



DEFENSE LOGISTICS AGENCY
HEADQUARTERS
CAMERON STATION
ALEXANDRIA, VIRGINIA 22304-6100

CH 2
DoD 4000.25-5-M



DLMSO

CHANGE NO. 2
DoD 4000.25-5-M

26 Jul 94

MILITARY STANDARD CONTRACT ADMINISTRATION PROCEDURES (MILSCAP)

I. This change, published by direction of the Assistant Secretary of Defense (Production and Logistics) (ASD(P&L)), under the authority of DoDD 4140.1, Materiel Management Policy, revises DoD 4000.25-5-M, Feb 93, and is effective upon receipt.

II. Incorporated in change 2 are recent changes to appendices A26 and K.

a. Appendix A26 has been revised: code L has been deleted; the definition now includes reference to MILSTAMP and DFARS; and minor administrative changes have been made to several code explanations, especially code F.

b. Appendix K reflects changes that resulted from a Mechanization of Contract Administration Services (MOCAS) realignment of its databases. The realignment reduced the number of databases from five to three. While the effective date for most of this change to appendix K is 1 July 1994, a later adjustment that will take place in 1 September 1994, is also included.

III. Changes and additions are shown in ***bold italics***.

IV. Remove pages listed below and insert revised pages.

Remove Old

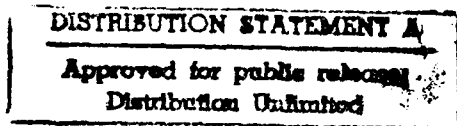
A26-1 and A26-2
K-15 thru K-22

Insert New

A26-1 and A26-2
K-15 thru K-22

V. This change sheet will be filed in front of this publication for reference purposes, after changes have been made.

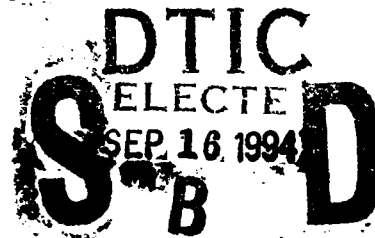
BY ORDER OF THE DIRECTOR



[Signature]
GARY C. TUCKER
Colonel, USA
DASC Commander

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Navy: M25
Air Force: F
Marine Corps: HB
Defense Logistics Agency: 2; 62



DTIC QUALITY INSPECTED 3

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APPENDIX A26

MODE OF SHIPMENT

NUMBER OF CHARACTERS: One.

TYPE OF CODE: Alphanumeric.

DEFINITION: Identifies the initial line haul of an item when shipped. *Codes are authorized in MILSTAMP appendix F-14 and prescribed for DD 250 use in DFARS F-302.*

<u>CODE</u>	<u>EXPLANATION</u>
A	Motor, truckload
B	Motor, less than truckload
C	Van (unpacked, uncrated personal or Government property)
D	Driveaway, Truckaway, Towaway
E	Bus
F	Air Mobility Command (Channel and Special Assignment Airlift Mission)
G	Surface parcel post
H	Air parcel post
I	Government trucks, for shipment outside local delivery area
J	Air - small package carrier
K	Rail, carload ^{1/}
L	Rail, less than carload ^{1/}
M	Surface - Freight forwarder

^{1/} Includes trailer/container-on-flat car (excluding SEAVAN).

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GRA&I	☒
AS	☐
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ation	
Card or memo	
Distribution	
Availability Codes	
Avail and/or	
Dist	Special
A-1	

