLINA
HS	N	Aiken Senior High School, Aiken, SC 29801
HS	A	Airport High School, West Columbia, SC 29169
HS	A	Barnwell High School, Barnwell, SC 29812
HS	F	Belton-Honea Path High School, Belton, SC 29627
HS	F	Berkeley High School, Moncks Corner, SC 29641
HS	A	Bowman High School, Bowman, SC 29018
HS	N	Brookland-Cayce High School, Cayce, SC 29033
HS	A	Buford High School, Lancaster, SC 29720
HS	A	Burke High School, Charleston, SC 29403
HS	A	Calhoun County High School, St. Matthews, SC 29135
MI	A	Camden Military Academy, Camden, SC 29020
HS	A	Chester High School, Chester, SC 29706
MC	A	Citadel (The), Charleston, SC 29409
HS	N	Conway High School, Conway, SC 29526
HS	N	Eau Claire High School, Columbia, SC 29203
HS	*A*	*Estill High School, Estill, SC 29918*
HS	A	Fairfield Central High School, Winnsboro, SC 29180
HS	F	Gaffney Senior High School, Gaffney, SC 29340
HS	F	Garrett (Gordon H.) High School, Charleston Heights, SC 29405
HS	*N*	*Georgetown High School, Georgetown, SC 29440*
HS	A	Goose Creek High School, Goose Creek, SC 29445
HS	*A*	*Green Sea Floyd's High School, Nichols, SC 29581*
HS	*N*	*Greenville High School, Greenville, SC 29601*
HS	A	Greenwood High School, Greenwood, SC 29646
HS	N	Hanna (T. L.) High School, Anderson, SC 29621
HS	A	Hartsville Senior High School, Hartsville, SC 29550
HS	F	Irmo High School, Irmo, SC 29063
HS	F	Johnson (C. A.) High School, Columbia, SC 29206
HS	A	Kershaw County Schools, Camden, SC 29020 Camden High School Lugoff-Elgin High School North Central High School
HS	A	Lancaster Senior High School, Lancaster, SC 29720
HS	A	Latta High School, Latta, SC 29565

CLASS	SVC	SOUTH CAROLINA (Con.)
HS	A	Lower Richland High School, Hopkins, SC 29061
HS	A	Mayo High School, Darlington, SC 29532
HS	*N*	*Midland Valley High School, Langley, SC 29834*
HS	N	North Augusta Senior High School, North Augusta, SC 29841
HS	N	North Charleston High School, North Charleston, SC 29406
HS	N	North Myrtle Beach High School, North Myrtle Beach, SC 29582
HS	F	Northwestern High School, Rock Hill, SC 29730
HS	F	Orangeburg-Wilkinson High School, Orangeburg, SC 29115
HS	*A*	*Paul M. Dorman High School, Spartanburg, SC 29302*
HS	N	Richland Northeast High School, Columbia, SC 29206
HS	F	Rock Hill High School, Rock Hill, SC 29730
HS	A	Seneca High School, Seneca, SC 29678
HS	N	Silver Bluff High School, Aiken, SC 29801
HS	N	South Aiken High School, Aiken, SC 29801
HS	N	South Florence High School, Florence, SC 29501
HS	A	St. John's High School, Darlington, SC 29532
HS	*A*	*St. John's High School, John's Island, SC 29445*
HS	A	St. Stephen High School, St. Stephen, SC 29479-9801
HS	*A*	*Stratford High School, Goose Creek, SC 29455*
HS	N	Summerville High School, Summerville, SC 29483
HS	F	Sumter High School, Sumter, SC 29150
HS	N	Thurmond (Strom) High School, Johnston, SC 29832
HS	A	Union High School, Union, SC 29379
HS	A	Walhalla High School, Walhalla, SC 29691
HS	F	West Florence High School, Florence, SC 29501
HS	A	West Oak High School, Westminster, SC 29693
HS	A	Westside High School, Anderson, SC 29621
HS	A	Williamsburg-Blakely High School, Salters, SC 29590
HS	F	Wilson Senior High School, Florence, SC 29501

CLASS	SVC	SOUTH DAKOTA
HS	F	Douglas High School, Box Elder, SD 57719

CLASS	SVC	TENNESSEE
HS	F	Austin-East High School, Knoxville, TN 37914
HS	A	Brentwood High School, Brentwood, TN 37027-6205
HS	F	Blount (William) High School, Maryville, TN 37801
HS	M	Boone (Daniel) High School, Jonesboro, TN 37659
HS	A	Clarkrange High School, Clarkrange, TN 38553
HS	N	Crockett (David) High School, Jonesboro, TN 37659
HS	*A*	*Fairview High School, Fairview, TN 37062-9746*
HS	A	Hamilton County Schools, Chattanooga, TN 37402-1089 Central High School Doltewah High School East Ridge High School

CLASS	SVC	
		TENNESSEE (Con.)
		Red Bank High School
		Soddy-Daisy High School
HS	F	Heritage High School, Maryville, TN 37801
HS	F	Hixson High School, Hixson, TN 37343
HS	A	Holston High School, Knoxville, TN 37914-2603
HS	A	Jefferson County High School, Dandridge, TN 37725
HS	A	Memphis City High Schools, Memphis, TN 38112-4892
		Carver High School
		Central High School
		Craigmont High School
		East High School
		Fairley High School
		Frayser High School
		Hamilton High School
		Hillcrest High School
		Kingsburg High School
		Manassas High School
		Melrose High School
		Mitchell High School
		Northside High School
		Oakhaven High School
		Overton High School
		Ridgeway High School
		Sheffield High School
		South Side High School
		Treadwell High School
		Trezevant High School
		Washington (B. T.) High School
		Westside High School
		Westwood High School
		White Station High School
		Whitehaven High School
		Woodale High School
HS	N	Millington Central High School, Millington, TN 38053
HS	F	Raleigh-Egypt High School, Memphis, TN 38128
HS	A	Rhea County High School, Evansville, TN 37332
HS	A	Rutherford County Board of Education, Murfreesboro, TN 37130-2798
		Oakland High School
		Riverdale High School
		Smyrna High School
HS	A	Science Hill High School, Johnson City, TN 37601-3827
HS	F	Unicoi County High School, Erwin, TN 37650
HS	A	Warren County High School, McMinnville, TN 37110-2097
HS	N	West High School, Knoxville, TN 37919
HS	A	York Institute, Jamestown, TN 38556

CLASS	SVC	TEXAS
HS	F	Abilene High School, Abilene, TX 79603
HS	F	Arlington High School, Arlington, TX 76013
HS	A	Ball High School, Galveston, TX 77550
HS	N	Beaumont Independent School District, Beaumont, TX 77704
HS	F	Bryan Hill High School, Bryan, TX 77801
HS	F	Burleson High School, Burleson, TX 76028
HS	N	Canutillo High School, Canutillo, TX 79835
HS	N	Carroll (Mary) High School, Corpus Christi, TX 78411
HS	A	Central Catholic High School, San Antonio, TX 78249
HS	F	Clark (Tom C.) High School, San Antonio, TX 78249
HS	A	Clear Creek Senior High School, League City, TX 77573
HS	F	Clemens (Samuel) High School, Schertz, TX 78154
HS	N	Clements (William P.) High School, Sugar Land, TX 77478
HS	A	Cole (Robert G.) Junior-Senior High School, San Antonio, TX 78218
HS	F	Cooper High School, Abilene, TX 79605
HS	A	Dallas Independent School District, Dallas, TX 75204
		Adams (Bryan) High School
		Adamson (W. H.) High School
		Carter (David W.) High School
		Jefferson (Thomas) High School
		Kimball (Justin F.) High School
		Lincoln High School
		Madison (James) Senior High School
		North Dallas High School
		Pinkston (L. G.) High School
		Roosevelt (Franklin D.) High School
		Samuell (W. W.) High School
		Skyline High School
		South Oak Cliff High School
		Spruce (H. Grady) High School
		Sunset High School
		Wilson (Woodrow) High School
HS	F	Del Rio High School, Del Rio, TX 78840
HS	F	Denton Senior High School, Denton, TX 76201
HS	F	Dickinson High School, Dickinson, TX 77539
HS	F	Eagle Pass High School, Eagle Pass, TX 78852
HS	A	East Central High School, San Antonio, TX 78220
HS	A	Ector County Independent School District, Odessa, TX 79760
		Odessa High School
		Permian High School
HS	A	Edgewood Independent School District, San Antonio, TX 78237-1399
		Edgewood High School
		Kennedy (John F.) High School
		Memorial High School
HS	A	Edinburg High School, Edinburg, TX 78539

CLASS	SVC	TEXAS (Con.)
HS	A	Ellison (C. E.) High School, Killeen, TX 76028
HS	A	El Paso Independent School District, El Paso, TX 79998
		Andress High School
		Austin High School
		Bowie High School
		Burges High School
		El Paso High School
		Irvin High School
		Jefferson High School
HS	A	Estacado High School District, Lubbock, TX 79403
HS	N	Forest Brook High School, Houston, TX 77016
HS	A	Fort Worth Independent School District, Fort Worth, TX 76104
		Arlington Heights High School
		Dunbar High School
		Eastern Hills High School
		Polytechnic High School
		Southwest High School
		Trimble (Green B.) Technical High School
		Wyatt (O. D.) High School
HS	N	French High School, Beaumont, TX 77703
HS	A	Harlandale Independent School District, San Antonio, TX 78285
		Harlandale Senior High School
		McCollum High School
HS	F	Harlingen Senior High School, Harlingen, TX 78550
HS	F	Holy Cross High School, San Antonio, TX 78228
HS	A	Homer Hanna High School, Brownsville, TX 78521
HS	A	Houston Independent School District, Houston, TX 77027
		Austin (S. F.) High School
		Davis (Jefferson) High School
		Furr (E. L.) Senior High School
		Law Enforcement and CJ High School
		Houston (Sam) Senior High School
		Jones (Jesse H.) High School
		Jordan (Barbara) High School Careers
		Kashmere Gardens Senior High School
		Lamar (M. B.) Senior High School
		Lee (Robert E.) Senior High School
		Milby (Chas. H.) Senior High School
		Reagan (John H.) Senior High School
		Waltrip (S. P.) Senior High School
		Worthing (E. E.) Senior High School
HS	F	Irving High School, Irving, TX 75061
HS	F	Judson High School, Converse, TX 78109
HS	A	Killeen High School, Killeen, TX 76543
HS	F	Lamar High School, Rosenberg, TX 77471
HS	A	LaPorte High School, LaPorte, TX 77571
HS	A	Laredo Independent School District, Laredo, TX 78042-1098

CLASS	SVC	TEXAS (Con.)
		Cigarroa (Dr. Leo G.) High School
		Martin High School
		Nixon (J. W.) High School
HS	M	Lee (Robert E.) High School, Baytown, TX 77520
HS	A	Longview High School, Longview, TX 75601
HS	N	Madison (James) Senior High School, Houston, TX 77045
MI	M	Marine Military Academy, Harlingen, TX 78550
HS	N	Marshall (John) High School, San Antonio, TX 78240
HS	A	McAllen High School, McAllen, TX 78501
HS	M	McAllen Memorial High School, McAllen, TX 78501
HS	A	Mercedes High School, Mercedes, TX 78570
HS	A	Mesquite Independent School District, Mesquite, TX 75149
		Mesquite High School
		North Mesquite High School
		West Mesquite High School
HS	M	Midway High School, Waco, TX 76710
HS	N	Moody (Foy H.) High School, Corpus Christi, TX 78416
HS	M	New Braunfels High School, New Braunfels, TX 78130
HS	A	New Caney High School, Porter, TX 77365
HS	N	Nimitz High School, Irving, TX 75060
HS	A	Northeast Independent School District, San Antonio, TX 78286
		Churchill (Winston) High School
		Lee (Robert E.) High School
		MacArthur (Douglas) High School
		Madison (James) High School
		Roosevelt (Theodore) Senior High School
HS	M	Pace High School, Brownsville, TX 78520
HS	M	Pasadena High School, Pasadena, TX 77502
HS	A	Pharr-San Juan-Alamo High School, Pharr, TX 78577
HS	A	Plano High School, Plano, TX 75074
		Plano East Senior High School
		Plano Senior High School
HS	A	Porter (Gladys) High School, Brownsville, TX 78520
HS	F	Reagan (J. H.) High School, Austin, TX 78752
HS	M	Round Rock High School, Round Rock, TX 78664
HS	A	San Antonio Independent School District, San Antonio, TX 78202
		Burbank (Luther) High School
		Edison (Thomas) High School
		Fox (L. W.) Academic/Technical High School
		Highlands High School
		Houston (Sam) High School
		Jefferson (Thomas) High School
		Lanier (Sidney) High School
		Wheatley (Phyllis) High School
MI	A	San Marcos Baptist Academy, San Marcos, TX 78666
HS	A	Slaton High School, Slaton, TX 79364
HS	N	Smiley (M. B.) High School, Houston, TX 77028

CLASS	SVC	TEXAS (Con.)
HS	N	Socorro High School, El Paso, TX 79927
HS	N	South Houston High School, South Houston, TX 77587
HS	A	South San Antonio High School, San Antonio, TX 78224
HS	A	South San Antonio High School, West Campus, San Antonio, TX 78202
HS	*N*	*Southwest High School, San Antonio, TX 78827*
HS	M	Sterling (Ross S.) High School, Baytown, TX 77520
HS	N	Tascosa High School, Amarillo, TX 79102
SMA	N	Texas Maritime College, Galveston, TX 77553
MI	A	Texas Military Institute, San Antonio, TX 78209
HS	A	Tyler (John) High School, Tyler, TX 75702
HS	*N*	*W. B. Ray High School, Corpus Christi, TX 78411*
HS	A	Weslaco High School, Weslaco, TX 78596
HS	A	Wichita Falls Independent School District, Wichita Falls, TX 76307
		Hirschi (John H.) High School
		Rider (S. H.) High School
		Wichita Falls High School
HS	M	Willowridge High School, Stafford, TX 77477
HS	N	Wilmer-Hutchins High School, Hutchins, TX 75141
HS	A	Ysleta Independent School District, El Paso, TX 79926
		Bel Air High School
		Eastwood High School
		Hanks (J. M.) High School
		Parkland High School
		Riverside High School
		Ysleta High School

CLASS	SVC	UTAH
HS	F	Clearfield High School, Clearfield, UT 84015
HS	A	Lomond Senior High School, Ogden, UT 84403
HS	A	Ogden Senior High School, Ogden, UT 84403

CLASS	SVC	VIRGINIA
HS	*F*	*Arlington Career Center, Arlington, VA 22204*
HS	A	Bassett High School, Bassett, VA 24055
MI	A	Benedictine High School, Richmond, VA 23221
HS	A	Bethel High School, Hampton, VA 23666-4426
HS	A	Carver (George Washington) High School, Fieldale, VA 24089
HS	M	Churchill High School, Portsmouth, VA 23703
HS	M	Culpeper County High School, Culpeper, VA 22701
HS	F	Deep Creek High School, Chesapeake, VA 23323
HS	A	Denbigh High School, Newport News, VA 23602
HS	N	First Colonial High School, Virginia Beach, VA 23454
HS	A	Fishburne Military School, Waynesboro, VA 22980
HS	N	Ferguson (Homer L.) High School, Newport News, VA 23606
HS	A	Franklin Military Academy, Richmond, VA 23220

CLASS	SVC	VIRGINIA (Con.)
HS	F	Glass (E. C.) High School, Lynchburg, VA 24501
HS	*A*	*George Wythe High School, Richmond, VA 23225*
HS	N	Gloucester High School, Gloucester, VA 23061
HS	N	Granby High School, Norfolk, VA 23505
HS	N	Green Run High School, Virginia Beach, VA 23456
HS	*A*	*Halifax County Senior High School, South Boston, VA 24592-0310*
HS	F	Hampton High School, Hampton, VA 23369
HS	M	Heritage High School, Lynchburg, VA 24502
HS	*N*	*Herndon High School, Herndon, VA 22070*
HS	A	John F. Kennedy High School, Richmond, VA 23223
HS	N	Kecoughtan High School, Hampton, VA 23669
HS	N	Lake Taylor High School, Norfolk, VA 23502
MI	A	Massanutten Military Academy, Woodstock, VA 22664
HS	A	Marshall-Walker High School, Richmond, VA 23227
HS	*A*	*Martinsville High School, Martinsville, VA 24112*
HS	N	Maury High School, Norfolk, VA 23517
HS	F	Menchville High School, Newport News, VA 23602
HS	N	Norview High School, Norfolk, VA 23513
HS	*A*	*Orange County High School, Orange, VA 22960*
HS	M	Phoebus High School, Hampton, VA 23663
HS	*N*	*Princess Anne High School, Virginia Beach, VA 23462*
HS	F	Randolph Macon Academy, Front Royal, VA 22630
HS	F	Smith (Oscar F.) High School, Chesapeake, VA 23324
HS	A	Surry County High School, Dendron, VA 23839
HS	N	Tabb High School, Tabb, VA 23602
MI	A	Virginia Military Institute, Lexington, VA 24450
HS	N	Warwick High School, Newport News, VA 23601
HS	N	Washington (Booker T.) High School, Norfolk, VA 23504
HS	N	Washington (George) High School, Danville, VA 24541
HS	F	Western Branch High School, Chesapeake, VA 23321
HS	N	York High School, Yorktown, VA 23692

CLASS	SVC	WASHINGTON
HS	N	Issaquah High School, Issaquah, WA 98027
HS	M	Kentridge High School, Kent, WA 98031
HS	A	Lincoln High School, Tacoma, WA 98408-6745
HS	F	Medical Lake High School, Medical Lake, WA 99022
HS	N	Oak Harbor High School, Oak Harbor, WA 98277
HS	N	Shelton High School, Shelton, WA 98584
HS	M	Snohomish High School, Snohomish, WA 98290
HS	A	Walla Walla High School, Walla Walla, WA 99362
HS	F	Washington High School, Tacoma, WA 98444
HS	A	West Valley High School, Yakima, WA 98908-9802

CLASS	SVC	
		WEST VIRGINIA
HS	A	Huntington High School, Huntington, WV 25701
HS	A	Logan Senior High School, Logan, WV 25601
HS	F	Martinsburg Senior High School, Martinsburg, WV 25401
HS	*N*	*Parkersburg High School, Parkersburg, WV 26101*
CLASS	**SVC**	**WISCONSIN**
HS	*N*	*Bay View High School, Milwaukee, WI 53207*
HS	A	Memorial High School, Beloit, WI 53511-4437
HS	F	Milwaukee Trade & Technical High School, Milwaukee, WI 53204
MI	A	Northwestern Military & Naval Academy, Lake Geneva, WI 53147
HS	A	Premonte High School, Green Bay, WI 54303-2092
MI	A	Saint John's Military Academy, Delafield, WI 53018-1498
HS	N	West Division High School, Milwaukee, WI 53233
CLASS	**SVC**	**WYOMING**
HS	A	Cheyenne Central High School, Cheyenne, WY 82001
HS	F	Cheyenne East High School, Cheyenne, WY 82001
HS	N	Lander Valley High School, Lander, WY 82520
HS	A	Natrona County High School, Casper, WY 82601-3603
CLASS	**SVC**	**AMERICAN SAMOA**
HS	A	Leone High School, Pago Pago, American Samoa 96799
HS	A	Samoana High School, Pago Pago, American Samoa 96799
CLASS	**SVC**	**CANAL ZONE**
HS	A	Canal Zone High School, DODDS Panama Region, Balboa High School, APO Miami, FL 34002
		DISTRICT OF COLUMBIA
HS	F	Ballou High School, Washington, DC 20032
HS	A	District of Columbia Public Schools, Washington, DC 20004 Cardozo Senior High School Coolidge Senior High School Eastern Senior High School Roosevelt Senior High School Spingarn Senior High School Wilson (Woodrow) Senior High School
HS	*N*	*McKinley High School, Washington, DC 20002*
HS	A	Saint John's College High School, Washington, DC 20015
HS	N	Woodson (Howard D.) High School, Washington, DC 20019

CLASS	SVC	
		GUAM
HS	N	Father Duenas Memorial School, NAS, FPO San Francisco, CA 96637
HS	A	Guam Multiple School System, NAS FPO San Francisco, CA 96637
HS	F	John F. Kennedy High School, Tumon, GU 96911
CLASS	**SVC**	**PUERTO RICO**
HS	A	American Military Academy of Puerto Rico, Guaynabo, PR 00657
HS	A	Antilles Military Academy, Trujillo Alto, PR 00760
CLASS	**SVC**	**VIRGIN ISLANDS**
HS	A	Charlotte Amalie High School, St. Thomas, VI 00801

CHAPTER XIII

ATTACHMENT 2

DEPARTMENT OF DEFENSE

SCHOOLS OF SPECIAL INTEREST TO THE ARMED FORCES

(MILITARY INSTITUTES (MI) AND MILITARY JUNIOR COLLEGES (MJC))

See Chapter X, paragraph D, and Chapter X, attachment 1.

Pursuant to Section 203(j)(2) of the Federal Property and Administrative Services Act of 1949, as amended (40 U.S.C. 484(j)(2), and authority delegated thereunder, the _____, hereafter referred to as the School, has been designated a Service Educational Activity of special interest to the Armed Services. As a result of this designation, the School is eligible to receive donations of Department of Defense surplus personal property which is usable and necessary for its program in accordance with procedures and conditions prescribed by the Assistant Secretary of Defense (Production and Logistics).

The types of Department of Defense surplus personal property which the School is eligible to receive are listed in Exhibit A to this Agreement. Donations made under this Agreement are subject to the priorities established by the Department of Defense. The quantities of donable surplus personal property will be based upon the School's size and enrollment in military training programs, which will be certified on the application for Donation of Surplus Personal Property by the Head of the School or his or her authorized designee. All costs of care, handling, and transportation of property designated for donation to the School will be borne by the School. Property acquired through this Agreement will be subject to an annual inspection by the Sponsoring Military Service.

When donated property is no longer needed for use by the School, such property will be reported in writing to the State Agency for Surplus Property in the State in which the property is located for transfer without reimbursement. If the State Agency does not require the property, the School will report the property in writing to the nearest Department of Defense disposal activity for transfer without reimbursement. Property refused by the State Agency and by the Department of Defense disposal activity will be disposed of by the School. Proceeds realized from such disposition will be deposited in a central fund administered by the School and will be used solely in furtherance of the education programs of the School.

The School will provide the Director, Defense Logistics Agency with annual reports, indicating the acquisition value of property acquired pursuant to this Agreement, the acquisition value of property disposed of, and the returns realized from such dispositions. Reports will be due on October 31 of each year and will consist of data for the preceding 12-month period.

This Agreement may be terminated at any time by either party upon serving of notice on the other. Such termination will not in any way affect the obligations of the School as established by this Agreement in connection with property donated prior to its termination.

Head of Educational Activity (Signature)

Name and Title (Print or Type)

Date

Deputy Assistant Secretary of Defense
(Logistics)

Date

ITEMS DONABLE TO AIR FORCE MI AND MJC

EXHIBIT A

FSG	DESCRIPTION OF GROUP
*15	Aircraft and Airframe Structural Components
16	Aircraft Components and Accessories
17	Aircraft Launching, Landing, and Ground Handling Equipment
18	Space Vehicles
28	Engines, Turbines, and Components
29	Engine Accessories
58	Communication, Detection, and Coherent Radiation Equipment (except 5810, 5811, 5845, and 5860 are not authorized)
59	Electrical and Electronic Equipment Components
66	Instruments and Laboratory Equipment
69	Training Aids and Devices
70	*General Purpose Automatic Data Processing Equipment (including Firmware), Software, Supplies, and Support Equipment*
71	Furniture (only 7110, 7125, and 7190 are authorized)
74	Office Machines, Text Processing Systems, and Visible Record Equipment
75	Office Supplies and Devices
76	Books, Maps, and Other Publications
84	Clothing, Individual Equipment, and Insignia

*For ground instructions and simulation only; aircraft are subject to specific approval by sponsoring Military source.

ITEMS DONABLE TO ARMY AND MARINE CORPS MI AND MJC

EXHIBIT A

FSG	DESCRIPTION OF GROUP
*10	Weapons
12	Fire Control Equipment
*13	Ammunition and Explosives
*15	Aircraft and Airframe Structural Components
16	Aircraft Components and Accessories
17	Aircraft Launching, Landing, and Ground Handling Equipment
18	Space Vehicles
*19	Ships, Small Craft, Pontoons, and Floating Docks
20	Ship and Marine Equipment
22	Railway Equipment
23	Ground Effect Vehicles, Motor Vehicles, Trailers, and Cycles
25	Vehicular Equipment Components
26	Tires and Tubes

ITEMS DONABLE TO ARMY AND MARINE CORPS MI AND MJC—Continued

EXHIBIT A

FSG	DESCRIPTION OF GROUP
28	Engines, Turbines, and Components
29	Engine Accessories
30	Mechanical Power Transmission Equipment
31	Bearings
32	Woodworking Machinery and Equipment
34	Metalworking Machinery
35	Service and Trade Equipment
37	Agricultural Machinery and Equipment
38	Construction, Mining, Excavating, and Highway Maintenance Equipment
39	Materials Handling Equipment
40	Rope, Cable, Chain, and Fittings
41	Refrigeration, Air Conditioning, and Air Circulating Equipment
42	Fire Fighting, Rescue, and Safety Equipment
43	Pumps and Compressors
44	Furnace, Steam Plant, and Drying Equipment; and Nuclear Reactors
45	Plumbing, Heating, and Sanitation Equipment
46	Water Purification and Sewage Treatment Equipment
47	Pipe, Tubing, Hose, and Fittings
48	Valves
49	Maintenance and Repair Shop Equipment
51	Hand Tools
52	Measuring Tools
53	Hardware and Abrasives
54	Prefabricated Structures and Scaffolding
55	Lumber, Millwork, Plywood, and Veneer
56	Construction and Building Materials
58	Communication, *Detection, and Coherent Radiation Equipment*
59	Electrical and Electronic Equipment Components
61	Electrical Wire, and Power and Distribution Equipment
62	Lighting Fixtures and Lamps
63	Alarm, Signal, *and Security Detection* Systems
65	Medical, Dental, and Veterinary Equipment and Supplies
66	Instruments and Laboratory Equipment
67	Photographic Equipment
68	Chemicals and Chemical Products
69	Training Aids and Devices
70	*General Purpose Automatic Data Processing Equipment (including Firmware), Software, Supplies, and Support Equipment*
71	Furniture
72	Household and Commercial Furnishings and Appliances
73	Food Preparation and Serving Equipment
74	Office Machines, *Text Processing Systems,* and Visible Record Equipment
75	Office Supplies and Devices
76	Books, Maps, and Other Publications
77	Musical Instruments, Phonographs, and Home-Type Radios

ITEMS DONABLE TO ARMY AND MARINE CORPS MI AND MJC—Continued

EXHIBIT A

FSG	DESCRIPTION OF GROUP
78	Recreational and Athletic Equipment
79	Cleaning Equipment and Supplies
80	Brushes, Paints, Sealers, and Adhesives
81	Containers, Packaging, and Packing Supplies
83	Textiles, Leather, Furs, Apparel and Shoe Findings, Tents, and Flags
84	Clothing, Individual Equipment, and Insignia
85	Toiletries
89	Subsistence
91	Fuels, Lubricants, Oils, and Waxes
93	Nonmetallic Fabricated Materials
94	Nonmetallic Crude Materials
95	Metal Bars, Sheets, and Shapes
96	Ores, Minerals, and Their Primary Products
*99	Miscellaneous

*Subject to approval by sponsoring Military Service.

CHAPTER XIII

ATTACHMENT 3

DONATION AGREEMENT

DEPARTMENT OF DEFENSE

SCHOOLS OF SPECIAL INTEREST TO THE ARMED FORCES

(HIGH SCHOOLS WHICH HOST A JUNIOR RESERVE OFFICER TRAINING CORPS (JROTC) UNIT)

Pursuant to Section 203(j)(2) of the Federal Property and Administrative Services Act of 1949, as amended (40 U.S.C. 484(j)(2), and authority delegated thereunder, the _____, hereafter referred to as the School, has been designated a Service Educational Activity of special interest to the Armed Services. As a result of this designation, the School is eligible to receive donations of Department of Defense surplus personal property which is usable and necessary for its JROTC unit training program in accordance with procedures and conditions prescribed by the Assistant Secretary of Defense (Production and Logistics).

The types of Department of Defense surplus personal property which the School is eligible to receive are listed in Exhibit A to this Agreement. Donations made under this Agreement are subject to the priorities established by the Department of Defense. The Head of the School or his or her authorized designee shall certify on the application for Donation of Surplus Personal Property that the categories and quantities of donable surplus personal property requested are based upon the enrollment in the military training program, shall be used only in the JROTC training program, and will not be used for other purposes. All costs of care, handling, and transportation of property designated for donation to the School shall be borne by the School. Property acquired through this Agreement shall be subject to an annual inspection by the Sponsoring Military Service.

When donated property is no longer needed for use by the JROTC unit, such property shall be reported in writing to the State Agency for Surplus Property in the State in which the property is located for transfer without reimbursement. If the State Agency does not require the property, the School shall report the property in writing to the nearest Department of Defense disposal activity for transfer without reimbursement. Property refused by the State Agency and by the Department of Defense disposal activity shall be disposed of by the School. Proceeds realized from such disposition shall be deposited in a central fund administered by the School and shall be used solely in furtherance of the JROTC program and may not bew used for other than the military educational program of the School.

The School shall provide the Director, Defense Logistics Agency with annual reports indicating the acquisition value of property acquired pursuant to this Agreement, the acquisition value of property disposed of, and the returns realized from such dispositions. The report shall be due on October 31 of each year and shall consist of data for the preceding 12-month period.

This Agreement may be terminated at any time by either party upon serving of notice on the other. Such termination may not in any way affect the obligations of the School, as established by this Agreement, in connection with property donated prior to its termination.

Head of Educational Activity (Signature)

Name and Title (Print or Type)

Date

Deputy Assistant Secretary of Defense
(Logistics)

Date

ITEMS DONABLE TO ARMY JROTC

EXHIBIT A

FSG	DESCRIPTION OF GROUP
12	Fire Control Equipment
20	Ship and Marine Equipment
23	Ground Effect Vehicles, Motor Vehicles, Trailers, and Cycles
25	Vehicular Equipment Components
26	Tires and Tubes
28	Engines, Turbines, and Components
29	Engine Accessories
30	Mechanical Power Transmission Equipment
32	Woodworking Machinery and Equipment
34	Metalworking Machinery
35	Service and Trade Equipment
37	Agricultural Machinery and Equipment
39	Materials Handling Equipment
40	Rope, Cable, Chain, and Fittings
41	Refrigeration, Air Conditioning, and Air Circulating Equipment
42	Fire Fighting, Rescue, and Safety Equipment
45	Plumbing, Heating, and Sanitation Equipment
46	Water Purification and Sewage Treatment Equipment
47	Pipe, Tubing, Hose, and Fittings
49	Maintenance and Repair Shop Equipment
51	Hand Tools
52	Measuring Tools
53	Hardware and Abrasives
54	Prefabricated Structures and Scaffolding
55	Lumber, Millwork, Plywood, and Veneer
56	Construction and Building Materials
58	Communication, Detection, and Coherent Radiation Equipment (Classes 5805, 5821, 5830 only)
59	Electrical and Electronic Equipment Components
61	Electrical Wire, and Power and Distribution Equipment
62	Lighting Fixtures and Lamps
63	Alarm, Signal, and Security Detection Systems
65	Medical, Dental, and Veterinary Equipment and Supplies (Classes 6505, 6525, 6540 excluded)
66	Instruments and Laboratory Equipment
67	Photographic Equipment
68	Chemicals and Chemical Products
69	Training Aids and Devices
70	*General Purpose Automatic Data Processing Equipment (Including Firmware), Software, Supplies, and Support Equipment*
71	Furniture

ITEMS DONABLE TO ARMY JROTC—Continued

EXHIBIT A

FSG	DESCRIPTION OF GROUP
72	Household and Commercial Furnishings and Appliances
73	Food Preparation and Serving Equipment
74	Office Machines, *Text Processing Systems, and Visible Record Equipment*
75	Office Supplies and Devices
76	Books, Maps, and Other Publications
77	Musical Instruments, Phonographs, and Home-Type Radios
78	Recreational and Athletic Equipment
79	Cleaning Equipment and Supplies
80	Brushes, Paint, Sealers, and Adhesives
81	Containers, Packaging, and Packing Supplies
83	Textiles, Leather, Furs, Apparel and Shoe Findings, Tents, and Flags
84	Clothing, Individual Equipment, and Insignia
85	Toiletries
89	Subsistence
91	Fuels, Lubricants, Oils, and Waxes
93	*Nonmetallic Fabricated Materials*
94	*Nonmetallic Crude Materials*
95	Metal Bars, Sheets, and Shapes

Requests for items not shown above shall be forwarded to HQ DA, ATTN: DAPE, for necessary action.

ITEMS DONABLE TO NAVY JROTC UNITS

EXHIBIT A

FSG	DESCRIPTION OF *GROUP*
**12*	*Fire Control Equipment*
**15*	*Aircraft and Airframe Structural Components*
**16*	*Aircraft Components and Accessories*
*19	Ships, Small Craft, Pontoons, and Floating Docks
20	Ship and Marine Equipment
*23	Ground Effect Vehicles, Motor Vehicles, Trailers, and Cycles
25	*Vehicular Equipment Components*
26	Tires and Tubes
*28	Engines, Turbines, and Components
29	*Engine Accessories*
36	Printing, Duplicating, and Bookbinding Equipment (3610 only)
39	Materials Handling Equipment
40	*Rope, Cable, Chain, and Fittings*
41	*Refrigeration, Air Conditioning, and Air Circulating Equipment*
42	Fire Fighting, *Rescue, and Safety* Equipment
51	Hand Tools
52	Measuring Tools

ITEMS DONABLE TO NAVY JROTC UNITS—Continued

EXHIBIT A

FSG	DESCRIPTION OF GROUP
53	*Hardware and Abrasives*
54	Prefabricated Structures and Scaffolding
55	Lumber, Millwork, Plywood, and Veneer
58	Communication Equipment
59	Electrical and Electronic Equipment Components
61	Electrical Wire, and Power and Distribution Equipment
62	Lighting Fixtures and Lamps
63	Alarm and Signal Systems
65	Medical, Dental, and Veterinary Equipment and Supplies
66	Instruments and Laboratory Equipment
67	Photographic Equipment
69	Training Aids and Devices
70	*General Purpose Automatic Data Processing Equipment (Including Firmware), Software, Supplies, and Support Equipment*
71	Furniture
72	Household and Commercial Furnishings and Appliances
74	Office Machines, *Text Processing Systems*, and Visible Record Equipment
75	Office Supplies and Devices
76	Books, Maps, and Other Publications
77	Musical Instruments, Phonographs, and Home-Type Radios
78	Recreational and Athletic Equipment
79	Cleaning Equipment and Supplies
81	Containers, Packaging, and Packing Supplies
83	Textiles, Leather, Furs, Apparel and Shoe Findings, Tents, and Flags
84	Clothing, Individual Equipment, and Insignia
85	Toiletries
*99	Miscellaneous

**Subject to approval by sponsoring Military Service.*

ITEMS DONABLE TO AIR FORCE JROTC UNITS

EXHIBIT A

FSG	DESCRIPTION OF GROUP
**10	Weapons (Demilitarized M1 *and M14* rifles only for drill and ceremonies)
*15	*Aircraft and* Airframe Structural Components
16	Aircraft Components and Accessories
17	Aircraft Launching, Landing, and Ground-Handling Equipment
18	Space Vehicles
***23*	Ground Effect Vehicles, Motor Vehicles, Trailers, and Cycles (only motor vehicles in 2310 and 2320 are authorized)
***25*	Vehicular Equipment Components (applicable to motor vehicles in 2310 and 2320 only)

ITEMS DONABLE TO AIR FORCE JROTC UNITS—Continued

EXHIBIT A

FSG	DESCRIPTION OF GROUP
28	Engines, Turbines, and Components
29	Engine Accessories
58	Communication, Detection, and Coherent Radiation Equipment (except 5710, 5811, 5845, and 5860 are not authorized)
59	Electrical and Electronic Equipment Components
66	Instruments and Laboratory Equipment
69	Training Aids and Devices
70	*General Purpose Automatic Data Processing Equipment (Including Firmware), Software, Supplies, and Support Equipment*
71	Furniture (only 7110, 7125, and 7195 are authorized)
74	Office Machines, *Text Processing Systems, and* Visible Record Equipment)
75	Office Supplies and Devices
76	Books, Maps, and Other Publications
84	Clothing, Individual Equipment, and Insignia

*For ground instruction and simulation only.

**All requested quantities must be approved by the AFROTC Commandant and requesting AFJROTC schools must agree to reimburse the USAF for demilitarization, packing, and transportation cost incurred.

****Authorization limited to military schools only.*

ITEMS DONABLE TO MARINE CORPS JROTC UNITS

EXHIBIT A

FSG	DESCRIPTION OF GROUP
12	Fire Control Equipment
23	Ground Effect Vehicles, Motor Vehicles, Trailers, and Cycles
25	Vehicular Equipment Components

ITEMS DONABLE TO MARINE CORPS JROTC UNITS—Continued

EXHIBIT A

FSG	DESCRIPTION OF GROUP
26	Tires and Tubes
28	Engines, Turbines, and Components
29	Engine Accessories
30	Mechanical Power Transmission Equipment
31	Bearings
32	Woodworking Machinery and Equipment
35	Service and Trade Equipment
40	Rope, Cable, Chain, and Fittings
41	Refrigeration, Air Conditioning, and Air Circulating Equipment
45	Plumbing, Heating, and Sanitation Equipment
47	Pipe, Tubing, Hose, and Fittings
49	Maintenance and Repair Shop Equipment
51	Hand Tools
52	Measuring Tools
53	Hardware and Abrasives
54	Prefabricated Structures and Scaffolding
55	Lumber, Millwork, Plywood, and Veneer
56	Construction and Building Materials
58	Communication Equipment
59	Electrical and Electronic Equipment Components
61	Electrical Wire, and Power and Distribution Equipment
62	Lighting Fixtures and Lamps
63	Alarm and Signal Systems
67	Photographic Equipment
69	Training Aids and Devices
70	*General Purpose Automatic Data Processing Equipment (Including Firmware), Software, Supplies, and Support Equipment*
71	Furniture
72	Household and Commercial Furnishings and Appliances
73	Food Preparation and Serving Equipment
74	Office Machines, *Text Processing Systems, and* Visible Record Equipment
75	Office Supplies and Devices
76	Books, Maps, and Other Publications
77	Musical Instruments, Phonographs, and Home-Type Radios
78	Recreational and Athletic Equipment
79	Cleaning Equipment and Supplies
80	Brushes, Paints, Sealers, and Adhesives
81	Containers, Packaging, and Packing Supplies
83	Textiles, Leather, Furs, Apparel and Shoe Findings, Tents, and Flags
84	Clothing, Individual Equipment, and Insignia
85	Toiletries
89	Subsistence
91	Fuels, Lubricants, Oils, and Waxes
93	Nonmetallic Fabricated Materials
94	Nonmetallic Crude Materials

ITEMS DONABLE TO MARINE CORPS JROTC UNITS—Continued

EXHIBIT A

FSG	DESCRIPTION OF GROUP
95	Metal Bars, Sheets, and Shapes
*99	Miscellaneous

*Subject to approval by sponsoring Military Service.

CHAPTER XIII

ATTACHMENT 4

DONATION AGREEMENT

DEPARTMENT OF DEFENSE

SCHOOLS OF SPECIAL INTEREST TO THE ARMED FORCES

(NATIONAL DEFENSE CADET CORPS (NDCC) PROGRAM SCHOOLS)

See Chapter X, paragraph D, and Chapter X, attachment 1.

Pursuant to Section 203(j)(2) of the Federal Property and Administrative Services Act of 1949, as amended (40 U.S.C. 484(j)(2), and authority delegated thereunder, the _____, hereafter referred to as the School, has been designated a Service Educational Activity of special interest to the Armed Services. As a result of this designation, the School is eligible to receive donations of Department of Defense surplus personal property which is usable and necessary for its NDCC unit training program in accordance with procedures and conditions prescribed by the Assistant Secretary of Defense (Production and Logistics).

The types of Department of Defense surplus personal property which the School is eligible to receive are listed in Exhibit A to this Agreement. Donations made under this Agreement are subject to the priorities established by the Department of Defense. The Head of the School or his or her authorized designee shall certify on the application for Donation of Surplus Personal Property that the categories and quantities of donable surplus personal property requested are based upon the enrollment in the military training program, shall be used only in the training program and will not be used for other purposes. All costs of care, handling, and transportation of property designated for donation to the School shall be borne by the School. Property acquired through this Agreement shall be subject to annual inspection by the sponsoring Military Service.

When donated property is no longer needed for use by the NDCC unit, such property shall be reported in writing to the State Agency for Surplus Property in the State in which the property is located for transfer without reimbursement. If the State Agency does not require the property, the School shall report the property in writing to the nearest Department of Defense disposal activity for transfer without reimbursement. Property refused by the State Agency and by the Department of Defense disposal activity shall be disposed of by the School. Proceeds realized from such disposition shall be deposited in a central fund administered by the School and shall be used solely in furtherance of the NDCC program and will not be used for other than the military educational program of the School.

The School will provide the Director, Defense Logistics Agency with annual reports, indicating the acquisition value of property acquired pursuant to this Agreement, the acquisition value of property disposed of, and the returns realized from such dispositions. Reports will be due on October 31 of each year and will consist of data for the preceding 12-month period.

This Agreement may be terminated at any time by either party upon serving of notice on the other. Such termination will not in any way affect the obligations of the School, as established by this Agreement, in connection with property donated prior to its termination.

Head of Educational Activity (Signature)

Name and Title (Print or Type)

Date

Deputy Assistant Secretary of Defense
(Logistics)

Date

ITEMS DONABLE TO THE NDCC PROGRAM SCHOOLS

EXHIBIT A

FSG	DESCRIPTION OF GROUP
12	Fire Control Equipment
20	Ship and Marine Equipment
23	Ground Effect Vehicles, Motor Vehicles, Trailers, and Cycles
25	Vehicular Equipment Components
26	Tires and Tubes
28	Engines, Turbines, and Components
29	Engine Accessories
30	Mechanical Power Transmission Equipment
32	Woodworking Machinery and Equipment
34	Metalworking Machinery
35	Service and Trade Equipment
37	Agricultural Machinery and Equipment
39	Materials Handling Equipment
40	Rope, Cable, Chain, and Fittings
41	Refrigeration, Air Conditioning, and Air Circulating Equipment
42	Fire Fighting, Rescue, and Safety Equipment
44	Furnace, Steam Plant, and Drying Equipment; and Nuclear Reactors
45	Plumbing, Heating, and Sanitation Equipment
46	Water Purification and Sewage Treatment Equipment
47	Pipe, Tubing, Hose, and Fittings
49	Maintenance and Repair Shop Equipment
51	Hand Tools
52	Measuring Tools
53	Hardware and Abrasives
54	Prefabricated Structures and Scaffolding
55	Lumber, Millwork, Plywood, and Veneer
56	Construction and Building Materials
58	Communication, Detection, and Coherent Radiation Equipment Class 5805, 5821, 5830 only)
59	Electrical and Electronic Equipment Components
61	Electrical Wire, and Power and Distribution Equipment
62	Lighting Fixtures and Lamps
63	Alarm, Signal, *and Security Detection* Systems
65	Medical, Dental, and Veterinary Equipment and Supplies (Class 6505, 6525, 6540 excluded)
66	Instruments and Laboratory Equipment
67	Photographic Equipment
68	Chemicals and Chemical Products
69	Training Aids and Devices
70	*General Purpose Automatic Data Processing Equipment (including Firmware), Software, Supplies, and Support Equiment*
71	Furniture
72	Household and Commercial Furnishings and Appliances

ITEMS DONABLE TO THE NDCC PROGRAM SCHOOLS—Continued

EXHIBIT A

FSG	DESCRIPTION OF GROUP
73	Food Preparation and Serving Equipment
74	Office Machines, *Text Processing Systems,* and Visible Record Equipment
75	Office Supplies and Devices
76	Books, Maps, and Other Publications
77	Musical Instruments, Phonographs, and Home-Type Radios
78	Recreational and Athletic Equipment
79	Cleaning Equipment and Supplies
80	Brushes, Paints, Sealers, and Adhesives
81	Containers, Packaging, and Packing Supplies
83	Textiles, Leather, Furs, Apparel and Shoe Findings, Tents, and Flags
84	Clothing, Individual Equipment, and Insignia
85	Toiletries
89	Subsistence
91	Fuels, Lubricants, Oils, and Waxes
93	Nonmetallic Fabricated Materials
94	Nonmetallic Crude Materials
95	Metal Bars, Sheets, and Shapes
99	Miscellaneous

Requests for items not shown above shall be forwarded to HQ DA, ATTN: DAPE, for necessary action.

CHAPTER XIII

ATTACHMENT 5

DONATION AGREEMENT

DEPARTMENT OF DEFENSE

SCHOOLS OF SPECIAL INTEREST TO THE ARMED FORCES

(NAVAL HONOR SCHOOLS AND STATE MARITIME ACADEMIES)

See Chapter X, paragraph D, and Chapter X, attachment 1.

Pursuant to Section 203(j)(2) of the Federal Property and Administrative Services Act of 1949, as amended (40 U.S.C. 484(j)(2)), and authority delegated thereunder, the _____, hereafter referred to as the School, has been designated a Service Educational Activity of special interest to the Armed Services. As a result of this designation, the School is eligible to receive donations of Department of Defense surplus personal property which is usable and necessary for its program in accordance with procedures and conditions prescribed by the Assistant Secretary of Defense (Production and Logistics).

The types of Department of Defense surplus personal property which the School is eligible to receive are listed in Exhibit A to this Agreement. Donations made under this Agreement are subject to the priorities established by the Department of Defense. The quantities of donable surplus personal property shall be based upon the School's size and enrollment in military training programs, which shall be certified on the application for Donation of Surplus Personal Property by the Head of the School or his or her authorized designee. All costs of care, handling, and transportation of property designated for donation to the School shall be borne by the School. Property acquired through this Agreement shall be subject to an annual inspection by the sponsoring Military Service.

When donated property is no longer needed for use by the School, such property shall be reported in writing to the State Agency for Surplus Property in the State in which the property is located for transfer without reimbursement. If the State Agency does not require the property, the School shall report the property in writing to the nearest Department of Defense disposal activity for transfer without reimbursement. Property refused by the State Agency and by the Department of Defense disposal activity shall be disposed of by the School. Proceeds realized from such disposition shall be deposited in a central fund administered by the School and shall be used solely in furtherance of the educational programs of the School.

The School shall provide the Director, Defense Logistics Agency with annual reports indicating the acquisition value of property acquired pursuant to this Agreement, the acquisition value of property disposed of, and the returns realized from such dispositions. The report shall be due on October 31 of each year and shall consist of data for the preceding 12-month period.

This Agreement may be terminated at any time by either party upon serving of notice on the other. Such termination may not in any way affect the obligations of the School, as established by this Agreement, in connection with property donated prior to its termination.

Head of Educational Activity (Signature)

Name and Title (Print or Type)

Date

Deputy Assistant Secretary of Defense (Logistics)

Date

ITEMS DONABLE TO NAVAL HONOR SCHOOLS AND STATE MARITIME ACADEMIES

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
1940	Small Craft (boats 80 feet or under in length, except yachts)
1945	Pontoons and Floating Docks
2040	Marine Hardware and Hull Items
2050	Buoys
2090	Miscellaneous Ship and Marine Equipment
2310	Passenger Motor Vehicles
2330	Trailers
2610	Tires and Tubes, Pneumatic, Except Aircraft
2815	Diesel Engines and Components
2895	Miscellaneous Engines and Components
3220	Woodworking Machines
3230	Tools and Attachments for Woodworking Machinery
3413	Drilling and Tapping Machines
3415	Grinding Machines
3610	Printing, Duplicating, and Bookbinding Equipment
3920	Materials Handling Equipment, Nonself-Propelled
3940	Blocks, Tackle, Rigging, and Slings
3950	Winches, Hoists, Cranes, and Derricks
3990	Miscellaneous Materials Handling Equipment
4010	Chain and Wire Rope
4020	Fiber Rope, Cordage, and Twine
4030	Fittings for Rope, Cable, and Chain
4110	*Refrigeration Equipment*
4140	Fans, Air Circulators, *and Blower Equipment*
4210	Fire Fighting Equipment
4220	Marine Lifesaving and Diving Equipment
4310	Compressors and Vacuum Pumps
4320	Power and Hand Pumps
4510	Plumbing Fixtures and Accessories
4520	Space Heating Equipment and Domestic Water Heaters
4530	Fuel Burning Equipment Units
4540	Miscellaneous Plumbing, Heating, and Sanitation Equipment
4710	Pipe and Tube
4720	Hose and Tubing, Flexible
4730	Fittings and Specialties; Hose, Pipe, and Tube
4820	Valves, Nonpowered
5110	Hand Tools, Edged, Nonpowered
5120	Hand Tools, Nonedged, Nonpowered
5130	Hand Tools, Power Driven
5133	Drill Bits, Counterbores, and Countersinks; Hand and Machine
5136	Taps, Dies, and Collets; Hand and Machine

ITEMS DONABLE TO NAVAL HONOR SCHOOLS AND STATE MARITIME ACADEMIES—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
5140	Tool and Hardware Boxes
5180	Sets, Kits, and Outfits of Hand Tools
5210	Measuring Tools, Craftsmen's
5305	Screws
5306	Bolts
5307	Studs
5310	Nuts and Washers
5315	Nails, Keys, and Pins
5325	Fastening Devices
5335	Metal Screening
5340	Miscellaneous Hardware
5345	Disks and Stones, Abrasive
5350	Abrasive Materials
5410	Prefabricated and Portable Buildings
5430	Storage Tanks
5510	Lumber and Related Basic Wood Materials
5520	Millwork
5530	Plywood and Veneer
5805	Telephone and Telegraph Equipment
5820	Radio and Television Communication Equipment, Except Airborne
5830	Intercommunication and Public Address Systems, Except Airborne
5835	Sound Recording and Reproducing Equipment
5920	Fuses, Arresters, *Absorbers, and Protectors*
5930	Switches
5935	Connectors, Electrical
5965	Headsets, Handsets, Microphones, and Speakers
5975	Electrical Hardware and Supplies
6105	Motors, Electrical
6115	Generators and Generator Sets, Electrical
6135	Batteries, Nonrechargeable (except nuclear)
6145	Wire and Cable, Electrical
6210	Indoor and Outdoor Electric Lighting Fixtures
6230	Electric Portable and Hand Lighting Equipment
6240	Electric Lamps
6260	Nonelectrical Lighting Fixtures
6350	Miscellaneous Alarm, Signal, and *Security Detection Systems*
6510	Surgical Dressing Materials
6530	Hospital Furniture, Equipment, Utensils, and Supplies
6545	*Replenishable Field* Medical Sets, Kits, and Outfits
6605	Navigational Instruments
6650	Optical Instruments, *Test Equipment, Components, and Accessories*
6670	Scales and Balances
6675	Drafting, Surveying, and Mapping Instruments

ITEMS DONABLE TO NAVAL HONOR SCHOOLS AND STATE MARITIME ACADEMIES—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
6710	Cameras, Motion Picture
6720	Cameras, Still Picture
6730	Photographic Projection Equipment
6740	Photographic Developing and Finishing Equipment
6750	Photographic Supplies
6760	Photographic Equipment and Accessories
6780	Photographic Sets, Kits, and Outfits
6910	Training Aids
6930	Operation Training Devices
6940	Communication Training Devices
7105	Household Furniture
7110	Office Furniture
7125	Cabinets, Lockers, Bins, and Shelving
7195	Miscellaneous Furniture and Fixtures
7210	Household Furnishings
7240	Household and Commercial Utility Containers
7290	Miscellaneous Household and Commercial Furnishings and Appliances
7420	*Accounting and Calculating* Machines
7430	Typewriters and Office Type Composing Machines
7450	*Office Type Sound Recording and Reproducing Machines*
7460	*Visible Record Equipment*
7490	Miscellaneous Office Machines
7510	Office Supplies
7520	Office Devices and Accessories
7530	Stationery and Record Forms
7610	Books and Pamphlets
7640	Maps, Atlases, Charts, and Globes
7710	Musical Instruments
7720	Musical Instrument Parts and Accessories
7730	Phonographs, Radios, and Television Sets: Home Type
7740	Phonograph Records
7810	Athlet c and Sporting Equipment
7830	Recreational and Gymnastic Equipment
7920	Brooms, Brushes, Mops, and Sponges
7930	Cleaning and Polishing Compounds and Preparations
8010	Paints, Dopes, Varnishes, and Related Products
8020	Paint and Artists' Brushes
8040	Adhesives
8105	Bags and Sacks
8110	Drums and Cans
8115	Boxes, Cartons, and Crates
8305	Textile Fabrics
8310	Yarn and Thread

ITEMS DONABLE TO NAVAL HONOR SCHOOLS AND STATE MARITIME ACADEMIES—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
8330	Leather
8340	Tents and Tarpaulins
8345	Flags and Pennants
8405	Outerwear, Men's (except military uniforms)
8430	*Footwear, Men's*
8435	*Footwear, Women's*
8440	Hosiery, Handwear, and Clothing Accessories, Men's
8445	*Hosiery, Handwear, and Clothing Accessories, Women's*
8460	Luggage
8465	Individual Equipment
8520	Toilet Soap, Shaving Preparations, and Dentifrices
8540	Toiletry Paper Products
9330	Plastics Fabricated Materials
9505	Wire, Nonelectrical; Iron and Steel
9905	Signs, Advertising Displays, and Identification Plates

CHAPTER XIII

ATTACHMENT 6

DONATION AGREEMENT

DEPARTMENT OF DEFENSE

SCHOOLS OF SPECIAL INTEREST TO THE ARMED FORCES

(MILITARY COLLEGES (MC))

Pursuant to Section 203(j)(2) of the Federal Property and Administrative Services Act of 1949, as amended (40 U.S.C. 484(j)(2), and authority delegated thereunder, the _____, hereafter referred to as the College, has been designated a Service Educational Activity of special interest to the Armed Services. As a result of this designation, the College is eligible to receive donations of Department of Defense surplus personal property which is usable and necessary for its program in accordance with procedures and conditions prescribed by the Assistant Secretary of Defense (Production and Logistics).

The types of Department of Defense surplus personal property which the College is eligible to receive are listed in Exhibit A to this Agreement. Donations made under this Agreement are subject to the priorities established by the Department of Defense. The quantities of donable surplus personal property shall be based upon the College's size and enrollment in military training programs, which shall be certified on the application for Donation of Surplus Personal Property by the Head of the College or his or her authorized designee. All costs of care, handling, and transportation of property designated for donation to the College shall be borne by the College. Property acquired through this Agreement shall be subject to an annual inspection by the sponsoring Military Service.

When donated property is no longer needed for use by the College, such property shall be reported in writing to the State Agency for Surplus Property in the State in which the property is located for transfer without reimbursement. If the State Agency does not require the property, the College shall report the property in writing to the nearest Department of Defense disposal activity for transfer without reimbursement. Property refused by the State Agency and by the Department of Defense disposal activity shall be disposed of by the College. Proceeds realized from such disposition shall be deposited in a central fund administered by the College and shall be used solely in furtherance of the education programs of the College.

The College shall provide the Director, Defense Logistics Agency with annual reports, indicating the acquisition value of property acquired pursuant to this Agreement, the acquisition value of property disposed of, and the returns realized from such dispositions. Reports shall be due on October 31 of each year and shall consist of data for the preceding 12-month period.

This Agreement may be terminated at any time by either party upon serving of notice on the other. Such termination may not in any way affect the obligations of the College, as established by this Agreement, in connection with property donated prior to its termination.

Head of Educational Activity (Signature)	
Name and Title (Print or Type)	Deputy Assistant Secretary of Defense (Logistics)
Date	Date

ITEMS DONABLE TO ARMY MILITARY COLLEGES

EXHIBIT A

FSG	DESCRIPTION OF GROUP
10	Weapons (.22 caliber rifles and match-grade handguns)
20	Ship and Marine Equipment
23	Ground Effect Vehicles, Motor Vehicles, Trailers, and Cycles
25	*Vehicular Equipment Components*
26	Tires and Tubes
29	Engine Accessories
30	Mechanical Power Transmission Equipment
32	Woodworking Machinery and Equipment
34	Metalworking Machinery
36	Special Industry Machinery
39	Materials Handling Equipment
51	Hand Tools
56	Construction and Building Materials
58	Communication, Detection, and Coherent Radiation Equipment
59	Electrical and Electronic Equipment Components
65	Medical, Dental, and Veterinary Equipment and Supplies
66	Instruments and Laboratory Equipment
67	Photographic Equipment
69	Training Aids and Devices
70	General Purpose Automatic Data Processing Equipment (Including Firmware), Software, Supplies, and Support Equipment
71	Furniture
74	Office Machines, Text Processing Systems, and Visible Record Equipment
75	Office Supplies and Devices
83	Textiles, Leather, Furs, Apparel and Shoe Findings, Tents and Flags
84	Clothing, Individual Equipment, and Insignia
99	Miscellaneous

CHAPTER XIII

ATTACHMENT 7

DEPARTMENT OF DEFENSE

AMERICAN NATIONAL RED CROSS

DONATION AGREEMENT

Pursuant to Section 203(j)(2) of the Federal Property and Administrative Services Act of 1949, as amended (40 U.S.C. 484(j)(2)), and authority delegated thereunder, the National Organization hereafter referred to as the American National Red Cross has been designated as an educational activity of special interest to the Armed Services. As a result of this designation, the American National Red Cross is eligible to receive donations of Department of Defense surplus personal property which may be determined usable and necessary for its program in accordance with procedures and conditions prescribed by the Director, Defense Logistics Agency.

The types of surplus personal property of the Department of Defense which the American National Red Cross is eligible to receive are limited to those listed in Exhibit A to this Agreement. Exceptions to the list will require justification and agreement between the American National Red Cross and the Director, Defense Logistics Agency. All costs of care, handling, and transportation of property designated for donation to the American National Red Cross will be borne by the American National Red Cross. Periodic reviews will be performed by the American National Red Cross in order to ascertain that the property received is being properly used and is still required for its program.

At such time as donated property is no longer needed for use by the American National Red Cross such property will be reported in writing to the State Agency for Surplus Property in the State in which the property is located for transfer without reimbursement. If the State Agency does not require the property, the American National Red Cross will report the property to the nearest Department of Defense disposal activity for possible transfer without reimbursement. Property refused by the State Agency and by the Department of Defense disposal activity will be disposed of in accordance with regulations of the American National Red Cross. Proceeds realized from such disposition will be deposited in a central fund administered by the American National Red Cross and used in furtherance of the program of the American National Red Cross. The American National Red Cross will provide the Director, Defense Logistics Agency, with an annual report indicating the acquisition value of property acquired pursuant to this Agreement, the acquisition value of property disposed of, and the returns realized from such dispositions. The report will be due on October 31 of each year and will consist of data for the preceding 12-month period.

This Agreement may be terminated at any time by either party upon serving of notice on the other. Such termination will not in any way affect the obligations of the American National Red Cross as established by this Agreement in connection with property donated prior to its termination.

/s/	Erwin R. Oberschmidt	/s/	R. D. Webster
/t/	Erwin R. Oberschmidt Vice President American National Red Cross	/t/	R. D. Webster Deputy Assistant Secretary of Defense (Logistics and Materiel Management)
	28 Nov 83		14 Oct 83
	Date		Date

ITEMS DONABLE TO THE AMERICAN NATIONAL RED CROSS

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
1240	*Optical Sighting and Ranging Equipment*
1290	*Miscellaneous Fire Control Equipment*
2090	Miscellaneous Ship and Marine Equipment
2310	Passenger Motor Vehicles
2320	Trucks and Truck Tractors, Wheeled
2330	Trailers
2610	Tires and Tubes, Pneumatic, Except Aircraft
3220	Woodworking Machines
3230	Tools and Attachments for Woodworking Machinery
3540	Wrapping and Packaging Machinery
3610	Printing, Duplicating, and Bookbinding Equipment
3750	Gardening Implements and Tools
3920	Materials Handling Equipment, Nonself-Propelled
3930	Warehouse Trucks and Tractors, Self-Propelled
3990	Miscellaneous Materials Handling Equipment
4020	Fiber Rope, Cordage, and Twine
4110	Refrigeration Equipment
4120	Air Conditioning Equipment
4130	*Refrigeration and Air Conditioning Components*
4140	Fans, Air Circulators, and Blower Equipment
4210	Fire Fighting Equipment
4220	Marine Lifesaving and Diving Equipment
4240	Safety and Rescue Equipment
4510	Plumbing Fixtures and Accessories
4520	Space Heating Equipment and Domestic Water Heaters
4910	Motor Vehicle Maintenance and Repair Shop Specialized Equipment
5110	Hand Tools, Edged, Nonpowered
5120	Hand Tools, Nonedged, Nonpowered
5130	Hand Tools, Power Driven
5133	Drill Bits, Counterbores, and Countersinks; Hand and Machine
5140	Tool and Hardware Boxes
5180	Sets, Kits, and Outfits of Hand Tools
5440	*Scaffolding Equipment and Concrete Forms*
5805	Telephone and Telegraph Equipment
5820	Radio and Television Communication Equipment, Except Airborne
5830	Intercommunication and Public Address Systems, Except Airborne
5835	Sound Recording and Reproducing Equipment
5895	Miscellaneous Communication Equipment
5905	Resistors
5910	Capacitors
5915	Filters and Networks

ITEMS DONABLE TO THE AMERICAN NATIONAL RED CROSS—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
5920	Fuses, Arresters, Absorbers, and Protectors
5925	Circuit Breakers
5930	Switches
5935	Connectors, Electrical
5940	Lugs, Terminals, asnd Terminal Strips
5945	Relays and Solenoids
5950	Coils and Transformers
5955	Oscillators and Piezoelectric Crystals
5960	Electron Tubes and Associated Hardware
5961	Semiconductor Devices and Associated Hardware
5962	Microcircuits, Electronic
5963	Electronic Modules
5965	Headsets, Handsets, Microphones, and Speakers
5970	Electrical Insulators and Insulating Materials
5975	Electrical Hardware and Supplies
5977	Electrical Contact Brushes and Electrodes
5980	Optoelectronic Devices and Associated Hardware
5985	Antennas, Waveguide, and Related Equipment
5990	Synchros and Resolvers
5995	Cable, Cord, and Wire Assemblies: Communication Equipment
5998	Electrical and Electronic Assemblies; Boards, Cards, and Associated Hardware
5999	Miscellaneous Electrical and Electronic Components
6105	Motors, Electrical
6115	Generators and Generator Sets, Electrical
6145	Wire and Cable, Electrical
6230	Electric Portable and Hand Lighting Equipment
6260	Nonelectrical Lighting Fixtures
6510	Surgical Dressing Materials
6515	Medical and Surgical Instruments, Equipment, and Supplies
6530	Hospital Furniture, Equipment, Utensils, and Supplies
6545	*Replenishable Field* Medical Sets, Kits, and Outfits
6625	Electrical and Electronic Properties Measuring and Testing Instruments
6645	*Time Measuring Instruments*
6650	Optical Instruments, *Test Equipment, Components, and Accessories*
6710	Cameras, Motion Picture
6720	Cameras, Still Picture
6730	Photographic Projection Equipment
6740	Photographic Equipment and Finishing Equipment
6750	Photographic Supplies
6760	Photographic Equipment and Accessories
6770	Film, Processed
6780	Photographic Sets, Kits, and Outfits
6910	Training Aids

ITEMS DONABLE TO THE AMERICAN NATIONAL RED CROSS—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
7105	Household Furniture
7110	Office Furniture
7125	Cabinets, Lockers, Bins, and Shelving
7210	Household Furnishings
7310	Food Cooking, Baking, and Serving Equipment
7320	Kitchen Equipment and Appliances
7330	Kitchen Hand Tools and Utensils
7340	Cutlery and Flatware
7350	Tableware
7360	Sets, Kits, and Outfits: Food Preparation and Serving
7420	Accounting and Calculating Machines
7430	Typewriters and Office Type Composing Machines
7450	Office Type Sound Recording and Reproducing Machines
7510	Office Supplies
7520	Office Devices and Accessories
7730	Phonographs, Radios, and Television Sets: Home Type
7810	Athletic and Sporting Equipment
7820	Games, Toys, and Wheeled Goods
7830	Recreational and Gymnastic Equipment
7910	Floor Polishers and Vacuum *Cleaning Equipment*
7920	Brooms, Brushes, Mops, and Sponges
7930	Cleaning and Polishing Compounds and Preparations
8105	Bags and Sacks
8110	Drums and Cans
8115	Boxes, Cartons, and Crates
8135	Packaging and Packing Bulk Materials
8140	Ammunition and Nuclear Ordnance Boxes, Packages and Special Containers
8305	Textile Fabrics
8310	Yarn and Thread
8340	Tents and Tarpaulins
8405	Outerwear, Men's *(except military uniforms)*
8410	Outerwear, Women's *(except military uniforms)*
8415	Clothing, Special Purpose
8420	Underwear and Nightwear, Men's
8425	Underwear and Nightwear, Women's
8430	Footwear, Men's
8435	Footwear, Women's
8440	Hosiery, Handwear, and Clothing Accessories, Men's
8445	Hosiery, Handwear, and Clothing Accessories, Women's
8450	Children's and Infants' Apparel and Accessories
8460	Luggage
8465	Individual Equipment
8520	Toilet Soap, Shaving Preparations, and Dentifrices

ITEMS DONABLE TO THE AMERICAN NATIONAL RED CROSS—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
8540	Toiletry Paper Products
9310	Paper and Paperboard

CHAPTER XIII

ATTACHMENT 8

DEPARTMENT OF DEFENSE

ARMED SERVICES YMCA OF THE USA

DONATION AGREEMENT

Pursuant to Section 203(j)(2) of the Federal Property and Administrative Services Act of 1949, as amended (40 U.S.C. 484(j)(2)), and authority delegated thereunder, the National Organization hereafter referred to as the Armed Services YMCA has been designated as an educational activity of special interest to the Armed Services. As a result of this designation, the Armed Services YMCA is eligible to receive donations of Department of Defense surplus personal property which may be determined usable and necessary for its program in accordance with procedures and conditions prescribed by the Director, Defense Logistics Agency.

The types of surplus personal property of the Department of Defense which the Armed Services YMCA is eligible to receive are limited to those listed in Exhibit A to this Agreement. Exceptions to the list will require justification and agreement between Armed Services YMCA and the Director, Defense Logistics Agency. All costs of care, handling, and transportation of property designated for donation to the Armed Services YMCA will be borne by the Armed Services YMCA. Periodic reviews will be performed by Armed Services YMCA in order to ascertain that the property received is being properly used and is still required for the program.

At such time as donated property is no longer needed for use by the Armed Services YMCA, such property will be reported in writing to the State Agency for Surplus Property in the State in which the property is located for transfer without reimbursement. If the State Agency does not require the property, Armed Services YMCA will report the property to the nearest Department of Defense disposal activity for possible transfer without reimbursement. Property refused by the State Agency and by the Department of Defense disposal activity will be disposed of in accordance with regulations of the Armed Services YMCA. Proceeds realized from such disposition will be deposited in a central fund administered by the Armed Services YMCA and used solely in furtherance of the program of the Armed Services YMCA. The Armed Services YMCA will provide the Director, Defense Logistics Agency, with an annual report indicating the acquisition value of property acquired pursuant to this Agreement, the acquisition value of property disposed of, and the returns realized from such dispositions. The report will be due on October 31 of each year and will consist of data for the preceding 12-month period.

This Agreement may be terminated at any time by either party upon serving of notice on the other. Such termination will not in any way affect the obligations of the Armed Services YMCA as established by this Agreement in connection with property donated prior to its termination.

/s/ *Richard A. Stotz*	*/s/* *John A. Mittino*
Armed Services YMCA of the USA	*Department of Defense*
/t/ *Richard A. Stotz*	*/t/* *John A. Mittino*
National Executive Director	*Deputy Assistant Secretary of Defense (Logistics)*
3 Dec 87	*4 Feb 88*
Date	*Date*

ITEMS DONABLE TO THE ARMED SERVICES YMCA OF THE USA

EXHIBIT A

CLASS OF MATERIEL	*DESCRIPTION OF CLASS*
3450	*Machine Tools, Portable*
3750	*Gardening Implements and Tools*
4020	*Fiber Rope, Cordage, and Twine*
4030	*Fittings for Rope, Cable, and Chain*
4110	*Refrigeration Equipment*
4120	*Air Conditioning Equipment*
4130	*Refrigeration and Air Conditioning Components*
4140	*Fans, Air Circulators, and Blower Equipment*
4520	*Space Heating Equipment and Domestic Water Heaters*
5110	*Hand Tools, Edged, Nonpowered*
5120	*Hand Tools, Nonedged, Nonpowered*
5130	*Hand Tools, Power Driven*
5133	*Drill Bits, Counterbores, and Countersinks; Hand and Machine*
5140	*Tool and Hardware Boxes*
5180	*Sets, Kits, and Outfits of Hand Tools*
5305	*Screws*
5306	*Bolts*
5307	*Studs*
5310	*Nuts and Washers*
5315	*Nails, Keys, and Pins*
5340	*Miscellaneous Hardware*
5830	*Intercommunication and Public Address Systems, Except Airborne*
5965	*Headsets, Handsets, Microphones, and Speakers*
6230	*Electric Portable and Hand Lighting Equipment*
6240	*Electric Lamps*
6730	*Photographic Projection Equipment*
6760	*Photographic Equipment and Accessories*
6780	*Photographic Sets, Kits, and Outfits*
7105	*Household Furniture*
7110	*Office Furniture*
7125	*Cabinets, Lockers, Bins, and Shelving*
7195	*Miscellaneous Furniture and Fixtures*
7210	*Household Furnishings*
7220	*Floor Coverings*
7230	*Draperies, Awnings, and Shades*
7240	*Household and Commercial Utility Containers*
7290	*Miscellaneous Household and Commercial Furnishings and Appliances*
7310	*Food Cooking, Baking, and Serving Equipment*
7320	*Kitchen Equipment and Appliances*
7330	*Kitchen Hand Tools and Utensils*
7340	*Cutlery and Flatware*

ITEMS DONABLE TO THE ARMED SERVICES YMCA OF THE USA—Continued

EXHIBIT A

CLASS OF MATERIEL	*DESCRIPTION OF CLASS*
7350	*Tableware*
7360	*Sets, Kits, and Outfits: Food Preparation and Serving*
7430	*Typewriters and Office Type Composing Machines*
7450	*Office Type Sound Recording and Reproducing Machines*
7460	*Visible Record Equipment*
7510	*Office Supplies*
7520	*Office Devices and Accessories*
7640	*Maps, Atlases, Charts, and Globes*
7730	*Phonographs, Radios, and Television Sets: Home Type*
7740	*Phonograph Records*
7810	*Athletic and Sporting Equipment*
7820	*Games, Toys, and Wheeled Goods*
7830	*Recreational and Gymnastic Equipment*
7920	*Brooms, Brushes, Mops, and Sponges*
7930	*Cleaning and Polishing Compounds and Preparations*
8010	*Paints, Dopes, Varnishes, and Related Products*
8020	*Paint and Artists' Brushes*
8105	*Bags and Sacks*
8110	*Drums and Cans*
8115	*Boxes, Cartons, and Crates*
8305	*Textile Fabrics*
8310	*Yarn and Thread*
8315	*Notions and Apparel Findings*
8320	*Padding and Stuffing Materials*
8330	*Leather*
8460	*Luggage (footlockers only)*
8465	*Individual Equipment*

CHAPTER XIII

ATTACHMENT 9

DEPARTMENT OF DEFENSE

BIG BROTHERS/BIG SISTERS OF AMERICA

DONATION AGREEMENT

Pursuant to Section 203(j)(2) of the Federal Property and Administrative Services Act of 1949, as amended (40 U.S.C. 484(j)(2)), and authority delegated thereunder, the National Organization hereafter referred to as the Big Brothers/Big Sisters of America has been designated as an educational activity of special interest to the Armed Services. As a result of this designation, the Big Brothers/Big Sisters of America is eligible to receive donations of Department of Defense surplus personal property which may be determined usable and necessary for its program in accordance with procedures and conditions prescribed by the Director, Defense Logistics Agency.

The types of surplus personal property of the Department of Defense which the Big Brothers/ Big Sisters of America is eligible to receive are limited to those listed in Exhibit A to this Agreement. Exceptions to the list will require justification and agreement between the Big Brothers/Big Sisters of America and the Director, Defense Logistics Agency. All costs of care, handling, and transportation of property designated for donation to the Big Brothers/Big Sisters of America will be borne by the Big Brothers/Big Sisters of America. Periodic reviews will be performed by the Big Brothers/Big Sisters of America in order to ascertain that the property received is being properly used and is still required for the program.

At such time as donated property is no longer needed for use by the Big Brothers/Big Sisters of America, such property will be reported in writing to the State Agency for Surplus Property in the State in which the property is located for transfer without reimbursement. If the State Agency does not require the property, the Big Brothers/Big Sisters of America will report the property to the nearest Department of Defense disposal activity for possible transfer without reimbursement. Property refused by the State Agency and by the Department of Defense disposal activity will be disposed of in accordance with regulations of the Big Brothers/Big Sisters of America. Proceeds realized from such disposition will be deposited in a central fund administered by the Big Brothers/Big Sisters of America and used solely in furtherance of the program of the Big Brothers/Big Sisters of America. The Big Brothers/Big Sisters of America will provide the Director, Defense Logistics Agency, with an annual report indicating the acquisition value of property acquired pursuant to this Agreement, the acquisition value of property disposed of, and the returns realized from such dispositions. The report will be due on October 31 of each year and will consist of data for the preceding 12-month period.

This Agreement may be terminated at any time by either party upon serving of notice on the other. Such termination will not in any way affect the obligations of the Big Brothers/Big Sisters of America as established by this Agreement in connection with property donated prior to its termination.

/s/ Alvin M. Wadler	/s/ Maurice N. Shriber
Big Brothers/Big Sisters of America	/t/ Maurice N. Shriber Deputy Assistant Secretary of Defense (Logistics and Materiel Management)
/t/ Alvin M. Wadler, Controller Name and Title (Print or Type)	
28 Feb 86 Date	24 Apr 86 Date

ITEMS DONABLE TO THE BIG BROTHERS/BIG SISTERS OF AMERICA

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
2310	Passenger Motor Vehicles
2320	Trucks and Truck Tractors, Wheeled
2340	Motorcycles, Motor Scooters, and Bicycles
2610	Tires and Tubes, Pneumatic, Except Aircraft
2910	Engine Fuel System Components, Nonaircraft
2930	Engine Cooling System Components, Nonaircraft
2940	Engine Air and Oil Filters, Strainers, and Cleaners, Nonaircraft
2990	Miscellaneous Engine Accessories, Nonaircraft
3030	Belting, Drive Belts, Fan Belts, and Accessories
3450	Machine Tools, Portable
3470	Machine Shop Sets, Kits, and Outfits
3750	Gardening Implements and Tools
3920	Materials Handling Equipment, Nonself-Propelled
4010	Chain and Wire Rope
4020	Fiber Rope, Cordage, and Twine
4030	Fittings for Rope, Cable, and Chain
4110	Refrigeration Equipment
4120	Air Conditioning Equipment
4130	Refrigeration and Air Conditioning Components
4140	Fans, Air Circulators, and Blower Equipment
4320	Power and Hand Pumps
4520	Space Heating Equipment and Domestic Water Heaters
4540	Miscellaneous Plumbing, Heating, and Sanitation Equipment
5110	Hand Tools, Edged, Nonpowered
5120	Hand Tools, Nonedged, Nonpowered
5130	Hand Tools, Power Driven
5133	Drill Bits, Counterbores, and Countersinks; Hand and Machine
5140	Tool and Hardware Boxes
5180	Sets, Kits, and Outfits of Hand Tools
5210	Measuring Tools, Craftsmen's
5280	Sets, Kits, and Outfits of Measuring Tools
5305	Screws
5306	Bolts
5307	Studs
5310	Nuts and Washers
5315	Nails, Keys, and Pins
5320	Rivets
5325	Fastening Devices
5340	Miscellaneous Hardware
5510	Lumber and Related Basic Wood Materials
5820	Radio and Television Communication Equipment, except Airborne

ITEMS DONABLE TO THE BIG BROTHERS/BIG SISTERS OF AMERICA—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
5830	Intercommunication and Public Address Systems, except Airborne
5835	Sound Recording and Reproducing Equipment
5895	Miscellaneous Communication Equipment
5965	Headsets, Handsets, Microphones, and Speakers
5970	Electrical Insulators and Insulating Materials
5975	Electrical Hardware and Supplies
5977	Electrical Contact Brushes and Electrodes
5985	Antennas, Waveguide, and Related Equipment
5995	Cable, Cord, and Wire Assemblies: Communication Equipment
5999	Miscellaneous Electrical and Electronic Components
6105	Motors, Electrical
6110	Electrical Control Equipment
6115	Generators and Generator Sets, Electrical
6140	Batteries, Rechargeable
6145	Wire and Cable, Electrical
6150	Miscellaneous Electric Power and Distribution Equipment
6220	Electric Vehicular Lights and Fixtures
6230	Electric Portable and Hand Lighting Equipment
6240	Electric Lamps
6260	Nonelectrical Lighting Fixtures
6510	Surgical Dressing Materials
6545	Replenishable Field Medical Sets, Kits, and Outfits
6645	Time Measuring Instruments
6650	Optical Instruments, Test Equipment, Components, and Accessories
6710	Cameras, Motion Picture
6720	Cameras, Still Picture
6730	Photographic Projection Equipment
6760	Photographic Equipment and Accessories
6780	Photographic Sets, Kits, and Outfits
7105	Household Furniture
7110	Office Furniture
7125	Cabinets, Lockers, Bins, and Shelving
7195	Miscellaneous Furniture and Fixtures
7210	Household Furnishings
7220	Floor Coverings
7230	Draperies, Awnings, and Shades
7240	Household and Commercial Utility Containers
7290	Miscellaneous Household and Commercial Furnishings and Appliances
7310	Food Cooking, Baking, and Serving Equipment
7320	Kitchen Equipment and Appliances
7330	Kitchen Hand Tools and Utensils
7340	Cutlery and Flatware
7350	Tableware
7360	Sets, Kits, and Outfits: Food Preparation and Serving

ITEMS DONABLE TO THE BIG BROTHERS/BIG SISTERS OF AMERICA—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
7430	Typewriters and Office Type Composing Machines
7450	Office Type Sound Recording and Reproducing Machines
7460	Visible Record Equipment
7510	Office Supplies
7520	Office Devices and Accessories
7640	Maps, Atlases, Charts, and Globes
7710	Musical Instruments
7720	Musical Instrument Parts and Accessories
7730	Phonographs, Radios, and Television Sets: Home Type
7740	Phonograph Records
7810	Athletic and Sporting Equipment
7820	Games, Toys, and Wheeled Goods
7830	Recreational and Gymnastic Equipment
7920	Brooms, Brushes, Mops, and Sponges
7930	Cleaning and Polishing Compounds and Preparations
8010	Paints, Dopes, Varnishes, and Related Products
8020	Paint and Artists' Brushes
8030	Preservative and Sealing Compounds
8040	Adhesives
8105	Bags and Sacks
8110	Drums and Cans
8115	Boxes, Cartons, and Crates
8135	Packaging and Packing Bulk Materials
8305	Textile Fabrics
8310	Yarn and Thread
8315	Notions and Apparel Findings
8320	Padding and Stuffing Materials
8330	Leather
8340	Tents and Tarpaulins
8460	Luggage (foot lockers only)
8465	Individual Equipment

CHAPTER XIII

ATTACHMENT 10

DEPARTMENT OF DEFENSE

BOYS CLUBS OF AMERICA

DONATION AGREEMENT

Pursuant to Section 203(j)(2) of the Federal Property and Administrative Services Act of 1949, as amended (40 U.S.C. 484(j)(2)), and authority delegated thereunder, the National Organization hereafter referred to as the Boys Clubs of America has been designated as an educational activity of special interest to the Armed Services. As a result of this designation, the Boys Clubs of America is eligible to receive donations of Department of Defense surplus personal property which may be determined usable and necessary for its program in accordance with procedures and conditions prescribed by the Director, Defense Logistics Agency.

The types of surplus personal property of the Department of Defense which the Boys Clubs of America is eligible to receive are limited to those listed in ExhibitA to this Agreement. Exceptions to the list will require justification and agreement between the Boys Clubs of America and the Director, Defense Logistics Agency. All costs of care, handling, and transportation of property designated for donation to the Boys Clubs of America will be borne by the Boys Clubs of America. Periodic reviews will be performed by the Boys Clubs of America in order to ascertain that the property received is being properly used and is still required for its program.

At such time as donated property is no longer needed for use by the Boys Clubs of America such property will be reported in writing to the State Agency for Surplus Property in the State in which the property is located for transfer without reimbursement. If the State Agency does not require the property, the Boys Clubs of America will report the property to the nearest Department of Defense disposal activity for possible transfer without reimbursement. Property refused by the State Agency and by the Department of Defense disposal activity will be disposed of in accordance with regulations of the Boys Clubs of America. Proceeds realized from such disposition will be deposited in a central fund administered by the Boys Clubs of America and used in furtherance of the program of the Boys Clubs of America. The Boys Clubs of America will provide the Director, Defense Logistics Agency, with an annual report indicating the acquisition value of property acquired pursuant to this Agreement, the acquisition value of property disposed of, and the returns realized from such dispositions. The report will be due on October 31 of each year and will consist of data for the preceding 12-month period.

This Agreement may be terminated at any time by either party upon serving of notice on the other. Such termination will not in any way affect the obligations of the Boys Clubs of America as established by this Agreement in connection with property donated prior to its termination.

