US Army Corps
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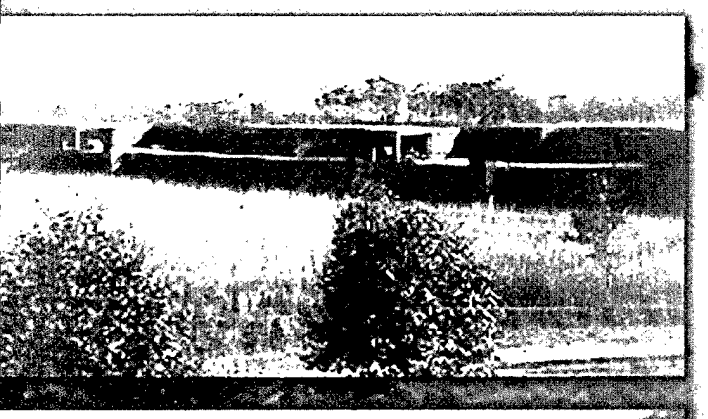
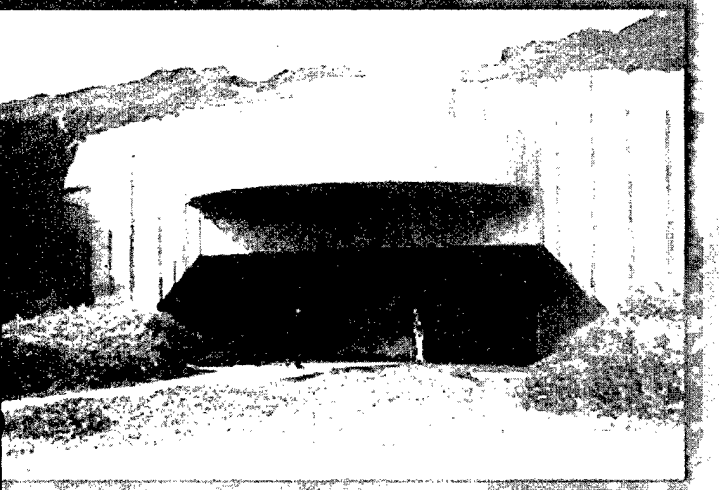
Guides to Environmental Research

Environmental Cleanup at Former and Current Military Sites:

A Guide to Research





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Michael W. Harper
Thomas R. Reinhardt
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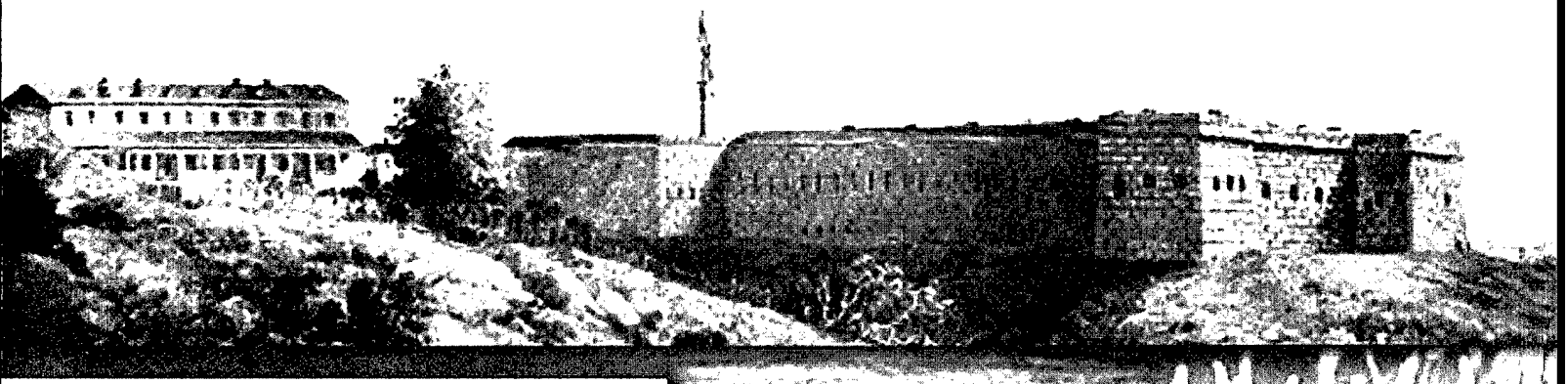

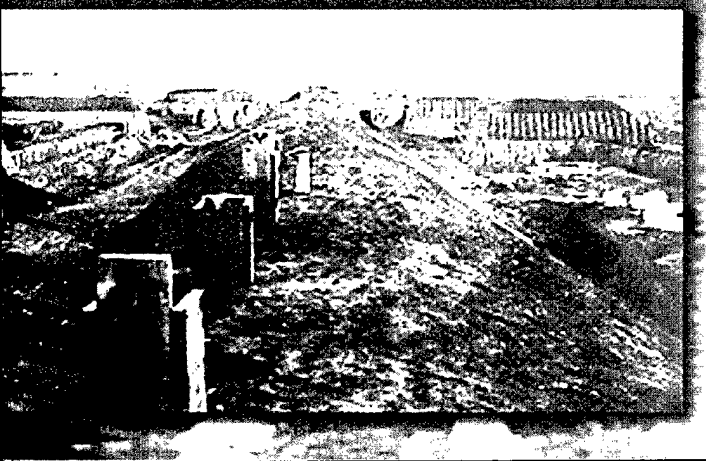

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Foreword

In the past, ordnance, explosives, and chemical warfare materials often created environmental hazards at former and current military sites. When the U.S. Army Corps of Engineers was tasked to remove these hazards, the Corps immediately realized that it had to understand the processes, practices, and materials used at these sites. Studying the history of these sites was the first step to assuring a thorough and cost-effective cleanup.

Research on the histories of the sites quickly revealed that the search for relevant documents was an arduous, time-consuming task. Researchers found that records documenting the history of the hazardous processes, practices, and materials are dispersed in various government and private collections throughout the United States. While these records are extensive, they often are difficult to locate and use.

This research guide is intended to help all environmental researchers successfully navigate the archival maze of federal records and federal records repositories. The guide is a joint effort of the Formerly Used Defense Sites team of the Office of History and the Environmental Division, both of Headquarters, U.S. Army Corps of Engineers. This volume is the third in a series, *Guides to Environmental Research*, designed to help environmental researchers complete their historical research as quickly and economically as possible.

ROBERT CREAR
Colonel, Corps of Engineers
Chief of Staff

About the Authors

Michael W. Harper received a B.S. in business administration from the University of North Dakota. He completed an 18-month ordnance internship at the U.S. Army Defense Ammunition Center. He has served the U.S. Army in the U.S., Europe, and Southwest Asia as an ammunition specialist. For the last several years, working in support of the U.S. Army Corps of Engineers, Rock Island District, Mike has characterized former military sites for ordnance and explosives hazards, written several technical reports, and specialized in environmental research on former and active military sites.

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Preface

Historical research is a vital part of every analysis of environmental hazards leading to the cleanup at former and current military sites. Such background information will help the researcher understand the processes, ordnance practices, and materials employed at these sites, and find ways to help mitigate the effects. ***Note:*** *references to ordnance and explosives in this guide also include chemical warfare material.*

This research guide focuses primarily on the historical records maintained by the National Archives and Records Administration (NARA) located in the Washington, D.C. area and throughout the country. It also includes four military repositories maintained by the Army, Navy, and Air Force. The researcher should check with NARA for any changes in their procedures or holdings after the date of publication of this book.

Several organizations and people helped complete this guide. The U.S. Army Technical Center for Explosives Safety, the Rock Island District of the U.S. Army Corps of Engineers, and BR Sude Research provided time and materials. Through the years, people from NARA and the military services records repositories have explained the intricacies of archival research. Vaughn Heiple and Lisa Wagner of BR Sude Research graciously let us draw on their expertise and experience. Marilyn Hunter, and later, Jean Diaz, of the U.S. Army Corps of Engineers, Office of History, contributed their formidable editing skills and technical support. John Lonnquest, also of the Office of History, rewrote and contributed to several chapters of this publication.

Martin Gordon, formerly of the Office of History, not only envisioned the need for this publication but also provided the necessary guidance and support.