<u>CODE</u>	<u>EXPLANATION (CON.)</u>
O	Organic military air (including aircraft of foreign governments)
P	Through Government Bill of Lading (TGBL)
Q	Commercial Air Freight (includes regular and expedited service provided by major airlines; charters and air taxis)
R	European Distribution System/Pacific Distribution System
S	Scheduled Truck Service (STS) (applies to contract carriage, guaranteed traffic routings and/or scheduled service)
T	Air Freight Forwarder
U	Quick Transportation (QUICKTRANS)
V	Commercial or Government Owned/Leased Shipping Container (SEAVAN)
W	Water, River, Lake, Coastal (commercial)
X	Bearer, Walk-Thru (customer pickup of materiel)
Y	Military Intratheater Airlift Service
Z	Military Sealift Command (MSC) (controlled contract or arranged space)
2	Government watercraft (barge or lighter)
3	Roll On Roll Off (RORO) service
4	Armed Forces Courier Service (ARFCOS)
5	Surface - small package carrier
6	Military Official Mail (MOM)
7	Express Mail
8	Pipeline
9	Local delivery by Government or commercial truck including on-base transfers and deliveries between air, water, or motor terminals, and adjacent activities. Local delivery areas are identified in commercial carriers' tariffs which are filed and approved by regulatory authorities.

Group D3
Defense Contract Management Districts (DCMDs)

<u>Activity</u>	<u>DFARS App. G Code Identifier</u>	<u>PIIN</u>	<u>Call/Order</u>	<u>Issued by</u>	<u>DoDAAC</u>	<u>ADP Point</u>	<u>DoDAAC</u>	<u>COMM RI</u>
DFAS-CO North Entitlement Operations (JN)								
DFAS-CO/LIBERTY (JNA)					SC1012	SC1012		RUQAICH
DCMAO Stratford, CT	DLA8BS		UP		S0702A	"		"
DCMAO Garden Cty, NY	DLA8SN		VX		S3309A	"		"
DCMAO New York, NY	DLA8N		WU		S3310A	"		"
DFAS-CO/BUNKER HILL (JNB)					SC1016	SC1012		RUQAICH
DCMAO Boston, MA	DLA8BS		Y3		S2206A	"		"
DCMAO Syracuse, NY	DLA8SN		XU		S3306A	"		"
DPRO GE, Lynn, MA	DLA8GE		7Q		S2207A	"		"
DPRO Martin Mar., MA	DLA8GR		M0/NJ		S2208A	"		"
DPRO GTE, G S, MA	DLA8SY		XX		S2203A	"		"
DPRO IBM Owego, NY	DLA8NM		YR		S3315A	"		"
DPRO Lockheed, NH	DLA8NH		YS		S3001A	"		"
DPRO Raytheon, MA	DLA8RB		XF		S2205A	"		"
DFAS-CO/MINUTEMAN (JNC)					SC1032	SC1012		RUQAICH
DCMAO Grand Rapids, MI	DLA8GM		VW		S2303A	"		"
DCMAO Hartford, CT	DLA8HC		WB		S0701A	"		"
DCMAO Indianapolis, IN	DLA8JJ		WG		S1501A	"		"
DPRO Grumman, NY	DLA8GB		KK		S3316A	"		"
DPRO Ham. Std., CT	DLA8HS		XT		S0703A	"		"
DPRO Magnavox, IN	DLA8JL		X2		S1505A	"		"
DPRO Paramax, NY	DLA8UG		NH		S3317A	"		"
DPRO Sikorsky, CT	DLA8SS		LF		S0707A	"		"
DFAS-CO/INDEPENDENCE (JND)					SC1010	SC1012		RUQAICH
DCMAO Pittsburgh, PA	DLA8PP		XD		S3911A	"		"
DCMAO Reading, PA	DLA8RP		XM		S3912A	"		"
DCMAO Springfld., NJ	DLA8NJ		WT		S3101A	"		"
DPRO Allied S., NJ	DLA8BT		UU		S3102A	"		"
DPRO Kerfott, NJ	DLA8HD		WC		S3109A	"		"
DPRO Martin Mar., NJ	DLA8PR		X7		S3110A	"		"

CH 2

DoD 4000.25-5-M

Group D3 (con.)
Defense Contract Management Districts (DCMDs)

<u>Activity</u>	<u>DFARS App. G Code Identifier</u>	<u>Issued by</u>	<u>ADP Point</u>	<u>COMM RI</u>
	<u>PIIN</u> <u>Call/Order</u>	<u>DoDAAC</u>	<u>DoDAAC</u>	

DFAS-CO North Entitlement Operations (JN) (continued)