/s/	William R. Bricker	/s/	R. D. Webster
/t/	William R. Bricker National Director Boys Clubs of America	/t/	R. D. Webster Deputy Assistant Secretary of Defense (Logistics and Materiel Management)
	1 Feb 84		14 Oct 83
	Date		Date

ITEMS DONABLE TO THE BOYS CLUBS OF AMERICA

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
1240	*Optical Sighting and Ranging Equipment*
1290	*Miscellaneous Fire Control Equipment*
1740	*Airfield Specialized Trucks and Trailers*
1940	Small Craft (only boats 80 feet or under in length, except yachts)
1945	Pontoons and Floating Docks
2010	*Ship and Boat Propulsion Components*
2020	*Rigging and Rigging Gear*
2030	*Deck Machinery*
2040	Marine Hardware and Hull Items
2050	Buoys
2090	Miscellaneous Ship and Marine Equipment
2310	Passenger Motor Vehicles
2320	Trucks and Truck Tractors, Wheeled
2330	Trailers
2340	Motorcycles, Motor Scooters, and Bicycles
2410	*Tractors, Full Track, Low Speed*
2420	Tractors, Wheeled
2510	*Vehicular Cab, Body, and Frame Structural Components*
2520	*Vehicular Power Transmission Components*
2530	*Vehicular Brake, Steering, Axle, Wheel, and Track Components*
2540	*Vehicular Furniture and Accessories*
2590	*Miscellaneous Vehicular Components*
2610	Tires and Tubes, Pneumatic, Except Aircraft
2640	*Tire Rebuilding and Tire and Tube Repair Materials*
2805	Gasoline Reciprocating Engines, Except Aircraft; and Components
2815	Diesel Engines and Components
2895	*Miscellaneous Engines and Components*
2910	Engine Fuel System Components, Nonaircraft
2920	Engine Electrical System Components, Nonaircraft
2930	Engine Cooling System Components, Nonaircraft
2940	Engine Air and Oil Filters, Strainers, and Cleaners, Nonaircraft
2990	Miscellaneous Engine Accessories, Nonaircraft
3020	*Gears, Pulleys, Sprockets, and Transmission Chain*
3030	Belting, Drive Belts, Fan Belts, and Accessories
3040	*Miscellaneous Power Transmission Equipment*
3110	*Bearings, Antifriction, Unmounted*
3120	*Bearings, Plain, Unmounted*
3130	*Bearings, Mounted*
3210	*Sawmill and Planing Mill Machinery*
3220	Woodworking Machines
3230	Tools and Attachments for Woodworking Machinery

ITEMS DONABLE TO THE BOYS CLUBS OF AMERICA—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
3413	Drilling and Tapping Machines
3415	Grinding Machines
3416	Lathes
3417	*Milling Machines*
3418	*Planers and Shapers*
3419	*Miscellaneous Machine Tools*
3426	*Metal Finishing Equipment*
3431	*Electric Arc Welding Equipment*
3432	*Electric Resistance Welding Equipment*
3433	*Gas Welding, Heat Cutting, and Metalizing Equipment*
3436	*Welding Positioners and Manipulators*
3438	*Miscellaneous Welding Equipment*
3439	Miscellaneous Welding, Soldering, and Brazing Supplies and Accessories
3444	*Manual Presses*
3449	*Miscellaneous Secondary Metal Forming and Cutting Machines*
3450	Machine Tools, Portable
3455	*Cutting Tools for Machine Tools*
3456	*Cutting and Forming Tools for Secondary Metalworking Machinery*
3460	*Machine Tool Accessories*
3461	*Accessories for Secondary Metalworking Machinery*
3465	*Production Jigs, Fixtures, and Templates*
3470	Machine Shop Sets, Kits, and Outfits
3510	Laundry and Dry Cleaning Equipment
3530	Industrial Sewing Machines and Mobile Textile Repair Shops
3540	*Wrapping and Packaging Machinery*
3590	Miscellaneous Service and Trade Equipment
3610	Printing, Duplicating, and Bookbinding Equipment
3620	*Rubber and Plastics Working Machinery*
3660	*Industrial Size Reduction Machinery*
3694	*Clean Work Stations, Controlled Environment, and Related Equipment*
3710	*Soil Preparation Equipment*
3720	*Harvesti ıg Equipment*
3740	Pest, Disease, and Frost Control Equipment
3750	Gardening Implements and Tools
3760	*Animal Drawn Vehicles and Farm Trailers*
3770	*Saddlery, Harness, Whips, and Related Animal Furnishings*
3805	*Earth Moving and Excavating Equipment*
3810	*Cranes and Crane-Shovels*
3815	*Crane and Crane-Shovel Attachments*
3825	*Road Clearing and Cleaning Equipment*
3830	*Truck and Tractor Attachments*
3895	*Miscellaneous Construction Equipment*
3910	*Conveyors*
3920	Materials Handling Equipment, Nonself-Propelled

ITEMS DONABLE TO THE BOYS CLUBS OF AMERICA—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
3930	*Warehouse Trucks and Tractors, Self-Propelled*
3940	Blocks, Tackle, Rigging, and Slings
3950	*Winches, Hoists, Cranes, and Derricks*
3990	Miscellaneous Materials Handling Equipment
4010	Chain and Wire Rope
4020	Fiber Rope, Cordage, and Twine
4030	Fittings for Rope, Cable, and Chain
4110	Refrigeration Equipment
4120	Air Conditioning Equipment
4130	*Refrigeration and Air Conditioning Components*
4140	Fans, Air Circulators, and Blower Equipment
4210	Fire Fighting Equipment
4220	Marine Lifesaving and Diving Equipment
4240	Safety and Rescue Equipment
4310	Compressors and Vacuum Pumps
4320	Power and Hand Pumps
4330	*Centrifugals(Separators, and Pressure and Vacuum Filters*
4410	Industrial Boilers
4420	*Heat Exchangers and Steam Condensers*
4430	Industrial Furnaces, Kilns, Lehrs, and Ovens
4510	Plumbing Fixtures and Accessories
4520	Space Heating Equipment and Domestic Water Heaters
4530	Fuel Burning Equipment Units
4540	Miscellaneous Plumbing, Heating, and Sanitation Equipment
4610	Water Purification Equipment
4710	Pipe and Tube
4720	Hose and Tubing, Flexible
4730	Fittings and Specialties; Hose, Pipe, and Tube
4810	*Valves, Powered*
4820	Valves, Nonpowered
4910	*Motor Vehicle Maintenance and Repair Shop Specialized Equipment*
4920	*Aircraft Maintenance and Repair Shop Specialized Equipment*
4930	Lubrication and Fuel Dispensing Equipment
4931	*Fire Control Maintenance and Repair Shop Specialized Equipment*
4940	Miscellaneous Maintenance and Repair Shop Specialized Equipment
5110	Hand Tools, Edged, Nonpowered
5120	Hand Tools, Nonedged, Nonpowered
5130	Hand Tools, Power Driven
5133	Drill Bits, Counterbores, and Countersinks; Hand and Machine
5136	Taps, Dies, and Collets; Hand and Machine
5140	Tool and Hardware Boxes
5180	Sets, Kits, and Outfits of Hand Tools
5210	Measuring Tools, Craftsmen's
5220	*Inspection Gages and Precision Layout Tools*

ITEMS DONABLE TO THE BOYS CLUBS OF AMERICA—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
5280	Sets, Kits, and Outfits of Measuring Tools
5305	Screws
5306	Bolts
5307	Studs
5310	Nuts and Washers
5315	Nails, Keys, and Pins
5320	Rivets
5325	Fastening Devices
5330	Packing and Gasket Materials
5335	Metal Screening
5340	Miscellaneous Hardware
5345	Disks and Stones, Abrasive
5350	Abrasive Materials
5355	Knobs and Pointers
5360	*Coil, Flat, and Wire Springs*
5365	*Rings, Shims, and Spacers*
5410	Prefabricated and Portable Buildings
5420	*Bridges, Fixed and Floating*
5430	Storage Tanks
5440	Scaffolding Equipment and Concrete Forms
5445	*Prefabricated Tower Structures*
5450	Miscellaneous Prefabricated Structures
5510	Lumber and Related Basic Wood Materials
5520	Millwork
5530	Plywood and Veneer
5610	Mineral Construction Materials, Bulk
5620	Building Glass, Tile, Brick, and Block
5630	Pipe and Conduit, Nonmetallic
5640	Wallboard, Building Paper, and Thermal Insulation Materials
5650	Roofing and Siding Materials
5660	Fencing, Fences, and Gates
5670	*Building Components, Prefabricated*
5680	Miscellaneous Construction Materials
5805	Telephone and Telegraph Equipment
5815	*Teletype and Facsimile Equipment*
5820	Radio and Television Communication Equipment, Except Airborne
5825	*Radio Navigation Equipment, Except Airborne*
5830	Intercommunication and Public Address Systems, Except Airborne
5835	Sound Recording and Reproducing Equipment
5836	*Video Recording and Reproducing Equipment*
5840	*Radar Equipment, Except Airborne*
5895	Miscellaneous Communication Equipment
5905	Resistors
5910	Capacitors

ITEMS DONABLE TO THE BOYS CLUBS OF AMERICA—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
5915	Filters and Networks
5920	Fuses, Arresters, *Absorbers, and Protectors*
5925	Circuit Breakers
5930	Switches
5935	Connectors, Electrical
5940	Lugs, Terminals, and Terminal Strips
5945	Relays and Solenoids
5950	Coils and Transformers
5955	*Oscillators and Piezoelectric Crystals*
5960	*Electron Tubes and Associated Hardware*
5961	*Semiconductor Devices and Associated Hardware*
5962	*Microcircuits, Electronic*
5965	Headsets, Handsets, Microphones, and Speakers
5970	Electrical Insulators and Insulating Materials
5975	Electrical Hardware and Supplies
5977	Electrical Contact Brushes and Electrodes
5985	Antennas, Waveguide, and Related Equipment
5990	*Synchros and Resolvers*
5995	Cable, Cord, and Wire Assemblies; Communication Equipment
5999	Miscellaneous Electrical and Electronic Components
6105	Motors, Electrical
6110	Electrical Control Equipment
6115	Generators and Generator Sets, Electrical
6116	*Fuel Cell Power Units, Components, and Accessories*
6117	*Solar Electric Power Systems*
6120	*Transformers: Distribution and Power Station*
6125	Converters, Electrical, Rotating
6130	Converters, Electrical, Nonrotating
6135	Batteries, Nonrechargeable (except nuclear)
6140	Batteries, Rechargeable
6145	Wire and Cable, Electrical
6150	Miscellaneous Electric Power and Distribution Equipment
6210	Indoor and Outdoor Electric Lighting Fixtures
6220	Electric Vehicular Lights and Fixtures
6230	Electric Portable and Hand Lighting Equipment
6240	Electric Lamps
6250	Ballasts, Lampholders, and Starters
6260	Nonelectrical Lighting Fixtures
6350	Miscellaneous Alarm, Signal, and Security Detection Systems
6510	Surgical Dressing Materials
6515	*Medical and Surgical Instruments, Equipment, and Supplies*
6520	Dental Instruments, Equipment, and Supplies
6530	Hospital Furniture, Equipment, Utensils, and Supplies
6532	*Hospital and Surgical Clothing and Related Special Purpose Items*

ITEMS DONABLE TO THE BOYS CLUBS OF AMERICA—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
6545	*Replenishable Field Medical Sets, Kits, and Outfits*
6605	Navigational Instruments
6625	Electrical and Electronic Properties Measuring and Testing Instruments
6630	Chemical Analysis Instruments
6635	*Physical Properties Testing Equipment*
6636	*Environmental Chambers and Related Equipment*
6640	Laboratory Equipment and Supplies
6645	Time Measuring Instruments
6650	Optical Instruments, *Test Equipment, Components, and Accessories*
6655	*Geophysical Instruments*
6660	*Meteorological Instruments and Apparatus*
6665	*Hazard-Detecting Instruments and Apparatus*
6670	Scales and Balances
6675	Drafting, Surveying, and Mapping Instruments
6685	Pressure, Temperature, and Humidity Measuring and Controlling Instruments
6710	Cameras, Motion Picture
6720	Cameras, Still Picture
6730	Photographic Projection Equipment
6740	Photographic Developing and Finishing Equipment
6750	Photographic Supplies
6760	Photographic Equipment and Accessories
6780	Photographic Sets, Kits, and Outfits
6810	Chemicals
6820	*Dyes*
6830	*Gases: Compressed and Liquefied*
6840	Pest Control Agents and Disinfectants
6850	Miscellaneous Chemical Specialties
6910	*Training Aids*
6930	*Operation Training Devices*
6940	*Communication Training Devices*
7010	*ADPE System Configuration*
7020	*ADP Central Processing Unit (CPU, Computer), Analog*
7021	*ADP Central Processing Unit (CPU, Computer), Digital*
7022	*ADP Central Processing Unit (CPU, Computer), Hybrid*
7025	*ADP Input/Output and Storage Devices*
7030	*ADP Software*
7035	*ADP Support Equipment*
7040	*Punched Card Equipment*
7042	*Mini and Micro Computer Control Device*
7045	*ADP Supplies*
7050	*ADP Components*
7105	Household Furniture
7110	Office Furniture

ITEMS DONABLE TO THE BOYS CLUBS OF AMERICA—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
7125	Cabinets, Lockers, Bins, and Shelving
7195	Miscellaneous Furniture and Fixtures
7210	Household Furnishings
7220	Floor Coverings
7230	Draperies, Awnings, and Shades
7240	Household and Commercial Utility Containers
7290	Miscellaneous Household and Commercial Furnishings and Appliances
7310	Food Cooking, Baking, and Serving Equipment
7320	Kitchen Equipment and Appliances
7330	Kitchen Hand Tools and Utensils
7340	Cutlery and Flatware
7350	Tableware
7360	Sets, Kits, and Outfits: Food Preparation and Serving
7420	Accounting and Calculating Machines
7430	Typewriters and Office Type Composing Machines
7450	Office Type Sound Recording and Reproducing Machines
7460	Visible Record Equipment
7490	Miscellaneous Office Machines
7510	Office Supplies
7520	Office Devices and Accessories
7530	Stationery and Record Forms
7610	Books and Pamphlets
7640	Maps, Atlases, Charts, and Globes
7710	Musical Instruments
7720	Musical Instrument Parts and Accessories
7730	Phonographs, Radios, and Television Sets: Home Type
7740	Phonograph Records
7810	Athletic and Sporting Equipment
7820	Games, Toys, and Wheeled Goods
7830	Recreational and Gymnastic Equipment
7910	Floor Polishers and Vacuum Cleaning Equipment
7920	Brooms, Brushes, Mops, and Sponges
7930	Cleaning and Polishing Compounds and Preparations
8010	Paints, Dopes, Varnishes, and Related Products
8020	Paint and Artists' Brushes
8030	Preservative and Sealing Compounds
8040	Adhesives
8105	Bags and Sacks
8110	Drums and Cans
8115	Boxes, Cartons, and Crates
8125	*Bottles and Jars*
8130	*Reels and Spools*
8135	Packaging and Packing Bulk Materials

ITEMS DONABLE TO THE BOYS CLUBS OF AMERICA—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
8140	*Ammunition and Nuclear Ordnance Boxes, Packages, and Special Containers*
8145	Specialized Shipping and Storage Containers
8305	Textile Fabrics
8310	Yarn and Thread
8315	Notions and Apparel Findings
8320	Padding and Stuffing Materials
8330	Leather
8335	*Shoe Findings and Soling Materials*
8340	Tents and Tarpaulins
8345	Flags and Pennants
8405	Outerwear, Men's *(except military uniforms)*
8410	*Outerwear, Women's (except military uniforms)*
8415	Clothing, Special Purpose
8420	Underwear and Nightwear, Men's
8425	*Underwear and Nightwear, Women's*
8430	Footwear, Men's
8435	*Footwear, Women's*
8440	*Hosiery, Handwear, and Clothing Accessories, Men's*
8445	*Hosiery, Handwear, and Clothing Accessories, Women's*
8460	Luggage
8465	Individual Equipment
8510	*Perfumes, Toilet Preparations, and Powders*
8520	Toilet Soap, Shaving Preparations, and Dentifrices
8540	Toiletry Paper *Products*
8720	Fertilizers
8730	Seeds and Nursery Stock
9110	*Fuels, Solid*
9150	Oils and Greases; Cutting, Lubricating, and Hydraulic
9160	*Miscellaneous Waxes, Oils, and Fats*
9310	Paper and Paperboard
9320	Rubber and Fabricated Materials
9330	Plastics Fabricated Materials
9340	*Glass Fabricated Materials*
9350	Refractories and Fire Surfacing Materials
9390	Miscellaneous Fabricated Nonmetallic Materials
9505	Wire, Nonelectrical; Iron and Steel
9510	Bars and Rods; Iron and Steel
9515	Plate, Sheet, Strip, and Foil; Iron and Steel
9520	Structural Shapes; Iron and Steel
9525	Wire, Nonelectrical; Nonferrous Base Metal
9530	Bars and Rods; Nonferrous Base Metal
9535	Plate, Sheet, Strip, and Foil; Nonferrous Base Metal
9540	Structural Shapes; Nonferrous Base Metal

ITEMS DONABLE TO THE BOYS CLUBS OF AMERICA—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
9670	Iron and Steel Scrap
9680	*Nonferrous Metal Scrap*
9905	*Signs, Advertising Displays, and Identification Plates*
9915	*Collectors and/or Historical Items*
9920	*Smokers' Articles and Matches*
9925	*Ecclesiastical Equipment, Furnishings, and Supplies*
9999	*Miscellaneous Items*

CHAPTER XIII
ATTACHMENT 11
DEPARTMENT OF DEFENSE
BOY SCOUTS OF AMERICA
DONATION AGREEMENT

Pursuant to Section 203(j)(2) of the Federal Property and Administrative Services Act of 1949, as amended (40 U.S.C. 484(j)(2)), and authority delegated thereunder, the National Organization hereafter referred to as the Boy Scouts of America has been designated as an educational activity of special interest to the Armed Services. As a result of this designation, the Boy Scouts of America is eligible to receive donations of Department of Defense surplus personal property which may be determined usable and necessary for its program in accordance with procedures and conditions prescribed by the Director, Defense Logistics Agency.

The types of surplus personal property of the Department of Defense which the Boy Scouts of America is eligible to receive are limited to those listed in Exhibit A to this Agreement. Exceptions to the list will require justification and agreement between the Boy Scouts of America and the Director, Defense Logistics Agency. All costs of care, handling, and transportation of property designated for donation to the Boy Scouts of America will be borne by the Boy Scouts of America. Periodic reviews will be performed by the Boy Scouts of America in order to ascertain that the property received is being properly used and is still required for its program.

At such time as donated property is no longer needed for use by the Boy Scouts of America such property will be reported in writing to the State Agency for Surplus Property in the State in which the property is located for transfer without reimbursement. If the State Agency does not require the property, the Boy Scouts of America will report the property to the nearest Department of Defense disposal activity for possible transfer without reimbursement. Property refused by the State Agency and by the Department of Defe.. disposal activity will be disposed of in accordance with regulations of the Boy Scouts of America. Proceeds realized from such disposition will be deposited in a central fund administered by the Boy Scouts of America and used in furtherance of the program of the Boy Scouts of America. The Boy Scouts of America will provide the Director, Defense Logistics Agency, with an annual report indicating the acquisition value of property acquired pursuant ot this Agreement, the acquisition value of property disposed of, and the returns realized from such dispositions. The report will be due on October 31 of each year and will consist of data for the preceding 12-month period.

Aircraft, aircraft components, and aircraft ground equipment in applicable Federal Supply Classes (FSCs) donated pursuant to this Agreement will be returned to the nearest Department of Defense disposal activity when no longer required for the purpose originally obtained. The Boy Scouts of America will establish adequate controls to assure that only those Scout Councils with an active Aviation Exploring Program capable of properly utilizing the materiel obtain this type of property. The Boy Scouts of America will provide the Director, Defense Logistics Agency, with additional annual reports indicating the acquisition value of this type of property acquired pursuant to this Agreement and the acquisition value of property turned in for disposal. These

transfers to the Department of Defense will be made without reimbursement to the Boy Scouts of America. Reports will be due on October 31 of each year and will consist of data from the preceding 12-month period.

This Agreement may be terminated at any time by either party upon serving of notice on the other. Such termination will not in any way affect the obligations of the Boy Scouts of America as established by this Agreement in connection with property donated prior to its termination.

/s/ Joseph L. Anglim	/s/ R. D. Webster
/t/ Joseph L. Anglim National Director of Administration Boy Scouts of America	/t/ R. D. Webster Deputy Assistant Secretary of Defense (Logistics and Materiel Management)
28 Oct 83 Date	14 Oct 83 Date

ITEMS DONABLE TO THE BOY SCOUTS OF AMERICA

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
1240	*Optical Sighting and Ranging Equipment*
1290	*Miscellaneous Fire Control Equipment*
1510	Aircraft, Fixed Wing (U-6 DeHavilland, Beaver; T-41 Cessna, Mescalero; T-42 Beach, Cochise) (Subject to FAA Standard Airworthiness Certification)
1520	Aircraft, Rotary Wing (H-13 Bell, Seorin, H-55 Hughes, Osage) (Subject to FAA Standard Airworthiness Certification)
1560	Airframe Structural Components
1610	Aircraft Propellers
1615	Helicopter Rotor Blades, Drive Mechanisms, and Components
1620	Aircraft Landing Gear Components
1630	Aircraft Wheel and Brake Systems
1650	Aircraft Hydraulic, Vacuum, and De-icing System Components
1660	Aircraft Air Conditioning, Heating, and Pressurizing Equipment
1680	Miscellaneous Aircraft Accessories and Components
1730	Aircraft Ground Servicing Equipment
1740	*Airfield Specialized Trucks and Trailers*
1940	Small Craft (only boats 80 feet or under in length, except yachts)
1945	Pontoons and Floating Docks
2010	Ship and Boat Propulsion Components
2020	Rigging and Rigging Gear
2030	*Deck Machinery*
2040	Marine Hardware and Hull Items
2050	Buoys
2090	Miscellaneous Ship and Marine Equipment
2310	Passenger Motor Vehicles
2320	Trucks and Truck Tractors, Wheeled
2330	Trailers
2340	Motorcycles, Motor Scooters, and Bicycles
2410	*Tractors, Full Track, Low Speed*
2420	Tractors, Wheeled
2510	Vehicular Cab, Body, and Frame Structural Components
2520	Vehicular Power Transmission Components
2530	Vehicular Brake, Steering, Axle, Wheel, and Track Components
2540	Vehicular Furniture and Accessories
2590	*Miscellaneous Vehicular Components*
2610	Tires and Tubes, Pneumatic, Except Aircraft
2620	*Tires and Tubes, Pneumatic, Aircraft*
2640	*Tire Rebuilding and Tire and Tube Repair Materials*
2805	Gasoline Reciprocating Engines, Except Aircraft; and Components
2815	Diesel Engines and Components
2895	Miscellaneous Engines and Components

ITEMS DONABLE TO THE BOY SCOUTS OF AMERICA—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
2910	Engine Fuel System Components, Nonaircraft
2915	Engine Fuel System Components, Aircraft
2920	Engine Electrical System Components, Nonaircraft
2925	Engine Electrical System Components, Aircraft
2930	Engine Cooling System Components, Nonaircraft
2935	Engine Cooling System Components, Aircraft
2940	Engine Air and Oil Filters, Strainers, and Cleaners, Nonaircraft
2945	Engine Air and Oil Filters, Strainers, and Cleaners, Aircraft
2990	Miscellaneous Engine Accessories, Nonaircraft
3020	*Gears, Pulleys, Sprockets, and Transmission Chain*
3030	Belting, Drive Belts, Fan Belts, and Accessories
3040	*Miscellaneous Power Transmission Equipment*
3110	*Bearings, Antifriction, Unmounted*
3120	*Bearings, Plain, Unmounted*
3130	*Bearings, Mounted*
3210	*Sawmill and Planing Mill Machinery*
3220	Woodworking Machines
3230	Tools and Attachments for Woodworking Machinery
3405	*Saws and Filing Machines*
3411	*Boring Machines*
3412	*Broaching Machines*
3413	Drilling and Tapping Machines
3415	Grinding Machines
3416	Lathes
3417	*Milling Machines*
3418	*Planers and Shapers*
3419	*Miscellaneous Machine Tools*
3426	*Metal Finishing Equipment*
3431	Electric Arc Welding Equipment
3432	Electric Resistance Welding Equipment
3433	Gas Welding, Heat Cutting, and Metalizing Equipment
3436	Welding Positioners and Manipulators
3438	Miscellaneous Welding Equipment
3439	Miscellaneous Welding, Soldering, and Brazing Supplies and Accessories
3441	*Bending and Forming Machines*
3444	*Manual Presses*
3449	*Miscellaneous Secondary Metal Forming and Cutting Machines*
3450	Machine Tools, Portable
3455	*Cutting Tools for Machine Tools*
3456	*Cutting and Forming Tools for Secondary Metalworking Machinery*
3460	*Machine Tool Accessories*
3461	*Accessories for Secondary Metalworking Machinery*
3465	*Production Jigs, Fixtures, and Templates*
3470	Machine Shop Sets, Kits, and Outfits

ITEMS DONABLE TO THE BOY SCOUTS OF AMERICA—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
3510	Laundry and Dry Cleaning Equipment
3530	Industrial Sewing Machines and Mobile Textile Repair Shops
3540	Wrapping and Packaging Machinery
3590	*Miscellaneous Service and Trade Equipment*
3610	Printing, Duplicating, and Bookbinding Equipment
3620	*Rubber and Plastics Working Machinery*
3660	*Industrial Size Reduction Machinery*
3694	*Clean Work Stations, Controlled Environment, and Related Equipment*
3710	*Soil Preparation Equipment*
3720	*Harvesting Equipment*
3740	Pest, Disease, and Frost Control Equipment
3750	Gardening Implements and Tools
3760	Animal Drawn Vehicles and Farm Trailers
3770	Saddlery, Harness, Whips, and Related Animal Furnishings
3805	*Earth Moving and Excavating Equipment*
3810	*Cranes and Crane-Shovels*
3815	*Crane and Crane-Shovel Attachments*
3825	*Road Clearing and Cleaning Equipment*
3830	Truck and Tractor Attachments
3895	*Miscellaneous Construction Equipment*
3910	*Conveyors*
3920	Materials Handling Equipment, Nonself-Propelled
3930	*Warehouse Trucks and Tractors, Self-Propelled*
3940	Blocks, Tackle, Rigging, and Slings
3950	*Winches, Hoists, Cranes, and Derricks*
3990	Miscellaneous Materials Handling Equipment
4010	Chain and Wire Rope
4020	Fiber Rope, Cordage, and Twine
4030	Fittings for Rope, Cable, and Chain
4110	Refrigeration Equipment
4120	Air Conditioning Equipment
4130	Refrigeration and Air Conditioning Components
4140	Fans, Air Circulators, and Blower Equipment
4210	Fire Fighting Equipment
4220	Marine Lifesaving and Diving Equipment
4240	*Safety and Rescue Equipment*
4310	Compressors and Vacuum Pumps
4320	Power and Hand Pumps
4330	*Centrifugals, Separators, and Pressure and Vacuum Filters*
4410	*Industrial Boilers*
4420	*Heat Exchangers and Steam Condensers*
4510	Plumbing Fixtures and Accessories
4520	Space Heating Equipment and Domestic Water Heaters
4530	Fuel Burning Equipment Units

ITEMS DONABLE TO THE BOY SCOUTS OF AMERICA—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
4540	Miscellaneous Plumbing, Heating, and Sanitation Equipment
4610	Water Purification Equipment
4710	Pipe and Tube
4720	Hose and Tubing, Flexible
4730	Fittings and Specialties; Hose, Pipe, and Tube
4810	*Valves, Powered*
4820	Valves, Nonpowered
4910	Motor Vehicle Maintenance and Repair Shop Specialized Equipment
4920	Aircraft Maintenance and Repair Shop Specialized Equipment
4930	Lubrication and Fuel Dispensing Equipment
4931	*Fire Control Maintenance and Repair Shop Specialized Equipment*
4940	Miscellaneous Maintenance and Repair Shop Specialized Equipment
5110	Hand Tools, Edged, Nonpowered
5120	Hand Tools, Nonedged, Nonpowered
5130	Hand Tools, Power Driven
5133	Drill Bits, Counterbores, and Countersinks; Hand and Machine
5136	Taps, Dies, and Collets; Hand and Machine
5140	Tool and Hardware Boxes
5180	Sets, Kits, and Outfits of Hand Tools
5210	Measuring Tools, Craftsmen's
5220	*Inspection Gages and Precision Layout Tools*
5280	Sets, Kits, and Outfits of Measuring Tools
5305	Screws
5306	Bolts
5307	Studs
5310	Nuts and Washers
5315	Nails, Keys, and Pins
5320	Rivets
5325	Fastening Devices
5330	Packing and Gasket Materials
5335	Metal Screening
5340	Miscellaneous Hardware
5345	Disks and Stones, Abrasive
5350	Abrasive Materials
5355	*Knobs and Pointers*
5360	*Coil, Flat, and Wire Springs*
5365	*Rings, Shims, and Spacers*
5410	*Prefabricated and Portable Buildings*
5420	*Bridges, Fixed and Floating*
5430	Storage Tanks
5440	*Scaffolding Equipment and Concrete Forms*
5445	*Prefabricated Tower Structures*
5450	Miscellaneous Prefabricated Structures
5510	Lumber and Related Basic Wood Materials

ITEMS DONABLE TO THE BOY SCOUTS OF AMERICA—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
5520	Millwork
5530	Plywood and Veneer
5610	Mineral Construction Materials, Bulk
5620	Building Glass, Tile, Brick, and Block
5630	Pipe and Conduit, Nonmetallic
5640	Wallboard, Building Paper, and Thermal Insulation Materials
5650	Roofing and Siding Materials
5660	Fencing, Fences, and Gates
5670	*Building Components, Prefabricated*
5680	Miscellaneous Construction Materials
5805	Telephone and Telegraph Equipment
5815	Teletype and Facsimile Equipment
5820	Radio and Television Communication Equipment, Except Airborne
5821	Radio and Television Communication Equipment, Airborne
5825	Radio Navigation Equipment, Except Airborne
5826	Radio Navigation Equipment, Airborne
5830	Intercommunication and Public Address Systems, Except Airborne
5831	Intercommunication and Public Address Systems, Airborne
5835	Sound Recording and Reproducing Equipment
5836	*Video Recording and Reproducing Equipment*
5840	*Radar Equipment, Except Airborne*
5841	*Radar Equipment, Airborne*
5895	Miscellaneous Communication Equipment
5905	*Resistors*
5910	*Capacitors*
5915	*Filters and Networks*
5920	Fuses, Arresters, *Absorbers, and Protectors*
5925	Circuit Breakers
5930	Switches
5935	Connectors, Electrical
5940	Lugs, Terminals, and Terminal Strips
5945	Relays and Solenoids
5950	Coils and Transformers
5955	Oscillators and Piezoelectric Crystals
5960	Electron Tubes and Associated Hardware
5961	Semiconductor Devices and Associated Hardware
5962	Microcircuits, Electronic
5965	Headsets, Handsets, Microphones, and Speakers
5970	Electrical Insulators and Insulating Materials
5975	Electrical Hardware and Supplies
5977	Electrical Contact Brushes and Electrodes
5985	Antennas, Waveguide, and Related Equipment
5990	Synchros and Resolvers
5995	Cable, Cord, and Wire Assemblies; Communication Equipment

ITEMS DONABLE TO THE BOY SCOUTS OF AMERICA—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
5999	Miscellaneous Electrical and Electronic Components
6105	Motors, Electrical
6110	Electrical Control Equipment
6115	Generators and Generator Sets, Electrical
6116	*Fuel Cell Power Units, Components, and Accessories*
6117	*Solar Electric Power Systems*
6120	*Transformers: Distribution and Power Station*
6125	Converters, Electrical, Rotating
6130	Converters, Electrical, Nonrotating
6135	Batteries, Nonrechargeable (except nuclear)
6140	Batteries, Rechargeable
6145	Wire and Cable, Electrical
6150	Miscellaneous Electric Power and Distribution Equipment
6210	Indoor and Outdoor Electric Lighting Fixtures
6220	Electric Vehicular Lights and Fixtures
6230	Electric Portable and Hand Lighting Equipment
6240	Electric Lamps
6250	Ballasts, Lampholders, and Starters
6260	Nonelectrical Lighting Fixtures
6340	*Aircraft Alarm and Signal Systems*
6350	Miscellaneous Alarm, Signal, and Security Detection Systems
6510	Surgical Dressing Materials
6515	*Medical and Surgical Instruments, Equipment, and Supplies*
6520	*Dental Instruments, Equipment, and Supplies*
6530	Hospital Furniture, Equipment, Utensils, and Supplies
6532	*Hospital and Surgical Clothing and Related Special Purpose Items*
6545	*Replenishable Field* Medical Sets, Kits, and Outfits
6605	Navigational Instruments
6610	Flight Instruments
6615	*Automatic Pilot Mechanisms and Airborne Gyro Components*
6620	*Engine Instruments*
6625	Electrical and Electronic Properties Measuring and Testing Instruments
6630	*Chemical Analysis Instruments*
6635	*Physical Properties Testing Equipment*
6636	*Environmental Chambers and Related Equipment*
6640	*Laboratory Equipment and Supplies*
6645	Time Measuring Instruments
6650	Optical Instruments, *Test Equipment, Components, and Accessories*
6655	Geophysical Instruments
6660	Meteorological Instruments and Apparatus
6665	*Hazard-Detecting Instruments and Apparatus*
6670	Scales and Balances
6675	Drafting, Surveying, and Mapping Instruments

ITEMS DONABLE TO THE BOY SCOUTS OF AMERICA—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
6680	*Liquid and Gas Flow, Liquid Level, and Mechanical Motion Measuring Instruments*
6685	Pressure, Temperature, and Humidity Measuring and Controlling Instruments
6695	*Combination and Miscellaneous Instruments*
6710	Cameras, Motion Picture
6720	Cameras, Still Picture
6730	Photographic Projection Equipment
6740	Photographic Developing and Finishing Equipment
6750	Photographic Supplies
6760	Photographic Equipment and Accessories
6780	Photographic Sets, Kits, and Outfits
6810	*Chemicals*
6820	*Dyes*
6830	*Gases: Compressed and Liquefied*
6840	Pest Control Agents and Disinfectants
6850	*Miscellaneous Chemical Specialties*
6910	Training Aids
6930	Operation Training Devices
6940	Communication Training Devices
7010	ADPE System Configuration
7020	ADP Central Processing Unit (CPU, Computer), Analog
7021	ADP Central Processing Unit (CPU, Computer), Digital
7022	ADP Central Processing Unit (CPU, Computer), Hybrid
7025	ADP Input/Output and Storage Devices
7030	ADP Software
7035	ADP Support Equipment
7040	Punched Card Equipment
7042	*Mini and Micro Computer Control Devices*
7045	ADP Supplies
7050	ADP Components
7105	Household Furniture
7110	Office Furniture
7125	Cabinets, Lockers, Bins, and Shelving
7195	Miscellaneous Furniture and Fixtures
7210	Household Furnishings
7220	Floor Coverings
7230	Draperies, Awnings, and Shades
7240	Household and Commercial Utility Containers
7290	Miscellaneous Household and Commercial Furnishings and Appliances
7310	Food Cooking, Baking, and Serving Equipment
7320	Kitchen Equipment and Appliances
7330	Kitchen Hand Tools and Utensils
7340	Cutlery and Flatware

ITEMS DONABLE TO THE BOY SCOUTS OF AMERICA—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
7350	Tableware
7360	Sets, Kits, and Outfits: Food Preparation and Serving
7420	Accounting and Calculating Machines
7430	Typewriters and Office Type Composing Machines
7450	Office Type Sound Recording and Reproducing Machines
7460	Visible Record Equipment
7490	Miscellaneous Office Machines
7510	Office Supplies
7520	Office Devices and Accessories
7530	Stationery and Record Forms
7610	Books and Pamphlets
7640	Maps, Atlases, Charts, and Globes
7710	Musical Instruments
7720	Musical Instrument Parts and Accessories
7730	Phonographs, Radios, and Television Sets: Home Type
7740	Phonograph Records
7810	Athletic and Sporting Equipment
7820	*Games, Toys, and Wheeled Goods*
7830	Recreational and Gymnastic Equipment
7910	Floor Polishers and Vacuum Cleaning Equipment
7920	Brooms, Brushes, Mops, and Sponges
7930	Cleaning and Polishing Compounds and Preparations
8010	Paints, Dopes, Varnishes, and Related Products
8020	Paint and Artists' Brushes
8030	Preservative and Sealing Compounds
8040	Adhesives
8105	Bags and Sacks
8110	Drums and Cans
8115	Boxes, Cartons, and Crates
8125	*Bottles and Jars*
8130	*Reels and Spools*
8135	*Packaging and Packing Bulk Materials*
8140	*Ammunition and Nuclear Ordnance Boxes, Packages, and Special Containers*
8145	*Specialized Shipping and Storage Containers*
8305	Textile Fabrics
8310	Yarn and Thread
8315	Notions and Apparel Findings
8320	*Padding and Stuffing Materials*
8330	Leather
8335	*Shoe Findings and Soling Materials*
8340	Tents and Tarpaulins
8345	Flags and Pennants
8405	Outerwear, Men's (except military uniforms)

ITEMS DONABLE TO THE BOY SCOUTS OF AMERICA—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
8410	Outerwear, Women's (except military uniforms)
8415	Clothing, Special Purpose
8420	*Underwear and Nightwear, Men's*
8430	*Footwear, Men's*
8435	*Footwear, Women's*
8440	*Hosiery, Handwear, and Clothing Accessories, Men's*
8460	Luggage
8465	Individual Equipment
8475	Specialized Flight Clothing and Accessories
8510	*Perfumes, Toilet Preparations, and Powders*
8520	Toilet Soap, Shaving Preparations, and Dentifrices
8540	Toiletry Paper Products
8720	Ferthlizers
8730	*Seeds and Nursery Stock*
9110	Fuels, Solid
9150	Oils and Greases; Cutting, Lubricating, and Hydraulic
9160	Miscellaneous Waxes, Oils, and Fats
9310	Paper and Paperboard
9320	Rubber Fabricated Materials
9330	Plastics Fabricated Materials
9340	*Glass Fabricated Materials*
9350	Refractories and Fire Surfacing Materials
9390	*Miscellaneous Fabricated Nonmetallic Materials*
9505	Wire, Nonelectrical; Iron and Steel
9510	Bars and Rods; Iron and Steel
9515	Plate, Sheet, Strip, and Foil; Iron and Steel
9520	Structural Shapes; Iron and Steel
9525	Wire, Nonelectrical; Nonferrous Base Metal
9530	Bars and Rods; Nonferrous Base Metal
9535	*Plate, Sheet, Strip, and Foil; Nonferrous Base Metal*
9540	*Structural Shapes; Nonferrous Base Metal*
9670	*Iron and Steel Scrap*
9680	*Nonferrous Metal Scrap*
9905	Signs, Advertising Displays, and Identification Plates
9915	*Collectors and/or Historical Items*
9920	*Smokers' Articles and Matches*
9925	Ecclesiastical Equipment, Furnishings, and Supplies
9999	*Miscellaneous Items*

CHAPTER XIII

ATTACHMENT 12

DEPARTMENT OF DEFENSE

CAMP FIRE, INC.

DONATION AGREEMENT

Pursuant to Section 203(j)(2) of the Federal Property and Administrative Services Act of 1949, as amended (40 U.S.C. 484(j)(2)), and authority delegated thereunder, the National Organization hereafter referred to as the Camp Fire, Inc. has been designated as an educational activity of special interest to the Armed Services. As a result of this designation, the Camp Fire, Inc. is eligible to receive donations of Department of Defense surplus personal property which may be determined usable and necessary for its program in accordance with procedures and conditions prescribed by the Director, Defense Logistics Agency.

The types of surplus personal property of the Department of Defense which the Camp Fire, Inc. is eligible to receive are limited to those listed in ExhibitA to this Agreement. Exceptions to the list will require justification and agreement between the Camp Fire, Inc. and the Director, Defense Logistics Agency. All costs of care, handling, and transportation of property designated for donation to the Camp Fire, Inc. will be borne by the Camp Fire, Inc. Periodic reviews will be performed by the Camp Fire, Inc. in order to ascertain that the property received is being properly used and is still required for its program.

At such time as donated property is no longer needed for use by the Camp Fire, Inc., such property will be reported in writing to the State Agency for Surplus Property in the State in which the property is located for transfer without reimbursement. If the State Agency does not require the property, the Camp Fire, Inc. will report the property to the nearest Department of Defense disposal activity for possible transfer without reimbursement. Property refused by the State Agency and by the Department of Defense disposal activity will be disposed of in accordance with regulations of the Camp Fire Inc. Proceeds realized from such disposition will be deposited in a central fund administered by the Camp Fire, Inc. and used in furtherance of the program of the Camp Fire, Inc. The Camp Fire, Inc. will provide the Director, Defense Logistics Agency, with an annual report indicating the acquisition value of property acquired pursuant to this Agreement, the acquisition value of property disposed of, and the returns realized from such dispositions. The report will be due on October 31 of each year and will consist of data for the preceding 12-month period.

This Agreement may be terminated at any time by either party upon serving of notice on the other. Such termination will not in any way affect the obligations of the Camp Fire, Inc. as established by this Agreement in connection with property donated prior to its termination.

/s/	Arnold E. Sherman	/s/	R. D. Webster
/t/	Arnold E. Sherman National Executive Director Camp Fire, Inc.	/t/	R. D. Webster Deputy Assistant Secretary of Defense (Logistics and Materiel Management)
	27 Oct 83		14 Oct 83
	Date		Date

ITEMS DONABLE TO THE CAMP FIRE, INC.

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
1240	*Optical Sighting and Ranging Equipment*
1290	*Miscellaneous Fire Control Equipment*
1740	*Airfield Specialized Trucks and Trailers*
1940	Small Craft (only boats 80 feet or under in length, except yachts)
2050	Buoys
2090	Miscellaneous Ship and Marine Equipment
2310	Passenger Motor Vehicles
2320	Trucks and Truck Tractors, Wheeled
2330	*Trailers*
2340	*Motorcycles, Motor Scooters, and Bicycles*
2410	*Tractors, Full Track, Low Speed*
2420	*Tractors, Wheeled*
2510	*Vehicular Cab, Body, and Frame Structural Components*
2520	*Vehicular Power Transmission Components*
2530	*Vehicular Brake, Steering, Axle, Wheel, and Track Components*
2540	*Vehicular Furniture and Accessories*
2590	*Miscellaneous Vehicular Components*
2610	*Tires and Tubes, Pneumatic, Except Aircraft*
2640	*Tire Rebuilding and Tire and Tube Repair Materials*
3020	*Gears, Pulleys, Sprockets, and Transmission Chain*
3030	*Belting, Drive Belts, Fan Belts, and Accessories*
3040	*Miscellaneous Power Transmission Equipment*
3210	*Sawmill and Planing Mill Machinery*
3220	*Woodworking Machines*
3230	*Tools and Attachments for Woodworking Machinery*
3405	*Saws and Filing Machines*
3413	*Drilling and Tapping Machines*
3415	*Grinding Machines*
3416	*Lathes*
3417	*Milling Machines*
3418	*Planers and Shapers*
3419	*Miscellaneous Machine Tools*
3426	*Metal Finishing Equipment*
3431	*Electric Arc Welding Equipment*
3432	*Electric Resistance Welding Equipment*
3433	*Gas Welding, Heat Cutting, and Metalizing Equipment*
3436	*Welding Positioners and Manipulators*
3438	*Miscellaneous Welding Equipment*
3439	*Miscellaneous Welding, Soldering, and Brazing Supplies and Accessories*
3450	*Machine Tools, Portable*
3455	*Cutting Tools for Machine Tools*

ITEMS DONABLE TO THE CAMP FIRE, INC.—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
3456	*Cutting and Forming Tools for Secondary Metalworking Machinery*
3460	*Machine Tool Accessories*
3470	*Machine Shop Sets, Kits, and Outfits*
3510	*Laundry and Dry Cleaning Equipment*
3530	*Industrial Sewing Machines and Mobile Textile Repair Shops*
3540	*Wrapping and Packaging Machinery*
3590	*Miscellaneous Service and Trade Equipment*
3610	Printing, Duplicating, and Bookbinding Equipment
3620	*Rubber and Plastics Working Machinery*
3695	*Miscellaneous Special Industry Machinery*
3710	*Soil Preparation Equipment*
3720	*Harvesting Equipment*
3740	*Pest, Disease, and Frost Control Equipment*
3750	Gardening Implements and Tools
3760	*Animal Drawn Vehicles and Farm Trailers*
3805	*Earth Moving and Excavating Equipment*
3810	*Cranes and Crane-Shovels*
3815	*Crane and Crane-Shovel Attachments*
3825	*Road Clearing and Cleaning Equipment*
3830	*Truck and Tractor Attachments*
3895	*Miscellaneous Construction Equipment*
3910	*Conveyors*
3920	*Materials Handling Equipment, Nonself-Propelled*
3930	*Warehouse Trucks and Tractors, Self-Propelled*
3940	*Blocks, Tackle, Rigging, and Slings*
3950	*Winches, Hoists, Cranes, and Derricks*
3990	Miscellaneous Materials Handling Equipment
4010	Chain and Wire Rope
4020	Fiber Rope, Cordage, and Twine
4030	Fittings for Rope, Cable, and Chain
4110	Refrigeration Equipment
4120	Air Conditioning Equipment
4130	*Refrigeration and Air Conditioning Components*
4140	Fans, Air Circulators, and Blower Equipment
4210	Fire Fighting Equipment
4220	Marine Lifesaving and Diving Equipment
4240	*Safety and Rescue Equipment*
4310	*Compressors and Vacuum Pumps*
4320	Power and Hand Pumps
4330	*Centrifugals, Separators, and Pressure and Vacuum Filters*
4410	*Industrial Boilers*
4420	*Heat Exchangers and Steam Condensers*
4430	*Industrial Furnaces, Kilns, Lehrs, and Ovens*
4440	*Driers, Dehydrators, and Anhydrators*

ITEMS DONABLE TO THE CAMP FIRE, INC.—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
4510	Plumbing Fixtures and Accessories
4520	Space Heating Equipment and Domestic Water Heaters
4530	Fuel Burning Equipment Units
4540	Miscellaneous Plumbing, Heating, and Sanitation Equipment
4610	Water Purification Equipment
4630	*Sewage Treatment Equipment*
4710	*Pipe and Tube*
4720	*Hose and Tubing, Flexible*
4730	*Fittings and Specialties; Hose, Pipe, and Tube*
4810	*Valves, Powered*
4820	*Valves, Nonpowered*
4910	*Motor Vehicle Maintenance and Repair Shop Specialized Equipment*
4930	*Lubrication and Fuel Dispensing Equipment*
4931	*Fire Control Maintenance and Repair Shop Specialized Equipment*
4940	*Miscellaneous Maintenance and Repair Shop Specialized Equipment*
5110	Hand Tools, Edged, Nonpowered
5120	Hand Tools, Nonedged, Nonpowered
5130	Hand Tools, Power Driven
5133	Drill Bits, Counterbores, and Countersinks; Hand and Machine
5136	Taps, Dies, and Collets; Hand and Machine
5140	Tool and Hardware Boxes
5180	Sets, Kits, and Outfits of Hand Tools
5210	Measuring Tools, Craftsmen's
5280	Sets, Kits, and Outfits of Measuring Tools
5305	*Screws*
5306	*Bolts*
5307	*Studs*
5310	Nuts and Washers
5315	Nails, Keys, and Pins
5320	*Rivets*
5325	Fastening Devices
5330	*Packing and Gasket Materials*
5335	Metal Screening
5340	Miscellaneous Hardware
5345	*Disks and Stones, Abrasive*
5350	*Abrasive Materials*
5360	*Coil, Flat, and Wire Springs*
5365	*Rings, Shims, and Spacers*
5410	*Prefabricated and Portable Buildings*
5420	*Bridges, Fixed and Floating*
5430	*Storage Tanks*
5440	*Scaffolding Equipment and Concrete Forms*
5450	*Miscellaneous Prefabricated Structures*
5510	Lumber and Related Basic Wood Materials

ITEMS DONABLE TO THE CAMP FIRE, INC.—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
5520	*Millwork*
5530	Plywood and Veneer
5620	*Building Glass, Tile, Brick, and Block*
5630	*Pipe and Conduit, Nonmetallic*
5640	*Wallboard, Building Paper, and Thermal Insulation Materials*
5660	Fencing, Fences, and Gates
5670	*Building Components, Prefabricated*
5680	*Miscellaneous Construction Materials*
5805	*Telephone and Telegraph Equipment*
5815	*Teletype and Facsimile Equipment*
5820	*Radio and Television Communication Equipment, Except Airborne*
5825	*Radio Navigation Equipment, Except Airborne*
5830	*Intercommunication and Public Address Systems, Except Airborne*
5835	*Sound Recording and Reproducing Equipment*
5836	*Video Recording and Reproducing Equipment*
5895	*Miscellaneous Communication Equipment*
5905	*Resistors*
5910	*Capacitors*
5915	*Filters and Networks*
5920	*Fuses, Arresters, Absorbers, and Protectors*
5925	*Circuit Breakers*
5930	*Switches*
5935	*Connectors, Electrical*
5940	*Lugs, Terminals, and Terminal Strips*
5945	*Relays and Solenoids*
5950	*Coils and Transformers*
5955	*Oscillators and Piezoelectric Crystals*
5960	*Electron Tubes and Associated Hardware*
5961	*Semiconductor Devices and Associated Hardware*
5962	*Microcircuits, Electronic*
5965	*Headsets, Handsets, Microphones, and Speakers*
5970	*Electrical Insulators and Insulating Materials*
5975	*Electrical Hardware and Supplies*
5977	*Electrical Contact Brushes and Electrodes*
5985	*Antennas, Waveguide, and Related Equipment*
5990	*Synchros and Resolvers*
5995	*Cable, Cord, and Wire Assemblies; Communication Equipment*
5999	*Miscellaneous Electrical and Electronic Components*
6105	Motors, Electrical
6110	*Electrical Control Equipment*
6115	Generators and Generator Sets, Electrical
6116	*Fuel Cell Power Units, Components, and Accessories*
6117	*Solar Electric Power Systems*
6120	*Transformers: Distribution and Power Station*

ITEMS DONABLE TO THE CAMP FIRE, INC.—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
6125	*Converters, Electrical, Rotating*
6130	*Converters, Electrical, Nonrotating*
6135	Batteries, Nonrechargeable (except nuclear)
6140	*Batteries, Rechargeable*
6145	*Wire and Cable, Electrical*
6150	*Miscellaneous Electric Power and Distribution Equipment*
6210	Indoor and Outdoor Electric Lighting Fixtures
6220	*Electric Vehicular Lights and Fixtures*
6230	Electric Portable and Hand Lighting Equipment
6240	Electric Lamps
6250	*Ballasts, Lampholders, and Starters*
6260	Nonelectrical Lighting Fixtures
6350	Miscellaneous Alarm, Signal, and Security Detection Systems
6510	Surgical Dressing Materials
6515	*Medical and Surgical Instruments, Equipment, and Supplies*
6520	*Dental Instruments, Equipment, and Supplies*
6530	*Hospital Furniture, Equipment, Utensils, and Supplies*
6532	*Hospital and Surgical Clothing and Related Special Purpose Items*
6545	*Replenishable Field Medical Sets, Kits, and Outfits*
6625	*Electrical and Electronic Properties Measuring and Testing Instruments*
6640	*Laboratory Equipment and Supplies*
6645	*Time Measuring Instruments*
6650	*Optical Instruments, Test Equipment, Components, and Accessories*
6670	*Scales and Balances*
6675	Drafting, Surveying, and Mapping Instruments
6685	*Pressure, Temperature, and Humidity Measuring and Controlling Instruments*
6710	Cameras, Motion Picture
6720	Cameras, Still Picture
6730	Photographic Projection Equipment
6740	Photographic Developing and Finishing Equipment
6750	Photographic Supplies
6760	Photographic Equipment and Accessories
6780	Photographic Sets, Kits, and Outfits
6810	*Chemicals*
6820	*Dyes*
6840	Pest Control Agents and Disinfectants
6850	*Miscellaneous Chemical Specialties*
6910	*Training Aids*
6930	*Operation Training Devices*
7105	Household Furniture
7110	Office Furniture
7125	Cabinets, Lockers, Bins, and Shelving
7195	Miscellaneous Furniture and Fixtures

ITEMS DONABLE TO THE CAMP FIRE, INC.—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
7210	Household Furnishings
7220	*Floor Coverings*
7230	*Draperies, Awnings, and Shades*
7240	Household and Commercial Utility Containers
7290	Miscellaneous Household and Commercial Furnishings and Appliances
7310	Food Cooking, Baking, and Serving Equipment
7320	Kitchen Equipment and Appliances
7330	Kitchen Hand Tools and Utensils
7340	Cutlery and Flatware
7350	Tableware
7360	Sets, Kits, and Outfits: Food Preparation and Serving
7420	*Accounting and Calculating Machines*
7430	Typewriters and Office Type Composing Machines
7450	*Office Type Sound Recording and Reproducing Machines*
7460	*Visible Record Equipment*
7490	*Miscellaneous Office Machines*
7510	Office Supplies
7520	Office Devices and Accessories
7530	Stationery and Record Forms
7610	Books and Pamphlets
7640	Maps, Atlases, Charts, and Globes
7710	*Musical Instruments*
7720	*Musical Instrument Parts and Accessories*
7730	Phonographs, Radios, and Television Sets: Home Type
7740	Phonograph Records
7810	Athletic and Sporting Equipment
7820	Games, Toys, and Wheeled Goods
7830	Recreational and Gymnastic Equipment
7910	*Floor Polishers and Vacuum Cleaning Equipment*
7920	Brooms, Brushes, Mops, and Sponges
7930	Cleaning and Polishing Compounds and Preparations
8010	Paints, Dopes, Varnishes, and Related Products
8020	Paint and Artists' Brushes
8030	*Preservative and Sealing Compounds*
8040	Adhesives
8105	Bags and Sacks
8110	Drums and Cans
8115	Boxes, Cartons, and Crates
8125	*Bottles and Jars*
8130	*Reels and Spools*
8135	*Packaging and Packing Bulk Materials*
8140	*Ammunition and Nuclear Ordnance Boxes, Packages, and Special Containers*
8145	*Specialized Shipping and Storage Containers*

ITEMS DONABLE TO THE CAMP FIRE, INC.—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
8305	*Textile Fabrics*
8310	Yarn and Thread
8315	Notions and Apparel Findings
8320	Padding and Stuffing Materials
8330	Leather
8335	*Shoe Findings and Soling Materials*
8340	Tents and Tarpaulins
8345	Flags and Pennants
8405	*Outerwear, Men's (except military uniforms)*
8410	*Outerwear, Women's (except military uniforms)*
8415	*Clothing, Special Purpose*
8420	*Underwear and Nightwear, Men's*
8425	*Underwear and Nightwear, Women's*
8430	*Footwear, Men's*
8435	*Footwear, Women's*
8440	*Hosiery, Handwear, and Clothing Accessories, Men's*
8445	*Hosiery, Handwear, and Clothing Accessories, Women's*
8460	Luggage
8465	Individual Equipment
8510	*Perfumes, Toilet Preparations, and Powders*
8520	*Toilet Soap, Shaving Preparations, and Dentifrices*
8540	Toiletry Paper *Products*
8720	*Fertilizers*
8730	*Seeds and Nursery Stock*
9150	*Oils and Greases; Cutting, Lubricating, and Hydraulic*
9160	*Miscellaneous Waxes, Oils, and Fats*
9310	*Paper and Paperboard*
9320	*Rubber and Fabricated Materials*
9330	*Plastics Fabricated Materials*
9340	*Glass Fabricated Materials*
9390	*Miscellaneous Fabricated Nonmetallic Materials*
9505	Wire, Nonelectrical; Iron and Steel
9515	*Plate, Sheet, Strip, and Foil; Iron and Steel*
9525	*Wire, Nonelectrical; Nonferrous Base Metal*
9535	*Plate, Sheet, Strip, and Foil; Nonferrous Base Metal*
9670	*Iron and Steel Scrap*
9680	*Nonferrous Metal Scrap*
9905	Signs, Advertising Displays, and Identification Plates
9915	*Collectors and/or Historical Items*
9920	*Smokers' Articles and Matches*
9925	*Ecclesiastical Equipment, Furnishings, and Supplies*
9999	*Miscellaneous Items*

CHAPTER XIII

ATTACHMENT 13

DEPARTMENT OF DEFENSE

CENTER FOR EXCELLENCE IN EDUCATION—(ADMIRAL H.G. RICKOVER FOUNDATION)

DONATION AGREEMENT

Pursuant to Section 203(j)(2) of the Federal Property and Administrative Services Act of 1949, as amended (40 U.S.C. 484(j)(2)), and authority delegated thereunder, the ADMIRAL H.G. RICKOVER FOUNDATION hereafter referred to as the Foundation, has been designated a Service Educational Activity of special interest to the Armed Services. As a result of this designation, the Foundation is eligible to receive donations of Department of Defense surplus personal property which is usable and necessary for its program in accordance with procedures and conditions prescribed by the Deputy Assistant Secretary of Defense (Logistics and Materiel Management).

The types of Department of Defense surplus personal property which the Foundation is eligible to receive are listed in ExhibitA to this Agreement. Donations made under this Agreement are subject to the priorities established by the Department of Defense. The quantities of donable surplus personal property will be based upon the Foundation's initial needs to set up offices for the Foundation as certified on the application for Donation of Surplus Personal Property by a Director of the Foundation or his authorized designee. All costs of care, handling, and transportation of property designated for donation to the Foundation will be borne by the Foundation. Property acquired through this Agreement will be subject to an annual inspection by the sponsoring Military Service.

When donated property is no longer needed for use by the Foundation, such property will be reported in writing to the State Agency for Surplus Property in the State in which the property is located for transfer without reimbursement. If the State Agency does not require the property, the Foundation will report the property in writing to the nearest Department of Defense disposal activity for possible transfer without reimbursement. Property refused by the State Agency and by the Department of Defense disposal activity will be disposed of by the Foundation. Proceeds realized from such disposition will be deposited in a central fund administered by the Foundation and will be used solely in furtherance of the programs of the Foundation.

The Foundation will provide the Director, Defense Logistics Agency, with annual reports indicating the acquisition value of property acquired pursuant to this Agreement, the acquisition value of property disposed of, and the returns realized from such dispositions. The report will be due on October 31 of each year and will consist of data for the preceding 12-month period.

This Agreement may be terminated at any time by either party upon serving of notice on the other. Such termination will not in any way affect the obligations of the Foundation, as established by this Agreement, in connection with property donated prior to its termination.

/s/	Joann P. DiGennaro	/s/	Lawrence J. Korb
/t/	Joann P. DiGennaro Exec. Vice Pres. & Director Admiral H. G. Rickover Foundation 22 Mar 83 Date	/t/	Lawrence J. Korb Assistant Secretary of Defense (Manpower Reserve Affairs & Logistics)

ITEMS DONABLE TO THE CENTER FOR EXCELLENCE IN EDUCATION

(formerly Admiral H.G. Rickover Foundation)

EXHIBIT A

Only Department of Defense surplus personal property in the Federal Supply Group (FSG) 71, limited to wood or metal office type furniture and office couches, and FSG 74, limited to typewriters and adding machines, will be made available to the Foundation under the attached Donation Agreement.

Any exception for surplus personal property other than defined in the above paragraph must have prior written approval from the Director, Defense Logistics Agency (DLA-SM), Alexandria, Virginia 22304-6100.

CHAPTER XIII

ATTACHMENT 14

DEPARTMENT OF DEFENSE

GIRL SCOUTS OF THE U.S.A.

DONATION AGREEMENT

Pursuant to Section 203(j)(2) of the Federal Property and Administrative Services Act of 1949, as amended (40 U.S.C. 484(j)(2)), and authority delegated thereunder, the National Organization hereafter referred to as the Girl Scouts of the U.S.A. has been designated as an educational activity of special interest to the Armed Services. As a result of this designation, the Girl Scouts of the U.S.A. is eligible to receive donations of Department of Defense surplus personal property which may be determined usable and necessary for its program in accordance with procedures and conditions prescribed by the Director, Defense Logistics Agency.

The types of surplus personal property of the Department of Defense which the Girl Scouts of the U.S.A. is eligible to receive are limited to those listed in Exhibit A to this Agreement. Exceptions to the list will require justification and agreement between the Girl Scouts of the U.S.A. and the Director, Defense Logistics Agency. All costs of care, handling, and transportation of property designated for donation to the Girl Scouts of the U.S.A. will be borne by the Girl Scouts of the U.S.A. Periodic reviews will be performed by the Girl Scouts of the U.S.A. in order to ascertain that the property received is being properly used and is still required for its program.

At such time as donated property is no longer needed for use by the Girl Scouts of the U.S.A. such property will be reported in writing to the State Agency for Surplus Property in the State in which the property is located for transfer without reimbursement. If the State Agency does not require the property, the Girl Scouts of the U.S.A. will report the property to the nearest Department of Defense disposal activity for possible transfer without reimbursement. Property refused by the State Agency and by the Department of Defense disposal activity will be disposed of in accordance with regulations of the Girl Scouts of the U.S.A. Proceeds realized from such disposition will be deposited in a central fund administered by the Girl Scouts of the U.S.A. and used in furtherance of the program of the Girl Scouts of the U.S.A. The Girl Scouts of the U.S.A. will provide the Director, Defense Logistics Agency, with an annual report indicating the acquisition value of property acquired pursuant to this Agreement, the acquisition value of property disposed of, and the returns realized from such dispositions. The report will be due on October 31 of each year and will consist of data for the preceding 12-month period.

This Agreement may be terminated at any time by either party upon serving of notice on the other. Such termination will not in any way affect the obligations of the Girl Scouts of the U.S.A. as established by this Agreement in connection with property donated prior to its termination.

/s/	Frances Hesselbein	/s/	R. D. Webster
/t/	Frances Hesselbein National Executive Director Girl Scouts of the U.S.A.	/t/	R. D. Webster Deputy Assistant Secretary of Defense (Logistics and Materiel Management)
	20 Oct 83		14 Oct 83
	Date		Date

ITEMS DONABLE TO THE GIRL SCOUTS OF THE U.S.A.

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
1240	*Optical Sighting and Ranging Equipment*
1290	*Miscellaneous Fire Control Equipment*
1730	*Aircraft Ground Servicing Equipment*
1740	*Airfield Specialized Trucks and Trailers*
1940	Small Craft (only boats 80 feet or under in length, except yachts)
1945	Pontoons and Floating Docks
2040	Marine Hardware and Hull Items
2050	Buoys
2090	Miscellaneous Ship and Marine Equipment
2310	Passenger Motor Vehicles
2320	Trucks and Truck Tractors, Wheeled
2330	Trailers
2340	*Motorcycles, Motor Scooters, and Bicycles*
2410	*Tractors, Full Track, Low Speed*
2420	*Tractors, Wheeled*
2510	*Vehicular Cab, Body, and Frame Structural Components*
2520	*Vehicular Power Transmission Components*
2530	*Vehicular Brake, Steering, Axle, Wheel, and Track Components*
2540	*Vehicular Furniture and Accessories*
2590	*Miscellaneous Vehicular Components*
2610	Tires and Tubes, Pneumatic, Except Aircraft
2640	*Tire Rebuilding and Tire and Tube Repair Materials*
2805	*Gasoline Reciprocating Engines, Except Aircraft; and Components*
2815	Diesel Engines and Components
2895	Miscellaneous Engines and Components
2910	*Engine Fuel System Components, Nonaircraft*
2920	Engine Electrical System Components, Nonaircraft
2930	*Engine Cooling System Components, Nonaircraft*
2940	*Engine Air and Oil Filters, Strainers, and Cleaners, Nonaircraft*
2990	*Miscellaneous Engine Accessories, Nonaircraft*
3020	*Gears, Pulleys, Sprockets, and Transmission Chain*
3030	*Belting, Drive Belts, Fan Belts, and Accessories*
3040	*Miscellaneous Power Transmission Equipment*
3110	*Bearings, Antifriction, Unmounted*
3120	*Bearings, Plain, Unmounted*
3130	*Bearings, Mounted*
3210	*Sawmill and Planing Mill Machinery*
3220	Woodworking Machines
3230	Tools and Attachments for Woodworking Machinery
3405	*Saws and Filing Machines*
3411	*Boring Machines*

ITEMS DONABLE TO THE GIRL SCOUTS OF THE U.S.A.—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
3412	*Broaching Machines*
3413	Drilling and Tapping Machines
3415	Grinding Machines
3416	*Lathes*
3417	*Milling Machines*
3418	*Planers and Shapers*
3419	*Miscellaneous Machine Tools*
3426	*Metal Finishing Equipment*
3431	*Electric Arc Welding Equipment*
3432	*Electric Resistance Welding Equipment*
3433	*Gas Welding, Heat Cutting, and Metalizing Equipment*
3436	*Welding Positioners and Manipulators*
3438	*Miscellaneous Welding Equipment*
3439	*Miscellaneous Welding, Soldering, and Brazing Supplies and Accessories*
3450	*Machine Tools, Portable*
3455	*Cutting Tools for Machine Tools*
3456	*Cutting and Forming Tools for Secondary Metalworking Machinery*
3460	*Machine Tool Accessories*
3470	*Machine Shop Sets, Kits, and Outfits*
3510	*Laundry and Dry Cleaning Equipment*
3530	*Industrial Sewing Machines and Mobile Textile Repair Shops*
3540	*Wrapping and Packaging Machinery*
3590	*Miscellaneous Service and Trade Equipment*
3610	Printing, Duplicating, and Bookbinding Equipment
3620	*Rubber and Plastics Working Machinery*
3695	*Miscellaneous Special Industry Machinery*
3710	*Soil Preparation Equipment*
3720	*Harvesting Equipment*
3740	*Pest, Disease, and Frost Control Equipment*
3750	Gardening Implements and Tools
3760	*Animal Drawn Vehicles and Farm Trailers*
3770	*Saddlery, Harness, Whips, and Related Animal Furnishings*
3805	*Earth Moving and Excavating Equipment*
3810	*Cranes and Crane-Shovels*
3815	*Crane and Crane-Shovel Attachments*
3825	*Road Clearing and Cleaning Equipment*
3830	Truck and Tractor Attachments
3895	*Miscellaneous Construction Equipment*
3910	*Conveyors*
3920	Materials Handling Equipment, Nonself-Propelled
3930	*Warehouse Trucks and Tractors, Self-Propelled*
3940	Blocks, Tackle, Rigging, and Slings
3950	*Winches, Hoists, Cranes, and Derricks*
3990	Miscellaneous Materials Handling Equipment

ITEMS DONABLE TO THE GIRL SCOUTS OF THE U.S.A.—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
4010	Chain and Wire Rope
4020	Fiber Rope, Cordage, and Twine
4030	Fittings for Rope, Cable, and Chain
4110	Refrigeration Equipment
4120	*Air Conditioning Equipment*
4130	*Refrigeration and Air Conditioning Components*
4140	Fans, Air Circulators, and Blower Equipment
4210	Fire Fighting Equipment
4220	Marine Lifesaving and Diving Equipment
4240	*Safety and Rescue Equipment*
4310	Compressors and Vacuum Pumps
4320	Power and Hand Pumps
4330	*Centrifugals, Separators, and Pressure and Vacuum Filters*
4410	*Industrial Boilers*
4420	*Heat Exchangers and Steam Condensers*
4510	Plumbing Fixtures and Accessories
4520	Space Heating Equipment and Domestic Water Heaters
4530	Fuel Burning Equipment Units
4540	Miscellaneous Plumbing, Heating, and Sanitation Equipment
4610	Water Purification Equipment
4710	Pipe and Tube
4720	Hose and Tubing, Flexible
4730	Fittings and Specialties; Hose, Pipe, and Tube
4810	*Valves, Powered*
4820	Valves, Nonpowered
4910	*Motor Vehicle Maintenance and Repair Shop Specialized Equipment*
4930	*Lubrication and Fuel Dispensing Equipment*
4931	*Fire Control Maintenance and Repair Shop Specialized Equipment*
4940	*Miscellaneous Maintenance and Repair Shop Specialized Equipment*
5110	Hand Tools, Edged, Nonpowered
5120	Hand Tools, Nonedged, Nonpowered
5130	Hand Tools, Power Driven
5133	Drill Bits, Counterbores, and Countersinks; Hand and Machine
5136	Taps, Dies, and Collets; Hand and Machine
5140	Tool and Hardware Boxes
5180	Sets, Kits, and Outfits of Hand Tools
5210	Measuring Tools, Craftsmen's
5280	*Sets, Kits, and Outfits of Measuring Tools*
5305	Screws
5306	Bolts
5307	Studs
5310	Nuts and Washers
5315	Nails, Keys, and Pins
5320	*Rivets*

ITEMS DONABLE TO THE GIRL SCOUTS OF THE U.S.A.—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
5325	Fastening Devices
5330	*Packing and Gasket Materials*
5335	Metal Screening
5340	Miscellaneous Hardware
5345	Disks and Stones, Abrasive
5350	Abrasive Materials
5360	*Coil, Flat, and Wire Springs*
5365	*Rings, Shims, and Spacers*
5410	*Prefabricated and Portable Buildings*
5420	*Bridges, Fixed and Floating*
5430	Storage Tanks
5440	*Scaffolding Equipment and Concrete Forms*
5450	Miscellaneous Prefabricated Structures
5510	Lumber and Related Basic Wood Materials
5520	Millwork
5530	Plywood and Veneer
5610	Mineral Construction Materials, Bulk
5620	Building Glass, Tile, Brick, and Block
5630	Pipe and Conduit, Nonmetallic
5640	Wallboard, Building Paper, and Thermal Insulation Materials
5650	Roofing and Siding Materials
5660	Fencing, Fences, and Gates
5670	*Building Components, Prefabricated*
5680	Miscellaneous Construction Materials
5805	*Telephone and Telegraph Equipment*
5815	*Teletype and Facsimile Equipment*
5820	Radio and Television Communication Equipment, Except Airborne
5825	*Radio Navigation Equipment, Except Airborne*
5830	Intercommunication and Public Address Systems, Except Airborne
5835	Sound Recording and Reproducing Equipment
5836	*Video Recording and Reproducing Equipment*
5840	*Radar Equipment, Except Airborne*
5895	*Miscellaneous Communication Equipment*
5905	*Resistors*
5910	*Capacitors*
5915	*Filters and Networks*
5920	Fuses, Arresters, *Absorbers, and Protectors*
5925	Circuit Breakers
5930	Switches
5935	Connectors, Electrical
5940	*Lugs, Terminals, and Terminal Strips*
5945	*Relays and Solenoids*
5950	*Coils and Transformers*
5955	*Oscillators and Piezoelectric Crystals*

ITEMS DONABLE TO THE GIRL SCOUTS OF THE U.S.A.—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
5960	*Electron Tubes and Associated Hardware*
5961	*Semiconductor Devices and Associated Hardware*
5962	*Microcircuits, Electronic*
5965	Headsets, Handsets, Microphones, and Speakers
5970	*Electrical Insulators and Insulating Materials*
5975	Electrical Hardware and Supplies
5977	*Electrical Contact Brushes and Electrodes*
5985	*Antennas, Waveguide, and Related Equipment*
5990	*Synchros and Resolvers*
5995	*Cable, Cord, and Wire Assemblies; Communication Equipment*
5999	*Miscellaneous Electrical and Electronic Components*
6105	Motors, Electrical
6110	*Electrical Control Equipment*
6115	Generators and Generator Sets, Electrical
6116	*Fuel Cell Power Units, Components, and Accessories*
6117	*Solar Electric Power Systems*
6120	*Transformers: Distribution and Power Station*
6125	*Converters, Electrical, Rotating*
6130	*Converters, Electrical, Nonrotating*
6135	Batteries, Nonrechargeable (except nuclear)
6140	*Batteries, Rechargeable*
6145	Wire and Cable, Electrical
6150	*Miscellaneous Electric Power and Distribution Equipment*
6210	Indoor and Outdoor Electric Lighting Fixtures
6220	*Electric Vehicular Lights and Fixtures*
6230	Electric Portable and Hand Lighting Equipment
6240	Electric Lamps
6250	*Ballasts, Lampholders, and Starters*
6260	Nonelectrical Lighting Fixtures
6350	Miscellaneous Alarm, Signal, and Security Detection Systems
6510	Surgical Dressing Materials
6515	*Medical and Surgical Instruments, Equipment, and Supplies*
6520	*Dental Instruments, Equipment, and Supplies*
6530	Hospital Furniture, Equipment, Utensils, and Supplies
6532	*Hospital and Surgical Clothing and Related Special Purpose Items*
6545	*Replenishable Field* Medical Sets, Kits, and Outfits
6605	Navigational Instruments
6625	*Electrical and Electronic Properties Measuring and Testing Instruments*
6640	*Laboratory Equipment and Supplies*
6645	*Time Measuring Instruments*
6650	Optical Instruments, *Test Equipment, Components, and Accessories*
6665	*Hazard-Detecting Instruments and Apparatus*
6670	Scales and Balances
6675	Drafting, Surveying, and Mapping Instruments

ITEMS DONABLE TO THE GIRL SCOUTS OF THE U.S.A.—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
6685	*Pressure, Temperature, and Humidity Measuring and Controlling Instruments*
6695	*Combination and Miscellaneous Instruments*
6710	Cameras, Motion Picture
6720	Cameras, Still Picture
6730	Photographic Projection Equipment
6740	Photographic Developing and Finishing Equipment
6750	Photographic Supplies
6760	Photographic Equipment and Accessories
6780	Photographic Sets, Kits, and Outfits
6810	*Chemicals*
6820	*Dyes*
6840	Pest Control Agents and Disinfectants
6850	*Miscellaneous Chemical Specialties*
6910	Training Aids
6930	*Operation Training Devices*
6940	Communication Training Devices
7105	Household Furniture
7110	Office Furniture
7125	Cabinets, Lockers, Bins, and Shelving
7195	Miscellaneous Furniture and Fixtures
7210	Household Furnishings
7220	*Floor Coverings*
7230	*Draperies, Awnings, and Shades*
7240	Household and Commercial Utility Containers
7290	Miscellaneous Household and Commercial Furnishings and Appliances
7310	Food Cooking, Baking, and Serving Equipment
7320	Kitchen Equipment and Appliances
7330	Kitchen Hand Tools and Utensils
7340	Cutlery and Flatware
7350	Tableware
7360	Sets, Kits, and Outfits: Food Preparation and Serving
7420	Accounting and Calculating Machines
7430	Typewriters and Office Type Composing Machines
7450	*Office Type Sound Recording and Reproducing Machines*
7460	*Visible Record Equipment*
7490	Miscellaneous Office Machines
7510	Office Supplies
7520	Office Devices and Accessories
7530	Stationery and Record Forms
7610	Books and Pamphlets
7640	Maps, Atlases, Charts, and Globes
7710	Musical Instruments
7720	*Musical Instrument Parts and Accessories*

ITEMS DONABLE TO THE GIRL SCOUTS OF THE U.S.A.—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
7730	Phonographs, Radios, and Television Sets: Home Type
7740	Phonograph Records
7810	Athletic and Sporting Equipment
7820	Games, Toys, and Wheeled Goods
7830	Recreational and Gymnastic Equipment
7910	Floor Polishers and Vacuum Cleaning Equipment
7920	Brooms, Brushes, Mops, and Sponges
7930	Cleaning and Polishing Compounds and Preparations
8010	Paints, Dopes, Varnishes, and Related Products
8020	Paint and Artists' Brushes
8030	*Preservative and Sealing Compounds*
8040	Adhesives
8105	Bags and Sacks
8110	Drums and Cans
8115	Boxes, Cartons, and Crates
8125	*Bottles and Jars*
8130	*Reels and Spools*
8135	*Packaging and Packing Bulk Materials*
8140	*Ammunition and Nuclear Ordnance Boxes, Packages, and Special Containers*
8145	*Specialized Shipping and Storage Containers*
8305	Textile Fabrics
8310	Yarn and Thread
8315	Notions and Apparel Findings
8320	Padding and Stuffing Materials
8330	Leather
8335	*Shoe Findings and Soling Materials*
8340	Tents and Tarpaulins
8345	Flags and Pennants
8405	*Outerwear, Men's (except military uniforms)*
8410	Outerwear, Women's (except military uniforms)
8415	Clothing, Special Purpose
8420	*Underwear and Nightwear, Men's*
8425	*Underwear and Nightwear, Women's*
8430	*Footwear, Men's*
8435	*Footwear, Women's*
8440	*Hosiery, Handwear, and Clothing Accessories, Men's*
8445	*Hosiery, Handwear, and Clothing Accessories, Women's*
8460	Luggage
8465	Individual Equipment
8510	*Perfumes, Toilet Preparations, and Powders*
8520	Toilet Soap, Shaving Preparations, and Dentifrices
8540	Toiletry Paper *Products*
8720	*Fertilizers*

ITEMS DONABLE TO THE GIRL SCOUTS OF THE U.S.A.—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
8730	*Seeds and Nursery Stock*
9150	Oils and Greases; Cutting, Lubricating, and Hydraulic
9160	*Miscellaneous Waxes, Oils, and Fats*
9310	*Paper and Paperboard*
9320	*Rubber Fabricated Materials*
9330	Plastics Fabricated Materials
9340	*Glass Fabricated Materials*
9390	*Miscellaneous Fabricated Nonmetallic Materials*
9505	Wire, Nonelectrical; Iron and Steel
9515	*Plate, Sheet, Strip, and Foil; Iron and Steel*
9525	*Wire, Nonelectrical; Nonferrous Base Metal*
9535	*Plate, Sheet, Strip, and Foil; Nonferrous Base Metal*
9670	*Iron and Steel Scrap*
9680	*Nonferrous Metal Scrap*
9905	Signs, Advertising Displays, and Identification Plates
9915	*Collectors and/or Historical Items*
9920	*Smokers' Articles and Matches*
9925	*Ecclesiastical Equipment, Furnishings, and Supplies*
9999	*Miscellaneous Items*

CHAPTER XIII

ATTACHMENT 15

DEPARTMENT OF DEFENSE

LITTLE LEAGUE BASEBALL, INC.

DONATION AGREEMENT

Pursuant to Section 203(j)(2) of the Federal Property and Administrative Services Act of 1949, as amended (40 U.S.C. 484(j)(2)), and authority delegated thereunder, the National Organization hereafter referred to as the Little League Baseball, Inc. has been designated as an educational activity of special interest to the Armed Services. As a result of this designation, the Little League Baseball, Inc. is eligible to receive donations of Department of Defense surplus personal property which may be determined usable and necessary for its program in accordance with procedures and conditions prescribed by the Director, Defense Logistics Agency.

The types of surplus personal property of the Department of Defense which the Little League Baseball, Inc. is eligible to receive are limited to those listed in Exhibit A to this Agreement. Exceptions to the list will require justification and agreement between the Little League Baseball, Inc. and the Director, Defense Logistics Agency. All costs of care, handling, and transportation of property designated for donation to the Little League Baseball, Inc. will be borne by the Little League Baseball, Inc. Periodic reviews will be performed by the Little League Baseball, Inc. in order to ascertain that the property received is being properly used and is still required for its program.

At such time as donated property is no longer needed for use by the Little League Baseball, Inc. such property will be reported in writing to the State Agency for Surplus Property in the State in which the property is located for transfer without reimbursement. If the State Agency does not require the property, the Little League Baseball, Inc. will report the property to the nearest Department of Defense disposal activity for possible transfer without reimbursement. Property refused by the State Agency and by the Department of Defense disposal activity will be disposed of in accordance with regulations of the Little League Baseball, Inc. Proceeds realized from such disposition will be deposited in a central fund administered by the Little League Baseball, Inc. and used in furtherance of the program of the Boys Clubs of America. The Little League Baseball, Inc. will provide the Director, Defense Logistics Agency, with an annual report indicating the acquisition value of property acquired pursuant to this Agreement, the acquisition value of property disposed of, and the returns realized from such dispositions. The report will be due on October 31 of each year and will consist of data for the preceding 12-month period.

This Agreement may be terminated at any time by either party upon serving of notice on the other. Such termination will not in any way affect the obligations of the Little League Baseball, Inc. as established by this Agreement in connection with property donated prior to its termination.

/s/	Creighton Hale	/s/	R. D. Webster
/t/	Creighton Hale President Little League Baseball, Inc.	/t/	R. D. Webster Deputy Assistant Secretary of Defense (Logistics and Materiel Management)
	4 Nov 83		14 Oct 83
	Date		Date

ITEMS DONABLE TO THE LITTLE LEAGUE BASEBALL, INC.

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
5110	Hand Tools, Edged, Nonpowered
5120	Hand Tools, Nonedged, Nonpowered
5130	Hand Tools, Power Driven
5140	Tool and Hardware Boxes
5180	Sets, Kits, and Outfits of Hand Tools
5305	Screws
5306	Bolts
5307	Studs
5310	Nuts and Washers
5315	Nails, Keys, and Pins
5320	Rivets
5325	Fastening Devices
5330	Packing and Gasket Materials
5335	Metal Screening
5340	Miscellaneous Hardware
5345	Disks and Stones, Abrasive
5350	Abrasive Materials
5510	Lumber and Related Basic Wood Materials
5520	Millwork
5530	Plywood and Veneer
5610	Mineral Construction Materials, Bulk
5630	Pipe and Conduit, Nonmetallic
5650	Roofing and Siding Materials
5660	Fencing, Fences, and Gates
6210	Indoor and Outdoor Electric Lighting Fixtures
6230	Electric Portable and Hand Lighting Equipment
7105	Household Furniture
7110	*Office Furniture*
7125	Cabinets, Lockers, Bins, and Shelving
7195	Miscellaneous Furniture and Fixtures
7210	Household Furnishings
7220	Flood Coverings
7230	Draperies, Awnings, and Shades
7240	Household and Commercial Utility Containers
7290	Miscellaneous Household and Commercial Furnishings and Appliances
7310	Food Cooking, Baking, and Serving Equipment
7320	Kitchen Equipment and Appliances
7330	Kitchen Hand Tools and Utensils
7340	Cutlery and Flatware
7350	Tableware
7360	Sets, Kits, and Outfits: Food Preparation and Serving

ITEMS DONABLE TO THE LITTLE LEAGUE BASEBALL, INC.—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
7420	Accounting and Calculating Machines
7430	Typewriters and Office Type Composing Machines
7450	Office Type Sound and Recording and Reproducing Machines
7490	Miscellaneous Office Machines
7510	Office Supplies
7520	Office Devices and Accessories
7810	Athletic and Sporting Equipment
7820	Games, Toys, and Wheeled Goods
7830	Recreational and Gymnastic Equipment
8010	Paint, Dopes, Varnishes, and Related Products
8020	Paint and Artists' Brushes
8030	Preservative and Sealing Compounds
8460	Luggage
8465	Individual Equipment
8720	Fertilizers
8730	Seeds and Nursery Stock

CHAPTER XIII

ATTACHMENT 16

DEPARTMENT OF DEFENSE

NATIONAL ASSOCIATION FOR EQUAL OPPORTUNITY IN HIGHER EDUCATION

DONATION AGREEMENT

Pursuant to Section 203(j)(2) of the Federal Property and Administrative Services Act of 1949, as amended (40 U.S.C. 484(j)(2)), and authority delegated thereunder, the National Organization hereafter referred to as the National Association for Equal Opportunity in Higher Education has been designated as an educational activity of special interest to the Armed Services. As a result of this designation, the National Association for Equal Opportunity in Higher Education is eligible to receive donations of Department of Defense surplus personal property which may be determined usable and necessary for its program in accordance with procedures and conditions prescribed by the Director, Defense Logistics Agency.

The types of surplus personal property of the Department of Defense which the National Association for Equal Opportunity in Higher Education is eligible to receive are limited to those listed in ExhibitA to this Agreement. Exceptions to the list will require justification and agreement between the National Association for Equal Opportunity in Higher Education and the Director, Defense Logistics Agency. All costs of care, handling, and transportation of property designated for donation to the National Association for Equal Opportunity in Higher Education will be borne by the National Association for Equal Opportunity in Higher Education. Periodic reviews will be performed by the National Association for Equal Opportunity in Higher Education in order to ascertain that the property received is being properly used and is still required for its program.

At such time as donated property is no longer needed for use by the National Association for Equal Opportunity in Higher Education, such property will be reported in writing to the State Agency for Surplus Property in the State in which the property is located for transfer without reimbursement. If the State Agency does not require the property, the National Association for Equal Opportunity in Higher Education will report the property to the nearest Department of Defense disposal activity for possible transfer without reimbursement. Property refused by the State Agency and by the Department of Defense disposal activity will be disposed of in accordance with regulations of the National Association for Equal Opportunity in Higher Education. Proceeds realized from such disposition will be deposited in a central fund administered by the National Association for Equal Opportunity in Higher Education and used in furtherance of the program of the National Association for Equal Opportunity in Higher Education. The National Association for Equal Opportunity in Higher Education will provide the Director, Defense Logistics Agency, with an annual report indicating the acquisition value of property acquired pursuant to this Agreement, the acquisition value of property disposed of, and the returns realized from such dispositions. The report will be due on October 31 of each year and will consist of data for the preceding 12-month period.

This Agreement may be terminated at any time by either party upon serving of notice on the other. Such termination will not in any way affect the obligations of the National Association for Equal Opportunity in Higher Education as established by this Agreement in connection with property donated prior to its termination.

/s/ Samuel L. Myers	*/s/ John A. Mittino*
Head of Educational Activity (Signature)	*Deputy Assistant Secretary of Defense (Logistics)*
/p/ Samuel L. Myers, President, NAFEO	
Name and Title (Print or Type)	
6 Jan 89	12 Dec 88
Date	Date

ITEMS DONABLE TO THE NATIONAL ASSOCIATION FOR EQUAL OPPORTUNITY IN HIGHER EDUCATION

EXHIBIT A

FSG	DESCRIPTION OF GROUP
*10	*Weapons (.22 Caliber Rifles and Match-grade Handguns)*
*15	*Aircraft and Airframe Structural Components*
16	*Aircraft Components and Accessories*
*19	*Ships, Small Craft, Pontoons, and Floating Docks*
20	*Ship and Marine Equipment*
23	*Ground Effect Vehicles, Motor Vehicles, Trailers, and Cycles*
25	*Vehicular Equipment Components*
26	*Tires and Tubes*
29	*Engine Accessories*
30	*Mechanical Power Transmission Equipment*
32	*Woodworking Machinery and Equipment*
34	*Metalworking Machinery*
35	*Service and Trade Equipment*
36	*Special Industry Machinery*
37	*Agricultural Machinery and Equipment*
38	*Construction, Mining, Excavating, and Highway Maintenance Equipment*
39	*Materials Handling Equipment*
40	*Rope, Cable, Chain, and Fittings*
41	*Refrigeration, Air Conditioning, and Air Circulating Equipment*
42	*Fire Fighting, Rescue, and Safety Equipment*
43	*Pumps and Compressors*
44	*Furnace, Steam Plant, and Drying Equipment; and Nuclear Reactors*
45	*Plumbing, Heating, and Sanitation Equipment*
47	*Pipe, Tubing, Hose, and Fittings*
48	*Valves*
49	*Maintenance and Repair Shop Equipment*
51	*Hand Tools*
52	*Measuring Tools*
53	*Hardware and Abrasives*
55	*Lumber, Millwork, Plywood, and Veneer*
56	*Construction and Building Materials*
58	*Communication, Detection, and Coherent Radiation Equipment*
59	*Electrical and Electronic Equipment Components*
61	*Electric Wire, and Power and Distribution Equipment*
62	*Lighting Fixtures and Lamps*
65	*Medical, Dental, and Veterinary Equipment and Supplies*
66	*Instruments and Laboratory Equipment*
67	*Photographic Equipment*
68	*Chemicals and Chemical Products*
69	*Training Aids and Devices*

ITEMS DONABLE TO THE NATIONAL ASSOCIATION FOR EQUAL OPPORTUNITY IN HIGHER EDUCATION—Continued

EXHIBIT A

FSG	DESCRIPTION OF GROUP
70	*General Purpose Automatic Data Processing Equipment (Including Firmware), Software, Supplies and Support Equipment*
71	*Furniture*
72	*Household and Commercial Furnishings and Appliances*
73	*Food Preparation and Serving Equipment*
74	*Office Machines, Text Processing Systems, and Visible Record Equipment*
75	*Office Supplies and Devices*
76	*Books, Maps, and Other Publications*
77	*Musical Instruments, Phonographs, and Home-Type Radios*
78	*Recreational and Athletic Equipment*
79	*Cleaning Equipment and Supplies*
80	*Brushes, Paints, Sealers, and Adhesives*
83	*Textiles, Leather, Furs, Apparel and Shoe Findings, Tents and Flags*
84	*Clothing, Individual Equipment, and Insignia*
95	*Metal Bars, Sheets, and Shapes*
***99*	*Miscellaneous*

**For ground instruction and simulation only and subject to specific approval by sponsoring Military Service.*

*** Subject to approval by sponsoring Military Service.*

CHAPTER XIII

ATTACHMENT 17

DEPARTMENT OF DEFENSE

NATIONAL SKI PATROL SYSTEM, INC.

DONATION AGREEMENT

Pursuant to Section 203(j)(2) of the Federal Property and Administrative Services Act of 1949, as amended (40 U.S.C. 484(j)(2)), and authority delegated thereunder, the National Organization hereafter referred to as the National Ski Patrol System, Inc. has been designated as an educational activity of special interest to the Armed Services. As a result of this designation, the National Ski Patrol System, Inc. is eligible to receive donations of Department of Defense surplus personal property which may be determined usable and necessary for its program in accordance with procedures and conditions prescribed by the Director, Defense Logistics Agency.