Michael W. Harper
Thomas R. Reinhardt
Barry R. Sude
November 2001

Contents

Foreword iii
About the Authors iv
Preface v

I. National Archives and Records Administration 1
Archival and Records Management Functions 1
Archives and Records Centers: An Important Distinction 2
Understanding the Terminology 4
Locating Records within NARA 4
Preparing for Research 7
Research Procedures 7

II. NARA Repositories in the Washington, D.C. Area 13
Archives I (Washington, D.C.) 13
Archives II (College Park, MD) 40
Textual Branch 40
Cartographic and Architectural Branch 67
Still Picture Branch 69
Motion Picture, Sound, and Video Branch 72
Washington National Records Center (Suitland, MD) 73

III. NARA Repositories - Regional Records Services Facilities 79
Pacific Alaska Region (Anchorage) 79
Pacific Region (Laguna Niguel) 80
Pacific Region (San Francisco) 87
Rocky Mountain Region (Denver) 90
Southeast Region (Atlanta) 91
Great Lakes Region (Chicago) 94
Northeast Region (Boston) 97
Central Plains Region (Kansas City) 101
National Personnel Records Center,
Military Personnel Records Branch (St. Louis) 103
Northeast Region (New York City) 103
Mid-Atlantic Region (Philadelphia) 105
Southwest Region (Fort Worth) 107
Pacific Alaska Region (Seattle) 110
Other Regional Record Centers 112

IV. Military History Offices and Archives 115
Introduction 115

U.S. Army Corps of Engineers, Office of History 115
U.S. Army Military History Institute 116
Naval Facilities Command Historian's Office 116
Air Force Historical Research Agency 117

Appendix: Record Groups Applicable to Specific Military Sites 119

List of Figures

1. NARA Archives and Records Centers 3
2. Accession Number Master List 5
3. Transmittal of Government Records Form 6
4. Sample Research Notice 8
5. Researcher Application Form 9
6. Reference Service Slip 10
7. Reference Request 11
8. Civilian Conservation Corps Document 14
9. Works Progress Administration Photograph 16
10. Chief of Naval Operations Memorandum 17
11. Bureau of Aeronautics Memorandum 18
12. Navy Request for Survey 20
13. Los Angeles Shipbuilding and Dry Dock 22
14. Construction Completion Report, Scituate Proving Grounds 24
15. Description of Fort Carroll, Maryland 25
16. Northern Army Headquarters Letter 26
17. Compilation of Naval Targets 27
18. Scioto Ordnance Plant Survey of Premises 28
19. Federal Works Agency Project Listing 30
20. Seacoast Defense Projects Branch Memorandum 31
21. Letter to Secretary of War from Governor of Alabama 32
22. Chemical Corps Memorandum 34
23. Report on the Defenses of Washington 35
24. Third Infantry Field Return 36
25. Fort Niagara Memorandum 38
26. United States Senate Memorandum 39
27. War Department Installation Board Report 45
28. California–Arizona Maneuver Area Memorandum 48
29. Headquarters, Second Army Memorandum 51
30. Army Service Forces Memorandum 52
31. Army and Navy Munitions Board Directory 55
32. Federal Bureau of Investigation Memorandum 58
33. Army Field Forces Memorandum 60
34. Memorandum for Chief of Staff, Panama Ranges 62

35. Schedule 1, Commercial and Industrial Facilities 63
36. Department of the Air Force Memorandum 64
37. Air-to-Air Rockets Operational Requirements 66
38. Department of the Air Force Installation Report 68
39. Defense Intelligence Agency Aerial Photographic Mosaics 70
40. Amphibious Training Center, Camp Gordon Johnston 71
41. Navy Ordnance and Gunnery Administrative History 74
42. Headquarters, Second Air Force Memorandum 81
43. Eleventh Naval District Memorandum 82
44. Chief of Engineers Memorandum 83
45. Los Angeles District's Report of Excess 85
46. U.S. Marine Corps Air Station Memorandum 86
47. Yuma Army Air Field Location Map 87
48. Kentucky Ordnance Works Memorandum 93
49. Reconstruction Finance Corporation Report 96
50. Chief of Ordnance Memorandum 99
51. Martha's Vineyard Certification of Clearance 100
52. Coast Artillery Corps Memorandum 108

I. National Archives and Records Administration

Archival and Records Management Functions

When the National Archives and Records Administration (NARA) was established in 1934 it consisted of a single archive on Pennsylvania Avenue in downtown Washington, D.C. Reflecting the growth of the federal government, NARA has expanded steadily over the intervening six decades and today the agency is involved in all phases of federal records management. Although NARA's research archives in Washington, D.C., and College Park, Maryland, are still the agency's most prominent facilities, NARA also encompasses a network of regional archives, records centers, and the presidential libraries. Together these facilities house approximately 20 million cubic feet of records, 5 million maps and charts, 21 million photographs, and hundreds of thousands of rolls of movie film and video tape.

Between 1934 and 1949 NARA's focus was primarily archival, that is, collecting, preserving, and making historically valuable documents and photographs available for study. But the depression and World War II created a tidal wave of federal records, and NARA found that it had neither the space nor the staff to handle the huge influx of records. Looking for a way to systematize federal records retention and storage, in 1949 the government broadened the agency's mandate, giving it responsibility for the handling of current federal records as well as permanently valuable archival materials. To fulfill its new mission, in 1950 NARA opened its first records center. Today the records administration operates a nationwide network of 15 such interim storage facilities.

In 1969 the agency began decentralizing its archival holdings by building a series of regional archives—facilities that would make the historically valuable records readily accessible to the public in the regions where those records were created. Currently the records administration operates 12 regional archives.

Initially the regional records centers and regional archives were separate organizations (although often co-located), but in the late 1990s NARA reorganized its field program and grouped the regional records centers and

archives into 9 geographically distinct regions. The new combined offices are called Regional Records Services Facilities.

The majority of NARA's regional facilities still include separate archival and records center holdings, each with its own staff, but the names of those organizations have changed. For example, within the Great Lakes Regional Records Services Facility, the former records center is now identified as Records Center Operations, and the former regional archive is called Archival Operations. The majority of the NARA regions have a similar organizational arrangement, although a few Regional Records Services Facilities have only archival or records center holdings. A summary of NARA's Washington, D.C. area facilities and Regional Records Services Facilities, along with a matrix of their types of holdings, is presented in Figure 1. A complete list of all of NARA's facilities, including the archives and records centers in the Washington, D.C. area, regional facilities, presidential libraries, and the National Personnel Records Center, is available at NARA's website: www.nara.gov.

Archives and Records Centers: An Important Distinction

There are two fundamental differences between NARA's archival and records center holdings. First, the records centers maintain the government's more recent records. As a general guideline, records less than 30 years old are usually housed within the federal records system; whereas most of the records more than 30 years old either have been destroyed or transferred to one of the archives. (Researchers should note that the 30-year rule is only a guideline and can vary substantially depending on the archive, records center, or the originating agency.)

The second major distinction between NARA's archival and records center holdings is the legal ownership of the records. The archives own the records in their custody, the records centers do not. When records are accessioned into the archives, the originating agency transfers ownership of the records to NARA. The archives then arranges and preserves the records, prepares finding aids to facilitate their use, and makes the records available to the public.

In contrast, NARA's records centers, which include the Washington National Records Center in Suitland, Maryland, and the regional records centers, serve as specialized records warehouses, best characterized as interim storage facilities. Federal agencies transfer their inactive records to a nearby records center where they are stored, sometimes for decades. During that time, in accordance with the records retention schedules,

	Archival Holdings	Records Center Holdings
Washington Metropolitan Area Facilities		
Archives I, Washington, D.C.	*	
Archives II, College Park, MD	*	
Washington National Records Center, Suitland, MD		*
Regional Records Services Facilities		
Pacific Alaska Region, Anchorage, AK	*	*
Southeast Region, Atlanta, GA	*	*
Northeast Region, Boston, MA	*	*
Great Lakes Region, Chicago, IL	*	*
Great Lakes Region, Dayton, OH		*
Rocky Mountain Region, Denver, CO	*	*
Southwest Region, Fort Worth, TX	*	*
Central Plains Region, Kansas City, MO	*	*
Pacific Region, Laguna Niguel, CA	*	*
Central Plains Region, Lee's Summit, MO		*
Northeast Region, New York City, NY	*	
Mid-Atlantic Region, 900 Market St., Philadelphia, PA	*	
Mid-Atlantic Region, 14700 Townsend Rd., Philadelphia, PA		*
Northeast Region, Pittsfield, MA		*
Pacific Region, San Francisco, CA	*	*
Pacific Alaska Region, Seattle, WA	*	*

Figure 1. NARA Archives and Records Centers

records of transitory value are destroyed, and those records of lasting historical importance are eventually transferred to one of NARA's archives. The records centers neither own nor control the records they house. From a researcher's perspective the difference between the archives and records centers boils down to access: because the records centers do not own the records stored within their vaults, they are not allowed to grant researchers access to them. Permission to review the records must be obtained in writing from the originating agency.

Understanding the Terminology

To navigate successfully through NARA's holdings, one must understand a few key terms and concepts. First, NARA groups its records by originating agencies. A ***record group*** is a collection of information created by a government department, agency, or organization. For example, Record Group 77 contains the Records of the Office of the Chief of Engineers.