DFAS-CO/ New Dominion (JNF)		SC1018	SC1012	RUQAICH
DCMAO Cleveland, OH	DLA8CL VB	S3603A	"	"
DCMAO Dayton, OH	DLA8DP VL	S3605A	"	"
DCMAO Detroit, MI	DLA8DM Y7	S2305A	"	"
DCMAO Ottawa, Can.	DLA8NC WV	SCN01A	"	"
DCMAO Phila., PA	DLA8PL X3	S3915A	"	"
DPRO Boeing, Phila	DLA8BQ TU	S3916A	"	"
DPRO GD, Lima, OH	DLA8GP YF	S3618A	"	"
DPRO GD, Warren, MI	DLA8GW Z2	S2306A	"	"
DPRO GE Air., OH	DLA8GC SB	S3619A	"	"
DPRO Loral, OH	DLA8CO X6	S3616A	"	"
DPRO Westingh., OH	DLA8GD YB	S3613A	"	"

Group D3

Defense Contract Management Districts (DCMDs)

<u>Activity</u>	<u>DFARS App. G Code Identifier</u>	<u>PIIN</u>	<u>Call/Order</u>	<u>Issued by</u>	<u>ADP Point</u>	<u>DoDAAC</u>	<u>DoDAAC</u>	<u>COMM RI</u>
DFAS-CO South Entitlement Operations (JS)								
DFAS-CO/SOUTHEAST (JSA)				SC1020	SC1020			RUQAICG
DCMAO APMO, Marietta, GA	DLA8AQ	U8		S1211A	"			"
DCMAO Atlanta, GA	DLA8AL	Y1		S1103A	"			"
DCMAO Birmingham, AL	-----	--		S0101A	"			"
DCMAO Clearwater, FL	DLA8AN	Z4		S1109A	"			"
DCMAO Orlando, FL	DLA8NF	WW		S1002A	"			"
DCMAO Puerto Rico	DLA8MF	QF		SPR01A	"			"
DPRO AT&T, NC	DLA8BN	US		S3401A	"			"
DPRO Grumman, Mel., FL	DLA8AP	Z5		S1221A	"			"
DPRO Harris, Mel., FL	DLA8MB	V1		S1009A	"			"
DPRO Martin M., FL	DLA8MM	XL		S1005A	"			"
DPRO McDonnell, FL	DLA8AM	YQ		S1010A	"			"
DPRO Michoud, LA	DLA8AR	--		S1903A	"			"
DPRO Pemco Aero, AL	DLA8HB	WA		S0102A	"			"
DPRO Rockwell, GA	DLA8MC	V2		S1104A	"			"
DFAS-CO/GULF COAST (JSB)				SC1024	SC1020			RUQAICG
DCMAO Dallas, TX	DLA8DB	Z7		S4402A	"			"
DCMAO San Antonio, TX	DLA8SA	XN		S4404A	"			"
DPRO Bell Heli., TX	DLA8BF	W1		S4418A	"			"
DPRO E-Systems, TX	DLA8LT	WN		S4407A	"			"
DPRO GD, FortWorth, TX	DLA8GF	SL/TH		S4419A	"			"
DPRO Loral Vought, TX	DLA8LD	WP		S4420A	"			"
DPRO Rockwell, TX	DLA8DD	U4		S4406A	"			"
DPRO Stewart&Steven, TX	DLA8BG	WM		S4807A	"			"
DPRO Texas Inst., TX	DLA8TE	XZ		S4408A	"			"
DFAS-CO/CAPITOL (JSC)				SC1034	SC1020*			RUQAICG*
DCMAO Baltimore, MD	DLA8BM	UR		S2101A	"			"
DFAS-CO/CHESAPEAKE (JSD)				SC1030	SC1020*			RUQAICG*
DCMAO Baltimore, MD	DLA8BM	UR		S2404A	"			"

* Effective 1 September 1994, the current ADP DoDAAC, SC1010, and COMMRI, RUQAICS will be replaced by SC1020 and RUQAICG.