The types of surplus personal property of the Department of Defense which the National Ski Patrol System, Inc. is eligible to receive are limited to those listed in ExhibitA to this Agreement. Exceptions to the list will require justification and agreement between the National Ski Patrol System, Inc. and the Director, Defense Logistics Agency. All costs of care, handling, and transportation of property designated for donation to the National Ski Patrol System, Inc. will be borne by the National Ski Patrol System, Inc. Periodic reviews will be performed by the National Ski Patrol System, Inc. in order to ascertain that the property received is being properly used and is still required for its program.

At such time as donated property is no longer needed for use by the National Ski Patrol System, Inc. such property will be reported in writing to the State Agency for Surplus Property in the State in which the property is located for transfer without reimbursement. If the State Agency does not require the property, the National Ski Patrol System, Inc. will report the property to the nearest Department of Defense disposal activity for possible transfer without reimbursement. Property refused by the State Agency and by the Department of Defense disposal activity will be disposed of in accordance with regulations of the National Ski Patrol System, Inc. Proceeds realized from such disposition will be deposited in a central fund administered by the National Ski Patrol System, Inc. and used in furtherance of the program of the National Ski Patrol System, Inc. The National Ski Patrol System, Inc. will provide the Director, Defense Logistics Agency, with an annual report indicating the acquisition value of property acquired pursuant to this Agreement, the acquisition value of property disposed of, and the returns realized from such dispositions. The report will be due on October 31 of each year and will consist of data for the preceding 12-month period.

This Agreement may be terminated at any time by either party upon serving of notice on the other. Such termination will not in any way affect the obligations of the National Ski Patrol System, Inc. as established by this Agreement in connection with property donated prior to its termination.

/s/	Ronald Ricketts	/s/	R. D. Webster
/t/	Ronald Ricketts National Director National Ski Patrol System, Inc.	/t/	R. D. Webster Deputy Assistant Secretary of Defense (Logistics and Materiel Management)
	7 Nov 83		14 Oct 83
	Date		Date

ITEMS DONABLE TO THE NATIONAL SKI PATROL SYSTEM

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
1240	*Optical Sighting and Ranging Equipment*
1290	*Miscellaneous Fire Control Equipment*
1740	*Airfield Specialized Trucks and Trailers*
1940	Small Craft (only boats 80 feet or under in length, except yachts)
1945	Pontoons and Floating Docks
2010	*Ship and Boat Propulsion Components*
2020	*Rigging and Rigging Gear*
2030	*Deck Machinery*
2040	Marine Hardware and Hull Items
2050	Buoys
2090	Miscellaneous Ship and Marine Equipment
2310	Passenger Motor Vehicles
2320	Trucks and Truck Tractors, Wheeled
2330	Trailers
2340	Motorcycles, Motor Scooters, and Bicycles
2410	*Tractors, Full Track, Low Speed*
2420	Tractors, Wheeled
2510	*Vehicular Cab, Body, and Frame Structural Components*
2520	*Vehicular Power Transmission Components*
2530	*Vehicular Brake, Steering, Axle, Wheel, and Track Components*
2540	*Vehicular Furniture and Accessories*
2590	*Miscellaneous Vehicular Components*
2610	Tires and Tubes, Pneumatic, Except Aircraft
2640	*Tire Rebuilding and Tire and Tube Repair Materials*
2805	Gasoline Reciprocating Engines, Except Aircraft; and Components
2815	Diesel Engines and Components
2895	*Miscellaneous Engines and Components*
2910	Engine Fuel System Components, Nonaircraft
2920	Engine Electrical System Components, Nonaircraft
2930	Engine Cooling System Components, Nonaircraft
2940	Engine Air and Oil Filters, Strainers, and Cleaners, Nonaircraft
2990	Miscellaneous Engine Accessories, Nonaircraft
3020	*Gears, Pulleys, Sprockets, and Transmission Chain*
3030	Belting, Drive Belts, Fan Belts, and Accessories
3040	*Miscellaneous Power Transmission Equipment*
3110	*Bearings, Antifriction, Unmounted*
3120	*Bearings, Plain, Unmounted*
3130	*Bearings, Mounted*
3210	*Sawmill and Planing Mill Machinery*
3220	Woodworking Machines
3230	Tools and Attachments for Woodworking Machinery

ITEMS DONABLE TO THE NATIONAL SKI PATROL SYSTEM—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
3413	Drilling and Tapping Machines
3415	Grinding Machines
3416	Lathes
3417	*Milling Machines*
3418	*Planers and Shapers*
3419	*Miscellaneous Machine Tools*
3426	*Metal Finishing Equipment*
3431	*Electric Arc Welding Equipment*
3432	*Electric Resistance Welding Equipment*
3433	*Gas Welding, Heat Cutting, and Metalizing Equipment*
3436	*Welding Positioners and Manipulators*
3438	*Miscellaneous Welding Equipment*
3439	Miscellaneous Welding, Soldering, and Brazing Supplies and Accessories
3444	*Manual Presses*
3449	*Miscellaneous Secondary Metal Forming and Cutting Machines*
3450	Machine Tools, Portable
3455	*Cutting Tools for Machine Tools*
3456	*Cutting and Forming Tools for Secondary Metalworking Machinery*
3460	*Machine Tool Accessories*
3461	*Accessories for Secondary Metalworking Machinery*
3465	*Production Jigs, Fixtures, and Templates*
3470	Machine Shop Sets, Kits, and Outfits
3510	Laundry and Dry Cleaning Equipment
3530	Industrial Sewing Machines and Mobile Textile Repair Shops
3540	*Wrapping and Packaging Machinery*
3590	Miscellaneous Service and Trade Equipment
3610	Printing, Duplicating, and Bookbinding Equipment
3620	*Rubber and Plastics Working Machinery*
3660	*Industrial Size Reduction Machinery*
3694	*Clean Work Stations, Controlled Environment, and Related Equipment*
3710	*Soil Preparation Equipment*
3720	*Harvesting Equipment*
3740	Pest, Disease, and Frost Control Equipment
3750	Gardening Implements and Tools
3760	*Animal Drawn Vehicles and Farm Trailers*
3770	*Saddlery, Harness, Whips, and Related Animal Furnishings*
3805	*Earth Moving and Excavating Equipment*
3810	*Cranes and Crane-Shovels*
3815	*Crane and Crane-Shovel Attachments*
3825	*Road Clearing and Cleaning Equipment*
3830	*Truck and Tractor Attachments*
3895	*Miscellaneous Construction Equipment*
3910	*Conveyors*
3920	Materials Handling Equipment, Nonself-Propelled

ITEMS DONABLE TO THE NATIONAL SKI PATROL SYSTEM—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
3930	*Warehouse Trucks and Tractors, Self-Propelled*
3940	Blocks, Tackle, Rigging, and Slings
3950	*Winches, Hoists, Cranes, and Derricks*
3990	Miscellaneous Materials Handling Equipment
4010	Chain and Wire Rope
4020	Fiber Rope, Cordage, and Twine
4030	Fittings for Rope, Cable, and Chain
4110	Refrigeration Equipment
4120	Air Conditioning Equipment
4130	*Refrigeration and Air Conditioning Components*
4140	Fans, Air Circulators, and Blower Equipment
4210	Fire Fighting Equipment
4220	Marine Lifesaving and Diving Equipment
4240	Safety and Rescue Equipment
4310	Compressors and Vacuum Pumps
4320	Power and Hand Pumps
4330	*Centrifugals, Separators, and Pressure and Vacuum Filters*
4410	Industrial Boilers
4420	*Heat Exchangers and Steam Condensers*
4430	Industrial Furnaces, Kilns, Lehrs, and Ovens
4510	Plumbing Fixtures and Accessories
4520	Space Heating Equipment and Domestic Water Heaters
4530	Fuel Burning Equipment Units
4540	Miscellaneous Plumbing, Heating, and Sanitation Equipment
4610	Water Purification Equipment
4710	Pipe and Tube
4720	Hose and Tubing, Flexible
4730	Fittings and Specialties; Hose, Pipe, and Tube
4810	*Valves, Powered*
4820	Valves, Nonpowered
4910	*Motor Vehicle Maintenance and Repair Shop Specialized Equipment*
4920	*Aircraft Maintenance and Repair Shop Specialized Equipment*
4930	Lubricatioj and Fuel Dispensing Equipment
4931	*Fire Control Maintenance and Repair Shop Specialized Equipment*
4940	Miscellaneous Maintenance and Repair Shop Specialized Equipment
5110	Hand Tools, Edged, Nonpowered
5120	Hand Tools, Nonedged, Nonpowered
5130	Hand Tools, Power Driven
5133	Drill Bits, Counterbores, and Countersinks; Hand and Machine
5136	Taps, Dies, and Collets; Hand and Machine
5140	Tool and Hardware Boxes
5180	Sets, Kits, and Outfits of Hand Tools
5210	Measuring Tools, Craftsmen's
5220	*Inspection Gages and Precision Layout Tools*

ITEMS DONABLE TO THE NATIONAL SKI PATROL SYSTEM—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
5280	Sets, Kits, and Outfits of Measuring Tools
5305	Screws
5306	Bolts
5307	Studs
5310	Nuts and Washers
5315	Nails, Keys, and Pins
5320	Rivets
5325	Fastening Devices
5330	Packing and Gasket Materials
5335	Metal Screening
5340	Miscellaneous Hardware
5345	Disks and Stones, Abrasive
5350	Abrasive Materials
5355	Knobs and Pointers
5360	*Coil, Flat, and Wire Springs*
5365	*Rings, Shims, and Spacers*
5410	Prefabricated and Portable Buildings
5420	*Bridges, Fixed and Floating*
5430	Storage Tanks
5440	Scaffolding Equipment and Concrete Forms
5445	*Prefabricated Tower Structures*
5450	Miscellaneous Prefabricated Structures
5510	Lumber and Related Basic Wood Materials
5520	Millwork
5530	Plywood and Veneer
5610	Mineral Construction Materials, Bulk
5620	Building Glass, Tile, Brick, and Block
5630	Pipe and Conduit, Nonmetallic
5640	Wallboard, Building Paper, and Thermal Insulation Materials
5650	Roofing and Siding Materials
5660	Fencing, Fences, and Gates
5670	*Building Components, Prefabricated*
5680	Miscellaneous Construction Materials
5805	Telephone and Telegraph Equipment
5815	*Teletype and Facsimile Equipment*
5820	Radio and Television Communication Equipment, Except Airborne
5825	*Radio Navigation Equipment, Except Airborne*
5830	Intercommunication and Public Address Systems, Except Airborne
5835	Sound Recording and Reproducing Equipment
5836	*Video Recording and Reproducing Equipment*
5840	*Radar Equipment, Except Airborne*
5895	Miscellaneous Communication Equipment
5905	Resistors
5910	Capacitors

ITEMS DONABLE TO THE NATIONAL SKI PATROL SYSTEM—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
5915	Filters and Networks
5920	Fuses, Arresters, *Absorbers, and Protectors*
5925	Circuit Breakers
5930	Switches
5935	Connectors, Electrical
5940	Lugs, Terminals, and Terminal Strips
5945	Relays and Solenoids
5950	Coils and Transformers
5955	*Oscillators and Piezoelectric Crystals*
5960	*Electron Tubes and Associated Hardware*
5961	*Semiconductor Devices and Associated Hardware*
5962	*Microcircuits, Electronic*
5965	Headsets, Handsets, Microphones, and Speakers
5970	Electrical Insulators and Insulating Materials
5975	Electrical Hardware and Supplies
5977	Electrical Contact Brushes and Electrodes
5985	Antennas, Waveguide, and Related Equipment
5990	*Synchros and Resolvers*
5995	Cable, Cord, and Wire Assemblies; Communication Equipment
5999	Miscellaneous Electrical and Electronic Components
6105	Motors, Electrical
6110	Electrical Control Equipment
6115	Generators and Generator Sets, Electrical
6116	*Fuel Cell Power Units, Components, and Accessories*
6117	*Solar Electric Power Systems*
6120	*Transformers: Distribution and Power Station*
6125	Converters, Electrical, Rotating
6130	Converters, Electrical, Nonrotating
6135	Batteries, Nonrechargeable (except nuclear)
6140	Batteries, Rechargeable
6145	Wire and Cable, Electrical
6150	Miscellaneous Electric Power and Distribution Equipment
6210	Indoor and Outdoor Electric Lighting Fixtures
6220	Electric Vehicular Lights and Fixtures
6230	Electric Portable and Hand Lighting Equipment
6240	Electric Lamps
6250	Ballasts, Lampholders, and Starters
6260	Nonelectrical Lighting Fixtures
6350	Miscellaneous Alarm, Signal, and Security Detection Systems
6510	Surgical Dressing Materials
6515	*Medical and Surgical Instruments, Equipment, and Supplies*
6520	Dental Instruments, Equipment, and Supplies
6530	Hospital Furniture, Equipment, Utensils, and Supplies
6532	*Hospital and Surgical Clothing and Related Special Purpose Items*

ITEMS DONABLE TO THE NATIONAL SKI PATROL SYSTEM—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
6545	*Replenishable Field* Medical Sets, Kits, and Outfits
6605	Navigational Instruments
6625	Electrical and Electronic Properties Measuring and Testing Instruments
6630	Chemical Analysis Instruments
6635	*Physical Properties Testing Equipment*
6636	*Environmental Chambers and Related Equipment*
6640	Laboratory Equipment and Supplies
6645	Time Measuring Instruments
6650	Optical Instruments, *Test Equipment, Components, and Accessories*
6655	*Geophysical Instruments*
6660	*Meteorological Instruments and Apparatus*
6665	*Hazard-Detecting Instruments and Apparatus*
6670	Scales and Balances
6675	Drafting, Surveying, and Mapping Instruments
6685	Pressure, Temperature, and Humidity Measuring and Controlling Instruments
6710	Cameras, Motion Picture
6720	Cameras, Still Picture
6730	Photographic Projection Equipment
6740	Photographic Developing and Finishing Equipment
6750	Photographic Supplies
6760	Photographic Equipment and Accessories
6780	Photographic Sets, Kits, and Outfits
6810	Chemicals
6820	*Dyes*
6830	*Gases: Compressed and Liquefied*
6840	Pest Control Agents and Disinfectants
6850	Miscellaneous Chemical Specialties
6910	*Training Aids*
6930	*Operation Training Devices*
6940	*Communication Training Devices*
7010	*ADPE System Configuration*
7020	*ADP Central Processing Unit (CPU, Computer), Analog*
7021	*ADP Central Processing Unit (CPU, Computer), Digital*
7022	*ADP Central Processing Unit (CPU, Computer), Hybrid*
7025	*ADP Input/Output and Storage Devices*
7030	*ADP Software*
7035	*ADP Support Equipment*
7040	*Punched Card Equipment*
7042	*Mini and Micro Computer Control Device*
7045	*ADP Supplies*
7050	*ADP Components*
7105	Household Furniture
7110	Office Furniture

ITEMS DONABLE TO THE NATIONAL SKI PATROL SYSTEM—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
7125	Cabinets, Lockers, Bins, and Shelving
7195	Miscellaneous Furniture and Fixtures
7210	*Household Furnishings*
7220	Floor Coverings
7230	Draperies, Awnings, and Shades
7240	Household and Commercial Utility Containers
7290	Miscellaneous Household and Commercial Furnishings and Appliances
7310	Food Cooking, Baking, and Serving Equipment
7320	Kitchen Equipment and Appliances
7330	Kitchen Hand Tools and Utensils
7340	Cutlery and Flatware
7350	Tableware
7360	Sets, Kits, and Outfits: Food Preparation and Serving
7420	Accounting and Calculating Machines
7430	Typewriters and Office Type Composing Machines
7450	Office Type Sound Recording and Reproducing Machines
7460	Visible Record Equipment
7490	Miscellaneous Office Machines
7510	Office Supplies
7520	Office Devices and Accessories
7530	Stationery and Record Forms
7610	Books and Pamphlets
7640	Maps, Atlases, Charts, and Globes
7710	Musical Instruments
7720	Musical Instrument Parts and Accessories
7730	Phonographs, Radios, and Television Sets: Home Type
7740	Phonograph Records
7810	Athletic and Sporting Equipment
7820	Games, Toys, and Wheeled Goods
7830	Recreational and Gymnastic Equipment
7910	Floor Polishers and Vacuum Cleaning Equipment
7920	Brooms, Brushes, Mops, and Sponges
7930	Cleaning and Polishing Compounds and Preparations
8010	Paints, Dopes, Varnishes, and Related Products
8020	Paint and Artists' Brushes
8030	Preservative and Sealing Compounds
8040	Adhesives
8105	Bags and Sacks
8110	Drums and Cans
8115	Boxes, Cartons, and Crates
8125	*Bottles and Jars*
8130	*Reels and Spools*
8135	Packaging and Packing Bulk Materials

ITEMS DONABLE TO THE NATIONAL SKI PATROL SYSTEM—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
8140	*Ammunition and Nuclear Ordnance Boxes, Packages, and Special Containers*
8145	Specialized Shipping and Storage Containers
8305	Textile Fabrics
8310	Yarn and Thread
8315	Notions and Apparel Findings
8320	Padding and Stuffing Materials
8330	Leather
8335	*Shoe Findings and Soling Materials*
8340	Tents and Tarpaulins
8345	Flags and Pennants
8405	Outerwear, Men's (except military uniforms)
8410	*Outerwear, Women's (except military uniforms)*
8415	Clothing, Special Purpose
8420	Underwear and Nightwear, Men's
8425	*Underwear and Nightwear, Women's*
8430	Footwear, Men's
8435	*Footwear, Women's*
8440	*Hosiery, Handwear, and Clothing Accessories, Men's*
8445	*Hosiery, Handwear, and Clothing Accessories, Women's*
8460	Luggage
8465	Individual Equipment
8510	*Perfumes, Toilet Preparations, and Powders*
8520	Toilet Soap, Shaving Preparations, and Dentifrices
8540	Toiletry Paper Products
8720	Fertilizers
8730	Seeds and Nursery Stock
9110	*Fuels, Solid*
9150	Oils and Greases; Cutting, Lubricating, and Hydraulic
9160	*Miscellaneous Waxes, Oils, and Fats*
9310	Paper and Paperboard
9320	Rubber and Fabricated Materials
9330	Plastics Fabricated Materials
9340	*Glass Fabricated Materials*
9350	Refractories and Fire Surfacing Materials
9390	Miscellaneous Fabricated Nonmetallic Materials
9505	Wire, Nonelectrical; Iron and Steel
9510	Bars and Rods; Iron and Steel
9515	Plate, Sheet, Strip, and Foil; Iron and Steel
9520	Structural Shapes; Iron and Steel
9525	Wire, Nonelectrical; Nonferrous Base Metal
9530	Bars and Rods; Nonferrous Base Metal
9535	Plate, Sheet, Strip, and Foil; Nonferrous Base Metal
9540	Structural Shapes; Nonferrous Base Metal

ITEMS DONABLE TO THE NATIONAL SKI PATROL SYSTEM—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
9670	Iron and Steel Scrap
9680	*Nonferrous Metal Scrap*
9905	*Signs, Advertising Displays, and Identification Plates*
9915	*Collectors and/or Historical Items*
9920	*Smokers' Articles and Matches*
9925	*Ecclesiastical Equipment, Furnishings, and Supplies*
9999	*Miscellaneous Items*

CHAPTER XIII

ATTACHMENT 18

DEPARTMENT OF DEFENSE

NAVAL SEA CADET CORPS

DONATION AGREEMENT

Pursuant to Section 203(j)(2) of the Federal Property and Administrative Services Act of 1949, as amended (40 U.S.C. 484(j)(2)), and authority delegated thereunder, the National Organization hereafter referred to as the Naval Sea Cadet Corps has been designated as an educational activity of special interest to the Armed Services. As a result of this designation, the Naval Sea Cadet Corps is eligible to receive donations of Department of Defense surplus personal property which may be determined usable and necessary for its program in accordance with procedures and conditions prescribed by the Director, Defense Logistics Agency.

The types of surplus personal property of the Department of Defense which the Naval Sea Cadet Corps is eligible to receive are limited to those listed in Exhibit A to this Agreement. Exceptions to the list will require justification and agreement between the Naval Sea Cadet Corps and the Director, Defense Logistics Agency. All costs of care, handling, and transportation of property designated for donation to the Naval Sea Cadet Corps will be borne by the Naval Sea Cadet Corps. Periodic reviews will be performed by the Naval Sea Cadet Corps in order to ascertain that the property received is being properly used and is still required for its program.

At such time as donated property is no longer needed for use by the Naval Sea Cadet Corps such property will be reported in writing to the State Agency for Surplus Property in the State in which the property is located for transfer without reimbursement. If the State Agency does not require the property, the Naval Sea Cadet Corps will report the property to the nearest Department of Defense disposal activity for possible transfer without reimbursement. Property refused by the State Agency and by the Department of Defense disposal activity will be disposed of in accordance with regulations of the Naval Sea Cadet Corps. Proceeds realized from such disposition will be deposited in a central fund administered by the Naval Sea Cadet Corps and used in furtherance of the program of the Naval Sea Cadet Corps. The Naval Sea Cadet Corps will provide the Director, Defense Logistics Agency, with an annual report indicating the acquisition value of property acquired pursuant to this Agreement, the acquisition value of property disposed of, and the returns realized from such dispositions. The report will be due on October 31 of each year and will consist of data for the preceding 12-month period.

This Agreement may be terminated at any time by either party upon serving of notice on the other. Such termination will not in any way affect the obligations of the Naval Sea Cadet Corps as established by this Agreement in connection with property donated prior to its termination.

/s/	Keith T. Weaver	/s/	R. D. Webster
/t/	Keith T. Weaver Executive Director Naval Sea Cadet Corps	/t/	R. D. Webster Deputy Assistant Secretary of Defense (Logistics and Materiel Management)
	18 Oct 83		14 Oct 83
	Date		Date

ITEMS DONABLE TO THE NAVAL SEA CADET CORPS

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
1240	*Optical Sighting and Ranging Equipment*
1290	*Miscellaneous Fire Control Equipment*
1740	*Airfield Specialized Trucks and Trailers*
1940	Small Craft (only boats 80 feet or under in length, except yachts)
1945	Pontoons and Floating Docks
2010	*Ship and Boat Propulsion Components*
2020	*Rigging and Rigging Gear*
2030	*Deck Machinery*
2040	Marine Hardware and Hull Items
2050	Buoys
2090	Miscellaneous Ship and Marine Equipment
2310	Passenger Motor Vehicles
2320	Trucks and Truck Tractors, Wheeled
2330	Trailers
2340	Motorcycles, Motor Scooters, and Bicycles
2410	*Tractors, Full Track, Low Speed*
2420	Tractors, Wheeled
2510	*Vehicular Cab, Body, and Frame Structural Components*
2520	*Vehicular Power Transmission Components*
2530	*Vehicular Brake, Steering, Axle, Wheel, and Track Components*
2540	*Vehicular Furniture and Accessories*
2590	*Miscellaneous Vehicular Components*
2610	Tires and Tubes, Pneumatic, Except Aircraft
2640	*Tire Rebuilding and Tire and Tube Repair Materials*
2805	Gasoline Reciprocating Engines, Except Aircraft; and Components
2815	Diesel Engines and Components
2895	*Miscellaneous Engines and Components*
2910	Engine Fuel System Components, Nonaircraft
2920	Engine Electrical System Components, Nonaircraft
2930	Engine Cooling System Components, Nonaircraft
2940	Engine Air and Oil Filters, Strainers, and Cleaners, Nonaircraft
2990	Miscellaneous Engine Accessories, Nonaircraft
3020	*Gears, Pulleys, Sprockets, and Transmission Chain*
3030	Belting, Drive Belts, Fan Belts, and Accessories
3040	*Miscellaneous Power Transmission Equipment*
3110	*Bearings, Antifriction, Unmounted*
3120	*Bearings, Plain, Unmounted*
3130	*Bearings, Mounted*
3210	*Sawmill and Planing Mill Machinery*
3220	Woodworking Machines
3230	Tools and Attachments for Woodworking Machinery

ITEMS DONABLE TO THE NAVAL SEA CADET CORPS—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
3413	Drilling and Tapping Machines
3415	Grinding Machines
3416	Lathes
3417	*Milling Machines*
3418	*Planers and Shapers*
3419	*Miscellaneous Machine Tools*
3426	*Metal Finishing Equipment*
3431	*Electric Arc Welding Equipment*
3432	*Electric Resistance Welding Equipment*
3433	*Gas Welding, Heat Cutting, and Metalizing Equipment*
3436	*Welding Positioners and Manipulators*
3438	*Miscellaneous Welding Equipment*
3439	Miscellaneous Welding, Soldering, and Brazing Supplies and Accessories
3444	*Manual Presses*
3449	*Miscellaneous Secondary Metal Forming and Cutting Machines*
3450	Machine Tools, Portable
3455	*Cutting Tools for Machine Tools*
3456	*Cutting and Forming Tools for Secondary Metalworking Machinery*
3460	*Machine Tool Accessories*
3461	*Accessories for Secondary Metalworking Machinery*
3465	*Production Jigs, Fixtures, and Templates*
3470	Machine Shop Sets, Kits, and Outfits
3510	Laundry and Dry Cleaning Equipment
3530	Industrial Sewing Machines and Mobile Textile Repair Shops
3540	*Wrapping and Packaging Machinery*
3590	Miscellaneous Service and Trade Equipment
3610	Printing, Duplicating, and Bookbinding Equipment
3620	*Rubber and Plastics Working Machinery*
3660	*Industrial Size Reduction Machinery*
3694	*Clean Work Stations, Controlled Environment, and Related Equipment*
3710	*Soil Preparation Equipment*
3720	*Harvesting Equipment*
3740	Pest, Disease, and Frost Control Equipment
3750	Gardening Implements and Tools
3760	*Animal Drawn Vehicles and Farm Trailers*
3770	*Saddlery, Harness, Whips, and Related Animal Furnishings*
3805	*Earth Moving and Excavating Equipment*
3810	*Cranes and Crane-Shovels*
3815	*Crane and Crane-Shovel Attachments*
3825	*Road Clearing and Cleaning Equipment*
3830	*Truck and Tractor Attachments*
3895	*Miscellaneous Construction Equipment*
3910	*Conveyors*
3920	Materials Handling Equipment, Nonself-Propelled

ITEMS DONABLE TO THE NAVAL SEA CADET CORPS—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
3930	*Warehouse Trucks and Tractors, Self-Propelled*
3940	Blocks, Tackle, Rigging, and Slings
3950	*Winches, Hoists, Cranes, and Derricks*
3990	Miscellaneous Materials Handling Equipment
4010	Chain and Wire Rope
4020	Fiber Rope, Cordage, and Twine
4030	Fittings for Rope, Cable, and Chain
4110	Refrigeration Equipment
4120	Air Conditioning Equipment
4130	*Refrigeration and Air Conditioning Components*
4140	Fans, Air Circulators, and Blower Equipment
4210	Fire Fighting Equipment
4220	Marine Lifesaving and Diving Equipment
4240	Safety and Rescue Equipment
4310	Compressors and Vacuum Pumps
4320	Power and Hand Pumps
4330	*Centrifugals, Separators, and Pressure and Vacuum Filters*
4410	Industrial Boilers
4420	Heat Exchangers and Steam Condensers
4430	Industrial Furnaces, Kilns, Lehrs, and Ovens
4510	Plumbing Fixtures and Accessories
4520	Space Heating Equipment and Domestic Water Heaters
4530	Fuel Burning Equipment Units
4540	Miscellaneous Plumbing, Heating, and Sanitation Equipment
4610	Water Purification Equipment
4710	Pipe and Tube
4720	Hose and Tubing, Flexible
4730	Fittings and Specialties; Hose, Pipe, and Tube
4810	*Valves, Powered*
4820	Valves, Nonpowered
4910	*Motor Vehicle Maintenance and Repair Shop Specialized Equipment*
4920	*Aircraft Maintenance and Repair Shop Specialized Equipment*
4930	Lubrication and Fuel Dispensing Equipment
4931	*Fire Control Maintenance and Repair Shop Specialized Equipment*
4940	Miscellaneous Maintenance and Repair Shop Specialized Equipment
5110	Hand Tools, Edged, Nonpowered
5120	Hand Tools, Nonedged, Nonpowered
5130	Hand Tools, Power Driven
5133	Drill Bits, Counterbores, and Countersinks; Hand and Machine
5136	Taps, Dies, and Collets; Hand and Machine
5140	Tool and Hardware Boxes
5180	Sets, Kits, and Outfits of Hand Tools
5210	Measuring Tools, Craftsmen's
5220	*Inspection Gages and Precision Layout Tools*

ITEMS DONABLE TO THE NAVAL SEA CADET CORPS—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
5280	Sets, Kits, and Outfits of Measuring Tools
5305	Screws
5306	Bolts
5307	Studs
5310	Nuts and Washers
5315	Nails, Keys, and Pins
5320	Rivets
5325	Fastening Devices
5330	Packing and Gasket Materials
5335	Metal Screening
5340	Miscellaneous Hardware
5345	Disks and Stones, Abrasive
5350	Abrasive Materials
5355	Knobs and Pointers
5360	*Coil, Flat, and Wire Springs*
5365	*Rings, Shims, and Spacers*
5410	Prefabricated and Portable Buildings
5420	*Bridges, Fixed and Floating*
5430	Storage Tanks
5440	Scaffolding Equipment and Concrete Forms
5445	*Prefabricated Tower Structures*
5450	Miscellaneous Prefabricated Structures
5510	Lumber and Related Basic Wood Materials
5520	Millwork
5530	Plywood and Veneer
5610	Mineral Construction Materials, Bulk
5620	Building Glass, Tile, Brick, and Block
5630	Pipe and Conduit, Nonmetallic
5640	Wallboard, Building Paper, and Thermal Insulation Materials
5650	Roofing and Siding Materials
5660	Fencing, Fences, and Gates
5670	*Building Components, Prefabricated*
5680	Miscellaneous Construction Materials
5805	Telephone and Telegraph Equipment
5815	*Teletype and Facsimile Equipment*
5820	Radio and Television Communication Equipment, Except Airborne
5825	*Radio Navigation Equipment, Except Airborne*
5830	Intercommunication and Public Address Systems, Except Airborne
5835	Sound Recording and Reproducing Equipment
5836	*Video Recording and Reproducing Equipment*
5340	*Radar Equipment, Except Airborne*
5895	Miscellaneous Communication Equipment
5905	Resistors
5910	Capacitors

ITEMS DONABLE TO THE NAVAL SEA CADET CORPS—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
5915	Filters and Networks
5920	Fuses, Arresters, *Absorbers, and Protectors*
5925	Circuit Breakers
5930	Switches
5935	Connectors, Electrical
5940	Lugs, Terminals, and Terminal Strips
5945	Relays and Solenoids
5950	Coils and Transformers
5955	*Oscillators and Piezoelectric Crystals*
5960	*Electron Tubes and Associated Hardware*
5961	*Semiconductor Devices and Associated Hardware*
5962	*Microcircuits, Electronic*
5965	Headsets, Handsets, Microphones, and Speakers
5970	Electrical Insulators and Insulating Materials
5975	Electrical Hardware and Supplies
5977	Electrical Contact Brushes and Electrodes
5985	Antennas, Waveguide, and Related Equipment
5990	*Synchros and Resolvers*
5995	Cable, Cord, and Wire Assemblies; Communication Equipment
5999	Miscellaneous Electrical and Electronic Components
6105	Motors, Electrical
6110	Electrical Control Equipment
6115	Generators and Generator Sets, Electrical
6116	*Fuel Cell Power Units, Components, and Accessories*
6117	*Solar Electric Power Systems*
6120	*Transformers: Distribution and Power Station*
6125	Converters, Electrical, Rotating
6130	Converters, Electrical, Nonrotating
6135	Batteries, Nonrechargeable (except nuclear)
6140	Batteries, Rechargeable
6145	Wire and Cable, Electrical
6150	Miscellaneous Electric Power and Distribution Equipment
6210	Indoor and Outdoor Electric Lighting Fixtures
6220	Electric Vehicular Lights and Fixtures
6230	Electric Portable and Hand Lighting Equipment
6240	Electric Lamps
6250	Ballasts, Lampholders, and Starters
6260	Nonelectrical Lighting Fixtures
6350	Miscellaneous Alarm, Signal, and Security Detection Systems
6510	Surgical Dressing Materials
6515	*Medical and Surgical Instruments, Equipment, and Supplies*
6520	Dental Instruments, Equipment, and Supplies
6530	Hospital Furniture, Equipment, Utensils, and Supplies
6532	*Hospital and Surgical Clothing and Related Special Purpose Items*

ITEMS DONABLE TO THE NAVAL SEA CADET CORPS—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
6545	*Replenishable Field Medical Sets, Kits, and Outfits*
6605	Navigational Instruments
6625	Electrical and Electronic Properties Measuring and Testing Instruments
6630	Chemical Analysis Instruments
6635	*Physical Properties Testing Equipment*
6636	*Environmental Chambers and Related Equipment*
6640	Laboratory Equipment and Supplies
6645	Time Measuring Instruments
6650	Optical Instruments, *Test Equipment, Components, and Accessories*
6655	*Geophysical Instruments*
6660	*Meteorological Instruments and Apparatus*
6665	*Hazard-Detecting Instruments and Apparatus*
6670	Scales and Balances
6675	Drafting, Surveying, and Mapping Instruments
6685	Pressure, Temperature, and Humidity Measuring and Controlling Instruments
6710	Cameras, Motion Picture
6720	Cameras, Still Picture
6730	Photographic Projection Equipment
6740	Photographic Developing and Finishing Equipment
6750	Photographic Supplies
6760	Photographic Equipment and Accessories
6780	Photographic Sets, Kits, and Outfits
6810	Chemicals
6820	*Dyes*
6830	*Gases: Compressed and Liquefied*
6840	Pest Control Agents and Disinfectants
6850	Miscellaneous Chemical Specialties
6910	*Training Aids*
6930	*Operation Training Devices*
6940	*Communication Training Devices*
7010	*ADPE System Configuration*
7020	*ADP Central Processing Unit (CPU, Computer), Analog*
7021	*ADP Central Processing Unit (CPU, Computer), Digital*
7022	*ADP Central Processing Unit (CPU, Computer), Hybrid*
7025	*ADP Input/Output and Storage Devices*
7030	*ADP Software*
7035	*ADP Support Equipment*
7040	*Punched Card Equipment*
7042	*Mini and Micro Computer Control Device*
7045	*ADP Supplies*
7050	*ADP Components*
7105	Household Furniture
7110	Office Furniture

ITEMS DONABLE TO THE NAVAL SEA CADET CORPS—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
7125	Cabinets, Lockers, Bins, and Shelving
7195	Miscellaneous Furniture and Fixtures
7210	Household Furnishings
7220	Floor Coverings
7230	Draperies, Awnings, and Shades
7240	Household and Commercial Utility Containers
7290	Miscellaneous Household and Commercial Furnishings and Appliances
7310	Food Cooking, Baking, and Serving Equipment
7320	Kitchen Equipment and Appliances
7330	Kitchen Hand Tools and Utensils
7340	Cutlery and Flatware
7350	Tableware
7360	Sets, Kits, and Outfits: Food Preparation and Serving
7420	Accounting and Calculating Machines
7430	Typewriters and Office Type Composing Machines
7450	Office Type Sound Recording and Reproducing Machines
7460	Visible Record Equipment
7490	Miscellaneous Office Machines
7510	Office Supplies
7520	Office Devices and Accessories
7530	Stationery and Record Forms
7610	Books and Pamphlets
7640	Maps, Atlases, Charts, and Globes
7710	Musical Instruments
7720	Musical Instrument Parts and Accessories
7730	Phonographs, Radios, and Television Sets: Home Type
7740	Phonograph Records
7810	Athletic and Sporting Equipment
7820	Games, Toys, and Wheeled Goods
7830	Recreational and Gymnastic Equipment
7910	Floor Polishers and Vacuum Cleaning Equipment
7920	Brooms, Brushes, Mops, and Sponges
7930	Cleaning and Polishing Compounds and Preparations
8010	Paints, Dopes, Varnishes, and Related Products
8020	Paint and Artists' Brushes
8030	Preservative and Sealing Compounds
8040	Adhesives
8105	Bags and Sacks
8110	Drums and Cans
8115	Boxes, Cartons, and Crates
8125	*Bottles and Jars*
8130	*Reels and Spools*
8135	*Packaging and Packing Bulk Materials*

ITEMS DONABLE TO THE NAVAL SEA CADET CORPS—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
8140	*Ammunition and Nuclear Ordnance Boxes, Packages, and Special Containers*
8145	Specialized Shipping and Storage Containers
8305	Textile Fabrics
8310	Yarn and Thread
8315	Notions and Apparel Findings
8320	Padding and Stuffing Materials
8330	Leather
8335	*Shoe Findings and Soling Materials*
8340	Tents and Tarpaulins
8345	Flags and Pennants
8405	Outerwear, Men's
8410	*Outerwear, Women's*
8415	Clothing, Special Purpose
8420	Underwear and Nightwear, Men's
8425	*Underwear and Nightwear, Women's*
8430	Footwear, Men's
8435	*Footwear, Women's*
8440	*Hosiery, Handwear, and Clothing Accessories, Men's*
8445	*Hosiery, Handwear, and Clothing Accessories, Women's*
8460	Luggage
8465	Individual Equipment
8510	*Perfumes, Toilet Preparations, and Powders*
8520	Toilet Soap, Shaving Preparations, and Dentifrices
8540	Toiletry Paper *Products*
8720	Fertilizers
8730	Seeds and Nursery Stock
9110	*Fuels, Solid*
9150	Oils and Greases; Cutting, Lubricating, and Hydraulic
9160	*Miscellaneous Waxes, Oils, and Fats*
9310	Paper and Paperboard
9320	Rubber and Fabricated Materials
9330	Plastics Fabricated Materials
9340	*Glass Fabricated Materials*
9350	Refractories and Fire Surfacing Materials
9390	Miscellaneous Fabricated Nonmetallic Materials
9505	Wire, Nonelectrical; Iron and Steel
9510	Bars and Rods; Iron and Steel
9515	Plate, Sheet, Strip, and Foil; Iron and Steel
9520	Structural Shapes; Iron and Steel
9525	Wire, Nonelectrical; Nonferrous Base Metal
9530	Bars and Rods; Nonferrous Base Metal
9535	Plate, Sheet, Strip, and Foil; Nonferrous Base Metal
9540	Structural Shapes; Nonferrous Base Metal

ITEMS DONABLE TO THE NAVAL SEA CADET CORPS—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
9670	Iron and Steel Scrap
9680	*Nonferrous Metal Scrap*
9905	*Signs, Advertising Displays, and Identification Plates*
9915	*Collectors and/or Historical Items*
9920	*Smokers' Articles and Matches*
9925	*Ecclesiastical Equipment, Furnishings, and Supplies*
9999	*Miscellaneous Items*

CHAPTER XIII

ATTACHMENT 19

DEPARTMENT OF DEFENSE

OPERATION RALEIGH

DONATION AGREEMENT

Pursuant to Section 203(j)(2) of the Federal Property and Administrative Services Act of 1949, as amended (40 U.S.C. 484(j)(2)), and authority delegated thereunder, the National Organization hereafter referred to as Operation Raleigh has been designated as an educational activity of special interest to the Armed Services. As a result of this designation, Operation Raleigh is eligible to receive donations of Department of Defense surplus personal property which may be determined usable and necessary for its program in accordance with procedures and conditions prescribed by the Director, Defense Logistics Agency.

The types of surplus personal property of the Department of Defense which Operation Raleigh is eligible to receive are limited to those listed in Exhibit A to this Agreement. Exceptions to the list will require justification and agreement between Operation Raleigh and the Director, Defense Logistics Agency. All costs of care, handling, and transportation of property designated for donation to Operation Raleigh will be borne by the Operation Raleigh. Periodic reviews will be performed by Operation Raleigh in order to ascertain that the property received is being properly used and is still required for its program.

At such time as donated property is no longer needed for use by Operation Raleigh such property will be reported in writing to the State Agency for Surplus Property in the State in which the property is located for transfer without reimbursement. If the State Agency does not require the property, Operation Raleigh will report the property to the nearest Department of Defense disposal activity for possible transfer without reimbursement. Property refused by the State Agency and by the Department of Defense disposal activity will be disposed of in accordance with regulations of Operation Raleigh. Proceeds realized from such disposition will be deposited in a central fund administered by Operation Raleigh and used in furtherance of the program of Operation Raleigh. Operation Raleigh will provide the Director, Defense Logistics Agency, with an annual report indicating the acquisition value of property acquired pursuant to this Agreement, the acquisition value of property disposed of, and the returns realized from such dispositions. The report will be due on October 31 of each year and will consist of data for the preceding 12-month period.

This Agreement may be terminated at any time by either party upon serving of notice on the other. Such termination will not in any way affect the obligations of Operation Raleigh as established by this Agreement in connection with property donated prior to its termination.

/s/	*Mark V. Benson*	*/s/*	*John A. Mittino*
	Operation Raleigh		*Deputy Assistant Secretary of*
/p/	*Mark V. Benson*		*Defense (Logistics)*
	Executive Director		
	(Name and Title)		
	3 Nov 87		*4 Dec 87*
	Date		*Date*

ITEMS DONABLE TO OPERATION RALEIGH

EXHIBIT A

CLASS OF MATERIEL	*DESCRIPTION OF CLASS*
1510	*Aircraft, Fixed Wing*
1670	*Parachutes; Aerial Pick Up, Delivery, Recovery Systems; and Cargo Tie Down Equipment*
1940	*Small Craft*
1990	*Miscellaneous Vessels*
2310	*Passenger Motor Vehicles*
2320	*Trucks asnd Truck Tractors, Wheeled*
2340	*Motorcycles, Motor Scooters, and Bicycles*
2590	*Miscellaneous Vehicular Components*
3940	*Blocks, Tackle, Rigging, and Slings*
4010	*Chain and Wire Rope*
4020	*Fiber Rope, Cordage, and Twine*
4030	*Fittings for Rope, Cable, asnd Chain*
4220	*Marine Lifesaving and Diving Equipment*
4310	*Compressors and Vacuum Pumps*
4520	*Space Heating Heating and Domestic Water Heaters*
5110	*Hand Tools, Edged, Nonpowered*
5120	*Hand Tools, Nonedged, Nonpowered*
5180	*Sets, Kits, and Outfits of Hand Tools*
5815	*Teletype and Facsimile Equipment*
5820	*Radio and Television Communication Equipment, Except Airborne*
5825	*Radio Navigation Equipment, Except Airborne*
5836	*Video Recording and Reproducing Equipment*
6115	*Generators and Generator Sets, Electrical*
6150	*Miscellaneous Electric Power and Distribution Equipment*
6230	*Electric Portable and Hand Lighting Equipment*
6260	*Nonelectrica Lighting Fixtures*
6510	*Surgical Dressing Materials*
6545	*Replenishable Field Medical Sets, Kits, and Outfits*
6605	*Navigational Instruments*
6650	*Optical Instruments*
6720	*Cameras, Still Picture*
6730	*Photographic Projection Equipment*
6750	*Photographic Supplies*
6780	*Photographic Sets, Kits, and Outfits*
7105	*Household Furniture*
7110	*Office Furniture*
7330	*Kitchen Hand Tools and Utensils*
7340	*Cutlery and Flatware*
7360	*Sets, Kits, and Outfits: Food Preparation and Serving*
7430	*Typewriters and Office Type Composing Machines*

ITEMS DONABLE TO OPERATION RALEIGH—Continued

EXHIBIT A

CLASS OF MATERIEL	*DESCRIPTION OF CLASS*
7435	*Office Information System Equipment*
7510	*Office Supplies*
7520	*Office Devices and Accessories*
8020	*Paint and Artists' Brushes*
8115	*Boxes, Cartons, and Crates*
8145	*Specialized Shipping and Storage Containers*
8340	*Tents and Tarpaulins*
8405	*Outerwear, Men's*
8410	*Outerwear, Women's*
8415	*Clothing, Special Purpose*
8430	*Footwear, Men's*
8435	*Footwear, Women's*
8440	*Hosiery, Handwear, and Clothing Accessories, Men's*
8445	*Hosiery, Handwear, and Clothing Accessories, Women's*
8465	*Individual Equipment*
8970	*Composite Food Packages*
9310	*Paper and Paperboard*
9330	*Plastics Fabricated Materials*

CHAPTER XIII

ATTACHMENT 20

DEPARTMENT OF DEFENSE

UNITED SERVICE ORGANIZATIONS, INC.

DONATION AGREEMENT

Pursuant to Section 203(j)(2) of the Federal Property and Administrative Services Act of 1949, as amended (40 U.S.C. 484(j)(2)), and authority delegated thereunder, the National Organization hereafter referred to as the United Service Organizations, Inc. has been designated as an educational activity of special interest to the Armed Services. As a result of this designation, the United Service Organizations, Inc. is eligible to receive donations of Department of Defense surplus personal property which may be determined usable and necessary for its program in accordance with procedures and conditions prescribed by the Director, Defense Logistics Agency.

The types of surplus personal property of the Department of Defense which the United Service Organizations, Inc. is eligible to receive are limited to those listed in Exhibit A to this Agreement. Exceptions to the list will require justification and agreement between the United Service Organizations, Inc. and the Director, Defense Logistics Agency. All costs of care, handling, and transportation of property designated for donation to the United Service Organizations, Inc. will be borne by the United Service Organizations, Inc. Periodic reviews will be performed by the United Service Organizations, Inc. in order to ascertain that the property received is being properly used and is still required for its program.

At such time as donated property is no longer needed for use by the United Service Organizations, Inc. such property will be reported in writing to the State Agency for Surplus Property in the State in which the property is located for transfer without reimbursement. If the State Agency does not require the property, the United Service Organizations, Inc. will report the property to the nearest Department of Defense disposal activity for possible transfer without reimbursement. Property refused by the State Agency and by the Department of Defense disposal activity will be disposed of in accordance with regulations of the United Service Organizations, Inc. Proceeds realized from such disposition will be deposited in a central fund administered by the United Service Organizations, Inc. and used in furtherance of the program of the United Service Organizations, Inc. The United Service Organizations, Inc. will provide the Director, Defense Logistics Agency, with an annual report indicating the acquisition value of property acquired pursuant to this Agreement, the acquisition value of property disposed of, and the returns realized from such dispositions. The report will be due on October 31 of each year and will consist of data for the preceding 12-month period.

This Agreement may be terminated at any time by either party upon serving of notice on the other. Such termination will not in any way affect the obligations of the United Service Organizations, Inc. as established by this Agreement in connection with property donated prior to its termination.

/s/	Michael E. Menster	/s/	R. D. Webster
/t/	Michael E. Menster Executive Vice President United Service Organizations, Inc.	/t/	R. D. Webster Deputy Assistant Secretary of Defense (Logistics and Materiel Management)
	20 Oct 83		14 Oct 83
	Date		Date

ITEMS DONABLE TO THE UNITED SERVICE ORGANIZATIONS, INC.

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
1240	*Optical Sighting and Ranging Equipment*
1290	*Miscellaneous Fire Control Equipment*
1740	*Airfield Specialized Trucks and Trailers*
1940	Small Craft (only boats 80 feet or under in length, except yachts)
1945	Pontoons and Floating Docks
2010	*Ship and Boat Propulsion Components*
2020	*Rigging and Rigging Gear*
2030	*Deck Machinery*
2040	Marine Hardware and Hull Items
2050	Buoys
2090	Miscellaneous Ship and Marine Equipment
2310	Passenger Motor Vehicles
2320	Trucks and Truck Tractors, Wheeled
2330	Trailers
2340	Motorcycles, Motor Scooters, and Bicycles
2410	*Tractors, Full Track, Low Speed*
2420	Tractors, Wheeled
2510	*Vehicular Cab, Body, and Frame Structural Components*
2520	*Vehicular Power Transmission Components*
2530	*Vehicular Brake, Steering, Axle, Wheel, and Track Components*
2540	*Vehicular Furniture and Accessories*
2590	*Miscellaneous Vehicular Components*
2610	Tires and Tubes, Pneumatic, Except Aircraft
2640	*Tire Rebuilding and Tire and Tube Repair Materials*
2805	Gasoline Reciprocating Engines, Except Aircraft; and Components
2815	Diesel Engines and Components
2895	*Miscellaneous Engines and Components*
2910	Engine Fuel System Components, Nonaircraft
2920	Engine Electrical System Components, Nonaircraft
2930	Engine Cooling System Components, Nonaircraft
2940	Engine Air and Oil Filters, Strainers, and Cleaners, Nonaircraft
2990	Miscellaneous Engine Accessories, Nonaircraft
3020	*Gears, Pulleys, Sprockets, and Transmission Chain*
3030	Belting, Drive Belts, Fan Belts, and Accessories
3040	*Miscellaneous Power Transmission Equipment*
3110	*Bearings, Antifriction, Unmounted*
3120	*Bearings, Plain, Unmounted*
3130	*Bearings, Mounted*
3210	*Sawmill and Planing Mill Machinery*
3220	Woodworking Machines
3230	Tools and Attachments for Woodworking Machinery

ITEMS DONABLE TO THE UNITED SERVICE ORGANIZATIONS, INC.—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
3413	Drilling and Tapping Machines
3415	Grinding Machines
3416	Lathes
3417	*Milling Machines*
3418	*Planers and Shapers*
3419	*Miscellaneous Machine Tools*
3426	*Metal Finishing Equipment*
3431	*Electric Arc Welding Equipment*
3432	*Electric Resistance Welding Equipment*
3433	*Gas Welding, Heat Cutting, and Metalizing Equipment*
3436	*Welding Positioners and Manipulators*
3438	*Miscellaneous Welding Equipment*
3439	Miscellaneous Welding, Soldering, and Brazing Supplies and Accessories
3444	*Manual Presses*
3449	*Miscellaneous Secondary Metal Forming and Cutting Machines*
3450	Machine Tools, Portable
3455	*Cutting Tools for Machine Tools*
3456	*Cutting and Forming Tools for Secondary Metalworking Machinery*
3460	*Machine Tool Accessories*
3461	*Accessories for Secondary Metalworking Machinery*
3465	*Production Jigs, Fixtures, and Templates*
3470	Machine Shop Sets, Kits, and Outfits
3510	Laundry and Dry Cleaning Equipment
3530	Industrial Sewing Machines and Mobile Textile Repair Shops
3540	*Wrapping and Packaging Machinery*
3590	Miscellaneous Service and Trade Equipment
3610	Printing, Duplicating, and Bookbinding Equipment
3620	*Rubber and Plastics Working Machinery*
3660	*Industrial Size Reduction Machinery*
3694	*Clean Work Stations, Controlled Environment, and Related Equipment*
3710	*Soil Preparation Equipment*
3720	*Harvesting Equipment*
3740	Pest, Disease, and Frost Control Equipment
3750	Gardening Implements and Tools
3760	*Animal Drawn Vehicles and Farm Trailers*
3770	*Saddlery, Harness, Whips, and Related Animal Furnishings*
3805	*Earth Moving and Excavating Equipment*
3810	*Cranes and Crane-Shovels*
3815	*Crane and Crane-Shovel Attachments*
3825	*Road Clearing and Cleaning Equipment*
3830	*Truck and Tractor Attachments*
3895	*Miscellaneous Construction Equipment*
3910	*Conveyors*
3920	Materials Handling Equipment, Nonself-Propelled

ITEMS DONABLE TO THE UNITED SERVICE ORGANIZATIONS, INC.—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
3930	*Warehouse Trucks and Tractors, Self-Propelled*
3940	Blocks, Tackle, Rigging, and Slings
3950	*Winches, Hoists, Cranes, and Derricks*
3990	Miscellaneous Materials Handling Equipment
4010	Chain and Wire Rope
4020	Fiber Rope, Cordage, and Twine
4030	Fittings for Rope, Cable, and Chain
4110	Refrigeration Equipment
4120	Air Conditioning Equipment
4130	*Refrigeration and Air Conditioning Components*
4140	Fans, Air Circulators, and Blower Equipment
4210	Fire Fighting Equipment
4220	Marine Lifesaving and Diving Equipment
4240	Safety and Rescue Equipment
4310	Compressors and Vacuum Pumps
4320	Power and Hand Pumps
4330	*Centrifugals, Separators, and Pressure and Vacuum Filters*
4410	Industrial Boilers
4420	*Heat Exchangers and Steam Condensers*
4430	Industrial Furnaces, Kilns, Lehrs, and Ovens
4510	Plumbing Fixtures and Accessories
4520	Space Heating Equipment and Domestic Water Heaters
4530	Fuel Burning Equipment Units
4540	Miscellaneous Plumbing, Heating, and Sanitation Equipment
4610	Water Purification Equipment
4710	Pipe and Tube
4720	Hose and Tubing, Flexible
4730	Fittings and Specialties; Hose, Pipe, and Tube
4810	*Valves, Powered*
4820	Valves, Nonpowered
4910	*Motor Vehicle Maintenance and Repair Shop Specialized Equipment*
4920	*Aircraft Maintenance and Repair Shop Specialized Equipment*
4930	Lubrication and Fuel Dispensing Equipment
4931	*Fire Control Maintenance and Repair Shop Specialized Equipment*
4940	Miscellaneous Maintenance and Repair Shop Specialized Equipment
5110	Hand Tools, Edged, Nonpowered
5120	Hand Tools, Nonedged, Nonpowered
5130	Hand Tools, Power Driven
5133	Drill Bits, Counterbores, and Countersinks; Hand and Machine
5136	Taps, Dies, and Collets; Hand and Machine
5140	Tool and Hardware Boxes
5180	Sets, Kits, and Outfits of Hand Tools
5210	Measuring Tools, Craftsmen's
5220	*Inspection Gages and Precision Layout Tools*

ITEMS DONABLE TO THE UNITED SERVICE ORGANIZATIONS, INC.—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
5280	Sets, Kits, and Outfits of Measuring Tools
5305	Screws
5306	Bolts
5307	Studs
5310	Nuts and Washers
5315	Nails, Keys, and Pins
5320	Rivets
5325	Fastening Devices
5330	Packing and Gasket Materials
5335	Metal Screening
5340	Miscellaneous Hardware
5345	Disks and Stones, Abrasive
5350	Abrasive Materials
5355	Knobs and Pointers
5360	*Coil, Flat, and Wire Springs*
5365	*Rings, Shims, and Spacers*
5410	Prefabricated and Portable Buildings
5420	*Bridges, Fixed and Floating*
5430	Storage Tanks
5440	Scaffolding Equipment and Concrete Forms
5445	*Prefabricated Tower Structures*
5450	Miscellaneous Prefabricated Structures
5510	Lumber and Related Basic Wood Materials
5520	Millwork
5530	Plywood and Veneer
5610	Mineral Construction Materials, Bulk
5620	Building Glass, Tile, Brick, and Block
5630	Pipe and Conduit, Nonmetallic
5640	Wallboard, Building Paper, and Thermal Insulation Materials
5650	Roofing and Siding Materials
5660	Fencing, Fences, and Gates
5670	*Building Components, Prefabricated*
5680	Miscellaneous Construction Materials
5805	Telephone and Telegraph Equipment
5815	*Teletype and Facsimile Equipment*
5820	Radio and Television Communication Equipment, Except Airborne
5825	*Radio Navigation Equipment, Except Airborne*
5830	Intercommunication and Public Address Systems, Except Airborne
5835	Sound Recording and Reproducing Equipment
5836	*Video Recording and Reproducing Equipment*
5340	*Radar Equipment, Except Airborne*
5895	Miscellaneous Communication Equipment
5905	Resistors
5910	Capacitors

ITEMS DONABLE TO THE UNITED SERVICE ORGANIZATIONS, INC.—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
5915	Filters and Networks
5920	Fuses, Arresters, *Absorbers, and Protectors*
5925	Circuit Breakers
5930	Switches
5935	Connectors, Electrical
5940	Lugs, Terminals, and Terminal Strips
5945	Relays and Solenoids
5950	Coils and Transformers
5955	*Oscillators and Piezoelectric Crystals*
5960	*Electron Tubes and Associated Hardware*
5961	*Semiconductor Devices and Associated Hardware*
5962	*Microcircuits, Electronic*
5965	Headsets, Handsets, Microphones, and Speakers
5970	Electrical Insulators and Insulating Materials
5975	Electrical Hardware and Supplies
5977	Electrical Contact Brushes and Electrodes
5985	Antennas, Waveguide, and Related Equipment
5990	*Synchros and Resolvers*
5995	Cable, Cord, and Wire Assemblies; Communication Equipment
5999	Miscellaneous Electrical and Electronic Components
6105	Motors, Electrical
6110	Electrical Control Equipment
6115	Generators and Generator Sets, Electrical
6116	*Fuel Cell Power Units, Components, and Accessories*
6117	*Solar Electric Power Systems*
6120	*Transformers: Distribution and Power Station*
6125	Converters, Electrical, Rotating
6130	Converters, Electrical, Nonrotating
6135	Batteries, Nonrechargeable (except nuclear)
6140	Batteries, Rechargeable
6145	Wire and Cable, Electrical
6150	Miscellaneous Electric Power and Distribution Equipment
6210	Indoor and Outdoor Electric Lighting Fixtures
6220	Electric Vehicular Lights and Fixtures
6230	Electric Portable and Hand Lighting Equipment
6240	Electric Lamps
6250	Ballasts, Lampholders, and Starters
6260	Nonelectrical Lighting Fixtures
6350	Miscellaneous Alarm, Signal, and Security Detection Systems
6510	Surgical Dressing Materials
6515	*Medical and Surgical Instruments, Equipment, and Supplies*
6520	Dental Instruments, Equipment, and Supplies
6530	Hospital Furniture, Equipment, Utensils, and Supplies
6532	*Hospital and Surgical Clothing and Related Special Purpose Items*

ITEMS DONABLE TO THE UNITED SERVICE ORGANIZATIONS, INC.—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
6545	*Replenishable Field* Medical Sets, Kits, and Outfits
6605	Navigational Instruments
6625	Electrical and Electronic Properties Measuring and Testing Instruments
6630	Chemical Analysis Instruments
6635	*Physical Properties Testing Equipment*
6636	*Environmental Chambers and Related Equipment*
6640	Laboratory Equipment and Supplies
6645	Time Measuring Instruments
6650	Optical Instruments, *Test Equipment, Components, and Accessories*
6655	*Geophysical Instruments*
6660	*Meteorological Instruments and Apparatus*
6665	*Hazard-Detecting Instruments and Apparatus*
6670	Scales and Balances
6675	Drafting, Surveying, and Mapping Instruments
6685	Pressure, Temperature, and Humidity Measuring and Controlling Instruments
6710	Cameras, Motion Picture
6720	Cameras, Still Picture
6730	Photographic Projection Equipment
6740	Photographic Developing and Finishing Equipment
6750	Photographic Supplies
6760	Photographic Equipment and Accessories
6780	Photographic Sets, Kits, and Outfits
6810	Chemicals
6820	*Dyes*
6830	*Gases: Compressed and Liquefied*
6840	Pest Control Agents and Disinfectants
6850	Miscellaneous Chemical Specialties
6910	*Training Aids*
6930	*Operation Training Devices*
6940	*Communication Training Devices*
7010	*ADPE System Configuration*
7020	*ADP Central Processing Unit (CPU, Computer), Analog*
7021	*ADP Central Processing Unit (CPU, Computer), Digital*
7022	*ADP Central Processing Unit (CPU, Computer), Hybrid*
7025	*ADP Input/Output and Storage Devices*
7030	*ADP Software*
7035	*ADP Support Equipment*
7040	*Punched Card Equipment*
7042	*Mini and Micro Computer Control Device*
7045	*ADP Supplies*
7050	*ADP Components*
7105	Household Furniture
7110	Office Furniture

ITEMS DONABLE TO THE UNITED SERVICE ORGANIZATIONS, INC.—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
7125	Cabinets, Lockers, Bins, and Shelving
7195	Miscellaneous Furniture and Fixtures
7210	Household Furnishings
7220	Floor Coverings
7230	Draperies, Awnings, and Shades
7240	Household and Commercial Utility Containers
7290	Miscellaneous Household and Commercial Furnishings and Appliances
7310	Food Cooking, Baking, and Serving Equipment
7320	Kitchen Equipment and Appliances
7330	Kitchen Hand Tools and Utensils
7340	Cutlery and Flatware
7350	Tableware
7360	Sets, Kits, and Outfits: Food Preparation and Serving
7420	Accounting and Calculating Machines
7430	Typewriters and Office Type Composing Machines
7450	Office Type Sound Recording and Reproducing Machines
7460	Visible Record Equipment
7490	Miscellaneous Office Machines
7510	Office Supplies
7520	Office Devices and Accessories
7530	Stationery and Record Forms
7610	Books and Pamphlets
7640	Maps, Atlases, Charts, and Globes
7710	Musical Instruments
7720	Musical Instrument Parts and Accessories
7730	Phonographs, Radios, and Television Sets: Home Type
7740	Phonograph Records
7810	Athletic and Sporting Equipment
7820	Games, Toys, and Wheeled Goods
7830	Recreational and Gymnastic Equipment
7910	Floor Polishers and Vacuum Cleaning Equipment
7920	Brooms, Brushes, Mops, and Sponges
7930	Cleaning and Polishing Compounds and Preparations
8010	Paints, Dopes, Varnishes, and Related Products
8020	Paint and Artists' Brushes
8030	Preservative and Sealing Compounds
8040	Adhesives
8105	Bags and Sacks
8110	Drums and Cans
8115	Boxes, Cartons, and Crates
8125	*Bottles and Jars*
8130	*Reels and Spools*
8135	Packaging and Packing Bulk Materials

ITEMS DONABLE TO THE UNITED SERVICE ORGANIZATIONS, INC.—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
8140	*Ammunition and Nuclear Ordnance Boxes, Packages, and Special Containers*
8145	Specialized Shipping and Storage Containers
8305	Textile Fabrics
8310	Yarn and Thread
8315	Notions and Apparel Findings
8320	Padding and Stuffing Materials
8330	Leather
8335	*Shoe Findings and Soling Materials*
8340	Tents and Tarpaulins
8345	Flags and Pennants
8405	Outerwear, Men's *(except military uniforms)*
8410	*Outerwear, Women's (except military uniforms)*
8415	Clothing, Special Purpose
8420	Underwear and Nightwear, Men's
8425	*Underwear and Nightwear, Women's*
8430	Footwear, Men's
8435	*Footwear, Women's*
8440	*Hosiery, Handwear, and Clothing Accessories, Men's*
8445	*Hosiery, Handwear, and Clothing Accessories, Women's*
8460	Luggage
8465	Individual Equipment
8510	*Perfumes, Toilet Preparations, and Powders*
8520	Toilet Soap, Shaving Preparations, and Dentifrices
8540	Toiletry Paper *Products*
8720	Fertilizers
8730	Seeds and Nursery Stock
9110	*Fuels, Solid*
9150	Oils and Greases; Cutting, Lubricating, and Hydraulic
9160	*Miscellaneous Waxes, Oils, and Fats*
9310	Paper and Paperboard
9320	Rubber and Fabricated Materials
9330	Plastics Fabricated Materials
9340	*Glass Fabricated Materials*
9350	Refractories and Fire Surfacing Materials
9390	Miscellaneous Fabricated Nonmetallic Materials
9505	Wire, Nonelectrical; Iron and Steel
9510	Bars and Rods; Iron and Steel
9515	Plate, Sheet, Strip, and Foil; Iron and Steel
9520	Structural Shapes; Iron and Steel
9525	Wire, Nonelectrical; Nonferrous Base Metal
9530	Bars and Rods; Nonferrous Base Metal
9535	Plate, Sheet, Strip, and Foil; Nonferrous Base Metal
9540	Structural Shapes; Nonferrous Base Metal

ITEMS DONABLE TO THE UNITED SERVICE ORGANIZATIONS, INC. - Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
9670	Iron and Steel Scrap
9680	*Nonferrous Metal Scrap*
9905	*Signs, Advertising Displays, and Identification Plates*
9915	*Collectors and/or Historical Items*
9920	*Smokers' Articles and Matches*
9925	*Ecclesiastical Equipment, Furnishings, and Supplies*
9999	*Miscellaneous Items*

CHAPTER XIII

ATTACHMENT 21

DEPARTMENT OF DEFENSE

UNITED STATES OLYMPIC COMMITTEE

DONATION AGREEMENT

Pursuant to Section 203(j)(2) of the Federal Property and Administrative Services Act of 1949, as amended (40 U.S.C. 484(j)(2)), and authority delegated thereunder, the National Organization hereafter referred to as the United States Olympic Committee has been designated as an educational activity of special interest to the Armed Services. As a result of this designation, the United States Olympic Committee is eligible to receive donations of Department of Defense surplus personal property which may be determined usable and necessary for its program in accordance with procedures and conditions prescribed by the Director, Defense Logistics Agency.

The types of surplus personal property of the Department of Defense which the United States Olympic Committee is eligible to receive are limited to those listed in Exhibit A to this Agreement. *Exceptions to the list* will require justification and agreement between the United States Olympic Committee and the Director, Defense Logistics Agency. All costs of care, handling, and transportation of property designated for donation to the United States Olympic Committee will be borne by the United States Olympic Committee. Periodic reviews will be performed by the United States Olympic Committee in order to ascertain that the property received is being properly used and is still required for its program.

At such time as donated property is no longer needed for use by the United States Olympic Committee such property will be reported in writing to the State Agency for Surplus Property in the State in which the property is located for transfer without reimbursement. If the State Agency does not require the property, the United States Olympic Committee will report the property to the nearest Department of Defense disposal activity for possible transfer without reimbursement. Property refused by the State Agency and by the Department of Defense disposal activity will be disposed of in accordance with regulations of the United States Olympic Committee. Proceeds realized from such disposition will be deposited in a central fund administered by the United States Olympic Committee and used in furtherance of the program of the United States Olympic Committee. The United States Olympic Committee will provide the Director, Defense Logistics Agency, with an annual report indicating the acquisition value of property acquired pursuant to this Agreement, the acquisition value of property disposed of, and the returns realized from such dispositions. The report will be due on October 31 of each year and will consist of data for the preceding 12-month period.

This Agreement may be terminated at any time by either party upon serving of notice on the other. Such termination will not in any way affect the obligations of the United States Olympic Committee as established by this Agreement in connection with property donated prior to its termination.

/s/	F. Don Miller	/s/	R. D. Webster
/t/	F. Don Miller Executive Director United States Olympic Committee	/t/	R. D. Webster Deputy Assistant Secretary of Defense (Logistics and Materiel Management)
	1 Sept 83		19 Sept 83
	Date		Date

ITEMS DONABLE TO THE UNITED STATES OLYMPIC COMMITTEE

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
4010	Chain and Wire Rope
4020	Fiber Rope, Cordage, and Twine
4030	Fittings for Rope, Cable, and Chain
4110	Refrigeration Equipment
4120	Air Conditioning Equipment
4130	*Refrigeration and Air Conditioning Components*
4140	Fans, Air Circulators, and Blower Equipment
4210	Fire Fighting Equipment
4240	Safety and Rescue Equipment
4510	Plumbing Fixtures and Accessories
4520	Space Heating Equipment and Domestic Water Heaters
4540	Miscellaneous Plumbing, Heating, and Sanitation Equipment
5305	Screws
5306	Bolts
5307	Studs
5310	Nuts and Washers
5315	Nails, Keys, and Pins
5320	Rivets
5325	Fastening Devices
5330	Packing and Gasket Materials
5335	Metal Screening
5340	Miscellaneous Hardware
5345	Disks and Stones, Abrasive
5350	Abrasive Materials
5355	Knobs and Pointers
5360	Coil, Flat, and Wire Springs
5365	Rings, Shims, and Spacers
6545	*Replenishable Field* Medical Sets, Kits, and Outfits
7105	Household Furniture
7110	Office Furniture
7125	Cabinets, Lockers, Bins, and Shelving
7195	Miscellaneous Furniture and Fixtures
7210	Household Furnishings
7220	Floor Coverings
7230	Draperies, Awnings, and Shades
7240	Household and Commercial Utility Containers
7290	Miscellaneous Household and Commercial Furnishings and Appliances
7310	Food Cooking, Baking, and Serving Equipment
7320	Kitchen Equipment and Appliances
7330	Kitchen Hand Tools and Utensils
7340	Cutlery and Flatware

ITEMS DONABLE TO THE UNITED STATES OLYMPIC COMMITTEE—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
7350	Tableware
7360	Sets, Kits, and Outfits: Food Preparation and Serving
7810	Athletic and Sporting Equipment
7820	Games, Toys, and Wheeled Goods
7830	Recreational and Gymnastic Equipment

CHAPTER XIII

ATTACHMENT 22

DEPARTMENT OF DEFENSE

YOUNG MARINES OF THE MARINE CORPS LEAGUE/ MARINE CORPS LEAGUE

DONATION AGREEMENT

Pursuant to Section 203(j)(2) of the Federal Property and Administrative Services Act of 1949, as amended (40 U.S.C. 484(j)(2)), and authority delegated thereunder, the National Organization hereafter referred to as the Young Marines of the Marine Corps League/Marine Corps League has been designated as an educational activity of special interest to the Armed Services. As a result of this designation, the Young Marines of the Marine Corps League/Marine Corps League is eligible to receive donations of Department of Defense surplus personal property which may be determined usable and necessary for its program in accordance with procedures and conditions prescribed by the Director, Defense Logistics Agency.

The types of surplus personal property of the Department of Defense which the Young Marines of the Marine Corps League/Marine Corps League is eligible to receive are limited to those listed in Exhibit A to this Agreement. Exceptions to the list will require justification and agreement between the Young Marines of the Marine Corps League/Marine Corps League and the Director, Defense Logistics Agency. All costs of care, handling, and transportation of property designated for donation to the Young Marines of the Marine Corps League/Marine Corps League will be borne by the Young Marines of the Marine Corps League/Marine Corps League. Periodic reviews will be performed by the Young Marines of the Marine Corps League/Marine Corps League in order to ascertain that the property received is being properly used and is still required for its program.

At such time as donated property is no longer needed for use by the Young Marines of the Marine Corps League/Marine Corps League such property will be reported in writing to the State Agency for Surplus Property in the State in which the propertx is hocated fkr transfer without reimbursemejt. If the State Agency does not require the property, the Young Marines of the Marhne Corps League/Marine Corps League whll report the propertx to the nearest Department of Defense disposal activhty fjr posshble transfer without reimbursement. Property refused by the State Agency and by the Department of Defense disposal activity will be disposed of in accordance with regulations of the Young Marines of the Marine Corps League/Marine Corps League. Proceeds realized from such disposition will be deposited in a central fund administered by the Young Marines of the Marine Corps League/Marine Corps League and used in furtherance of the program of the Young Marines of the Marine Corps League/Marine Corps League. The Young Marines of the Marine Corps League/Marine Corps League will provide the Director, Defense Logistics Agency with an annual report indicating the acquisition value of property acquired pursuant to this Agreement, the acquisition value of property disposed of, and the returns realized from such dispositions. The report will be due on October 31 of each year and will consist of data for the preceding 12-month period.

This Agreement may be terminated at any time by either party upon serving of notice on the other. Such termination will not in any way affect the obligations of the Young Marines of the Marine Corps League/Marine Corps League as established by this Agreement in connection with property donated prior to its termination.

/s/ James C. Kelly	Charles B. Reintges	R. D. Webster
/t/ James C. Kelly National Commandant Marine Corps League	Charles B. Reintges National Director Young Marines of the Marine Corps League	R. D. Webster Deputy Assistant Secretary (Logistics and Materiel Management)
25 Oct 88	3 Nov 83	14 Oct 83
Date	Date	Date

ITEMS DONABLE TO THE YOUNG MARINES OF THE MARINE CORPS LEAGUE/MARINE CORPS LEAGUE

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
1240	*Optical Sighting and Ranging Equipment*
1940	Small Craft (under 40 feet in length, powered and nonpowered)
2310	Passenger Motor Vehicles
2320	Trucks and Truck Tractors, Wheeled
2340	Motorcycles, Motor Scooters, and Bicycles
2410	Tractors, Full Track, Low Speed
2420	Tractors, Wheeled
2590	Miscellaneous Vehicular Components
2610	Tires and Tubes, Pneumatic, Except Aircraft
3750	Gardening Implements and Tools
3805	Earth Moving and Excavating Equipment
3825	Road Clearing and Cleaning Equipment
3830	Truck and Tractor Attachments
3920	Materials Handling Equipment, Nonself-Propelled
4020	Fiber Rope, Cordage, and Twine
4030	Fittings for Rope, Cable, and Chain
4110	Refrigeration Equipment
4120	Air Conditioning Equipment
4140	Fans, Air Circulators, and Blower Equipment
4210	Fire Fighting Equipment
4240	Safety and Rescue Equipment
4510	Plumbing Fixtures and Accessories
4910	Motor Vehicle Maintenance and Repair Shop Specialized Equipment
5110	Hand Tools, Edged, Nonpowered
5120	Hand Tools, Nonedged, Nonpowered
5130	Hand Tools, Power Driven
5133	Drill Bits, Counterbores, and Countersinks; Hand and Machine
5140	Tool and Hardware Boxes
5180	Sets, Kits, and Outfits of Hand Tools
5305	Screws
5306	Bolts
5307	Studs
5310	Nuts and Washers
5315	Nails, Keys, and Pins
5335	Metal Screening
5410	Prefabricated and Portable Buildings
5510	Lumber and Related Basic Wood Materials
5520	Millwork
5530	Plywood and Veneer
5620	Building Glass, Tile, Brick, and Block

ITEMS DONABLE TO THE YOUNG MARINES OF THE MARINE CORPS LEAGUE/MARINE CORPS LEAGUE—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
5630	Pipe and Conduit, Nonmetallic
5640	Wallboard, Building Paper, and Thermal Insulation Materials
5650	Roofing and Siding Materials
5670	Architectural and Related Metal Products
5805	Telephone and Telegraph Equipment
5820	Radio and Television Communication Equipment, Except Airborne
6105	Motors, Electrical
6115	Generators and Generator Sets, Electrical
6145	Wire and Cable, Electrical
6210	Indoor and Outdoor Electric Lighting Fixtures
6230	Electric Portable and Hand Lighting Equipment
6260	Nonelectrical Lighting Fixtures
6545	*Replenishable Field* Medical Sets, Kits, and Outfits
6650	Optical Instruments, *Test Equipment, Components, and Accessories*
6710	Cameras, Motion Picture
6720	Cameras, Still Picture
6730	Photographic Projection Equipment
6910	Training Aids
7105	Household Furniture
7110	Office Furniture
7125	Cabinets, Lockers, Bins, and Shelving
7210	Household Furnishings
7220	Floor Coverings
7230	Draperies, Awnings, and Shades
7230	Kitchen Hand Tools and Utensils
7240	Cutlery and Flatware
7290	Miscellaneous Household and Commercial Furnishings and Appliances
7310	Food Cooking, Baking, and Serving Equipment
7320	Kitchen Equipment and Appliances
7330	Kitchen Hand Tools and Utensils
7340	Cutlery and Flatware
7350	Tableware
7360	Sets, Kits, and Outfits: Food Preparation and Serving
7420	Accounting and Calculating Machines
7430	Typewriters and Office Type Composing Machines
7450	Office Type Sound Recording and Reproducing Machines
7460	Visible Record Equipment
7510	Office Supplies
7520	Office Devices and Accessories
7610	Books and Pamphlets
7640	Maps, Atlases, Charts, and Globes
7660	Sheet and Book Music
7710	Musical Instruments

ITEMS DONABLE TO THE YOUNG MARINES OF THE MARINE CORPS LEAGUE/MARINE CORPS LEAGUE—Continued

EXHIBIT A

CLASS OF MATERIEL	DESCRIPTION OF CLASS
7720	Musical Instrument Parts and Accessories
7730	Phonographs, Radios, and Television Sets: Home Type
7740	Phonograph Records
7810	Athletic and Sporting Equipment
7830	Recreational and Gymnastic Equipment
7920	Brooms, Brushes, Mops, and Sponges
7930	*Cleaning and Polishing Compounds and Preparations*
8010	Paints, Dopes, Varnishes, and Related Products
8020	Paint and Artists' Brushes
8030	Preservative and Sealing Compounds
8105	Bags and Sacks
8110	Drums and Cans
8115	Boxes, Cartons, and Crates
8135	*Packaging and Packing Bulk Materials*
8140	*Ammunition and Nuclear Ordnance Boxes, Packages and Special Containers*
8305	Textile Fabrics
8310	Yarn and Thread
8330	Leather
8340	Tents and Tarpaulins
8345	Flags and Pennants
8405	Outerwear, Men's
8410	Outerwear, Women's
8415	Clothing, Special Purpose
8430	Footwear, Men's
8435	Footwear, Women's
8440	*Hosiery, Handwear, and Clothing Accessories, Men's*
8445	*Hosiery, Handwear, and Clothing Accessories, Women's*
8460	*Luggage*
8465	Individual Equipment
8520	Toilet Soap, Shaving Preparations, and Dentifrices
8540	Toiletry Paper Products
9130	Liquid Propellants and Fuels, Petroleum Base
9140	Fuel Oils
9150	Oils and Greases; Cutting, Lubricating and Hydraulic
9450	Nonmetallic Scrap, Except Textile
9905	Signs, Advertising Displays, and Identification Plates
9999	Miscellaneous Items

CHAPTER XIII

ATTACHMENT 23

SCREENER'S IDENTIFICATION FOR SEAs

See Chapter XIII, paragraph B1.

Format of Screener's Cards to be inserted here.

Instructions for completion of Screener's Identification Cards for Service Educational Activity screeners:

1. With each card submitted, forward a passport size/type photograph of the designated screener.

2. Typed name of designated screener.

3. Always enter: SEA

4. Self-explanatory. Card must be signed before submission *by the sponsoring Military Service or DLA* to the GSA Regional Office for completion and encasement in plastic.

5. Always enter: DoD

6. In the case of schools, this shall be signed by the individual(s) specified by the Military Service sponsoring the school. Sponsoring Military Service is designated for each approved SEA in Attachment 1, this chapter. In the case of National Organizations, this shall be the individual(s) specified by DLA.

7. Leave blank.

8. On cards submitted for certification to a GSA Regional Office during calendar year *1989*, enter 1 July *1994*; in calendar year *1990*, enter 1 July *1995*; in calendar year *1992*, enter 1 July *2000*, etc.

9. GSA shall complete based upon information provided in the cover letter (see *Chapter XIII*, paragraph B1a(2)).

10. Always enter: Surplus

11. Leave blank

12. Leave blank

The sponsoring Military Service or DLA shall mail the completed forms to the appropriate GSA Regional Office with letter prepared as specified in *Chapter XIII, paragraph B1a.*

CHAPTER XIII

ATTACHMENT 24

VETERANS' ORGANIZATIONS ELIGIBLE FOR DONATIONS

See *Chapter XIII, paragraph F3a.*

Air Force Association
Air Force Sergeants Association
All Veterans Burial Squad, Inc.
American Ex-Prisoners of War, Inc.
American Indian Veterans Association, Inc.
American Legion
American Lithuanian Veterans, Inc.
American Veterans Committee, USA
American Veterans of World War II (AMVETS)
Army and Navy Union, USA
Association of the U.S. Army
Athenia Veterans Post, Inc.
Beverly Vietnam Veterans, Inc.
Blinded Veterans Association
Cape Verdean-American Veterans Association, Inc.
Catholic War Veterans
China-Burma-India Veterans Association, Inc.
Coast Guard League
Company "A" Twenty Year Club, Inc.
Congressional Medal of Honor Society, USA
Disabled American Veterans
Dryden Veterans Club of Dryden, MI
Elizabeth Township Ex-Servicemen's Association
Euclid Veterans Club
Fleet Reserve Association
Fourth Armored Division, Inc.
Italian American Veterans of Luzerne County (Pennsylvania)
Italian American War Veterans of the United States, Inc.
Jewish War Veterans

Joint Veterans Council of the Forks of the Delaware
Legion of Valor of the United States of America
Liberty Borough Veterans Association
Marine Corps League
Marine Corps Reserve Officers Association
Mayfield Servicemen's Club, Inc.
Mexican American Paratrooper's Association
Military Chaplains Association of the USA
Military Order of the Carabao
Military Order of Foreign Wars
Military Order of the Purple Heart, Inc.
Military Order of the World Wars
Military Retirees of the Tri-State Area
Morgantown Veterans Ceremonial Team, Inc.
National Association 10th Mountain Division, Inc. (Sierra Nevada Chapter)
National Guard Association
National Yeoman F
Native American Veterans Association of the Sisseton-Wahpeton Sioux Tribe of the Lake Traverse Reservation
Naval Enlisted Reserve Association
Naval Order of the United States
Navy Club of the USA
Navy Seabee Veterans of America, Inc.
Non Commissioned Officers Association of the United States of America
Oklahoma Vietnam Veterans for America, Inc.
Paralyzed Veterans of America (PVA)
Pearl Harbor Survivor's Association, Inc.
Polish American Veterans of Massachusetts
Polish Army Veterans Association of America
Polish Legion of American Veterans
Rakkasans 187th Airborne Regimental Combat Team Association
Regular Veterans Association
Reserve Officers of the United States (ROA, RONS, NROA)
Retired Officers Association
Samoa Veterans Organization
Second Corps Cadets Veterans Association, Inc.
Second Division Association
Service Veterans Council of Rio Rancho, New Mexico

Tank Destroyer Association
United Spanish War Veterans
United States Naval Academy Alumni Association
United States Veterans Vietnam Era
U.S.S. Missouri Association, Inc.
U.S. Submarine Veterans of World War II, Inc.
United Vietnam Veterans Organization
Veterans Corps, 69th Regiment, Inc.
Veterans Guard of the Third Regiment Infantry, N.G.
Veterans of Foreign Wars
Veterans of the Vietnam War, Inc.
Veterans of World War I of the USA
Veterans United for a Strong America
Vietnam Veterans of America, Inc.
Vietnam Veterans of Brevard, Inc.
Vietnam Veterans of North Carolina
Vietnam Veterans, Inc.
VietNow Vietnam Veterans
Volunteer State War Era Veterans Memorial Hall of Honor and Honor Guard
War Veterans Memorial Association of Western Nevada
Winchester Sq. Vietnam Era Veterans Ltd.
Wisconsin Vietnam Veterans, Inc.
1st Cavalry Division Association
1st Marine Division Association, Inc.
7th Infantry Division Association
27th Division Association, Inc.
29th Division Association, Inc.
37th Division Veterans Association, Inc.
82nd Airborne Division Association, Inc.
83rd Infantry Division Association, Inc.
116th Field Artillery Veterans Association, Inc.
555th Airborne Association
702nd Tank Battalion Association (Red Devils)
771st Tank Destroyer Battalion Association, Inc.

CHAPTER XIII

ATTACHMENT 25

MILITARY SERVICE CONTACT POINTS FOR LOAN OR DONATION OF PROPERTY

See Chapter XIII, paragraph F.

I. 10 U.S.C. 2572

A. ARMY

1. Army Missiles:
Commander
U.S. Army Missile Command
ATTN: AMSMI-SD
Redstone Arsenal, AL 35898-5239

2. Army Rifles, Blank Ammunition, Field Artillery Pieces, Mortars, and Similar Equipment:
Commander
U.S. Army Armament Munition & Chemical Command
ATTN: AMSMC-MMD-LS
Rock Island, IL 61299-6000

3. Army Tanks and other Combat Vehicles:
Commander
U.S. Army Tank-Automotive Command
ATTN: AMSTA-*FRB*
Warren, MI 48397-5000

B. NAVY

1. Navy Aircraft, Air Launched Missiles *and Aviation Related Items:*
Commander
Naval Air Systems Command
ATTN: AIR-*41213*
Washington, DC 20361-*4120*

2. Navy Major Caliber Guns and Ordnance Items:
Commander
Naval Sea Systems Command
ATTN: NSEA (OOD)
Washington, DC 20362-5000

3. Naval Historical Property:
Curator for the Navy
Naval Historical Center
Building 220
Washington Navy Yard
Washington, DC 20374-5000

C. MARINE CORPS

1. Marine Corps Assault Amphibian Vehicle (to recipients other than a museum):
Commandant of the Marine Corps
Code *LPP-2*
Washington, DC 20380-0001

2. Marine Corps Historical Property (to a museum recipient):
Commandant of the Marine Corps
Code HD
ATTN: Director, Marine Corps History and Museums
Washington, DC 20380-0001

D. AIR FORCE

1. Air Force Aircraft and Missiles (to recipients other than a museum):
   Aerospace Maintenance and Regeneration Center
   ATTN: *MM*
   Davis-Monthan AFB
   Tucson, AZ 85707-5000

2. All other Air Force Items (to recipients other than a museum);
   Headquarters Air Force Logistics Command
   ATTN: *MMIII*
   Wright-Patterson AFB, OH 45433-5001

3. Air Force Aircraft, Missiles, and all other Air Force Items (to a museum recipient):
   Air Force Museum
   ATTN: *DR*
   Wright-Patterson AFB, OH 45433-50001

II. 10 U.S.C. 7308
   Commander
   Naval Sea Systems Command
   ATTN: NSEA (OOD)
   Washington, DC 20362-5000

III. 10 US.C. 7545

A. Shipboard Material:
   Commander
   Naval Sea Systems Command
   ATTN: NSEA (OOD)
   Washington, DC 20362-5000

B. Noncombat Navy Aircraft:
   Commander
   Naval Air Systems Command
   ATTN: AIR-41213
   Washington, DC 20361-4120

C. All other Navy items:
   Commander
   Naval Supply Systems Command
   ATTN: SUP 0321
   Washington, DC 20376-5000

IV. DoD Central Record
   Commander
   Defense Reutilization and Marketing Service
   ATTN: *DRMS-O*
   Federal Center
   Battle Creek, MI *49017-3092*

CHAPTER XIII

ATTACHMENT 26

SUGGESTED LETTER

NOTIFICATION FOR PICKUP OF PROPERTY

See Chapter XIII, paragraph B4a.