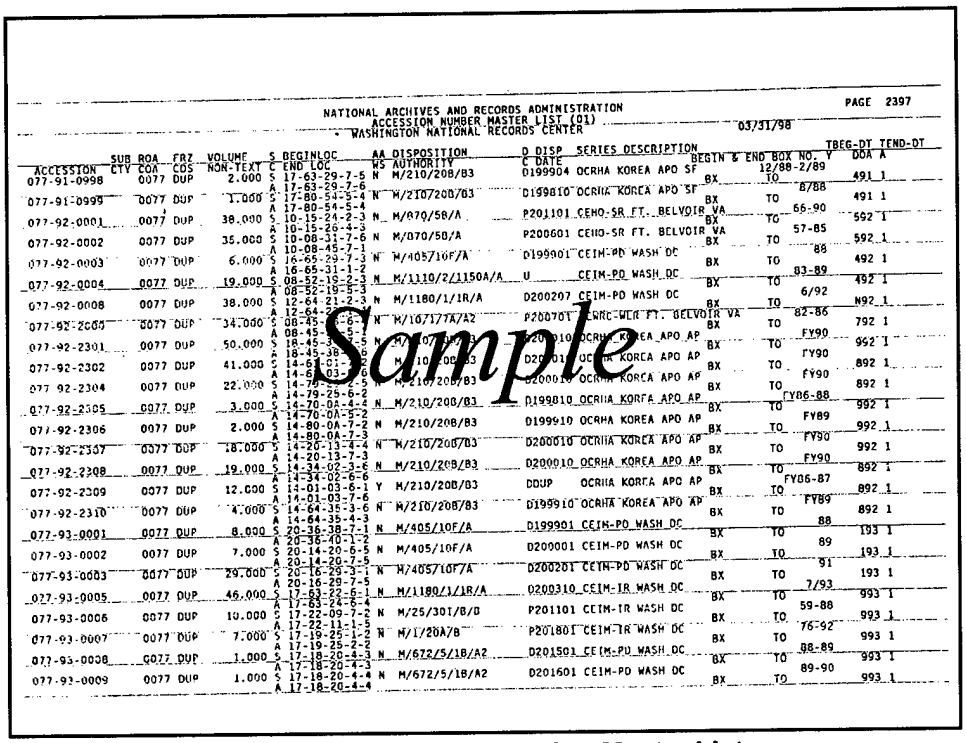
Record groups, in some cases, are further subdivided into entries or accessions. An ***entry*** is a series of related records within a record group covering a specific time frame. An ***accession*** is a collection of correspondence, reports, histories, contracts, or other records created by an agency branch, directorate, or department, that has been transferred to the custody of a NARA records services facility for storage, disposal, or accession into the archives.

NARA maintains more than 500 record groups; however, not all of these record groups apply to research in support of environmental cleanup at former and current military sites. The Appendix identifies record groups that do apply to these various sites–such as airfields, coastal defense installations, or bombing targets.

Locating Records within NARA

Finding the records you want within the record center system is usually more difficult than locating them in the archives. The records centers are interim storage facilities with the emphasis on storage, not research. Unlike the archives, which has prepared finding aids for many of its collections, there are few guides to record center holdings. At the centers, the two primary records management tools are the "Accession Number Master List" (Figure 2), often referred to simply as the "01 Report" and the Standard Form 135 (SF 135) (Figure 3).

Prepared by record group, the "01 Report" contains a one-line description of each accession. Although the truncated descriptions are often incomplete and sometimes misleading, the entries on the report are cross referenced by accession number to the SF 135. The SF 135 is prepared by the originating agency and accompanies the records when the documents are transferred to the records centers for storage. These forms often provide researchers with detailed descriptions of the records within the accession.



NATIONAL ARCHIVES AND RECORDS ADMINISTRATION — PAGE 2397
ACCESSION NUMBER MASTER LIST (01) — 03/31/98
WASHINGTON NATIONAL RECORDS CENTER

ACCESSION	SUB CTY	ROA COA	FRZ COS	VOLUME NON-TEXT	S C	BEGINLOC END LOC	AA WS	DISPOSITION AUTHORITY	D DISP C DATE	SERIES DESCRIPTION	BEGIN & END BOX NO. Y	TBEG-DT TEND-DT DOA A
077-91-0998		0077	DUP	2.000	S	17-63-29-7-5	N	M/210/20B/B3	D199904	OCRHA KOREA APO SF	BX TO	12/88-2/89
					A	17-63-29-7-6						491 1
077-91-0999		0077	DUP	1.000	S	17-80-54-5-4	N	M/210/20B/B3	D199810	OCRHA KOREA APO SF	BX TO	8/88
					A	17-80-54-5-4						491 1
077-92-0001		0077	DUP	38.000	S	10-15-24-2-3	N	M/070/58/A	P201101	CEHO-SR FT. BELVOIR VA	BX TO	66-90
					A	10-15-26-4-3						592 1
077-92-0002		0077	DUP	35.000	S	10-08-31-7-6	N	M/070/58/A	P200601	CEHO-SR FT. BELVOIR VA	BX TO	57-85
					A	10-08-45-7-1						88
077-92-0003		0077	DUP	6.000	S	16-65-29-7-3	N	M/405/10F/A	D199901	CEIM-PD WASH DC	BX TO	592 1
					A	16-65-31-1-2						492 1
077-92-0004		0077	DUP	19.000	S	08-52-19-2-3	N	M/1110/2/1150A/A	U	CEIM-PD WASH DC	BX TO	83-89
					A	08-52-19-5-3						492 1
077-92-0008		0077	DUP	38.000	S	12-64-21-2-3	N	M/1180/1/1R/A	D200207	CEIM-PD WASH DC	BX TO	6/92
					A	12-64-23-4-4						N92 1
077-92-2000		0077	DUP	34.000	S	08-45-5-6-7	N	M/107177A/A2	P200701	CERC-WDR FT. BELVOIR VA	BX TO	82-86
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077-92-2301		0077	DUP	50.000	S	18-45-3-5-5	N	M/[illegible]	D200[illegible]	OCRHA KOREA APO AP	BX TO	FY90
					A	18-45-38-6-2						992 1
077-92-2302		0077	DUP	41.000	S	14-65-01-2-6	N	M/210/20B/B3	D200010	OCRHA KOREA APO AP	BX TO	FY90
					A	14-65-03-3-6						892 1
077-92-2304		0077	DUP	22.000	S	14-70-[illegible]-2-5	N	M/210/20B/B3	D200010	OCRHA KOREA APO AP	BX TO	FY90
					A	14-79-25-6-2						892 1
077-92-2305		0077	DUP	3.000	S	14-70-0A-4-4	N	M/210/20B/B3	D199810	OCRHA KOREA APO AP	BX TO	FY86-88
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077-92-2306		0077	DUP	2.000	S	14-80-0A-7-2	N	M/210/20B/B3	D199910	OCRHA KOREA APO AP	BX TO	FY89
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077-92-2309		0077	DUP	12.000	S	14-01-03-6-1	Y	M/210/20B/B3	DDUP	OCRHA KOREA APO AP	BX TO	FY86-87
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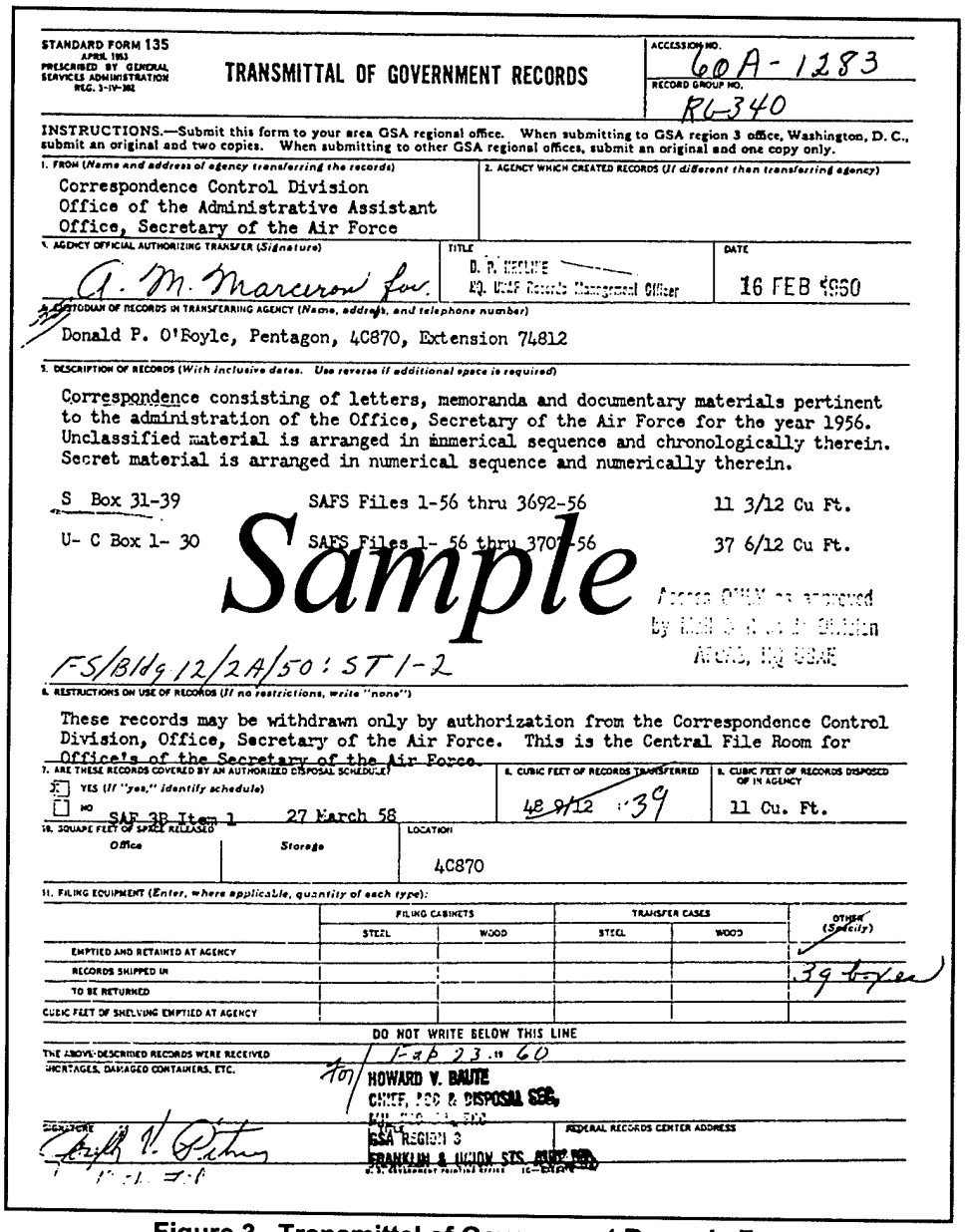
077-92-2310		0077	DUP	4.000	S	14-64-35-3-6	N	M/210/20B/B3	D199910	OCRHA KOREA APO AP	BX TO	FY89
					A	14-64-35-4-3						892 1
077-93-0001		0077	DUP	8.000	S	20-36-38-7-1	N	M/405/10F/A	D199901	CEIM-PD WASH DC	BX TO	88
					A	20-36-40-1-2						193 1
077-93-0002		0077	DUP	7.000	S	20-14-20-6-5	N	M/405/10F/A	D200001	CEIM-PD WASH DC	BX TO	89
					A	20-14-20-7-5						193 1
077-93-0003		0077	DUP	29.000	S	20-16-29-3-1	N	M/405/10F/A	D200201	CEIM-PD WASH DC	BX TO	91
					A	20-16-29-7-5						193 1
077-93-0005		0077	DUP	46.000	S	17-63-22-6-1	N	M/1180/1/1R/A	D200310	CEIM-IR WASH DC	BX TO	7/93
					A	17-63-24-5-4						993 1
077-93-0006		0077	DUP	10.000	S	17-22-09-7-2	N	M/25/301/B/D	P201101	CEIM-IR WASH DC	BX TO	59-88
					A	17-22-11-1-5						993 1
077-93-0007		0077	DUP	7.000	S	17-19-25-1-2	N	M/1/20A/B	P201801	CEIM-IR WASH DC	BX TO	76-92
					A	17-19-25-2-2						993 1
077-93-0008		G077	DUP	1.000	S	17-18-20-4-3	N	M/672/5/1B/A2	D201501	CEIM-PD WASH DC	BX TO	88-89
					A	17-18-20-4-3						993 1
077-93-0009		0077	DUP	1.000	S	17-18-20-4-4	N	M/672/5/1B/A2	D201601	CEIM-PD WASH DC	BX TO	89-90
					A	17-18-20-4-4						993 1