Group D3Defense Contract Management Districts (DCMDs)

<u>Activity</u>	DFARS App. G Code Identifier PIIN Call/Order	Issued by DoDAAC	ADP Point DoDAAC	COMM RI
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Defense Plant Representative Offices (DPROs) that use the Air Force Acquisition Management Information System (AMIS) database, both for administration and for payment of their contracts, as well as to send and receive MILSCAP data. The data for these DPROs are scheduled to be transferred to MOCAS by mid-1995.

DFAS-CO South Entitlement Operations (JS) (continued)

DFAS-CO/ALBUQUERQUE, NM (ALB)		F59240	FY7628	RUWTFBT
DPRO Douglas, CA	DLA8DL TC	S0544A	"	"
DPRO Lockheed, GA	DLA8LG RK	S1111A	"	"
DPRO Northrop, CA	DLA8NK QR	S0546A	"	"
DPRO Pratt & W, CT	DLA8PE T5	S0708A	"	"
DPRO Pratt & W., FL	DLA8PW T2	S1011A	"	"
DPRO Rockwell Can., CA	DLA8RC RY	S0542A	"	"
DPRO Textron, MA	DLA8TW SQ	S2209A	"	"
DPRO TRW, Redon, CA	DLA8TR S6	S0545A	"	"
DPRO Westinghouse, MD	DLA8WB S2	S2103A	"	"

Group D3
Defense Contract Management Districts (DCMDs)

<u>Activity</u>	<u>DFARS App. G Code Identifier</u>	<u>Issued by</u>	<u>ADP Point</u>	<u>COMM RI</u>
	<u>PIIN</u> <u>Call/Order</u>	<u>DoDAAC</u>	<u>DoDAAC</u>	
DFAS-CO West Entitlement Operations (JW)				
DFAS-CO/DPRO West (JWD)				
DPRO Boeing Def., KS	DLA8BW RP	S1702A	SC1002	RUQAICZ
DPRO Boeing, WA	DLA8BR SP	S0521A	"	"
DPRO FMC San Jose, CA	DLA8FS VR	S0520A	"	"
DPRO FMC, Minn., MN	DLA8FM 3N	S2403A	"	"
DPRO Honeywell, MN	DLA8HM WD	S2402A	"	"
DPRO Hughes, Full., CA	DLA8HU XG	S0533A	"	"
DPRO Hughes, LA, CA	DLA8HL QT	S0539A	"	"
DPRO Lockheed, Sun., CA	DLA8LF QX	S0543A	"	"
DPRO Martin Mar., CO	DLA8MD RE	S0605A	"	"
DPRO McDonnell, AZ	DLA8ML TR	S0304A	"	"
DPRO McDonnell, CA	DLA8MH X9	S0530A	"	"
DPRO McDonnell, MO	DLA8MS JZ	S2606A	"	"
DPRO Thiokol, UT	DLA8TB R6	S4503A	"	"
DFAS-CO/VAN NUYS (JWV)				
DCMAO Phoenix, AZ	DLA8PA WY	S0302A	SC1002	RUQAICZ
DCMAO Van Nuys, CA	DLA8VC YC	S0512A	"	"
DPRO Hughes, AZ	DLA8HT SR	S0305A	"	"
DFAS-CO/SANTA ANA (JWT)				
DCMAO El Segundo, CA	DLA8LA WL	S0529A	SC1002	RUQAICZ
DCMAO Santa Ana, CA	DLA8AC UG	S0513A	"	"
DFAS-CO/SAN FRANCISCO (JWS)				
DCMAO San Diego, CA	DLA8DC VH	S0514A	SC1002	RUQAICZ
DCMAO San Francisco, CA	DLA8SF XR	S0507A	"	"
DCMAO Seattle, WA	DLA8SW XW	S4801A	"	"
DCMAOR Honolulu, HI	DLA8HR Z9	S1201A	"	"
DFAS-CO/GATEWAY (JWB)				
DCMAO Chicago, IL	DLA8EC YP	S1403A	SC1002	RUQAICZ
DCMAO Denver, CO	DLA8DN VK	S0602A	"	"
DCMAO Milwaukee, WI	DLA8MW WR	S5001A	"	"
DCMAO St. Louis, MO	DLA8SL XS	S2605A	"	"
DCMAO Twin Cities, MN	DLA8MN WQ	S2401A	"	"
DCMAO Wichita, KS	DLA8WK YD	S1701A	"	"

Group D3 (con.)