(Name and Address of Donee)

Gentlemen:

Enclosed is an information copy of the shipping document listing the items requested in SF 123, Application Number(s) _____.

It is requested that you designate a carrier of your choice, communicate directly with your carrier, and forward to this office a copy of such communication, specifying routing, when applicable. We cannot act as liaison between consignee and carrier.

Pickup of property may be made Mondays through Fridays, excluding holidays, between the hours of _____AM and _____PM.

Property must be removed before _____, or it will be disposed of as surplus by other authorized means.

Sincerely,

1 Encl
Info copy of
Shipping Document

_____
Chief
Defense Reutilization and Marketing Office

CHAPTER XIII

ATTACHMENT 27

CERTIFICATION REQUIRED WHEN DISTINCTIVE UNIFORM ITEMS ARE DONATED

The following certificate, with applicable shipping document attached, shall be filed with property disposal records.

CERTIFICATE

In order to induce the U.S. Government (hereinafter referred to as the "donor") to donate _____ (hereinafter referred to as the "donated
(nomenclature of donated items)
property") to be used for _____ to
(enter intended use)

_____
(name of recipient organization)
(hereinafter referred to as the "donee"), the donee represents and warrants that it is a

_____
(kind of organization)
and that the donee accepts the donation of the donated property subject to the following terms and conditions, the due observance of which is essential to the validity and continuance of the donation.

1. The donee shall use the donated property in a careful and prudent manner and shall carefully maintain and make such repairs as are necessary to keep the donated property in a clean and safe condition, so that its appearance and use will not adversely reflect upon the donor.

2. If at any time the donated property is no longer used for the purpose or end use for which it was donated or retention of the property is no longer desired, title to the donated property, at the option of the Government, shall revest in the Government; provided, however, that, if the Government does not exercise the option within 60 days after receipt of written notice, it will be deemed that the Government does not elect to exercise the option.

3. (Insert the appropriate paragraph furnished under option A or B below.)

4. The donee further agrees to indemnify, save harmless, and defend the Government from and against all claims, demands, actions, liabilities, judgments, costs, and attorney's fees arising out of, claimed on account of, or in any manner predicated upon personal injury, death, or property damage caused by or resulting from the possession or use of the donated property.

5. Delivery of the donated property to the donee, and the repossession of all or of any part of the donated property by the donor, shall be at no cost or expense to the donor and the donee shall pay all freight and transportation charges.

_____
(Name of recipient organization)

By: _____

Title: _____

I, _____, certify that I am the secretary of _____ named above; that
(name of recipient organization)

_____,
who signed this certificate on behalf of said organization, was then _____ of said organization; that this agreement was duly signed for on behalf of said organization by authority of its governing body and is within the scope of its corporate powers.

Witness my hand and seal of said organization this _____ day of _____, 19____.

By: _____

(corporate seal)

(END OF CERTIFICATE)

OPTION A

WHEN DISTINCTIVE UNIFORM ITEMS ARE DONATED FOR DISPLAY

The donee agrees that uniform items listed on the attached shipping documents, acquired for display purposes only, may not be worn, and that such items when disposed of shall be altered or mutilated to the extent required by current Military Service policy, so as to cause them to lose their distinctive characteristics, prior to any further loan, transfer, donation, or sale.

OPTION B

WHEN DISTINCTIVE UNIFORM ITEMS ARE DONATED FOR USE

The donee agrees that unauthorized wearing of items on the attached shipping document shall be prevented, and that these items when disposed of shall be altered or mutilated to the extent required by current Military Service policy, so as to cause them to lose their distinctive characteristics, prior to any further loan, transfer, donation, or sale.

CHAPTER XIII

ATTACHMENT 28

ASSURANCE OF COMPLIANCE

See Chapter XIII, paragraphs B3b, F4a(8), and J.

_____ hereinafter called "Applicant-Recipient")
(Name of Applicant)

HEREBY AGREES THAT in compliance with Title VI of the Civil Rights Act of 1964, Section 606 of the Federal Property and Administrative Services Act of 1949, as amended, and Section 504 of the Rehabilitation Act of 1973, as amended, no person shall, on the ground of race, color, national origin, sex, or handicap, be excluded from participation in, be denied the benefits of, or be otherwis subjected to discrimination under any program or activity for which the Applicant-Recipient receives a donation from the _____ and HEREBY
(applicable Military Service)

GIVES ASSURANCE THAT it will immediately take any measures necessary to effectuate this agreement.

This agreement shall continue in effect during the time the Applicant-Recipient retains ownership, possession, or control of the donated property. Further, Applicant-Recipient agrees and assures that its successors and/or assigns shall be required to give an assurance similar to this assurance as a condition precedent to acquiring any right, title, or interest in and to any of the property donated herein.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining a donation of Federally owned property pursuant to _____ consisting of the
(cite applicable statute)

following items:

(Use additional sheet if space is not adequate)

(Quantity and Description of Donated Property)

_____

_____

_____

_____

_____

_____

The Applicant-Recipient recognizes and agrees that such Federal donation shall be made in reliance on the representations and agreements made in this assurance, and that the United States shall have the right to seek judicial enforcement of this assurance.

THIS ASSURANCE is binding on the Applicant-Recipient, its successors, transferees, and assignees, and the person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Applicant-Recipient.

_____
Date

_____
(Applicant-Recipient)

By: _____
(President, Chairman of Board, or comparable authorized official)

Address: _____

_____

CHAPTER XIII

ATTACHMENT 29

STANDARD LOAN AGREEMENT

See Chapter XIII, paragraph F.

By this agreement, made as of _____ between the United States of America,
(date)
hereinafter called "the Government," represented by _____
(name/title of Service representative)
_____, hereinafter called "the Lender,"
and _____, hereinafter
(name of Municipality, nonprofit organization, etc.)
called "the Borrower," incorporated and operating under the laws of the State of _____ and located at _____; and,

Pursuant to (Public Law 80-421 (10 U.S.C. 2572)), the Government hereby loans to _____ the following property: _____ _____ for the period commencing _____ and ending _____ with an option for annual renewal.

The Borrower has applied in writing by letter dated _____ for the loan of the above property, and hereby agrees to accept it on an "as is, where is" basis, to be responsible for all arrangements and to assume and pay all costs, charges, and expenses incident to the loan of this property, including the cost of preparation for transportation from _____ to _____ ,
(location of property) (destination)
of disassembly, packing, crating, handling, transporting, and other actions incidental to the movement of the loaned property to the Borrower's location; and,

The Borrower shall obtain no interest in the loaned property by reason of this agreement and title shall remain in the Lender at all times; and,

The Borrower agrees to use the loaned property in a careful and prudent manner, not, without prior permission of the Lender, to modify it in any way which would alter the original form, design, or the historical significance of said property, to perform routine maintenance so as not to reflect discredit on the Lender, and to display and protect it in accordance with the instructions set forth in attachment *30,* incorporated herewith and made part of this Loan Agreement; and,

The Borrower agrees to accept physical custody of the property within _____, after execution of this agreement, to receipt to the Lender for said
(period of time)
property on assuming custody of it to place it on exhibit within _____ , and to report
(period of time)
annually to the Lender on the condition and location of the property.

The Borrower agrees not to use the loaned property as security for any loan, not to sell, lease, rent, lend, or exchange the property for monetary gain or otherwise under any circumstances without the prior written approval of the Lender; and,

The Borrower agrees to indemnify, save harmless, and defend the Lender from and against all claims, demands, actions, liabilities, judgments, costs, and attorney's fees, arising out of, claimed on account of, or in any manner predicated upon personal injury, death, or property damage caused by or resulting from possession and/or use of the loaned property; and,

The Borrower agrees to allow authorized Department of Defense representatives access to the Borrower's records and facilities to assure accuracy of information provided by the Borrower and compliance with the terms of this Loan Agreement; and,

The Borrower agrees to return said property to the Lender on termination of this Loan Agreement or earlier, if it is determined that the property is no longer required, at no expense to the Lender.

The failure of the Borrower to observe any of the conditions set forth in this Loan Agreement and the attachment(s) thereto shall be sufficient cause of the Lender to repossess the loaned property. Repossession of all or any part of the loaned property by the Lender shall be made at no cost or expense to the Government; the Borrower shall defray all maintenance, freight, storage, crating, handling, transportation, and other charges attributable to such repossession.

Executed on behalf of the Lender this _____ day of _____, 19 ___, at _____.

United States of America

By: _____

Title: _____

Agency: _____

Address: _____

_____

ACCEPTANCE

The Borrower, through its authorized representative hereby accepts delivery of the loaned property subject to the terms and conditions contained in the Loan Agreement set forth above.

Executed on behalf of the Borrower this _____ day of _____, 19 ___, at _____.

_____

(Name of Borrower Organization)

By: _____

Title: _____

Address: _____

_____

CHAPTER XIII

ATTACHMENT 30

CONDITIONAL DEED OF GIFT

See Chapter XIII, paragraph F.

THIS AGREEMENT made as of _____ between the UNITED STATES OF AMERICA (hereinafter called "the Government" or "the donor") represented by _____

(hereinafter called "the donee") operating under the laws of the State of _____ and located at _____.

WITNESSETH:

1. The Secretary is authorized by 10 U.S.C. 2572 to transfer by gift or loan, without expense to the United States and on terms prescribed by the Secretary, any obsolete combat material not needed by the Department. Donee is eligible under terms of 10 U.S.C. 2572.

2. The donee has applied in writing by letter dated _____ for a _____ and has agreed to assume and pay all costs, charges, and expenses incident to the donation including the cost of any required demilitarization and of preparation for transportation to _____.

3. The Government agrees (a) to release _____ (b) to notify donee of the available date sufficiently in advance thereof to enable the donee to make necessary arrangements for acceptance.

4. The donee agrees to accept the property on an "as is, where is" basis and be responsible for all arrangements and costs involved in its movement. The donee shall, at no cost to the donor, arrange and pay for disassembly, packing, crating, transportation, and other actions as necessary for the movement of the donated property to the donee's display location.

5. The donee shall use the donated property in a careful and prudent manner, and shall maintain it and make such repairs to it as are necessary to keep it in a clean and safe condition so that its appearance and use will not discredit the donor. Display instructions are set forth in attachment A and are incoprorated and made part of this Conditional Deed of Gift. The donee also agrees not to use the donated property as security for any loan, nor sell, lease, rent, exchange the property for monetary gain or otherwise, under any circumstances without the prior approval of the donor.

6. The donee shall indemnify, save harmless, and defend the donor from and against all claims, demands, actions, liabilities, judgments, costs, and attorney's fees, arising out of, claimed on account, of, or in any manner predicated upon personal injury, death, or property damage causd by or resulting from possession and/or use of donated property.

7. The donee agrees to allow authorized representatives fo the Governemnt access to the donee's records and facilities to assure accuracy of information provided the donor and compliance with the terms of this Conditional Deed of Gift.

8. Title is transferred on special condition that the _____ will not be transferred or otherwise disposed of (including redonation) without the written consent of the donor. If disposition by any method (including redonation) without consent of the donor is attempted, title to the property is subject to forfeiture and the Government may require return of the property by the donee or may repossess the property from whomever may have possession thereof and the donee shall bear all expenses of return and repossession as well as all storage costs.

9. Upon the failure of the donee to observe any of the conditions set forth in this Conditional Deed of Gift and attachments thereto, title to the donated property shall revert to and vest in the donor. Repossession of all or any part of the donated property by the donor shall be at no cost or expense to the donor, and the donee shall pay all maintenance, freight, transportation, and other charges attributable to such possession.

10. When the _____ is no longer needed by donee, disposition instructions will be requested from the donor. All costs of disposition will be borne by the donee.

Subject to the conditions set forth herein, title to the property shall vest in the donee upon receipt of written acceptance hereof from the donee.

Executed on behalf of the donor this _____ day of _____ 19____, at _____ _____.

United States of America

By: _____

Title: _____

Agency: _____

Address: _____

_____

ACCEPTANCE

The donee, through its authorized representative, hereby accepts title to and delivery of the donated property, subject to the conditions contained in the Deed of Gift set forth above.

Executed on behalf of the donee this _____ day of _____ 19____, at _____ _____.

_____

(Name of Donee Organization)

By: _____

Title: _____

Address: _____

_____

ATTACHMENT 30

SUPPLEMENTAL REQUIREMENTS

A. Aircraft/Missile

1. The donee agrees to remove, from Government premises, the donated item within 60 days after notification of the date the aircraft or missile is available for pickup.

2. The donee agrees to use the donated property for display or educational purposes only and to protect the donated property from vandalism by displaying it behind fences, on high pedestals, or by other suitable means to deter easy access by mischievous youngsters or unscrupulous individuals. The donee further agrees to place the aircraft or missile on display within 90 days following physical acceptance of the property and to provide the donor with an 8 x 10 photograph depicting how the donated property is displayed. In addition, the donee agrees to furnish the donor a notarized statement within 15 calendar days following the last day of each calendar year, certifying that the aircraft is still in the possession of the donee and being displayed in the same manner and condition as indicated by the original photograph or provide an updated photograph and details regarding changes.

3. Donee agrees that the donated aircraft shall not be restored to flying condition, nor shall the donated aircraft be flown under any circumstances.

4. If, at any time, the donated property is no longer used for display or educational purposes, or if the donee no longer wishes to keep the donated property, written notice shall be given to the donor and title to the donated property shall, at the option of the donor, revert to and vest in the donor who shall be entitled to immediate repossession of the donated property. The donor will exercise its option within 60 days after receipt of written notice from the donee and will:

a. Advise the donee that the donor has another requirement for the donated item and will make appropriate arrangements for the repositioning.

b. Advise the donee the donor desires to take title of the donated property and will arrange for appropriate disposition at the present location.

c. Advise that the donor has no further requirement for the donated items and that the donee, at his/her expense, is authorized, based on his/her preference, to dispose of the donated item by one of the following methods:

(1) Demilitarize/destroy the property to the extent required by current DoD policy as set forth by detailed guidance to be provided by the donor. The donee will be required to certify in writing to the donor that all requirements have been met and will provide the donor with photographs depicting the specific demilitarization/destruction accomplished.

(2) Transport the donated property to the nearest military activity, providing the installation commander of that activity is agreeable to accepting the property. The donee will be responsible for any disassembly necessary and all arrangements to accomplish the movement and will be required to obtain a receipt from the military installation to be provided to the donor for record purposes.

B. Special Terms and Conditions for the Donation of Small Arms. The following statements and/or certificates will be added to the basic donation agreement (attachment 29) when rifles are requested.

1. The donee agrees to safeguard the rifle and will execute the certificate of storage security (attachment 31) and return it to the donor, prior to the release of the rifles requested.

2. The donee agrees to a periodic inspection by authorized DoD representatives of storage facilities used for subparagraph 1 above, and further agrees that any misuse, improperly maintained, or other negligent condition of the donated property shall give cause for the immediate return to the U.S. Government at the expense of the donee, if noted deficiencies are not corrected within 45 days after official written notification from the donor.

3. The donee agrees to use the rifles for ceremonial purposes only, and that said rifles will be kept in good repair, by and at the expense of the donee and, furthermore the property will not be transferred or otherwise disposed of without the PRIOR WRITTEN consent of the donor.

4. The donee agrees to indemnify and hold harmless the Government, its agents, instrumentalities, or employees, against all suits, actions, claims, costs, and demands, (including without limitation, suits, actions, claims, costs, and demands for injury or property damage) to which the Government, its agents, instrumentalities, or employees, or their agents or employees may be subject by reason of damage or injury (including death) to the property or person of anyone resulting or alleged to have arisen or resulted from the fault, negligence, wrongful act, or omission of the Government, its agents, instrumentalities, or employees, or their agents or employees arising from or connected with the use of the aforementioned weapon.

5. The donee agrees to execute the "Certificate of Replacement of Ceremonial Rifles" (attachment 32) in the case of damaged or unserviceable rifles, and the donee agrees to ship these defective rifles, at no cost to the donor, to Anniston Army Depot, Anniston, Alabama, providing the date and descriptive damage if the rifles were lost as the result of fire or flood.

CHAPTER XIII

ATTACHMENT 31

CERTIFICATE OF STORAGE SECURITY

See Chapter XIII, paragraph F4b(1)(a).

_____
(Date)

TO Commander
U.S. Army Armament Munition and Chemical Command
ATTN: AMSMC-MMD-LS
Rock Island, IL 61299-6000

I, _____, acting for and on behalf of _____
(recipient)
_____, certify that:

a. Rifles received from the U.S. Army Armament Munitions and Chemical Command will be stored as specified below.

(1) In the arms room of a National Guard Armory, U.S. Army Reserve Center, Police Department, a Military installation, or _____.

(2) In a room with barred and padlocked door which provides reasonable break-in protection for windows (if any). The rifle bolt will be removed and stored separately in a locked container in another room with barred and padlocked doors.

b. A log will be maintained showing serial numbers of weapons and names of the individual whenever rifles are checked out and in.

_____
Signature, Post Commander or Adjutant

_____
Name and Number of Post

_____
Street Address

_____ _____
Seal and Signature City State Zip Code

CHAPTER XIII

ATTACHMENT 32

CERTIFICATE FOR REPLACEMENT OF CEREMONIAL RIFLES

See Chapter XIII, paragraph F3b(1)(a).

_____
(Date)

TO: Commander
U.S. Army Armament Munition and Chemical Command
ATTN: AMSMC-MMD-LS
Rock Island, IL 61299-6000

1. In compliance with Public Law and regulations of the Department of Defense (includes implementation of the individual Military Department), I _____ acting on behalf of _____
(the donee recipient organization)
do hereby certify that the rifles requested of the U.S. Army Armament Munition and Chemical Command are being acquired for the sole use of this organization and not for barter, sale, or other monetary gain.

2. I further certify that _____ rifles originally donated to this organization are no longer on hand and cannot be located due to one or more of the following reasons: _____ rifles were destroyed by _____.
(quantity) (quantity) (fire, flood, or other means)

3. _____ rifles previously received from the Department of Army are no longer usable and replacements for these rifles are requested. I will ship these defective weapons immediately to *Anniston Army Depot, ATTN: SDSAN-DSP-WP, Bldg. 112, Anniston, AL 36201-5020.*
(quantity)

4. I further understand that costs of transportation for delivery of the replacement rifles will be paid by this organization.

_____
Signature, Post Commander or Adjutant

_____
Name and Number of Post

_____
Street Address

_____ _____
Notary Public—Seal and Signature City State Zip Code

CHAPTER XIV
SALES

A. GENERAL. This chapter provides DoD policy in sales planning, merchandising, contracting, and in releasing surplus, foreign excess, and other categories of property authorized for sale in the DoD Personal Property *Reutilization* and *Marketing* Program.

B. PREPARATION FOR SALE.

1. Authorized sale methods are:

a. Sealed Bid—used for one-time, term, or minimum-maximum competitive type sales.

b. Spot Bid—used for one-time competitive type sales.

c. Auction—used for one-time competitive type sales.

d. Negotiated—used for one-time, term, or minimum-maximum competitive type sales.

e. Retail—used for cash and carry type sales.

2. All persons or organizations, other than those specifically listed below, shall be entitled to purchase property offered by DoD selling activities. Requests on how to buy surplus property shall be referred to *DoD Bidders Control Office, Defense Reutilization and Marketing Service, P.O. Box 1370, Battle Creek, MI 49016-1370.*

a. Competitive Bid Sales:

(1) Auctioneers and others under contract for the purpose of conducting a specific sale, their agents or employees, and immediate members of their households.

(2) Military and civilian personnel of the DoD and military and civilian personnel of the U.S. Coast Guard whose duties include any functional or supervisory responsibilities for or within the DoD Personal Property *Reutilization* and *Marketing* Program, their agents, employees, and immediate members of their households.

(3) Any persons or organizations intending direct or indirect shipment of foreign excess property located in overseas areas (exclusive of Alaska, Hawaii, Puerto Rico, American Samoa, Guam, TTPI, and the Virgin Islands) to those countries or geographical areas mentioned in *Chapter XVI, Sale, Abandonment, or Destruction of Foreign Excess Personal Property.*

(4) Persons under 18 years of age.

(5) Individuals or firms who are ineligible as purchasers due to suspension or debarment procedures.

b. Retail Sales. Paragraph G, this chapter, contains guidance on participation of personnel in retail sales.

NOTE: See *Chapter VIII, Property Requiring Special Processing,* for instructions *pertaining* to restrictions on the sale of certain commodities requiring special handling.

3. Sales Planning.

a. Sales planning is an extremely important element of the sales program and requires the cooperative action of the *DRMR* and the *DRMO* to result in a monetary return most beneficial to the Government. The *DRMR* has the primary role in obtaining satisfactory sale results, including selection of the most appropriate sale method, catalog layout, and advertising. The *DRMR* is also responsible for coordination with the *DRMO* on the adequacy of lotting, item description, and the development of improved sale techniques. No one method of sale shall be used to the exclusion of other sale methods in the absence of extenuating circumstances.

b. Small quantities of property of estimated low dollar value sale return or property in poor condition shall be subjected to the economy formula (see *Chapter XV, Abandonment or Destruction*). If it is determined that there is no reasonable prospect of disposing of the property by sale, by commingling with small quantities of other items in one miscellaneous lot, or by further accumulation within a reasonable period, the property shall be expended to scrap or disposed of in accordance with the provisions of *Chapter XV*.

c. Property shall be lotted and displayed in a manner that will enhance its sale value and result in maximum proceeds at least expense to the U.S. Government.

d. Market Impact Reporting. It is imperative that careful consideration be given to the adverse market impact which may result through the untimely sale of large quantities of certain surplus items.

(1) Those items meeting the criteria contained in subparagraph B3d(3) below shall be reported for market impact clearance before being offered for sale. The activity having the reporting responsibility as designated in subparagraph B3d(3) shall include the following information in each impact request.

(a) A full description of the property involved including stock number; manufacturer's name and part number, if known; weight, etc.

(b) Location(s) of property.

(c) Quantity.

(d) Unit and total acquisition costs.

(e) Condition code.

(f) Any recommendation as to a proposed method of sale.

(2) All requests for market impact clearances shall be addressed to the U. S. Department of Commerce, Washington, DC 20230.

(3) Designated activities shall report only those commodities located in the United States and meeting the criteria expressed in subparagraphs B3d(3)(a) through B3d(3)(c) for market impact clearance.

(a) *DRMOs* shall report the following:

1. Any item with a total acquisition cost greater than $500,000 in Federal condition codes A1 and A2 at any one *DRMO*. As used in the preceding sentence, the term "any item" encompasses any commodity having commercial application, regardless of whether the commodity requires centralized screening. The term normally is applicable to property having a specific NSN. However, property having different stock numbers but similar characteristics and usage; such as, shirts or shoes of different sizes, shall be reported, if meeting the condition code requirement and collectively meeting the acquisition cost criterion. *DRMOs* may not, under any circumstances, employ any device or technique; such as dividing property into two or more sale items, to circumvent this reporting requirement.

2. Gasoline cans, 5-gallon size, in quantities of 50,000 each or more in Federal condition codes A1 and A4. Cans meeting the criteria must be located at a single *DRMO* to be reportable for market impact clearance.

3. *Machine tools of any one type and at any one location which have a collective acquisition value greater than $500,000 and are in Federal condition codes A1, A4,* D1, D4, and D7.

(b) *DRMRs* shall report wooden pallets when the proposed weekly sales volume within the regional geographic area exceeds 1,000 pallets of the same size and the units are in condition codes A1 and A4.

(c) *DRMR* Memphis shall report explosives, including smokeless powder, when proposed dispositions from all sources combined exceed 25 million pounds a fiscal year. This requirement pertains to the collective volume of all types of explosives combined and applies specifically to that portion of the volume exceeding 25 million pounds a fiscal year.

(4) The DoC shall investigate reported material for possible market impact and shall make disposition recommendations to the reporting activity within 30 days of the request for clearance. In those cases where the DoC does not grant outright approval of disposal action, the reporting activity shall provide all related documentation to *DRMS* and defer further action until receipt of guidance from *DRMS*. When the disposal determination of the DoC is not concurred in, *DRMS* shall refer the matter to DLA-SM for further negotiation and coordination.

(5) *Sale of property by the negotiated method* does not change the requirement for the responsible activity to obtain market impact advice through the DoC.

e. Property reporting and sale schedules shall be developed to ensure expeditious property disposal, maximum competition, maximum sale proceeds, good public relations, and uniform workload.

f. The *DRMRs* shall carefully consider all factors developed during presale planning and determine the best method of sale for property.

g. *DRMRs* shall provide advance notice to the U.S. Department of Commerce, Room 1300, 433 West Van Buren Street, Chicago, IL 60607, of all proposed or scheduled competitive bid sales (except negotiated, local spot bid, and local auction sales) of usable property located in the United States, Puerto Rico, American Samoa, Guam, TTPI, and the Virgin Islands, having a total acquisition cost of $250,000 or more per sale and sales of scrap and recyclable material with a minimum potential return of $5,000 per sale. *The notice, to be published in the Commerce Business Daily, shall be sent as early as possible in advance of the sale but at least 20 days prior to bid opening date, or, in the case of national spot bid or auction sale, when the sale will be conducted.*

C. SALE SOLICITATIONS.

1. Preparation and distribution of sale solicitations.

a. Sales planning efforts shall culminate in the preparation and distribution of sale solicitations by the supporting *DRMRs*.

b. Sale solicitations should be prepared in a manner that would provide the prospective purchasers with general information, instructions, general sale terms and conditions, special conditions, and an accurate, complete description of the property being offered for sale.

c. Sale solicitations shall be given adequate public notice and shall be distributed in sufficient time to be received by prospective purchasers before the first day of the inspection period.

d. *DRMS* shall maintain consolidated lists of prospective purchasers for control and distribution of sale solicitations. Activities should forward all requests for inclusion on the list to *DRMS* for action. This listing shall be maintained by classes of property and geographical areas to permit selection of prospective purchasers both by commodity desired and geographic location in which the purchaser has stated an interest in buying.

2. Sale Terms and Conditions. General sale terms and conditions and special conditions applicable to the type of sale, commodity being sold, or work to be performed shall be used in the sale of all surplus, foreign excess, or other category of property offered for sale by DoD selling activities. If appreciable work (any restoration, construction, alteration, or repair which is estimated exceed $2,000) must be performed in conjunction with the removal of sold property the special conditions listed below shall be used when applicable. To the extent that any sale solicitations may offer property for sale under conditions which may require appreciable restoration, construction, alteration, or repair (including painting and decorating) of public buildings or lands, the provisions of *DoD FAR Supplement Part 22.4* shall be applicable, and conditions required by the FAR shall be included in the sale solicitations. Conditions in subparagraphs C2a through C2c below shall be as stated in *DoD FAR Supplement Part 22.*

a. Convict labor. This condition is not applicable to foreign excess property unless required by U.S./Host government agreements.

b. Contract Work Hours Standards Act—Overtime Compensation.

c. Equal Opportunity. This condition shall be used only when the anticipated contract price would exceed $10,000 and an appreciable amount of work is involved (exclusive of normal pickup and delivery of the property, packing, and loading).

3. Sale Promotion. Property offered for sale shall be brought to the attention of the buying public by various means and media and by both free publicity and paid advertising. Every effort shall be made to obtain maximum free publicity. The amount of paid advertising shall be commensurate with the type and value of property being sold.

4. Foreign Liaison.

a. Visits. By authority of the Commander of a DoD activity, foreign nationals and representatives of friendly foreign governments or international organizations may be admitted to the *DRMO* or *DRMR* for the purpose of inspecting items of excess (for FMS), surplus, or FEPP available for sale, or obtaining information relative to such sales, if no classified information is disclosed. (See definitions in Chapter III for Denied Areas, Friendly Foreign Governments, International Organizations, and Nonexempted Overseas Areas.)

b. Release of Unclassified Information.

(1) Release to representatives or nationals of denied areas. All written requests for information from foreign nationals or representatives of denied areas shall be referred to HQ DLA, ATTN: *DLA-I.*

(2) Release to representatives of friendly foreign governments or international organizations. Unclassified information which is normally furnished to the general public may be released by any DoD field activity directly to representatives of friendly foreign governments or international organizations when such information is requested.

(3) Release to Nationals of Friendly Foreign Governments or International Organizations.

(a) Unclassified information relating to the sale of surplus or FEPP which is normally furnished to the general public may be released by any DoD field activity directly to individuals or business concerns in friendly foreign countries (or representatives in the United States of such foreign business concerns) to facilitate the sale of surplus or FEPP to those individuals, concerns, or representatives.

(b) In all other cases of correspondence from individuals or business concerns in friendly foreign countries (or representatives in the United States of such foreign business concerns), the information requested will be assembled and forwarded to HQ DLA, ATTN: *DLA-I,* for reply.

D. WITHDRAWAL FROM SALE.

1. General. Property which has survived screening and has become eligible for sale may be requested to satisfy valid requirements within limitations specified in this paragraph. Withdrawal requests for the purpose of donation shall be processed in accordance with *Chapter XIII, Donations.* As a general policy, property once advertised for sale may not be withdrawn (see DoD Directive 4160.21). However, circumstances may require the withdrawal of property from sale to satisfy valid needs within the DoD or Federal civil agencies. Every effort shall be made to keep such withdrawals to a minimum. These efforts shall include searching for assets available elsewhere in the disposal process. Exceptions to this policy shall be implemented only when all efforts to otherwise satisfy a valid need have been exhausted and the withdrawal action is determined to be cost effective and in the best interest of the Government.

2. Requests for withdrawal of property. Requests shall be made to the *DRMO* by the most expeditious means. With the exception of IMM/ICP and NMCS requisitions, requests shall provide full justification to include a

statement that the property is needed to satisfy a valid requirement. The requisition or an approved transfer request may accompany the request for withdrawal, but in any event must be submitted within 10 working days following the date of request. Withdrawals may not be processed subject to property inspection for acceptability. If inspection is required, it shall be accomplished before requesting withdrawal. Justification statements are not required on requisitions submitted by ICPs/IMMs before award. Once an item is printed in a sale solicitation, DoD activities, with the above exception, and Federal civil agencies must support their withdrawal request with the following minimum factual information:

a. Detailed justification as to why the property is required, to include the use which shall be made of the property if withdrawn from sale; *such as, applicability of material to active weapons systems.*

b. Mission impact statement from a support, procurement, and funding standpoint, if property is not withdrawn from sale; such as, *effect on operational readiness requirements within a specified period of time.*

c. Effort made to meet requirement from other sources to include consideration of use of substitute items.

3. Approvals. Authority to approve withdrawals advances to higher management levels as property moves through the sale cycle, accordingly, more severe constraints are progressively imposed as specified in the following subparagraphs:

a. The *DRMO Chief* is authorized to approve requests for the period between ESD and the date the property is referred to the *DRMR* for sale cataloging.

b. The *DRMR Marketing Chief* is authorized to approve withdrawal requests *from date of referral until the property is awarded.*

c. DLA-S approval, *with DLA-G concurrence,* is required on any request after the award but before removal.

4. Property retrieval after sale. After award and removal, the requesting organization must negotiate with the purchaser for return of the item. The SCO shall provide contract information when requested.

E. SALES CONTRACTING.

1. Contracts for the sale of Government property shall be entered into and administered under the provisions of the Federal Property and Administrative Services Act of 1949, as amended, other applicable statutes, and regulations issued by GSA, DoD, DLA, and *DRMS.*

2. SCOs shall utilize a maximum of safeguards and controls in the conduct of all sales. Specific SCO responsibilities shall be issued by *DRMS.*

3. All documentation pertaining to contracts which require signature shall be signed for the U.S. Government by the SCO under the title of "Sales Contracting Officer."

4. Sales requiring approval after offering and before award.

a. SCOs may make awards of contracts on sales of usable property having an acquisition cost (estimated if unknown) of less than $100,000. Except for antitrust advice limitations, awards of scrap property do not require approval by higher authority.

b. The *DRMR Marketing Chief is authorized to approve contract awards on* the sale of usable property having an acquisition cost of $100,000 or more.

c. DRMS is authorized to approve negotiated sales with an estimated fair market value of $15,000 or less.

d. Negotiated sale contracts with an estimated fair market value in excess of $15,000 shall be referred to the Admijistrator of General Services for approval (paragraph F5, this chapter).

e. Antitrust advice shall be obtained, *through local counsel,* from the Attorney General before award of a contract when the property, usable or scrap, has an acquisition cost of $3,000,000 or more, under Section 207 of the Federal Property and Administrative Services Act of 1949, as amended. *Simultaneously, the Administrator of General Services*

shall be apprised of the antitrust advice request.

5. Sales Contracts, Awards, and Contract Administration.

a. The following types of sales contracts are authorized for use in the sale of surplus, foreign excess, and other categories of property sold in the DoD Personal Property *Reutilization* and *Marketing* Program:

(1) A one-time contract which is used when a sale is made in one transaction (actual deliveries may comprise several release transactions).

(2) A term contract which is limited to the disposal of property generated over a period of time, and in quantities which can be reasonably estimated for a specific period of time, or offered with minimum-maximum quantity provisions.

b. Procedures for the receipt, acceptance, and processing of bids for the various methods of authorized sales shall be prescribed by *DRMS.*

c. Awards normally shall be made to the highest responsible and responsive bidder. Exceptions to this policy and definitions regarding a responsible/responsive bidder shall be as determined by *DRMS.*

d. Distribution of sales contracts shall be prescribed by *DRMS.*

F. NEGOTIATED SALES.

1. Conditions under which the SCO may negotiate sales of surplus property are set forth below.

2. Criteria for Negotiated Sales of Surplus Property (see *Chapter XVI, Sale, Abandonment, or Destruction of Foreign Excess Personal Property,* for negotiated sales of FEPP). The following are the only conditions under which negotiated sales of property may be conducted. Property may be sold by this method subject to obtaining such competition as is feasible under the circumstances when:

a. Property has an estimated fair market value not in excess of *$15,000* and the sale is considered by the authorized DRMR to be in the best interest of the U.S. Government. Large quantities of material may not be divided nor disposed of through multiple sales to avoid the requirements of formal advertising.

b. Public exigency may not admit delay incident to advertising. This includes disposals of perishable food or other property which may spoil or deteriorate so rapidly as to require that dispositions or disposals be made immediately for the preservation of human life or the alleviation of human suffering.

c. Bid prices received after advertising are not reasonable (either as to all or a portion of the property) or bid prices have not been independently arrived at in open competition and it is determined that readvertising shall serve no useful purpose. Under this condition, all responsible bidders who responded to the previous advertising shall be accorded an opportunity to submit offers for the property.

d. Disposal shall be to a State, Territory, possession, political subdivision thereof, or tax-supported agency therein, and the estimated fair market value of the property and other satisfactory terms of disposal are obtained by negotiation.

e. Public health, safety, or national security shall be promoted; such as when the property is a hazard to health or other property as to require immediate disposition.

f. Disposal is necessary in the public interest during the period of a national emergency declared by the President or the Congress. The authority of this paragraph shall be used only with respect to:

(1) Particular items of personal property identified by the Administrator of General Services.

(2) Specifically described category or categories of property determined by the Administrator of General Services during any period fixed by the Administrator but not in excess of 3 months. (NOTE: Declaration of a national emergency alone is not justification for use of this authority. There must be other reasons for making use of negotiation necessary in the public interest.)

g. Property involved is of a nature which, if disposed of by other methods of sale, would cause such an impact on an industry or industries as to adversely affect the national economy, and the estimated fair market value of such property and other satisfactory terms of disposal can be obtained by negotiation. This procedure in no way changes the routine requirement for *DRMRs* in the United States, Puerto Rico, American Samoa, Guam, TTPI, and the Virgin Islands to obtain market impact advice from the DoC. The authority contained here is applicable only in those cases in which DoC advises *DRMS* that a particular competitive sale may create an adverse market impact situation, recommends that the sale be effected by negotiation as the only solution, and the recommendation is concurred in by *DRMS*. Use of this authority requires the submission of full and adequate justification to the Administrator of General Services for approval before entering into negotiations.

3. SCOs are authorized to enter into negotiations for the sale of surplus property under the criteria set forth in subparagraph F2a, if a determination is made by the SCO that a negotiated sale of the property would be in the best interest of the Government.

4. When it is determined that the negotiated sale of surplus property under conditions of subparagraphs F2b through F2g above would be in the best interest of the Government and the property involved has a market value in excess of *$15,000*, the detailed information required by subparagraph F5 below must be submitted for *Congressional* approval before award of any sales contract.

5. For each proposed negotiated sale of surplus property having a market value in excess of *$15,000*, irrespective of the authority being used (subparagraphs F2b through F2g), the SCO shall prepare an explanatory statement of the circumstances of the sale by negotiation. The statement shall be transmitted as an enclosure to the transmittal letter to *DRMS*, in advance of each such sale. *DRMS* shall review the proposed sale and forward the request in 10 copies to the Administrator of General Services for review and transmittal to the appropriate committees of the Senate and the House of Representatives. GSA shall furnish *DRMS* a copy of its letter of transmittal to Congress. Thirty-five days from the date on the GSA letter of transmittal and in the absence of any objections by the Congress, sale may be consummated without further referral or actions by GSA. The explanatory statement shall include all of the items as may be applicable, as prescribed by *DRMS*.

6. Negotiated Sales of Vessels.

a. The Director of *Marketing, DRMS,* is the designee of the Secretary of the Navy to approve the negotiated sales of vessels of the Navy (battleships, cruisers, aircraft carriers, destroyers, and submarines) stricken from the Naval Register under 10 U.S.C. 7304 carried out in provisions of Executive Order 11765, 21 January 1974.

b. If the Director of *Marketing* determines that the vessel(s) may be sold by negotiation, the SCO shall proceed with negotiations. When the negotiations are completed, the SCO shall forward a copy of the proposed negotiated contract to the Director of *Marketing* for approval before award.

7. Reporting Requirements.

a. With the submission of RCS: DD-P&L(Q)496, Report of Excess and Surplus Materiel at Disposal Activities, DRMS shall attach a listing and description of negotiated sales of surplus property which resulted in sale proceeds between $5,000 and $15,000.

b. This listing shall include negotiated sales completed within the fiscal year and shall be forwarded annually with the fourth quarter submission of the report.

G. RETAIL SALES. Retail sales of surplus, foreign excess, and abandoned privately-owned property may be conducted at *DRMOs* whenever such a program can effectively and economically be used to supplement other methods of sale. The *DRMO* implementation of a retail sale program shall be determined on a case-by-case basis by *DRMS*, however, this authority may be further delegated to the *DRMRs*. The following guidance pertains

to the sale of property using the retail sale method:

1. All items shall undergo screening, as appropriate, before being offered for retail sale.

2. All property received as items, if offered for sale by retail, shall be sold as items and not by weight or lot. An exception to this policy is granted for scrap authorized for retail sale (see subparagraphG4 below).

3. Limitations of retail sales.

a. In the United States, Puerto Rico, American Samoa, Guam, TTPI, and the Virgin Islands.

(1) Unit acquisition cost (actual or estimated) *for FSCs listed in DRMS internal procedures may not exceed $500. Exceptions to this policy are for FSCs 3510, 4110, 6515, 6540, 7105, 7110, 7125, 7195, 7310, and 7730. For these FSCs the unit acquisition cost (actual or estimated) of individual items sold may not exceed $1,000.* Property sold to one buyer on any one day may not exceed $1,000 total selling price.

(2) The retail selling price of property may not be set below the price it would bring by competitive bid.

b. Overseas areas, excluding Puerto Rico, American Samoa, Guam, TTPI, and the Virgin Islands (see *Chapter XVI, Sale, Abandonment, or Destruction of Foreign Excess Personal Property).*

4. Scrap may not be sold by the retail sale method except as authorized by *DRMS.* These authorizations shall be limited to specific situations and types of property for which deviation can be fully justified. Authorizations shall be in writing, and shall specify the quantities and types of property and time period covered.

5. Retail sales of lost, abandoned, or unclaimed privately-owned personal property may be conducted without regard to the limitations concerning acquisition cost cited in subparagraph G3a(1).

6. Retail sales shall be conducted on a cash, no refund, first-come-first-served, as is where is, basis.

7. Retail sales shall be open to the public and to all U.S. Government personnel, except *the following DoD and U.S. Coast Guard personnel may not participate in retail sales:*

a. A civilian employee of the DoD or the U.S. Coast Guard whose duties at the installation where the property is sold include any functional or supervisory responsibility for or within the DoD Personal Property Reutilization and Marketing Program.

b. A member of the Armed Forces of the United States, including the U.S. Coast Guard, whose duties at the installation where the property is being sold include any functional or supervisory responsibility for or within the DoD Personal Property Reutilization and Marketing Program.

c. An agent, employee, or immediate member of the household of personnel in subparagraphs G7a and G7b.

***H.* DISSEMINATION OF AWARDS INFORMATION.** *DRMRs* shall prepare lists of successful bidders (normally within 10 workdays after each bid opening), except for local spot bid, local auction, and negotiated sale contracts. Distribution of lists of successful bidders shall be made as follows:

1. One copy to each bidder who submitted a bid in response to the sale solicitation and any other interested parties on request.

2. One copy to each applicable *DRMO.*

3. Three copies to *DRMS.*

4. One copy to Small Business Administration Property Sales Representatives, except FEPP sales.

5. One copy to HQ DLA, ATTN: DLA-SMP, Cameron Station, Alexandria, VA *22304-6100.*

6. On FEPP sales, one copy to the Bureau of Alcohol, Tobacco, and Firearms, Washington, DC 20226.

I. CONTRACT ADMINISTRATION FILES. Contract administration files shall consist of a sale solicitation folder, financial folder, individual contract folder(s), and an unsuccessful bids folder for each sale. *DRMS* shall de-

velop procedures for maintaining, completing, reviewing, and auditing these files.

J. COLLECTION AND DISTRIBUTION OF PROCEEDS.

1. A Financial Record, *DRMS* Form 1578, covering all sales shall be maintained by appointed cashiers of the *DRMRs* and *DRMOs.*

2. All sale proceeds shall be received, recorded, processed, and accounted for by the cashier(s).

3. Forms of deposits and payments and collection procedures shall be *issued by the Deputy Assistant Secretary of Defense (Comptroller) and DLA-C.*

K. DEPOSITING OF PROCEEDS.

1. General. All proceeds received by a cashier shall be turned over to the servicing A&FO on a DD Form 1131, Cash Collection Voucher, for ultimate deposit to the proper account cited *on the DTID and identified in subparagraphs K2 through K17* below.

2. General Fund Receipt Account 97R2651. Except as covered in the following *subparagraphs K3 through K17,* proceeds received from the sale of DoD surplus and foreign excess personal property *and monies collected incident to such sales* shall be deposited directly to the General Fund Receipt Account 97R2651. This includes charges for storage, loading, or wharfage fees when the property is stored at DoD installations, *deposits forfeited on storage aids, etc.* Where the property sold is stored at a non-DoD installation, fees received for storage, loading, and wharfage shall be deposited to the same appropriation account to which sale proceeds are assigned. Proceeds, including bid deposits for term sales not deposited directly to the General Fund Receipt Account 97R2651, shall be deposited to supporting Military Department A&FO Suspense Account X6875 as follows:

17X6875—Navy and Marine Corps
21X6875—Army
57X6875—Air Force

3. Industrial Fund Property.

a. Proceeds (100 percent) from the sale of scrap turned in to the DRMO by IF activities shall be deposited to the account of the generating IF activity.

b. Proceeds (100 percent) from the sale of usable personal property purchased by and turned in by IF activities shall be deposited to the account of the generating IF activity.

4. Bones, Fats, and Meat Trimmings. Proceeds (100 percent) from the sale of bones, fats, and meat trimmings generated by a commissary store shall be deposited to the pertinent Departmental Stock Fund Commissary Store Activity Account.

5. Other Edible Wastes. Proceeds (100 percent) from the sale of other edible wastes generated by commissary stores shall be deposited to the General Fund Receipt Account 97R2651.

6. Military Assistance Program and MAP Funded Military Assistance Advisory Group Administrative Property.

a. Proceeds (100 percent) from the sale of property originally issued under MAP, which has been returned by a foreign country or international organization as no longer needed for the purpose for which issued, shall be deposited to the current Military Assistance, Funds Appropriated to the President Account 11*1080. (* Denotes current fiscal year.)

b. Proceeds (100 percent) from the sale of MAP funded MAAG administrative property, including vehicles, shall be deposited to Military Assistance, Funds Appropriated to the President Account 11*1080. (* Denotes current fiscal year.)

7. Property Owned by Nonappropriated Fund Instrumentalities.

a. Proceeds (100 percent) from the sale of property disposed of for activities financed under nonappropriated funds, including post exchange property, shall be deposited to the supporting A&FO Suspense Account X6875. (17X6875, Navy and Marine Corps; 21X6875, Army; and 57X6875, Air Force.)

b. Upon completion of the sale transaction, a check shall be drawn on the Suspense

Account and forwarded to the applicable instrumentality.

c. Proceeds (100 percent) from the sale of garbage suitable for animal consumption that is disposed of under a multiple pickup contract shall be deposited to the General Fund Receipt Account 97R2651. Proceeds may not be prorated for return to individual nonappropriated fund activities included in the multiple pickup contract.

8. U.S. Coast Guard Property.

a. Proceeds (100 percent) from the sale of USCG property under the physical control of the USCG at the time of sale shall be deposited to the supporting A&FO Budget Clearing Account F3875. (17F3875, Navy and Marine Corps; 21F3875, Army; and 57F3875, Air Force.)

b. Upon completion of the sale transaction, a check shall be drawn on the suspense account and forwarded to the USCG at the following address:

Commandant
U.S. Coast Guard (GFAC)
Washington, DC 20593-0001

c. Proceeds (100 percent) from the sale of USCG property physically turned in to a *DRMO* shall be deposited to the General Fund Receipt Account 97R2651.

d. Proceeds (100 percent) from the sale of USCG aircraft located at the AMARC shall be deposited to the General Fund Receipt Account 97R2651. (USCG aircraft located at AMARC which are released for reclamation and disposal shall be processed in the same manner as Air Force property.)

9. GSA-Owned Automatic Data Processing Equipment.

a. Proceeds (100 percent) from the sale of ADPE owned by GSA and leased to DoD shall be deposited to the supporting A&FO Budget Clearing Account (Suspense) F3875. (17F3875, Navy and Marine Corps; 21F3875, Army; and 57F3875, Air Force.)

b. Upon completion of the sale transaction, a check shall be drawn on the suspense account and forwarded to GSA at the following address:

General Services Administration
Office of Finance (WBCRC)
Collections and Securities
Seventh and I Streets NW.
Washington, DC 20407

10. Foreign Equity Property. Proceeds from the sale of property owned by a foreign country or international organization shall be deposited as follows:

a. Twenty percent shall be deposited to the current year operation and maintenance appropriation account of the DoD component which sells the property. The account to be credited for *DRMS* sales is 97*0100.5141. (* Denotes current fiscal year.)

b. Eighty percent shall be deposited to the supporting A&FO Suspense Account X6875. (17X6875, Navy and Marine Corps; 21X6875, Army; 57X6875, Air Force.)

c. Upon completion of the sale transaction, a check for 80 percent of the sale price shall be drawn on the suspense account and forwarded to the applicable foreign country or international organization.

11. Recyclable Material. Proceeds (100 percent) from the sale of recyclable material generated by participating activities governed by DoD Directive 4165.60, Solid Waste Management-Collection, Disposal, Resource Recovery and Recycling Program, implementing the provisions of 10 U.S.C. 2577 shall be deposited to the Budget Clearing Account (Suspense) F3875 of the A&FO identified on the DTID (17F3875, Navy and Marine Corps; 21F3875, Army; 57F3875, Air Force). *Reimbursement may not be made for property for which the DTID does not contain the appropriate Suspense Account (F3875) designated for this program, or for an amount less than $25.00 for a sale item.*

12. Timber and Related Forest Products. Proceeds (100 percent) from the sale of timber and related forest products shall be deposited to the Budget Clearing Account (Suspense) F3875 of the A&FO identified on the DTID. (17F3875, Navy and Marine Corps; 21F3875, Army; and 57F3875, Air Force.)

13. Trust Fund Property. Proceeds (100 percent) from the sale of property purchased with funds from Trust Fund Account "Surcharge Collections, Sales of Commissary Stores" shall be deposited to the supporting Departmental Trust Fund Account X8420. (17X8420, Navy and Marine Corps; 21X8420, Army; and 57X8420, Air Force.)

14. Lost, Abandoned, or Unclaimed Privately Owned Personal Property.

a. Twenty percent of the proceeds from the sale of lost, abandoned, or unclaimed privately owned personal property shall be deposited to the General Fund Receipt Account 97F2651.

b. Eighty percent of the proceeds shall be deposited to the owning Service's Account X6001, Proceeds of Sales of Lost, Abandoned, or Unclaimed Personal Property. (17X6001, Navy and Marine Corps; 21X6001, Army; and 57X6001, Air Force.)

c. The owner(s) of lost, abandoned, or unclaimed property may claim 80 percent of the proceeds from the sale of that property within 5years of the date of the sale by providing proof of ownership to the U.S. Government. After 5 years from the date of sale, any unclaimed net proceeds shall be transferred from _____ X3001 to the General Fund Miscellaneous Receipt Account R1060, Forfeitures of Unclaimed Money and Property.

15. All Other Property (Includes Government Furnished Material/Equipment in the Possession of Contractors). Proceeds (100 percent) from the sale of contractor inventory and all other property not otherwise identified above shall be deposited to the General Fund Receipt Account 97R2651.

16. Liquidated Damages. Liquidated damages received as a result of contractor default actions shall be deposited to the General Fund Receipt Account R1099. (17R1099, Navy and Marine Corps; 21R1099, Army; and 57R1099, Air Force.)

17. Interest. Interest received as a result of contractor indebtedness shall be deposited to the General Fund Receipt Account *R3210.* (17R*3210,* Navy and Marine Corps; 21R*3210,* Army; and 57R*3210,* Air Force.)

L. DELAY IN PAYMENT OR REMOVAL OF PROPERTY.

1. Storage charges shall be assessed when the purchaser fails to pay for and remove all the property awarded within the removal period specified in the sale solicitation and sale contract. Such charges may not be assessed when an extension of time is requested by the purchaser and approved in writing by the SCO under provisions of the contract.

2. If the contract is terminated for failure to pay for or remove property, liquidated damages shall be assessed instead of and in full settlement of any accrued storage charges or other costs.

3. Assessed storage charges shall be paid before the removal of property unless otherwise authorized.

M. DEFAULTS, MISTAKES IN BIDS, DISPUTES AND APPEALS, CLAIMS, AND PROTESTS AGAINST AWARDS.

SCOs shall process all defaults, mistakes in bids, disputes, appeals, claims, and protests in accordance with procedures issued by DRMS.

N. SALE RELEASES.

1. All personal property sold shall be inspected by *DRMO personnel or* representative at the time delivery or shipment is made to purchasers, in order to prevent error, fraud, or theft. *Base commanders shall provide, by letter designation and upon request from the DRMO, the names, telephone numbers and titles of those non-DRMO personnel authorized to release property located at their activities. Annually, in January or as changes occur, additions, deletions, and revisions of such representation shall be provided in writing to the DRMO.*

2. Property sold by weight shall be weighed at the time of delivery to the purchaser. Property sold by unit shall be counted or measured at the time of delivery.

3. Weighing of Sale Deliveries.

a. *DRMO* Scales. Platform, truck, and railroad scales located at or under the jurisdiction of a *DRMO,* which are used to weigh property being delivered on sales contracts,

shall be inspected annually or more often if required by State or local laws where the scales are located. A record shall be maintained of visits by qualified inspectors showing the date of the visit, and where appropriate, action taken to correct the accuracy of the scales. It is the responsibility of the *DRMO* to initiate the action to obtain the services of a qualified scale inspector, and to request repair action when needed.

b. Military Services/Defense Agency Scales. Scales under the jurisdiction of Military Services/Defense Agencies and used by the *DRMO* to accomplish sale deliveries shall be inspected at a frequency not less than that specified at subparagraph N3a. The host installation has the responsibility for ensuring the inspection, calibration, and maintenance of such scales.

4. Purchasers are required to pay, before delivery of any of the property, the full purchase price based upon the quantity or weight as set forth in the sale offering. *If prepayment of an overage quantity is not practicable or possible, payment shall be due upon issuance by the SCO of a Statement of Account after release of property.* Where the purchaser is a State, local government, or instrumentality thereof whose laws or regulations prevent payment before *delivery, the purchaser shall be provided 60 days from the date of removal of property within which to make the payment.*

5. Removal of property shall be subject to general and special conditions of sale and the loading table as set forth in the sale solicitation and resulting contract.

CHAPTER XV

ABANDONMENT OR DESTRUCTION

A. GENERAL.

1. This chapter prescribes general policies on the disposition of nonhazardous surplus and foreign excess property by abandonment or destruction, or donation instead of abandonment or destruction. The provisions of Chapter XVI, Sale, Abandonment, or Destruction of Foreign Excess Personal Property, paragraph N, also apply to the disposition of foreign excess property. Policies relating to property requiring special handling before abandonment or destruction are contained in Chapter VIII, Property Requiring Special Processing. Policies on the ultimate disposal of hazardous property are contained in Chapter IX, Hazardous Property Management.

2. Generating activities are responsible for the disposition of refuse and trash (see Chapter VI, Receipt and Handling of Property at Defense Reutilization and Marketing Offices, paragraph D2b); therefore, this chapter does not apply to refuse and trash.

***B. CRITERIA.** The following guidelines apply to the proposed abandonment or destruction of surplus and foreign excess property.*

1. Abandonment or Destruction Officer and Witnessing Party.

a. An individual shall be appointed to serve as the Abandonment or Destruction Officer. This individual must be conversant with applicable publications; and, in compliance, develop required supportive findings; and sign abandonment or destruction certifications. This individual may not be the accountable officer, the responsible property officer, or serve as a witnessing party to abandonment or destruction actions.

b. Witnessing Party. This individual shall attest to having observed the actual accomplishment of abandonment or destruction action. The witnessing party may not be involved in the receipt, classification, or accounting of property.

2. All actions taken to effect disposition of property by abandonment or destruction shall be documented by the accountable activity in the form of a written finding containing the justification for such action. The finding shall be entered on (space permitting), or attached to, the DD Form 1348-1, which shall be used to credit the account for property being abandoned or destroyed. The written statement shall clearly identify the property being proposed for abandonment or destruction, and shall contain a recommended course of action for disposition of the property in question. The DD Form 1348-1 shall cite the NSN (if applicable), description, quantity, condition code, unit and total cost, and, if the situation warrants, location of the property.

3. Property may not be abandoned or destroyed unless one or more of the following conditions are met.

a. A finding is made and documented which indicates abandonment or destruction is proper for considerations of health, safety, security, or the environment. These findings shall include a written statement from the pertinent official having responsibility in these areas of operation.

b. Material cannot be reutilized, transferred, donated, or sold because of prohibition imposed by U.S. law, DoD policy, or Military Service regulation (such as, classified material, radioactive waste, thermal batteries, DoD inspection stamps, and devices). (Generating activities are responsible for processing such items in accordance with the governing regulations, and Chapter VI, Receipt and Handling of Property at Defense Reutilization and

Marketing Offices, Chapter VIII, Property Requiring Special Processing, and Chapter IX, Hazardous Property Management.)

c. Donation has been determined and documented to be infeasible (this shall include a statement that donation is not feasible and rationale for the finding) and the property has no sale potential. If at any time before actual abandonment or destruction, donation of the property becomes feasible, donation action shall be taken unless otherwise specifically prohibited.

d. The property has no commercial value. "No commercial value" means the property has neither utility or monetary value (either as an item or as scrap). Examples of property with no commercial value are: Broken glass; broken vitreous china; used hypo solution from which the silver has been removed; and items such as expended electric light bulbs, air filters, and dust cloths. These valueless items may be disposed of by generating activities as refuse and trash. When this type of property has been picked up on a DRMO account, it may be processed for abandonment or destruction.

e. Sale of the property is uneconomical; that is, when the estimated costs of the continued care and handling of the property exceed the estimated proceeds of sale, and providing the estimated cost of disposal by abandonment or destruction is less than the net sales cost. The economic feasibility is computed by using the economy formula contained in attachment 1, this chapter.

4. Property may not be abandoned or destroyed without confirmation that necessary demilitarization has been completed, or in the case of MAP property, certified by friendly foreign governments that the property shall be demilitarized before disposition.

5. Abandonment or destruction shall be accomplished in a manner which will not be detrimental or dangerous to public health, safety, or the environment; will not infringe upon the rights of others; or will not violate country-to-country agreements.

C. DONATION IN LIEU OF ABANDONMENT OR DESTRUCTION. *Surplus property for which findings have been made to abandon or destroy, but which are not specifically required to be destroyed, may be donated to public bodies. Any necessary demilitarization must be completed and certified as having been accomplished before donation to public bodies.*

D. PUBLIC NOTIFICATION REQUIREMENTS.

1. Surplus property may not be abandoned or destroyed by any activity until after public notice of the proposed abandonment or destruction has been given, except for the following.

a. Abandonment or destruction is required due to health, safety, security, or environmental considerations; or, disposal by reutilization, donation, or sale is prohibited by U.S. law, DoD policy, or Military Service regulations.

b. The value of the property is so little or the cost of its care and handling is so great that its retention for donation or sale is clearly not economical. Whenever any line item of property proposed to be abandoned or destroyed at any one location or at any one time has an original acquisition cost (estimated if unknown) of less than $500, immediate abandonment or destruction is justified.

c. Property having no commercial value as explained in paragraph B3d.

d. Foreign excess property to be abandoned or destroyed without public notice shall be processed in the same manner as prescribed above, if this course of action is not in conflict with existing country-to-country agreements, DoD 5105.38-M, and Unified Command Supplement.

2. The public notice for the abandonment or destruction of surplus property may include, but is not limited to, the media, such as, newspapers, posters in Federal buildings, local radio announcements. The notice shall be given in the area in which the property is located; it shall contain a general description of the property to be abandoned or destroyed, and shall include an offering of the property for sale. A sample of a poster which may be

used for posting in Federal buildings is contained in attachment 2, this chapter. The public notice should be posted a minimum of 7 days before the beginning of abandonment or destruction.

E. APPROVAL AND CERTIFICATION REQUIREMENTS.

1. Dollar Limitation Approvals.

a. $25,000 or less. Whenever a line item of surplus or foreign excess property is proposed to be disposed of by abandonment or destruction at any one location or at any one time and has an acquisition cost (estimated, if unknown) of $25,000 or less, it must be approved by the installation commander in the case of a generating activity, or the DRMO Chief.

b. Over $25,000. Whenever a line item of surplus or foreign excess property is proposed to be disposed of by abandonment or destruction at any one location or at any one time and has an acquisition cost of more than $25,000 (estimated, if unknown), it must be approved by the appropriate reviewing authority. In the case of a generating activity, the installation commander is the reviewing authority; in the case of a DRMO, the pertinent DRMR commander or his or her designee is the reviewing authority.

c. In making the approval, consideration shall be given to the quantity, condition, location, and type of property involved, market conditions, past experience from attempts to sell similar property under similar conditions, either competitively or by negotiation, and any other factors having a bearing on the sale of such property. The composition and content of the reviewing authority document may vary to conform to local practice. It must, however, indicate approval of the recommended disposal action or furnish alternate instructions as to means by which disposition of the property shall be accomplished.

d. Items which have been downgraded to scrap by the DRMO shall be regarded in terms of the item's original acquisition cost except in cases of MLIs which have been reduced to scrap as the result of demilitarization, or except where destruction has been directed under a provision in Chapter VIII, Property Requiring Special Processing.

2. Approval of the Method of Abandonment or Destruction. Approval must be obtained from the appropriate installation official as to the method to be used, if abandonment or destruction is to be accomplished on the installation's real estate. Where the proposed abandonment or destruction action involves only innocuous property and the proposed method of accomplishing such action has been previously coordinated with the installation (such as, by letter, ISA, or memorandum of understanding) the requirement of the preceding sentence shall be considered as satisfied. Approval of the appropriate host government official must be obtained before ultimate disposal of foreign excess personal property on foreign soil, exclusive of U.S. installation landfills.

3. Certification. All DD Forms 1348-1 used to credit an account for abandonment or destruction actions must include certifications substantially in the formats shown below.

a. Abandonment or Destruction Officer Certification.

"I certify that the above listed property was (abandoned/destroyed) in a manner authorized by DoD 4160.21-M and other applicable directives.

_____

Abandonment/Destruction Officer

_____

Date"

b. Witness Certification. One of the following statements shall be used to witness the abandonment or destruction of the property.

(1) When abandonment or destruction of property is accomplished by the DRMO or generating activity, the following witness statement shall be used:

"I have witnessed the (abandonment/destruction) of the property described here and it was (abandoned/destroyed) in the manner prescribed.

Witnessing Party

Date"

Witnessing Party

Date"

(2) When abandonment or destruction is performed on a contract basis, the statement below shall be used:

"I have witnessed the release of the property listed here to a hauler/operator as an item for ultimate disposal action or for later destruction in accordance with applicable directives/contracts.

NOTE: Supporting documentation; that is, return of a signed statement to the DRMO/ generating activity, shall be required as a term of the contract to acknowledge that proper destruction or ultimate disposal of the property has been accomplished in accordance with appropriate directives/contracts.

CHAPTER XV

ATTACHMENT 1

ECONOMY FORMULA

See Chapter XV, paragraph B3e.

1. In order to provide a means of determining if the estimated cost of care and handling may exceed the estimated proceeds of sale, the economy formula shall be applied to those items of property whose sale value is questionable. "Care and handling" includes preserving, protecting, storing, handling, transporting, and preparing the item for sale; and, in the case of property which would be dangerous to public health or safety, rendering innocuous such property in order to accomplish its sale. The formula is computed as follows.

a. Estimate the gross sale value of the property, based upon previous experience, advice of reliable merchants or specialists, etc.

b. Estimate collection, segregation, and processing costs.

c. Estimate other sale preparation and sale costs, exclusive of direct supervisory and administrative overhead.

d. Compute direct sale overhead at 15 percent of subparagraph 1c.

e. Formula: 1a minus (1b plus 1c plus 1d) equals estimated net sale value.

2. When salvageable material and worthless refuse can be picked up on the same load by one truck and the segregation maintained to the delivery point, the cost of collection shall be considered insignificant and shall be disregarded. Substantial differences in the cost of collection shall be taken into account.

3. When the net sale value determined as a result of the economy formula shows a plus figure, the items shall be processed for disposition by sale. When it shows a minus figure, the net sale value shall be compared with the estimated cost of disposal by abandonment or destruction. If the estimated cost of disposal by abandonment or destruction is less than the net sale value figure, the items shall be abandoned or destroyed. If the estimated cost of disposal by abandonment or destruction exceeds the net sale value figure, the items shall be processed for disposition by sale, even though the net sale value shows a minus figure.

4. Economy formula results shall be kept current and on file by DRMOs, for such inspection and audit as may be appropriate. Items shall be retested annually or following any marked change in any of the factors included in the formula, whichever occurs first.

5. Exceptions to the Application of the Economy Formula.

a. All items containing significant recoverable quantities of strategic and critical materials shall be processed in accordance with Chapter VIII, Property Requiring Special Processing.

b. All items containing recoverable quantities of precious metals shall be processed in accordance with Chapter VIII and Chapter X, Precious Metals Recovery Program.

c. Whenever any line item of property proposed to be abandoned or destroyed at any one location or at any one time has an original acquisition cost (estimated, if unknown) of less than $500, its immediate abandonment or destruction is justified.

CHAPTER XV

ATTACHMENT 2

See Chapter XV, paragraph D2.

PUBLIC NOTICE

1. NOTICE is hereby given that the Defense Reutilization and Marketing Service proposes to initiate abandonment or destruction procedures for the following surplus Government property:

Item Name: _____

General Description: _____

NSN: _____

Quantity: _____

Condition: _____

Unit of Issue: _____

Total Acquisition Cost: _____

2. Beginning on _____ *(date), until close of business* _____ *(date), (three (3) workdays), the above property shall be available for donation to public bodies. Property remaining after* _____ *(date) shall be available for removal on a first-come-first-served basis to the general public until the close of business* _____ *(date) (eight (8) workdays). After this date, all remaining property shall be abandoned or destroyed in accordance with applicable U.S. Government regulations.*

3. This property is available for inspection at _____ *(location)* _____ *from* _____ *(hour) to* _____ *(hour), Monday through Friday, excluding holidays.*

4. Notwithstanding the above, commencing with the posting of this notice and so long as the property is available, the U.S. Government shall consider the sale of all or any portion of this property to any or all interested parties on a first-come-first-served basis.

5. Interested parties are invited to contact: _____ *(name)*

_____ *(address)* _____ *(telephone)* _____ *(hours available).*

CHAPTER XVI

SALE, ABANDONMENT, OR DESTRUCTION OF FOREIGN EXCESS PERSONAL PROPERTY

A. GENERAL.

1. This chapter pertains to the sale, abandonment, or destruction of FEPP. The term foreign excess includes disposable MAP property for the purpose of this chapter. The standard merchandising policies and practices relating to surplus property shall be equally applied to foreign excess property sales, subject to the specific provisions of this chapter. Instructions for the deposit of proceeds from sale are contained in *Chapter XIV, Sales.*

2. This chapter applies only to property located outside the *United States, Puerto Rico, the Virgin Islands,* American Samoa, Guam, and *the TTPI, defined for the purposes of this manual as Palau and the following former TTPI areas: The Commonwealth of the Northern Mariana Islands, the Marshall Islands, and the Federated States of Micronesia.* For property located in Canada, only that portion that prescribes the procedures for the determination of property as foreign excess is applicable. In order to conform to an existing agreement between the United States and Canada, the disposition of such property shall be in accordance with that specific agreement.

B. DEFINITIONS. Definitions peculiar to FEPP are contained in *Chapter III, Abbreviations and Definitions, paragraph B.*

C. STATUTORY AUTHORITY. These instructions are based upon the authority for the disposal of foreign excess property as contained in the Federal Property and Administrative Services Act of 1949, as amended (40 U.S.C. 511-514), and other pertinent statutes as are referred to here.

D. U.S. FOREIGN POLICY.

1. U.S. foreign policy shall govern the disposition of foreign excess property whether by sale, donation, abandonment, or destruction. In order that the foreign policies of the United States may be effectively served in foreign countries, foreign excess disposal programs shall be developed and conducted with the coordination and approval of the U.S. diplomatic mission in the country concerned. Accordingly, *DRMRs,* or their representatives, shall maintain close liaison and cooperate with the U.S. diplomatic representatives and consular offices in the country concerned in order to receive necessary approvals, recommendations, and suggestions from the local U.S. Department of State representatives.

2. Requests for deviations to established policy and procedures determined necessary by *DRMRs,* other than those covered in subparagraph D3, shall be processed as appropriate to *DRMS.*

3. In conjunction with assigned responsibilities *DRMRs* may deviate from prescribed disposal policy which is in conflict with country-to-country agreements. *Proposed deviations shall be reviewed by DRMS/DLA before they are accomplished.* Copies of overseas command implementations of bilateral agreements shall be provided the *Executive Director, Directorate of Technical and Logistics Services, Defense Logistics Agency, Cameron Station, Alexandria, VA 22304-6100,* and the headquarters of the Military Departments concerned.

4. Foreign excess property may not be sold directly or indirectly to denied areas. The

procedures outlined in paragraph J, this chapter, implement this policy.

E. LIAISON WITH U.S. DEPARTMENT OF STATE.

1. Sales Plans and Programs.

a. To prevent delays of proposed sales and to accord appropriate Department of State representatives ample opportunity for consideration of possible foreign policy aspects, sales plans or programs should be developed as far in advance of scheduled sale as possible and processed for coordination and approval.

b. The SCO shall request assistance of the U.S. diplomatic mission to make an Integrity and Reliability (I&R) check on every successful bidder before award, including named purchaser(s) and subreceiver(s), and to make an "End Use Check" to verify that property reached the acceptable destination designated by the purchaser(s) as outlined in paragraph J, this chapter.

2. Donation, Abandonment, or Destruction of Foreign Excess Property. The donation, abandonment, or destruction of foreign excess property is also governed by the foreign policy of the United States. Therefore, these actions shall be coordinated with the U.S. diplomatic mission and advice obtained on how donation, abandonment, or destruction of foreign excess property can best be accomplished to further U.S. policy.

F. PROCEDURES FOR COORDINATION WITH U.S. DEPARTMENT OF STATE.

1. The Federal Property and Administrative Services Act of 1949, as amended, requires that disposition of foreign excess property conform to the foreign policy of the United States. To fulfill this requirement, the following procedures for processing sales of foreign excess property have been coordinated with the Department of State.

2. The U.S. diplomatic mission of each country where property for a sale solicitation is located shall be provided a copy of that sale solicitation expeditiously.

3. The U.S. diplomatic mission shall be advised of U.S. Munitions List items and MAP excess property that are included in a sale solicitation. *DRMRs* shall consult with U.S. mission personnel before entering into negotiations with friendly foreign governments for the sale of MLIs. U.S. mission personnel for this purpose means American diplomatic or consular representatives in the country whose government wishes to negotiate the purchase of MLIs as designated in the Department of State's International Traffic in Arms Regulations. This requirement also applies to MLI scrap regardless of the purchaser.

G. CONSOLIDATION OF SALES.

1. When there are several *DRMOs* in proximity, it may be advisable to coordinate sales or consolidate sale operations to avoid competition between activities for the same market area or to eliminate duplication and effect economies in operation.

2. Where foreign excess property is consolidated for sale, it shall be the responsibility of the *DRMR Marketing office, liaison or field sales office* to comply with the U.S. Department of State requirements governing the disposal of foreign excess property.

3. Proceeds from consolidated sales shall be deposited to the proper account as prescribed in *Chapter XIV, Sales.*

H. TYPES OF SALES.

1. General.

a. It is DoD policy to sell foreign excess property by competitive bid type sale to the maximum extent practicable. However, in some instances, the *country-to-country agreement may require host government right of first refusal* on FEPP generated in the country. Normally, an agreement made between the U.S. Government and the foreign government concerned shall provide the conditions under which United States generated FEPP may be disposed of. The Department of State or the U.S. diplomatic mission is responsible for making or amending these agreements. *DRMRs* shall provide assistance as required and shall ensure compliance with paragraph D.

b. Since governmental agreements may not be identical, it is essential that *DRMO* and *DRMR* personnel be thoroughly cognizant of existing agreements applicable to the host government to permit expeditious disposition of FEPP under conditions prescribed in the agreement.

c. Retail sales shall be conducted in accordance with policy and procedures prescribed in *Chapter XIV, Sales*, and subparagraph H3 below. Retail sales shall be specifically subject to U.S. foreign policy as set forth in paragraph D, and consistent with local customs regulations and country-to-country agreements.

d. Negotiated sales may be made when approved by the *DRMR Marketing Chief* when the estimated fair market value is not in excess of $25,000 and whenever the SCO determines that it shall be in the best interest of the U.S. Government to dispose of the property by negotiation rather than by other methods of competitive bid. The *DRMR* Commander or his or her designee is authorized to approve negotiated sales of FEPP when the estimated fair market value is *in excess of $25,000* but under $250,000. Requests for approval of negotiated sales of FEPP with a fair market value of $250,000 or more shall be forwarded to *DRMS* by the *DRMR*. Requests forwarded to *DRMS* shall include complete justification. Telephonic requests for approval may be made to *DRMS* in cases when expedited sale action is of the essence. The selling price, including those sales to eligible foreign governments, should be based upon local market value where known, or the scrap value, whichever is greater. The market value for usable property should be based *upon experience derived from* previous competitive sales.

2. Negotiated Sale of Foreign Excess Property outside the *United States, Puerto Rico, the Virgin Islands*, American Samoa, Guam, and TTPI.

a. Authorization. The *DRMRs* or their *field sales offices* may dispose of FEPP, under the provisions of subparagraph H1d, through the negotiated sale procedure when disposal without advertising would be most practicable and advantageous to the U.S. Government.

b. Sale Procedures. *DRMRs or their field sales offices* shall submit requests for authority to conduct negotiated sales of foreign excess property under the provisions of subparagraph H1d. Complete justification shall be furnished indicating why the sale would be considered in the best interest of the U.S. Government, the current fair market value of the property, and the expected selling price. The fair market price must not be less than the estimated price which could be obtained if an advertised sale were conducted.

c. Negotiated sales shall be made as prescribed in this chapter, and *Chapter XIV, Sales.*

3. Limitations of Retail Sales (outside the *United States, Puerto Rico, the Virgin Islands*, American Samoa, Guam, and TTPI).

a. Unit acquisition cost (actual or estimated) of individual items, the total acquisition cost of any one item which may be sold at the *DRMO* during a quarter of a fiscal year, and monetary limitations in the amount of property which may be sold to any one buyer at any one time may be established by the *DRMR.*

b. Selling prices shall be established in accordance with the criteria issued by *DRMRs* taking into consideration any restrictions that may be imposed by the host government. Where a *DRMR* does not establish criteria, the selling prices should normally be established on the basis of demand, material condition, past experience gained from competitive bid sales, and, if known, the prevailing retail price(s) for similar items on the local market. If property cannot be sold at retail on the basis of its initially established selling price, the selling price may be gradually adjusted downward, but in no event may it be reduced below the price it would bring by competitive bid.

c. Restrictions as may be imposed by the host government shall be complied with.

4. Sales of U.S. Military Mission Property. Whenever U.S. Government owned property

which has been assigned to U.S. Armed Forces Attaches at Military Missions becomes foreign excess, it normally shall be reported to the nearest *DRMO* for disposition. Where the volume is small and the Army, Naval, or Air Force Attache Post is located at a point quite distant from any *DRMO*, the Administrative Officer of the diplomatic mission may be requested to conduct or assist in accomplishing the sale. These sales shall be in accordance with the strategic security trade control procedures and these regulations.

I. TERMS AND CONDITIONS OF SALE.

1. General. *DRMS* may authorize interim deviations from or changes to these conditions.

2. Customs Duties and Foreign Taxes. Customs duties, taxes, or similar charges may be levied by foreign governments against the seller (U.S. Government) or purchaser of foreign excess property sold in countries under their jurisdiction. Sale solicitations shall include a special condition requiring the purchaser to pay all such duties or taxes and furnish the selling activity with a copy of the receipt, before release of the property. Copies of these receipts shall be filed as a supporting document to each sale transaction. *Where this conflicts with foreign government law or regulation*, the U.S. diplomatic mission of the country in which the sales are to be made shall be consulted and requested to assist in making necessary arrangements with the foreign governments concerned since the laws of each country regulate the assessment and collection of duties and taxes.

3. Foreign Excess Sales. *The general sale terms and conditions prescribed by GSA, and* the following special conditions and *general instructions* shall be included in all solicitations for the sale of FEPP located in overseas areas.

a. "Article ____: COMPLIANCE WITH LAWS, RESTRICTIONS, LIMITATIONS, OBTAINING OF LICENSES, ETC. Bidders are cautioned that there may be local laws, regulations, restrictions, etc., or that various countries may require licenses, permits, or clearances relative to the purchase, importation, exportation, transportation, resale, etc., of the property herein offered for sale. Bidders assume full responsibility for compliance with all such laws, regulations, and requirements."

b. "Article ____: TAXES AND DUTIES. Purchaser is responsible for compliance with all laws and regulations which may apply to this transaction and shall pay all customs, duties, taxes, and similar charges which may be levied by respective governments against a Purchaser of United States Government property. The United States Government shall not be liable for taxes, duties, or other assessments imposed by any government as a result of this transaction or imposed on any property transferred under this contract."

c. "Article ____: DISPOSITION AND USE OF PROPERTY.

"(1) The Bidder agrees to submit with his or her bid a completed End Use Certificate (Statement Regarding Disposition and Use of Property) in the form prescribed in this Invitation.

"(2) The Bidder represents and warrants that the ultimate destination, use, and disposition of the property shall be in accordance with the End Use Certificate as submitted and approved by the Contracting Officer.

"(3) If the *property is indicated* as 'IC/DV' or 'Cat II' in the item description, and when specifically requested on the Notice of Award, DRMS Form 1427, changes to the Bidder's End Use Certificate shall require the prior written approval of the Contracting Officer.

"(4) The Bidder understands and agrees that the ultimate destination of the property shall not be to Albania, Bulgaria, Cambodia, Cuba, Czechoslovakia, Estonia, Ethiopia, German Democratic Republic, Hungary, Iran, Iraq, Latvia, Libya, Lithuania, Namibia, Nicaragua, North Korea, Outer Mongolia, Poland, Romania, South Africa, South Yemen, Syria, Union of Soviet Socialist Republics, Vietnam, or any other prohibited destinations that may be specified in this contract.

"(5) The Bidder further agrees to notify in writing any and all subsequent purchasers or receivers of this property from him or her of the provisions of this article and the Bidder's End Use Certificate relative to the authorized destination; the requirement for approval by the Contracting Officer of any change of such destination before exportation thereto; the specific United States restrictions on exports and reexports directly and indirectly to denied areas (paragraph (4) above) or other prohibited destinations that may have been specified in this contract; the documentation (such as, IC/DV documents, landing certificates, answers to followup requests) that may be required; and United States sanctions against violators. Subsequent purchasers and receivers must also agree to make similar notifications to purchasers and receivers from them. Any unauthorized disposition of the property by a subpurchaser or subreceiver of the property shall be the responsibility of such subpurchaser or subreceiver, and where at fault, of the original buyer from the United States.

"(6) When property purchased under a single contract is intended for more than one destination, the Bidder agrees to submit, with the End Use Certificate, a listing of those items specifying quantities intended for each destination and consignee. The Bidder further agrees to furnish a listing referred to here with each request for approval in a change in destination.

"(7) Whenever requested by the Contracting Officer to furnish information regarding the actual disposition made of the property awarded to him or her, the Bidder agrees to furnish the requested information within 30 calendar days after the date of the request.

"(8) On those items requiring resale approval, the Bidder agrees to maintain detailed records of their disposition and to provide such records to the Contracting Officer whenever requested to do so.

"(9) The trade control actions required by paragraphs (1) through (4) of this article shall be applied to all items included in the original sale. Resale breakdowns of such sales shall still be subject to the same control requirements applicable to the original sale."

d. "Article ____: IMPORT CERTIFICATE AND VERIFICATION OF DELIVERY.

"(1) Prior to removal of the property, the Purchaser agrees to submit to the Sales Contracting Officer an Import Certificate issued by the Government of the country into which the property, or any part of it, is to be imported. A triangular Import Certificate (stamped with a triangular symbol) to indicate that the importer is uncertain about the ultimate destination of the property will not be accepted.

"(2) Prior to release of the property for import into a country that does not issue an Import Certificate or Delivery Verification, the Purchaser agrees to submit to the Sales Contracting Officer a notification of consignee for approval of the destination and consignee by the Sales Contracting Officer.

"(3) Within 60 days after release of the property, the Purchaser agrees to submit to the Sales Contracting Officer a Delivery Verification issued by the Government that issued the Import Certificate.

"(4) Within 90 days after release of the property for import into a country that does not issue an Import Certificate or Delivery Verification, the Purchaser agrees to submit to the Sales Contracting Officer evidence of the arrival of the property at the approved destination and delivery to the approved consignee. Such evidence may consist of a receipted copy of the Bill of Lading, a Landing Certificate issued by the country of import, or other valid documentary evidence identifying the final destination and consignee.

"(5) Failure of the Purchaser or any subpurchaser to submit a required Delivery Verification or other documentary evidence of the arrival and delivery may be cause for administrative action to be taken against the Purchaser or subpurchaser which could result in the denial of future contracts with the U.S. Government."

NOTE: This security trade control-related article shall be used in sale solicitations offering Category II material located in EUCOM.

e. "Article ____: MILITARY MUNITIONS LIST ITEMS. The sale of the items is entered into by the United States with the expressed declaration that the United States awards the items to the Purchaser relying on the following representations, warranties, and covenants by the Purchaser: The Purchaser certifies that he or she is not purchasing any of the items for military use; and warrants and covenants that he or she will not, directly or indirectly, use or dispose of in any fashion the items for military use; the Purchaser warrants and covenants that he or she shall include this clause in its entirety in any later sale or transfer of title, or possession by the purchaser or his or her successor in title or interest; the Purchaser warrants and covenants that the items will not be exported for military use, and if exported for any reason a full disclosure of their origin by reference to this sale number shall be made to the appropriate export licensing department or agency."

f. "Article ____: GOVERNMENT AS SHIPPER. When the Purchaser proposes to transport the property from (country) to an acceptable destination, he or she shall be required to ship the property, at his or her risk and expense, on a commercial shipping document showing the United States Government as the shipper, as follows: 'United States of America, (Name of Sales Contracting Officer), Sales Contracting Officer, on behalf of (Name of Purchaser)', to a consignee and destination named by the Purchaser and acceptable to the United States. Each such shipping document shall include this statement: 'Only the United States Government may divert this shipment to other than the named consignee or destination.' The Purchaser agrees to furnish the Sales Contracting Officer a true copy of the original on board bill of lading within five (5) days after delivery of the property to the transporting carrier. All insurance shall be borne and prepaid by the Purchaser. The United States Government will in no way be held responsible for any loss or damage to the material or for any suits or claims arising from the loading, storage, carriage, discharging, damage to vessel, or injury to personnel, general or particular average, nor in any other circumstances not covered above of any nature arising under or incidental to the contract by reason of the fact that the United States Government appears as shipper on the commercial bill of lading. When property has been released for export, the Purchaser agrees to furnish evidence of its arrival at the approved destination and delivery to the approved consignee through a receipted copy of the bill of lading, a landing certificate issued by the country of import, or other documentation acceptable to the Sales Contracting Officer."

g. "Article ____: CERTIFIED CHECKS. A check which is certified for payment for a limited period of time must be valid for at least twenty (20) days after the date specified herein for the bid opening, if the check is submitted as a bid deposit, and for at least twenty (20) days after the date the check is received by the Contracting Officer, if the check is offered as payment on account. Bank drafts (that is, checks drawn by one bank on another) need not be certified."

h. "*General Information* ____: TRANSLATION. In the event of a disagreement between the English text and any foreign language translation of this document, the English text shall govern."

i. "*General Information* ____: *ORIGIN OF PROPERTY*. All items not otherwise designated in the Invitation are considered to be of U.S. origin."

NOTE: The *DRMR Marketing office or field sales office* shall indicate the country of origin or manufacture for each item, except scrap or waste, listed on the sale solicitation or other notice of sale. When the country of origin or manufacture cannot be determined, then the United States shall be considered the country of origin or manufacture.

4. Waiver of Demilitarization. The following special condition shall be included in all sale solicitations for the sale of foreign excess property which has been assigned demiliari-

zation codes H, J, K, or M (see DoD 4160.21-M-1):

"Article ___: WAIVER OF DEMILITARIZATION. Applies to Items _____. Notwithstanding the provisions of Articles (Demilitarization), (Demilitarization on Government Premises) and (Failure to Demilitarize), items requiring demilitarization may be sold to United States nationals or United States entities for import into the United States without being demilitarized. Property sold to other than United States nationals or United States entities *for import into the United States* must be demilitarized in accordance with articles ___, ___, and ___. Resale of this property by foreign nationals to United States nationals or United States entities for import into the United States is not authorized unless the property is demilitarized as required elsewhere by this Invitation for Bids. Purchaser agrees that property sold for import into the United States shall be stored in a United States Government approved bonded area or retained in United States Government possession until actual shipment. The provisions of the articles 'Import Certificate and Verification of Delivery' and 'Military Munitions List Items' shall apply."

J. SECURITY TRADE CONTROLS.

1. Purpose.

a. It is the policy of DoD that disposable assets (foreign excess personal property, scrap, nonappropriated fund property, disposable MAP property, etc.) located in nonexempted overseas areas may not be sold directly or indirectly to denied areas or any other area(s) that may be designated by the DUSD(*TSP*).

b. In furtherance of this policy, the security trade control procedures contained in this paragraph are to be observed and complied with. These controls encompass the following actions/measures:

(1) Inclusion of pertinent terms and conditions in sale solicitations and sales contracts.

(2) Preaward assurance of prospective purchasers' and subpurchasers' acceptability from the viewpoint of the United States and its interests.

(3) Attainment and consideration of knowledge of prospective purchasers'/subpurchasers' intended use and destination of material.

(4) Employment of measures designed to prevent diversion.

(5) When pertinent, verification of ultimate use/destination of material to ensure that such use/destination conforms with that which has been approved.

(6) Initiation of investigations in cases of actual or suspected security trade control violations.

(7) Invoking of administrative action against parties determined to have committed security trade control violations.

2. Applicability. Security trade controls are applicable to sales (other than retail sales) of material located in all overseas areas except Panama Canal Zone or in territories, dependencies, and possessions of the United States (such as, American Samoa, Canton and Enderbury Islands, Guam, Johnson Atoll, Midway Islands, Trust Territory of the Pacific Islands, and Wake Island). Sales of vessels and watercraft located in overseas areas, other than those locales excepted in preceding sentences, are subject to these procedures.

3. Categories of Material. For security trade control purposes, material is categorized and accorded levels of control as indicated in subparagraphs J3a through J3c.

a. Category I material is comprised of undemilitarized MLIs which, under DoD 4160.21-M-1, require demilitarization. Category I material may not be sold to private individuals or firms; it shall only be sold to friendly foreign governments and approved international organizations as specified in *Chapter XII, Transfers*, paragraph J.

b. Category II material consists of the following regardless of sale price:

(1) MLIs and SLIs which need not be demilitarized or mutilated.

(2) Demilitarized or mutilated items from Category I which contain undemilitarized or unmutilated MLI or SLI components which do not need further demilitarization or mutilation.