Sample

Figure 2. Accession Number Master List

Government researchers can access the "01 Reports" for each records center using the Centers Information Processing System (CIPS). Information on CIPS is available on NARA's website. Copies of the reports also are available at the individual records centers. Online access is limited to government personnel; private patrons wishing to review the "01 Report" will have to make arrangements to view the report at the applicable records center. Although the "01 Reports" are helpful, to make a thorough survey of a record center's holdings there is no substitute for examining the SF 135s.

Once researchers locate the applicable records, they still must obtain permission to look at them. Remember, the records centers do not own the records, they are merely storing them for the originating agency. Permission to review the records must be obtained from the originating agency or its successor, and getting that is often a time-consuming process. Once the researcher has obtained the necessary authorization, however, the records center will retrieve the records and make them available in its reading room.



STANDARD FORM 135
APRIL 1953
PRESCRIBED BY GENERAL SERVICES ADMINISTRATION
REG. 3-IV-102

TRANSMITTAL OF GOVERNMENT RECORDS

ACCESSION NO. 60A-1283
RECORD GROUP NO. RG-340

INSTRUCTIONS.—Submit this form to your area GSA regional office. When submitting to GSA region 3 office, Washington, D. C., submit an original and two copies. When submitting to other GSA regional offices, submit an original and one copy only.

1. FROM (Name and address of agency transferring the records)
Correspondence Control Division
Office of the Administrative Assistant
Office, Secretary of the Air Force

2. AGENCY WHICH CREATED RECORDS (If different than transferring agency)

3. AGENCY OFFICIAL AUTHORIZING TRANSFER (Signature) — TITLE — DATE
A. M. Marcerow for. — D. P. O'FLYNE, Adj. USAF Records Management Officer — 16 FEB 1960

4. CUSTODIAN OF RECORDS IN TRANSFERRING AGENCY (Name, address, and telephone number)
Donald P. O'Boyle, Pentagon, 4C870, Extension 74812

5. DESCRIPTION OF RECORDS (With inclusive dates. Use reverse if additional space is required)

Correspondence consisting of letters, memoranda and documentary materials pertinent to the administration of the Office, Secretary of the Air Force for the year 1956. Unclassified material is arranged in numerical sequence and chronologically therein. Secret material is arranged in numerical sequence and numerically therein.

S Box 31-39	SAFS Files 1-56 thru 3692-56	11 3/12 Cu Ft.
U- C Box 1- 30	SAFS Files 1- 56 thru 3707-56	37 6/12 Cu Ft.

Sample

Access ONLY as approved by [illegible] Division AFCIN, Hq USAF

FS/Bldg 12/2A/50 : ST 1-2

6. RESTRICTIONS ON USE OF RECORDS (If no restrictions, write "none")

These records may be withdrawn only by authorization from the Correspondence Control Division, Office, Secretary of the Air Force. This is the Central File Room for Office's of the Secretary of the Air Force.

7. ARE THESE RECORDS COVERED BY AN AUTHORIZED DISPOSAL SCHEDULE?
☒ YES (If "yes," identify schedule) SAF 3B Item 1 27 March 58
☐ NO

8. CUBIC FEET OF RECORDS TRANSFERRED: 48 9/12 39

9. CUBIC FEET OF RECORDS DISPOSED OF IN AGENCY: 11 Cu. Ft.

10. SQUARE FEET OF SPACE RELEASED — Office — Storage — LOCATION: 4C870

11. FILING EQUIPMENT (Enter, where applicable, quantity of each type):

	FILING CABINETS		TRANSFER CASES		OTHER (Specify)
	STEEL	WOOD	STEEL	WOOD	
EMPTIED AND RETAINED AT AGENCY					
RECORDS SHIPPED IN					39 boxes
TO BE RETURNED					
CUBIC FEET OF SHELVING EMPTIED AT AGENCY					

DO NOT WRITE BELOW THIS LINE

THE ABOVE-DESCRIBED RECORDS WERE RECEIVED — Feb 23, 19 60
SHORTAGES, DAMAGED CONTAINERS, ETC.

for HOWARD V. BAUTE
CHIEF, RDD & DISPOSAL SEC,

SIGNATURE — TITLE — FEDERAL RECORDS CENTER ADDRESS
GSA REGION 3
FRANKLIN & UNION STS.

Figure 3. Transmittal of Government Records Form

In contrast to the records centers, the archives' collections are better indexed and more readily accessible. For an overview of NARA's archival holdings, consult the comprehensive *Guide to Federal Records in the National Archives of the United States*, now available in a searchable electronic database at www.nara.gov. The regional archives also have a number of their finding aids available online through the Regional Records

Services Facilities' individual websites. The archives also have hundreds of printed finding aids.

Preparing for Research

When conducting research with NARA for a given military site, researchers should include the Washington, D.C. area facilities (Archives I and II and the Washington National Records Center) as well as the appropriate regional facility.

It is wise to call ahead before visiting any records center or archive. This serves several purposes. It allows you to make introductions; ensures that the records you want to use are indeed available and open for research; helps you become familiar with the facility's administrative procedures, and establishes an archivist as point-of-contact for the visit.

Before your first visit, provide the archivist with a brief written accounting of each site you are researching (Figure 4). Give the archivist as much information as possible including the name of the site, the dates it was in operation, and its location. Providing this type of information allows the archivist to review the appropriate finding aids and recommend materials you should view.

Ensure you send your request to the appropriate facility. A list of NARA facilities is found on the agency's website, and on page 3 of this guide. When sending inquiries to any of the regional records services facilities, researchers need to remember that the records they seek could either be in the records center operations or archival operations branches. Information requests should be sent to the appropriate branch.

Research Procedures

Upon arrival at the facility, you must apply for a researcher card (Figure 5). NARA's Washington, D.C. and College Park, Maryland, sites have computerized this process.

Once the researcher card is issued, consult with the archivist regarding the nature and purpose of your research. This way, if problems do arise, the archivist will understand the direction of the research and can give better assistance.

National Archives and Records Administration
Pacific Region
P.O. Box 6719
Laguna Niguel, CA 92677-2641

We will be researching the following formerly used defense sites at your facility on [date]. Please identify and pull any site-specific records before our research team arrives.