Defense Contract Management Districts (DCMDs)

The DCMDs use the Mechanization of Contract Administration Services (MOCAS) System. Each **district** has its own database from which it sends and receives MILSCAP data. **The districts** represent about 125 DCMAOs and DPROs, **most** of which have **their** own DFARS appendix G code.

MOCAS is programmed to:

1. Issue:
 - a. Modification abstracts (but not clerical correction abstracts).
 - b. Shipment Performance Notices (PJJ/PJR) (in lieu of DD Form 250).
 - c. Acceptance Alerts (PK5).
 - d. Revised Delivery Forecasts (PJA/PJB) (in lieu of DD Form 375-2, Delay in Delivery, or DLA Test Form).
 - e. Contract Payment Notices (PV_).^{1/}
 - f. Contract Completion Statements (PK9) (in lieu of DD Form 1594, Contract Completion Statement).
 - g. Unclosed Contract Status (PKX).
2. Receive:
 - a. Contract abstracts.
 - b. Contract modification abstracts (but not clerical correction abstracts).
 - c. Acceptance Reports (PKN, PKP).
 - d. Contract Closeout Extensions (PKZ).

^{1/} CPNs will be improved when MOCAS Financial redesign is implemented.

Group D3 (con.)Defense Contract Management Districts (DCMDs)

Some of the former Air Force CAS activities that have been transferred to DCMC will continue to use AMIS until their database is transferred to the MOCAS system database. The payment office at Kirtland Air Force Base, formerly the Air Force Contract Management Division (AFCMD), is now under DFAS. This office will remain responsible for the DCMC contract administration data entered into AMIS until it is transferred into MOCAS. AMIS is programmed to:

1. Issue:
 - a. Modification and correction abstracts.
 - b. Shipment Performance Notices (PJJ) (in lieu of DD Form 250).
 - c. Contract Payment Notices.
 - d. Contract Completion Statements (PK9) (in lieu of DD Form 1594).
 - e. Unclosed Contract Status (PKX).
2. Receive contract, modification, and correction abstracts.

Group D4

Defense Finance and Accounting Service (DFAS)
Columbus Center

<u>Activity</u>	Issued by <u>DoDAAC</u>	ADP Point <u>DoDAAC</u>	<u>COMM RI</u>
DFAS-CO North Entitlement Operations (JN)			
DFAS-CO/LIBERTY (JNA)	SC1012	SC1012	RUQAICH
DFAS-CO/BUNKER HILL (JNB)	SC1016	SC1012	RUQAICH
DFAS-CO/MINUTEMAN (JNC)	SC1032	SC1012	RUQAICH
DFAS-CO/INDEPENDENCE (JND)	SC1010	SC1012	RUQAICH
DFAS-CO/New Dominion (JNF)	SC1018	SC1012	RUQAICH
DFAS-CO South Entitlement Operations (JS)			
DFAS-CO/SOUTHEAST (JSA)	SC1020	SC1020	RUQAICG
DFAS-CO/GULF COAST (JSB)	SC1024	SC1020	RUQAICG
DFAS-CO/CAPITOL (JSC)	SC1034	SC1020	RUQAICG
DFAS-CO/CHESAPEAKE (JSD)	SC1030	SC1020	RUQAICG
DFAS-CO/ALBUQUERQUE, NM (ALB)	F59240	FY7628	RUWTFBT
DFAS-CO West Entitlement Operations (JW)			
DFAS-CO/GATEWAY (JWB)	SC1028	SC1002	RUQAICZ
DFAS-CO/DPRO West (JWD)	SC1002	SC1002	RUQAICZ
DFAS-CO/SAN FRANCISCO (JWS)	SC1008	SC1002	RUQAICZ
DFAS-CO/SANTA ANA (JWT)	SC1006	SC1002	RUQAICZ
DFAS-CO/VAN NUYS (JWV)	SC1004	SC1002	RUQAICZ