NOTE: Category II material may be sold to private individuals or firms subject to the restrictions and controls stipulated in later subparagraphs if such individuals or firms are not located in a denied area, Albania, Bulgaria, Cambodia, Cuba, Czechoslovakia, Estonia, Ethiopia, German Democratic Republic, Hungary, Iran, Iraq, Latvia, Libya, Lithuania, Namibia, Nicaragua, North Korea, Outer Mongolia, Poland, Romania, South Africa, Southern Yemen (Aden), Syria, Union of Soviet Socialist Republics, Vietnam, or other locales that may be designated by DUSD(TSP); or on a debarred or suspended bidders list or a security trade control bidders experience list. Category II material may be sold to friendly foreign governments and international organizations subject to the procedures prescribed by subparagraph J17, below.

c. Category III material is comprised of all other items and commodities (including scrap and completely demilitarized MLI; that is, no usable munitions list components remaining intact). This material may be sold to private individuals or firms if such individuals or firms submit acceptable statements regarding disposition and use of property (end use certificates) and are not located in a denied area or other locales that may be designated by DUSD(TSP); or on a debarred or suspended bidders list or security trade control bidders experience list. Category III material may be sold to friendly foreign governments and international organizations subject to the procedures contained in subparagraph J17, below.

4. Responsibilities related to Security Trade Controls.

a. HQ DLA, Directorate of Technical and Logistics Services (DLA-S).

(1) Establishes security trade control policy implementing DoDD 2030.7 and DoDI 2030.6.

(2) Reviews field security trade control regulations.

b. HQ DLA, Office of Command Security (DLA-I):

(1) Develops and coordinates theater policy and procedures applicable to investigative actions in support of security trade controls.

(2) Provides staff surveillance to ensure effective application of policies and procedures relative to the Central Unit function.

(3) Communicates directly with DUSD(TSP) with respect to illegal diversion of FEPP; suspensions and debarments of purchasers of FEPP for violations of security trade controls; and other matters, such as, Congressional, White House, or Departments of Defense, Commerce, or State export control policy determinations considered to be impinging directly on central unit activities as to require expeditious action or guidance.

(4) Advises DLA-S of security control violations.

(5) Maintains a central file on actual or suspected diversions of FEPP, by purchasers or subpurchasers, to unauthorized consignees and destinations.

c. Defense Reutilization and Marketing Service.

(1) Develops, maintains, and distributes a consolidated cleared bidders list/bidders experience list, and the debarred bidders list.

(2) Develops terms and conditions of sale applicable to security trade controls.

(3) Provides staff surveillance to ensure effective application of policies and procedures relative to assigned security trade control functions.

d. Central units shall ensure observance of and compliance with security trade controls applicable to the sale of material within their assigned overseas areas. Where material is located in nonexempted (see subparagraph J2) overseas areas not served by a central unit, the Marketing Office shall assume those responsibilities and accomplish those actions

which would be assigned to a central unit. A central unit performs the following.

(1) Develops and carries out local theater policies and procedures relative to investigative actions in support of security trade controls.

(2) Communicates directly with DLA-I with respect to illegal diversion of FEPP; suspensions and debarments of purchasers of FEPP for violations of security trade controls; and other matters such as, Congressional, White House, or Defense, Commerce or State Department export control policy matters considered to be impinging directly on Central Unit activities as to require expeditious action or guidance.

(3) Maintains a region file on actual or suspected diversions of FEPP by purchasers or subpurchasers to unauthorized consignees and destinations.

(4) Follows up on disposition of FEPP by purchasers including end use checks on a selected basis.

(5) Approves additions, changes, deletions to the Cleared Bidders List/Bidders Experience List.

(6) Initiates appropriate action where I&R check or delivery verification are not received or where suspect. Conducts investigations as requested.

e. Defense Reutilization and Marketing Regions.

(1) Provide update information which affects Cleared Bidders List/Bidders Experience List to the central unit. Documents to be provided include copies of sale solicitations, End Use Certificates on Category II property, requests for I&R checks and responses, contracts on Category II property, lists of successful bidders, and requests for end use checks and responses.

(2) Assure inclusion of prescribed terms and conditions for security trade control in sale solicitations and contractual documents.

(3) Coordinate in the development and carrying out of operating procedures to prevent sale or diversion of FEPP to unauthorized consignees or destinations.

(4) Serve as point of contact on security trade control matters.

(5) Receive, review, and determine validity of import and delivery verification certificates.

(6) Request I&R check and first followup to the pertinent diplomatic mission. Where inadequate or no response to first followup is received, refer the matter to the central unit for action.

(7) Initiate and coordinate, as necessary, end use checks.

(8) Review and approve/disapprove requests for resale.

(9) Initiate followup action as necessary.

(10) Refer matters of suspected diversions and security trade control violations to the central unit.

(11) Initiate necessary administrative action.

f. Defense Reutilization and Marketing Offices.

(1) Identify MLIs and SLIs and advise the DRMR of such identity when reporting material for sale.

(2) *Advise* the central unit of any derogatory information regarding bidders (including debarred or suspended bidders) which they (*DRMOs*) may possess.

g. Investigative and intelligence organizations of the Military Services shall provide required investigative support to ensure the continued integrity of the security trade control program and to identify instances of actual or attempted diversions.

5. Reporting Material for Sale Action. Whenever material located in nonexempted overseas areas (see subparagraph J2) is to be reported for sale action, the responsible *DRMO* shall identify MLIs and SLIs on the Property List, DLA Form 1366a. Further, material known to be not of United States origin shall be identified on the property list.

6. Application of Security Trade Controls in the Preparation of Sale *Solicitations* of Material Located in Nonexempted Overseas Areas.

a. The legend "Cat II" or "IC/DV," as applicable, shall be entered directly below the item number on the item description pages of the sale *solicitations* for those items comprised of or containing munitions list or strategic list material.

b. Sale items not represented by material of U.S. origin shall be specifically and clearly identified in sale *solicitations*. Each sale *solicitation* shall contain a statement that all items not otherwise designated are considered to be of U.S. origin.

c. Appropriate security trade control-related terms and conditions shall be incorporated in sale *solicitations*. These terms and conditions include:

(1) The article entitled "Disposition and Use of Property" (see *paragraph 13c*, this chapter).

(2) The article entitled "Import Certificate and Verification of Delivery," where applicable (see *paragraph 13d*, this chapter).

(3) The article entitled "Government as Shipper" (see *paragraph 13f*, this chapter). This article shall be used when CategoryII property to be sold is located in nonexempted overseas areas other than the European area.

d. Statement regarding disposition and use of property shall be included in all sale *solicitations.*

7. Statement Regarding Disposition and Use of Property (End Use Certificates).

a. All bidders shall be required to complete *and sign* end use certificates *which must then accompany each submitted bid.*

b. Bidder furnished information appearing on the end use certificate is an integral part of the submitted bid. The information shall be *thoroughly considered* and weighed in determining whether bid acceptance would be consistent with the security trade requirements of the United States.

c. The end use certificate furnished by the successful bidder shall be attached to the original contract. Copies of all contracts and successful bidder submitted end use certificates for Category II property shall be furnished to the central unit.

d. On sales of Category II material, changes to intended uses indicated on the end use certificate require a written approval of the SCO before any change is made.

e. If a bidder's end use certificate indicates that he or she does not know or is unsure of the identity of subpurchasers or the country of importation, his or her (the bidder's) later determination of such information shall be regarded as a change of fact or intention within the meaning of paragraph 8 of the end use certificate. Further, end use certificates which are completed to such effect are subject to followup action (see subparagraph J11, below).

f. Where the circumstances described in the two preceding subparagraphs; that is, J7d and J7e, prevail, applicable sale release documents shall be annotated to indicate that any change in the intended use or disposition of the material as expressed in the originally submitted end use certificate shall require a written approval of the SCO before any change is made.

(1) Where approval for changes to intended use, disposition, or destination expressed on the end use certificate is requested before delivery of the property to a successful bidder, the delivery shall be deferred until consideration of the requested change. The effect of such a request shall be to require a review of the contract and reapproval or disapproval of the request.

(2) If any subpurchaser or subreceiver of Category II material proposed by a change approval request is not already the subject of an I&R clearance, approval may not be granted nor may unreleased material be delivered *to the subpurchaser or subreceiver until such clearance is obtained.*

(3) No change approval request shall be approved unless the proposed use, disposition, or destination would have been approved if initially indicated on the originally submitted end use certificate.

(4) Where any requested change is determined to be unacceptable and is accordingly disapproved, one of the actions described in

subparagraphs J7(4)(a) through *J7(4)(c)* below, depending upon the prevailing circumstances, shall be taken unless the bidder withdraws the request and agrees in writing to abide with approved uses, dispositions, and destinations as well as to comply with applicable contractual terms.

(a) If award has not been made, the bid shall be rejected.

(b) If award has been made but the property has not been removed by the purchaser, removal shall be stopped and default action shall be initiated.

(c) If the property is already in the purchaser's custody, the SCO shall notify the purchaser, in writing, that the requested change has been disapproved and that he or she (the purchaser) is being required to furnish written acknowledgment of the notification. At the time of the notification, the purchaser shall be offered the opportunity of submitting an alternate change approval request for consideration. If the purchaser neither withdraws the disapproved request nor submits an alternate change approval request, action in accordance with subparagraphs J10 and J13c below shall be initiated.

8. Integrity and Reliability Checks and Clearances.

a. On sales of Category II items, a determination shall be made of the acceptability (vis-a-vis security considerations of the United States) of potentially successful bidders as well as subpurchasers and subreceivers designated by the bidders in their submitted end use certificates and change approval requests. SCOs shall request the U.S. diplomatic mission in the country in which the bidder is located or conducts the preponderance of his or her business endeavors to perform an I&R check. An I&R check need not be requested if the bidder already appears on the Cleared Bidders List unless there is indication that the bidder's status may have changed since accomplishment of the earlier I&R check. I&R checks shall also be requested for all subpurchasers and subreceivers as such parties become known (that is, are identified on the End Use Certificate or relatable change approval request). To the extent possible, the diplomatic mission should be furnished information regarding the material proposed for award. Information copies of requests for I&R checks shall be provided to the central unit servicing the *DRMR*. Further, such requests shall ask that the diplomatic mission furnish information copies of its (the mission's) response(s) thereto to the central unit. I&R checks are not required and need not be requested for U.S. citizens having their principal places of business in the United States.

b. I&R checks are not required for sales of Category III material and the SCO shall award contracts for such material if the bidder has submitted an acceptable End Use Certificate and is not:

(1) On a debarred or suspended bidders list.

(2) On the bidders experience list.

(3) Located in a denied area.

(4) Proposing any use or disposition of the material which would be adverse to the security interests of the United States.

c. If a bidder cannot be identified by the diplomatic mission under the name and address furnished, the *DRMR* shall be so notified and no award shall be made. Such additional information as may be required by the diplomatic mission to effectively conduct a conclusive I&R check shall be furnished by the *DRMR*.

d. Based upon favorable information being provided by the diplomatic mission as a result of its (the mission's) conduct of an I&R check, the SCO, upon receipt of advice of such I&R clearance, may make the award. Final determination as regards placement of the subject of I&R clearance on the Cleared Bidders List is a responsibility of the central unit (the *DRMR* shall make such determination in nonexempted overseas areas not serviced by a central unit).

e. Whenever the results of an I&R check are derogatory to the extent that initiation of debarment action is considered proper, award of the material to the subject bidder shall be

denied and debarment action shall be initiated.

f. Under no circumstances shall inquiries regarding denial of awards be referred to diplomatic missions. Prior clearance of any portion of derogatory information proposed for release to bidders shall be obtained from the central unit. Unless overriding factors such as security or business confidentiality require otherwise, requests for rationale for denial of award received from affected bidders shall be complied with by SCOs after necessary coordination with the central unit.

g. Diplomatic missions need not be requested to conduct an I&R check on any bidder(s) appearing on a suspended or debarred bidders list or on the bidders experience list; bids received from such parties shall be rejected outright. Further, diplomatic missions need not be requested to accomplish I&R checks on other than the high (and, where warranted, the next-to-high) bidder and the subpurchaser(s) or subreceiver(s) concerned.

9. Cleared Bidders List (CBL).

a. *DRMS shall compile, maintain, and distribute a consolidated list of cleared bidders.* The list shall contain the names and addresses of purchasers, subpurchasers, and subreceivers of Category II material who have been accorded I&R clearance by the pertinent U.S. diplomatic mission and have since been approved by the central unit for inclusion on the list of cleared bidders.

b. Individuals and firms on the CBL shall be recleared at 5-year intervals (normally on or before the anniversary of the date of the central unit's original approval of their inclusion on the list). Those individuals and firms which have remained active and have established their integrity and reliability may be recleared automatically by the central unit. Inactive bidders, subpurchasers, and subreceivers; that is, those who have not been involved in any sale for 1 year, shall be automatically deleted from the list. For those bidders, subpurchasers, and subreceivers of uncertain or unproven integrity and reliability, an I&R check shall be requested as an action incident to determining whether such individuals and firms shall be retained on the CBL.

c. Bidders, subpurchasers, and subreceivers who commit security trade violations, whether technical or substantive, shall be promptly removed from the CBL.

10. Security Trade Control Bidders Experience List (BEL).

a. Bidders, subpurchasers, and subreceivers who commit technical violations of security trade controls but are not suspected of diversion of property shall be placed on the BEL by the central unit and shall be prohibited from receiving additional material. Awards may not be made to individuals and firms identified on the BEL until such time as the relatable technical violations are corrected.

(1) Such action shall be taken by the central unit on the basis of information received from SCOs, diplomatic posts, or other competent sources and shall be subject to review by the Office of Counsel designated to support the central unit or *DRMR*.

(2) The central unit shall notify the SCO of such action and the basis for the action taken. The SCO, in turn, shall apprise the affected bidder, subpurchaser, or subreceiver that the action has been taken and courses of remedial measures available to the individual or firm.

(3) The effective period of such action; that is, placement on the BEL, is indefinite; however, affected individuals and firms may cause their names to be removed from the list by compliance and correction of the violation which precipitated the action.

b. Current BELs shall be exchanged between central units and shall be provided to all sales offices engaged in the sale of material in nonexempted overseas areas.

11. Followup Action.

a. Followup action in the form of a letter comparable to that at attachment 1, this chapter, shall be taken by the SCO within 4 months from the date of award whenever all of the following conditions prevail:

(1) Resale approval is required.

(2) The end use certificate as completed by the bidder indicates that the property is being purchased for probable resale purposes.

(3) The bidder has indicated on the end use certificate that his or her customers (subpurchasers) are unknown.

(4) No resale approval has been requested.

b. Copies of the followup letters shall be sent simultaneously to the central unit if appropriate.

c. Additional followup letters shall be sent, if required, at 30-day intervals and no additional awards shall be made by the SCO to bidders involved until satisfactory replies are received. If no satisfactory reply is received 3 months after the original letter is sent, a full report shall be made to the central unit concerned if pertinent and the bidder placed on the BEL and removed from the CBL. If an unauthorized diversion is suspected, a full report shall be forwarded by the central unit, or *DRMR* (if the overseas area is not supported by a central unit) to the Deputy Under Secretary of Defense (*Trade Security Policy*), Washington, DC 20301-2700, for institution of proper administrative action.

d. Contracts remaining open after 2 fiscal years shall be forwarded to the central unit for determination if additional followup actions are necessary or if the case may be closed. The selling activity, if not supported by a central unit, is responsible for making this determination.

e. Followup letters shall be sent to successful bidders only and not to subpurchasers or subreceivers, unless it is known at the time of sale that the original purchaser is merely acting as a forwarding agent. In such cases followup letters shall be sent to the subpurchaser or subreceiver.

f. At any time contract violations are suspected, the SCO shall request from a successful bidder information regarding disposition of the property awarded to him or her.

12. End Use Checks.

a. In instances where it is suspected that diversions of property to denied areas or other unauthorized destinations may take place, an end use check shall be requested to determine if the property arrived at the destination designated in the end use certificate.

b. Requests for end use checks shall be addressed to the pertinent U.S. diplomatic mission, accompanied by as much specific information as possible; that is, ultimate consignee, description of the property, final destination, shipping data, date of shipment, and stated end use. The *DRMR* and central unit shall coordinate such action if appropriate.

c. End use checks shall be limited predominately to sales of SLIs and MLIs. End use checks on sales of items not on the Strategic List or Munitions List can be requested only in cases of suspected diversions of very large sales.

13. Investigations.

a. Initiation and coordination of investigations of actual or suspected violations of the security trade control provisions and conditions of sales contracts, shall be the responsibility of the designated central unit in the area for which it is responsible. In locations not serviced by a central unit, this responsibility is assigned to the *DRMR*.

b. When an investigation confirms that a contract violation has occurred, action shall be taken by the central unit in accordance with the procedures at subparagraphs J9c and J10a. In locations not serviced by a central unit, this responsibility is assigned to the *DRMR*.

c. In the conduct of investigations, the central unit or the *DRMR* shall be authorized to call on, in addition to the pertinent embassies and consulates, U.S. military investigative and intelligence agencies for assistance. The investigative results shall be coordinated with the *DRMR* Security Officer for consideration of reporting under provisions of DLAR 5705.1, Reporting of Criminal Violations. These agencies shall also provide the central unit (or *DRMR*) with information indicating that FEPP may be diverted to a

prohibited destination. Information copies of such reports shall be sent directly to the DUSD(*TSP*).

14. Diversions.

a. When investigations are conducted under the supervision and direction of the central unit (or *DRMR*) to determine whether an attempt has been made to divert property, pertinent information shall be forwarded directly to the DUSD(TSP) for institution of action to prevent the diversion.

b. Whenever it has been established by satisfactory evidence that the property was diverted, transshipped, or reexported to a denied area or other unauthorized destination, or such actions were attempted, contrary to the terms of the contract, a summary of the investigation and recommendation of the central unit or *DRMR* shall be forwarded upon completion, directly to the DUSD(*TSP*) for institution of debarment or suspension or administrative action in accordance with the procedures of the Interagency Administrative Action Program.

15. Import Certificate and Delivery Verification System.

a. This system or a comparable system is applicable to FEPP on the strategic list or U.S. Munitions List. It shall be used for destination control purposes when items in Category II are to be imported into a country which employs the IC/DV system as part of its export controls. In such cases the purchaser is responsible for obtaining the appropriate IC/DV documents and providing them to the SCO. If the original purchaser does not intend to retain possession of IC/DV property and is authorized to resell the property to a cleared subpurchaser during the removal period specified in the contract, the original purchaser shall be required to transfer responsibility for the fulfillment of any IC/DV requirements to the subpurchaser.

b. When the IC/DV system is not applicable and when items in Category II have been released for export, the successful purchaser (or subpurchaser(s) to whom this responsibility has been transferred) shall be required to furnish the SCO evidence of its arrival at the approved destination and delivery to the approved consignee through a receipted copy of the Bill of Lading, a Landing Certificate issued by the country of import, or other appropriate documentation.

16. United States Government as Shipper.

a. When sales of Category II items are made in areas other than the EUCOM area and acceptable bidders propose to transport the property from the foreign country in which it is located to an acceptable destination, they shall be required to ship the property, at the buyer's risk and expense, on a commercial shipping document showing the U.S. Government as the shipper, to a consignee and destination named by the buyer and acceptable to the United States.

b. Each shipping document shall include this statement: "Only the U.S. Government may divert this shipment to other than the consignee or destination."

c. All costs of packing, handling, and transportation, including desired insurance, shall be borne and prepaid by the buyer.

d. Provisions shall be made in the sales contract to indemnify the U.S. Government against all claims or suits of any nature arising under or incidental to the contract by reason of the fact that the U.S. Government appears as shipper on the commercial bill of lading.

e. When property has been released for export, the successful bidder shall be required to furnish evidence of its arrival at the approved destination and delivery to the approved consignee through a receipted copy of the bill of lading, a landing certificate issued by the country of import, or other pertinent documentation.

f. The special condition, Government as Shipper, appears at subparagraph I3f.

17. Sales to Friendly Foreign Governments or International Organizations.

a. FMS of excess material to be consummated in accordance with *Chapter XII, Transfers*, paragraph J, are exempted from this paragraph since security trade control

requirements are fulfilled by the DD Form 1513 processing action.

b. Non-FMS sales of foreign excess personal property to friendly foreign governments and international organizations are generally exempted from the provisions of this paragraph except the contracts shall include the following: "The government (or agents) or (name of country or international organization) certifies that the property covered by this contract is intended for use in (name of country). However, if resale or export is to be accomplished of any of the property, the government (or agent) of (name of country or international organization) agrees to obtain the approval of the Sales Contracting Officer unless specifically excepted in this contract."

(1) The SCO shall approve such resale only if the proposed purchaser's name does not appear on the Debarred or Suspended Bidders List or the BEL, and the foreign government or international organization concerned agrees that any later disposition must not involve the transfer of the relatable material to denied area nations or other locales which might be designated by DUSD(*TSP*). If the purchasing government or organization refuses to sign such agreement, sale shall be deferred and the matter shall be referred through the central unit to DUSD(*TSP*) for decision. Resale approval is not required for Category III items.

(2) Cateogry II items must not be sold to Albania, Bulgaria, Cambodia, Cuba, Czechoslovakia, Estonia, Ethiopia, German Democratic Republic, Hungary, Iran, Iraq, Latvia, Libya, Lithuania, Namibia, Nicaragua, North Korea, Outer Mongolia, Poland, Romania, South Africa, Southern Yemen, Syria, Union of Soviet Socialist Republics, Vietnam, or any other prohibited destinations, by this method.

K. MAINTENANCE OF BIDDERS LISTS AND DISTRIBUTION OF *SALE SOLICITATIONS* OUTSIDE OF CONUS.

1. General.

a. *DRMR Marketing Offices* outside of CONUS shall maintain bidders lists as required by local circumstances, host government agreements, theater command policy or interservice agreement.

b. Bidders Lists.

(1) *DRMRs* shall maintain a list of prospective bidders, indexed by name and by related categories of material, except when the *DRMR* has designated a central point for performance of this function or has assigned all or part of this function to a *DRMO*. The names of the prospective bidders may be obtained from trade publications and organizations, from classified telephone directories, and from inquiries received. Each prospective bidder shall be requested to indicate the type of property for which he or she may desire to bid. Further, the prospective bidder shall be apprised of the following:

(a) The material normally is sold by competitive bid after formal advertising.

(b) Loading expenses may or may not be borne by the U.S. Government, as indicated in the *sale solicitation.*

(c) Transportation expenses are borne by the buyer.

(d) All bidders are urged to inspect the property before submitting bids.

(e) Packaging, packing, crating, blocking, and bracing, if any, are done at the purchaser's expense.

(2) The *DoD Bidders Control Office* shall furnish *DRMRs* outside of CONUS names of persons or firms in CONUS who have indicated an interest in sales in Alaska, Hawaii, Puerto Rico, the Virgin Islands, and overseas areas *in the European and the Pacific regions. DRMRs* outside CONUS are encouraged to request *DRMS* bidder list service whenever property to be offered for sale is considered to have appeal to buyers in CONUS.

c. Purging of Bidders List. *DRMRs* shall provide for a cycle period for the purging of nonparticipating bidders from the bidders lists. *Purging from the bidders list shall also consider the following publications which shall be maintained and used for* reference in

each of the Military Departments, *DRMS*, and the offices designated by the *Unified Commanders* (CINCEUR, CINCPAC, CINCSOUTH) but may not be distributed to SCOs outside the area covered by the respective lists.

(1) GSA Office of Acquisition Policy Lists of Parties Excluded from Federal Procurement or Nonprocurement Programs.

(2) DLA Contractors Ineligible to Receive Department of Defense Contracts, Compilation of Recent Proposed Debarment, Suspension and Debarment Actions by the Department of Defense.

(3) Export Administration Table of Denial Orders Currently in Effect.

(4) DRMS Consolidated Bidders Experience List.

In purging bidders lists, names appearing on the publications shall be removed or suspended as directed by the listings.

2. Debarred Bidders List. The *publications listed in subparagraph K1* may not be distributed to SCOs outside the area covered by the respective lists and no contracts shall be awarded without ascertaining that the names of the firms or individuals involved do not appear on the consolidated list for the geographical area in which the individual or firm is located. All lists shall be maintained for reference in each *DRMR*, the DLA and in offices designated by CINCEUR, CINCPAC, and CINCSOUTH. To ensure compliance SCOs shall check the names of firms or individuals being considered for award against the lists.

L. DISTRIBUTION OF SALE SOLICITATIONS.

1. Copies of sale solicitations shall be furnished to host government representatives in accordance with United States and host government agreements.

2. *Sale solicitations* shall be given adequate public notice and shall be distributed in sufficient time to permit inspection by prospective bidders.

3. Unless a wider distribution is considered desirable under the circumstances, one copy of the *sale solicitation* shall be sent to each person or firm on the bidders list for the category of property to be sold and to any other prospects who request a copy or who, in the judgment of the DRMO, may be interested in submitting a bid. When merchandise is readily identified by brand name or trade mark, *sale solicitations* should be mailed to the original manufacturer when considered warranted by the *DRMR Marketing office.*

M. ACCEPTANCE OF FOREIGN CURRENCY (Sale of Foreign Excess Property). Sale of foreign excess property shall be made for payment in U.S. dollars or for the equivalent in foreign currency which is readily convertible into U.S. dollars. Where U.S. dollars are not available, or a greater monetary return to the United States can be realized, the acceptance of foreign currency is authorized subject to the following conditions.

1. Payments exceeding the equivalent of 5,000 U.S. dollars in individual sale transactions (that is, total of all items offered in a single sale, not for individual items included in a sale) may be accepted only after obtaining prior approval from the servicing A&FO, which shall, when required, submit the requests through their Comptroller channels to the Departments of State and Treasury for approval. In countries where a considerable amount of foreign excess property may be available for sale and where it is expected it may be necessary to accept foreign currency, DRMRs/sales offices shall submit a request to their servicing A&FO. That office shall submit, through their Comptroller channels, a request for an annual authorization, on a calendar year basis, for the acceptance of foreign currency.

2. Payments up to the equivalent of 5,000 U.S. dollars for individual transactions, at the rate of exchange applicable to the U.S. Government, may be accepted without further consultation if:

a. Assurance has been obtained through the local State Department representative that such currency may be used in payment of any or all U.S. Government expenditures in the country whose currency is accepted.

This provision is applicable only when annual authorizations have not been received.

b. It is not feasible to sell for U.S. dollars or to ship the property to a country (other than the United States, except where property is a type authorized for return) where it may be sold for U.S. dollars or a freely convertible foreign currency.

c. The currency is not that of a country whose assets in the United States are blocked by Treasury Department regulations.

d. The currency is that of a country with which the United States maintains diplomatic relations.

3. Foreign currency accepted need not be the currency of the country of sale if the currency offered is otherwise acceptable to the Departments of State and Treasury and can be accepted under the United States and host government agreements governing the sale of U.S. foreign excess property. In this connection, the *sale solicitation* shall indicate the foreign currencies which shall be accepted for a particular sale.

N. ABANDONMENT OR DESTRUCTION.

1. Foreign excess property to be abandoned or destroyed, or donated instead of abandoning or destroying shall be processed in accordance with this paragraph and *Chapter XV, Abandonment or Destruction.* In deference to the significant distances between DRMR Pacific and its subordinate activities, the Commander of that Region is authorized to delegate his or her authority to approve abandonment or destruction actions; such delegations *may not be further delegated to DRMOs.*

2. The following subparagraphs deal with donation instead of abandonment or destruction.

a. With the exception of property requiring demilitarization or property dangerous to public health, safety, *and the environment,* foreign excess property may be donated to organizations specified below, upon proper findings that the property is donable. Assistance in obtaining information on the activities or organizations unknown or not familiar to the installation concerned should be requested from the local representative of the Department of State. Preference shall be given to eligible donees in the order listed below. Donations may be accomplished without cost to:

(1) Any organization, institution, or agency of the U.S. Government.

(2) Any organization, institution, or agency of any friendly foreign government or local subdivision thereof.

(3) Any nonprofit scientific literary, educational, public health, public welfare, charitable institution; any hospital or similar institution, organization, or association in a friendly country, if its activities are not adverse to the interests of the United States. Written request from a donee shall include, as a minimum, a brief statement of its activities, general information as to the use to be made of the requested property, and a statement that the property is needed and is being acquired for such purposes and may not be resold or put to any other use. Donations may be made to foreign nonprofit institutions, but preference shall be given to those organized under the laws of the United States or any territory, State, or possession thereof, and supported in whole or in part through use of funds raised chiefly from sources in the United States, its territories, or possessions.

b. The advice of the local representative of the Department of State shall be obtained as to how donation of foreign excess property shall be made so as to serve the U.S. foreign policy interests and objectives in the area. Local arrangements between representatives of the Department of State and the *DRMO* should be sufficiently flexible to permit advice covering donation of foreign excess property on a continuing basis, subject to periodic review as necessary, rather than on a case-by-case review. The advice of the representative of the Department of State shall be given consideration in reaching a decision as to the recipient of the property to be donated.

c. The American National Red Cross shall be advised and offered, before donating to other agencies, property which can be readily identified as originally processed, produced, or donated by the American National Red Cross.

CHAPTER XVI

ATTACHMENT 1

SAMPLE FOLLOWUP ACTION LETTER

See Chapter XVI, paragraph J11a.

Dear _____:

This query is being made as a result of your intended disposition of excess property as stated in your "Statement Requiring Disposition and Use of Property" which was filed under Invitation to Bid No. _____, Contract No. _____, in accordance with Article ____, "Disposition and Use of Property," General Sale Terms and Conditions of that contract.

Request this office be advised as to the disposition made of Line Item No(s). _____ purchased under the above mentioned contract as follows:

a. Has property been resold or is it still in your possession?

b. If it has been sold, please list the name(s) and address(es) of the subpurchaser(s):

Item No.	Name and Address of Subpurchaser(s)
_____	_____ _____
_____	_____
_____	_____
_____	_____

c. Was property resold in the form received, or was it dismantled and/or modified?

d. If not resold, where is the property now located?

Item No.	Location of Property
_____	_____
_____	_____
_____	_____
_____	_____

Please submit this information so as to arrive at this office on or before _____ (date) _____.

Thank you for your cooperation in this matter.

Sincerely,

CHAPTER XVII

SUSPENSION AND DEBARMENT OF BIDDERS

A. *SCOPE OF CHAPTER.*

This chapter prescribes policies, procedures, *and requirements governing* the suspension or debarment of *contractors for contracts involving the sale of Federal personal property sold by the DRMS and its field activities.*

B. *AUTHORITY TO SUSPEND AND DEBAR.*

For the purpose of this chapter, the *DLA Special Assistant for Contracting Integrity (DLA-J) is the exclusive representative of* the Secretary of Defense to suspend or debar *contractors from both contracts for the purchase of Federal personal property generated by the DoD under the Federal Property Management Regulation 101-45.16 and this regulation and DLA acquisition contractors under the FAR Subpart 9.4. The DLA Special Assistant for Contracting Integrity has redelegated authority to suspend or debar contractors who solely engage in the purchase of Federal personal property generated by DoD as follows:*

a. Suspension and debarment authority is delegated to DRMS Counsel with respect to offerors on sales contracts whose principal place of business is located in a geographic area not within the area of responsibility of the Defense Reutilization and Marketing Region (DRMR-Pacific or DRMR-Europe).

b. Suspension and debarment authority is delegated to the Commander, DRMR-Pacific, after coordination with the DRMS Counsel or his or her designee, with respect to offerors on sales contracts whose principal place of business is located within the geographic area of responsibility of DRMR-Pacific.

c. Suspension and debarment authority is delegated to the Counsel, DLA-GE, with respect to offerors on sales contracts whose principal place of business is located within the geographic area of responsibility for DRMR-Europe.

d. In the extended absence of the DRMS Counsel (or the Commander, DRMR-Pacific, for sales offerors in DRMR-Pacific), the Commander, DRMS, shall assume the responsibilities for suspension and debarment of sales contractors in those geographical areas.

e. Concurrent suspension or debarment with respect to offerors on both sales and acquisition contracts whose principal place of business is located within all areas except the area of responsibility for DRMR-Europe rests exclusively with DLA Special Assistant for Contracting Integrity. In such cases, reports recommending simultaneous suspension or debarment from the sale of Federal property and acquisition contracts shall be prepared by sales contracting officers and forwarded through their servicing legal office to DLA-J for action by the Special Assistant for Contracting Integrity.

f. Copies of all DRMS debarment and suspension orders shall be forwarded to DLA-J for record keeping purposes. DRMS shall transmit copies of DRMS debarment and suspension actions to GSA for inclusion in Category J or K of the GSA's Consolidated List of Debarred, Suspended, and Ineligible Bidders.

C. *POLICY.*

1. The FPMR and this regulation are recognized as the authority for the suspension or debarment of bidders/contractors whose only contractual dealings with the DoD through participation in DRMS sales of Federal personal property generated by the DoD.

2. The DRMS and its subordinate sales activities shall solicit offers from, award contracts to, and consent to subcontracts only

with responsible contractors, as defined by FAR 9.104.1.

3. The policies, procedures, and requirements of the FAR and DoD FAR Supplement Subparts 9.4 are incorporated by reference and made applicable to contracts for, and to contractors who engage in the purchase of Federal personal property generated by DoD. In addition, the policies, procedures, and requirements of DLAR 4105.1, Defense Logistics Acquisition Regulation, Part 9, are incorporated by reference and made applicable to offerors who bid on both sales contracts and acquisition contracts and are recommended for suspension or debarment.

4. The suspension or debarment of a contractor from the purchase of Federal personal property has Government-wide effect and precludes any agency from entering into a contract for purchase of personal property with that contractor unless the agency's head or a designee determines that there is a compelling reason for such action. (See FAR 9.405(a).)

5. Chapter XVI, Sale, Abandonment, or Destruction of Foreign Excess Personal Property, shall be used with DoD FAR Supplement 9.473 in determining the names of offshore contractors which may be included on the lists falling into the following categories which supplement those prescribed in FAR 9.405:

a. Those who are "designated nationals" under the Foreign Assets Control Regulation.

b. Those found by the ASD(ISA) or authorized representatives to have engaged in improper East-West trade activity.

c. Those found by the ASD(ISA) or authorized representatives to be ineligible because they do not meet the political or security criteria.

d. Those found by the U.S. diplomatic mission or a country team (consisting of members of the U.S. diplomatic mission in the country or countries in which the contractors are located) to be ineligible because they do not meet the labor-political criteria.

e. Those who for other causes of a serious and compelling nature are so designated by the unified commander.

D. *SCOPE OF SUSPENSION OR DEBARMENT.*

In addition to applicable guidance in the FAR and DoD FAR Supplement, contractors suspended, debarred, or proposed for debarment are also excluded from conducting business with the Government as agents or representatives of another contractor. Firms or individuals who submit bids on sale solicitations on behalf of suspended or debarred contractors, or in any other manner conduct business with the Government as agents or representatives of suspended or debarred contractors, may be treated as "affiliates" in accordance with FAR 9.403 and may be suspended or debarred.

E. *REPORTING REQUIREMENTS.*

Sales contracting officers shall prepare reports in accordance with DoD FAR Supplement 9.472-2 in all cases where sales contractors are recommended for suspension or debarment for the reasons outlined in FAR 9.406-2, 9.407-2, and DoD FAR Supplement 9.473-5. Completed reports shall be submitted to the suspension/debarment authority through the servicing legal office, DRMS-G, or DLA-GE, as appropriate.

F. *INQUIRIES FROM SUSPENDED OR DEBARRED BIDDERS.*

All inquiries relating to suspended or debarred bidders shall be referred or forwarded to the office effecting the action.

CHAPTER XVIII

REPORTS AND FORMS/FORMATS

A. GENERAL PROVISIONS.

1. Introduction. This chapter prescribes reporting needs pertaining to *reutilization* and disposal operations of the DoD. The reports prescribed herein are an integral part of a coordinated reports structure pertaining to the total scope of the DoD Personal Property *Reutilization* and *Marketing* Program.

2. Objective. The basic objective of these reporting needs is to establish a uniform reporting system which should provide:

a. Measures of accomplishment necessary for the evaluation of progress and status of program operations by the Military Services, DLA, and OSD.

b. Management data needed to fulfill statutory and other Government agency reporting needs imposed upon the DoD.

3. Reporting Policy. The report forms and reporting instructions have been standardized for use by all reporting activities. These instructions shall be employed at all levels of organization as the uniform basis for the prescribed reporting. DLA or Military Services may institute supplemental reporting needs in these program areas as necessary. The supplemental reports may be required for submission as an addendum to DD Form 1143, Report of Excess and Surplus Materiel at Disposal Activities. However, the use of DD Form 1143 is mandatory and shall be used by all reporting elements, unless deviation is specifically authorized by ASD(P&L).

B. REPORT OF EXCESS AND SURPLUS MATERIEL AT DISPOSAL ACTIVITIES, RCS: DD-P&L(Q)496.

1. Scope and Applicability. This report shall be prepared by designated elements of the Military Services and Defense Agencies which have accountability for excess and surplus property. The term "surplus" as used in these instructions is construed to include "foreign excess." A DD Form 1143 feeder report shall be automatically output to the *DRMRs* and *DRMOs* for those *DRMOs* using the IDMS. These reporting instructions apply to all types of materiel including:

a. Excess and surplus personal property on a disposal account.

b. Excess and surplus combatant vessels.

c. Items such as complete aircraft, aircraft engines, tanks and other vehicles, and other end items, when these items have been determined not needed as complete units by the controlling ICP but are undergoing "save list" action incident to approved reclamation projects.

Excluded from this report is real property.

2. Reporting Instructions. DD Form 1143 shall be used by all elements submitting reutilization and disposal reports. This form shall be prepared and submitted by each reporting activity on a quarterly basis. The quarterly report periods shall end as of 31 March, 30 June, 30 September, and 31 December of each year. Designated reporting activities shall prepare DD Form 1143 in accordance with the specific instructions set forth herein, and forward these reports through prescribed channels to the headquarters or the assigned organizational element for the preparation of consolidated reports. Separate quarterly summary reports shall be prepared for domestic and foreign locations. These reports shall be forwarded to the Commander, Defense *Reutilization and Marketing* Service, Federal Center, Battle Creek, MI *49017-3092*, no later than 20 days after the close of the report period. *DRMS* shall forward an original and one copy of each con-

solidated report to DLA-SM, who shall furnish copies of the consolidated reports to each of the Military Services as follows:

a. ARMY: Deputy Chief of Staff for Logistics, Department of the Army, ATTN: DALO-SMP, Washington, DC *20310-0546*; and Commander, U.S. Army Materiel *Command,* ATTN: *AMCSM-PDP,* 5001 Eisenhower Avenue, Alexandria, VA *22333-0001.*

b. NAVY: Commander, Naval Supply Systems Command (Code *SUP 032*), Washington, DC 20376-*5000.*

c. AIR FORCE: Headquarters, Air Force Logistics Command, ATTN: *MMIII,* Wright-Patterson Air Force Base, OH 45433-5001.

d. MARINE CORPS: Commandant of the Marine Corps, ATTN: *LPP-2,* Washington, DC 20380-*0001.*

Each individual activity or area report shall be reviewed by the next higher echelon of command, as necessary, for accuracy and conformance with this chapter, and shall require any corrections to be made before consolidation.

3. Instructions for Preparation of DD Form 1143, Report of Excess and Surplus Materiel at Disposal Activities (RCS: DD-P&L(Q)496).

a. Heading.

(1) "Location" block—As pertinent, place an "X" in block to the left of "domestic" or "foreign." Activities located in the United States, American Samoa, Guam, TTPI, and the Virgin Islands shall use the "domestic" block; all others, the "foreign" block.

(2) "Report Control Symbol" block—Enter "DD-P&L(Q)496".

(3) "Period Ending" block—Enter the date of the final day of the report period; that is, 31 March, 30 June, 30 September, 31 December.

(4) "To" block—Enter the mailing address of the organization to which the report is being forwarded. For *DRMOs*, this entry shall be the *DRMR* to which the *DRMO* is assigned. For consolidated *DRMR*-prepared reports, this entry shall be *DRMS* (*DRMS*-C), Federal Center, Battle Creek, MI 49017-3092.

(5) "From" block—Enter the mailing address of the reporting activity.

b. Section 1. Availability. Reutilization and Disposal.

(1) General. This section of the report provides management data on the generation and disposition of excess and surplus personal property (excludes combatant ships), including excess end items subject to reclamation of components. All data in this section shall be reported, in terms of inventory value, to the nearest dollar (no cents). Materiel shall be priced at the standard price in effect at the time that the materiel is transferred to property disposal, except that prices of materiel for which standard prices are not available may be estimated on the basis of acquisition cost. The value of end items of materiel from which "save list" items have been removed or items which are incomplete as a result of action other than save list operations (see *Chapter VI, Receipt and Handling of Property at Defense Reutilization and Marketing Offices, paragraphs F1a(10) and F2b)* shall be reduced by the standard price (or estimated cost when standard prices are not available) of the removed components.

(2) Detailed Instruction. The following specific instructions are identified to report items on the DD Form 1143.

Report Item No.	Reporting Instructions
1	Inventory on Hand, Beginning of Period. Report the inventory of applicable DoD excess, declared Military Service/Defense Agency excess, and surplus personal property (including foreign excess) in the custody of the reporting activity at the beginning of the report period. (This item shall be the same as that for item 27 of the report period.)

Report Item No.	Reporting Instructions
2	Adjustments—Gains (+) or Losses (−). Report the net value of gains or losses, indicated as plus (+) or minus (−), of inventory adjustments occurring during the report period due to: (1) physical inventory revealing overages or shortages; (2) accounting adjustments affecting inventory value (such as incorrect extension of unit price); (3) transfers between disposal accounts. A minus adjustment by the losing account and a plus adjustment by the receiving account should be reflected during the same report period when possible. Net adjustments of 5 percent or more of the opening inventory made as a result of (1) or (2) shall be explained in "Remarks," except that adjustments less than $100,000 need not be explained. Adjustments made as a result of (3) shall always be explained regardless of their value. NOTE: Corrections of previous reports, and inventory generations or dispositions not otherwise previously accounted for, must not be reported on this line as adjustments, nor require the submission of a corrected report. Such corrections shall be considered as a current transaction and shall be reported on proper lines of the report for the current period.
3	Generations—Total. Report the total of items 4 and 5.
4	Generations—ICP Controlled Materiel. Report the value of ICP-controlled materiel determined to be DoD excess and transferred to *reutilization* and disposal during the report period. (For the purpose of this report, ICP-controlled materiel shall be considered as a generation of *reutilization* and disposal activity inventory when transferred to the *reutilization* and disposal account.)
5	Generations—Other. Report the value of non-ICP controlled materiel, declared Service/Agency excess and transferred to *reutilization* and disposal during the report period. (Materiel received by *reutilization* and disposal which does not require *reutilization* screening within the owning Service/Agency shall be included in this item. Other local excess must not be entered on this line until it has been determined to be Service/Agency excess as prescribed instructions of the Service or Agency concerned.)
6	Total Available for *Reutilization* or Disposal. Report the sum of item 1, plus (or minus) item 2, plus item 3.
7	*Reutilization*—Total. Report the sum of items 8, 9, 15, and 16.
8	*Reutilization*—DoD Intraservice Reutilization. Report the value of property withdrawn and transferred for intra-service reutilization by elements of the same Military Service or DoD component which generated the excess or surplus. (This item shall include: (1) property returned to stock; (2) items reclaimed as a result of cannibalization; (3) redistribution issues to using organizations for purposes other than originally procured, etc.)

Report Item No.	Reporting Instructions
9	*Reutilization*—DoD Interservice, Total. Report the total of items 10 through 14.
10	*Reutilization*—Transferred to Army. Disposal activities of Service/Agencies other than Army shall report the value of property transferred to Army installations or activities for *reutilization.*
11	*Reutilization*—Transferred to Navy. Disposal activities of Services/Agencies other than Navy shall report the value of property transferred to Navy installations or activities for *reutilization.*
12	*Reutilization*—Transferred to Marine Corps. Disposal activities of Services/Agencies other than Marine Corps shall report the value of property transferred to Marine Corps installations or activities for *reutilization.*
13	*Reutilization*—Transferred to Air Force. Disposal activities of Services/Agencies other than Air Force shall report the value of property transferred to Air Force installations or activities for *reutilization.*
14	*Reutilization*—Transferred to Other DoD Agencies. Disposal activities of the Military Services and DLA shall report the value of property transferred to installations or activities of other DoD components for reutilization (that is, National Security Agency (NSA), Defense Communications Agency (DCA), Civil Defense, and Military Service transfers to DLA).
15	*Reutilization*—Military Assistance Program. Report the value of property transferred to the Military Assistance Program.
16	*Reutilization*—Other Federal Agencies. Report the value of property transferred to all Federal agencies other than DoD, including transfers to the Agency for International Development (AID) or to any recipient under the provisions of an approved AID program, and transfers to national stockpile.
17	Donations—Total. Report the sum of items 18 through 22.
18	Donations—*Education and Health.* Report the value of property donated to *educational and health* activities under the *programs* administered by the Department of *Education and Department of Health and Human Services.*
19	Donations—Public Airports. Report the value of authorized donations of property to public airports.
20	Donations—Special Interest Educational Activities. Report the value of authorized donations to educational activities of special interest to the Armed Services.

Report Item No.	Reporting Instructions
21	Donations—Public Bodies. Report the value of property donated to municipal corporations and other public bodies, including disaster relief donations.
22	Donations—Other Authorized Donees. Report the value of property donated to any authorized recipients not provided for in items 18 through 21, including donations to museums and veterans organizations.
23	Sales of Property Other Than Scrap. Report the total value of all types of usable property (other than scrap) sold by the reporting disposal activity or a designated sales office during the report period. Property shall be considered as sold when it has been physically removed by the purchaser. Total shall include retail sales.
24	Expended to Scrap. Report the value of property included in item 6 which was determined to have no value except for its basic material content, and which was expended to scrap during the report period. Report ferrous, nonferrous, or other scrap weight on line 44.
25	Abandoned or Destroyed. Report the value of surplus property abandoned in place or destroyed in accordance with applicable directives and authorizations.
26	Other Dispositions. Report the value of surplus property disposed of by authorized means other than *those itemized elsewhere in the sections.* Such disposition shall be specified in "Remarks".
27	Inventory on Hand, End of Period—Total. Report the total of items 28 and 29.
28	Inventory on Hand, End of Period—Excess. Report the value of excess property on hand not yet determined to be surplus (or foreign excess) property at the end of the report period.
29	Inventory on Hand. End of Period—Surplus. Report the value of surplus property (including foreign excess) on hand at the end of the report period.
30	Memo: Materiel Held for Reclamation & Demilitarization. Report the value of that portion of the ending inventory (item 27) which is being withheld from further disposal action pending reclamation of parts, components or assemblies; or demilitarization.
31	Memo: Materiel on Hand Reported to Sales Office. Report the value of that portion of the closing inventory (item 29) which has been reported to sales offices and is awaiting sale action.

Report Item No.	Reporting Instructions
32	Memo: Surplus Materiel Sold but not Released to Purchaser. Report the value of that portion of the closing inventory (item 29) which has been sold but is awaiting removal by the purchaser.

c. Section 2—Proceeds from *Reutilization* and *Marketing* Operations.

(1) General. This section provides data for evaluating the effectiveness of marketing operations. For each type of transaction specified by the report items, report the inventory value, gross proceeds, and percent of return, as applicable.

(2) Detailed Instructions.

Report Item No.	Reporting Instructions
33	Reimbursable Transfers to MAP. Report the required data for that portion of item 15 which was transferred to the Military Assistance Program on a reimbursable basis.
34	Reimbursable Transfers to Other Federal Agencies. Report required data for that portion of item 16 which was transferred to Federal agencies other than the DoD or its components on a reimbursable basis.
35	Sales of Property Other than Scrap. Report the required data for sales of property other than scrap. (The inventory value reported for this item shall be the same as that reported on item 23, section 1.) Inventory value and gross proceeds from retail sales shall be reflected in "Remarks" section, identified to line 35.
36	Sales of Scrap and Waste—Total. Report the total of lines 37 through 39. (For purposes of this report, scrap is to be considered as sold when it has been physically removed by the purchaser.)
37	Sales of Scrap and Waste—Ferrous Scrap. Report the total proceeds realized from the sale of ferrous scrap.
38	Sales of Scrap and Waste—Nonferrous Scrap. Report the total proceeds realized from the sale of nonferrous metallic scrap.
39	Sales of Scrap and Waste—Other Scrap and Waste. Report total proceeds realized from the sale of all other (nonmetallic) scrap and waste materials.
40	Other Disposals. Report the required data for any other disposal action generating proceeds not included in items 33 through 39. The actions shall be specified and itemized in "Remarks".
41	Report the total of proceeds realized from all sources (sum of items 33 through 40).

d. Section 3—Summary of Scrap Operations.

(1) General. This section provides tonnage data reflecting scrap operations for which monetary accounting and reporting is not required. Report separately for ferrous and nonferrous metallic scrap property, the total short tons to the nearest tenth (such as, 915.3).

(2) Detailed Instructions.

Report Item No.	Reporting Instructions
42	On Hand, Beginning of Period. Report the tonnage of scrap on hand in the custody of the reporting activity at the beginning of the report period. (This item shall be the same as item 48 for the previous report period.)
43	Adjustments—Gain (+) or Loss (−). Report the tonnage of inventory adjustments (plus or minus) occurring during the report period. This includes transfers between disposal accounts which must be explained in "Remarks".
44	Generations. Report the tonnage of scrap generated during the report period.
45	Available for Disposal. Report the sum of items 42, plus (or minus) item 43, plus item 44.
46	Sold. Report the tonnage of scrap sold (removed by the purchaser) during the report period.
47	Other Disposals. Report the total tonnage of scrap disposed of by means other than sale, such as transfer, donation, abandonment, or destruction.
48	On Hand. End of Period. Report the tonnage of scrap on hand at the end of the report period.

e. Section 4—Disposal Activity for Combatant Ships and Complete Aircraft.

(1) General. This section of the report includes data on combatant ship disposal actions which must not be included as personal property elsewhere in this report, and complete aircraft also included in section 1 as personal property. For each type of transaction specified by the line entries report the inventory value and gross proceeds realized, as applicable. (NOTE: Reports on all Navy vessels (combatant and other) shall be prepared and submitted to the Department of the Navy by DRMR-Columbus only. Data on complete Department of the Navy aircraft shall be reported only by the Naval Air Systems Command, Department of the Navy.)

(2) Detailed Instructions.

Report Item No.	Reporting Instructions
49	On Hand, Beginning of Period. Report the total value of ships or complete aircraft on hand awaiting disposal at the beginning of the report period.

Report Item No.	Reporting Instructions
50	Generations. Report the net value (to include plus or minus adjustments) of excess and surplus ships and aircraft generated for disposal during the period.
51	Available for Disposition. Report the total of items 49 and 50.
52	Sold. Report the inventory value of ships and complete aircraft sold as other than scrap during the report period.
53	Other Dispositions. Report the inventory value of ships and complete aircraft disposed of by means other than sale, including withdrawals for reutilization and expenditures to scrap.
54	On Hand, End of Period. Report the inventory value of ships and complete aircraft on hand at the end of the report period.

C. REPORT OF UTILIZATION TRANSFERS OF SUPPLY SYSTEM STOCKS (RCS: DD-P&L(Q)495).

1. Purpose. This report is to reflect utilization transfers of materiel under the centralized control of an ICP but not assigned to an IMM.

2. Scope. This report shall be prepared in letter form by each ICP. Negative reports are required. The report shall include all transfers to other ICPs and supply activities of items not yet assigned to an IMM and not covered by ISAs. The report shall be terminated when all NSN items of supply are assigned to an IMM.

3. Report Frequency and Transmission Instructions. RCS: DD-P&L(Q)495 shall be prepared on a quarterly basis for periods ending 31 March, 30 June, 30 September, and 31 December. The original shall be transmitted to DRMS-CM, Federal Center, Battle Creek, MI 49017-3092, no later than 35 days following the close of the report period. Internal Service/Agency distribution shall be as prescribed by pertinent authority.

4. Report Content. The letter report shall contain:

The following are transfers from _____ for the period ending _____.

(1) To Army	$_____
(2) To Navy	$_____
(3) To AirForce	$_____
(4) To Marine Corps	$_____
(5) To Defense Supply Centers	$_____
(6) To Other DoD Agencies	$_____
(7) To Other Federal Agencies	$_____
(8) Total	$_____

D. DEPARTMENT OF DEFENSE FORMS (DD FORMS).

DD Form Number	Title
200	Report of Survey
649	Cash Sales Slip
843	Requisition for Printing and Binding Service
1131	Cash Collection Voucher
1143	Report of Excess and Surplus Materiel at Disposal Activities
1149	Requisition and Invoice/Shipping Document
1324	Interim Reply to Prospective Purchasers
1342	DoD Property Record
1348-1	DoD Single Line Item Release/Receipt Document
1513	Offer and Acceptance
1513c	Offer and Acceptance (continuation sheet)
1513-1	Amendment to Offer and Acceptance

E. STANDARD FORMS (SF).

SF Number	Title
25	Performance Bond
25-B	Continuation Sheet (For Standard Forms 24, 25, and 25-A)
97	The United States Government Certificate of Release of a Motor Vehicle
97-A	Agency Record Copy of the United States Government Certificate of Release of a Motor Vehicle
120	Report of Excess Personal Property
122	Transfer Order Excess Personal Property
123	Transfer Order Surplus Personal Property
123-A	Transfer Order Surplus Personal Property (continuation sheet)

SUPPLEMENT A1

OFFICES OF GENERAL SERVICES ADMINISTRATION

Region Designator	Territory	Region Address
A	GSA Central Office	General Services Administration Federal Supply Service *Property Management Division* Washington, DC 20406 Tel: 703-557-1540
1	Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, and Vermont	General Services Administration FSS-1FBP *10 Causeway Street, 9th Floor* Boston, MA 02109-*0000* Tel: 617-*565-7319*
2	New Jersey, New York, Puerto Rico, and the Virgin Islands	General Services Administration FSS-2FBP 26 Federal Plaza, Room 2843 New York, NY 10278-*0000* Tel: 212-264-2034
3	Delaware, Maryland, Pennsylvania, Virginia, and West Virginia (does not include Washington, DC metropolitan area)	General Services Administration FSS-3FBP, Room 7726 9th & Market Streets Philadelphia, PA 19107-*0000* Tel: 215-597-*5678*
W	District of Columbia; Montgomery and Prince Georges Counties in Maryland; Arlington, Fairfax, Loudoun, and Prince William Counties and cities of Alexandria and Falls Church in Virginia	General Services Administration FSS-WFBP 7th & D Streets, SW. Washington, DC 20407-*0000* Tel: 202-472-*2051*
4	Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina, and Tennessee	General Services Administration FSS-4FBP 75 Spring Street, SW. Atlanta, GA 30303-*0000* Tel: 404-*331-3065*

SUPPLEMENT A1—Continued

OFFICES OF GENERAL SERVICES ADMINISTRATION

Region Designator	Territory	Region Address
5	Illinois, Indiana, Michigan, Minnesota, Ohio, and Wisconsin	General Services Administration FSS-5FBP U.S. Courthouse and Federal Bldg. *230* South Dearborn Street Chicago, IL 60604-*0000* Tel: 312-353-*6060*
6	Iowa, Kansas, Missouri, and Nebraska	General Services Administration FSS-6FBP *4400 College Blvd., Suite 175* *Overland Park, KS 66211-0000* Tel: *813-236-2525*
7	Arkansas, Louisiana, New Mexico, Oklahoma, and Texas	General Services Administration FSS-7FBP 819 Taylor Street Fort Worth, TX *76102-6105* Tel: 817-334-*2339*
8	Colorado, Montana, North Dakota, South Dakota, Utah, and Wyoming	General Services Administration *FSS-7FBP-8* *Denver Federal Center, Bldg. 41* *P.O. Box 25506* Denver, CO 80225-*0506* Tel: 303-*236-7700*
9	Arizona, California, and Nevada	General Services Administration FSS-9FBP 525 Market Street San Francisco, CA 94105-*2799* Tel: 415-974-*9179*
10	Idaho, Oregon, and Washington	General Services Administration *FSS-9FBP-10* *GSA Center* Auburn, WA *98001-6599* Tel: 206-*931-7400*
C	Hawaii (and Guam) (Suboffice of Region 9)	General Services Administration *FSS-9FBP-U4* *300 Ala Moana Blvd., Room 8121* *Box 50048* Honolulu, HI *96850-0000* Tel: 808-*541-1972*

SUPPLEMENT A1—Continued

OFFICES OF GENERAL SERVICES ADMINISTRATION

Region Designator	Territory	Region Address
D	Alaska (Suboffice of Region 10)	General Services Administration *FSS-9FBP-10U-2* *701 C Street* *P.O. Box 51* Anchorage, AK *99513-0000* Tel: 907-*271-4298*
P	(Part of Region 2) Puerto Rico	Same as Region 2
V	(Part of Region 2) Virgin Islands	Same as Region 2

NOTE: Designation of Hawaii, Alaska, Puerto Rico, and the Virgin Islands as separate GSA offices is for the purpose of identifying excess reports originating in those States/Possessions.

SUPPLEMENT A2

STATE RADIATION CONTROL AGENCIES

ALABAMA

Director
Division of Radiological Health
Alabama State Department of Public Health
State Office Building
Montgomery, Alabama 36130

ALASKA

Chief
Radiological Health Program
Department of Health and Social Services
Pouch H-06F
Juneau, Alaska 99801

ARIZONA

Executive Director
Arizona Radiation Regulatory Agency
925 South 52nd Street
Tempe, Arizona 85281

ARKANSAS

Director
Department of Health
4815 West Markham Street
Little Rock, Arkansas 72201

CALIFORNIA

Chief
Radiological Health Branch
State Department of Health Services
Buidling No. 8
714 P Street
Sacramento, California 95814

COLORADO

Director
Radiation Control Division
Department of Health
4210 East 11th Avenue
Denver, Colorado 80220

CONNECTICUT

Director
Radiation Control
Department of Environmental Protection
State Office Building
Hartford, Connecticut 06115

DELAWARE

Program Director
Office of Radiological Health
Division of Public Health
Department of Health and Social Services
Jesse S. Cooper Memorial Building
Capitol Square
Dover, Delaware 19901

DISTRICT OF COLUMBIA

Chief
Radiation Programs
Environmental Health Administration
Department of Environmental Services
5000 Overlook Avenue SW.
Washington, D.C. 20032

FLORIDA

Administrator
Radiation Control Program
Health Program Office
Department of Health and Rehabilitative Services
1317 Winewood Boulevard
Jacksonville, Florida 32301

SUPPLEMENT A2—Continued

GEORGIA

Director
Radiological Health Section
Department of Human Resources
State Office Building
47 Trinity Avenue
Atlanta, Georgia 30334

GUAM

Administrator
Division of Environmental Health
Department of Public Health and Social Services
Government of Guam
P.O. Box 2816
Agana, Guam 96910

HAWAII

Chief
Noise and Radiation Branch
Department of Health
P.O. Box 3378
Honolulu, Hawaii 96801

IDAHO

Program Manager
Radiation Control Section
Department of Health and Welfare
Statehouse Mall
Boise, Idaho 83720

ILLINOIS

Manager
Office of Radiation Safety
Department of Public Health
1035 Outer Park Drive
Springfield, Illinois 62704

INDIANA

Chief
Radiological Health Section
Indiana State Board of Health
1330 West Michigan Street
P.O. Box 1964
Indianapolis, Indiana 46206

IOWA

Program Coordinator
Radiological Health Program Coordinator
Iowa Department of Health
Lucas State Office Building
Des Moines, Iowa 50319

KANSAS

Director
Bureau of Radiation Control
Kansas Department of Health and Environment
Forbes Field, Building 321
Topeka, Kansas 66620

KENTUCKY

Supervisor
Radiological Control Section
Department for Human Resources
275 East Main Street
Frankfort, Kentucky 40601

LOUISIANA

Manager
Radiation Control Section
Office of Environmental Affairs
State Department of Natural Resources
P.O. Box 44066
Baton Rouge, Louisiana 70804

MAINE

Manager
Radiological Health Program
157 Capitol Street
Augusta, Maine 04333

MARYLAND

Chief
Division of Radiation Control
Department of Health and Mental Hygiene
O'Conor Office Building
201 West Preston Street
Baltimore, Maryland 21201

SUPPLEMENT A2—Continued

MASSACHUSETTS

Director
Radiation Control Program
Massachusetts Department of Public Health
600 Washington Street
Boston, Massachusetts 02116

MICHIGAN

Chief
Division of Radiological Health
Department of Public Health
3500 North Logan Street
P.O. Box 30035
Lansing, Michigan 48909

MINNESOTA

Chief
Section of Radiation Control
Minnesota Department of Health
717 Delaware Street SE.
Minneapolis, Minnesota 55440

MISSISSIPPI

Director
Division of Radiological Health
State Board of Health
Felix J. Underwood Building
P.O. Box 1700
Jackson, Mississippi 39205

MISSOURI

Administrator
Bureau of Radiological Health
Missouri Division of Health
1511 Christy Lane
P.O. Box 570
Jefferson City, Missouri 65101

MONTANA

Chief
Occupational Health Bureau
Department of Health and Environmental Sciences
Cogswell Building
Helena, Montana 59620

NEBRASKA

Director
Division of Radiological Health
Department of Health
301 Centennial Mall South
P.O. Box 95007
Lincoln, Nebraska 68509

NEVADA

Supervisor
Radiological Health Section
State Department of Health and Welfare
505 East King Street
Carson City, Nevada 89710

NEW HAMPSHIRE

Program Manager
Radiological Health Program
State Department of Health and Welfare
Health and Welfare Building
Hazen Drive
Concord, New Hampshire 03301

NEW JERSEY

Chief
Bureau of Radiation Protection
New Jersey Department of Environmental Protection
380 Scotch Road
Trenton, New Jersey 08628

NEW MEXICO

Chief
Radiation Protection Bureau
Environmental Improvement Division
P.O. Box 968
Sante Fe, New Mexico 87504

NEW YORK

Director
Bureau of Environmental Radiation Protection
State Department of Health
Empire State Plaza
Tower Building
Albany, New York 12237

SUPPLEMENT A2—Continued

NORTH CAROLINA

Chief
Radiation Protection Section
Department of Human Resources
P.O. Box 12200
Raleigh, North Carolina 27605

NORTH DAKOTA

Director
Division of Environmental Engineering
Radiological Health Program
North Dakota Department of Health
State Capitol Building
Bismarck, North Dakota 58501

OHIO

Program Director
Radiological Health Program
Department of Health
246 North High Street
P.O. Box 118
Columbus, Ohio 43216

OKLAHOMA

Chief
Radiation and Special Hazards Service
State Department of Health
P.O. Box 53551
Oklahoma City, Oklahoma 73152

OREGON

Manager
Radiological Control Section
State Health Division
P.O. Box 231
Portland, Oregon 97207

PENNSYLVANIA

Director
Bureau of Radiation Protection
Department of Environmental Resources
P.O. Box 2063
Harrisburg, Pennsylvania 17120

PUERTO RICO

Director
Radiological Health Division
Department of Health
Box 10427
Caparra Heights Station
Rio Piedras, Puerto Rico 00936

RHODE ISLAND

Director of Health
Department of Health
Cannon Building
Davis Street
Providence, Rhode Island 02908

SOUTH CAROLINA

Chief
Bureau of Radiological Health
South Carolina Department of Health
and Environmental Control
2600 Bull Street
Columbia, South Carolina 29201

SOUTH DAKOTA

Secretary of Health
State Department of Health
Joe Foss Office Building
523 E. Capitol
Pierre, South Dakota 57501

TENNESSEE

Director
Division of Radiological Health
T.E.R.R.A. Building
150 Ninth Avenue North
Nashville, Tennessee 37203

TEXAS

Chief
Bureau of Radiation Control
Texas Department of Health
1100 West 49th Street
Austin, Texas 78756

SUPPLEMENT A2—Continued

UTAH

Director
Bureau of Radiation Control
State Department of Health
150 W. North Temple
Box 2500
Salt Lake City, Utah 84110

VERMONT

Director
Division of Occupational and
Radiological Health
Vermont Department of Health
Administration Building
10 Baldwin Street
Montpelier, Vermont 05602

VIRGINIA

Supervisor
Bureau of Radiological Health
Department of Health
109 Governor Street
Richmond, Virginia 23219

VIRGIN ISLANDS

Commissioner
Department of Conservation and
Cultural Affairs
P.O. Box 4340
Charlotte Amalie
St. Thomas, Virgin Islands 00801

WASHINGTON

Head
Radiation Control Section
Airdustrial Park
Olympia, Washington 98504

WEST VIRGINIA

Director
Bureau of Industrial Hygiene
Radiological Health Program
State Department of Health
1800 East Washington Street
Charleston, West Virginia 25305

WISCONSIN

Chief
Radiation Protection Section
Department of Health and Social
Services
P.O. Box 309
Madison, Wisconsin 53701

WYOMING

Chief
Radiological Health Services
Division of Health and Medical
317 Hathaway Building
Cheyenne, Wyoming 82001

SUPPLEMENT A3
STATE AGENCIES

ALABAMA

Director
State Agency for Federal Property
Assistance
P.O. Box 2488
Gadsen, Alabama 35903

ALASKA

Director
Surplus Property Service
200 North Wrangell Street
Anchorage, Alaska 99501

ARIZONA

Director
Department of Administration
Surplus Property Division
312 So. 15th Avenue
Phoenix, Arizona 85007

ARKANSAS

Director
State Agency for Surplus Property
8700 Remount Road
North Little Rock, Arkansas 72118

CALIFORNIA

Director
Office of Surplus Property
Department of Education
721 Capitol Mall
Sacramento, California 95814

COLORADO

Director
Surplus Property Agency
4700 Leetsdale Drive
Denver, Colorado 80222

CONNECTICUT

Director
State Agency for Federal Surplus
Property
P.O. Box 298
Wethersfield, Connecticut 06109

DELAWARE

Director
Division of Purchasing
P.O. Box 299
Delaware City, Delaware 19706

DISTRICT OF COLUMBIA

Manager
Bureau of Material Management
General Services Administration
Surplus Acquisition Section
5 D.C. Village Lane SW.
Washington, DC 20032

FLORIDA

Director
Division of Surplus Property
Department of General Services
560 Larson Building
Tallahassee, Florida 32301

GEORGIA

Director
State Agency for Surplus Property
Services
1050 Murphy Avenue SW.
Atlanta, Georgia 30310

SUPPLEMENT A3—Continued

GUAM

Director
State Agency for Surplus Property
Department of Administration
Government of Guam
P.O. Box 884
Agana, Guam 96910

HAWAII

Director
Surplus Property Branch
State of Hawaii
729 Kakoi Street
Honolulu, Hawaii 96819

IDAHO

Director
Bureau of Federal Surplus Property
P.O. Box 7414, Gowen Field
Boise, Idaho 83707

ILLINOIS

Manager
Federal Surplus Property Section
Central Management Services
4390 S. Jeffory St.
Springfield, Illinois 62705

INDIANA

Director
State Agency for Federal Surplus Property
601 Kentucky Avenue
Indianapolis, Indiana 46225

IOWA

Director
Surplus Property Division
Department of General Services
Hoover State Office Building
Des Moines, Iowa 50319

KANSAS

Director
Surplus Property Division
Department of Administration
Rural Route No. 4, Box 36A
Topeka, Kansas 66603

KENTUCKY

Director
Division of Surplus Property
514 Barrett Avenue
Frankfort, Kentucky 40601

LOUISIANA

Director
Federal Surplus Property Assistance Agency
1635 Foss Drive
P.O. Box 44351, Capitol Station
Baton Rouge, Louisiana 70804

MAINE

Director
State Agency for Surplus Property
State Office Building
Augusta, Maine 04333

MARYLAND

Director
State Agency for Surplus Property
P.O. Box 122
Jessup, Maryland 20794

MASSACHUSETTS

Director
Executive Office of Administration and Finance
Purchasing Agent's Division, Room 1010
State Agency for Surplus Property
One Ashburton Place
Boston, Massachusetts 02108

SUPPLEMENT A3—Continued

MICHIGAN

Director
Federal Property Assistance Program
Department of Management and Budget
3369 North Logan Street
P.O. Box 30026
Lansing, Michigan 48909

MINNESOTA

Director
Federal Surplus Property Division
Department of Administration
5420 Highway 8, Arden Hills
New Brighton, Minnesota 55112

MISSISSIPPI

Director
Surplus Property Procurement Commission
P.O. Box 5778
Jackson, Mississippi 39208

MISSOURI

Director
State Agency for Surplus Property
117 North Riverside Drive
P.O. Drawer 1310
Jefferson City, Missouri 65101

MONTANA

Chief
Central Stores
Surplus Property Bureau
Capitol Station
Helena, Montana 59620

NEBRASKA

Manager
Federal Property Assistance Section
Department of Corrections
3321 North 35th Street
Lincoln, Nebraska 68504

NEVADA

Director
State Agency for Surplus Property
2250 Barnett Way
Reno, Nevada 89501

NEW HAMPSHIRE

Director
New Hampshire Distributing Agency
12 Hills Avenue
Concord, New Hampshire 03301

NEW JERSEY

Director
State Agency for Surplus Property
Office of Emergency Management
New Jersey Division of State Police
River Road, P.O. Box 7068
West Trenton, New Jersey 08625

NEW MEXICO

Director
Federal Property Assistance Program
P.O. Box 4757, Coronado Station
Santa Fe, New Mexico 87502-4757

NEW YORK

Director
Bureau of Federal Property Assistance
State Office Building Campus
Building 18
Albany, New York 12226

NORTH CAROLINA

Director
Federal Property Agency
P.O. Box 26567
Raleigh, North Carolina 27611

NORTH DAKOTA

Director
Purchasing Division, Surplus Property
Office of Management and Budget
1812 Lee Avenue
Bismarck, North Dakota 58501

OHIO

Director
State Agency for Property Utiiization
1635 Watkins Road
Columbus, Ohio 43207

SUPPLEMENT A3—Continued

OKLAHOMA

Director
State Agency for Surplus Property
P.O. Box 11355
Oklahoma City, Oklahoma 73111

OREGON

Manager
Department of General Services
Purchasing Division
1655 Salem Industrial Drive NE.
Salem, Oregon 97310

PENNSYLVANIA

Director
Bureau of Supplies and Surplus Operations
Department of General Services
2221 Forster Street
P.O. Box 1365
Harrisburg, Pennsylvania 17105

PUERTO RICO

Director
Agency for Federal Property Assistance
General Services Administration
Fernandez Juncos Avenue #350
Stop 6½, P.O. Box 4112
San Juan, Puerto Rico 00905

RHODE ISLAND

Director
State Agency for Surplus Property
Box 8268, State Warehouse
Cranston, Rhode Island 02920

SOUTH CAROLINA

Director
Surplus Property Procurement
Boston Avenue
West Columbia, South Carolina 29169

SOUTH DAKOTA

Director
Federal Property Agency
20 Colorado Avenue SW.
Huron, South Dakota 57350

TENNESSEE

Director
Department of General Services
6500 Centennial Boulevard
Nashville, Tennessee 37209

TEXAS

Executive Director
Surplus Property Agency
Federal Property Utilization Division
P.O. Box 8120, Wainwright Station
San Antonio, Texas 78208

UTAH

Director
State Agency for Surplus Property
522 South 700 West
Salt Lake City, Utah 84104

VERMONT

Director
Central Surplus Property Agency
87 Barre Street
Montpelier, Vermont 05602

VIRGINIA

Director
Federal Property Agency
Department of General Services
Division of Purchases and Supply
P.O. Box 1199
Richmond, Virginia 23209

VIRGIN ISLANDS

Director
Department of Property and Procurement
Division of Property
P.O. Box 1437
St. Thomas, Virgin Islands 00801

SUPPLEMENT A3—Continued

WASHINGTON

Director
Surplus Properties
Department of General Administration
18700 80th Place South
Kent, Washington 98032

WEST VIRGINIA

Director
State Agency for Surplus Property
2700 Charles Avenue
Dunbar, West Virginia 25064

WISCONSIN

Director
Federal Property Program
201 South Dickinson Street
P.O. Box 1585
Madison, Wisconsin 53701

WYOMING

Director
Wyoming Surplus Property
2045 Westland Road
Cheyenne, Wyoming 82002

SUPPLEMENT A4

FEDERAL AVIATION ADMINISTRATION

Airports Service Regional and District Offices

Headquarters: U.S. Department of Transportation

Federal Aviation Administration

800 Independence Avenue SW.

Washington, DC 20591

REGIONAL OFFICES

Northwest	U.S. Department of Transportation, Federal Aviation Administration, FAA Building, Boeing Field International Airport, Seattle, Washington 98108
Western Region	U.S. Department of Transportation, Federal Aviation Administration, 15000 Aviation Blvd., Hawthorne, California 90261
Rocky Mountain Region	U.S. Department of Transportation, Federal Aviation Administration, 10455 East 25th Avenue, Aurora, Colorado 80010
Southwest Region	U.S. Department of Transportation, Federal Aviation Administration, 1400 Blue Mound Road, P.O. Box 1689, Fort Worth, Texas 76101
Central Region	U.S. Department of Transportation, Federal Aviation Administration, 601 East 12th Street, Kansas City, Missouri 64106
Great Lakes Region	U.S. Department of Transportation, Federal Aviation Administration, 2800 East Devon Avenue, Des Plaines, Illinois 60018
Southern Region	U.S. Department of Transportation, Federal Aviation Administration, 3400 Norman Berry Drive, East Point, Georgia 30344
Eastern Region	U.S. Department of Transportation, Federal Aviation Administration, Federal Building, JFK International Airport, Jamaica, New York 11430
New England Region	U.S. Department of Transportation, Federal Aviation Administration, 12 New England Executive Park, Burlington, Massachusetts 01803
Alaskan Region	U.S. Department of Transportation, Federal Aviation Administration, P.O. Box 13; 701 C St., Anchorage, Alaska 99513
Pacific Region	U.S. Department of Transportation, Federal Aviation Administration, 300 Ala Moana Blvd., P.O. Box 51109, Room 7321, Honolulu, Hawaii 96850

REGIONAL OFFICES—Continued

Europe, Africa, Middle East Region	U.S. Department of Transportation, Federal Aviation Administration, c/o American Embassy, APO New York 09667, (Located in Brussels, Belgium)

SUPPLEMENT A4 (Con.)
DISTRICT OFFICES

ALABAMA

U.S. Department of Transportation
General Aviation District Office
6500 43rd Avenue North
Municipal Airport
Birmingham, Alabama 35206

ALASKA

U.S. Department of Transportation
Air Carrier District Office
Logistics Complex
5001 International Airport Road
Anchorage, Alaska 99502

U.S. Department of Transportation
Flight Standards District Office
3788 University Avenue
Fairbanks, Alaska 99701

U.S. Department of Transportation
Flight Standards District Office
Terminal Building
Juneau Municipal Airport
P.O. Box 2118
Juneau, Alaska 99803

ARIZONA

U.S. Department of Transportation
General Aviation District Office
15041 North Airport Drive
Scottsdale, Arizona 85260

ARKANSAS

U.S. Department of Transportation
General Aviation District Office
Room 201, FAA/NWS Building
Adams Field
Little Rock, Arkansas 72202

CALIFORNIA

U.S. Department of Transportation
Air Carrier District Office
831 Mitten Road, Room 105
Burlingame, California 94010

U.S. Department of Transportation
General Aviation District Office
2401 North Ashley
Fresno Air Terminal
Fresno, California 93727

U.S. Department of Transportation
Flight Standards District Office
2815 East Spring Street
Long Beach Airport
Long Beach, California 90806

U.S. Department of Transportation
Air Carrier District Office
5885 West Imperial Hwy.
Los Angeles, California 90045

U.S. Department of Transportation
Flight Standards District Office
Oakland International Airport
Airport Station
P.O. Box 2397
Oakland, California 94614

U.S. Department of Transportation
General Aviation District Office
6961 Flight Road
Riverside, California 92504

U.S. Department of Transportation
General Aviation District Office
Executive Airport
Sacramento, California 95822

SUPPLEMENT A4—Continued

U.S. Department of Transportation
General Aviation District Office
3750 John J. Montgomery Drive
San Diego, California 92123

U.S. Department of Transportation
Air Carrier District Office
880 Front Street, Suite 5528
San Diego, California 92188

U.S. Department of Transportation
General Aviation District Office
1387 Airport Boulevard
San Jose, California 95110

U.S. Department of Transportation
General Aviation District Office
3200 Airport Avenue, Suite 3
Santa Monica, California 90405

U.S. Department of Transportation
General Aviation District Office
Hathaway Building
7120 Havenhurst Avenue
Suite 316
Van Nuys, California 91406

COLORADO

U.S. Department of Transportation
General Aviation District Office
Federal Aviation Administration Building
Jefferson County Airport, Bldg. #1
Broomfield, Colorado 80020

U.S. Department of Transportation
Air Carrier District Office
2525 Geneva Street
Denver, Colorado 80010

DISTRICT OF COLUMBIA

U.S. Department of Transportation
Flight Standards District Office
GT Bldg., P.O. Box 17325
Dulles International Airport
Washington, DC 20041

FLORIDA

U.S. Department of Transportation
General Aviation District Office
Federal Building
855 St. Johns Bluff Road
Craig Airport
Jacksonville, Florida 32211

U.S. Department of Transportation
Air Carrier District Office
P.O. Box 592015
FAA/National Weather Service Bldg.
Miami International Airport
Miami, Florida 33159

U.S. Department of Transportation
General Aviation District Office
Bldg. 121, Opa Locka Airport
Opa Locka, Florida 33054

U.S. Department of Transportation
Flight Standard District Office
St. Petersburg-Clearwater Airport
Clearwater, Florida 33520

GEORGIA

U.S. Department of Transportation
General Aviation District Office
Federal Aviation Administration Building
Fulton County Airport
3999 Gordon Road Southwest
Atlanta, Georgia 30336

U.S. Department of Transportation
Air Carrier District Office
1568 Willingham Drive
D-116
College Park, Georgia 30337

HAWAII

U.S. Department of Transportation
Flight Standards District Office
P.O. Box 29728
218 Lagoon Drive
Honolulu, Hawaii 96819

SUPPLEMENT A4—Continued

IDAHO

U.S. Department of Transportation
General Aviation District Office
3975 Rickenbacker
Boise, Idaho 83705

ILLINOIS

U.S. Department of Transportation
General Aviation District Office
DuPage County Airport
P.O. Box H
Chicago, Illinois 60185

U.S. Department of Transportation
Air Carrier District Office
2300 East Devon Avenue
Des Plaines, Illinois 60018

U.S. Department of Transportation
General Aviation District Office
Capital Airport
New Terminal
Springfield, Illinois 62708

INDIANA

U.S. Department of Transportation
General Aviation District Office
Federal Aviation Administration
Bldg. #1
International Airport
P.O. Box 41525
Indianapolis, Indiana 46241

U.S. Department of Transportation
General Aviation District Office
1843 Commerce Drive
South Bend, Indiana 46628

IOWA

U.S. Department of Transportation
General Aviation District Office
3021 Army Post Road
Des Moines, Iowa 50321

KANSAS

U.S. Department of Transportation
General Aviation District Office
Administration Building
Fairfax Airport
Kansas City, Kansas 66115

U.S. Department of Transportation
General Aviation District Office
Flight Standards Building
Midcontinent Airport
Wichita, Kansas 67209

KENTUCKY

U.S. Department of Transportation
General Aviation District Office
FAA Building
Bowman Field
Louisville, Kentucky 40205

LOUISIANA

U.S. Department of Transportation
General Aviation District Office
FAA Building
Lakefront Airport
New Orleans, Louisiana 70126

U.S. Department of Transportation
General Aviation District Office
Terminal Building, Room 137
Downtown Airport
Shreveport, Louisiana 71107

MAINE

U.S. Department of Transportation
General Aviation District Office
Portland International Jetport
Portland, Maine 04102

MARYLAND

U.S. Department of Transportation
General Aviation District Office
Baltimore/Washington International Airport
Baltimore, Maryland 21240

SUPPLEMENT A4—Continued

MASSACHUSETTS

U.S. Department of Transportation
Air Carrier District Office
Logan International Airport
General Aviation Administration Bldg.
East Boston, Massachusetts 02128

U.S. Department of Transportation
General Aviation District Office
Municipal Airport
Norwood, Massachusetts 02062

U.S. Department of Transportation
General Aviation District Office
Barnes Municipal Airport
Westfield, Massachusetts 01085

MICHIGAN

U.S. Department of Transportation
General Aviation District Office
Kent County Airport
5500 Fourth Street
Grand Rapids, Michigan 49508

U.S. Department of Transportation
General Aviation District Office
Willow Run Airport
Ypsilanti, Michigan 48197

MINNESOTA

U.S. Department of Transportation
General Aviation District Office
Wold Chamberlain Airport
6201 34th Avenue South
Minneapolis, Minnesota 55450

MISSISSIPPI

U.S. Department of Transportation
General Aviation District Office
Federal Aviation Administration Building
Municipal Airport
P.O. BOx 6273, Pearl Branch
Jackson, Mississippi 39208

MISSOURI

U.S. Department of Transportation
Flight Standards District Office
9275 Genaire Drive
Berkeley, Missouri 63134

U.S. Department of Transportation
Air Carrier District Office
525 Mexico City Avenue
Kansas City, Missouri 64153

MONTANA

U.S. Department of Transportation
General Aviation District Office
Room 216, Administration Bldg.
Billings-Logan International Airport
Billings, Montana 59101

NEBRASKA

U.S. Department of Transportation
General Aviation District Office
General Aviation Building
Lincoln Municipal Airport
Lincoln, Nebraska 68521

NEVADA

U.S. Department of Transportation
Flight Standards District Office
5700 C, South Haven
Las Vegas, Nevada 89119

U.S. Department of Transportation
General Aviation District Office
601 South Rock Blvd.
Reno, Nevada 89502

NEW JERSEY

U.S. Department of Transportation
Flight Standards District Office
150 Riser Road
Teterboro Air Terminal
Teterboro, New Jersey 07608

NEW MEXICO

U.S. Department of Transportation
General Aviation District Office
International Arrivals Bldg.
P.O. Box 90405
Albuquerque, New Mexico 87119

SUPPLEMENT A4—Continued

NEW YORK

U.S. Department of Transportation
General Aviation District Office
Albany County Airport
Albany, New York 12211

U.S. Department of Transportation
General Aviation District Office
Republic Airport, Building #53
Farmingdale, New York 11735

U.S. Department of Transportation
General Aviation District Office
Rochester-Monroe County Airport
Rochester, New York 14624

NORTH CAROLINA

U.S. Department of Transportation
General Aviation District Office
Federal Aviation Administration Building
Municipal Airport, P.O. Box 27005
Charlotte, North Carolina 28219

U.S. Department of Transportation
General Aviation District Office
Administration Building, Room 216
Raleigh-Durham Airport
P.O. Box 486A
Raleigh, North Carolina 27602

NORTH DAKOTA

U.S. Department of Transportation
General Aviation District Office
Administration Building, Room 216
Hector Field, P.O. Box 5496
Fargo, North Dakota 58105

OHIO

U.S. Department of Transportation
General Aviation District Office
Lunken Airport, Executive Bldg.
424 Airport Road
Cincinnati, Ohio 45226

U.S. Department of Transportation
General Aviation District Office
Cleveland Hopkins International Airport
Federal Facilities Office Bldg.
Cleveland, Ohio 44135

U.S. Department of Transportation
General Aviation District Office
New Terminal Building
Port Columbus International Airport
Columbus, Ohio 43219

OKLAHOMA

U.S. Department of Transportation
General Aviation District Office
General Aviation Terminal
Room 103
Tulsa International Airport
Tulsa, Oklahoma 74115

OREGON

U.S. Department of Transportation
General Aviation District Office
Mahlon Sweet Airport
90606 Green Hill Road
Eugene, Oregon 97402

U.S. Department of Transportation
General Aviation District Office
3355 NE. Cornell Road
Portland-Hillsboro Airport
Hillsboro, Oregon 97218

PENNSYLVANIA

U.S. Department of Transportation
General Aviation District Office
Allentown-Bethlehem-Easton Airport
Allentown, Pennsylvania 18103

U.S. Department of Transportation
Air Carrier District Office
Airport Office Park Bldg.
3420 Rouser Road
Corapolis, Pennsylvania 15108

SUPPLEMENT A4—Continued

U.S. Department of Transportation
General Aviation District Office
Administration Building, Room 201
Capitol City Airport
New Cumberland, Pennsylvania 17070

U.S. Department of Transportation
General Aviation District Office
Administration Building
North Philadelphia Airport
Philadelphia, Pennsylvania 19114

U.S. Department of Transportation
General Aviation District Office
Allegheny County Airport
West Mifflin, Pennsylvania 15122

PUERTO RICO

U.S. Department of Transportation
Flight Standards District Office
Puerto Rico International Airport
San Juan, Puerto Rico 00914

SOUTH CAROLINA

U.S. Department of Transportation
General Aviation District Office
Columbia Metropolitan Airport
Box 200
West Columbia, South Carolina 29169

SOUTH DAKOTA

U.S. Department of Transportation
General Aviation District Office
Regional Airport
R.R. #2, Box 633B
Rapid City, South Dakota 57701

TENNESSEE

U.S. Department of Transportation
Flight Standards District Office
2488 Winchester, Room 137
Memphis, Tennessee 38130

U.S. Department of Transportation
Flight Standards District Office
322 Knapp Blvd., Room 101
Metropolitan Airport
Nashville, Tennessee 37217

TEXAS

U.S. Department of Transportation
General Aviation District Office
Love Field Airport
8032 Aviation Place
Dallas, Texas 75235

U.S. Department of Transportation
Air Carrier District Office
P.O. Box 610020, Parkway Plaza
Dallas/Fort Worth Airport, Texas 75261

U.S. Department of Transportation
General Aviation District Office
Administration Building, Room 201
Meacham Field
Fort Worth, Texas 76106

U.S. Department of Transportation
Air Carrier District Office
8800 Paul B. Koonce Drive
Houston, Texas 77061

U.S. Department of Transportation
General Aviation District Office
Route 3, Box 51
Old Terminal Bldg.
South End Lubbock International Airport
Lubbock, Texas 79417

U.S. Department of Transportation
Flight Standards District Office
1115 Park Wilkens Road
Room 201
San Antonio, Texas 78216