Palo Alto Precision Bombing Range Number 4
Pima County, Arizona
Township 17 South, Range 10 East, Section 31
Approximately 640 acres
Used by the Army Air Forces from 1942–1948
Associated with Davis–Monthan Air Field, 2nd Air Force, 2nd Bomb Group
Record groups: 18, 30, 48, 49, 77, 92, 156, 270, 336, 338, and 342

Camp Lamesa
San Diego County, California
Approximately 4,517.133 acres
Used by the Army, 140th Infantry, from 1942–1943
Used by the Navy, Naval Retraining Command, from 1944–1945
Record groups: 30, 48, 49, 77, 92, 111, 121, 156, 181, 270, 336, and 338

Victorville Precision Bombing Range N–3 (also known as Precision Bombing Range Number 44)
San Bernardino County, California
Township 10 North, Range 3 West, Section 8
Approximately 640 acres
Used by the Army Air Forces from 1942–1949
Associated with the Victorville Army Airfield Western Flying Training Command
Record groups: 18, 30, 48, 49, 77, 92, 156, 270, 336, 338, and 342

Victorville Precision Bombing Range Number 10
San Bernardino County, California
Approximately 640 acres
Township 4 North, Range 2 East, Sections 1 and 12, and
Township 4 North, Range 3 East, Sections 6 and 7
Used by the Army Air Forces from 1943–1948
Associated with the Victorville Army Airfield Western Flying Training Command
Record groups: 18, 30, 48, 49, 77, 92, 156, 270, 336, 338, and 342

Santa Catalina Island Bombing Area (also known as Target Number 17)
Santa Catalina Island, California
Approximately 17.5 acres
Used by the Army Signal Corps from 1941–1945 and the Navy during the 1950s
Associated with Camp Cactus
Record groups: 30, 48, 49, 77, 92, 111, 121, 156, 181, 270, 336, and 338

Figure 4. Sample Research Notice

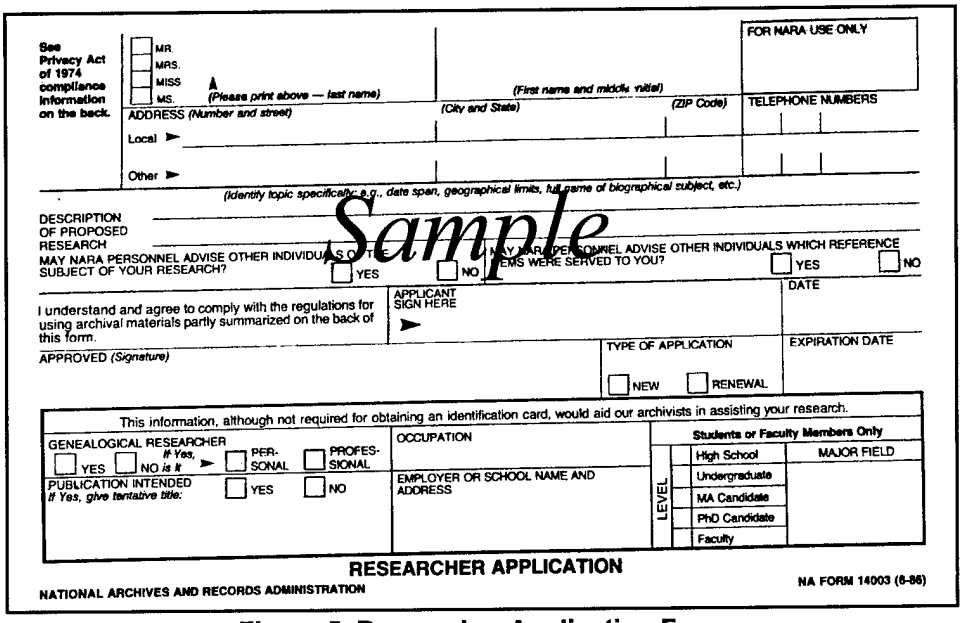


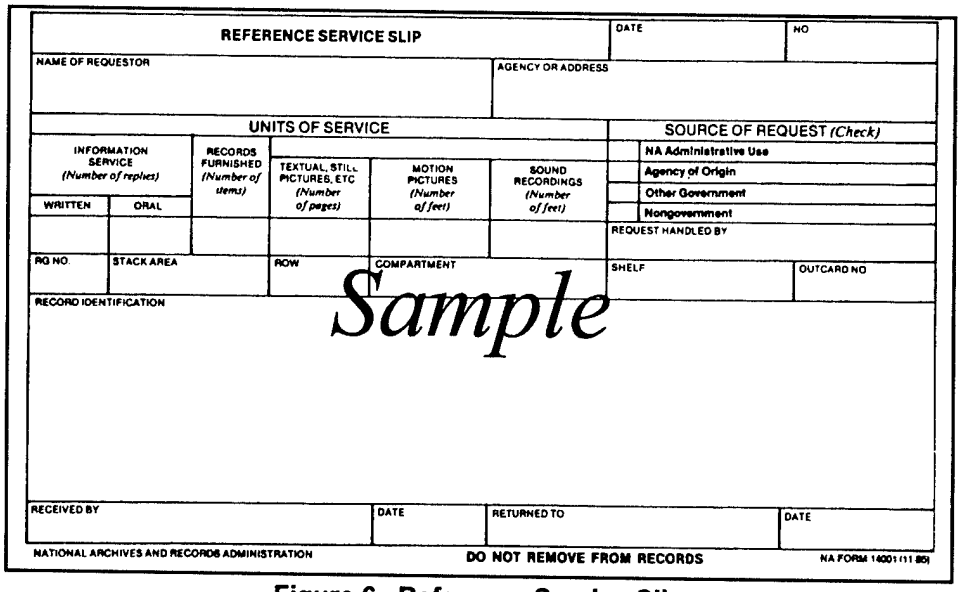
Figure 5. Researcher Application Form

Next, review the various finding aids and inventories to determine which records will be helpful—ideally most of this will have been done prior to visiting the archives. Findings aids are provided for most record groups and are maintained in the reference rooms. Determine which record groups and entries or accessions within a given record group are most likely to have information pertaining to your search.

Requesting records by specific box number is the most efficient way to obtain the required documents. If box listings are not available, determine whether the records in the entry are filed alphabetically by site name, date, or the War Department Decimal File or Navy filing systems. The finding aid or inventory will usually reveal how an entry is filed. If, however, you have any doubt, consult with the archivist.

After determining which records to review, prepare a reference service slip (Figure 6) or reference request. The reference service slip is used to request files from the archives. When filling out the form follow the guidelines posted in the reference room or consult the archivist.

When requesting documents in any of the records centers, use the reference request (Figure 7), often called an OF 11. An archivist must review and initial the reference service slip before the records can be pulled. It is extremely important to post the correct location information on the reference request—stack area, compartment, shelf, and row—as



REFERENCE SERVICE SLIP

DATE | NO

NAME OF REQUESTOR | AGENCY OR ADDRESS

UNITS OF SERVICE

INFORMATION SERVICE (Number of replies)		RECORDS FURNISHED (Number of items)	TEXTUAL, STILL PICTURES, ETC (Number of pages)	MOTION PICTURES (Number of feet)	SOUND RECORDINGS (Number of feet)
WRITTEN	ORAL				

SOURCE OF REQUEST (Check)

- NA Administrative Use
- Agency of Origin
- Other Government
- Nongovernment

REQUEST HANDLED BY

RG NO. | STACK AREA | ROW | COMPARTMENT | SHELF | OUTCARD NO

RECORD IDENTIFICATION

Sample

RECEIVED BY | DATE | RETURNED TO | DATE

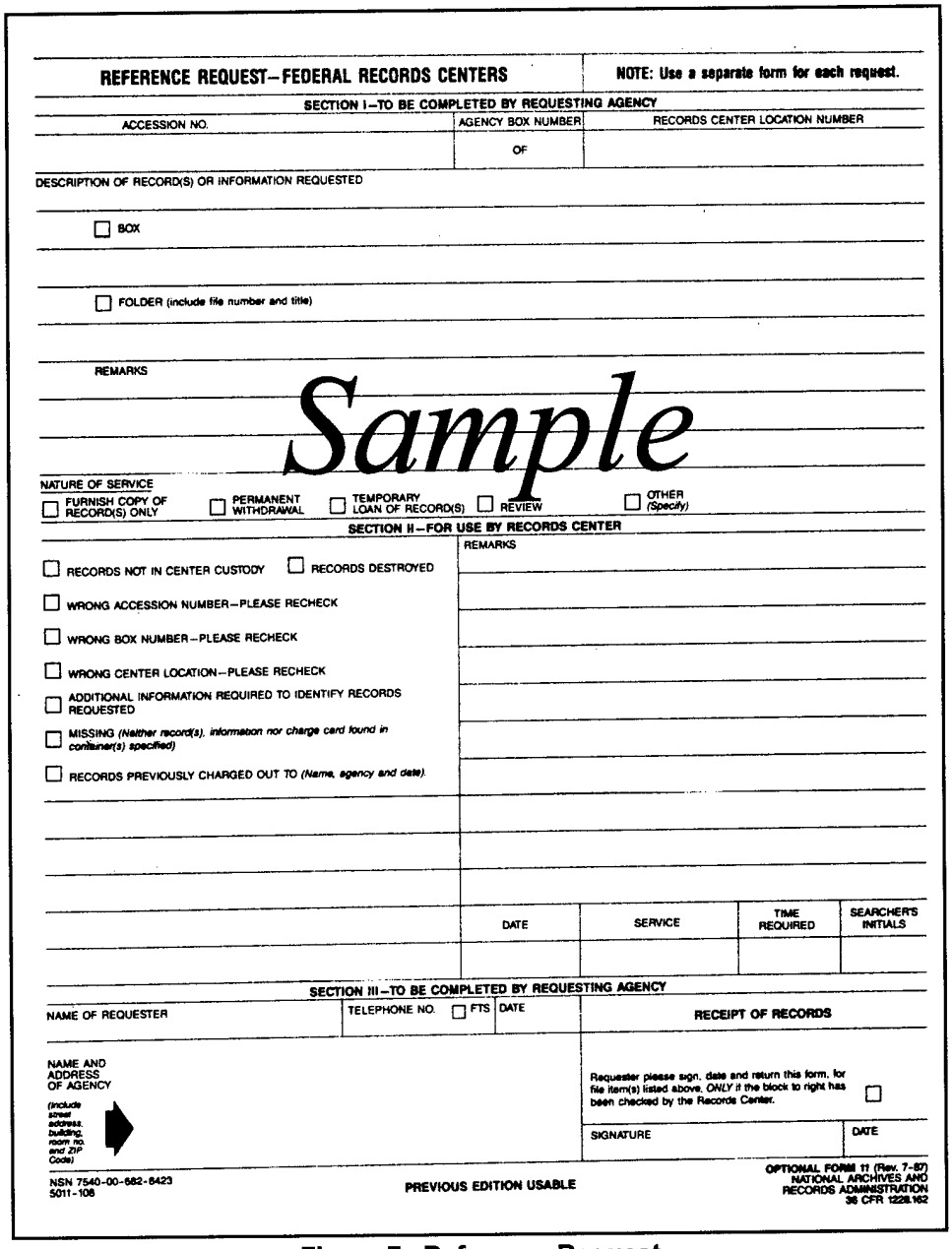
NATIONAL ARCHIVES AND RECORDS ADMINISTRATION — DO NOT REMOVE FROM RECORDS — NA FORM 14001 (11-85)

Figure 6. Reference Service Slip

well as the appropriate record group, entry numbers, and site name, if applicable.