SUPPLEMENT A4—Continued

UTAH

U.S. Department of Transportation
General Aviation District Office
116 North 2400 West
Salt Lake City, Utah 84116

VIRGINIA

U.S. Department of Transportation
General Aviation District Office
Byrd Field
Sandston, Virginia 23150

WASHINGTON

U.S. Department of Transportation
General Aviation District Office
King County International Airport
FAA Building
Seattle, Washington 98108

U.S. Department of Transportation
General Aviation District Office
5629 East Rutter Avenue
Spokane, Washington 99206

WEST VIRGINIA

U.S. Department of Transportation
General Aviation District Office
Kanawha County Airport
Charleston, West Virginia 25311

WISCONSIN

U.S. Department of Transportation
General Aviation District Office
General Mitchell Field
Milwaukee, Wisconsin 53207

WYOMING

U.S. Department of Transportation
General Aviation District Office
Natrona County International Airport
Casper, Wyoming 82601

SUPPLEMENT A5
DEPARTMENT OF HEALTH AND HUMAN SERVICES
FOOD AND DRUG ADMINISTRATION
DISTRICT OFFICES

CALIFORNIA

1521 West Pico Boulevard
Los Angeles, California 90015

U.N. Plaza Federal Office Bldg.
Room 526
San Francisco, California 94102

GEORGIA

1182 West Peachtree Street NW.
Atlanta, Georgia 30309

ILLINOIS

East Jackson Blvd.
Chicago, Illinois 60604

LOUISIANA

4298 Elysian Fields Avenue
New Orleans, Louisiana 70122

MARLAND

900 Madison Avenue
Baltimore, Maryland 21201

MASSACHUSETTS

585 Commercial Street
Boston, Massachusetts 02109

MICHIGAN

1560 East Jefferson Avenue
Detroit, Michigan 48207

MINNESOTA

240 Hennepin Avenue
Minneapolis, Minnesota 55401

MISSOURI

1009 Cherry Street
Kansas City, Missouri 64106

808 North Collins, Lacledes Landing
St. Louis, Missouri 63102

NEW YORK

850 Third Avenue
Brooklyn, New York 11232

599 Delaware Avenue
Buffalo, New York 14202

OHIO

1141 Central Parkway
Cincinnati, Ohio 45202

PENNSYLVANIA

Room 900 U.S. Custom House Bldg.
Second and Chestnut Streets
Philadelphia, Pennsylvania 19106

TEXAS

3032 Bryan Street
Dallas, Texas 75204

WASHINGTON

909 First Avenue
Room 5009
Seattle, Washington 98104

SUPPLEMENT A6
DEPARTMENT OF AGRICULTURE
ANIMAL AND PLANT HEALTH INSPECTION SERVICE
VETERINARY SERVICES
AREA VETERINARIANS IN CHARGE

ALABAMA

USDA, APHIS, VS
Beard Office Building
1445 Federal Drive
Montgomery, AL 36107
Area Code (205) 832-7141

ALASKA

See Washington

ARIZONA

USDA, APHIS, VS
2234 North Seventh Street
Phoenix, AZ 85006
Area Code (602) 261-3391

ARKANSAS

USDA, APHIS, VS
700 West Capitol Avenue
Room 5508
Little Rock, AR 72201
Area Code (501) 378-5254

CALIFORNIA

USDA, APHIS, VS
83 Scripps Drive
Sacramento, CA 95825
Area Code (916) 484-4891

COLORADO

USDA, APHIS, VS
2490 West 26th Avenue
Room 237
Denver, CO 80211
Area Code (303) 837-3481

CONNECTICUT

See Massachusetts

DELAWARE

See Maryland

FLORIDA

USDA, APHIS, VS
207 NW. 23rd Avenue
Gainesville, FL 32601
Area Code (904) 377-5632

GEORGIA

USDA, APHIS, VS
1000 Iris Drive
Suite G
Conyers, GA 30208
Area Code (404) 922-7860

HAWAII

USDA, APHIS, VS
300 Ala Moana Boulevard
Room 4320
Honolulu, HI 96850
Area Code (808) 546-7529

SUPPLEMENT A6—Continued

IDAHO

USDA, APHIS, VS
Owyhee Plaza
Suite 290
Boise, ID 83707
Area Code (208) 334-1201

ILLINOIS

USDA, APHIS, VS
614 East Carpenter Street
Springfield, IL 62702
Area Code (217) 492-4104

INDIANA

USDA, APHIS, VS
5610 Crawfordsville Road
Suite 1000
Indianapolis, IN 46224
Area Code (317) 248-4132

IOWA

USDA, APHIS, VS
Federal Building
Room 877
210 Walnut Street
Des Moines, IA 50309
Area Code (515) 284-4140

KANSAS

USDA, APHIS, VS
444 S.E. Quincy
Room 136
136 Topeka, KS 66683
Area Code (913) 295-2840

KENTUCKY

USDA, APHIS, VS
P.O. Box 399
Frankfort, KY 40601
Area Code (502) 227-9651

LOUISIANA

USDA, APHIS, VS
P.O. Box 1391
Baton Rouge, LA 70821
Area Code (504) 389-0436

MAINE

See Massachusetts

MARYLAND

USDA, APHIS, VS
2568-A Riva Road, 2nd Floor
Annapolis, MD 21401
Area Code (301) 962-7726

MASSACHUSETTS

USDA, APHIS, VS
424 Trapelo Road, Bldg. 134-N
Waltham, MA 02154
Area Code (617) 647-8761

MICHIGAN

USDA, APHIS, VS
Ottawa Building North
4th Floor
Lansing, MI 48933
Area Code (517) 373-8280

MINNESOTA

USDA, APHIS, VS
Metro Square Building
7th and Robert Streets, Room LL58
St. Paul, MN 55101
Area Code (612) 725-7691

MISSISSIPPI

USDA, APHIS, VS
1223 New Federal Building
Jackson, MS 39269
Area Code (601) 960-4307

MISSOURI

USDA, APHIS, VS
1442 Aaron Court
Jefferson City, MO 65101
Area Code (314) 636-3116

SUPPLEMENT A6—Continued

MONTANA

USDA, APHIS, VS
Capitol Station, 6th & Roberts
Helena, MT 59620
Area Code (406) 449-5407

NEBRASKA

USDA, APHIS, VS
100 Centennial Mall North
Room 303
Lincoln, NE 68505
Area Code (402) 471-5441

NEVADA

USDA, APHIS, VS
1550 South Wells Avenue
Suite 100
Reno, NV 89502
Area Code (702) 784-5414

NEW HAMPSHIRE

See Massachusetts

NEW JERSEY

USDA, APHIS, VS
2333 Whitehorse-Mercerville Road
Suite 6
Trenton, NJ 08619
Area Code (609) 989-2255

NEW MEXICO

USDA, APHIS, VS
P.O. Box 464
Albuquerque, NM 87103
Area Code (505) 766-3722

NEW YORK

USDA, APHIS, VS
80 Wolf Road
Suite 503
Albany, NY 12205
Area Code (518) 472-4477

NORTH CAROLINA

USDA, APHIS, VS
3509 Haworth Drive
3rd Floor, Room 310
Raleigh, NC 27609
Area Code (919) 755-4170

NORTH DAKOTA

USDA, APHIS, VS
Federal Building, Room 222
220 East Rosser Avenue
Bismarck, ND 58502
Area Code (701) 255-4011

OHIO

USDA, APHIS, VS
P.O. Box 264
Pickerington, OH 43147
Area Code (614) 469-5602

OKLAHOMA

USDA, APHIS, VS
A.P. Murrah Federal Building
Room 566
200 NW. Fifth Street
Oklahoma City, OK 73102
Area Code (405) 231-4335

OREGON

USDA, APHIS, VS
530 Center Street NE.
Suite 335
Salem, OR 97301
Area Code (503) 399-5871

PENNSYLVANIA

USDA, APHIS, VS
2301 North Cameron Street
Room 402
Harrisburg, PA 17110
Area Code (717) 782-3442

RHODE ISLAND

See Massachusetts

SUPPLEMENT A6—Continued

SOUTH CAROLINA

USDA, APHIS, VS
1835 Assembly Street
Room 561
Columbia, SC 29201
Area Code (803) 765-5612

SOUTH DAKOTA

USDA, APHIS, VS
200 West Pleasant Drive
Pierre, SD 57501
Area Code (605) 244-6186

TENNESSEE

USDA, APHIS, VS
Animal Industries Bldg.
Ellington Agricultural Center
Hogan Road, Room 206
Nashville, TN 37204
Area Code (615) 251-5594

TEXAS

USDA, APHIS, VS
611 East 6th Street
Grant Building, Second Floor
Austin, TX 78701
Area Code (512) 482-5551

UTAH

USDA, APHIS, VS
Agriculture Bldg., Room 302
350 North Redwood Road
Salt Lake City, UT 84116
Area Code (801) 524-5010

VERMONT

See Massachusetts

VIRGINIA

USDA, APHIS, VS
Washington Building, 6th Floor
1100 Bank Street
Richmond, VS 23219
Area Code (804) 771-2774

WASHINGTON

USDA, APHIS, VS
700 Park Village Plaza, Bldg. 4
1200 Cooper Point Road SW
Olympia, WA 98502
Area Code (206) 753-9430

WEST VIRGINIA

USDA, APHIS, VS
4720 Brenda Lane
Building 5
Charleston, WV 25312
Area Code (304) 347-5245

WISCONSIN

USDA, APHIS, VS
818 West Badger Road
Suite 201
Madison, WI 53713
Area Code (608) 264-5208

WYOMING

USDA, APHIS, VS
Federal Post Office
2120 Capitol Avenue, Room 8018
Cheyenne, WY 82001
Area Code (307) 772-2186

PUERTO RICO

USDA, APHIS, VS
Plaza 20 Building, 2nd Floor
603 Hipodromo Avenue
Santurce, PR 00908
Area Code (809) 724-0466

SUPPLEMENT A7

CERTIFIED PARACHUTE LOFTS

ALABAMA

Cazer Parachute Loft
c/o James Cazer
8420 Third Avenue North
Birmingham, AL 35206
Certificate No. 702-64

ALASKA

Bureau of Land Management
4700 East 72nd Street
Anchorage, AK 99502
Certificate No. 934

Bureau of Land Management
Smokejumper Parachute Loft
Building 1579, Box 3505
Fort Wainwright, AK 99701
Certificate No. 936

ARIZONA

B&F Enterprises
Marana Paraloft Division
Marana Sky-Diving Center
Marana Airpark
Marana, AZ 85238
Certificate No. 409-61

CALIFORNIA

FMT Enterprises
403 Via El Centro
Oceanside, CA 92054
Certificate No. 403-50

Para-Innovators
323 South D Street
Perris, CA 92370
Certificate No. 408-48

Westgaard Parachute Enterprise, Inc.
31671 Coast Highway
South Laguna, CA 92677
Certificate No. 465-110

Paranetics, Inc.
9905 South Hayward Way
South El Monte, CA 91733
Certificate No. 4514

G.Q. Security Parachute Inc.
295 139th Avenue
San Leandro, CA 94578
Certificate No. 4049

Guardian Parachute
3412 South Susan Street
Sante Ana, CA 92704
Certificate No. 465-40

Taft School of Sport Parachuting
d/b/a, Art Armstrong
Route 1, Box 12A
Taft, CA 93268
Certificate No. 4855

U.S. Forest Service
Northern California Service Center
6101 Airport Road
Redding, CA 96002
Certificate No. 4201

COLORADO

USAF Academy Parachute Loft
USAF Academy, CO 80840
Certificate No. 4910

CONNECTICUT

Pioneer Parachute Co., Inc.
Pioneer Industrial Park
Manchester, CT 06040
Certificate No. E19-55

FLORIDA

Paragators, Inc. Parachute Loft
Mid-Florida-Air Airport
Star Route, Box 1462
Eustis, FL 32726
Certificate No. 708-17

SUPPLEMENT A7—Continued

Gary Dupuis Parachute Loft
1260 Fliteline Blvd.
Deland, FL 32720
Certificate No. 708-42

Palatka Paraloft
Altitude South Inc.
Route 1, Box 1880J
Kay Larkin Airport
Palatka, FL 32077
Certificate No. 707-57

GEORGIA

Cochran Parachuting Service
P.O. Box 68
Nelson, GA 30151
Certificate No. 701-62

IDAHO

Payette National Forest Smokejumper Unit
USFS, McCall Smokejumper Loft
P.O. Box 1026
McCall, ID 83638
Certificate No. SO1-2PL

ILLINOIS

Flying "L" Parachute Loft
Flying "L" Airstrip
Lebanon, IL 62254
Certificate No. 3342

Huminsky's Parachute Clinic
d.b.a., Walter Huminsky
2831 193rd Street
Lansing, IL 60438
Certificate No. 303-16

Para-Gear Equipment Company
3839 West Oakton
Skokie, IL 60076
Certificate No. 3108

INDIANA

Goodwin Parachute Loft
d/b/a, Aaron Harvey Goodwin
148 North High Street
Danville, IN 46122
Certificate No. 3062

Para Sport, Inc.
R.R. 1
Craigville, IN 46731
Certificate No. C18-22

IOWA

Freds Parachute Service
425 Sixth Street SW.
Cedar Rapids, IA 52404
Certificate No. 304-29

KANSAS

Sky Sports II, Inc.
Bldg. 303 H.A.B.I.T.
Hutchinson, KS 67501
Certificate No. 322-52

MICHIGAN

Midwest Parachute Sales and Services, LTD
22799 Heslip Drive
Novi, MI 48050
Certificate No. 2471

The Jump Shack, Inc.
29706 Grand River Ave.
Farmington Hills, MI 48024
Certificate No. C63-33

MISSISSIPPI

Skylane Exchange
876 Foley Street
Jackson, MS 39202
Certificate No. PL704-6

MISSOURI

The Para-Shed
11403 East Anderson Street
Sugar Creek, MO 64054
Certificate No. 311-5

MONTANA

U.S. Forest Service
Box 610
West Yellowstone, MT 59758
Certificate No. D05-2

SUPPLEMENT A7—Continued

U.S. Forest Service
Aerial Fire Depot
Missoula, MT 59801
Certificate No. D05-1

NEBRASKA

Lincoln Parachute Loft, Inc.
929 Furnas Avenue
Lincoln, NE 68521
Certificate No. 3368

NEW JERSEY

National Parachute Supply, Inc.
P.O. Box 1000, 47 East Main Street
Flemington, NJ 08822
Certificate No. 103-43

The Chute Shop
P.O. Box 445, Highway 202
Flemington, NJ 08822
Certificate No. 1077

NEW MEXICO

Gila National Forest Parachute Loft
304 North Hudson
Silver City, NM 88061
Certificate No. 203-10

Kirtland AFB Parachute Shop
U.S. Air Force
4925 Field Maintenance, FMS
Kirtland AFB West, NM 87117
Certificate No. 201-22

NEW YORK

Joe Giunta Parachute Loft
410 North Goodman Street
Rochester, NY 14609
Certificate No. 117-54

Seneca Para Loft, Inc.
P.O. Box 298
Seneca Falls, NY 13148
Certificate No. 163-29

United States Military Academy
Parachute Loft
Building 626
West Point, NY 10996
Certificate No. 118-43

NORTH CAROLINA

Stencel Aero Engineering Corporation
Box 5836
Asheville, NC 28803
Certificate No. 5363

OHIO

Cleveland Sport Parachuting Center
RD 2, Box 215
Garrettsville, OH 44231
Certificate No. C65-7

Continental Air Sports, Inc.
113 South Monroe Siding Road
Xenia, OH 45385
Certificate No. C05-20

Goodyear Aerospace Corp.
1210 Massillon Road
Akron, OH 44306
Certificate No. 106-17

Greene County Sports
Parachute Center
Xenia Airport
Xenia, OH 45385
Certificate No. 1088

OKLAHOMA

Egress Systems
P.O. Box 241
Edmond, OK 73034
Certificate No. 209-43

Parachute Tulsa
3747 South Peoria
Tulsa, OK 74105
Certificate No. 212-42

OREGON

La Grande Fire Control Center
U.S. Forest Service
Department of Agriculture
Route 2, Box 2548
La Grande, OR 97850
Certificate No. S03-8

SUPPLEMENT A7—Continued

Redmond Air Center—Paraloft
1740 SE. Ochoco Way
Redmond, OR 97756
Certificate No. S02-1PL

PENNSYLVANIA

Dewolf Parachute Loft
Dewolf Parachutes
26 West Bainbridge Street
Elizabethtown, PA 17022
Certificate No. 110-24

Paraloft
Joe Smith Parachute Sales and Service Inc.
P.O. Box 39, Front Street
Lewisberry, PA 17339
Certificate No. 110-16

TEXAS

High Plains Sport Parachute
7205 South Osage Street
Amarillo, TX 79110
Certificate No. 2142

McElfish Parachute Service
2615 Love Field Drive
Dallas, TX 75235
Certificate No. 202-69

UTAH

McKay Parachute Service
711 North 300 West
Salt Lake City, Utah 84103
Certificate No. 4000

WASHINGTON

Inland Parachute Loft
11327 East 31st
Spokane, Washington 99206
Certificate No. 4739

Northwest Parachute Co.
Snohomish Airfield
Snohomish, WA 98200
Certificate No. 4041

U.S. Forest Service
Intercity Airport
Winthrop, WA 98862
Certificate No. 2499

WISCONSIN

Green Bay Sky Divers, Inc.
3142 St. Pat's Drive
Green Bay, WI 54303
Certificate No. C61-52

SUPPLEMENT A8

STATE HEALTH AGENCIES

(FOR BEDDING AND UPHOLSTERED FURNITURE INFORMATION)

ALABAMA

No need to notify.

ALASKA

Chief
Environmental Health Section
Division of Public Health
Department of Health and Social Services
Pouch H 01
Juneau, Alaska 99811

ARIZONA

Director
Arizona Department of Health Services
Bureau of Sanitation, Bedding Section
411 North 24th Street
Phoenix, Arizona 85008

ARKANSAS

No need to notify.

CALIFORNIA

Chief
Bureau of Home Furnishings
State of California
Department of Consumer Affairs
3485 Orange Grove Avenue
Sacramento, California 95660

COLORADO

No need to notify.

CONNECTICUT

Department of Consumer Protection
Product Safety Division
165 Capitol Avenue
Hartford, Connecticut 06115

DELAWARE

Chief
Bureau of Environmental Health
Department of Health and Social Services
Division of Public Health
Post Office Box 637
Dover, Delaware 19901

DISTRICT OF COLUMBIA

No need to notify.

FLORIDA

No need to notify.

GEORGIA

Director
Consumer Protection Field Forces
Georgia Department of Agriculture
19 Martin Luther King Drive
Atlanta, Georgia 30334

HAWAII

Chief
Sanitation Branch
State Department of Health
Honolulu, Hawaii 96813

IDAHO

No need to notify.

SUPPLEMENT A8—Continued

ILLINOIS

No need to notify.

INDIANA

Supervisor
Sanitary Bedding Section
Division of Weights and Measures
Indiana State Board of Health
1330 West Michigan Street
Indianapolis, Indiana 46206

IOWA

No need to notify.

KANSAS

No need to notify.

KENTUCKY

Commissioner
Environmental Sanitation Branch
Division of Consumer Health Protection
Health Services Building
275 East Main Street
Frankfort, Kentucky 40601

LOUISIANA

Director
Bedding and Upholstered Furniture Division
Louisiana Health and Human Resources Administration
Post Office Box 60630
New Orleans, Louisiana 70160

MAINE

Director
Department of Manpower Affairs
Maine Bureau of Labor
State Office Building
Augusta, Maine 04333

MARYLAND

No need to notify.

MASSACHUSETTS

No need to notify.

MICHIGAN

No need to notify.

MINNESOTA

Chief
Section of Hotels, Resorts and Restaurants
Minnesota Department of Health
77 SE. Delaware Street
Minneapolis, Minnesota 55440

MISSISSIPPI

No need to notify.

MISSOURI

Director
Bureau of Community Sanitation
Department of Social Services
Missouri Division of Health
Broadway State Office Building
Post Office Box 570
Jefferson City, Missouri 65101

MONTANA

Director
Food Consumer Safety Bureau
Environmental Sciences Division
Montana Department of Health and Environmental Science
Helena, Montana 59620

NEBRASKA

No need to notify.

NEVADA

No need to notify.

NEW HAMPSHIRE

No need to notify.

SUPPLEMENT A8—Continued

NEW JERSEY

Director
Division of Environmental Health
New Jersey State Department of Health and Social Services
John Fitch Plaza
Post Office Box 1540
Trenton, New Jersey 08625

NEW MEXICO

No need to notify.

NEW YORK

Director
Division of Licensing Services
Department of State
270 Broadway
New York, New York 10007

NORTH CAROLINA

No need to notify.

NORTH DAKOTA

No need to notify.

OHIO

Chief
Department of Industrial Relations
Division of Bedding and Upholstered Furniture Inspection
Post Office Box 825
Columbus, Ohio 43216

OKLAHOMA

Bedding Section
Oklahoma State Department of Health
Post Office Box 53551
Oklahoma City, Oklahoma 73152

OREGON

No need to notify.

PENNSYLVANIA

Chief
Division of Bedding and Upholstery
Department of Labor and Industry
Seventh & Forster Streets
Harrisburg, Pennsylvania 17120

PUERTO RICO

Director
Program of Environmental Health
Puerto Rico Department of Health
Ponce de Leon Avenue 1306
Box 9342, Santurce, Puerto Rico 00908

RHODE ISLAND

No need to notify.

SOUTH CAROLINA

No need to notify.

SOUTH DAKOTA

No need to notify.

TENNESSEE

No need to notify.

TEXAS

Director
Bedding-Law Division
Texas Department of Health Resources
Austin, Texas 78756

UTAH

Department of Agriculture
Bedding, Upholstered Furniture, and Quilted Clothing Sections
147 North 200 West
Salt Lake City, Utah 84103

VERMONT

No need to notify.

SUPPLEMENT A8—Continued

VIRGINIA

Supervisor
Bedding & Upholstered Furniture
Department of Health
109 Governor Street
Richmond, Virginia 23219

VIRGIN ISLANDS

Director
Division of Environmental Health
Virgin Islands Department of Health
Post Office Box 1442
Charlotte Amalie, Virgin Islands 08801

WASHINGTON

No need to notify.

WEST VIRGINIA

Director
Consumer Protection
West Virginia Department of Labor
State Capitol
1800 Washington Street East
Charleston, West Virginia 25305

WISCONSIN

No need to notify.

WYOMING

Manager
Consumer & Compliance Division
2219 Carey Avenue
Cheyenne, Wyoming 82002

DEFENSE LOGISTICS AGENCY
HEADQUARTERS
CAMERON STATION
ALEXANDRIA, VIRGINIA 22304-6100

DLA-SM

CHANGE NO. 1
DoD 4160.21-M

25 Oct 90

DEFENSE REUTILIZATION AND MARKETING MANUAL

I. DoD 4160.21-M, 23 Mar 90, is changed as follows:

A. Page IV-2, subparagraph F4e, last line: Delete "B6" and "B10" and substitute "F6" and "F10".

B. Page IV-A-2, "Field Legend" column, line 5: Delete "L" and substitute "I".

C. Page V-2, subparagraph A8, line 3: Delete "date" and substitute "data".

D. Page V-A-3:

1. Line 2: Delete "Attachment 2" and substitute "Attachment 3".
2. Bottom of page: Delete "V-A-3" and substitute "V-A-5".

E. Page V-A-4, bottom of page: Delete "V-A-4" and substitute "V-A-6".

F. Page VI-A-3, line 6 from bottom of page, entry "N": Delete "For internal use" and substitute "Controlled inventory item code".

G. Page VIII-8, subparagraph B8b, line 1: Insert "serviceable, including repairable," between "normally" and "AE".

H. Page VIII-9, subparagraph B8e:

1. Line 8, delete "/spare".
2. Line 9, delete "parts," and substitute "and". Also delete ", and support equipment".
3. Line 10, delete "$1,500" and substitute "$5,000".

I. Page VIII-A-4, Helicopter Series, insert sequentially "H57" under Data Plate Model, and "Bell" under Manufacturer.

J. Page X-A-14, "Address and Telephone" column, DRMO Barstow, lines 6 and 7: Delete "6567" and substitute "6565".

K. Page X-A-15, "Address and Telephone" column, DRMO San Diego, lines 5 and 6: Delete "9463" and substitute "9868".

L. Page XI-8, subparagraph D4a, line 10: Insert "of" between "availability" and "excess".

M. Page XI-A-34:

1. Second set of columns, FSC 2350: Delete "1 thru 9".
2. Second set of columns, FSC 2520: Insert "ADEFG".

N. Page XI-A-35, FSC 2530: Insert "ADEFG" in "Condition Code" column.

O. Page XIII-10, subparagraph F4, last line: Delete "F2a" and "F2F" and substitute "F3a" and "F3f".

P. Page XIII-12:

1. Subparagraph F4c, line 6: Delete "F3b" and substitute "F4b".
2. Subparagraph F5a, line 3: Delete "F3a(1)" and "F3a(9)" and substitute "F4a(1)" and "F4a(9)".

94-13630

94 5 05 016

Q. Page XIII-A-43, paragraph 3, next to last line, sixth word from end of line: Delete "bew" and substitute "be".

R. Page XIII-A-67, delete FSCs 1240 and 1290 and their descriptions.

S. Page XIII-A-83, delete FSCs 1240 and 1290 and their descriptions.

T. Page XIII-A-93, paragraph 3, line 3 from bottom, sixth word: Delete "ot" and substitute "to".

U. Page XIII-A-95, delete FSCs 1240 and 1290 and their descriptions.

V. Page XIII-A-103, "Description of Class" column, Class of Materiel, 8720: Delete "ferthlizers" and substitute "fertilizers".

W. Page XIII-A-107, delete FSCs 1240 and 1290 and their descriptions.

X. Page XIII-A-121, delete FSCs 1240 and 1290 and their descriptions.

Y. Page XIII-A-139, delete FSCs 1240 and 1290 and their descriptions.

Z. Page XIII-A-151, delete FSCs 1240 and 1290 and their descriptions.

AA. Page XIII-A-167, delete FSCs 1240 and 1290 and their descriptions.

BB. Page XIII-A-183, delete FSC 1240 and its description.

CC. Page XIII-A-203:

1. Numbered paragraph 5, line 4: Delete "incoprorated" and substitute "incorporated".
2. Numbered paragraph 7, line 1: Delete "fo" and substitute "of"; delete "Governemnt" and substitute "Government".

DD. Page XIV-9, paragraph K6:

1. Subparagraph a, line 2 from bottom: Delete "1080" and substitute "1082".
2. Subparagraph b, line 2 from bottom: Delete "1080" and substitute "1082".

EE. Page XIV-10, paragraph K11, line 2 from bottom: Delete ", or for an amount less than $25.00 for a sale item".

FF. Page XIV-11, subparagraph K14a, last line: Delete "97F2651" and substitute "97R2651".

GG. Page XIV-12, paragraph N4, line 3 from bottom: Delete "60" and substitute "30 calendar".

HH. Remove pages listed below and insert revised pages. Changes are indicated in italics.

Remove Old	Insert New
1 and 2	1 thru 2
V-3 thru V-5	V-3 thru V-5
V-A-1	V-A-1
- - - -	V-A-3
VIII-31 thru VIII-34	VIII-31 thru VIII-34
VIII-57 thru VIII-60	VIII-57 thru VIII-60
VIII-A-41	VIII-A-41
XI-A-37 thru XI-A-40	XI-A-37 thru XI-A-40
XII-A-1	XII-A-1
XII-A-11	XII-A-11

Remove Old	Insert New
XIII-A-1 and XIII-A-2	XIII-A-1 and XIII-A-2
XIII-A-5 thru XIII-A-34	XIII-A-5 thru XIII-A-34
XIII-A-47 and XIII-A-48	XIII-A-47 and XIII-A-48
XIII-A-181 and XIII-A-182	XIII-A-181 and XIII-A-182
XIII-A-187 thru XIII-A-192	XIII-A-187 thru XIII-A-192
XIV-1 thru XIV-6	XIV-1 thru XIV-6
XVII-1 and XVII-2	XVII-1 and XVII-2
XVIII-9	XVIII-9
A-39 and A-40	A-39 and A-40

II. SIGNIFICANT CHANGES. This change revises the method by which changes to programmed reclamation projects are communicated by the Services to ICPs/IMMs; increases from $25 to $300 the fair market value of unclaimed privately-owned personal property before it may be disposed, and reduces from 120 to 45 days the holding period for that property; specifically describes mutilation requirements of the M151 series vehicles and includes an illustration of a mutilated M151 series vehicle; adds to the list of FSCs authorized to MARS activities; updates the list of Service Educational Activity (SEA) schools and items donable to AFJROTC units; deletes classes from donable items lists of SEA national organizations; and adds to the list of Veterans' Organizations eligible for donations of certain types of surplus personal property.

III. This change sheet will be filed in front of the publication for reference purposes, after changes have been made.

BY ORDER OF THE DIRECTOR

GARY C. TUCKER
Colonel, USA
Staff Director, Administration

DISTRIBUTION
DEFENSE LOGISTICS AGENCY: 2

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for shipment to another location. The owning service shall take timely action to meet dates established for input of aircraft into work.

E. TYPES OF RECLAMATION.

1. Routine Reclamation. Routine reclamation shall be initiated to reclaim component parts from end items required to fill established requirements, as stated in paragraphs A2 and A7, before transfer of the end items to the DRMO.

a. Programmed. Reclamation of excess property in such volume as to warrant a scheduled project to reclaim all known components with requirements as specified above. Interservice interchange of data shall be accomplished as prescribed in paragraph F for all programmed reclamation.

b. Nonprogrammed. Reclamation of small quantities of end items such as crash/damaged aircraft. Nonprogrammed reclamation is directed at the recovery of critical and high unit cost items which are in a buy position. Other items having a lesser monetary value and lower requirements priorities shall be added to nonprogrammed save lists if the expense of their recovery and all subsequent expenses (transportation, condition inspection, repair, etc.) which may precede their use as serviceable items are warranted by economic considerations and if the capability to accomplish reclamation can be made available at the site. Interservice interchange data is not required and other Services/Agencies need not be notified of nonprogrammed reclamation projects.

2. Priority Reclamation. Priority reclamation occurs when emergency/urgent requirements or other priority back-orders/requirements exist which cannot be satisfied from routine reclamation by the time of need (see Chapter IV, Interservice Utilization of Supply System Stocks, for ISSP utilization screening techniques).

a. These requirements are categorized as follows:

(1) Category A. A requirement to fill the demands of Issue Priorities 01-08 in the DoD Uniform Materiel Movement Issue Priority System (UMMIPS). Category A requirements shall be directed to the reclaiming activity for immediate removal action.

(2) Category B. A requirement to fill the demands of Issue Priority 09-15 in the UMMIPS or a current year buy or repair requirement. Category B should not be used for the entire quantity on the reclamation project, if routine programmed reclamation will provide shelf stocks in a timely manner.

b. Requests for priority reclamation shall be submitted by telephone or message in MILSTRIP format (see DoD 4000.25-1-M).

F. PROCEDURES FOR INTERSERVICE INTERCHANGE OF DATA FOR ITEMS RECLAIMABLE FROM END ITEMS.

1. Purpose. The procedures contained in this part are to provide for the interservice interchange of data to promote interservice utilization of materiel reclaimable from end items which are no longer required as complete units by the owning service or, when applicable, DoD.

2. Data Interchange. Data interchange shall be accomplished for all programmed reclamation projects.

3. Notification. Services shall notify other Services/Defense Agencies of scheduled reclamation projects. Services/Agencies shall designate reclamation points of contacts (attachment 3, this chapter). The designee shall further disseminate the reclamation project information within the Services/Agencies.

Notification may be by message or letter and shall include:

a. Project control number.

b. End item (including MDS, type model (TM), or other identification) scheduled for reclamation.

c. Quantity of end item to be reclaimed.

d. Military Standard Transaction Reporting & Accounting Procedures (MILSTRAP) Supply Condition Code for component item (e.g., flyable, serviceable, unserviceable, crash/damaged).

e. Estimated start date of actual reclamation process by quarter and year.

f. Location of reclaiming activity.

g. Estimated date JRA will be provided.

h. Contact point, office symbol, and telephone number.

4. Criteria for Development of Reclamation Data Interchange Transactions.

a. These instructions are provided for the development of a reclamation referral transaction (attachment 1) which shall be used by the owning service to advise ICPs/IMMs of component parts potentially available from the programmed reclamation of end items. "JRA" transactions shall be prepared for all master items (of a group of interchangeables or substitutes) and for all items which have no interchangeables or substitutes which indicate an application to the end item to be reclaimed. The owning service ICP may exclude major assemblies for which it has requirements from the process for generating "JRA" transactions.

b. The owning Service shall advise ICPs/IMMs of any changes relative to the quantity of component parts partially communicated by JRA transactions. Quantity increases/decreases, with the exception of total cancellations, shall be communicated by a reclamation modification transaction (DIC JRM), attachment 1, this chapter. Cancellation of the total quantity available on a previously submitted JRA shall be communicated by a reclamation cancellation transaction (DIC JRC), attachment 1.

c. At the completion of a programmed reclamation project, the owning Service shall advise ICPs/IMMs of project deletion by the submission of a single reclamation project deletion transaction (DIC JRD), attachment 2, this chapter, citing the reclamation project control number.

5. Processing of Reclamation Transaction Data.

a. The *"JRA," "JRM," and "JRD"* transactions shall be transmitted by AUTODIN from the owning service ICP to the ICP/IMM managing the applicable NSN.

b. Transactions shall be submitted by only one location within the owning service for those end items being reclaimed.

c. ICPs/IMMs shall respond to the JRA transactions within 60 days. Each Service/Agency shall determine its own dollar value criteria for selection of items to be requisitioned based upon criticality of need. This response shall be by MILSTRIP* requisitioning procedures contained in DoD 4000.25-1-M. The requisitions shall be forwarded to the activity identified in rp 60-62 of the JRA.

d. Requirements *within the AFAO* of the owning service shall normally take precedence over the requirements of other activities managing the same component part and shall be satisfied first. Any assets not required by the owning service shall be allocated to other managing activities on the basis of urgency or first come, first served.

G. CURRENCY OF RECLAMATION REQUIREMENTS.

1. ICPs/IMMs shall maintain visibility of assets potentially available from reclamation for life cycle of each reclamation project. Visibility of such assets shall be initiated upon receipt of JRA referral transactions and updated by JRM modification and JRC cancellation transactions. Upon receipt of a JRD, project deletion transaction, all asset records associated with the cited reclamation project control number shall be deleted.

2. Reclamation requirements shall be periodically reviewed and updated using existing Service/Agency requirements determination process to assure current needs are considered at all times in reclamation projects. Cancellations and new reclamation requisitions shall be prepared and submitted when the determination process has indicated a decrease or increase in requirements, respectively. Failure to change reclamation requirements data in a timely manner may result in the loss of required items or in waste of reclamation resources. When new item requirements are added after end items have been input to reclamation, the quantity required from the end items in work or completed may

be processed by the reclaiming activity as a Category B priority request.

H. REPORTS.

Reclaiming activities shall provide MILSTRIP* supply and shipment status, as applicable, for each reclamation requisition processed. Reclaiming activities may also provide reports to Services/Agencies on ongoing reclamation projects.

I. MATERIEL CONDITION CODES.

Reclaiming activity shall assign MILSTRAP Supply Condition Code "A", "F", or "R" to the reclaimed asset. Supply Condition Code A is assigned for serviceable materiel; Code F, unserviceable (reparable) materiel; and Code R, reclaimed assets awaiting condition determination.

Supply Condition Code R shall be assigned when the reclaiming activity does not have the capability to verify the condition of the reclaimed asset.

J. FUNDING FOR RECLAMATION ACTIONS.

The reclaimed parts shall be furnished to the ICP on a nonreimbursable basis. The requisitioning activity shall reimburse the reclaiming activity for the costs of reclamation and transportation in accordance with the applicable ISA. The reclaiming activity may waive reimbursement.

K. PROCUREMENT ACTIONS.

Procurement should not be delayed if assets cannot be reclaimed in a timely and economical manner.

L. RECLAMATION AUTHORIZED AT THE DRMO.

1. Normally, reclamation will be accomplished by a Service Managing ICP/reclaiming activity; however, reclamation of limited parts from usable property, such as a carburetor from a vehicle, is authorized at the DRMO subject to the following constraints:

a. A separate MILSTRIP requisition is required for each item to be removed.

b. All DRMO requests and issues must be controlled by the accountable officer of the requester.

c. Requests for DRMO material shall be limited to those items not available on a timely basis in wholesale system stocks but are needed promptly to meet priority needs (UMMIPS priority 01-08).

d. Removal of parts shall be accomplished by the DoD activity requesting the parts to include furnishing all necessary tools and equipment.

e. Reclamation requisitions to DRMOs for component parts must be manual, walk-in, hand carried documents.

M. RECLAMATION PROJECT CONTROL NUMBERS.

The owning service shall assign a reclamation project control number consisting of a three-digit code.

N. DOD RECLAMATION WORK GROUP (DRWG).

1. HQ AFLC/*MMIII* shall chair a DRWG consisting of members from each service and DLA. The DRWG shall meet annually, or more frequently, at the call of the chair.

2. The DRWG shall review reclamation policy and procedures to determine if changes/revisions are required, and make recommended changes to applicable DoD manuals/Service regulations accordingly, as well as to DASD(L) when appropriate.

3. All aspects of the DoD Reclamation Program shall be under the purview of the DRWG.

CHAPTER V

ATTACHMENT 1

RECLAMATION REFERRAL TRANSACTION RECORD—JRA
RECLAMATION MODIFICATION TRANS. RECORD—JRM
RECLAMATION CANCELLATION TRANS. RECORD—JRC

RECORD POSITION	DESCRIPTION
1-3	DIC-*JRA*
4-6	RIC To
7	M&S (Constant "O")
8-22	NSN
23-24	Unit of Issue (U/I)
25-29	Quantity *(For JRA and JRM transactions enter potential total quantity available. For JRC transactions enter all zeros)*
30-43	Document Number (Insert "Q" in rp 40, first position of serial number, if aircraft or equipment reclaimed at AMARC, or "N" if reclaimed at other activities)
44-49	*Transaction Date*
50-56	*Blank*
57-59	Reclamation Project Control Number
60-62	RIC Reclaiming Activity or Owning ICP (Requisition addressee)
63-66	Response Due Date
67-69	RIC From
70-80	JRA-Aircraft MDS, Engine TM, or End Item NIIN (Optional)

NOTE: JRM and JRA transactions shall contain entries that are identical to those on the initial JRA except for rp 1-3 (DIC), rp 25-29 (Quantity), and rp 44-49 (Transaction Date)

CHAPTER V

ATTACHMENT 2

RECLAMATION PROJECT DELETION TRANSACTION RECORD—JRD

RECORD POSITION	*DESCRIPTION*
1-3	*DIC-JRD*
4-6	*RIC To*
7-9	*Reclamation Project Control Number*
10-12	*RIC From*
13-19	*MM/DD/YY Termination Date*

00, ACIDORG (acid organic); 6830 00 BASE 000. The chemical name shall be "lab pack"; unit of issue should be "DR" (drum), and the quantity "1" (one).

d. Requests for waivers to this procedure shall be sent to DRMS-H.

59. Life Preservers and Life Rafts.

a. Life preservers which are condemned (except solely on the basis of age control criteria) or are in unserviceable condition may not be offered for donation or sale. Such life preservers shall be processed as follows:

(1) Accessorial items (such as flashlights or kits) shall be removed and processed as usable individual items; controlled substances contained in removed kits shall be processed in accordance with paragraph B32, this chapter.

(2) Bladders shall be removed and cut in a manner as to prevent repair or restoration. Floats on Kapok-filled or other noninflatable life preservers shall be severed into three pieces.

b. Life rafts and inflatable boats which are condemned (except solely on the basis of age control criteria) or are in unserviceable condition may not be offered for donation or sale. They shall be subjected to processing as follows:

(1) Accessorial items (oars, carbon dioxide cylinders, kits, etc.) shall be processed as prescribed at subparagraph B59a(1).

(2) Floats and bottoms shall be mutilated. Floats of inflatable rafts and boats shall be slashed in three places; each slash shall be at least 12 inches long. Floats on noninflatable rafts shall be severed into three pieces. Bottoms shall be completely slashed diagonally.

c. Excess serviceable life preservers, life rafts, and inflatable boats, including those which are overage but are in good condition, may be reutilized and transferred in accordance with normal procedures. When determined to be surplus, such items in serviceable and overage but otherwise good condition may be offered for donation and sale.

(1) Controlled substances shall be removed from kits accompanying such items and shall be processed in accordance with paragraph B32, this chapter.

(2) Before physical release of the property, donees shall be advised in writing that the further use of the items shall be at their own risk and that the U.S. Government is relieved from any and all claims which may result from further use of the property.

(3) Before sale action, all accessorial items (carbon dioxide cylinders, kits, etc.) must be removed and processed as separate usable items.

(4) Sale solicitations shall include a condition that the U.S. Government assumes no liability for damages to the property of the purchasers, or for personal injuries or disabilities to the purchaser or the purchaser's employees, or to any other person arising from or incident to the purchase of this material, or its use, or disposition of the purchases.

60. Liquid Rocket Propellants.

a. Liquid rocket propellants including aniline, furfuryl, alcohol, hydrazine, UDMH, and JP-X shall be destroyed in accordance with instructions provided by the managing Military Service.

b. Destruction of liquid rocket propellants shall be accomplished with the cognizance of the director of medical services of the host installation.

(1) Fuming nitric acid (including that which has been administratively condemned), liquid oxygen, and liquid nitrogen possess commercial use and must not be destroyed until the DRMO has made a determination of unsalability.

(2) Otto fuel II at all concentrations may be turned in to the DRMO. Otto fuel II is a nonexplosive, low fire hazard material. However, because of its Propylene Glycol Dinitrate (PGDN) component, it must be disposed of as a RCRA hazardous (toxic) waste. DRMOs shall accept accountability, but not physical custody, of this material.

(3) Hydrazine solutions containing 22 percent or less hydrazine may be turned in to the DRMO. DRMOs shall accept accountability, but not physical custody, of this material.

61. Lost, Abandoned, or Unclaimed Privately-Owned Personal Property.

a. General.

(1) These instructions implement Title 10, U.S. Code, Section 2575, which authorizes the Secretary of any Military Department to dispose of lost, abandoned, or unclaimed personal property which is now or may later come into the custody or control of *the Secretary's* Department other than property subject to Title 10, U.S. Code, Sections 4712, 4713, 6522, 9712, 9713, or subsection (c) of Section 2575. This disposal authority is delegated to the commanding officer of all installations of the DoD, with power of redelegation. Lost, abandoned, or unclaimed personal property is defined as any privately-owned personal property which has come into the custody or control of any Military Department and which is unclaimed by the owner.

(2) Prompt return shall be made of property lost, misplaced, or inadvertently abandoned by residents of military installations or patrons of installation facilities such as theaters, restaurants, clubs, and athletic arenas.

(3) Installation commanders may turn in to a DRMO or otherwise dispose of privately-owned property which cannot be returned to owners within a reasonable period of time. Before action is taken to dispose of this property, however, compliance with subparagraph B61b, below, is required.

NOTE: Only privately-owned personal property applies. Misplaced DoD property must be returned to stock and if excess or unserviceable must be turned in to a DRMO by the IM or stockage point in the normal manner.

b. Board of Officers.

(1) When privately-owned personal property; such as, personal effects, household goods, and vehicles, is found on or comes into custody or control of a military installation and has apparently been lost, abandoned, or left unclaimed for any reason by the owner, the installation commander shall appoint a board of one or more commissioned or non-commissioned officers or civilians. DRMO personnel may not serve as a board member. The board shall examine the property and prepare a written and dated inventory of the property, including its estimated current fair market value. The board shall conduct diligent inquiries to ascertain or locate the owner *(or the heirs, next of kin, or legal representative of the owner). The diligent effort to find the owner (or the heirs, next of kin, or legal representative of the owner) shall begin, to the maximum extent practicable, not later than seven days after the date on which the property comes into the custody or control of the Secretary. The period for which that effort is continued may not exceed 45 days.* During this time the property shall be kept in safekeeping by the activity having physical custody to prevent theft, pilferage, or unwarranted deterioration. Property in this category which the board has been able to identify as belonging to an individual, by reason of name, service number, or other identification, shall be segregated and tagged with the name of the person believed to be the owner. Toilet articles, cosmetics, used/soiled personal items, undergarments having no value except to the original owner are excluded. These items shall be listed on the property inventory, but shall be discarded by the generating activity with such action annotated in the remarks portion of the inventory listing.

(2) When the owner has been determined:

(a) The property may be claimed by the owner, *(or the heirs, next of kin, or legal representative of the owner)* at any time before disposition. If the property is claimed by anyone other than the owner, the transmittal letter or document shall contain the following statement: "The action of this installation in transmitting the property does not vest title in the recipient. Such property is forwarded to you to be retained or disposed of as custodian, in accordance with the laws of the State of the owner's residence."

(b) If the property is not claimed, or if the owner *(or the heirs, next of kin, or legal representative of the owner)* is not found, the property may not be disposed of until the expiration of the 120 days following the day when notice, giving the time and place of the

intended sale or other disposal, has been sent by certified or registered mail to that person at *the person's* last known address. A statement similar in import to the following shall be included in the notice:

"Under the law, Title 10, U.S. Code, Section 2575, you are hereby advised that the property described above shall be sold or otherwise disposed of at (time, date, and specific location). A request for the return of the property shall be honored if received before the time specified. Request for return of the property after the specified time shall be honored only if disposition has not been made."

NOTE: If the Board of Officers determines that packing, handling, transportation, or other charges are not a responsibility of the U.S. Government, the above statement shall be modified to so advise the prospective recipient. The statement shall indicate the manner in which payment for these charges shall be made. The Board of Officers shall coordinate with the DRMO to determine the date and place of sale or other disposal.

(c) The Board of Officers may, at its discretion, include with the notice specified in subparagraph B61b(2)(b), a release document substantially in the format shown in attachment 1, this chapter. If the release document, properly executed, is returned by the owner, *(or the heirs, next of kin, or legal representative of the owner),* the material listed thereon becomes the property of the U.S. Government and shall be processed through normal disposal channels. This procedure may not be used, however, when the property in question is subject to a lien (such as an abandoned vehicle purchased through a finance company), unless the release of the lien is obtained.

(d) The Board of Officers, with the assistance of the installation security police, is responsible for determining if an abandoned vehicle has a lien. This may be accomplished by contacting the State office of motor vehicles where the vehicle is registered to obtain the name and address of the lienholder on the vehicle title. Lienholders shall be given a notice as stated in subparagraph B61b(2)(b).

(3) When the owner has not been determined. When diligent effort to determine the owner *(or the heirs, next of kin, or legal representative of the owner)* is unsuccessful, *the installation commander may dispose of* the property *or* turn it in to the DRMO for immediate disposition; except that if it has a fair market value of *more than $300, the Secretary may not dispose of the property until 45 days* after the date it is received at the designated storage point which, unless otherwise specified, shall be at the installation having physical custody of the property.

NOTE: The installation commander may choose to turn the property in to the DRMO for disposal by sale or he or she may choose to dispose of the abandoned property by means other than sale. Critical to disposition of property by means other than sale is that the transfer is to a nonappropriated fund instrumentality (NAFI) that can and does use the property as part of its program. An example of "other dispositions" includes transfers of abandoned vehicles to NAFI auto hobby shops for use as part of the auto hobby shop program.

(4) The Board may reclaim the property for return to the legal owner at any time before disposal by sale has been accomplished. A properly completed requisition document shall be furnished the DRMO certifying that return of the property to the legal owner is intended.

c. When lost, abandoned, or unclaimed privately-owned personal property is transferred to a DRMO, the Board shall provide a copy of the inventory for use in establishing accountability (determination of the fair market value of this property shall be made according to its original purpose as opposed to its scrap value), name of owner, if known, and one of the following:

(1) A properly executed release document (attachment 1, this chapter). The DRMO shall treat these items as normal excess/foreign excess.

(2) A Finding. Where other regulations under which the Board functions specifically provide the form of findings, such form shall

be followed. In the absence of specific guidelines, the finding shall be a clear and concise statement of the facts established, and the conclusions of the Board. In either case, the finding should show that the requirements of subparagraph B61b(2)(c) have been obtained and accompany the finding. The notification to the lienholder (see subparagraph B61b(2)(d)), together with the release of the lien, if furnished by the lienholder, shall also be included with the finding. The DRMO shall retain the identity of these items as lost, abandoned, or unclaimed privately-owned personal property.

d. Defense Reutilization and Marketing Offices.

(1) Lost, abandoned, or unclaimed personal property may not be transferred or donated, except in those cases where a properly executed release document has been received. It shall be sold or, if it does not have any sale value (as determined under the criteria set forth in Chapter XV, Abandonment or Destruction), it shall be destroyed. Property identified by owner may not be turned in to or disposed by the DRMO until the expiration of 120 days following the day notice has been sent by the Board of Officers as stated in subparagraph B61b(2)(b). This does not prevent use by the activity commander of available DRMO facilities for storage, when approved by DRMR, if responsibility for the property remains with the Board of Officers until the time elements specified here are met.

(2) Sale of lost, abandoned, or unclaimed personal property shall be conducted either by the DRMO servicing the activity where the property is physically located or the DRMR. Normally, sales should be conducted either by the retail method or by negotiation. However, when the type or value of the property is such as to warrant greater sale effort, the sale may be conducted by the spot bid, auction, or sealed bid method.

(3) Each item offered for sale shall be tagged or coded in such a manner as to permit identification of the original owner, if known, to permit proper deposit of proceeds from sale.

(4) When lots of miscellaneous items of abandoned property have been offered for sale and the highest obtainable price has been determined, the SCO, before making award, shall obtain from the purchaser a breakdown of the price offered for each individual's property, whether identified as to ownership or not, in order that proceeds from an individual's property may be identified and segregated. In all instances, the itemized breakdown shall equal the total of the lot price received. The special condition entitled "Price Breakdown" shall be included in the sale solicitation.

(5) The proceeds derived from the sale of personal property shall be promptly deposited in accordance with current procedures prescribed in Chapter XIV, Sales, paragraph K14. If available, the name of the owner of the property shall be identified on the form used to deposit such funds and shall be accompanied by a copy of the inventory and report of findings of the Board.

e. Filing of Claims. Any claims for proceeds received from the sale of personal property pursuant to this chapter shall be referred to the GAO. Claims filed after the expiration of 5 years from the date of disposition of the property are barred from being acted on by the court or the GAO.

62. Lumber and Boxes.

a. Boxes. To the fullest extent practicable, holding activities shall reuse boxes or similar containers for shipment of material.

b. Used Lumber or Boxes. Used lumber or boxes not required for the foreseeable needs of the generating activity, or in such condition as to be unacceptable for further use, shall be disposed of by retail or other sale methods.

c. Abandonment of Scrap Wood for Release to Charitable Organizations and Individuals. When, because of insufficient size, shape, or condition, residual lumber is determined to be unsuitable for salvage or sale and is not desired by eligible donees, this residue may be donated to charitable organizations and individuals in accordance with es-

period of time when the vehicles are in the possession of a DRMO, and to that information contained on the DTID and any accompanying enclosures. The revised SF 97 is designed for use with passenger cars, multipurpose passenger vehicles, trucks, motorcycles, buses, and similar wheeled vehicles. An SF 97 need not be prepared for the following vehicles:

(a) Any vehicle that is not self-propelled or is not capable of speeds over 30 miles per hour.

(b) Any military vehicle that is tracked or has a gross weight of more than 16,000 pounds.

(c) Any vehicle which must be demilitarized in accordance with DoD 4160.21-M-1 or mutilated as stated in subparagraph B114g.

(d) Any vehicle which is 25 years old or older.

(5) Unnumbered certificates, or certificates containing erasures and strikeovers are considered invalid by State Motor Vehicle Agencies and must not be issued by DRMOs. When a mistake is made in preparing SF 97, the form shall be destroyed immediately in the same manner as is required for documents bearing FOUO classification.

(6) Authority to sign SF 97 as the transferor is delegated to the DRMO Chief who, in turn, may redelegate to a responsible individual in that DRMO. The name and title of the individual authorized to sign as transferor shall be typed in the space provided before the transferor signs the certificate. Only one SF 97A shall be retained by the DRMO. Since State vehicle registration laws differ (such as, some States require notarized signature of buyer), *DRMO* personnel need not obtain the transferee signature before issuing an SF 97.

(7) The SF 97 and 97A may not be issued when vehicles have been subjected to extensive reclamation or cannibalization, unless the purchaser requests it and the serial number can be found on the body or chassis of the vehicle or trailer. In these cases, all blocks of the SF 97 shall be completed. If information is not available, insert "NA."

e. When vehicles are offered for sale, the vehicle maintenance records shall be removed from the vehicle before the start of the inspection period. After the vehicle has been removed by the purchaser, the vehicle maintenance records shall be destroyed.

f. In order that vehicular-mounted equipment turned in to DRMOs, either under the NSN of the mounted equipment assembly or of the vehicles, is properly and adequately processed for *reutilization, transfer,* and donation screening, the following shall apply in the reporting and release of property meeting the reporting criteria:

(1) Regardless of the FSG appearing on the relatable DTID, DRMOs shall code the receipt transaction to require submittal of the exception data. (*attachment 12,* this chapter, contains a listing of some items which are often vehicle-mounted or configured within vehicles at the time of turn in to a DRMO.) Exception data for such receipts shall include, in addition to the description of the end item (NSN, or when locally assigned, best available description), the vehicle type and series, its physical, condition and estimated repair cost.

(2) DRMO processing of transfer and donation issues where either the vehicle or the installed equipment alone, and not both, are requested, shall ensure that disassembly is accomplished before release. Costs incident to the disassembly shall be reimbursable from the recipient and shall be accomplished through the DRMR.

g. The term "M151 vehicles" as used in this subparagraph includes M151, M151A1, M151A1C, M151A2, and M825 utility trucks and M718 and M718A1 ambulances in both serviceable and unserviceable condition. The rear suspension system on M151 vehicles was designed for rough terrain usage by stabilizing the stock. Military personnel operating the M151 are given special training in use of the vehicle. On paved roads, where the general public would normally use a vehicle, these vehicles are readily subject to rollover acci-

dents. The Administrator, National Highway Traffic Safety Administration, U.S. Department of Transportation, identified the M151 vehicles as a hazard to the safety of public highway users. Accordingly, the only authorized dispositions of both serviceable and unserviceable M151 vehicles are for DoD users and for sale to friendly foreign governments under the FMS program. Those activities having agreements with the DoD; such as, CAP, MARS, and all NAF activities, are not authorized to acquire these vehicles without mutilation. Care must be taken by the DRMO to ensure that mutilation required for any other disposition does not occur until all DoD and FMS reutilization efforts have been exhausted.

(1) To assure that M151 vehicles are subjected to DoD screening only, material screening code 3 shall be assigned such vehicle receipts when generated as domestic excess. National Stock Numbers for M151 vehicles are: 2310-00-177-9256, 2310-00-782-6056, 2320-00-177-9257, 2320-00-177-9258, 2320-00-542-4783, 2320-00-763-1091, 2320-00-763-1092, and 2320-01-264-4819.

(2) DRMOs are encouraged to attempt maximum *reutilization* of components and parts of the M151 vehicles to Federal civil agencies and donees of those M151 vehicles remaining after DoD or FMS screening. This shall be accomplished by making the vehicles available to *reutilization and* donation screeners for the normal screening period. The unit of issue *shall be by component or part nomenclature removed from the M151 vehicle.* If the entire destroyed vehicle is transferred, *the unit of issue* shall be: "M151 vehicle with mutilation accomplished as required." The SF 97 (see subparagraph B114d) may not be issued, under any circumstance, to recipients of M151 vehicles. The original and one copy of the *award document,* shall *bear* the statement: "Notice: The material hereby being released is the residue of an M151 vehicle and not the vehicle itself." This may be accomplished by the use of a rubber stamp *or typewriter.*

(3) Mutilation of M151 vehicles shall be accomplished as follows:

(a) The engine, radiator, and transmission *(drive shaft, front and rear suspension system not included)* shall be cut out or unbolted from the M151 unitized body. *The front and rear differentials and other components shall* be removed *and made available* for reutilization, transfer, donation, and sale, except for certain engines discussed in subparagraph B114g(3)(h) below. *The drive shaft and front and rear suspension systems attached to the M151 or turned in detached from the vehicle shall be included in the DRMO's M151 mutilation process.*

(b) The unitized body, *drive shaft, and front and rear suspension systems* shall be shredded, crushed, or mangled in such a manner as to completely prevent rebuild into a usable unitized body (see illustration, attachment 11, this chapter). Where the quantity warrants, the shredding, baling, or crushing of M151 vehicle bodies may be performed as a condition of sale on U.S. Government premises subject to the controls outlined in subparagraph B114g(3)(c) below. When use of the sale option does not lead to disposal of the M151 vehicle bodies, those bodies shall be shredded, baled, or crushed by the DRMO. These actions shall be accomplished by existing DRMO resources, through the host, or by service contract. All actions shall be subject to the controls outlined in subparagraph B114g(3)(c). Residue of the shredded or crushed unitized body shall be commingled with other ferrous scrap metal generations. The above effort would achieve the desired objective; that is, to prevent reassembly of an operable M151 vehicle from the residue of the mutilation operation.

(c) The following additional procedures shall apply to the disposal of M151 series vehicles regardless of the mutilation method:

1. DRMO Chiefs shall ensure that contractors who perform mutilation do not employ any measures designed to circumvent or frustrate the intent that usable vehicles shall not be reassembled from residue of mutilation.

2. The "two man rule" with proper certification shall be made applicable to mutilation procedures.

3. The proper mutilation of vehicles shall be made a matter of DRMS internal control reviews.

(d) Mutilation can be accomplished by the DRMO, the Federal agency, or donee recipient, the buyer as a condition of sale, or by the generating activity on a reimbursable basis. The vehicle must not be released from DRMO control unless mutilation has been accomplished, however, components and parts can be removed and released before, during, or after mutilation action and before offering for sale. Reimbursement for the costs incurred in the mutilation or component removal actions performed on M151 vehicles by the host activity shall be accomplished as stated in subparagraphs B114g(3)(e) and (f).

(e) Transfers to Federal Civil Agencies and Donees. Reimbursement by the DRMR to the host activity for expenses incurred in disposal actions involving the M151 jeep shall be accomplished in accordance with normal DRMO processing criteria under the local ISA agreement. Reimbursement from Federal civil agencies and donees for component removal (that is, other than separation of items from the unitized body cited in subparagraph B114g(3)(a)) for such activities shall be accomplished by the DRMR.

(f) Sales. If quantities of M151 jeeps warrant mutilation by the contractor as a condition of sale before passage of title of components and residue, this arrangement is permissible if mutilation is monitored by the DRMO before removal. If accomplished by the host installation, reimbursement procedures in subparagraph B114g(3)(e) are applicable.

(g) The engine, radiator, and transmission, although designed exclusively for the M151, have application as training aids and power plants. Since the unitized body must be eliminated from further civilian use, these components should be salvaged and reutilized, transferred, donated, or sold.

(h) Certain M151 engines which have been exempted from exhaust emission standards for reasons of national security by EPA, may not be sold. These engines may be identified by a plastic or metal label, welded, riveted, or otherwise permanently attached in a readily visible position in the engine compartment. The label has been affixed by the vehicle manufacturer, whose vehicles have been exempted, in such a manner that it cannot be removed without destroying or defacing the label, and is not affixed to any equipment which is easily detached from the vehicle. The label contains the following information lettered in English in block letters and numerals, which are of a color that contrasts with the background of the label:

1. The label heading: Vehicle Emission Control Information.

2. Full corporate name and trademark of the manufacturer.

3. Engine displacement (in cubic inches) and engine family identification.

4. The statement: "This vehicle is exempt from EPA certification regulations applicable to (insert current year) model year new motor vehicles. (Day, month, year of exemption)." Since these engines, so identified, have only been exempted for DoD use, they can only be used within DoD. If no reutilization need develops within DoD, they must be destroyed. Destruction shall be accomplished by cracking the engine block beyond reparation or restoration.

(4) Donees working on DoD premises in accomplishing mutilation and component removal on M151 vehicles shall provide for release from any claims for injury or damage sustained. This shall be accomplished by the DRMO requiring the donee to sign the following statement before the mutilation and removal effort:

"The Government assumes no liability for damages to the property of the recipient, recipient's employees or third parties, or for personal injuries, disabilities or death to the recipient, recipient's employees or third parties arising from or incident to the mutila-

tion, acquisition, and use of this property. The recipient shall hold the Government harmless from any and all such demands, suits, actions, or claims of whatsoever nature arising from the mutilation, acquisition, and use of this property."

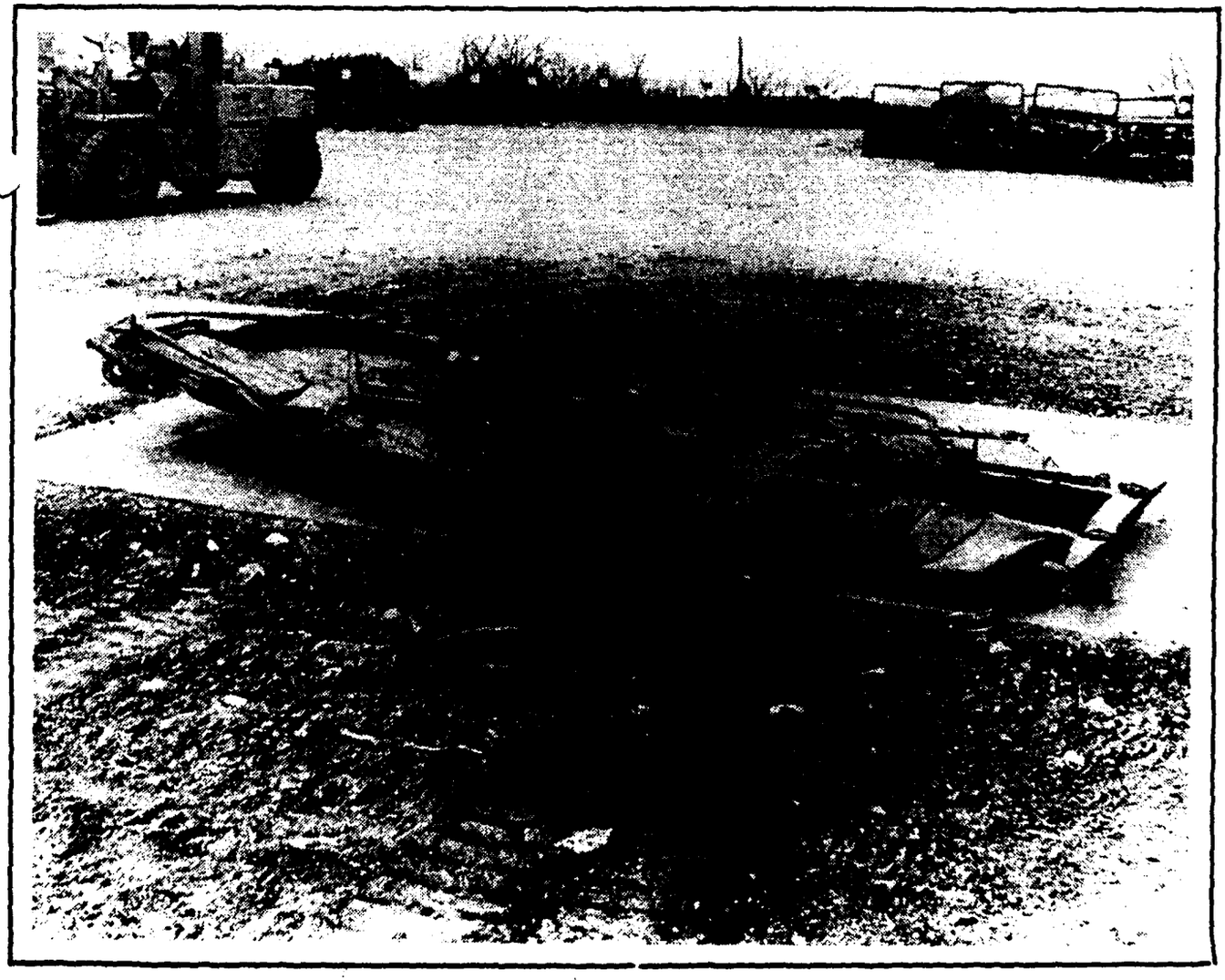
(5) The DRMR shall include the applicable terms and conditions in all sale solicitations offering M151 vehicles.

(6) M151 vehicles may not be sold under contract provisions allowing off-base mutilation, unless authorized by DRMS on a case-by-case basis.

h. Excess vehicles turned in to the DRMO should not contain more than 25 percent (one-quarter tank) fuel in the tank. If a fuel tank is known to be leaking, the generating activity shall repair the tank or drain all fuel from the tank and annotate on the DTID at the time of turn in to the DRMO that the fuel tank leaks.

CHAPTER VIII
ATTACHMENT 11
ILLUSTRATION OF MUTILATED M151 VEHICLE

See Chapter VIII, paragraph B114g(3)



FSC		CONDITION CODE
5360	A	1 thru 9
5365	A	1 thru 9
5410	A	1 thru 9
5411		1 thru 9
5420	A	1 thru 9
5430	A	1 thru 9
5440	A	1 thru 9
5445	A	1 thru 9
5450	A	1 thru 9
5510	A	1 thru 3
5520	A	1 thru 3
5530	A	1 thru 3
5610		1 thru 9*
5620	A	1 thru 9
5630	A	1 thru 9
5640	A	1 thru 9
5650	A	1 thru 9
5660	A	1 thru 9
5670	A	1 thru 9
5680	A	1 thru 9
5805	ADEFG	1 thru 9
5810	NR	
5811	NR	
5815	ADEFG	1 thru 9
5820	ADEFG	1 thru 9
5821	ADEFG	1 thru 9
5825	ADEFG	1 thru 9
5826	ADEFG	1 thru 9
5830	ADEFG	1 thru 9
5831	ADEFG	1 thru 9
5835	ADEFG	1 thru 9
5836	ADEFG	1 thru 9
5840	ADEFG	1 thru 9
5841	ADEFG	1 thru 9
5845	ADEFG	1 thru 9
5850	ADEFG	1 thru 9
5855	ADEFG	1 thru 9
5860	ADEFG	1 thru 9
5865	ADEFG	1 thru 9
5895	ADEFG	1 thru 9
5905	A	1 thru 9
5910	A	1 thru 9
5915	A	1 thru 9
5920	A	1 thru 9
5925	A	1 thru 9
5930	A	1 thru 9
5935	A	1 thru 9
5940	A	1 thru 9
5945	A	1 thru 9
5950	A	1 thru 9
5955	A	1 thru 9
5960	A	1 thru 9
5961	A	1 thru 9
5962	A	1 thru 9
5963		1 thru 9
5965	A	1 thru 9
5970	A	1 thru 9
5975	A	1 thru 9
5977	A	1 thru 9
5980	A	1 thru 9
5985	A	1 thru 9
5990	A	1 thru 9
5995	A	1 thru 9
5998	A	1 thru 9
5999	A	1 thru 9
6004	ADEFG	1 thru 9
6005	ADEFG	1 thru 9
6006	ADEFG	1 thru 9
6007	ADEFG	1 thru 9
6008	ADEFG	1 thru 9
6010		1 thru 9
6015		1 thru 9
6020		1 thru 9
6021		1 thru 9
6025		1 thru 9
6026		1 thru 9
6029		1 thru 9
6030		1 thru 9
6031		1 thru 9
6032		1 thru 9
6033		1 thru 9
6034		1 thru 9
6035		1 thru 9
6040		1 thru 9
6050		1 thru 9
6060		1 thru 9
6070		1 thru 9
6080		1 thru 9
6099	ADEFG	1 thru 9
6105	A	1 thru 9
6110	A	1 thru 9
6115	A	1 thru 9
6116	A	1 thru 9
6117	A	1 thru 9

*Gravel, sand, and stone are NR

FSC		*CONDITION CODE*
6120	A	1 thru 9
6125	A	1 thru 9
6130	A	1 thru 9
6135	A	1 thru 9
6140	A	1 thru 9
6145	A	1 thru 9
6150	A	1 thru 9
6160	*A*	*1 thru 9*
6210	A	1 thru 7
6220		1 thru 7
6230	A	1 thru 7
6240	A	1 thru 7
6250	A	1 thru 7
6260		1 thru 7
6310	A	
6320	NR	
6330	A	
6340	NR	
6350	A	
6505	NR	
6508	NR	
6510	A	1 thru 9
6515	A	1 thru 9
6520	A	1 thru 9
6525	A	1 thru 9
6530	A	1 thru 9
6532	A	1 thru 9
6540	A	1 thru 9
6545	A	1 thru 9
6550	A	1 thru 9
6605	A	1 thru 8
6610	A	1 thru 8
6615	A	1 thru 8
6620	A	1 thru 8
6625	ADEFG	1 thru 8
6630	A	1 thru 8
6635	ADEFG	1 thru 8
6636	A	1 thru 8
6640	A	1 thru 8
6645	A	1 thru 8
6650	ADEFG	1 thru 8
6655	A	1 thru 8
6660	A	1 thru 8
6665	A	1 thru 8
6670	A	1 thru 8
6675	A	1 thru 8
6680	A	1 thru 8
6685	A	1 thru 8
6695	A	1 thru 8
6710	A	1 thru 7
6720	A	1 thru 7
6730	A	1 thru 7
6740	A	1 thru 7
6750	A	1 thru 7
6760	A	1 thru 7
6770	NR	
6780	A	1 thru 7
6810	A	1 and 2
6820	A	1 and 2
6830	A	1 and 2
6840	A	1 and 2
6850	A	1 and 2
6910	A	1 thru 9
6920	A	1 thru 9
6930	A	1 thru 9
6940	A	1 thru 9
7010	*	1 thru 9
7020	*	1 thru 9
7021	*	1 thru 9
7022	*	1 thru 9
7025	*	1 thru 9
7030	*	1 thru 9
7035	*	1 thru 9
7040	*	1 thru 9
7042	*	1 thru 9
7045	*	1 thru 9
7050	*	1 thru 9
7105	A	1 thru 9
7110	A	1 thru 9
7125	A	1 thru 9
7195	A	1 thru 9
7210	A	1 thru 8
7220	A	1 thru 8
7230	A	1 thru 8
7240	A	1 thru 8
7290	A	1 thru 8
7310	A	1 thru 8
7320	A	1 thru 8
7330	A	1 thru 8
7340	A	1 thru 8
7350	A	1 thru 8
7360	A	1 thru 8
7420	A	1 thru 9
7430	A	1 thru 9

*See chapter VIII, paragraph B8.

FSC		CONDITION CODE
7435	A	1 thru 9
7450	A	1 thru 9
7460	A	1 thru 9
7490	A	1 thru 9
7510	A	1 thru 7
7520	A	1 thru 7
7530	A	1 thru 7
7540	A	1 thru 7
7610	A	1 thru 4
7630	NR	
7640	NR	
7650	NR	
7660	NR	
7670	NR	
7690	NR	
7710	A	1 thru 9
7720	A	1 thru 5
7730	A	1 thru 5
7740	A	1 thru 5
7810	A	1 thru 5
7820	A	1 thru 5
7830	A	1 thru 5
7910	A	1 thru 5
7920	A	1 thru 5
7930	A	1 thru 5
8010	A	1 thru 4
8020	A	1 thru 4
8030	A	1 thru 4
8040	A	1 thru 4
8105	A	1 thru 8
8110	A	1 thru 8
8115	A	1 thru 8
8120	A	1 thru 8
8125		1 thru 8
8130		1 thru 8
8135	A	1 thru 8
8140		1 thru 8
8145	A	1 thru 8
8305	A	1 thru 9
8310	A	
8315	A	
8320	A	
8325	A	
8330	A	
8335	A	
8340	A	1 thru 9
8345	NR	
8405	A	1 thru 9
8410	A	1 thru 9
8415	A	1 thru 9
8420	A	1 thru 9
8425	A	1 thru 9
8430	A	1 thru 9
8435	A	1 thru 9
8440	A	1 thru 9
8445	A	1 thru 9
8450	A	1 thru 9
8455	NR	
8460	A	1 thru 9
8465	A	1 thru 9
8470	A	1 thru 9
8475	A	1 thru 9
8510	A	
8520	A	
8530	A	
8540	A	
8710	NR	
8730	NR	
8720	NR	
8810	NR	
8820	NR	
8905	NR	
8915	NR	
8910	NR	
8920	NR	
8925	NR	
8930	NR	
8935	NR	
8940	NR	
8945	NR	
8950	NR	
8955	NR	
8960	NR	
8965	A	1 and 2
8970	NR	
8975	NR	
9110	A	1 thru 3
9130	A	1 thru 3
9135	A	1 thru 3
9140	A	1 thru 3
9150	A	1 thru 3
9160	A	1 thru 3
9310	A	1 and 2
9320	A	1 and 2
9330	A	1 and 2
9340	A	1 and 2

FSC		*CONDITION CODE*	*FSC*		*CONDITION CODE*
9350	A	1 and 2	9610		1 thru 4
9390	A	1 and 2	9620		1 thru 4
9410	NR		9630		1 thru 4
9420	NR		9640	A	1 thru 4
9430	NR		9650	A	1 thru 4
9440	NR		9660	A	1 thru 4
9450	NR		9670		1 thru 4
9505	A	1 thru 5	9680		1 thru 4
9510	A	1 thru 5	9905	A	1 thru 9
9515	A	1 thru 5	9910	A	1 thru 9
9520	A	1 thru 5	9915	A	
9525	A	1 thru 5	9920	A	
9530	A	1 thru 5	9925	A	
9535	A	1 thru 5	9930	A	
9540	A	1 thru 5	9999	A	1 thru 9
9545	A	1 thru 5			

CHAPTER XII

ATTACHMENT 1

FSCs WHICH ARMY, NAVY, MARINE CORPS, AND AIR FORCE MARS ACTIVITIES ARE AUTHORIZED TO REQUISITION

3439	5905	5970	6145	7045
3610 [1]	*5910*	5975	6150 [2]	7050
4020	*5915*	5985	6625	7110 [5]
5410 [1]	*5920*	5995	*6850* [8]	7125 [1]
5445	*5930*	5999	6940 [4]	7420 [1]
5510	*5935*	6105 [2]	*7010*	7430 [1,6]
5805	5950	6110 [2]	*7020*	7435 [1]
5815	5960	6115 [3]	7021 [2]	7510
5820	5961	6125	*7022*	7530
5830	5962	6130	7025	*7610* [2]
5835	5963	6135	7030 [1]	*7650* [2]
5895	5965	6140	*7035*	7730 [7]

[1] Restricted to Area and State Directors and local State Offices.
[2] Restricted to communications and electronics related equipment.
[3] Restricted to communications and electronics related equipment and 15kw or less only.
[4] Code practice equipment only.
[5] Desk, chair, and file cabinets only.
[6] Typewriters only.
[7] Restricted to TV sets to be used as computer monitors.
[8] *Restricted to toner and developer only.*

CHAPTER XII
ATTACHMENT 4
SAMPLE FORMAT DD FORM 1348-1

A5A STDS 8465 008237622 EA 00646 W246M70 0100 0785 0 03 S9D A5

SX1041
DRMO
DEVENS

CONSOLIDATED PROP OFF
CRP BLDG 5207
FT CAMPBELL KY 42223-5000

UNIT PRICE 2.15
TOTAL PRICE 1388.90

A0E01050580 U 101 A5 00646 0

ADJ VALUE 00
TOT ADJ VALUE

W13N9291395850 FIELD PACK

TRANS. OFFICER PLS FWD A COPY GBL TO:
HQ DRMS, ATTN: DRMS-CFG, FEDERAL CENTER
BATTLE CREEK, MI 49017-3092

PILFERAGE SENSITIVE CODE IS U
SHELF LIFE CODE IS 0

9700100.5141
0 522.02 2216 S20114 TAC S 405

DD Form 1348-1, SEP 87 — Jun 86 edition may be used. — FORM APPROVED, OMB NO. 0704-0188 — DOD SINGLE LINE ITEM RELEASE/RECEIPT DOCUMENT

SAMPLE FORMAT DD FORM 1348-1A

DI ODCENT	RI FROM	M&S	UI NSIT	QUANTITY	SUPPLEMENTARY ADDRESS	SIG	FUND	DISTRIBUTION	PROJECT	PRI	RDD EEA OLT DE	ADV	RI	OC/PND	CMIQTY
A5JSUI			EA	00002	SZ3028	M	9				A	S9I	HM		

1. TOTAL PRICE			2. SHIP FROM	3. SHIP TO
UNIT PRICE DOLLARS	CTS	DOLLARS CTS	SW3400	SZ3028
00000	00	0000000 00	4. MARK FOR	

5. DOC DATE	6. NMFC	7. FRT RATE	8. TYPE CARGO	9. PS
9031	194120 X	LT0000 0	292	II

10. QTY. REC'D	11. UP	12. UNIT WEIGHT	13. UNIT CUBE	14. UFC	15 SL
	000	00000.03	000.00		G

16. FREIGHT CLASSIFICATION NOMENCLATURE

17. ITEM NOMENCLATURE
GSKT RBR

18. TY CONT	19. NO CONT	20. TOTAL WEIGHT	21. TOTAL CUBE

22. RECEIVED BY | 23. DATE RECEIVED

BAR CODE
SW340090300095

BAR CODE
5330008883369

CATEGORY OF PROPERTY FROM DOD 4160.21-M

0310827000100-6

DCN 22D9P

DD FORM 1348-1A, JUN 86 ISSUE RELEASE/RECEIPT DOCUMENT — FORM APPROVED, OMB NO 0704-0188

CHAPTER XIII

ATTACHMENT 1

SERVICE EDUCATIONAL ACTIVITIES ELIGIBLE FOR DONATIONS

See paragraph D and attachment 23, this chapter.

PART 1—NATIONAL ORGANIZATIONS

(NOTE: Addresses listed below are for the National Headquarters of each organization. The sponsor for this group is the Department of Defense rather than a Military Service.)