The most important element is the accession number that includes the agency record group number, such as RG77 Corps of Engineers, the fiscal year it arrived, and the sequence in which it was received. If it has been transferred to the archives it will have an additional number and be identified by the region, such as NRG, 8NS, 8NN (all identify the records as in the holdings of the Rocky Mountain Region) NRG77-00-001. When you have the accession number you can always find the location.

At Archives I and II, an archivist must review and initial the reference service slip before the records can be pulled. The regions follow a simplified process. Each pull can be no larger than one cart—carts can only hold 15 to 18 archive box-sized containers—and must be from the same record group. Multiple entries from the same record group are permitted. Be aware that it may take an hour or more for the records to be pulled and brought to the research room. You are responsible for the safekeeping of records signed for and in your custody. Documents, photographs, maps, etc., must not be rearranged and must be handled with the utmost care. Rules may vary slightly from facility to facility. Consequently, you should familiarize yourself with the rules within each facility and comply with them totally, for example, cotton gloves must be worn when handling pictures; one box on the table at a time; no food,



REFERENCE REQUEST—FEDERAL RECORDS CENTERS — NOTE: Use a separate form for each request.

SECTION I—TO BE COMPLETED BY REQUESTING AGENCY

ACCESSION NO. | AGENCY BOX NUMBER / OF | RECORDS CENTER LOCATION NUMBER

DESCRIPTION OF RECORD(S) OR INFORMATION REQUESTED

☐ BOX

☐ FOLDER (include file number and title)

REMARKS

Sample

NATURE OF SERVICE

☐ FURNISH COPY OF RECORD(S) ONLY ☐ PERMANENT WITHDRAWAL ☐ TEMPORARY LOAN OF RECORD(S) ☐ REVIEW ☐ OTHER (Specify)

SECTION II—FOR USE BY RECORDS CENTER

☐ RECORDS NOT IN CENTER CUSTODY ☐ RECORDS DESTROYED

☐ WRONG ACCESSION NUMBER—PLEASE RECHECK

☐ WRONG BOX NUMBER—PLEASE RECHECK

☐ WRONG CENTER LOCATION—PLEASE RECHECK

☐ ADDITIONAL INFORMATION REQUIRED TO IDENTIFY RECORDS REQUESTED

☐ MISSING (Neither record(s), information nor charge card found in container(s) specified)

☐ RECORDS PREVIOUSLY CHARGED OUT TO (Name, agency and date).

REMARKS

DATE	SERVICE	TIME REQUIRED	SEARCHER'S INITIALS

SECTION III—TO BE COMPLETED BY REQUESTING AGENCY

NAME OF REQUESTER | TELEPHONE NO. ☐ FTS | DATE

RECEIPT OF RECORDS

NAME AND ADDRESS OF AGENCY (include street address, building, room no. and ZIP Code)

Requester please sign, date and return this form, for file item(s) listed above, ONLY if the block to right has been checked by the Records Center. ☐

SIGNATURE | DATE

NSN 7540-00-682-8423
5011-108

PREVIOUS EDITION USABLE

OPTIONAL FORM 11 (Rev. 7-87)
NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
36 CFR 1228.162

Figure 7. Reference Request

beverages, or ink pens allowed; and only a member of the archives staff may remove staples. All briefcases and large purses are to be stored in locked cabinets.

As you conduct the research and locate pertinent documents, you must tag them for copying, Additionally, at this point, it is most important that

you document the location of all records found. The integrity of each file within a box must remain intact. The archives staff must check the documents to be copied. They will prepare the document for copying and, if applicable, apply the necessary declassification markings. Copying expenses vary depending on who does the work and the type and size of the documents. Copying can usually be completed during your research visit. Occasionally, however, when the archives staff does the copying, they will mail the documents to you.

In some instances, even though the research strategy was most thorough, your search for a given site may produce no records. This lack of records could be attributed to a myriad of reasons—documents could be lost, destroyed, transferred, or the site you are researching could have been active for just a very short time. Be sure to keep clear, accurate research notes. Keep track of the holdings you searched, and if you make copies of documents, be sure to mark each one with the record group, accession number, and the pertinent entry, box, and folder information from where it was obtained. Without that vital information, the copies will be useless.

II. NARA Repositories in the Washington, D.C. Area

Archives I (Washington, D.C.)

700 Pennsylvania Avenue, NW
Washington, D.C. 20408

202–501–5400
http://www.nara.gov

*Records appropriate to ordnance and explosives cleanup maintained at this facility are shown below and apply to the entire **United States.***

RECORD GROUP 26, Records of the U.S. Coast Guard
(Coast Guard, 1785–1988)

Entry: Correspondence Relating to Shore Units
Records relating to Coast Guard activities near Army, Navy, and Air Force installations.

Entry: General Correspondence and Reports, 1910–1964
Records relating to Coast Guard activities near Army, Navy, and Air Force installations.

Entry: Search and Rescue Division, Aviation Branch, 1945–1973
Records relating to Coast Guard activities near Army, Navy, and Air Force installations.

RECORD GROUP 35, Records of the Civilian Conservation Corps
(Army, 1928–1953) *See Figure 8.*

Entry 170: Correspondence Relative to Forts, 1917–1938
Useful information relative to site use between World War I and the Depression.

Entry 296: Correspondence Relative to Camps and Forts, 1939–1942
Useful information relative to site use during the Depression.

REPRODUCED FROM THE NATIONAL ARCHIVES

CCC Form INV-609-A
(Revised 7-6-40)

FEDERAL SECURITY AGENCY
CIVILIAN CONSERVATION CORPS
OFFICE OF THE DIRECTOR

MAY 15 1941

WORK PROJECT REPORT SUPPLEMENT TO FORM 11

Date June 12, 1941

Camp No. SP-26 Company 2105 P. O. Salisbury, Mass. State Mass.
Salisbury Beach Reservation
Area of work program 620 acres Date work program started July 25, 1938

Has work program operated continuously since date of occupation Yes

Is camp occupied all year in winter only; in summer only All Year

Sample

Give outline of Projects and work performed, completed and uncompleted

Work Completed

2 Miles of roads, 700Ft. 36" Diameter Corruggated iorn pipe, intake works, 25 acres of parking area, ½mile of sea wall, 2 brick comfort stations 2 miles of underground water lines, 2 sewage and waste disposal systems.

Work in process of construction

3 brick comfort stations, 2 sewage and waste disposal systems, tent and trailer development, inland pool 8 acres, grading parking area 20 acres.

Are work records properly kept Yes Is work up to schedule Yes

Has work been delayed through lack of approved jobs or other reasons Yes -
Specify

Work progress has been delayed to some extent due to the lack of sufficient equipment repair funds. as well a small company turnover to the work project during the past 6 months.

Have you inspected project Yes Is work performed efficiently Yes

Is all work done according to approved plans Yes

DISTRIBUTION OF MAN-DAYS FOR PAST 3 FULL MONTHS:

Company Strength 7473 Overhead 1544 Used on project 4778

Detached service 57 Wood detail None Conditioning 54

Not released due to bad weather 145 Not used due to bad weather None

Fire duty None Sick 184 AWL, AWOL, AWOP 711

Not used for other reasons None

For general remarks:

Signed Patrick J. King

Figure 8. Civilian Conservation Corps Document

RECORD GROUP 38, Records of the Office of the Chief of Naval Operations

(Navy, 1875–1985)

Entry 256: Inspection Reports of Shore Installations, 1910–1914
Reports and correspondence relative to conditions at Navy installations.

Entry 275: Security Classified General Files Relating to the Development of Shore Stations, 1920–1942
Correspondence, reports, and similar material relative to real property acquisition, construction operations, and similar matters.

RECORD GROUP 49, Records of the Bureau of Land Management

(all military services, 1685–1989)

Entry: Land Papers
Provides useful records relative to land acquisition.

RECORD GROUP 69, Records of the Work Projects Administration

(all military services, 1922–1944) *See Figure 9.*

Entry: Central Files, General, 1935–1944
Correspondence and reports relative to site support facility construction.

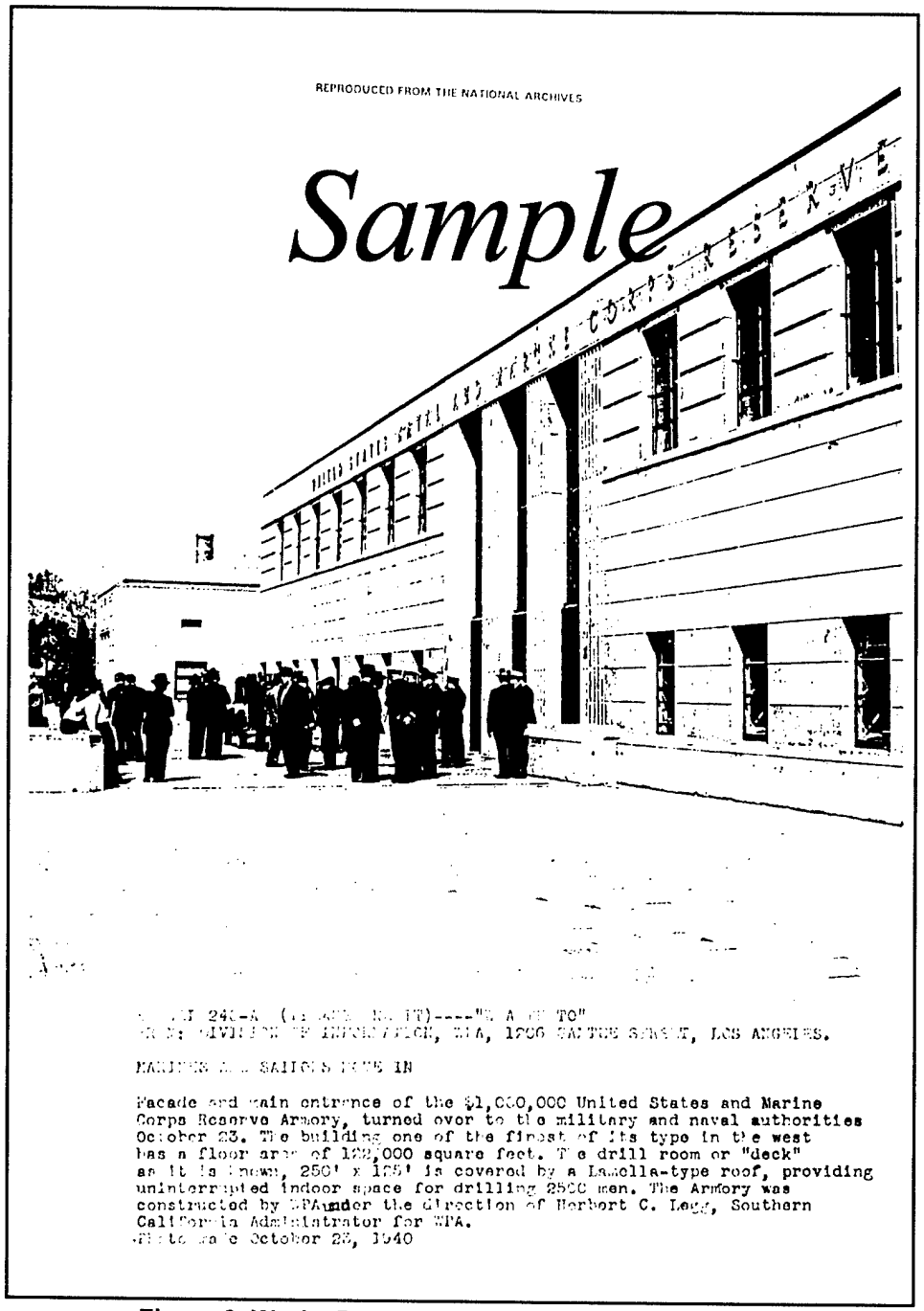
Entry: Central Files, State, 1935–1944
Correspondence and reports relative to support facility construction at national defense sites.

RECORD GROUP 71, Records of the Bureau of Yards and Docks

(Navy, 1784–1963)

Entry: General Correspondence, Shore Establishments, 1916–1917
Records relative to real estate acquisition, construction activities, and similar subjects.

Entry: General Correspondence, Shore Establishments, 1925–1942
Records relative to real estate acquisition, construction activities, and similar subjects.



[illegible] 24C-A [illegible]----"[illegible] TO"
[illegible] CIVILIAN CONSERVATION CORPS, WPA, 1706 SANTEE STREET, LOS ANGELES.

MARINES AND SAILORS MOVE IN

Facade and main entrance of the $1,000,000 United States and Marine Corps Reserve Armory, turned over to the military and naval authorities October 23. The building, one of the finest of its type in the west has a floor area of 132,000 square feet. The drill room or "deck" as it is known, 250' x 165' is covered by a Lamella-type roof, providing uninterrupted indoor space for drilling 2500 men. The Armory was constructed by WPA under the direction of Herbert C. Legg, Southern California Administrator for WPA.
[illegible] to date October 23, 1940

Figure 9. Works Progress Administration Photograph

Entry 45: Correspondence Relating to Contracts, 1925–1942

Correspondence and reports relative to real estate acquisition, appropriations, and construction progress (*Figure 10*).

INTRODUCED AT THE NATIONAL ARCHIVES

Op415-Dlll-ek 1/17/46
SO 12 28 192
Serial 2278P415

End--5 on OinC, NATF Provincetown, Mass. ltr to ComOne, MTF (JH:m. A4-2 dated 16 October 1943.

From: CNO
To: SecNav

22 Jan 1946

Subj: U.S.Naval Mine Test Facilities, Provincetown, Mass.; Request for transfer of property to.

1. Forwarded.

2. The basic letter requests that a two-story wooden restaurant building and [illegible] square feet of deck space on Town Pier, Provincetown, Mass., together with a number of Sunset huts located on the property, formerly occupied by the NAS, Provincetown, Mass., Torpedo Retrieving Detail under the Commander Naval Air Bases, First Naval District, be declared surplus to the U.S. Naval Mine Test Facilities, Provincetown, Mass. The property requested is occupied by the Navy under Leases NOy(R)-37101 and NOy(R)-35986, and is no longer needed by the NAAF Torpedo Retrieving Detail. Approval of the request has been recommended by the Commandant, First Naval District, the Bureau of Aeronautics and the Bureau of Ordnance.

3. It is recommended that the property described in paragraph 2 be transferred to the cognizance of the Bureau of Ordnance for use by the Naval Mine Test Facilities, Provincetown, in accordance with the request of the basic letter.

W. R. Purnell
By direction

- -

Op415-Dlll-ak 1/17/46

End--6 on OinC,NMTF Provincetown, Mass. ltr to ComOne, MTF(JW:ma) A4-2 dtd 16 October 1945.