American National Red Cross, *17th and D Streets NW., Washington, DC 20006* (see attachment 7, this chapter)

Armed Services YMCA of the USA, *6225 Brandon Avenue, Suite 215, Springfield, VA 22150-2510* (see attachment 8, this chapter)

Big Brothers/Big Sisters of America, 230 North 13th Street, Philadelphia, PA 19107 (see attachment 9, this chapter)

Boys Clubs of America, 771 First Avenue, New York, NY 10017 (see attachment 10, this chapter)

Boy Scouts of America, 1325 Walnut Hill Lane, Irving, TX 75038-3096 (see attachment 11, this chapter)

Camp Fire, Inc., 4601 Madison Ave., Kansas City, MO 64112-1278 (see attachment 12 this chapter)

Center for Excellence in Education, 7710 Old Springhouse Road, McLean, VA 22102 (see attachment 13, this chapter)

Girl Scouts of the United States of America, 830 Third Avenue, New York, NY 10022 (see attachment 14, this chapter)

Little League Baseball, Inc., Williamsport, PA 17701, (see attachment 15, this chapter)

National Association for Equal Opportunity in Higher Education, 2243 Wisconsin Avenue NW., Washington, DC 20007 (see attachment 16, this chapter)

National Ski Patrol System, Inc., 133 South Van Gordon Street, Suite 100, Lakewood, CO 80228 (see attachment 17, this chapter)

Naval Sea Cadet Corps, 2300 Wilson Blvd., Arlington, VA 22201 (see attachment 18, this chapter)

Operation Raleigh, 109 East Jones Street, Raleigh, NC 27611 (see attachment 19, this chapter)

United Service Organizations, Inc., 601 Indiana Avenue, Washington, DC 20004 (see attachment 20, this chapter)

United States Olympic Committee, Olympic House, 1750 East Boulder Street, Colorado Springs, CO 80909 (see attachment 21, this chapter)

Young Marines of the Marine Corps League/Marine Corps League, 933 N. Kenmore Street, Arlington, VA 22201 (see attachment 22, this chapter)

CLASS	SVC	ALABAMA (Con.)
		Theodore High School
		Vigor (C. F.) High School
		Williamson High School
HS	A	Paramount High School, Boligee, AL 35443-0188
HS	A	Pike County High School, Brundidge, AL 36010-2299
HS	A	Scottsboro High School, Scottsboro, AL 35768
HS	A	Selma High School, Selma, AL 37601
HS	A	Talladega High School, Talladega, AL 35160
HS	A	Tuscaloosa County High School, Northport, AL 35474
HS	A	Walker High School, Jasper, AL 35501

CLASS	SVC	ALASKA
HS	N	Chugiak Junior/Senior High School, Eagle River, AK 99577
HS	A	Dimond Mears Secondary School, Anchorage, AK 99501-1677

CLASS	SVC	ARIZONA
HS	F	Agua Fria Union High School, Avondale, AZ 85323
HS	N	Apollo High School, Glendale, AZ 85302
HS	A	Buena High School, Sierra Vista, AZ 85635-2962
HS	A	Chinle High School, Chinle, AZ 86503-0587
HS	A	Flowing Wells High School, Tucson, AZ 85705-3022
HS	A	Globe High School, Globe, AZ 85501-2206
HS	A	Marcos De Niza High School, Tempe, AZ 85281
HS	N	Moon Valley High School, Phoenix, AZ 85029
HS	A	Phoenix Union High School District, Phoenix, AZ 85017-5112
		Alhambra High School
		Browne (Trevor) High School
		Camelback High School
		Central High School
		Hayden (Carl) High School
		Maryvale High School
		North High School
		South Mountain High School
HS	M	Ray High School, Kearney, AZ 85237
HS	M	Tolleson Union High School, Tolleson, AZ 85353
HS	M	Tuba City High School, Tuba City, AZ 86045

CLASS	SVC	ARKANSAS
HS	A	Benton Senior High School, Benton, AR 72015
HS	F	Blytheville Senior High School, Blytheville, AR 72315
HS	F	Cabot High School, Cabot, AR 72023
HS	M	Catholic High School for Boys, Little Rock, AR 72205

CLASS	SVC	
		ARKANSAS (Con.)
HS	F	Central High School, Little Rock, AR 72202
HS	A	Dardanelle High School, Dardanelle, AR 72834
HS	N	Eudora High School, Eudora, AR 71640
HS	N	Hot Springs High School, Hot Springs National Park, AR 71913
HS	F	Jacksonville Senior High School, Jacksonville, AR 72076
HS	A	Newport High School, Newport, AR 72112
HS	A	Northside High School, Fort Smith, AR 72901
HS	N	Parkview High School, Little Rock, AR 72204
HS	A	Sheridan High School, Sheridan, AR 72150
HS	A	Southside High School, Fort Smith, AR 72903
HS	A	Trumann High School, Trumann, AR 72472
HS	A	Van Buren High School, Van Buren, AR 72956
HS	A	Warren High School, Warren, AR 71671
HS	A	Watson Chapel High School, Pine Bluff, AR 71603
HS	A	White Hall High School, Pine Bluff, AR 71602

CLASS	SVC	CALIFORNIA
HS	N	Alain Leroy Locke High School, Los Angeles, CA 90061
HS	N	Banning (Phineas P.) High School, Wilmingtn, CA 90744
SMA	N	California Maritime Academy, Vallejo, CA 94590
HS	F	Canyon High School, Canyon City, CA 91351
HS	N	Centennial Senior High School, Compton, CA 90222
HS	M	Crenshaw High School, Los Angeles, CA 90043
HS	*F*	*Crescenta Valley High School, La Crescenta, CA 91214*
HS	N	El Camino Real High School, Woodland Hills, CA 91367
HS	M	El Rancho High School, Pico Rivera, CA 90660
HS	A	Encinal High School, Alameda, CA 94501-3246
HS	N	Eureka Senior High School, Eureka, CA 95501
HS	F	Fairfield High School, Fairfield, CA 94533
HS	N	Hogan Senior High School, Vallejo, CA 94590
HS	F	John Muir High School, Pasadena, CA 91103
HS	N	Junipero Serra Jr/Sr High School, San Diego, CA 92124
HS	N	Lakewood Senior High School, Lakewood, CA 90713
HS	F	Lindhurst High School, Olivehurst, CA 95965
HS	A	Long Beach Unified School District, Long Beach, CA 90812
		Jordan (David S.) High School
		Long Beach Polytechnic High School
		Millikan (Robert A.) High School
HS	A	Los Angeles Unified School District, Los Angeles, CA 90017-1410
		Belmont High School
		Fairfax High School
		Franklin (Benjamin) High School
		Garfield (James A.) High School
		Holywood High School

CLASS	SVC	CALIFORNIA (Con.)
		Jefferson (Thomas) High School
		Jordan (David S.) High School
		Lincoln (Abraham) High School
		Los Angeles High School
		Manual Arts High School
		Monroe (James) High School
		Roosevelt (Theodore) High School
		Van Nuys High School
		Wilson (Woodrow) High School
		Washington (George) High School
HS	N	Lutheran High School, LaVerne, CA 91750
HS	N	Luther Burbank High School, Sacramento, CA 95823
HS	A	Lynwood High School, Lynwood, CA 90262
HS	N	Mar Vista High School, Imperial Beach, CA 92032
HS	F	McClatchy (C. K.) High School, Sacramento, CA 95818
HS	N	Milpitas High School, Milpitas, CA 95035
HS	N	McAteer (J. Eugene) High School, San Francisco, CA 94131
HS	A	Mount Miguel High School, Spring Vally, CA 92077-3822
HS	M	North High School, Bakersfield, CA 93308
HS	A	Oakland Unified School District, Oakland, CA 94606
		Castlemont High School
		Fremont High School
		McClymonds High School
		Oakland High School
		Oakland Technical High School
		Skyline High School
HS	M	Oceanside Unified High School, Oceanside, CA 92054
HS	N	Orange Glen High School, Escondido, CA 92027
HS	N	Pasadena High School, Pasadena, CA 91107
HS	A	Perris Union High School, Perris, CA 92370
HS	N	Point Loma High School, San Diego, CA 92106
HS	A	Polytechnic High School, Riverside, CA 92506
HS	F	San Bernardino High School, San Bernardino, CA 92405
HS	A	San Diego Unified School District, Education Center, San Diego, CA 92103
		Hoover (Herbert) High School
		Kearny (Stephen W.) High School
		Lincoln (Abraham) High School
		Madison (James) High School
		Morse (Samuel) High School
		San Diego High School
HS	N	San Fernando High School, San Fernando, CA 91340
HS	A	San Francisco Unified School District, San Francisco, CA 94102-5207
		Balboa High School
		Galileo High School

CLASS	SVC	CALIFORNIA (Con.)
		Lincoln (Abraham) High School
		Lowell High School
		Mission High School
		Washington (George) High School
		Wilson (Woodrow) High School
HS	N	Sanger High School, Sanger, CA 93657
HS	N	Santa Ana Senior High School, Santa Ana, CA 92701
HS	A	Santa Barbara High School, Santa Barbara, CA 93102-2314
HS	M	South Bay Union High School, Redondo Beach, CA 90277
HS	N	Woodrow Wilson Senior High School, Long Beach, CA 90804

CLASS	SVC	COLORADO
HS	M	Adams City High School, Commerce City, CO 80022
HS	A	Canon City High School, Canon City, CO 81212
HS	F	Central High School, Aurora, CO 80010
HS	A	Denver Public Schools, Denver, CO 80203
		East High School
		Kennedy (J.F.) High School
		Lincoln (Abraham) High School
		Manual High School
		Montbello Junior-Senior High School
		North High School
		South High School
		Washington (George) High School
		West High School
HS	N	Montrose High School, Montrose, CO 81401
HS	A	Pueblo County High School, Pueblo, CO 81006
HS	A	Pueblo Public Schools, Pueblo, CO 81002
		Centennial High School
		Central High School
		South High School

CLASS	SVC	FLORIDA
NHS	N	Admiral Farragut Academy, St. Petersburg, FL 33710
HS	A	Anderson (Boyd) High School, Lauderdale Lake, FL 33309
HS	M	Apopka High School, Apopka, FL 32703
HS	A	Atlantic Community High School, Delray Beach, FL 33444
HS	N	Auburndale Senior High School, Auburndale, FL 33823
HS	A	Barron Collier High School, Naples, FL 33942
HS	A	Bartow High School, Bartow, FL 33830
HS	N	Bishop Kenny High School, Jacksonville, FL 32207
HS	N	Boone (William R.) High School, Orlando, FL 32806
HS	A	Bradford High School, Starke, FL 32091

CLASS	SVC	FLORIDA (Con.)
HS	A	Brevard County High Schools, Rockledge, FL 32955
		Cocoa High School
		Cocoa Beach High School
		Merritt Island High School
		Rockledge High School
HS	A	Broward County School System, Fort Lauderdale, FL 33310
HS	N	Charlotte Junior-Senior High School, Punta Gorda, FL 33950
HS	N	Clay High School, Green Cove Springs, FL 32043
HS	M	Clearwater High School, Clearwater, Fl 33516
HS	A	Columbia High School, Lake City, FL 32055
HS	F	Countryside High School, Clearwater, FL 33519
HS	N	Crystal River High School, Crystal River, FL 32629
HS	A	Cypress Lake High School, Fort Myers, FL 33907
HS	A	Dade County Schools, Miami, FL 33150
		Miami Killian High School
		Miami Northwestern Senior High School
		Miami Sunset Senior High School
HS	A	Dixie Hollins High School, St. Petersburg, FL 33709
HS	N	Dunedin Comprehensive High School, Dunedin, FL 33528
HS	N	Eastside High School, Gainesville, FL 32601
HS	F	Eau Gallie High School, Melbourne, FL 32935
HS	M	Edgewater High School, Orlando, FL 32804
HS	N	Escambia High School, Pensacola, FL 32560
HS	N	Evans (Maynard) High School, Orlando, FL 32808
MI	F	Florida Air Academy, Melbourne, FL 32901
HS	F	Forrest (N.B.) Senior High School, Jacksonville, FL 32210
HS	N	Fort Lauderdale High School, Fort Lauderdale, FL 33305
HS	A	Fort Pierce Central High School, Fort Pierce, FL 33450-1699
HS	A	Fort Pierce Westwood High School, Fort Pierce, FL 33450-1699
HS	A	Gadsden County Public Schools, Quincy, FL 32351
		Chattahoochee High School
		Greensboro High School
		Havana Northside High School
		Shanks/Carter-Parramore High School
HS	A	Gibbs Senior High School, St. Petersburg, FL 33711
HS	N	Gulf Comprehensive High School, New Port Richey, FL 33552
HS	A	Haines City High School, Haines City, FL 33844
HS	F	Hernando High School, Brooksville, FL 33512
HS	A	Hillsborough County Public Schools, Tampa, FL 33601
		Armwood (Blanche) Senior High School
		Brandon High School
		East Bay Senior High School
		Hillsborough High School
		Plant City High School
HS	A	Holmes County High School, Bonifay, FL 32425
HS	F	Homestead Senior High School, Homestead, FL 33035
HS	A	Jones High School, Orlando, FL 32805

CLASS	SVC	FLORIDA (Con.)
HS	A	Jupiter Community High School, Jupiter, FL 33458
HS	A	Lake Gibson Senior High School, Lakeland, FL 33805
HS	M	Lake Mary High School, Lake Mary, FL 32746
HS	A	Lake Wales Senior High School, Lake Wales, FL 33853
HS	*F*	*Lake Worth Community High School, Lake Worth, FL 33462*
HS	A	Lakeland Senior High School, Lakeland, FL 33801
HS	A	Lecanto High School, Lecanto, FL 33261
HS	A	Lely High School, Naples, FL 33962
HS	N	Lemon Bay High School, Englewood, FL 33533
HS	F	Melbourne High School, Melbourne, FL 32901
HS	A	Miami Coral Park Senior High School, Miami, FL 33165
HS	A	Miami Jackson Senior High School, Miami, FL 33142
HS	*F*	*Miami Southridge Senior High School, Miami, FL 33157*
HS	N	Middleburg High School, Middleburg, FL 32068
HS	N	Milton High School, Milton, FL 32570
HS	M	Mosely (A. Crawford) High School, Panama City, FL 32401
HS	A	Mulberry Senior High School, Mulberry, FL 33860
HS	F	Niceville Senior High School, Niceville, FL 32078
HS	A	Okaloosa County Schools, Crestview, FL 32536 Baker High School Crestview Senior High School
HS	N	Orange Park High School, Orange Park, FL 32073
HS	M	Palm Bay High School, Melbourne, FL 32901
HS	A	Palatka High School, Palatka, FL 32077
HS	N	Pine Forest High School, Pensacola, FL 32506
HS	A	Plant City High School, Plant City, FL 33566
HS	N	Port St. Joe High School, Port St. Joe, FL 32456
HS	A	Raines (William M.) High School, Jacksonville, FL 32209
HS	M	Ribault Senior High School, Jacksonville, FL 32208
HS	A	Riverview High School, Sarasota, FL 33581
HS	A	Sarasota High School, Sarasota, FL 33577
HS	F	Satellite High School, Satellite Beach, FL 32937
HS	A	St. Augustine High School, St. Augustine, FL 32084
HS	N	Suwannee High School, Live Oak, FL 32060
HS	A	Taylor County High School, Perry, FL 32347
HS	A	Tate (James M.) High School, Gonzalez, FL 32560
HS	N	Titusville High School, Titusville, FL 32780
HS	M	Venice High School, Venice, FL 33595
HS	N	Washington Senior High School, Pensacola, FL 32503
HS	N	White (Edward H.) Senior High School, Jacksonville, FL 32210
HS	A	Winterhaven Senior High School, Winterhaven, FL 33880
HS	N	Woodham (William J.) High School, Pensacola, FL 32503
HS	A	Zephyrhills High School, Zephyrhills, FL 34248

CLASS	SVC	
		GEORGIA
HS	A	Academy of Richmond County, Augusta, GA 30904
HS	F	Appling County High School, Baxley, GA 31513
HS	A	Atlanta Public High Schools, Atlanta, GA 30307
		Archer (Samuel H.) High School
		Bass (William A.) High School
		Brown (Joseph E.) High School
		Carver (G. W.) High School
		Douglass (Frederick) High School
		East Atlanta High School
		Fulton High School
		George (Walter F.) High School
		Grady (Henry W.) High School
		Harper (Charles L.) High School
		Mays (Benjamin E.) High School
		Murphy (J. C.) High School
		North Fulton High School
		Northside High School
		Roosevelt (Franklin D.) High School
		Smith (Hoke) High School
		Sylan Hills High School
		Therrell (D. M.) High School
		Turner (H. M.) High School
		Washington (Booker T.) High School
		West Fulton High School
HS	A	Bendictine Military School, Savannah, GA 31406
HS	N	Brunswick High School, Brunswick, GA 31523
HS	M	Butler (G. P.) High School, Augusta, GA 30906
HS	A	Campbell High School, Smyrna, GA 30080
HS	A	Cedar Shoals High School, Athens, GA 30605
HS	A	Central High School Complex, Macon, GA 31204
HS	A	Clarke Central High School, Athens, GA 30610
HS	A	Decatur High School, Decatur, GA 30030
HS	A	Dodge County High School, Eastman, GA 31023
HS	A	Dooly County High School, Vienna, GA 31092
HS	*F*	*Douglas (Frederick) High School, Atlanta, GA 30318-7421*
HS	A	Elbert County Comprehensive High School, Elberton, GA 30635
HS	A	Evans High School, Evans, GA 30809-0130
HS	A	Fitzgerald High School, Fitzgerald, GA 31750
HS	A	Fulton County High Schools, Hapeville, GA 30354
		Campbell High School
		College Park High School
		Palmetto High School
		Russell High School
		Westwood High School
MJC	A	Georgia Military College, Milledgeville, GA 31061
HS	N	Glenn Hills High School, Augusta, GA 30906-3298
HS	A	Griffin High School, Griffin, GA 30223

CLASS	SVC	GEORGIA (Con.)
HS	A	Harlem Comprehensive High School, Harlem, GA 30814
HS	A	Hephzibah High School, Hephzibah, GA 30815
HS	A	Lakeview-Ft. Oglethorpe High School, Ft. Oglethorpe, GA 30742
HS	A	Lucy (Lucy) High School, Augusta, GA 30901
HS	N	Lassiter High School, Marietta, GA 30066
HS	N	Lee County High School, Leesburg, GA 31763
HS	F	Lowndes County High School, Valdosta, GA 31601
HS	F	Morrow Senior High School, Morrow, GA 30260
HS	A	Murray County High School, Chatsworth, GA 30705
HS	A	Muscogee County School District, Columbus, GA 31994
		Barker High School
		Carver High School
		Columbus High School
		Hardaway High School
		Jordan High School
		Kendrick High School
		Shaw (William Henry) High School
		Spencer High School
HS	F	North Clayton Senior High School, College Park, GA 30337
HS	N	North Cobb High School, Acworth, GA 30101
HS	A	Northeast High School Complex, Macon, GA 31211
HS	F	Northside High School, Warner Robins, GA 31099
HS	N	Osborne (R. L.) High School, Marietta, GA 30060
HS	F	Perry High School, Perry, GA 31069
HS	A	Ringgold High School, Ringgold, GA 30736
HS	A	Riverside Military Academy, Gainesville, GA 30501
HS	A	Robert E. Lee Institute, Thomaston, GA 30286
HS	N	R. L. Osborne High School, Marietta, GA 30060
HS	A	Savannah/Chatham County Public Schools
		Beach (Alfred E.) High School
		Groves (Robert W.) High School
		Savannah High School
HS	N	Sol C. Johnson High School, Savannah, GA 31404
HS	A	South Cobb High School, Austell, GA 30001
HS	F	Sprayberry High School, Marietta, GA 30062
HS	A	Statesboro High School, Statesboro, GA 30458
HS	A	Swainsboro High School, Swainsboro, GA 30401
HS	F	Thomas Walter Josey High School, Augusta, GA 30901
HS	N	Upson High School, Thomaston, GA 30286
HS	N	Valdosta High School, Valdosta, GA 31601
HS	F	Warner Robins High School, Warner Robins, GA 31093
HS	F	Wayne County High School, Jesup, GA 31545
HS	N	Westside High School, Augusta, GA 30907
HS	A	Wills High School, Smyrna, GA 30080
HS	N	Wrens High School, Wrens, GA 30833

CLASS	SVC	
		HAWAII
HS	F	Kailua High School, Kailua, HI 96734
HS	A	Kamehameha School for Boys, Honolulu, HI 96817
HS	A	Punahou High School, Honolulu, HI 96822-3336
HS	N	Radford (Arthur W.) High School, Honolulu, HI 96818
HS	A	Saint Louis High School, Honolulu, HI 96816-1510
HS	A	Hawaii Multiple School Unit, Honolulu, HI 96816-3031
		Farrington (W. R.) High School
		Konawaena High School
		Leilehua High School
		McKinley High School
		Roosevelt (Theodore) High School
HS	A	Waianae High School, Waianae, HI 96792

CLASS	SVC	IDAHO
HS	A	Boise High School, Boise, ID 83702-5446
HS	N	Highland High School, Pocatello, ID 83201
HS	M	Kellogg Senior High School, Jacobs Gulch, Kellogg, ID 83837

CLASS	SVC	ILLINOIS
HS	A	Board of Education, City of Chicago, Chicago, IL 60609-2391
		Austin High School
		Bowen (James H.) High School
		Calumet High School
		Clemente (Roberto) High School
		Chicago Vocational High School
		Dunbar (Paul L.) Vocational High School
		Englewood High School
		Farragut High School
		Fenger (Christian) High School
		Foreman (Edwin G.) High School
		Harper (William Rainey) High School
		Hirsch (Emil) High School
		Hubbard (Gordon S.) High School
		Hyde Park High School
		Jean Baptiste Pt. Dusable High School
		Kelvyn Park High School
		Lake View High School
		Lane (Albert G.) Technical High School
		Lincoln Park High School
		Lindblow (Robert) High School
		Manley (Hugh) High School
		Morgan Park High School
		Gage Park High School

CLASS	SVC	
		ILLINOIS (Con.)
		Phillips (Wendell) High School
		Roosevelt (Theodore) High School
		Schurz (Carl) High School
		South Shore High School
		Steinmetz (Charles P.) High School
		Tilden (Edward) Technical High School
		Wells (William H.) High School
		Westinghouse (George) Vocational High School
HS	F	Bolingbrook High School, Bolingbrook, IL 60439
HS	A	Farragut High School, Chicago, IL 60623
HS	A	Joliet Township High School Central, Joliet, IL 60432
		Joliet Central High School
		Joliet West High School
MI	A	Marmion Military Academy, Aurora, IL 60504-9742
HS	A	Mattoon High School, Mattoon, IL 61938
HS	N	Mooseheart High School, Mooseheart, IL 60539
HS	N	North Chicago Community High School, North Chicago, IL 60064
HS	A	Rockford Public Schools, Rockford, IL 61101
		Auburn High School
		East High School
		Guilford High School
		Jefferson High School
		West High School
HS	M	Romeoville High School, Romeoville, IL 60441
HS	A	Waukegen Public Schools, Waukegen, IL 60085
		Waukegen East High School
		Waukegen West High School
HS	N	Wheeling High School, Wheeling, IL 60090

CLASS	SVC	**INDIANA**
HS	A	Concordia Lutheran High School, Fort Wayne, IN 46805
MI	A	Culver Military Academy, Culver, IN 45611
HS	M	Davis (Ben) High School, Indianapolis, IN 46224
HS	A	Gary High School Systems, Gary, IN 46402
		Mann (Horace) High School
		Roosevelt High School
		Wallace (Lew) High School
		West Side Senior High School
		Wirtz High School
MI	A	Howe Military School, Howe, IN 45746-9998
HS	A	Indiana Soldiers' and Sailors' Children Home, Morton
		Memorial School, Knightstown, IN 46148-0213
HS	A	Indianapolis Public Schools, Indianapolis, IN 46204
		Arlington High School
		Arsenal Technical High School
		Broad Ripple High School

CLASS	SVC	
		INDIANA (Con.)
		Crispus Attucks High School
		Emmerich Manual High School
		Howe (Thomas Carr) High School
		Marshall (John) High School
		Northwest High School
		Washington (George) High School
HS	F	Jeffersonville Senior High School, Jeffersonville, IN 47130
HS	N	New Albany High School, New Albany, IN 47150
HS	A	North Central High School, Indianapolis, IN 46240-2345
HS	N	Pike Township High School, Indianapolis, IN 46268
HS	M	Portage High School, Portage, IN 46368
HS	M	South Side High School, Muncie, IN 47302
HS	N	Washington High School, Washington, IN 47501

CLASS	SVC	**IOWA**
HS	N	Abraham Lincoln High School, Des Moines, IA 50315

CLASS	SVC	**KANSAS**
HS	F	Derby Senior High School, Derby, KS 67037
HS	A	Junction City High School, Junction City, Kansas 66441
HS	A	Leavenworth Senior High School, Leavenworth, KS 66048
MI	A	Saint John's Military School, Salina, KS 67401
HS	N	Shawnee Mission High School District, Shawnee Mission, KS 66204

CLASS	SVC	**KENTUCKY**
HS	A	Belfry High School, Belfry, KY 41514-0215
HS	A	Blazer (Paul G.) High School, Ashland, KY 41101
HS	A	Bowling Green High School, Bowling Green, KY 42101
HS	N	Bourbon County High School, Paris, KY 40361
HS	A	Breathitt High School, Jackson, KY 41339-1009
HS	A	Bullitt Central High School, Shepardsville, KY 40165-9456
HS	A	Calloway County High School, Murray, KY 42701-8806
HS	N	Central High School, Louisville, KY 40203
HS	A	Eastern High School, Middletown, KY 40243
HS	A	Elkhorn High SChool, Elkhorn, KY 41522-0530
HS	M	Fern Creek High School, Fern Creek, KY 40291
HS	A	Fort Campbell High School, Fort Campbell, KY 42223-5000
HS	A	Fort Knox Dependent Schools, Fort Knox, KY 40121-5000
HS	M	Greenup County High School, Greenup, KY 41144
HS	F	Harrison County High School, Cynthiana, KY 41031
HS	M	Holmes High School, Covington, KY 41014
HS	N	Iroquois High School, Louisville, KY 40215
HS	M	Jefferson High School, Jefferson, KY 40299
HS	N	Johnson Central High School, Paintsville, KY 41240

CLASS	SVC	KENTUCKY (Con.)
HS	A	Lawrence County High School, Louisa, KY 41230-9602
HS	A	Louisville Male High School, Louisville, KY 40203
HS	A	Marion County High School, Lebanon, KY 40033-9506
HS	A	Mason County High School, Maysville, KY 41056-9810
HS	A	McLean County High School, Calhoun, KY 42327-0247
HS	A	McCreary Central High School, Sterns, KY 42647-0100
HS	A	Millard High School, Pikesville, KY 41501-9698
HS	A	Millersburg Military Institute, Millersburg, KY 40348-0278
HS	A	Napier High School, Hazard, KY 41701
HS	A	Owensboro High School, Owensboro, KY 42301-4540
HS	M	Seneca High School, Louisville, KY 40220
HS	N	Shawnee High School, Louisville, KY 40212
HS	A	Southern High School, Louisville, KY 40219
HS	N	Valley High School, Louisville, KY 40272

CLASS	SVC	LOUISIANA
HS	F	Arline High School, Bossier City, LA 71111
HS	M	Alexandria High School, Alexandria, LA 71301
HS	A	Alfred Lawless High School, New Orleans, LA 70117
HS	F	Bossier High School, Bossier City, LA 71111
HS	N	Brother Martin High School, New Orleans, LA 70122
HS	A	Caddo Parish High School, Shreveport, LA 71130
		Byrd (C.E.) High School
		Caddo Parish Magnet High School
		Captain Shreve High School
		Fair Park High School
		Green Oaks High School
		Huntington High School
		North Caddo High School
		Northwood High School
		Southwood High School
		Washington (B. T.) High School
		Woodlawn High School
HS	M	Carver (George Washington) High School, New Orleans, LA 70126
HS	A	Clark (Joseph S.) Senior High School, New Orleans, LA 70116
HS	A	East Baton Rouge Parish School Board, Baton Rouge, LA 70821
		Belaire High School
		Capital Senior High School
		Central High School
		Glen Oaks Senior High School
		Istrouma High School
		Woodlawn High School
HS	F	East Jefferson High School, Metairie, LA 70001
HS	F	Ehret (John) High School, Marrero, LA 70072
HS	N	Episcopal High School, Baton Rouge, LA 70815

CLASS	SVC	LOUISIANA (Con.)
HS	M	Jesuit High School, New Orleans, LA 70119
HS	A	John F. Kennedy High School, New Orleans, LA 70124
HS	A	LaFourche Parish Consolidated Schools, Thibodaux, LA 70302 Central LaFourche High School South LaFourche High School Thibodaux High School
HS	A	Landry Senior High School, New Orleans, LA 70114
HS	A	Leesville High School, Leesville, LA 71446
HS	A	Natchitoches Central High School, Natchitoches, LA 71457
HS	N	Ouachita Parish School, Monroe, LA 71203
HS	A	Pineville High School, Pineville, LA 71360-5096
HS	A	Rayville High School, Rayville, LA 71269
HS	N	Slidell Senior High School, Slidell, LA 70459
HS	N	Walker (O. Perry) High School, New Orleans, LA 70114
HS	A	Washington (Booker T.) High School, New Orleans, LA 70125
HS	N	West Feliciana High School, St. Francisville, LA 70775
HS	F	West Jefferson High School, Harvey, LA 70058

CLASS	SVC	MAINE
HS	A	Bangor High School, Bangor, ME 04401
SMA	N	Maine Maritime Academy, Castine, ME 04421

CLASS	SVC	MARYLAND
HS	N	Calvert High School, Prince Frederick, MD 20678
HS	A	Douglass (Frederick) High School, Baltimore, MD 21217
HS	F	Edmondson High School, Baltimore, MD 21229
HS	A	Fairmont Heights High School, Capitol Heights, MD 20743
HS	A	Forest Park Senior High School, Baltimore, MD 21207
HS	A	Forestville High School, Forestville, MD 20747
HS	N	Gaithersburg High School, Gaithersburg, MD 20877-2392
HS	A	Lake Clifton Senior High School, Baltimore, MD 21213
HS	F	Largo Senior High School, Upper Marlboro, MD 20772
HS	A	Magruder (Col. Zacok) Senior High School, Rockville, MD 20855
HS	A	Meade Senior High School, Fort Meade, MD 20755
HS	N	Northern High School, Owings, MD 20736
HS	F	Northwestern High School, Baltimore, MD 21215
HS	N	Northwestern High School, Hyattsville, MD 20782
HS	A	Parkdale High School, Riverdale, MD 20737
HS	N	Seneca Valley High School, Germantown, MD 20767
HS	N	Springbrook High School, Silver Spring, MD 20904
HS	N	Suitland Senior High School, Forrestville, MD 20747
HS	N	Walbrook Senior High School, Baltimore, MD 21216

CLASS	SVC	
		MASSACHUSETTS
HS	M	Billerica Memorial High School, Billerica, MA 01821
HS	N	Boston Technical High School, Dorchester, MA 02121
HS	A	Dorchester High School, Dorchester, MA 02124
HS	F	Lowell High School, Lowell, MA 01852
HS	A	Madison Park High School, Boston, MA 02119
SMA	N	Massachusetts Maritime Academy, Buzzards Bay, MA 02532
HS	A	New Bedford High School, New Bedford, MA 02740
HS	N	Quabbin Regional High School, Barre, MA 01005
HS	F	Quincy High & Voc-Tech School, Quincy, MA 02169
NHS	N	Tabor Academy, Marion, MA 02738
HS	M	Waltham High School, Waltham, MA 02154
HS	N	West Roxbury High School, West Roxbury, MA 02132

CLASS	SVC	MICHIGAN
HS	A	Calumet High School, Calumet, MI 49913
HS	A	Detroit High School, Detroit, MI 48202
		Cass Technical High School
		Central High School
		Chadsey High School
		Cody High School
		Cooley (Thomas M.) High School
		Denby (Edwin) High School
		Finney High School
		Kettering High School
		King High School
		Mackenzie High School
		Mumford High School
		Northern High School
		Northwestern High School
		Osborn High School
		Pershing High School
		Redford High School
		Renaissance High School
		Southeastern High School
		Southwestern High School
		Western High School
HS	N	Flint Central Community High School, Flint, MI 48503
HS	N	Franklin High School, Livonia, MI 48150
HS	F	Garden City High School, Garden City, MI 48135
HS	A	Grand Rapids Public Schools, Grand Rapids, MI 49502
		Central High School
		Creston High School
		Ottawa Hills High School
HS	F	Highland Park Senior High School, Highland Park, MI 48203
HS	N	Murray-Wright High School, Detroit, MI 48208

CLASS	SVC	
		MICHIGAN (Con.)
HS	M	River Rouge High School, River Rouge, MI 48218
HS	N	Roseville High School, Roseville, MI 48066
HS	F	Winston Churchill High School, Livonia, MI 48150
HS	A	Wright High School, Ironwood, MI 49938
CLASS	**SVC**	**MINNESOTA**
HS	A	Chisholm High School, Chisholm, MN 55719
HS	A	Cretin High School, St. Paul, MN 55116
MI	A	St. Thomas Academy, St. Paul, MN 55120
CLASS	**SVC**	**MISSISSIPPI**
HS	A	Brookhaven High School, Brookhaven, MS 39601
HS	N	Canton Public High School, Canton, MS 39046
HS	A	d'Iberville High School, Biloxi, MS 39532
HS	A	Gentry High School, Indianola, MS 38751
HS	N	Greenwood High School, Greenwood, MS 38930
HS	M	Gulfport High School, Gulfport, MS 39501
HS	A	Harrison Central High School, Gulfport, MS 39503
HS	A	Hinds County Agricultural High School, Utica, MS 39175
HS	A	Jackson Public Schools, Jackson, MS 39205 Callaway High School Forest Hill High School Jim Hill High School Lanier High School Murrah High School Provine High School Wingfield High School
HS	A	Jefferson County High School, Fayette, MS 39069
HS	F	Lee (S. D.) High School, Columbus, MS 39701
HS	A	Meridian High School, Meridian, MS 39305-4657
HS	N	Northeast Lauderdale High School, Meridian, MS 39301
HS	A	Ocean Springs High School, Ocean Springs, MS 39564
HS	N	Pascagoula High School, Pascagoula, MS 39567
HS	N	Pearl High School, Pearl, MS 39208
HS	A	Port Gibson High School, Port Gibson, MS 39150
HS	A	Rankin County School District, Brandon, MS 39042 Brandon High School Northwest Rankin Center
HS	A	Rolling Fork High School, Rolling Fork, MS 39159
HS	F	South Panola High School, Batesville, MS 38606
HS	A	Vicksburg High School, Vicksburg, MS 39180
HS	A	Watkins (R. H.) High School, Laurel, MS 39440
HS	N	West Lauderdale High School, Collinsville, MS 39325
HS	A	West Point High School, West Point, MS 39773-0616
HS	A	Wingfield High School, Jackson, MS 39205

CLASS	SVC	
		MISSOURI
MI	A	Christian Brothers College, St. Louis, MO 63117
HS	N	Eureka High School, Eureka, MO 63025
HS	A	Kansas City High Schools, Kansas City, MO 64106-2416
		Central High School
		East High School
		Lincoln Academy
		Northeast High School
		Paseo High School
		Southeast High School
		Southwest High School
		Van Horn High School
		Westport High School
MJC	A	Kemper Military School and College, Boonville, MO 65233-9989
HS	A	McDonald County High School, Anderson, MO 64831
HS	A	Memorial High School, Joplin, MO 64801-4302
HS	A	Missouri Military Academy, Mexico, MO 65265
HS	F	Neosho Senior High School, Neosho, MO 64850
HS	F	Nevada Junior-Senior High School, Nevada, MO 64772
HS	A	Saint Joseph High Schools, Saint Joseph, MO 64501
		Benton High School
		Central High School
		Lafayette High School
HS	A	Webb City High School, Webb City, MO 64870-1238
MJC	A	Wentworth Military Academy, Lexington, MO 64067-1799

CLASS	SVC	
		NEBRASKA
HS	F	Bellevue Senior High School, Bellevue, NE 68005
HS	A	Omaha Public High Schools, Omaha, NE 68131
		Benson High School
		Bryan (William) High School
		Burke (Harry A.) High School
		Central Senior High School
		North High School
		Northwest High School
		South High School

CLASS	SVC	
		NEVADA
HS	M	Basic High School, Henderson, NV 89015
HS	N	Carson High School, Carson City, NV 89701
HS	N	Chapparal High School, Las Vegas, NV 89121
HS	N	Eldorado High School, Las Vegas, NV 89110

CLASS	SVC	
		NEVADA (Con.)
HS	N	Reed (Edward C.) High School, Sparks, NV 89431
HS	A	Washoe County School District, Reno, NV 89520
		Hug (Proctor) High School
		Incline High School
		McQueen High School
		Reno Senior High School
		Sparks High School
		Wooster (Earl) High School
HS	F	Western High School, Las Vegas, NV 89107

CLASS	SVC	**NEW HAMPSHIRE**
HS	F	Spaulding High School, Rochester, NH 03867
HS	N	West High School, Manchester, NH 03102

CLASS	SVC	**NEW JERSEY**
HS	N	Admiral Farragut Academy on Toms River, Pine Beach, NJ 08741
HS	F	Brick Township Memorial High School, Brick, NJ 08724
HS	A	Edgewood Regional Senior High School, Atco, NJ 08004
HS	A	Hillside High School, Hillside, NJ 07205
HS	N	Neptune Senior High School, Neptune, NJ 07753
HS	N	North Bergen High School, North Bergen, NJ 07047
HS	N	Passaic High School, Passaic, NJ 07881
HS	N	Perth Amboy High School, Perth Amboy, NJ 08861
HS	F	Piscataway High School, Piscataway, NJ 08854
HS	N	Rancocas Valley Regional High School, Mount Holly, NJ 08060
HS	M	St. Piux X Regional High, Piscataway, NJ 08854
HS	A	Union High School, Union, NJ 07079

CLASS	SVC	**NEW MEXICO**
HS	A	Albuquerque High School, Albuquerque, NM 87102
HS	M	Cibola High School, Albuquerque, NM 87114
HS	M	Eldorado High School, Albuquerque, NM 87111
HS	N	Gadsden High School, Anthony, NM 88021
HS	M	Grants High School, Grants, NM 87020
HS	N	Highland High School, Albuquerque, NM 87108
HS	N	Los Alamos High School, Los Alamos, MN 87544
HS	N	Manzano High School, Albuquerque, NM 87112
MI	A	New Mexico Military Institute, Roswell, NM 88201
HS	M	Rio Grande High School, Albuquerque, NM 87105
HS	N	Roswell High School, Roswell, NM 88201
HS	N	Santa Fe High School, Santa Fe, MN 87501
HS	N	West Mesa High School, Albuquerque, NM 87105

CLASS	SVC	NEW YORK
HS	F	Auburn High School, Auburn, NY 13021
MI	A	Christian Brothers Academy, Albany, NY 12208
HS	N	Curtis High School, Staten Island, NY 10301
HS	N	Floyd (William P.) High School, Mastic Beach, NY 11951
MI	A	LaSalle Institute (The), Troy, NY 12180
MI	A	LaSalle Military Academy, Oakdale, Long Island, NY 11769
HS	M	Lindenhurst High School, Lindenhurst, NY 11757
HS	N	Middletown High School, Middletown, NY 10940
MI	A	New York Military Academy, Cornwall-on-Hudson, NY 12520
HS	N	Notre Dame High School, Utica, NY 13502
HS	F	Patchogue-Medford Senior High School, Medford, NY 11763
HS	N	Richman (Julia) High School, New York, NY 10021
HS	N	Riverhead High School, Riverhead, NY 11901
HS	N	Rye High School, Rye, NY 10580
HS	N	Saint Mary's Academy, Glens Falls, NY 12801
HS	N	Southold High School, Southold, NY 11971
SMA	N	State University of New York, Maritime College, Fort Schuyler, Bronx, NY 10465
MI	A	Xavier Military High School, New York City, NY 10011
HS	M	Yonkers High School, Yonkers, NY 10705

CLASS	SVC	NORTH CAROLINA
HS	A	Alleghany High School, Sparta, NC 28675
HS	M	Asheville High School, Asheville, NC 28803
HS	A	Avery County High School, Newland, NC 28657
HS	A	Aycock High School, Pikeville, NC 27863
HS	A	Beaver Creek High School, W. Jefferson, NC 28694
HS	*N*	*Brown (A. L.) High School, Kannapolis, NC 28081*
HS	A	Byrd (Douglas) Senior High School, Fayetteville, NC 28304
HS	N	Cape Fear High School, Fayetteville, NC 28301
HS	A	Cherokee High School, Cherokee, NC 28719
HS	A	Clyde Erwin High School, Asheville, NC 28806
HS	A	Conley High School, Greenville, NC 27834
HS	A	Davie High School, Mocksville, NC 27028
HS	A	Durham High School, Durham, NC 27701
HS	A	East Bladen High School, Elizabethtown, NC 28337
HS	A	East Burke High School, Icard, NC 28666
HS	A	East Duplin High School, Beulaville, NC 28518-0188
HS	A	East Surry High School, Pilot Mountain, NC 27041
HS	*A*	*Freedom High School, Morganton, NC 28655*
HS	A	Garinger High School, Charlotte, NC 28205
HS	A	Goldsboro High School, Goldsboro, NC 27530
HS	A	Grimsley Senior High School, Greensboro, NC 27408

CLASS	SVC	NORTH CAROLINA (Con.)
HS	A	Harding High School, Charlotte, NC 28208
HS	N	Harnett Central High School, Angier, NC 27501
HS	N	Hoggard (John T.) High School, Wilmington, NC 28401
HS	N	Holmes (John A.) High School, Edenton, NC 27932
HS	A	Hoke County High School, Raeford, NC 28376
HS	F	Independence Senior High School, Charlotte, NC 28212
HS	A	J. H. Rose High School, Greenville, NC 27814
HS	A	Kinston High School, Kinston, NC 28501
HS	A	Lee County Senior High School, Sanford, NC 27330
HS	A	Lumberton Senior High School, Lumberton, NC 28358
HS	N	McDowell High School, Marion, NC 28752
HS	A	Morehead (John M.) High School, Eden, NC 27288
HS	N	Myers Park High School, Charlotte, NC 28209
HS	A	New Hanover High School, Wilmington, NC 28401
HS	A	North Brunswick High School, Leland, NC 28451
HS	N	North Buncombe High School, Weaverville, NC 28787
HS	A	North Iredel High School, Olin, NC 28660
HS	A	North Pitt High School, Bethel, NC 27812
MI	A	Oak Ridge Academy, Oak Ridge, NC 27310
HS	A	Olympic Senior High School, Charlotte, NC 28210
HS	A	Owen High School, Swannanoa, NC 28778
HS	N	Page (Walter Hines) Senior High School, Greensboro, NC 27405
HS	A	Pender High School, Burgaw, NC 28425
HS	N	Pisgah Senior High School, Canton, NC 28716
HS	A	Reynolds High School, Asheville, NC 28803
HS	A	Richmond Senior High School, Rockingham, NC 28379
HS	A	Rosewood High School, Goldsboro, NC 27530
HS	F	Sanford (Terry) Senior High School, Fayetteville, NC 28303
HS	A	Scotland High School, Laurinburg, NC 28352
HS	F	Smith (E. E.) Senior High School, Fayetteville, NC 28302
HS	N	Smithfield-Selma High School, Smithfield, NC 27577
HS	A	South Brunswick High School, Southport, NC 28461
HS	M	South Caldwell High School, Hudson, NC 28638
HS	F	South Johnson High School, Four Oaks, NC 27524
HS	N	South Mecklenburg High School, Pineville, NC 28134
HS	N	South Point High School, Belmont, NC 28012
HS	A	South Rowan High School, China Grove, NC 28023
HS	M	South Stokes High School, Walnut Cove, NC 27052
HS	A	South View Senior High School, Hope Mills, NC 28348
HS	F	Southern High School, Graham, NC 27253
HS	F	Southern Wayne High School, Dudley, NC 28333
HS	F	Surry Central High School, Dobson, NC 27017
HS	F	T. C. Roberson High School, Skyland, NC 28776
HS	A	Triton High School, Erwin, NC 28339
HS	F	Tuscola Senior High School, Waynesville, NC 28786

CLASS	SVC	NORTH CAROLINA (Con.)
HS	A	Union High School, Clinton, NC 28328
HS	F	Vance Senior High School, Henderson, NC 27536
HS	A	Washington High School, Washington, NC 27889
HS	A	Webb (J. F.) High School, Oxford, NC 27565
HS	A	West Brunswick High School, Shallotte, NC 28459
HS	N	West Caldwell High School, Lenior, NC 28645
HS	A	West Charlotte High School, Charlotte, NC 28216
HS	A	West Iredell High School, Statesville, NC 28677
HS	F	West Mecklenburg Senior High School, Charlotte, NC 28214
HS	A	West Robeson Senior High School, Pembroke, NC 28372
HS	A	West Rowan High School, Mt. Ulla, NC 28125
HS	A	Western Harnett High School, Lillington, NC 27546
HS	N	Westover Senior High School, Fayetteville, NC 28303
HS	A	Winston-Salem/Forsyth County School Systems, Winston-Salem, NC 27103
		Carver High School
		East Forsyth Senior High School
		Glenn (Robert B.) High School
		Mount Tabor High School
		Parkland Senior High School
		Reynolds (R. J.) High School
		West Forsyth Senior High School

CLASS	SVC	NORTH DAKOTA
HS	A	Central High School, Devils Lake, ND 58301-0876

CLASS	SVC	OHIO
HS	M	Beaver Local High School, Lisbon, OH 44432
HS	A	Barberton High School, Barberton, OH 44203
HS	A	Colonel White High School, Dayton, OH 45405-3799
HS	N	Franklin Heights High School, Columbus, OH 43204
HS	N	Garfield High School, Akron, OH 44301
HS	F	Hayes (Rutherford B.) High School, Delaware, OH 43015
HS	F	Lebanon High School, Lebanon, OH 45036
HS	N	Little Miami High School, Morrow, OH 45152
HS	A	Ohio Veterans Children Home, Xenia, OH 45385
HS	N	Paul L. Dunbar High School, Dayton, OH 45408
HS	A	Shaw High School, E. Cleveland, OH 44112
HS	F	Springboro High School, Springboro, OH 45066
HS	A	Springfield High School, Holland, OH 43528-9998
HS	N	Washington Senior High School, Washington Court House, OH 43160
HS	F	Westland High School, Galloway, OH 43119

CLASS	SVC	
		OKLAHOMA
HS	F	Edmond Memorial High School, Edmond, OK 73034
HS	A	Eisenhower Senior High School, Lawton, OK 73501
HS	A	Guthrie High School, Guthrie, OK 73044
HS	A	Lawton Senior High School, Lawton, OK 73501
HS	A	MacArthur Junior-Senior High School, Lawton, OK 73501
HS	F	Muskogee Senior High School, Muskogee, OK 74401
CLASS	**SVC**	**OREGON**
HS	A	Roseburg Senior High School, Roseburg, OR 97470-3072
CLASS	**SVC**	**PENNSYLVANIA**
HS	M	Bensalem High School, Cornwells Heights, PA 19020
HS	A	Butler Area Intermediate High School, PA 16001
ND	A	Carson Long Institute, New Bloomfield, PA 17068
HS	A	Frankford High School, Philadelphia, PA 19124
HS	F	Greater Johnstown Voc-Tech High School, Johnstown, PA 15904
HS	N	Harbor Creek Junior-Senior High School, Harbor Creek, PA 16421
HS	N	Harrisburg High School, Harrisburg, PA 17103-2497
HS	F	McDowell Senior High School, Erie, PA 16506
HS	N	McKeesport Area Senior High School, McKeesport, PA 15132
HS	A	Oliver High School, Pittsburgh, PA 15212
HS	A	Panther Valley High School, Lansford, PA 18232
HS	A	Scotland School for Veteran Children, Scotland, PA 17254
HS	M	Sun Valley High School, Aston, PA 19014
MJC	A	Valley Forge Military Academy, Wayne, PA 19087
HS	N	William Allen High School, Allentown, PA 18104
CLASS	**SVC**	**RHODE ISLAND**
HS	F	Coventry High School, Coventry, RI 02816
HS	N	North Kingstown High School, North Kingstown, RI 02852
HS	A	Rogers High School, Newport, RI 02840
HS	N	Tiverton High School, Tiverton, RI 02878
CLASS	**SVC**	**SOUTH CAROLINA**
HS	N	Aiken Senior High School, Aiken, SC 29801
HS	A	Airport High School, West Columbia, SC 29169
HS	A	Barnwell High School, Barnwell, SC 29812
HS	A	Bowman High School, Bowman, SC 29018
HS	N	Brookland-Cayce High School, Cayce, SC 29033
HS	A	Buford High School, Lancaster, SC 29720
HS	A	Burke High School, Charleston, SC 29403

CLASS	SVC	SOUTH CAROLINA (Con.)
HS	A	Calhoun County High School, St. Matthews, SC 29135
MI	A	Camden Military Academy, Camden, SC 29020
HS	A	Chester High School, Chester, SC 29706
MC	A	Citadel (The), Charleston, SC 29409
HS	N	Conway High School, Conway, SC 29526
HS	N	Eau Claire High School, Columbia, SC 29203
HS	A	Estill High School, Estill, SC 29918
HS	A	Fairfield Central High School, Winnsboro, SC 29180
HS	N	Georgetown High School, Georgetown, SC 29440
HS	A	Goose Creek High School, Goose Creek, SC 29445
HS	A	Green Sea Floyd's High School, Nichols, SC 29581
HS	N	Greenville High School, Greenville, SC 29601
HS	A	Greenwood High School, Greenwood, SC 29646
HS	N	Hanna (T. L.) High School, Anderson, SC 29621
HS	A	Hartsville Senior High School, Hartsville, SC 29550
HS	F	Johnson (C. A.) High School, Columbia, SC 29206
HS	A	Kershaw County Schools, Camden, SC 29020 Camden High School Lugoff-Elgin High School North Central High School
HS	A	Lancaster Senior High School, Lancaster, SC 29720
HS	A	Latta High School, Latta, SC 29565
HS	A	Lower Richland High School, Hopkins, SC 29061
HS	A	Mayo High School, Darlington, SC 29532
HS	N	Midland Valley High School, Langley, SC 29834
HS	N	North Augusta Senior High School, North Augusta, SC 29841
HS	N	North Charleston High School, North Charleston, SC 29406
HS	N	North Myrtle Beach High School, North Myrtle Beach, SC 29582
HS	F	Northwestern High School, Rock Hill, SC 29730
HS	F	Orangeburg-Wilkinson High School, Orangeburg, SC 29115
HS	A	Paul M. Dorman High School, Spartanburg, SC 29302
HS	N	Richland Northeast High School, Columbia, SC 29206
HS	A	Seneca High School, Seneca, SC 29678
HS	N	Silver Bluff High School, Aiken, SC 29801
HS	N	South Aiken High School, Aiken, SC 29801
HS	N	South Florence High School, Florence, SC 29501
HS	A	St. John's High School, Darlington, SC 29532
HS	A	St. John's High School, John's Island, SC 29445
HS	A	St. Stephen High School, St. Stephen, SC 29479-9801
HS	A	Stratford High School, Goose Creek, SC 29455
HS	N	Summerville High School, Summerville, SC 29483
HS	N	Thurmond (Strom) High School, Johnston, SC 29832
HS	A	Union High School, Union, SC 29379
HS	A	Walhalla High School, Walhalla, SC 29691
HS	F	West Florence High School, Florence, SC 29501
HS	A	West Oak High School, Westminster, SC 29693

CLASS	SVC	
		SOUTH CAROLINA (Con.)
HS	A	Westside High School, Anderson, SC 29621
HS	A	Williamsburg-Blakely High School, Salters, SC 29590
HS	F	Wilson Senior High School, Florence, SC 29501

CLASS	SVC	
		SOUTH DAKOTA
HS	F	Douglas High School, Box Elder, SD 57719

CLASS	SVC	
		TENNESSEE
HS	A	Brentwood High School, Brentwood, TN 37027-6205
HS	F	Blount (William) High School, Maryville, TN 37801
HS	M	Boone (Daniel) High School, Jonesboro, TN 37659
HS	A	Clarkrange High School, Clarkrange, TN 38553
HS	N	Crockett (David) High School, Jonesboro, TN 37659
HS	A	Fairview High School, Fairview, TN 37062-9746
HS	A	Hamilton County Schools, Chattanooga, TN 37402-1089
		Central High School
		Doltewah High School
		East Ridge High School
		Red Bank High School
		Soddy-Daisy High School
HS	F	Heritage High School, Maryville, TN 37801
HS	A	Holston High School, Knoxville, TN 37914-2603
HS	A	Jefferson County High School, Dandridge, TN 37725
HS	A	Memphis City High Schools, Memphis, TN 38112-4892
		Carver High School
		Central High School
		Craigmont High School
		East High School
		Fairley High School
		Frayser High School
		Hamilton High School
		Hillcrest High School
		Kingsburg High School
		Manassas High School
		Melrose High School
		Mitchell High School
		Northside High School
		Oakhaven High School
		Overton High School
		Ridgeway High School
		Sheffield High School
		South Side High School
		Treadwell High School
		Trezevant High School
		Washington (B. T.) High School

CLASS	SVC	TENNESSEE (Con.)
		Westside High School
		Westwood High School
		White Station High School
		Whitehaven High School
		Woodale High School
HS	N	Millington Central High School, Millington, TN 38053
HS	F	Raleigh-Egypt High School, Memphis, TN 38128
HS	A	Rhea County High School, Evansville, TN 37332
HS	A	Rutherford County Board of Education, Murfreesboro, TN 37130-2798
		Oakland High School
		Riverdale High School
		Smyrna High School
HS	A	Science Hill High School, Johnson City, TN 37601-3827
HS	A	Warren County High School, McMinnville, TN 37110-2097
HS	N	West High School, Knoxville, TN 37919
HS	A	York Institute, Jamestown, TN 38556

CLASS	SVC	TEXAS
HS	F	Abilene High School, Abilene, TX 79603
HS	A	Ball High School, Galveston, TX 77550
HS	N	Beaumont Independent School District, Beaumont, TX 77704
HS	F	Bryan Hill High School, Bryan, TX 77801
HS	N	Canutillo High School, Canutillo, TX 79835
HS	N	Carroll (Mary) High School, Corpus Christi, TX 78411
HS	A	Central Catholic High School, San Antonio, TX 78249
HS	F	Clark (Tom C.) High School, San Antonio, TX 78249
HS	A	Clear Creek Senior High School, League City, TX 77573
HS	N	Clements (William P.) High School, Sugar Land, TX 77478
HS	A	Cole (Robert G.) Junior-Senior High School, San Antonio, TX 78218
HS	F	Cooper High School, Abilene, TX 79605
HS	A	Dallas Independent School District, Dallas, TX 75204
		Adams (Bryan) High School
		Adamson (W. H.) High School
		Carter (David W.) High School
		Jefferson (Thomas) High School
		Kimball (Justin F.) High School
		Lincoln High School
		Madison (James) Senior High School
		North Dallas High School
		Pinkston (L. G.) High School
		Roosevelt (Franklin D.) High School
		Samuell (W. W.) High School
		Skyline High School
		South Oak Cliff High School
		Spruce (H. Grady) High School
		Sunset High School

CLASS	SVC	TEXAS (Con.)
		Wilson (Woodrow) High School
HS	F	Dickinson High School, Dickinson, TX 77539
HS	A	East Central High School, San Antonio, TX 78220
HS	A	Ector County Independent School District, Odessa, TX 79760
		Odessa High School
		Permian High School
HS	A	Edgewood Independent School District, San Antonio, TX 78237-1399
		Edgewood High School
		Kennedy (John F.) High School
		Memorial High School
HS	A	Edinburg High School, Edinburg, TX 78539
HS	A	Ellison (C. E.) High School, Killeen, TX 76028
HS	A	El Paso Independent School District, El Paso, TX 79998
		Andress High School
		Austin High School
		Bowie High School
		Burges High School
		El Paso High School
		Irvin High School
		Jefferson High School
HS	A	Estacado High School District, Lubbock, TX 79403
HS	N	Forest Brook High School, Houston, TX 77016
HS	A	Fort Worth Independent School District, Fort Worth, TX 76104
		Arlington Heights High School
		Dunbar High School
		Eastern Hills High School
		Polytechnic High School
		Southwest High School
		Trimble (Green B.) Technical High School
		Wyatt (O. D.) High School
HS	N	French High School, Beaumont, TX 77703
HS	A	Harlandale Independent School District, San Antonio, TX 78285
		Harlandale Senior High School
		McCollum High School
HS	F	Harlingen Senior High School, Harlingen, TX 78550
HS	A	Homer Hanna High School, Brownsville, TX 78521
HS	A	Houston Independent School District, Houston, TX 77027
		Austin (S. F.) High School
		Davis (Jefferson) High School
		Furr (E. L.) Senior High School
		Law Enforcement and CJ High School
		Houston (Sam) Senior High School
		Jones (Jesse H.) High School
		Jordan (Barbara) High School Careers
		Kashmere Gardens Senior High School
		Lamar (M. B.) Senior High School
		Lee (Robert E.) Senior High School

CLASS	SVC	TEXAS (Con.)
		Milby (Chas. H.) Senior High School
		Reagan (John H.) Senior High School
		Waltrip (S. P.) Senior High School
		Worthing (E. E.) Senior High School
HS	F	Judson High School, Converse, TX 78109
HS	A	Killeen High School, Killeen, TX 76543
HS	A	LaPorte High School, LaPorte, TX 77571
HS	A	Laredo Independent School District, Laredo, TX 78042-1098
		Cigarroa (Dr. Leo G.) High School
		Martin High School
		Nixon (J. W.) High School
HS	M	Lee (Robert E.) High School, Baytown, TX 77520
HS	A	Longview High School, Longview, TX 75601
HS	N	Madison (James) Senior High School, Houston, TX 77045
MI	M	Marine Military Academy, Harlingen, TX 78550
HS	N	Marshall (John) High School, San Antonio, TX 78240
HS	A	McAllen High School, McAllen, TX 78501
HS	M	McAllen Memorial High School, McAllen, TX 78501
HS	A	Mercedes High School, Mercedes, TX 78570
HS	A	Mesquite Independent School District, Mesquite, TX 75149
		Mesquite High School
		North Mesquite High School
		West Mesquite High School
HS	M	Midway High School, Waco, TX 76710
HS	N	Moody (Foy H.) High School, Corpus Christi, TX 78416
HS	M	New Braunfels High School, New Braunfels, TX 78130
HS	A	New Caney High School, Porter, TX 77365
HS	N	Nimitz High School, Irving, TX 75060
HS	A	Northeast Independent School District, San Antonio, TX 78286
		Churchill (Winston) High School
		Lee (Robert E.) High School
		MacArthur (Douglas) High School
		Madison (James) High School
		Roosevelt (Theodore) Senior High School
HS	M	Pace High School, Brownsville, TX 78520
HS	M	Pasadena High School, Pasadena, TX 77502
HS	A	Pharr-San Juan-Alamo High School, Pharr, TX 78577
HS	A	Plano High School, Plano, TX 75074
		Plano East Senior High School
		Plano Senior High School
HS	A	Porter (Gladys) High School, Brownsville, TX 78520
HS	F	Reagan (J. H.) High School, Austin, TX 78752
HS	M	Round Rock High School, Round Rock, TX 78664
HS	A	San Antonio Independent School District, San Antonio, TX 78202
		Burbank (Luther) High School
		Edison (Thomas) High School
		Fox (L. W.) Academic/Technical High School

CLASS	SVC	
		TEXAS (Con.)
		Highlands High School
		Houston (Sam) High School
		Jefferson (Thomas) High School
		Lanier (Sidney) High School
		Wheatley (Phyllis) High School
MI	A	San Marcos Baptist Academy, San Marcos, TX 78666
HS	A	Slaton High School, Slaton, TX 79364
HS	N	Smiley (M. B.) High School, Houston, TX 77028
HS	N	Socorro High School, El Paso, TX 79927
HS	N	South Houston High School, South Houston, TX 77587
HS	A	South San Antonio High School, San Antonio, TX 78224
HS	A	South San Antonio High School, West Campus, San Antonio, TX 78202
HS	N	Southwest High School, San Antonio, TX 78827
HS	M	Sterling (Ross S.) High School, Baytown, TX 77520
HS	*F*	*Taft (William Howard) High School, San Antonio, TX 78253*
HS	N	Tascosa High School, Amarillo, TX 79102
SMA	N	Texas Maritime College, Galveston, TX 77553
MI	A	Texas Military Institute, San Antonio, TX 78209
HS	A	Tyler (John) High School, Tyler, TX 75702
HS	N	W. B. Ray High School, Corpus Christi, TX 78411
HS	A	Weslaco High School, Weslaco, TX 78596
HS	A	Wichita Falls Independent School District, Wichita Falls, TX 76307
		Hirschi (John H.) High School
		Rider (S. H.) High School
		Wichita Falls High School
HS	M	Willowridge High School, Stafford, TX 77477
HS	N	Wilmer-Hutchins High School, Hutchins, TX 75141
HS	A	Ysleta Independent School District, El Paso, TX 79926
		Bel Air High School
		Eastwood High School
		Hanks (J. M.) High School
		Parkland High School
		Riverside High School
		Ysleta High School

CLASS	SVC	UTAH
HS	A	Lomond Senior High School, Ogden, UT 84403
HS	A	Ogden Senior High School, Ogden, UT 84403

CLASS	SVC	VIRGINIA
HS	F	Arlington Career Center, Arlington, VA 22204
HS	A	Bassett High School, Bassett, VA 24055
MI	A	Benedictine High School, Richmond, VA 23221
HS	A	Bethel High School, Hampton, VA 23666-4426
HS	A	Carver (George Washington) High School, Fieldale, VA 24089

CLASS	SVC	VIRGINIA (Con.)
HS	M	Churchill High School, Portsmouth, VA 23703
HS	M	Culpeper County High School, Culpeper, VA 22701
HS	F	Deep Creek High School, Chesapeake, VA 23323
HS	A	Denbigh High School, Newport News, VA 23602
HS	N	First Colonial High School, Virginia Beach, VA 23454
HS	A	Fishburne Military School, Waynesboro, VA 22980
HS	N	Ferguson (Homer L.) High School, Newport News, VA 23606
HS	A	Franklin Military Academy, Richmond, VA 23220
HS	A	George Wythe High School, Richmond, VA 23225
HS	N	Gloucester High School, Gloucester, VA 23061
HS	N	Granby High School, Norfolk, VA 23505
HS	N	Green Run High School, Virginia Beach, VA 23456
HS	A	Halifax County Senior High School, South Boston, VA 24592-0310
HS	M	Heritage High School, Lynchburg, VA 24502
HS	N	Herndon High School, Herndon, VA 22070
HS	A	John F. Kennedy High School, Richmond, VA 23223
HS	N	Kecoughtan High School, Hampton, VA 23669
HS	N	Lake Taylor High School, Norfolk, VA 23502
MI	A	Massanutten Military Academy, Woodstock, VA 22664
HS	A	Marshall-Walker High School, Richmond, VA 23227
HS	A	Martinsville High School, Martinsville, VA 24112
HS	N	Maury High School, Norfolk, VA 23517
HS	F	Menchville High School, Newport News, VA 23602
HS	N	Norview High School, Norfolk, VA 23513
HS	A	Orange County High School, Orange, VA 22960
HS	M	Phoebus High School, Hampton, VA 23663
HS	N	Princess Anne High School, Virginia Beach, VA 23462
HS	F	Randolph Macon Academy, Front Royal, VA 22630
HS	A	Surry County High School, Dendron, VA 23839
HS	N	Tabb High School, Tabb, VA 23602
MI	A	Virginia Military Institute, Lexington, VA 24450
HS	N	Warwick High School, Newport News, VA 23601
HS	N	Washington (Booker T.) High School, Norfolk, VA 23504
HS	N	Washington (George) High School, Danville, VA 24541
HS	N	York High School, Yorktown, VA 23692

CLASS	SVC	WASHINGTON
HS	N	Issaquah High School, Issaquah, WA 98027
HS	M	Kentridge High School, Kent, WA 98031
HS	A	Lincoln High School, Tacoma, WA 98408-6745
HS	F	Medical Lake High School, Medical Lake, WA 99022
HS	N	Oak Harbor High School, Oak Harbor, WA 98277
HS	N	Shelton High School, Shelton, WA 98584

CLASS	SVC	
		WASHINGTON (Con.)
HS	M	Snohomish High School, Snohomish, WA 98290
HS	A	Walla Walla High School, Walla Walla, WA 99362
HS	F	Washington High School, Tacoma, WA 98444
HS	A	West Valley High School, Yakima, WA 98908-9802
CLASS	**SVC**	**WEST VIRGINIA**
HS	A	Huntington High School, Huntington, WV 25701
HS	A	Logan Senior High School, Logan, WV 25601
HS	*A*	*Mercer County Board of Education, Princeton, WV 24740* *Bluefield High School* *Mercer County Vocational School* *Princeton Senior High School*
HS	N	Parkersburg High School, Parkersburg, WV 26101
CLASS	**SVC**	**WISCONSIN**
HS	N	Bay View High School, Milwaukee, WI 53207
HS	A	Memorial High School, Beloit, WI 53511-4437
MI	A	Northwestern Military & Naval Academy, Lake Geneva, WI 53147
HS	A	Premonte High School, Green Bay, WI 54303-2092
MI	A	Saint John's Military Academy, Delafield, WI 53018-1498
HS	N	West Division High School, Milwaukee, WI 53233
CLASS	**SVC**	**WYOMING**
HS	A	Cheyenne Central High School, Cheyenne, WY 82001
HS	N	Lander Valley High School, Lander, WY 82520
HS	A	Natrona County High School, Casper, WY 82601-3603
CLASS	**SVC**	**AMERICAN SAMOA**
HS	A	Leone High School, Pago Pago, American Samoa 96799
HS	A	Samoana High School, Pago Pago, American Samoa 96799
CLASS	**SVC**	**CANAL ZONE**
HS	A	Canal Zone High School, DODDS Panama Region, Balboa High School, APO Miami, FL 34002
CLASS	**SVC**	**DISTRICT OF COLUMBIA**
HS	F	Ballou High School, Washington, DC 20032
HS	A	District of Columbia Public Schools, Washington, DC 20004 Cardoza Senior High School Coolidge Senior High School Eastern Senior High School

CLASS	SVC	
		DISTRICT OF COLUMBIA (Con.)
		Roosevelt Senior High School
		Spingarn Senior High School
		Wilson (Woodrow) Senior High School
HS	N	McKinley High School, Washington, DC 20002
HS	A	Saint John's College High School, Washington, DC 20015
HS	N	Woodson (Howard D.) High School, Washington, DC 20019

CLASS	SVC	GUAM
HS	N	Father Duenas Memorial School, NAS, FPO San Francisco, CA 96637
HS	A	Guam Multiple School System, NAS FPO San Francisco, CA 96637
HS	F	John F. Kennedy High School, Tumon, GU 96911

CLASS	SVC	PUERTO RICO
HS	A	American Military Academy of Puerto Rico, Guaynabo, PR 00657
HS	A	Antilles Military Academy, Trujillo Alto, PR 00760

CLASS	SVC	VIRGIN ISLANDS
HS	A	Charlotte Amalie High School, St. Thomas, VI 00801

(NEXT PAGE IS XIII-A-37)

ITEMS DONABLE TO NAVY JROTC UNITS—Continued

EXHIBIT A

FSG	DESCRIPTION OF GROUP
53	Hardware and Abrasives
54	Prefabricated Structures and Scaffolding
55	Lumber, Millwork, Plywood, and Veneer
58	Communication Equipment
59	Electrical and Electronic Equipment Components
61	Electrical Wire, and Power and Distribution Equipment
62	Lighting Fixtures and Lamps
63	Alarm and Signal Systems
65	Medical, Dental, and Veterinary Equipment and Supplies
66	Instruments and Laboratory Equipment
67	Photographic Equipment
69	Training Aids and Devices
70	General Purpose Automatic Data Processing Equipment (Including Firmware), Software, Supplies, and Support Equipment
71	Furniture
72	Household and Commercial Furnishings and Appliances
74	Office Machines, Text Processing Systems, and Visible Record Equipment
75	Office Supplies and Devices
76	Books, Maps, and Other Publications
77	Musical Instruments, Phonographs, and Home-Type Radios
78	Recreational and Athletic Equipment
79	Cleaning Equipment and Supplies
81	Containers, Packaging, and Packing Supplies
83	Textiles, Leather, Furs, Apparel and Shoe Findings, Tents, and Flags
84	Clothing, Individual Equipment, and Insignia
85	Toiletries
*99	Miscellaneous

*Subject to approval by sponsoring Military Service.

ITEMS DONABLE TO AIR FORCE JROTC UNITS

EXHIBIT A

FSG	DESCRIPTION OF GROUP
**10	Weapons (Demilitarized M1 and M14 rifles only for drill and ceremonies)
*15	Aircraft and Airframe Structural Components
16	Aircraft Components and Accessories
17	Aircraft Launching, Landing, and Ground-Handling Equipment
18	Space Vehicles
***23	Ground Effect Vehicles, Motor Vehicles, Trailers, and Cycles (only motor vehicles in 2310 and 2320 are authorized)
***25	Vehicular Equipment Components (applicable to motor vehicles in 2310 and 2320 only)

ITEMS DONABLE TO AIR FORCE JROTC UNITS—Continued

EXHIBIT A

FSG	DESCRIPTION OF GROUP
28	Engines, Turbines, and Components
29	Engine Accessories
36	*Special Industry Machinery (Only 3610 is authorized)*
41	*Refrigeration, Air Conditioning, and Air Circulating Equipment*
58	Communication, Detection, and Coherent Radiation Equipment (except 5710, 5811, 5845, and 5860 are not authorized)
59	Electrical and Electronic Equipment Components
66	Instruments and Laboratory Equipment
67	*Photographic Equipment*
69	Training Aids and Devices
70	General Purpose Automatic Data Processing Equipment (Including Firmware), Software, Supplies, and Support Equipment
71	Furniture (only 7110, 7125, and 7195 are authorized)
72	*Household and Commercial Furnishings and Appliances*
74	Office Machines, Text Processing Systems, and Visible Record Equipment)
75	Office Supplies and Devices
76	Books, Maps, and Other Publications
77	*Musical Instruments, Phonographs, and Home-Type Radios*
78	*Recreational and Athletic Equipment*
83	*Textiles, Leathers, Furs, Apparel and Shoe Findings, Tents and Flags (Only 8305 and 8345 are authorized)*
84	Clothing, Individual Equipment, and Insignia

*For ground instruction and simulation only.

**All requested quantities must be approved by the AFROTC Commandant and requesting AFJROTC schools must agree to reimburse the USAF for demilitarization, packing, and transportation cost incurred.

***Authorization limited to military schools only.

ITEMS DONABLE TO MARINE CORPS JROTC UNITS

EXHIBIT A

FSG	DESCRIPTION OF GROUP
12	Fire Control Equipment
23	Ground Effect Vehicles, Motor Vehicles, Trailers, and Cycles
25	Vehicular Equipment Components

CHAPTER XIII

ATTACHMENT 22

DEPARTMENT OF DEFENSE

YOUNG MARINES OF THE MARINE CORPS LEAGUE/ MARINE CORPS LEAGUE

DONATION AGREEMENT

Pursuant to Section 203(j)(2) of the Federal Property and Administrative Services Act of 1949, as amended (40 U.S.C. 484(j)(2)), and authority delegated thereunder, the National Organization hereafter referred to as the Young Marines of the Marine Corps League/Marine Corps League has been designated as an educational activity of special interest to the Armed Services. As a result of this designation, the Young Marines of the Marine Corps League/Marine Corps League is eligible to receive donations of Department of Defense surplus personal property which may be determined usable and necessary for its program in accordance with procedures and conditions prescribed by the Director, Defense Logistics Agency.

The types of surplus personal property of the Department of Defense which the Young Marines of the Marine Corps League/Marine Corps League is eligible to receive are limited to those listed in Exhibit A to this Agreement. Exceptions to the list will require justification and agreement between the Young Marines of the Marine Corps League/Marine Corps League and the Director, Defense Logistics Agency. All costs of care, handling, and transportation of property designated for donation to the Young Marines of the Marine Corps League/Marine Corps League will be borne by the Young Marines of the Marine Corps League/Marine Corps League. Periodic reviews will be performed by the Young Marines of the Marine Corps League/Marine Corps League in order to ascertain that the property received is being properly used and is still required for its program.

At such time as donated property is no longer needed for use by the Young Marines of the Marine Corps League/Marine Corps League such property will be reported in writing to the State Agency for Surplus Property in the State in which the property is located for transfer without reimbursement. If the State Agency does not require the property, the Young Marines of the Marine Corps League/Marine Corps League will report the property to the nearest Department of Defense disposal activity for possible transfer without reimbursement. Property refused by the State Agency and by the Department of Defense disposal activity will be disposed of in accordance with regulations of the Young Marines of the Marine Corps League/Marine Corps League. Proceeds realized from such disposition will be deposited in a central fund administered by the Young Marines of the Marine Corps League/Marine Corps League and used in furtherance of the program of the Young Marines of the Marine Corps League/Marine Corps League. The Young Marines of the Marine Corps League/Marine Corps League will provide the Director, Defense Logistics Agency with an annual report indicating the acquisition value of property acquired pursuant to this Agreement, the acquisition value of property disposed of, and the returns realized from such dispositions. The report will be due on October 31 of each year and will consist of data for the preceding 12-month period.

This Agreement may be terminated at any time by either party upon serving of notice on the other. Such termination will not in any way affect the obligations of the Young Marines of the Marine Corps League/Marine Corps League as established by this Agreement in connection with property donated prior to its termination.

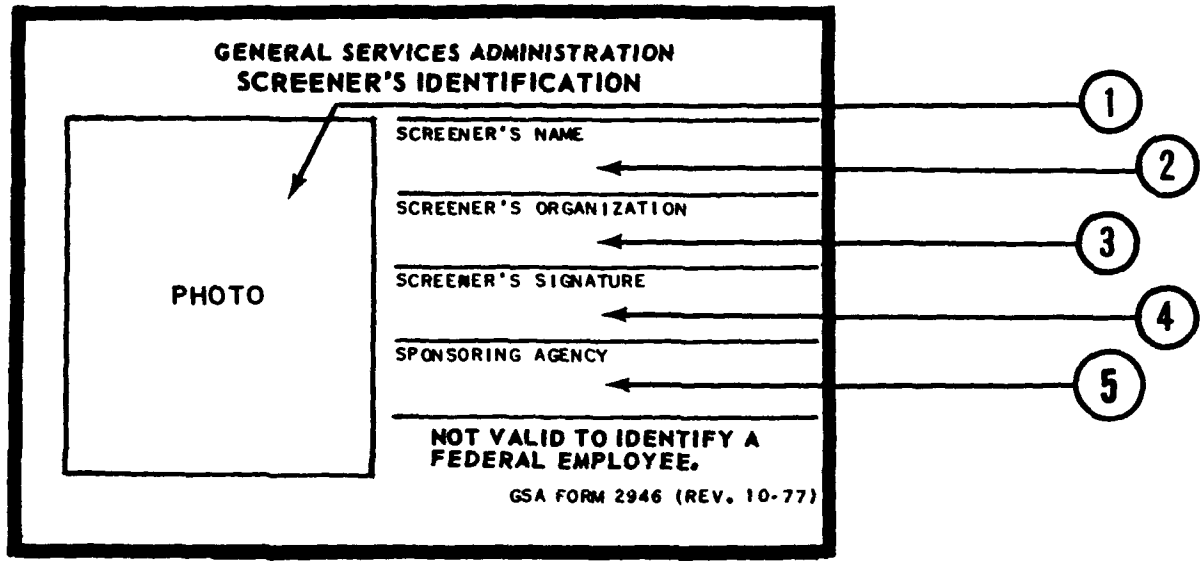
/s/ James C. Kelly	Charles B. Reintges	R. D. Webster
/t/ James C. Kelly National Commandant Marine Corps League	Charles B. Reintges National Director Young Marines of the Marine Corps League	R. D. Webster Deputy Assistant Secretary (Logistics and Materiel Management)
25 Oct 83	3 Nov 83	14 Oct 83
Date	Date	Date

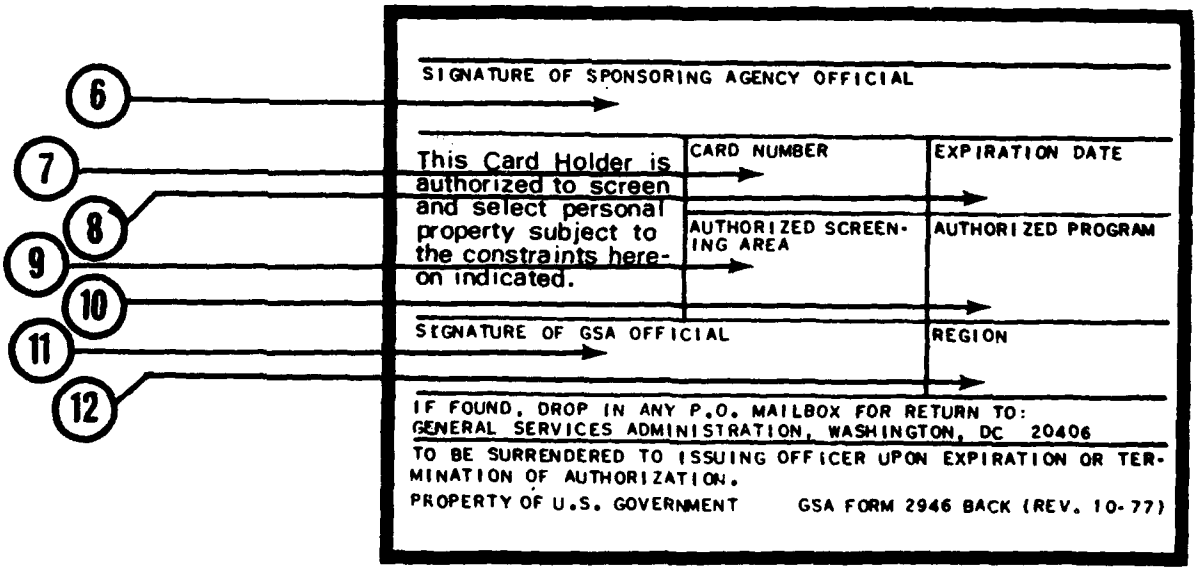
CHAPTER XIII

ATTACHMENT 23

SCREENER'S IDENTIFICATION FOR SEAs

See Chapter XIII, paragraph B1





Instructions for completion of Screener's Identification Cards for Service Educational Activity screeners:

1. With each card submitted, forward a passport size/type photograph of the designated screener.

2. Typed name of designated screener.

3. Always enter: SEA

4. Self-explanatory. Card must be signed before submission by the sponsoring Military Service or DLA to the GSA Regional Office for completion and encasement in plastic.

5. Always enter: DoD

6. In the case of schools, this shall be signed by the individual(s) specified by the Military Service sponsoring the school. Sponsoring Military Service is designated for each approved SEA in Attachment 1, this chapter. In the case of National Organizations, this shall be the individual(s) specified by DLA.

7. Leave blank.

8. On cards submitted for certification to a GSA Regional Office during calendar year 1989, enter 1 July 1994; in calendar year 1990, enter 1 July 1995; in calendar year 1992, enter 1 July 1997, etc.

9. GSA shall complete based upon information provided in the cover letter (see Chapter XIII, paragraph B1a(2)).

10. Always enter: Surplus

11. Leave blank

12. Leave blank

The sponsoring Military Service or DLA shall mail the completed forms to the appropriate GSA Regional Office with letter prepared as specified in Chapter XIII, paragraph B1a.

CHAPTER XIII

ATTACHMENT 24

VETERANS' ORGANIZATIONS ELIGIBLE FOR DONATIONS

See Chapter XIII, paragraph F3a.

Air Force Association
Air Force Sergeants Association
All Veterans Burial Squad, Inc.
American Ex-Prisoners of War, Inc.
American Indian Veterans Association, Inc.
American Legion
American Lithuanian Veterans, Inc.
American Veterans Committee, USA
American Veterans of World War II (AMVETS)
American War Veterans Relief Association, Inc.
Army and Navy Union, USA
Association of the U.S. Army
Athenia Veterans Post, Inc.
Beverly Vietnam Veterans, Inc.
Blinded Veterans Association
Cape Verdean-American Veterans Association, Inc.
Catholic War Veterans
China-Burma-India Veterans Association, Inc.
Coast Guard League
Company "A" Twenty Year Club, Inc.
Congressional Medal of Honor Society, USA
Disabled American Veterans
Dryden Veterans Club of Dryden, MI
Elizabeth Township Ex-Servicemen's Association
Euclid Veterans Club
Fleet Reserve Association
Fourth Armored Division, Inc.
Italian American Veterans of Luzerne County (Pennsylvania)
Italian American War Veterans of the United States, Inc.

Jewish War Veterans

Joint Veterans Council of the Forks of the Delaware

Korean War Veterans Association of Wyoming Valley

Legion of Valor of the United States of America

Liberty Borough Veterans Association

Marine Corps League

Marine Corps Reserve Officers Association

Mayfield Servicemen's Club, Inc.

Merrimack Valley Vietnam Veterans, Inc.

Metrolina Vietnam Veterans Association

Mexican American Paratrooper's Association

Military Chaplains Association of the USA

Military Order of the Carabao

Military Order of Foreign Wars

Military Order of the Purple Heart, Inc.

Military Order of the World Wars

Military Retirees of the Tri-State Area

Mon Valley Leatherneck Association

Morgantown Veterans Ceremonial Team, Inc.

National Association 10th Mountain Division, Inc. (Sierra Nevada Chapter)

National Guard Association

National Yeoman F

Native American Veterans Association of the Sisseton-Wahpeton Sioux Tribe of the Lake Traverse Reservation

Naval Enlisted Reserve Association

Naval Order of the United States

Navy Club of the USA

Navy Seabee Veterans of America, Inc.

Non Commissioned Officers Association of the United States of America

Oklahoma Vietnam Veterans for America, Inc.

Paralyzed Veterans of America (PVA)

Pearl Harbor Survivor's Association, Inc.

Polish American Veterans of Massachusetts

Polish Army Veterans Association of America

Polish Legion of American Veterans

Regular Veterans Association

Reserve Officers of the United States (ROA, RONS, NROA)

Retired Officers Association

Samoa Veterans Organization
Sampson WW-2 Navy Veterans, Inc.
Second Corps Cadets Veterans Association, Inc.
Second Division Association
Service Veterans Council of Rio Rancho, New Mexico
Tank Destroyer Association
United Spanish War Veterans
United States Naval Academy Alumni Association
United States Veterans Vietnam Era
U.S. Merchant Marine Veterans of World War II Association
U.S.S. Missouri Association, Inc.
U.S. Submarine Veterans of World War II, Inc.
United Vietnam Veterans Organization
Veterans Corps, 69th Regiment, Inc.
Veterans Guard of the Third Regiment Infantry, N.G.
Veterans of Foreign Wars
Veterans of Overseas Service of America
Veterans of the Vietnam War, Inc.
Veterans of World War I of the USA
Veterans United for a Strong America
Veterans United Military Memorial Museum, Inc.
Vietnam Veterans Association
Vietnam Veterans of America, Inc.
Vietnam Veterans of Brevard, Inc.
Vietnam Veterans of North Carolina
Vietnam Veterans, Inc.
VietNow Vietnam Veterans
Volunteer State War Era Veterans Memorial Hall of Honor and Honor Guard
War Veterans Memorial Association of Western Nevada
Winchester Sq. Vietnam Era Veterans Ltd.
Wisconsin Vietnam Veterans, Inc.
1st Cavalry Division Association
1st Marine Division Association, Inc.
7th Infantry Division Association
27th Division Association, Inc.
29th Division Association, Inc.
37th Division Veterans Association, Inc.
82nd Airborne Division Association, Inc.

83rd Infantry Division Association, Inc.

116th Field Artillery Veterans Association, Inc.

187th Airborne Regimental Combat Team Association (Rakkasans)

555th Airborne Association

702nd Tank Battalion Association (Red Devils)

771st Tank Destroyer Battalion Association, Inc.

CHAPTER XIV

SALES

A. GENERAL. This chapter provides DoD policy in sales planning, merchandising, contracting, and in releasing surplus, foreign excess, and other categories of property authorized for sale in the DoD Personal Property Reutilization and Marketing Program.

B. PREPARATION FOR SALE.

1. Authorized sale methods are:

a. Sealed Bid—used for one-time, term, or minimum-maximum competitive type sales.

b. Spot Bid—used for one-time competitive type sales.

c. Auction—used for one-time competitive type sales.

d. Negotiated—used for one-time, term, or minimum-maximum competitive type sales.

e. Retail—used for cash and carry type sales.

2. All persons or organizations, other than those specifically listed below, shall be entitled to purchase property offered by DoD selling activities. Requests on how to buy surplus property shall be referred to DoD Bidders Control Office, Defense Reutilization and Marketing Service, P.O. Box 1370, Battle Creek, MI 49016-1370.

a. Competitive Bid Sales:

(1) Auctioneers and others under contract for the purpose of conducting a specific sale, their agents or employees, and immediate members of their households.

(2) Military and civilian personnel of the DoD and military and civilian personnel of the U.S. Coast Guard whose duties include any functional or supervisory responsibilities for or within the DoD Personal Property Reutilization and Marketing Program, their agents, employees, and immediate members of their households.

(3) Any persons or organizations intending direct or indirect shipment of foreign excess property located in overseas areas (exclusive of Alaska, Hawaii, Puerto Rico, American Samoa, Guam, TTPI, and the Virgin Islands) to those countries or geographical areas mentioned in Chapter XVI, Sale, Abandonment, or Destruction of Foreign Excess Personal Property.

(4) Persons under 18 years of age.

(5) Individuals or firms who are ineligible as purchasers due to suspension or debarment procedures.

b. Retail Sales. Paragraph G, this chapter, contains guidance on participation of personnel in retail sales.

NOTE: See Chapter VIII, Property Requiring Special Processing, for instructions pertaining to restrictions on the sale of certain commodities requiring special handling.

3. Sales Planning.

a. Sales planning is an extremely important element of the sales program and requires the cooperative action of the DRMR and the DRMO to result in a monetary return most beneficial to the Government. The DRMR has the primary role in obtaining satisfactory sale results, including selection of the most appropriate sale method, catalog layout, and advertising. The DRMR is also responsible for coordination with the DRMO on the adequacy of lotting, item description, and the development of improved sale techniques. No one method of sale shall be used to the exclusion of other sale methods in the absence of extenuating circumstances.

b. Small quantities of property of estimated low dollar value sale return or property in poor condition shall be subjected to the economy formula (see Chapter XV, Abandonment or Destruction). If it is determined that there is no reasonable prospect of disposing of the property by sale, by commingling with small quantities of other items in one miscellaneous lot, or by further accumulation within a reasonable period, the property shall be expended to scrap or disposed of in accordance with the provisions of Chapter XV.

c. Property shall be lotted and displayed in a manner that will enhance its sale value and result in maximum proceeds at least expense to the U.S. Government.

d. Market Impact Reporting. It is imperative that careful consideration be given to the adverse market impact which may result through the untimely sale of large quantities of certain surplus items.

(1) Those items meeting the criteria contained in subparagraph B3d(3) below shall be reported for market impact clearance before being offered for sale. The activity having the reporting responsibility as designated in subparagraph B3d(3) shall include the following information in each impact request.

(a) A full description of the property involved including stock number; manufacturer's name and part number, if known; weight, etc.

(b) Location(s) of property.

(c) Quantity.

(d) Unit and total acquisition costs.

(e) Condition code.

(f) Any recommendation as to a proposed method of sale.

(2) All requests for market impact clearances shall be addressed *as follows:*

Mr. J. Michael Farren
Undersecretary for International Trade
U. S. Department of Commerce
14th and Constitution Ave., Room 3850
Washington, DC 20230

(3) Designated activities shall report only those commodities located in the United States and meeting the criteria expressed in subparagraphs B3d(3)(a) through B3d(3)(c) for market impact clearance.

(a) *DRMOs* shall report the following:

1. Any item with a total acquisition cost greater than $500,000 in Federal condition codes A1 and A2 at any one DRMO. As used in the preceding sentence, the term "any item" encompasses any commodity having commercial application, regardless of whether the commodity requires centralized screening. The term normally is applicable to property having a specific NSN. However, property having different stock numbers but similar characteristics and usage; such as, shirts or shoes of different sizes, shall be reported, if meeting the condition code requirement and collectively meeting the acquisition cost criterion. DRMOs may not, under any circumstances, employ any device or technique; such as dividing property into two or more sale items, to circumvent this reporting requirement.

2. Gasoline cans, 5-gallon size, in quantities of 50,000 each or more in Federal condition codes A1 and A4. Cans meeting the criteria must be located at a single DRMO to be reportable for market impact clearance.

3. Machine tools of any one type and at any one location which have a collective acquisition value greater than $500,000 and are in Federal condition codes A1, A4, D1, D4, and D7.

(b) DRMRs shall report wooden pallets when the proposed weekly sales volume within the regional geographic area exceeds 1,000 pallets of the same size and the units are in condition codes A1 and A4.

(c) DRMR Memphis shall report explosives, including smokeless powder, when proposed dispositions from all sources combined exceed 25 million pounds a fiscal year. This requirement pertains to the collective volume of all types of explosives combined and applies specifically to that portion of the

volume exceeding 25 million pounds a fiscal year.

(4) The DoC shall investigate reported material for possible market impact and shall make disposition recommendations to the reporting activity within 30 days of the request for clearance. In those cases where the DoC does not grant outright approval of disposal action, the reporting activity shall provide all related documentation to *DRMS* and defer further action until receipt of guidance from *DRMS*. When the disposal determination of the DoC is not concurred in, *DRMS* shall refer the matter to DLA-SM for further negotiation and coordination.

(5) *Sale of property by the negotiated method* does not change the requirement for the responsible activity to obtain market impact advice through the DoC.

e. Property reporting and sale schedules shall be developed to ensure expeditious property disposal, maximum competition, maximum sale proceeds, good public relations, and uniform workload.

f. The *DRMRs* shall carefully consider all factors developed during presale planning and determine the best method of sale for property.

g. *DRMRs* shall provide advance notice to the U.S. Department of Commerce, Room 1300, 433 West Van Buren Street, Chicago, IL 60607, of all proposed or scheduled competitive bid sales (except negotiated, local spot bid, and local auction sales) of usable property located in the United States, Puerto Rico, American Samoa, Guam, TTPI, and the Virgin Islands, having a total acquisition cost of $250,000 or more per sale and sales of scrap and recyclable material with a minimum potential return of $5,000 per sale. *The notice, to be published in the Commerce Business Daily, shall be sent as early as possible in advance of the sale but at least 20 days prior to bid opening date, or, in the case of national spot bid or auction sale, when the sale will be conducted.*

C. SALE SOLICITATIONS.

1. Preparation and distribution of sale solicitations.

a. Sales planning efforts shall culminate in the preparation and distribution of sale solicitations by the supporting *DRMRs*.

b. Sale solicitations should be prepared in a manner that would provide the prospective purchasers with general information, instructions, general sale terms and conditions, special conditions, and an accurate, complete description of the property being offered for sale.

c. Sale solicitations shall be given adequate public notice and shall be distributed in sufficient time to be received by prospective purchasers before the first day of the inspection period.

d. *DRMS* shall maintain consolidated lists of prospective purchasers for control and distribution of sale solicitations. Activities should forward all requests for inclusion on the list to *DRMS* for action. This listing shall be maintained by classes of property and geographical areas to permit selection of prospective purchasers both by commodity desired and geographic location in which the purchaser has stated an interest in buying.

2. Sale Terms and Conditions. General sale terms and conditions and special conditions applicable to the type of sale, commodity being sold, or work to be performed shall be used in the sale of all surplus, foreign excess, or other category of property offered for sale by DoD selling activities. If appreciable work (any restoration, construction, alteration, or repair which is estimated exceed $2,000) must be performed in conjunction with the removal of sold property the special conditions listed below shall be used when applicable. To the extent that any sale solicitations may offer property for sale under conditions which may require appreciable restoration, construction, alteration, or repair (including painting and decorating) of public buildings or lands, the provisions of *DoD FAR Supplement Part 22.4* shall be applicable, and conditions required by the FAR shall be included in the sale solicitations. Conditions in subparagraphs C2a through C2c below shall be as stated in *DoD FAR Supplement Part 22.*

a. Convict labor. This condition is not applicable to foreign excess property unless required by U.S./Host government agreements.

b. Contract Work Hours Standards Act—Overtime Compensation.

c. Equal Opportunity. This condition shall be used only when the anticipated contract price would exceed $10,000 and an appreciable amount of work is involved (exclusive of normal pickup and delivery of the property, packing, and loading).

3. Sale Promotion. Property offered for sale shall be brought to the attention of the buying public by various means and media and by both free publicity and paid advertising. Every effort shall be made to obtain maximum free publicity. The amount of paid advertising shall be commensurate with the type and value of property being sold.

4. Foreign Liaison.

a. Visits. By authority of the Commander of a DoD activity, foreign nationals and representatives of friendly foreign governments or international organizations may be admitted to the *DRMO* or *DRMR* for the purpose of inspecting items of excess (for FMS), surplus, or FEPP available for sale, or obtaining information relative to such sales, if no classified information is disclosed. (See definitions in Chapter III for Denied Areas, Friendly Foreign Governments, International Organizations, and Nonexempted Overseas Areas.)

b. Release of Unclassified Information.

(1) Release to representatives or nationals of denied areas. All written requests for information from foreign nationals or representatives of denied areas shall be referred to HQ DLA, ATTN: *DLA-I.*

(2) Release to representatives of friendly foreign governments or international organizations. Unclassified information which is normally furnished to the general public may be released by any DoD field activity directly to representatives of friendly foreign governments or international organizations when such information is requested.

(3) Release to Nationals of Friendly Foreign Governments or International Organizations.

(a) Unclassified information relating to the sale of surplus or FEPP which is normally furnished to the general public may be released by any DoD field activity directly to individuals or business concerns in friendly foreign countries (or representatives in the United States of such foreign business concerns) to facilitate the sale of surplus or FEPP to those individuals, concerns, or representatives.

(b) In all other cases of correspondence from individuals or business concerns in friendly foreign countries (or representatives in the United States of such foreign business concerns), the information requested will be assembled and forwarded to HQ DLA, ATTN: *DLA-I,* for reply.

D. WITHDRAWAL FROM SALE.

1. General. Property which has survived screening and has become eligible for sale may be requested to satisfy valid requirements within limitations specified in this paragraph. Withdrawal requests for the purpose of donation shall be processed in accordance with *Chapter XIII, Donations.* As a general policy, property once advertised for sale may not be withdrawn (see DoD Directive 4160.21). However, circumstances may require the withdrawal of property from sale to satisfy valid needs within the DoD or Federal civil agencies. Every effort shall be made to keep such withdrawals to a minimum. These efforts shall include searching for assets available elsewhere in the disposal process. Exceptions to this policy shall be implemented only when all efforts to otherwise satisfy a valid need have been exhausted and the withdrawal action is determined to be cost effective and in the best interest of the Government.

2. Requests for withdrawal of property. Requests shall be made to the *DRMO* by the most expeditious means. With the exception of IMM/ICP and NMCS requisitions, requests shall provide full justification to include a

statement that the property is needed to satisfy a valid requirement. The requisition or an approved transfer request may accompany the request for withdrawal, but in any event must be submitted within 10 working days following the date of request. Withdrawals may not be processed subject to property inspection for acceptability. If inspection is required, it shall be accomplished before requesting withdrawal. Justification statements are not required on requisitions submitted by ICPs/IMMs before award. Once an item is printed in a sale solicitation, DoD activities, with the above exception, and Federal civil agencies must support their withdrawal request with the following minimum factual information:

a. Detailed justification as to why the property is required, to include the use which shall be made of the property if withdrawn from sale; such as, applicability of material to active weapons systems.

b. Mission impact statement from a support, procurement, and funding standpoint, if property is not withdrawn from sale; such as, effect on operational readiness requirements within a specified period of time.

c. Effort made to meet requirement from other sources to include consideration of use of substitute items.

3. Approvals. Authority to approve withdrawals advances to higher management levels as property moves through the sale cycle, accordingly, more severe constraints are progressively imposed as specified in the following subparagraphs:

a. The DRMO Chief is authorized to approve requests for the period between ESD and the date the property is referred to the DRMR for sale cataloging.

b. The DRMR Marketing Chief is authorized to approve withdrawal requests from date of referral until the property is awarded.

c. DLA-S approval, with DLA-G concurrence, is required on any request after the award but before removal.

4. Property retrieval after sale. After award and removal, the requesting organization must negotiate with the purchaser for return of the item. The SCO shall provide contract information when requested.

E. SALES CONTRACTING.

1. Contracts for the sale of Government property shall be entered into and administered under the provisions of the Federal Property and Administrative Services Act of 1949, as amended, other applicable statutes, and regulations issued by GSA, DoD, DLA, and DRMS.

2. SCOs shall utilize a maximum of safeguards and controls in the conduct of all sales. Specific SCO responsibilities shall be issued by DRMS.

3. All documentation pertaining to contracts which require signature shall be signed for the U.S. Government by the SCO under the title of "Sales Contracting Officer."

4. Sales requiring approval after offering and before award.

a. SCOs may make awards of contracts on sales of usable property having an acquisition cost (estimated if unknown) of less than $100,000. Except for antitrust advice limitations, awards of scrap property do not require approval by higher authority.

b. The DRMR Marketing Chief is authorized to approve contract awards on the sale of usable property having an acquisition cost of $100,000 or more.

c. DRMS is authorized to approve negotiated sales with an estimated fair market value of $15,000 or less.

d. Negotiated sale contracts with an estimated fair market value in excess of $15,000 shall be referred to the Administrator of General Services for approval (paragraph F5, this chapter).

e. Antitrust advice shall be obtained, through local counsel, from the Attorney General before award of a contract when the property, usable or scrap, has *a fair market value* of $3,000,000 or more, under Section 207 of the Federal Property and Administrative Services Act of 1949, as amended. Simultaneously, the Administrator of General Serv-

ices shall be apprised of the antitrust advice request.

5. Sales Contracts, Awards, and Contract Administration.

a. The following types of sales contracts are authorized for use in the sale of surplus, foreign excess, and other categories of property sold in the DoD Personal Property Reutilization and Marketing Program:

(1) A one-time contract which is used when a sale is made in one transaction (actual deliveries may comprise several release transactions).

(2) A term contract which is limited to the disposal of property generated over a period of time, and in quantities which can be reasonably estimated for a specific period of time, or offered with minimum-maximum quantity provisions.

b. Procedures for the receipt, acceptance, and processing of bids for the various methods of authorized sales shall be prescribed by DRMS.

c. Awards normally shall be made to the highest responsible and responsive bidder. Exceptions to this policy and definitions regarding a responsible/responsive bidder shall be as determined by DRMS.

d. Distribution of sales contracts shall be prescribed by DRMS.

F. NEGOTIATED SALES.

1. Conditions under which the SCO may negotiate sales of surplus property are set forth below.

2. Criteria for Negotiated Sales of Surplus Property (see Chapter XVI, Sale, Abandonment, or Destruction of Foreign Excess Personal Property, for negotiated sales of FEPP). The following are the only conditions under which negotiated sales of property may be conducted. Property may be sold by this method subject to obtaining such competition as is feasible under the circumstances when:

a. Property has an estimated fair market value not in excess of $15,000 and the sale is considered by the authorized DRMR to be in the best interest of the U.S. Government. Large quantities of material may not be divided nor disposed of through multiple sales to avoid the requirements of formal advertising.

b. Public exigency may not admit delay incident to advertising. This includes disposals of perishable food or other property which may spoil or deteriorate so rapidly as to require that dispositions or disposals be made immediately for the preservation of human life or the alleviation of human suffering.

c. Bid prices received after advertising are not reasonable (either as to all or a portion of the property) or bid prices have not been independently arrived at in open competition and it is determined that readvertising shall serve no useful purpose. Under this condition, all responsible bidders who responded to the previous advertising shall be accorded an opportunity to submit offers for the property.

d. Disposal shall be to a State, Territory, possession, political subdivision thereof, or tax-supported agency therein, and the estimated fair market value of the property and other satisfactory terms of disposal are obtained by negotiation.

e. Public health, safety, or national security shall be promoted; such as when the property is a hazard to health or other property as to require immediate disposition.

f. Disposal is necessary in the public interest during the period of a national emergency declared by the President or the Congress. The authority of this paragraph shall be used only with respect to:

(1) Particular items of personal property identified by the Administrator of General Services.

(2) Specifically described category or categories of property determined by the Administrator of General Services during any period fixed by the Administrator but not in excess of 3 months. (NOTE: Declaration of a national emergency alone is not justification for use of this authority. There must be other reasons for making use of negotiation necessary in the public interest.)

CHAPTER XVII

SUSPENSION AND DEBARMENT OF BIDDERS

A. SCOPE OF CHAPTER.

This chapter prescribes policies, procedures, and requirements governing the suspension or debarment of contractors for contracts involving the sale of Federal personal property sold by the DRMS and its field activities.

B. AUTHORITY TO SUSPEND AND DEBAR.

For the purpose of this chapter, the DLA Special Assistant for Contracting Integrity (DLA-J) is the exclusive representative of the Secretary of Defense to suspend or debar contractors from both contracts for the purchase of Federal personal property generated by the DoD under the Federal Property Management Regulation 101-45.6 and this regulation and DLA acquisition contractors under the FAR Subpart 9.4. The DLA Special Assistant for Contracting Integrity has redelegated authority to suspend or debar contractors who solely engage in the purchase of Federal personal property generated by DoD as follows:

1. Suspension and debarment authority is delegated to DRMS Counsel with respect to offerors on sales contracts whose principal place of business is located in a geographic area not within the area of responsibility of the Defense Reutilization and Marketing Region (DRMR-Pacific or DRMR-Europe).

2. Suspension and debarment authority is delegated to the Commander, DRMR-Pacific, after coordination with the DRMS Counsel or his or her designee, with respect to offerors on sales cnntracts whose prhncipal phace of business is located within the geographic area of responsibility of DRMR-Pacific.

3. Suspension and debarment authority is delegated to the Counsel, *DEUR-G,* with respect to offerors on sales contracts whose principal place of business is located within the geographic area of responsibility for DRMR-Europe.

4. In the extended absence of the DRMS Counsel (or the Commander, DRMR-Pacific, for sales offerors in DRMR-Pacific), the Commander, DRMS, shall assume the responsibilities for suspension and debarment of sales contractors in those geographical areas.

5. Concurrent suspension or debarment with respect to offerors on both sales and acquisition contracts whose principal place of business is located within all areas except the area of responsibility for DRMR-Europe rests exclusively with DLA Special Assistant for Contracting Integrity. In such cases, reports recommending simultaneous suspension or debarment from the sale of Federal property and acquisition contracts shall be prepared by sales contracting officers and forwarded through their servicing legal office to DLA-J for action by the Special Assistant for Contracting Integrity.

6. Copies of all DRMS debarment and suspension orders shall be forwarded to DLA-J for record keeping purposes. DRMS shall transmit copies of DRMS debarment and suspension actions to GSA for inclusion in Category J or K of the GSA's Consolidated List of Debarred, Suspended, and Ineligible Bidders.

C. POLICY.

1. The FPMR and this regulation are recognized as the authority for the suspension or debarment of bidders/contractors whose only contractual dealings with the DoD *are* through participation in DRMS sales of Federal personal property generated by the DoD.

2. The DRMS and its subordinate sales activities shall solicit offers from, award contracts to, and consent to subcontracts only

with responsible contractors, as defined by FAR 9.104.1.

3. The policies, procedures, and requirements of the *FAR Subpart 9.4 and DoD FAR Supplement Subpart 209.4* are incorporated by reference and made applicable to contracts for, and to contractors who engage in the purchase of Federal personal property generated by DoD. In addition, the policies, procedures, and requirements of DLAR 4105.1, Defense Logistics Acquisition Regulation, *Subpart 9.4,* are incorporated by reference and made applicable to offerors who bid on both sales contracts and acquisition contracts and are recommended for suspension or debarment.

4. The suspension or debarment of a contractor from the purchase of Federal personal property has Government-wide effect and precludes any agency from entering into a contract for purchase of personal property with that contractor unless the agency's head or a designee determines that there is a compelling reason for such action. (See FAR 9.405(a).)

5. Chapter XVI, Sale, Abandonment, or Destruction of Foreign Excess Personal Property, shall be used with DoD FAR Supplement *209.473* in determining the names of offshore contractors which may be included on the lists falling into the following categories which supplement those prescribed in FAR 9.405:

a. Those who are "designated nationals" under the Foreign Assets Control Regulation.

b. Those found by the ASD(ISA) or authorized representatives to have engaged in improper East-West trade activity.

c. Those found by the ASD(ISA) or authorized representatives to be ineligible because they do not meet the political or security criteria.

d. Those found by the U.S. diplomatic mission or a country team (consisting of members of the U.S. diplomatic mission in the country or countries in which the contractors are located) to be ineligible because they do not meet the labor-political criteria.

e. Those who for other causes of a serious and compelling nature are so designated by the unified commander.

D. SCOPE OF SUSPENSION OR DEBARMENT.

In addition to applicable guidance in the FAR and DoD FAR Supplement, contractors suspended, debarred, or proposed for debarment are also excluded from conducting business with the Government as agents or representatives of another contractor. Firms or individuals who submit bids on sale solicitations on behalf of suspended or debarred contractors, or in any other manner conduct business with the Government as agents or representatives of suspended or debarred contractors, may be treated as "affiliates" in accordance with FAR 9.403 and may be suspended or debarred.

E. REPORTING REQUIREMENTS.

Sales contracting officers shall prepare reports in accordance with DoD FAR Supplement *209.472-2* in all cases where sales contractors are recommended for suspension or debarment for the reasons outlined in FAR 9.406-2, 9.407-2, and DoD FAR Supplement *209.473-5.* Completed reports shall be submitted to the suspension/debarment authority through the servicing legal office, DRMS-G, or *DEUR-G,* as appropriate.

F. INQUIRIES FROM SUSPENDED OR DEBARRED BIDDERS.

All inquiries relating to suspended or debarred bidders shall be referred or forwarded to the office effecting the action.

D. DEPARTMENT OF DEFENSE FORMS (DD FORMS).

DD Form Number	Title
200	Report of Survey
649	Cash Sales Slip
843	Requisition for Printing and Binding Service
1131	Cash Collection Voucher
1143	Report of Excess and Surplus Materiel at Disposal Activities
1149	Requisition and Invoice/Shipping Document
1324	Interim Reply to Prospective Purchasers
1342	DoD Property Record
1348-1	DoD Single Line Item Release/Receipt Document
1348-1A	*Issue Release/Receipt Document*
1513	Offer and Acceptance
1513c	Offer and Acceptance (continuation sheet)
1513-1	Amendment to Offer and Acceptance

E. STANDARD FORMS (SF).

SF Number	Title
25	Performance Bond
25-B	Continuation Sheet (For Standard Forms 24, 25, and 25-A)
97	The United States Government Certificate of Release of a Motor Vehicle
97-A	Agency Record Copy of the United States Government Certificate of Release of a Motor Vehicle
120	Report of Excess Personal Property
120A	*Continuation Sheet (Report of Excess Personal Property)*
122	Transfer Order Excess Personal Property
123	Transfer Order Surplus Personal Property
123-A	Transfer Order Surplus Personal Property (continuation sheet)

SUPPLEMENT A8—Continued

NEW JERSEY

Director
Division of Environmental Health
New Jersey State Department of Health and Social Services
John Fitch Plaza
Post Office Box 1540
Trenton, New Jersey 08625

NEW MEXICO

No need to notify.

NEW YORK

Director
Division of Licensing Services
Department of State
270 Broadway
New York, New York 10007

NORTH CAROLINA

Chief
Public Health Pest Management Section
Division of Health Services
North Carolina Department of Human Resources
Post Office Box 27687
Raleigh, North Carolina 27611-7687

NORTH DAKOTA

No need to notify.

OHIO

Chief
Department of Industrial Relations
Division of Bedding and Upholstered Furniture Inspection
Post Office Box 825
Columbus, Ohio 43216

OKLAHOMA

Bedding Section
Oklahoma State Department of Health
Post Office Box 53551
Oklahoma City, Oklahoma 73152

OREGON

No need to notify.

PENNSYLVANIA

Chief
Division of Bedding and Upholstery
Department of Labor and Industry
Seventh & Forster Streets
Harrisburg, Pennsylvania 17120

PUERTO RICO

Director
Program of Environmental Health
Puerto Rico Department of Health
Ponce de Leon Avenue 1306
Box 9342, Santurce, Puerto Rico 00908

RHODE ISLAND

No need to notify.

SOUTH CAROLINA

No need to notify.

SOUTH DAKOTA

No need to notify.

TENNESSEE

No need to notify.

TEXAS

Director
Bedding-Law Division
Texas Department of Health Resources
Austin, Texas 78756

UTAH

Department of Agriculture
Bedding, Upholstered Furniture, and Quilted Clothing Sections
147 North 200 West
Salt Lake City, Utah 84103

VERMONT

No need to notify.

SUPPLEMENT A8—Continued

VIRGINIA

Supervisor
Bedding & Upholstered Furniture
Department of Health
109 Governor Street
Richmond, Virginia 23219

VIRGIN ISLANDS

Director
Division of Environmental Health
Virgin Islands Department of Health
Post Office Box 1442
Charlotte Amalie, Virgin Islands 08801

WASHINGTON

No need to notify.

WEST VIRGINIA

Director
Consumer Protection
West Virginia Department of Labor
State Capitol
1800 Washington Street East
Charleston, West Virginia 25305

WISCONSIN

No need to notify.

WYOMING

Manager
Consumer & Compliance Division
2219 Carey Avenue
Cheyenne, Wyoming 82002

SUPPLEMENTARY

INFORMATION

DEFENSE LOGISTICS AGENCY
HEADQUARTERS
CAMERON STATION
ALEXANDRIA, VIRGINIA 22304-6100

IN REPLY
REFER TO MMSLD

2 MAY 1994

AD-A279029

SUBJECT: MMSLD Letter No. 94-1, Veterans' Organizations Eligible for Donations (DoD 4160.21-M)

TO: Recipients of DoD 4160.21-M, Defense Reutilization and Marketing Manual

This letter is directive in nature and expires 1 year from the date of this letter unless sooner superseded or rescinded.

1. The purpose of this letter is to add to the listing of veterans' organizations found in DoD 4160.21-M, Chapter XIII, Attachment 24.

2. Pending accomplishment of formal publication, the listing referenced above is changed to add the following veterans' organizations:

a. Page XIII-A-189 after "Italian American War Veterans of the United States, Inc.," insert "International Association Legions of Honor."

b. Page XIII-A-190 after "Paralyzed Veterans of America (PVA)," insert "Patriots Band & Honor Guard of America, Inc."

3. Recipients of DoD 4160.21-M are requested to annotate the manual pages cited above.

FOR THE DIRECTOR:

GARY C. TUCKER
Colonel, USA
DASC Commander

SUPPLEMENTARY

INFORMATION

DEFENSE LOGISTICS AGENCY
HEADQUARTERS
CAMERON STATION
ALEXANDRIA, VIRGINIA 22304-6100

IN REPLY
REFER TO MMSLD

2 MAY 1994

AD-A279 029

SUBJECT: MMSLD Letter No. 94-2, Transfer of Excess Equipment in Europe (DoD 4160.21-M)

TO: Recipients of DoD 4160.21-M, Defense Reutilization and Marketing Manual

This letter is directive in nature and expires 1 year from the date of this letter unless sooner superseded or rescinded.

1. The purpose of this letter is to implement a temporary policy change to DoD 4160.21-M, Chapter XII, Attachment 3.

2. Pending accomplishment of formal publication, the screening timeframe of excess property is changed to allow allocation to the State Department through its Excess Property Unit, American Embassy, Bonn, Germany excess equipment held by the U.S. Army, Europe (USAREUR) and U.S. Air Force, Europe (USAFE), before Foreign Military Sales customers. The following applies at Page XII-A-10:

a. Insert asterisk between "no category 1, 2, or 3 requests." and "5 FMS."

b. Insert in middle of page:

"*Excess Property Unit, American Embassy, Bonn, Activity Address Code (DoDAAC) 19 BNGE. Telephone: 0228-339-2380; facsimile number: 0228-339-2666. Authorization is valid through the end of December, 1995, and covers vehicles, furniture, office equipment, and other related general purpose equipment."

3. Recipients of DoD 4160.21-M are requested to annotate the manual page cited above.

FOR THE DIRECTOR:

GARY C. TUCKER
Colonel, USA
DASC Commander

COORDINATION:

ODUSD(L/MRM)
CAHS
DA DCSLOG/DALO-SMP
NAVSUP4111A
AFMC/LGID-2
USMC/LPP-2
USCG/G-CFM-3

*U.S. GOVERNMENT PRINTING OFFICE: 1994-300-700/80097

SUPPLEMENTARY

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DEFENSE LOGISTICS AGENCY
HEADQUARTERS
CAMERON STATION
ALEXANDRIA, VIRGINIA 22304-6100

IN REPLY
REFER TO MMSLD

2 - MAY 1994

AD-A279029

SUBJECT: MMSLD Letter No. 94-1, Veterans' Organizations Eligible for Donations (DoD 4160.21-M)

TO: Recipients of DoD 4160.21-M, Defense Reutilization and Marketing Manual

This letter is directive in nature and expires 1 year from the date of this letter unless sooner superseded or rescinded.

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a. Page XIII-A-189 after "Italian American War Veterans of the United States, Inc.," insert "International Association Legions of Honor."

b. Page XIII-A-190 after "Paralyzed Veterans of America (PVA)," insert "Patriots Band & Honor Guard of America, Inc."

3. Recipients of DoD 4160.21-M are requested to annotate the manual pages cited above.

FOR THE DIRECTOR:

GARY C. TUCKER
Colonel, USA
DASC Commander

SUPPLEMENTARY

INFORMATION

DEFENSE LOGISTICS AGENCY
HEADQUARTERS
CAMERON STATION
ALEXANDRIA, VIRGINIA 22304-6100

IN REPLY REFER TO MMSLD

2 MAY 1994

AD-A279 029

SUBJECT: MMSLD Letter No. 94-2, Transfer of Excess Equipment in Europe (DoD 4160.21-M)

TO: Recipients of DoD 4160.21-M, Defense Reutilization and Marketing Manual

This letter is directive in nature and expires 1 year from the date of this letter unless sooner superseded or rescinded.

1. The purpose of this letter is to implement a temporary policy change to DoD 4160.21-M, Chapter XII, Attachment 3.

2. Pending accomplishment of formal publication, the screening timeframe of excess property is changed to allow allocation to the State Department through its Excess Property Unit, American Embassy, Bonn, Germany excess equipment held by the U.S. Army, Europe (USAREUR) and U.S. Air Force, Europe (USAFE), before Foreign Military Sales customers. The following applies at Page XII-A-10:

a. Insert asterisk between "no category 1, 2, or 3 requests." and "5 FMS."

b. Insert in middle of page:

"*Excess Property Unit, American Embassy, Bonn, Activity Address Code (DoDAAC) 19 BNGE. Telephone: 0228-339-2380; facsimile number: 0228-339-2666. Authorization is valid through the end of December, 1995, and covers vehicles, furniture, office equipment, and other related general purpose equipment."

3. Recipients of DoD 4160.21-M are requested to annotate the manual page cited above.

FOR THE DIRECTOR:

GARY C. TUCKER
Colonel, USA
DASC Commander

COORDINATION:
ODUSD(L/MRM)
CAHS
DA DCSLOG/DALO-SMP
NAVSUP4111A
AFMC/LGID-2
USMC/LPP-2
USCG/G-CFM-3

*U.S. GOVERNMENT PRINTING OFFICE: 1994-300-700/80097

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CAMERON STATION
ALEXANDRIA, VIRGINIA 22304-6100

IN REPLY
REFER TO MMSLD

2 - MAY 1994

AD-A279029

SUBJECT: MMSLD Letter No. 94-4, Vehicles (DoD 4160.21-M)

TO: Recipients of DoD 4160.21-M, Defense Reutilization and Marketing Manual

This letter is directive in nature and expires 1 year from the date of this letter unless sooner superseded or rescinded.

1. The purpose of this letter is to provide revised guidance on the disposition of vehicles contained in DoD 4160.21-M, Chapter VIII, Property Requiring Special Handling. The provisions of this numbered letter are applicable to all DoD activities world-wide and compliance by all activities concerned is mandatory.

2. Pending accomplishment of a formal publication change action, Chapter VIII, paragraph B114, Vehicles, is changed as indicated at Enclosure 1.

3. Recipients of DoD 4160.21-M are requested to make marginal annotations to the manual at the applicable paragraphs, cross referencing this numbered letter.

FOR THE DIRECTOR:

1 Encl

GARY C. TUCKER
Colonel, USA
DASC Commander

DISTRIBUTION:

COORDINATION:
ODUSD(L/MRM)
CAHS
DALO-SMP
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AFMC/LGID-2
USMC/LPP-2
USCG/G-CFM-3

Encl 1
MMSLD Letter No. 94-4

REVISION TO DoD 4160.21-M

Chapter VIII, Paragraph B114, Vehicles

1. Subparagraph "B114d" is revised to read:

"d. The Standard Form (SF) 97, The United States Government Certificate to Obtain Title to a Vehicle. Available through the supply system from GSA under NSN 7540-00-634-4047, the SF 97 is a four-part continuous blank form pre-printed with serial numbers and normally used by the DRMO to account for vehicles transferred, donated, or sold. The completed SF 97 is furnished to the recipient or purchaser of the vehicle as may be required or upon request. Accountability of serial-numbered forms is imperative to preclude their unauthorized use, therefore, the SF 97 will receive the necessary security normally afforded any controlled item/form.

"(1) The SF 97 is designed normally for use with commercial vehicles such as passenger cars, multi-purpose passenger vehicles, trucks, trailers, motorcycles, buses, and similar wheeled vehicles. The following vehicles, generally referred to as tactical vehicles, are excepted:

"(a) A military vehicle that is tracked or has a gross weight of more than 16,000 pounds.

"(b) Any vehicle which must be **mutilated as required by subparagraph B114g below, or otherwise** demilitarized in accordance with **the Defense Demilitarization Manual,** DoD 4160.21-M-1.

"(c) Any vehicle that is 25 years old or older.

"(2) When a **vehicle** is transferred to **a quasi-DoD activity (such as, MARS, CAP, NAF or Coast Guard activity),** donated or sold, the SF 97 shall be executed by the DRMO disposing of the vehicle and furnished to the transferee/donee or to the purchaser as required or upon request. The SF 97 need not be prepared for transfer of vehicles **that will use Federal Government license plates issued by DoD activities and GSA.**

"(3) Base Closure Community Assistance. The SF 97 shall be executed by the closing base official responsible for the transfer of a vehicle to a community under the base closure procedures. Vehicles designed specifically for military use such as the M151, Gama Goat, "Goer" (Go Ability With Overall Economy and Reliability) and the

B114d(3) (con.)

HMMWV or "HummerR" (High Mobility Multi-Purpose Wheeled Vehicle) are not authorized for transfer to a community. GSA Interagency Fleet Management System (IFMS) vehicles that are assigned to DoD activities are also not authorized for transfer to a community.

"(4) Certificates containing erasures and strikeovers are considered invalid by State Motor Vehicle Agencies and must not be issued. When a mistake is made, the form shall be destroyed in the same manner as is required for documents bearing FOUO classification.

"**(5)** Authority to sign the SF 97 as the transferor is delegated to the DRMO chief **and the closing base official. The name of the individual authorized to sign as transferor must be hand printed on the form. The title of the individual and the date should be typed. Only one copy of the** SF 97 shall be retained **by the issuing office**. Since State vehicle registration laws differ; **that is,** some States require a notarized signature of the buyer, **the issuing official** need not obtain the transferee's signature before issuing an SF 97. **The name of the transferee or recipient shall be recorded in the "Transferee" block at the top of the form.**

"**(6)** The SF 97 may not be issued when vehicles have been subject to extensive reclamation or cannibalization, unless the **customer** requests it and the serial number can be found on the body or chassis of the vehicle or trailer. In these cases, all blocks of the SF 97 shall be completed. If information is not available, insert 'N/A.'

"**(7) If a vehicle is sold for scrap purposes or for parts or is otherwise not to be used on the road and a SF 97 is requested, the SF 97 will be notated 'Not for Road Use.'** "

2. Subparagraph "B114g" is revised to end at line 21 after "under the FMS program." and the remainder of the paragraph subdivided into additional subparagraphs (1) and (2) as follows:

"(1) Quasi-DoD activities such as CAP, MARS, NAF, and Coast Guard activities are not authorized to acquire these vehicles.

"(2) Care must be taken by the DRMO to ensure that mutilation required for any other disposition does not occur until all DoD and FMS reutilization efforts have been exhausted."

3. Renumber the former subparagraphs of B114g as (3) through (8).

•U.S. GOVERNMENT PRINTING OFFICE: 1994-300-700/80098

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DEFENSE LOGISTICS AGENCY
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CAMERON STATION
ALEXANDRIA, VIRGINIA 22304-6100

IN REPLY
REFER TO MMSLD

6 MAY

AD-A279 029

SUBJECT: MMSLD Letter No. 94-6, Magnetic Media (DoD 4160.21-M)

TO: Recipients of DoD 4160.21-M, Defense Reutilization and Marketing Manual

This letter is directive in nature and expires 1 year from the date of this letter unless sooner superseded or rescinded.

1. The purpose of this letter is to provide revised guidance on the subject of magnetic media, contained in Chapter VIII, DoD 4160.21-M. The provisions of this numbered letter are applicable to all DoD activities world-wide and compliance by all activities concerned is mandatory.

2. Pending accomplishment of a formal publication change action, Chapter VIII, paragraph B63, Magnetic Media, is revised as indicated at Enclosure 1.

3. Recipients of DoD 4160.21-M are requested to make marginal annotations to the manual at the applicable paragraph , cross referencing this numbered letter.

FOR THE DIRECTOR:

1 Encl

for GARY C. TUCKER
Colonel, USA
DASC Commander

DISTRIBUTION: 2

COORDINATION:
ODUSD(L/MRM)
CAHS
CAAS
DALO-SMP
NAVSUP4111A
AFMC/LGID-2
USMC/LPP-2
USCG/G-CFM-3

Encl 1
MMSLD Letter No. 94-6

REVISION TO DoD 4160.21-M

Chapter VIII, Paragraph B63, Magnetic Media

Paragraph **B63 is revised at subparagraphs "b" and "c" as follows:**

"b. At time of turn-in to a DRMO, all **AE tapes/ribbons, hard disks, personal computers,** and other magnetic media must be accompanied by a certificate **which certifies one of the following:**

"(1) If the information has been classified, that the media is now unclassified or has been declassified under the procedures contained in DoD 5200.28-M, ADP Security Manual, Section VII, 1973, and NCSC TG-025 Version-2, Sep 91, "A Guide to Understanding Data Remanence in Automated Information Systems"; that anonymity has been maintained by disposing of any record indicating the previous classification level; and the certificate is signed by the Information System Security Officer (ISSO); or

"(2) If information is exempted by the Freedom of Information Act (for example, proprietary, criminal investigation reports), that the information has been removed from the media; that no personal information remains; and the certificate is signed by the Privacy Act Officer, the Employee Medical Information File System Manager, or similar responsible officer.

"NOTE: Disk packs, and all other **AE** media intended for the purpose of data storage shall be accompanied by a similar certificate.

"c. **AE** media shall be subjected to local area screening. If not needed, it may be sold. A copy of the certificate**(s)** (subparagraph B63b) shall accompany all referrals **of** declassified **or former privacy act media submitted to the DRMS NSO."**

*U.S. GOVERNMENT PRINTING OFFICE: 1994-300-700/80099

SUPPLEMENTARY

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DEFENSE LOGISTICS AGENCY
HEADQUARTERS
CAMERON STATION
ALEXANDRIA, VIRGINIA 22304-6100

IN REPLY
REFER TO MMSLD

17 May 94

AD-A279029

SUBJECT: MMSLD Letter No. 94-7, Service Educational Activity Eligible for Donations (DoD 4160.21-M)

TO: Recipients of DoD 4160.21-M, Defense Reutilization and Marketing Manual

This letter is directive in nature and expires 1 year from the date of this letter unless sooner superseded or rescinded.

1. The purpose of this letter is to add to Part 1 -- National Organizations, a list of Service Educational Activities (SEAs) found in DoD 4160.21-M, Chapter XIII, Attachment 1.

2. Pending accomplishment of formal publication, the list referenced above is changed to add the following organization as a SEA eligible for donations of surplus personal property in the reutilization and marketing system:

a. Page XIII-A-1 after "National Association for Equal Opportunity in Higher Education," insert "National Civilian Community Corps, 1100 Vermont Avenue, NW., Washington, D.C. 20525 (see attachment 33, this chapter)."

b. Pages XIII-A-211 through XIII-A-215, insert Attachment 33, Donation Agreement between the Department of Defense and the National Civilian Community Corps and the List of Items Donable to the SEA (Enclosure 1).

3. Recipients of DoD 4160.21-M are requested to annotate and insert the appropriate manual pages cited above.

FOR THE DIRECTOR:

1 Encl

GARY C. TUCKER
Colonel, USA
DASC Commander

DISTRIBUTION:

2

COORDINATION:
ODUSD(L/MRM)
CAHS

CHAPTER XIII
ATTACHMENT 33

DEPARTMENT OF DEFENSE

NATIONAL CIVILIAN COMMUNITY CORPS

DONATION AGREEMENT

Pursuant to Section 203(j)(2) of the Federal Property and Administrative Services Act of 1949, as amended (40) U.S.C. 484(j)(2), and authority delegated thereunder, the National Organization hereafter referred to as the National Civilian Community Corps has been designated as an educational activity of special interest to the Armed Services. As a result of this designation, the National Civilian Community Corps is eligible to receive donations of Department of Defense surplus personal property which may be determined usable and necessary for its program in accordance with procedures and conditions prescribed by the Director, Defense Logistics Agency.

The types of surplus personal property of the Department of Defense which the National Civilian Community Service is eligible to receive are limited to those listed in Exhibit A to this Agreement. Exceptions to the list will require justification and agreement between the National Civilian Community Corps and the Director, Defense Logistics Agency. All costs of care, handling and transportation of property designated for donation to the National Civilian Community Corps will be borne by the National Civilian Community Corps. Periodic reviews will be performed by the National Civilian Community Corps in order to ascertain that the property received is being properly used and is still required for its program.

At such time as donated property is no longer needed for use by the National Civilian Community Corps such property will be reported in writing to the State Agency for Surplus Property in the State in which the property is located for transfer without reimbursement. If the State Agency does not require the property, the National Civilian Community Corps will report the property to the nearest Department of Defense disposal activity for possible transfer without reimbursement. Property refused by the State Agency and by the Department of Defense disposal activity will be disposed of in accordance with regulations of the National Civilian Community Corps. Proceeds realized from such disposition will be deposited in a central fund administered by the National Civilian Community Corps and used in furtherance of the program of the National Civilian Community Corps. The National Civilian Community Corps will provide the Director, Defense Logistics Agency, with an annual report indicating the acquisition value of property acquired pursuant to this Agreement, the acquisition value of property disposed of, and the returns realized from such dispositions. The report will be due on October 31, of each year and will consist of data for the preceding 12-month period.

This Agreement may be terminated at any time by either party upon serving of notice on the other. Such termination will not in any way affect the obligations of the National Civilian Community Corps as established by this Agreement in connection with property donated prior to it termination.

Lewis Heffner, Deputy Director
HQ Operations & Logistics

3/25/94
Date

Assistant Deputy Under Secretary
(Materiel & Resource Management
Policy)

1 May 1994
Date

EXHIBIT A

ITEMS DONABLE TO THE NATIONAL CIVILIAN COMMUNITY CORPS

CLASS OF MATERIAL	DESCRIPTION OF CLASS
2310	Passenger Motor Vehicles
2320	Truck and Truck Tractors, Wheeled
2330	Trailers
2610	Tires and Tubes, Pneumatic
3220	Woodworking Machines
3230	Tools and Attachments for Woodworking Machinery
3540	Wrapping and Packaging Machinery
3610	Printing, Duplicating, and Bookbinding Equipment
3750	Gardening Implements and Tools
3920	Materials Handling Equipment, Nonself-Propelled
3930	Warehouse Trucks and Tractors, Self-Propelled
3990	Miscellaneous Materials Handling Equipment
4010	Wire Rope & Chains
4020	Fiber Rope, Cordage, and Twine
4110	Refrigeration Equipment
4120	Window Air Conditioning Units
4140	Fans, Air Circulators, and Blower Equipment
4210	Fire Fighting Equipment
4220	Marine Lifesaving and Diving Equipment
4240	Safety and Rescue Equipment
4510	Plumbing Fixtures and Accessories
4520	Space Heating Equipment and Domestic Water Heaters
4540	Miscellaneous Plumbing, Heating & Sanitation Equipment
4710	Pipe & Tube
4910	Motor Vehicle Maintenance and Repair Shop Spec. Equipment
4940	Miscellaneous Maintenance & Repair Shop Spec. Equipment
5110	Hand Tools, Edged, Nonpowered
5120	Hand Tools, Nonedged, Nonpowered
5130	Hand Tools, Power Driven
5133	Drill Bits, Counterbores, and Countersinks; Hand & Machine
5140	Tool and Hardware Boxes
5180	Sets, Kits, and Outfits of Hand Tools
5305	Screws
5306	Bolts
5315	Nails, Keys & Pins
5340	Miscellaneous Hardware

ITEMS DONABLE TO THE NATIONAL CIVILIAN COMMUNITY CORPS - Continued
EXHIBIT A

5350	Abrasive Materials
5440	Scaffolding Equipment and Concrete Forms
5520	Mill Work
5610	Mineral Construction Materials
5620	Wall Tile & Ceramic Floor
5640	Building Paper & Thermal Insulation Materials
5660	Fencing, Fences & Gates
5805	Telephone and Telegraph Equipment
5820	Radio and Television Communication Equipment, Except Airborne
5830	Intercommunication and Public Address Systems, Except Airborne
5835	Sound Recording and Reproducing Equipment
5895	Miscellaneous Communication Equipment
6135	Batteries, nonrechargeable
6140	Batteries, rechargeable
6210	Indoor & Outdoor Electric Lighting Fixtures
6230	Electric Portable Hand Lighting Equipment
6240	Electric Lamps
6260	Nonelectrical Lighting Fixtures
6250	Electric Lamps
6260	Nonelectric Lighting Fixtures
6350	Miscellaneous Alarm, Signal, and Security Detection Systems Systems
6540	Ophthalmic Instruments & Supplies
6630	Chemical Analysis Instruments
6636	Environmental Chambers and Related Equipment
6670	Scales and Balances
6710	Cameras, Motion Picture
6720	Cameras, Still Picture
6730	Photographic Projection Equipment
6750	Photographic Supplies
6760	Photographic Equipment
6770	Film, Processed
6910	Training Aids
7010	ADPE System Configuration
7021	ADP CPU Digital
7025	ADP Input/Output Devices
7030	ADP Software
7035	ADP Support Equipment
7045	ADP Supplies
7105	Household Furniture
7110	Office Furniture
7125	Cabinets, Lockers, Bins & Shelving
7195	Miscellaneous Furniture & Fixtures
7210	Household Furnishings

ITEMS DONABLE TO THE NATIONAL CIVILIAN COMMUNITY CORPS - Continued

EXHIBIT A

7220	Floor Coverings
7230	Draperies, Awnings & Shades
7240	Household Utility Containers
7290	Miscellaneous Household Furnishings
7310	Food Cooking, Backing & Serving Equipment
7320	Kitchen Equipment & Appliances
7330	Kitchen Hand Tools & Utensils
7340	Cutlery & Flatware
7350	Tableware
7360	Set, Kits, Outfits, Food Preparation
7420	Accounting & Calculating Machines
7430	Typewriters & Office Composing Machines
7460	Visible Record Equipment
7510	Office Supplies
7520	Office Devices
7530	Stationery & Record Forms
7720	Musical Instruments Parts & Accessories
7730	Phonographs, Radios, and Television Sets, Home type
7810	Athletic & Sporting Equipment
7820	Games, Toys, & Wheeled Goods
7830	Recreational & Gymnastic Equipment
7910	Floor Polishers & Vacuum Cleaning Equipment
7930	Cleaning & Polishing Compounds
8010	Paints, Dopes, Varnishes, & Related
8020	Paint & Artists Brushes
8030	Preservatives & Sealing Compounds
8040	Adhesives
8105	Bags & Sacks
8115	Boxes, Cartons, & Crates
8125	Bottles & Jars
8340	Tents & Tarpaulins
8420	Underwear, Men's
8425	Underwear, Women's
8430	Footware, Men's
8435	Footware, Women's
8440	Hosiery, Handware, & Clothing Accessories, Men's
8445	Hosiery, Handware, & Clothing Assessories, Women's
8460	Luggage
8465	Individual Equipment
8510	Perfumes, Toilet Preparations, & Powders
8520	Toilet Soap, Shaving Preparations, & Dentifrices
8530	Personal Toiletry Articles
8540	Toiletry Paper Products

* U.S. GOVERNMENT PRINTING OFFICE: 1994-300-700/80106

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IN REPLY REFER TO MMSC

07 NOV 1994

AD-A279029

SUBJECT: MMSC Numbered Letter 94-9, Receipt of Property (DoD 4160.21-M)

TO: Recipients of DoD 4160.21-M (Defense Reutilization and Marketing Manual)

This numbered letter is directive in nature and expires 1 year from the date of this letter unless sooner superseded or rescinded.

1. The purpose of this letter is to provide revised guidance on the subject of supply condition codes in the transfer and receipt of property as contained in Chapter VI, DoD 4160.21-M. The provisions of this numbered letter are applicable to all DoD actitivites world-wide and compliance by all activities concerned is mandatory.

2. Pending accomplishment of a formal publication change action, Chapter VI, paragraph G, Receipt of Property, is changed as indicated at Enclosure 1.

3. Recipients of DoD 4160.21-M are requested to make marginal annotations to the manual at the applicable paragraph, cross referencing this numbered letter.

FOR THE DIRECTOR:

1 Encl

GARY C. TUCKER
Colonel, USA
DASC Commander

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Encl 1
MMSC Letter No. 94

REVISION TO DoD 4160.21-M

Chapter VI, Paragraph G, Receipt of Property

Paragraph G2b is revised to add subparagraphs (1), (2), and (3), as follows:

(1) DRMO personnel may exercise discretionary authority to change and challenge SCCs.

(2) For items in the general hardware, clothing, tools, furniture and other "nontechnical" type FSCs, DRMOs are authorized to use their best knowledge, judgment, and discretion to change and assign the appropriate SCC when it is determined, through physical inspection and examination, an obvious error in condition coding exists. DRMOs are responsible for any SCC changes made upon turn-in of property and will document the change on the DTID.

(3) For specialized items such as avionics, or items that require test, measurement, or diagnostic to determine serviceability, DRMOs should challenge the SCC back to the generating activity if the assigned SCC appears suspicious. Items in their original pack and unopened containers that are coded "condemned" or "unserviceable" upon turn-in, should be viewed with guarded skepticism and challenged back to the generating activity.

Paragraph G5 is revised to add a new paragraph "a," and to reletter the remaining subparagraphs "b," "c," and "d."

5. Generating activities:

a. *It is the responsibility of the generating activity to ensure that proper SCCs are assigned to material turned in to disposal activities.*

b. The *DTID must reflect that special processing is applicable, if appropriate* (such as shelf life, automation equipment, redistributable MAP, hazardous material (see Chapter VIII, Property Requiring Special Processing, and Chapter IX, Hazardous Property Management), as well as property which is authorized for direct reimbursement to a deposit fund account such as *the component activity's Defense Business Operations Fund (for example,* a nonappropriated fund *instrumentality or former* industrial fund activity). DTIDs without special processing or direct reimbursement data shall be processed as normal DoD excess property.

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ALEXANDRIA, VIRGINIA 22304-6100

IN REPLY REFER TO MMSC

14 Nov 94

SUBJECT: MMSC Numbered Letter 94-10, Economic Assistance to Communities Affected by Base Closure

TO: Recipients of DoD 4160.21-M, Defense Reutilization and Marketing Manual

This numbered letter is directive in nature and expires 1 year from the date of this letter unless sooner superseded or rescinded.

1. The purpose of this letter is to provide guidance on the Department of Defense policy implementing the sense of Congress that the Secretary of Defense take all actions determined practicable in assisting communities affected by base closure.

2. At a future date, the policy at Enclosure 1 will be incorporated in the DoD 4160.21-M.

3. Recipients of DoD 4160.21-M will implement this policy and file this numbered letter in front of the publication.

FOR THE DIRECTOR:

1 Encl

for GARY C. TUCKER
DASC Administrator

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Ab-A279 029

Encl 1
MMSC Letter No. 94-10

Department of Defense Policy on Economic Assistance to Communities Affected by Base Closure

It is the sense of Congress that the Secretary of Defense take all actions that the Secretary determines practicable to make available military equipment to communities suffering significant adverse economic circumstances as a result of the closure of military installations located in the United States. (See Section 2909 of Public Law 103-160.)

Useful excess personal property not qualifying for transfer to communities or Local Redevelopment Authority (LRA) under the umbrella of economic development assistance, but requested by the affected community or LRA, must first be reported to and screened by a Defense Reutilization and Marketing Office (DRMO). The DRMO shall conduct the normal DoD and Federal civilian agency screening. If there are no DoD or Federal civilian agency requirements, the property is surplus to the needs of the Federal Government.

Surplus property may be donated to the LRA by the DRMO, at the request of the closing base commander or authorized DoD official, through the appropriate State Agency for Surplus Property (SASP). Donations conducted to meet the sense of Congress as expressed in Section 2909 of Public Law 103-160 have priority over donations for other purposes.

Personal property donated under Section 2909 must meet the usage and control requirements of the applicable SASP. (See Section 203, 40 U.S.C. 484). Property subsequently not needed by the LRA or community shall be disposed of as required by the SASP.

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IN REPLY REFER TO MMSC

09 NOV 1994

SUBJECT: MMSC Numbered Letter 94-11, Veterans' Organizations Eligible for Donations (DoD 4160.21-M)

AD-A279029

TO: Recipients of DoD 4160.21-M, Defense Reutilization and Marketing Manual

This numbered letter is directive in nature and expires 1 year from the date of this letter unless sooner superseded or rescinded.

1. The purpose of this letter is to add to the listing of veterans' organizations found in DoD 4160.21-M, Chapter XIII, Attachment 24.

2. Pending accomplishment of formal publication, the listing referenced above is changed to add the following veterans' organizations:

a. Page XIII-A-189 after "Coast Guard League," insert "Combat Infantrymen's Association."

b. Page XIII-A-190 after "Korean War Veterans Association of Wyoming Valley," insert "Lake County Vetz."

c. Page XIII-A-191 after "Vietnam Veterans of Florida Foundation, Inc.," insert "Vietnam Veterans of Hawaii Club."

3. Recipients of DoD 4160.21-M are requested to annotate the manual pages cited above.

FOR THE DIRECTOR:

GARY C. TUCKER
DASC Administrator

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22 DEC 1994

IN REPLY
REFER TO MMSC

SUBJECT: MMSC Numbered Letter 94-13, Market Impact Clearance (DoD 4160.21-M)

AD-A279 029

TO: Recipients of DoD 4160.21-M, Defense Reutilization and Marketing Manual

This numbered letter is directive in nature and expires 1 year from the date of this letter unless sooner superseded or rescinded.

1. The purpose of this letter is to revise the address of the Department of Commerce in DoD 4160.21-M, Chapter XIV, Sales, to correctly direct requests for market impact clearance before sale of certain commodities of surplus property is made.

2. Pending accomplishment of formal publication, paragraph B3d(2) is revised to read:

"(2) All requests for market impact clearance shall be addressed as follows:

Mr. John A. Richards
Deputy Assistant Secretary for Industrial Resource Administration
ATTN: Market Impact Clearance, Room 3878
U.S. Department of Commerce
14th and Constitution Avenue, NW.
Washington, DC 20230"

3. Recipients of DoD 4160.21-M are requested to make marginal annotation at the applicable paragraph, cross referencing this numbered letter.

FOR THE DIRECTOR:

RAUL A. MARTINEZ
DASC Acting Administrator

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DEC 1994

IN REPLY
REFER TO MMSC

AD-A279 029

SUBJECT: MMSC Numbered Letter 94-14, Abandonment or Destruction Certification Approvals (DoD 4160.21-M)

TO: Recipients of DoD 4160.21-M, Defense Reutilization and Marketing Manual

This numbered letter is directive in nature and expires 1 year from the date of this letter unless sooner superseded or rescinded.

1. The purpose of this letter is to revise the policy on abandonment or destruction certification approvals in DoD 4160.21-M, Chapter XV, Abandonment or Destruction, removing the dollar limitation for approvals.

2. Pending accomplishment of formal publication, paragraph E1, Dollar Limitation Approvals, is revised as follows:

a. The title of paragraph E1 is revised to read: "1. ***Approvals.***"

b. Paragraph E1a is revised to read: "a. ***Each*** line item of surplus or foreign excess ***personal*** property proposed to be disposed of by abandonment or destruction must be approved by the installation commander in the case of a generating activity, or the DRMO Chief."

c. Paragraph E1b is deleted in its entirety. The current paragraphs "E1c" and "E1d" are relettered as ***"E1b"*** and ***"E1c."***

3. Recipients of DoD 4160.21-M are requested to make marginal annotations at the applicable paragraphs, cross referencing this numbered letter.

FOR THE DIRECTOR:

RAUL A. MARTINEZ
DASC Acting Administrator

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"CHANGE IN STATUS OF DOCUMENT" 11/09/95 7:27 AM

TO:DTIC/OMS FROM:DTIC/OCC

SUBJECT:ERRATAS BY: Beloid Campbell

DOCUMENT DESCRIPTIONS: (AD NUMBERS)

AD-A268 034 WHICH INCLUDES CHANGES #8 DTD 15 FEB 95 & CHANGE #9 DTD 22 MAR 95, WHICH INCLUDE INSTRUCTIONAL MEMOS & NEW OR REVISED PAGES.

AD-A278 040 CHANGE #1 WHICH IS A INSTRUCTIONAL MEMO DTD 1 JULY 95, PLUS NEW OR REVISED PAGES.

AD-A278 163 WHICH INCLUDES AN SEPARATE ERRATA SHEET, PLUS CHANGES #5 DTD 1 APR 95 & CHANGE #6 DTD 1 JUL 95, WHICH INCLUDE INSTRUCTIONAL MEMOS AND NEW OR REVISED PAGES.

AD-A278 357 WHICH INCLUDES CHANGE #1 DTD 1 JUL 95, CHANGE #4 DTD 1 APR 95 & CHANGE #5 DTD 1 JUL 95 WHICH A INSTRUCTIONAL MEMOS PLUS NEW OR REVISED PAGES.

AD-A278 457 WHICH IS AN INSTRUCTIONAL MEMO DTD 18 MAY 95, PLUS REVISED PAGES.

AD-A278 626 CHANGE #2 WHICH IS A INSTRUCTIONAL MEMO DTD 1 MAY 95, PLUS REVISED PAGES.

AD-A279 029 WHICH INCLUDES MMSC NUMBERED LETTERS 95-01 DTD 24 APR 95, 95-03 DTD 1 MAY 95, 95-04 DTD 18 MAY 95, 95-05 DTD 22 MAY 95, 95-06 DTD 12 95, 95-07 DTD 18 MAY 95, 95-09 DTD 14 JUL 95 WHICH ARE ALL INSTRUCTIONAL LETTERS.

AD-A279 259 FACSIMILE TRANSMITTAL SHEET DTD 24 OCT 95.

AD-A279 301 CHANGE #4 WHICH INCLUDES A INSTRUCTIONAL MEMO DTD 7 MAR 95, PLUS NEW OR REVISED PAGES.

AD-A279 353 CHANGE #3 WHICH INCLUDES A INSTRUCTIONAL MEMO DTD 22 MAY 95, PLUS NEW OR REVISED PAGES

AD-A279 355 CHANGE #8 WHICH INCLUDES A INSTRUCTIONAL MEMO DTD 18 MAY 95, PLUS CHANGE AND/OR MODIFICATIONS.

AD-A282 611 REVISION #1 WHICH INCLUDES A INSTRUCTIONAL MEMO DTD 13 OCT 95, AND FIVE REVISED PAGES.

AD-B175 057 WHICH INCLUDES AN BIENNIAL REVIEW MEMO DTD 21 AUG 95 & A DD FORM 2024.

AD-B175 919 WHICH INCLUDES AN BIENNIAL REVIEW MEMO DTD 6 SEPT 95 & A DD FORM 2024.

AD-B969 460 WHICH INCLUDES AN BIENNIAL REVIEW MEMO DTD 6 SEP 95 & A DD FORM 2024.

AD-B175 934 WHICH INCLUDES AN BIENNIAL REVIEW MEMO DTD 6 SEP 95 & A DD FORM 2024.

AD-B969 383 WHICH INCLUDES AN BIENNIAL REVIEW MEMO DTD 17 AUG 95, ADDENDUM #3 DTD 17 AUG 95 & A DD FORM 2024.

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IN REPLY REFER TO

MMSC

24 APR 1995

SUBJECT: MMSC Numbered Letter 95-01, Designee Signature for Direct Removal (DoD 4160.21-M)

TO: Recipients of DoD 4160.21-M, Defense Reutilization and Marketing Manual.

AD-A279 029

This numbered letter is directive in nature and expires 1 year from the date of this letter unless sooner superseded or rescinded.

1. The purpose of this letter is to add the requirement for signatures of accountable officer designees to be included on letters for direct removal of property from the DRMO specified in Chapter XII, DoD 4160.21-M, (as revised by MMSLD Numbered Letter 94-5). The provisions of this numbered letter are applicable to all DoD activities world-wide and compliance by all activities concerned is mandatory.

2. Pending accomplishment of formal publication, the following change should be made:

Chapter XII, paragraph P1a(2): After "telephone number," insert "signature,".

3. Recipients of DoD 4160.21-M are requested to make marginal annotations to the manual at the applicable paragraph, cross referencing this numbered letter.

FOR THE DIRECTOR:

for RAUL A. MARTINEZ
DASC Administrator

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ALEXANDRIA, VIRGINIA 22304-6100

IN REPLY REFER TO MMSC

17 MAY 1995

SUBJECT: MMSC Numbered Letter 95-03, Transfers to Department of Defense Contractors

TO: Recipients of DoD 4160.21-M, Defense Reutilization and Marketing Manual

AD-A279 029

This numbered letter is directive in nature and expires 1 year from the date of this letter unless superseded or rescinded.

1. The purpose of this letter is to revise the policy on transfers of excess property to DoD contractors, as contained in the Defense Reutilization and Marketing Manual, DoD 4160.21-M, Chapter XII.

2. Pending accomplishment of a formal publication, paragraph I, Transfers to DoD contractors, is deleted in its entirety and revised to read:

"1. The DoD 4000.25-1-M, MILSTRIP, provides that the Military Service/Defense Agency Management Control Activity (MCA) may withdraw or authorize the withdrawal of specified excess personal property from the DRMO for use as GFM/GFE to support officially stated contractual requirements for such property. The DRMO cannot guarantee that the property withdrawn meets the minimum specifications and standards in terms of quality, condition, and safety, for intended purposes."

"2. Requisitions for such property shall be in accordance with Chapter 11 (Government Furnished Material), of DoD 4000.25-1-M, MILSTRIP. Requisitions shall include the activity address code assigned to the contractor as listed in the DoD 4000.25-6, DoD Activity Address Directory (DoDAAD). These requisitions must be processed for validation by the respective MCA having cognizance of the applicable contract.

"3. Property requisitioned must be authorized and listed in the DoD contract(s) for which the property will be used; recorded in the NICP's MCA responsible for the contract; and the Head of the Contracting Activity (HCA) must approve the use of the requisitioned property for such contract(s). Each requisition (DD Form 1348 series) must contain the signature and title of the contracting officers/contracting officer representative and the HCA Activity authorizing the withdrawal of DoD excess personal property from the reutilization and marketing system. Each requisition must also contain the certification; for use under contract(s) number _____. The certification is to be signed by an authorized official of the company."

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3. Recipients of DoD 4160.21-M are requested to make marginal annotations to the manual at the applicable paragraphs, cross referencing this numbered letter.

FOR THE DIRECTOR:

RAUL A. MARTINEZ
DASC Administrator

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IN REPLY REFER TO MMSC

18 MAY 1995

SUBJECT: MMSC Numbered Letter 95-04, Aluminum and Wooden Skids

TO: Recipients of DoD 4160.21-M, Defense Reutilization and Marketing Manual

This numbered letter is directive in nature and expires 1 year from the date of this letter unless sooner superseded or rescinded.

1. The purpose of this letter is to revise the policy on disposal of aluminum and wooden skids. as contained in the Defense Reutilization and Marketing Manual, DoD 4160.21-M, Chapter VIII.

2. Pending accomplishment of a formal publication, paragraph 5a and b, Aluminum and Wooden Skids, is deleted in its entirety.

3. Recipients of DoD 4160.21-M are requested to make marginal annotations to the manual at the applicable paragraph, cross referencing this numbered letter.

FOR THE DIRECTOR:

RAUL A. MARTINEZ
DASC Administrator

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IN REPLY REFER TO MMSC

22 MAY 1995

SUBJECT: MMSC Numbered Letter 95-05, Aircraft Authorized for Sale for Commercial Use (DoD 4160.21-M)

TO: Recipients of DoD 4160.21-M, Defense Reutilization and Marketing Manual

AD-A214 024

This numbered letter is directive in nature and expires 1 year from the date of this letter unless sooner superseded or rescinded.

1. The purpose of this letter is to revise the listing of aircraft authorized for sale for commercial use. This revision is applicable to Chapter VIII, Attachment 2. The provisions of this numbered letter are applicable to all DoD activities world-wide and compliance by all activities concerned is mandatory.

2. Pending accomplishment of formal publication, the following change should be made: Chapter VIII, Attachment 2: Replace current attachment with the enclosed pages.

3. Recipients of DoD 4160.21-M are requested to make marginal annotations to the manual at the applicable paragraph, cross referencing this numbered letter.

FOR THE DIRECTOR:

RAUL A. MARTINEZ
DASC Administrator

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CHAPTER VIII

ATTACHMENT 2

AIRCRAFT AUTHORIZED FOR SALE FOR COMMERCIAL USE

See Chapter VIII, paragraph B3a(3)(e).

The following is a list of aircraft types which, when not specifically modified for combat purposes, may be sold or exchanged for commercial use. Military Services releasing one of these aircraft must indicate on the DTID if the aircraft has been specifically modified for combat purposes. When one of these aircraft is authorized to be sold for commercial use, the releasing Military Service shall indicate the military design characteristics, if any, which must be removed or demilitarized and, in the latter instance, the method of demilitarization.

SERIES	DATA PLATE MODEL	MANUFACTURER
Cargo/Transport	**C1A	Grumman
"	**C2A	Grumman
"	***C-12A thru C-12J***	***Beech***
"	***C-21A***	***Learjet***
"	C-45	Beech
"	C-46	Curtis
"	C-47	Douglas
"	C-54	Douglas
"	**C-97	Boeing
"	C-117	Douglas
"	C-118	Douglas
"	C-121	Lockheed
"	**C-130	Lockheed
"	C-131	Convair
"	**C-135	Boeing
"	**C-137	Boeing
"	**C-140	Lockheed
"	C-141	Lockheed
Helicopter	**H-1	Bell
"	**H-2	Kaman
"	H-13	Bell
"	H-19	Sikorsky

SERIES	DATA PLATE MODEL	MANUFACTURER
Helicopter	H-21	Vertol
"	H-23	Hiller
"	H-34	Sikorsky
"	**H-37	Sikorsky
"	H-41	Cessna
"	**H-46	Boeing Vertol
"	**H-47	Vertol
"	**H-53	Sikorsky
"	H-54	Sikorsky
"	H-55	Hughes
"	H-57	Bell
"	***H-58***	***Bell***
Observation	O-1	Cessna
"	O-2	Cessna
"	**OV-1	Grumman
Trainer	***T-1A***	***Beech***
"	*T-28	N. American
"	T-29	Convair
"	T-34	Beech
"	T-39	N. American
"	T-41	Cessna
"	T-42	Beech
"	***T-47A***	***Cessna***
Utility	U-1	DeHaviland
"	U-3	Cessna
"	U-4	Aero Design (N. American Rockwell)
"	U-6	DeHaviland
"	U-8	Beech
"	U-9	Aero Design (N. American Rockwell)
"	U-10	Helio
"	U-11	Piper
"	**U-16	Grumman
"	**U-17	Cessna
"	**U-18	Ryan
"	**U-19	Convair
"	**U-20	Cessna
"	U-21	Beech

SERIES	DATA PLATE MODEL	MANUFACTURER
Patrol	**P2	Lockheed
"	**P3	Lockheed
"	**S2	Grumman
"	**E1B	Grumman

*NOTE: No demilitarization required except for demilitarization of lethal/classified equipment onboard the aircraft when sold overseas to U.S. nationals or U.S. entities for import into the U. S. All other sales in overseas areas will be made for scrap and for recovery of parts, regardless of the nationality of the purchaser.

**NOTE: Category "E" aircraft--no FAA type certificate established to date. These aircraft may be sold as flyable provided the recipient is advised that an FAA type certificate must be obtained prior to obtaining a Standard Airworthiness Certificate.

DEFENSE LOGISTICS AGENCY
HEADQUARTERS
CAMERON STATION
ALEXANDRIA, VIRGINIA 22304-6100

IN REPLY
REFER TO MMSC

17 MAY 1995

AD-A279 029

SUBJECT: MMSC Numbered Letter 95-06, Donations, (DoD 4160.21-M)

TO: Recipients of DoD 4160.21-M, Defense Reutilization and Marketing Manual

This numbered letter is directive in nature and expires 1 year from the date of this letter unless sooner superseded or rescinded.

1. The purpose of this letter is to revise the policy on donations of surplus personal property contained in the Defense Reutilization and Marketing Manual, DoD 4160.21-M, Chapter XIII.

2. Pending accomplishment of a formal publication, paragraph B1[a through b], Identification of Screeners, is deleted in its entirety and revised to read:

"a. All SEA screeners will present a valid driver's license or other state-approved picture identification or GSA Form 2946 and a letter of authorization (original not a copy) from their parent organization. This letter of authorization will be updated at least annually or sooner if changes occur. The sponsoring Military Service, in the case of schools, and DRMS, in the case of national organizations, shall assure that the above actions are taken.

b. State agencies and public airports are required to present a valid GSA Form 2946, Screener's Identification Card. All screeners shall sign the Visitor/Vehicle Register."

3. Paragraph D1a is replaced with the following:

"a. SEAs which are of special interest to the armed services, as authorized in Section 203(j)(2) of the Federal Property and Administrative Services Act of 1949, as amended, are eligible to receive donations of surplus personal property. Only DoD surplus property may be donated to SEAs. Surplus property generated by the Federal civil agencies is not eligible for donation to SEAs. National organizations must be recommended (sponsored) by a Military Service and specifically approved by ODUSD (L/MDM). Attachment 1, this chapter, is a listing of approved SEA national organizations. All nominations or requests for consideration as activities of special interest to the armed services (national organizations) shall be forwarded to ODUSD (L/MDM) by the Military Service having primary interest."

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4. The following sub paragraphs are added to D1:

"b. The sponsoring Military Service may authorize individual SEAs (non-national organizations) without ODUSD approval. Information on these organizations shall be maintained by the sponsoring Military Service. The sponsoring Military Service/Training Coordinator will prepare and maintain donation agreements for each SEA (non-national organization). In lieu of separate agreements, donation agreement language may be made a part of other written requirements that may be required by the Military Service/Training Coordinator. At a minimum, donation agreements must be consistent with that of national organizations."

c. DLA will prepare and maintain individual donation agreements with each national organization. These agreements will be signed by ODUSD (L/MDM) and the national organization.

5. Paragraph D1b is revised to read "D1d"

6. Paragraph D2a (1) is deleted and revised to read "before any on-site screening, assuring that its SEA representative(s) possesses a valid driver's license or other state-approved picture identification or GSA Form 2946 and a letter of authorization (original not a copy)."

7. Paragraph D2b(1) is deleted and revised to read "possessing a valid driver's license or other state-approved picture identification or GSA Form 2946 and a letter of authorization (original not a copy) from its parent organization."

8. Paragraph D2d(4) is deleted in its entirety.

9. Recipients of DoD 4160.21-M are requested to make marginal annotations to the manual at the applicable paragraph, cross referencing this numbered letter.

FOR THE DIRECTOR:

RAUL A. MARTINEZ
DASC Administrator

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CAMERON STATION
ALEXANDRIA, VIRGINIA 22304-6100

IN REPLY REFER TO MMSC

18 MAY 1995

SUBJECT: MMSC Numbered Letter 95-07, PCP-Treated Wood Products

TO: Recipients of DoD 4160.21-M, Defense Reutilization and Marketing Manual

AD-A279 029

This numbered letter is directive in nature and expires 1 year from the date of this letter unless sooner superseded or rescinded.

1. The purpose of this numbered letter is to incorporate new policy into the Defense Reutilization and Marketing Manual, DoD 4160.21-M, Chapter VIII.

2. Pending accomplishment of a formal publication, insert the following as paragraph B76 (currently in a reserved status):

"76. Pentachlorophenol (PCP) treated wood products.

"a. Disposal of PCP-treated wood products is not currently regulated by Federal RCRA regulations. However, disposal of PCP-treated wood products/pallets shall be coordinated with (1) local natural resources and environmental affairs offices to ascertain and strictly adhere to state and local environmental compliance regulations, and (2) the servicing DRMO to ascertain R/T/D/S potential.

"b. Following the coordination, the generating activity shall decide the method of disposal: (1) turn-in to a DRMO for R/T/D/S screening; or, generator-funded disposal on a DRMO service contract if PCP treated wood products survive R/T/D/S screening and are environmentally controlled by state or local regulations: or, (2) disposal as solid waste through the appropriate type landfill facility if conditions do not warrant R/T/D/S and the PCP-treated wood products(s) are not environmentally controlled by state or local regulations. NOTE: Personal liability concerns for environmental noncompliance must enter into disposal decisions.

"c. When PCP-treated wood products (which have not been containerized) are palletized for turn-in to a DRMO, generating (turn-in) activities should ensure that any available PCP-treated pallets are used for this purpose. If PCP-treated pallets are not available, generating activities are encouraged to use the servicing DRMO as a possible source for PCP-treated pallets before using non-treated standard pallets. This would also prevent the inadvertent and unnecessary expense for disposal of standard pallets on service contracts.

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"d. For further information on PCP-treated products, refer to Technical Guide No. 146, "Pentachlorophenol Materials," published by the U.S. Army Environmental Hygiene Agency (410) 671-3677 (DSN 584)."

FOR THE DIRECTOR:



RAUL A. MARTINEZ
DASC Administrator

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IN REPLY
REFER TO MMSC

14 JUL 1995

SUBJECT: MMSC Numbered Letter 95-09, Asbestos

TO: Recipients of DoD 4160.21-M, Defense Reutilization and Marketing Manual

AD-A279 029

This numbered letter is directive in nature and expires 1 year from the date of this letter unless superseded or rescinded.

1. The purpose of this numbered letter is to revise the policy on disposal of friable and non-friable asbestos, as contained in the Defense Reutilization and Marketing Manual, DoD 4160.21-M, Chapters III and VIII.

2. Pending accomplishment of a formal publication, Chapter III, Definitions, Paragraph B.11, Asbestos, is deleted and revised to read:

"Friable Asbestos Material (as defined in 40 CFR Part 61.141) means any material containing more than 1 percent asbestos as determined by using the method specified in appendix A, subpart F, 40 CFR part 763 section 1, Polarized Light Microscopy (PLM), that, when dry, can be crumbled, pulverized, or reduced to powder by hand pressure. If the asbestos content is less than 10 percent as determined by a method other than point counting by PLM, verify the asbestos content by point counting using PLM.

Nonfriable Asbestos-Containing Material (as defined in 40 CFR 61.141) means any material containing more than 1 percent asbestos as determined using the method specified in appendix A, Subpart F, 40 CFR part 763, section 1, PLM, that, when dry, cannot be crumbled, pulverized, or reduced to powder by hand pressure. Note: any nonfriable asbestos-containing material which is in poor condition (i.e., the binding of the material is losing its integrity as indicated by peeling, cracking, or crumbling of the material), is to be treated as friable asbestos material and is to be turned in to the DRMO as friable asbestos material. Also, any non-friable asbestos-containing material which has been subjected to sanding, grinding, cutting, or abrading is to be treated as friable asbestos material and is to be turned in to the DRMO."

3. Chapter VIII, Property Requiring Special Processing, Paragraph B.7, Asbestos, is deleted and revised to read:

"Generators may turn in friable asbestos materials (see definitions, Chapter III) to the DRMOs under the following conditions:

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The turn-in activity has packaged the friable asbestos material in accordance with DoT (49 CFR Parts 171 and 172, and 173) and EPA (40 CFR Part 61) standards. The turn-in activity has a warning label on the package in accordance with OSHA 29 CFR 1910.1001 (j) (2) (ii) stating: "DANGER CONTAINS ASBESTOS FIBERS. AVOID CREATING DUST. CANCER AND LUNG DISEASE HAZARD".

4. Recipients of DoD 4160.21-M are requested to make marginal annotations to the manual at the applicable paragraphs, cross referencing this numbered letter.

FOR THE DIRECTOR:

RAUL A. MARTINEZ
DASC Administrator

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COORDINATION:

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SUPPLEMENTARY

INFORMATION

ERRATA

28 AUG 1995

MMSCO

MEMORANDUM FOR RECIPIENTS OF DoD 4160.21-M

SUBJECT: Extension of Numbered Letters Implementing Changes to the Defense Reutilization and Marketing Manual (DoD 4160.21-M)

A279 025

We have coordinated a draft of a complete revision to the Defense Reutilization and Marketing Manual, DoD 4160.21-M. This revision incorporates current numbered letters in distribution.

As we intend to publish the revision in early 1996, we have not formalized current numbered letters into a formal change to the manual. As a result, we are extending all DRMS, MMSLD, and MMSC numbered letters listed on the attachment until issuance of the manual revision. Additionally, all MMSC numbered letters issued as "95" will remain in effect through issuance of the revision.

Any questions should be directed to Mr. Dave Robbins, (703) 767-1529, (DSN) 427-1529, or Mr. Tom Ruckdaschel, (703) 767-1534, (DSN) 427-1534.

Attachment

CHARLES W. MASTERS
COLONEL, USAF
ASSISTANT EXECUTIVE
DIRECTOR, DEFENSE
MATERIEL DISPOSITION GROUP

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D Robbins/1529/24 Aug 95
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NUMBERED LETTERS AFFECTING DoD 4160.21-M

OFFICE	NUMBERED LETTER	SUBJECT
DRMS	90-7	Drugs, Biologicals, and Reagents (Including Controlled Substances)
DRMS	90-12	Explosives and Munitions
DRMS	90-14	Small Arms
DRMS	90-15	Service Educational Activities and Other Related Matters Pertinent to the Donation Program
DRMS	91-2	Elimination of Certain Classes of Hazardous Materials from SEA National Organization Donation Agreements
DRMS	91-3	Veterans' Organizations Eligible for Donations
DRMS	91-3A	Veterans' Organizations Eligible for Donations
DRMS	91-4	Return of Property Unauthorized for Turn-In
DRMS	91-5	Recognition of a Veterans' Organization
DRMS	91-5A	Recognition of a Veterans' Organization
DRMS	91-6	Turn-In Requirements for Hazardous Property
DRMS	91-7	Gas Masks and Canisters
DRMS	91-9	Range Residue
DRMS	91-11	By-pass Items
DRMS	92-2	Veterans' Organizations Eligible for Donations
DRMS	92-2A	Veterans' Organizations Eligible for Donations
DRMS	92-2B	Veterans' Organizations Eligible for Donations and Changes to Service Educational Activities Information
DRMS	92-3	Changes to the National Ski Patrol System Donation Agreement
DRMS	92-4	Disposal of Iranian Assets
DRMS	93-2	Batch Lot Criteria
DRMS	93-3	Veterans' Organizations Eligible for Donations
DRMS	93-4	Requirement to Provide a Valid DoDAAC
MMSLD	94-1	Veterans' Organizations Eligible for Donations
MMSLD	94-2	Transfer of Excess Equipment in Europe
MMSLD	94-4	Vehicles
MMSLD	94-5	Direct Removal of Property
MMSLD	94-7	Service Educational Activity Eligible for Donations
MMSLD	94-8	Service Educational Activity Eligible for Donations
MMSC	94-9	Receipt of Property
MMSC	94-10	Economic Assistance to Communities Affected by Base Closure
MMSC	94-11	Veterans' Organizations Eligible for Donations
MMSC	94-13	Market Impact Clearance
MMSC	94-14	Abandonment or Destruction Certification Approvals

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ALEXANDRIA, VIRGINIA 22304-6100

IN REPLY REFER TO MMSC

16 SEP 1995

AD-A275 029

SUBJECT: MMSC Numbered Letter 95-02, Special Handling for Automation Equipment and Magnetic Media (DoD 4160.21-M)

TO: Recipients of DoD 4160.21-M, Defense Reutilization and Marketing Manual

This numbered letter is directive in nature and expires 1 year from the date of this letter unless sooner superseded or rescinded.

This numbered letter supersedes DRMS Letter No. 90-5, dated 7 September 1990 and MMSLD Letter No. 94-6, dated 6 May 1994.

1. The purpose of this letter is to revise special handling requirements for automation equipment (AE) and magnetic media contained in Chapter VIII, DoD 4160.21-M. The provisions of this numbered letter are applicable to all DoD activities world-wide and compliance by all activities concerned is mandatory.

2. Pending accomplishment of formal publication, the following changes should be made:

a. Chapter VIII, paragraph B8, Automation Equipment is revised as indicated at Enclosure 1.

b. Chapter VIII, paragraph B63, Magnetic Media is deleted in its entirety.

3. Recipients of DoD 4160.21-M are requested to make marginal annotations to the manual at the applicable paragraph, cross referencing this numbered letter.

FOR THE DIRECTOR:

RAUL A. MARTINEZ
DASC Administrator

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REVISION TO DoD 4160.21-M

Chapter VIII, Paragraph B8, Automation Equipment is revised as below:

"8. Automation *Resources* (AR) *and Magnetic Media.*

a. ***General.***

(1) The Federal Information Resources Management Regulations (FIRMR) and guidance disseminated by the Deputy Assistant Secretary of Defense (Information Management) apply. Excess AR is not normally subject to the reporting, reutilization, transfer, or donation policies and procedures outlined in this manual. ***AR is a comprehensive phrase for AE, or ADPE, and COTS software.***

(2) Used ADP computer magnetic tape, although no longer suited for ADP operations, is of such a high quality that it can be reconditioned and used for other recording purposes. A market is available for this tape, ranging from one-half inch width and up, of any length, if it is on spools or on reels and it is relatively free from dust and moisture.

b. ***AE identification. AE includes general purpose, commercially available, mass-produced, automatic data processing devices; that is, components and the equipment systems configured from them, together with commercially available software packages that are provided and are not priced separately, and all documentation and manuals relating thereto, regardless of use, size, capacity, or price, that are designed to be applied to the solution or processing of a variety of problems or applications and are not specifically designed (as opposed to configured) for any specific application.***

(1) Included are:

(a) Main-frame, mini, and micro digital, analog, or hybrid CPUs.

(b) Auxiliary or accessorial equipment, such as plotters, tape cleaners, tape testers, data conversion equipment, source data automation recording equipment (optical character recognition devices), computer performance evaluation equipment; etc., designed for use with digital, analog, or hybrid computer equipment, either cable or modem connected, wire connected, or stand alone, and whether selected or acquired with a computer or separately.

(c) Punch card accounting machines that can be used in conjunction with or independently of computers.

(d) Devices used to control and transfer data and instructions to and from a CPU, including data transmission terminals, batch terminals, display terminals, modems, sensors, multiplexors, and concentrators.

(e) Storage devices that are designed to be cable connected for use on line in which data can be inserted, retained, and retrieved for later use.

(f) General purpose mini or microcomputers used as control mechanisms where computer technology is essential in controlling, monitoring, measuring, and directing processes, devices, instruments, or other equipment.

(g) Equipment used in office automation applications that is designed to be controlled by a general purpose data processing language primarily to be applied through the internal execution of a series of instructions, not limited to specific key stroke functions, and designed to process a variety of applications.

(2) Excluded are:

(a) AR systems and components specially designed.

(b) AR that is modified at the time of production to the extent that:

1 It no longer has a commercial market.

2 It cannot be used to process a variety of applications.

3 It can be used only as an integral part of a non-AR system.

c. Screening for RTD. DoD activities shall process reports of excess as prescribed by the *Defense Information Systems Agency, Software Management Support Department, (DISA/SMSD),* for all excess Government-owned or Government-leased AR, except for *following categories of AR which are exempt from DISA/SMSD redistribution screening:*

(1) Leased punch card accounting machines.

(2) Repair parts held by the activity or in the supply system with a unit original acquisition value of less than $5,000.

(3) Automation supplies including magnetic tapes, disk packs, diskettes, and similar consumable items used in an automation environment which are screened through the ARMS bulletin board.

(4) COTS Software which meets one of the following criteria:

(a) Provides direct security protection to automation or telecommunications equipment or systems that process classified information, or is designated under DoD Regulation 5200.1-R.

(b) Is integral to a weapons, intelligence, command and control, or tactical data system.

(c) Is not eligible for upgrade or maintenance by a commercial vendor.

(d) Has been modified beyond the specifications of the commercially available version.

(e) Is licensed under provisions that restrict use to a specified machine/system, site, or otherwise restricts the right to redistribute within the DoD.

d. Turn-in to a DRMO.

(1) After Reporting to DISA/SMSD.

(a) All turn-ins, which require screening by DISA/SMSD as stated in paragraph 8c above, must be accompanied by an acknowledgement letter from DISA/SMSD indicating one of the following:

1 The DISA/SMSD case number and ARD.

2 A DISA/SMSD letter waiving screening.

(b) As a minimum, the DISA/SMSD case number will be annotated on each DTID if the DISA/SMSD letter covers more than one line item. A copy of the DISA/SMSD letter is not required with each DTID.

(2) Without Reporting to DISA/SMSD.

(a) Property listed in paragraphs 8c(1)-(4) above, are exempt from DISA/SMSD screening, however only repair parts, as described in paragraph 8c(2) and automation supplies may be turned in to the DRMO.

(b) Disposal instructions for leased equipment and COTS software are available from DISA/SMSD.

(3) All AR and magnetic media must have all COTS software removed when turned in to a DRMO. DTIDs must contain a certification that any remaining information is unclassified or has been declassified and contains no data which may not be released to the public in accordance with the Freedom of Information Act or any personal data.

(a) If the information has been classified, the certification must state that the media is now unclassified or has been declassified under the procedures contained in DoD 5200.28-M, ADP Security Manual, Section VII, 1973, and NCSC TG-025 Version-2, Sep 91, "A Guide to Understanding Data Remanence in Automated Information Systems", and that any record indicating the previous classification level has been deleted. The certification will be signed by the Information System Security Officer.

(b) If the media had any information which was exempt from the Freedom of Information Act (for example, proprietary, criminal investigation reports), or had any personal data, it must be removed. The certification will be signed by the Privacy Act Officer, the Employee Medical Information File System Manager, or similar responsible officer.

NOTE: Disk packs, and all other AR media intended for the purpose of data storage shall be accompanied by a similar certificate.

(4) COTS Software.

(a) COTS software not requested for redistribution through DISA/SMSD will be destroyed by the holding activity or returned to the vendor unless some overriding contractual obligation exists.

(b) If the vendor provides for donation to a charitable, educational or other non-profit organization, the software can be provided to such organizations under the auspices of the vendor program, by the holding activity. It is recommended that the license/registration numbers of COTS software and method of disposal be recorded for audit purposes.

(5) Identification of Hazardous Material. The DTID for AR containing hazardous material within its components must include the identity and location of the hazardous material contained therein, as required by Chapter IX, Hazardous Property.

(6) Due to their toxic characteristics, CDs are not authorized for turn-in to a DRMO.

e. DRMO Processing.

(1) All AR receipts will be received as surplus property and processed direct to sale. This includes items which have not been screened by DISA/SMSD.

(2) For any issues of AR, DRMOs will provide a copy of the issue document, by mail, to DISA/SMSD. Requisitions must include:

(a) Model number.

(b) Type of equipment.

(c) Serial number.

(d) Manufacturer.

(e) DoD Case Number assigned by DISA/SMSD, if applicable.

(3) Sales referrals, to the ISO, of AR and magnetic media will include copies of DTIDs with applicable certification statements.

DEFENSE LOGISTICS AGENCY
HEADQUARTERS
8725 JOHN J. KINGMAN ROAD, SUITE 2533
FT. BELVOIR, VIRGINIA 22060-6221

REPLY
REFER TO MMSCO

4 OCT 1995

SUBJECT: MMSC Numbered Letter 95-12, Market Impact Reporting (DoD 4160.21-M)

TO: Recipients of DoD 4160.21-M, Defense Reutilization and Marketing Manual

This numbered letter is directive in nature and expires one year from the date of this letter unless sooner superseded or rescinded.

1. The purpose of this numbered letter is to revise the policy contained in the Defense Reutilization and Marketing Manual, DoD 4160.21-M.

2. Pending accomplishment of a formal publication, Paragraph B67b of Chapter VIII is deleted in its entirety. Subparagraph label "a" is deleted. In addition, Chapter XIV, Paragraph B3d is revised to read:

"It is DoD policy to give careful consideration to the adverse impact which may result from the untimely sale of large quantities of certain surplus items. Where applicable, DRMS will consult with outside organizations for market impact advice. The method of sale does not obviate the need for these requirements."

3. Chapter XIV, Paragraphs B3d(1) through B3d(5) are deleted in their entirety.

4. Recipients of DoD 4160.21-M are requested to make marginal annotations to the manual at the applicable paragraphs, cross referencing this numbered letter.

FOR THE DIRECTOR

for RAUL A. MARTINEZ
DASC ADMINISTRATOR

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8725 JOHN J. KINGMAN ROAD, SUITE 2533
FT. BELVOIR, VIRGINIA 22060-6221

IN REPLY
REFER TO
MMSCO

7 DEC 1995

SUBJECT: MMSC Numbered Letter 95-13 , Metalworking Machines (DoD 4160.21-M)

TO: Recipients of DoD 4160.21-M, Defense Reutilization and Marketing Manual

This numbered letter is directive in nature and expires one year from the date of this letter unless sooner superseded or rescinded.

1. The purpose of this numbered letter is to revise the policy contained in the Defense Reutilization and Marketing Manual, DoD 4160.21-M, Chapter III, Paragraphs B77 and B103, Chapter VIII, Paragraphs B55 and B67, and Chapter XI, paragraph A4f.

2. Pending accomplishment of a formal publication, the following changes should be made:

a. Chapter III, paragraph B77 and Chapter VIII, paragraph B67 are deleted in their entirety.

b. Chapter III, paragraph B103 is revised to read as follows:

"Metalworking Machinery (MM). A category of machine tools consisting of power-driven portable and nonportable machines in FSC 3405 through 3450 and 3460."

c. Chapter XI, paragraph A4f is revised to read "metalworking machinery."

d. Chapter VIII, paragraph B55 is revised as indicated at Attachment 1.

3. Recipients of DoD 4160.21-M are requested to make marginal annotations to the manual at the applicable paragraphs, cross referencing this numbered letter.

Attachment

FOR THE DIRECTOR:

For James H. Slaught
RAUL A. MARTINEZ
DASC ADMINISTRATOR

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REVISION TO DOD 4160.21-M

Chapter VIII, Paragraph 55, is revised as below:

"B55. Metalworking Machines (MM) FSG 34

a. Reporting Excess MM. The Defense General Supply Center (DGSC) is the Consolidated Materiel Manager (CMM) for FSG 34 (Metalworking Machines). Service excess MM shall be identified by NSN or Commodity Code and identification/Government tag number. The originator of the report shall assign a document number to the DD Form 1342 (DoD Property record) and, when applicable, perpetuate this document number on the DTID later forwarded to the DRMO. DGSC shall accomplish all DoD reutilization screening and determine disposition. If no DoD requirements exist, DGSC will advise the generating activity to transfer accountability for the excess MM to the DRMO where it will undergo normal disposal processing. Requests by DoD activities for MM on the accountable record of the DRMO do not need DGSC approval.

(1) NSN assigned MM. DoD components will submit standard DIC-FTE transaction, along with a DD 1342, to DGSC in accordance with the Materiel Returns Program procedures in Chapter 9 and appendices C30, C34, or C35 of DoD 4000.25-1-M (MILSTRIP manual).

(2) Non NSN assigned MM. MM, identified by plant equipment code/manufacturers part number only, shall be reported excess to DGSC in accordance with Chapter 9, paragraph C3 of DoD 4000.25-1-M.

(3) Computer Numerically Controlled MM. At least 30 days prior to the anticipated date of this type of MM becoming excess, the responsible DoD Component shall submit advance notice of report of excess to DGSC.

b. Exceptions/Restrictions/Special Requirements.

(1) Service-reported excess MM designated in supply condition codes "H" and "S" shall not be reported to DGSC and shall be directly turned-in to the DRMO.

(2) Service-reported excess MM that is contaminated with hazardous materiel of any kind must be decontaminated to conform to current Federal, State and local regulatory standards prior to excess reporting to DGSC or turn-in to the DRMO. In accordance with 40 CFR Part 761.50 (g), the report of excess will include the following:

(a) The generating activity will provide a certification statement to the effect that "I certify that this metalworking machine has been tested for polychlorinated biphenyl (PCB) and found to be contaminated with less than 50 parts per million (PPM) and, to the best of my knowledge, this concentration level is not the result of dilution."

(b) A copy of the certified laboratory test results shall be attached to the above certification statement and the equipment labeled accordingly.

(3) Accessories should be reported and turned-in concurrently with the MM.

(4) When determining the operating condition of the item(s), the necessary inspection data will be obtained by operational testing of the item(s) while connected to power, whenever possible.

c. DRMO Turn-in

(1) When authorized for disposal by the CMM, the document number assigned to either format of the original report of excess, will be perpetuated on the DTID for turn-in to the DRMO.

(2) A copy of the disposition instructions received from DGSC and two copies of the DD Form 1342, when applicable, shall be attached to the DTID. DRMO will then process the MM as normal excess.

(3) A copy of the PCB laboratory analysis and certification statement shall be attached to the DTID.

d. The PCB testing and certification requirements are applicable to Inventory Control Point stocks shipped to DGSC for maintenance.

e. Planned Phase-Downs of Production Operation. When a phasedown will result in a substantial number of Service excess MM, at the earliest practical date, the responsible DoD component will notify DGSC with the estimated number of MM's, name and location of the facility, and approximate date the MM will become excess.