From: SecNav
To: BuOrd

24 Jan 1946

1. Returned, approved in accordance with the recommendation of the fifth endorsement.

CC: ComOne
ComNAB,1ND
OinC NMTF. Provincetown, Mass.
BuDocks
BuAer
Op515
Op415D

C-22-78-PR-

COPY

Ref #10

Sample

Figure 10. Chief of Naval Operations Memorandum

RECORD GROUP 72, Records of the Bureau of Aeronautics

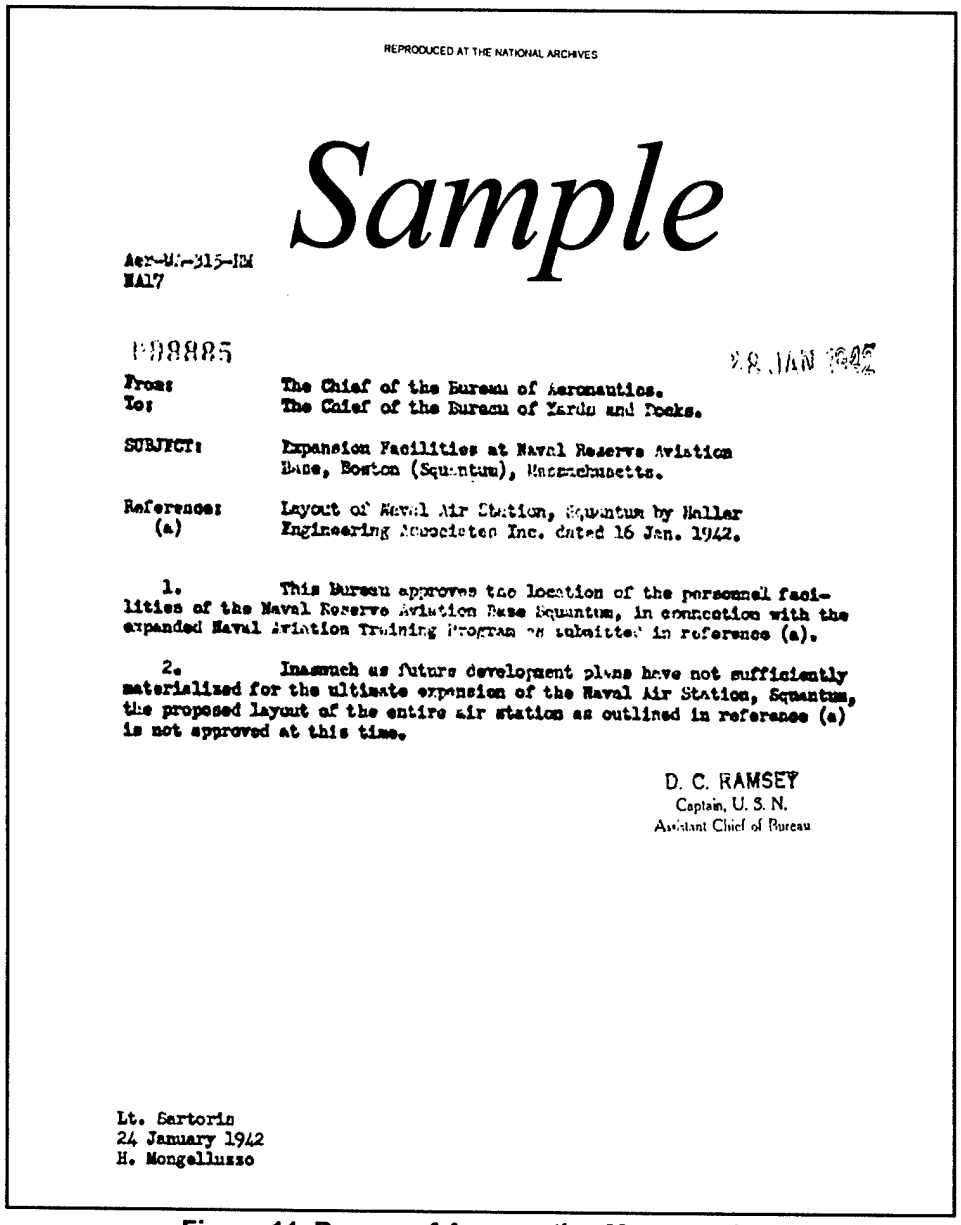
(Navy, 1911–1965) *See Figure 11.*

Entry 6: Correspondence Relating to Contracts, 1911–1922

Records relative to site facility construction and procurement activities.

Entry 62: General Correspondence, 1925–1942

Correspondence, inspection reports, photographs, legal instruments, and similar material relative to facilities construction, and site functions and missions.



REPRODUCED AT THE NATIONAL ARCHIVES

Sample

Aer-M/-315-EM
MA17

P98885

28 JAN 1942

From: The Chief of the Bureau of Aeronautics.
To: The Chief of the Bureau of Yards and Docks.

SUBJECT: Expansion Facilities at Naval Reserve Aviation Base, Boston (Squantum), Massachusetts.

References: (a) Layout of Naval Air Station, Squantum by Haller Engineering Associates Inc. dated 16 Jan. 1942.

1. This Bureau approves the location of the personnel facilities of the Naval Reserve Aviation Base Squantum, in connection with the expanded Naval Aviation Training Program as submitted in reference (a).

2. Inasmuch as future development plans have not sufficiently materialized for the ultimate expansion of the Naval Air Station, Squantum, the proposed layout of the entire air station as outlined in reference (a) is not approved at this time.

D. C. RAMSEY
Captain, U. S. N.
Assistant Chief of Bureau

Lt. Sartoris
24 January 1942
H. Mongelluzzo

Figure 11. Bureau of Aeronautics Memorandum

RECORD GROUP 74, Records of the Bureau of Ordnance

(Navy, 1818–1967) *See Figure 12.*

Entry 3: Letters Sent to Navy Yards and Stations, 1842–1882
Correspondence and reports relating to ordnance activities at Navy installations.

Entry 13: General Correspondence, Shore Establishments, 1918–1925
Correspondence, charts, tables, and reports relative to ordnance matters.

Entry 19: General Correspondence, 1842–1884
Correspondence and reports relating to ordnance activities at Navy installations.

Entry 25: General Correspondence, 1925–1942
Correspondence, reports, tables, maps, photographs and similar records relative to such subjects as ordnance facility construction, appropriations, and ammunition stocks.

RECORD GROUP 77, Records of the Office of the Chief of Engineers

(Army/Army Air Forces, 1789–1988)

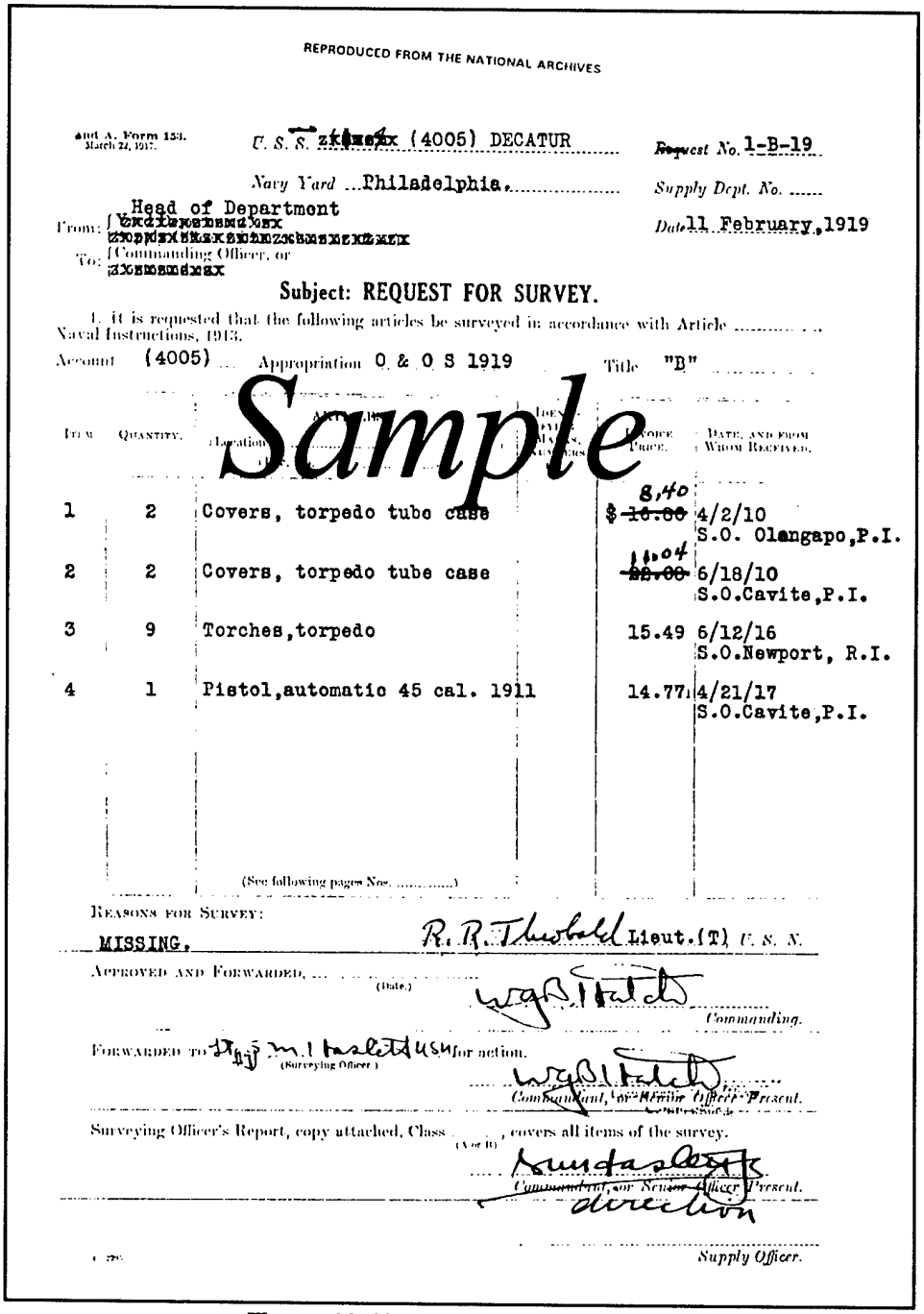
Entry: Degrange Index
Index of records relative to records relating to Army installations from the late 1700s through the Civil War.

Entry 14: Letters Received, 1819–1825
Correspondence, annual reports, etc. relative to coast defense fortifications.

Entry 18: General Correspondence, 1787–1870
Good source for coast defense site annual reports, armament reports, etc.

Entry 35: Letters Received, 1867–1870
Correspondence, annual reports, inspection reports, etc. relative to harbor defenses.

Entry 64: Letters Received Relating to Fortifications, 1871–1888
Correspondence, annual reports, inspection reports, etc. relative to coast defenses.



REPRODUCED FROM THE NATIONAL ARCHIVES

Bu. A. Form 153.
March 24, 1917.

U. S. S. ~~xxxxxx~~ (4005) DECATUR — ~~Request~~ No. 1-B-19

Navy Yard ...Philadelphia..... — Supply Dept. No. .....

From: Head of Department

To: Commanding Officer, or

Date 11 February, 1919

Subject: REQUEST FOR SURVEY.

1. It is requested that the following articles be surveyed in accordance with Article ..... Naval Instructions, 1913.

Account (4005) Appropriation O & O S 1919 Title "B"

Sample

Item	Quantity.	Article. (Location.)	Price.	Date, and from Whom Received.
1	2	Covers, torpedo tube case	8,40 ~~$ 16.00~~	4/2/10 S.O. Olangapo,P.I.
2	2	Covers, torpedo tube case	11.04 ~~22.00~~	6/18/10 S.O.Cavite,P.I.
3	9	Torches,torpedo	15.49	6/12/16 S.O.Newport, R.I.
4	1	Pistol,automatic 45 cal. 1911	14.77	4/21/17 S.O.Cavite,P.I.

(See following pages Nos. .....)

Reasons for Survey:

MISSING. R. R. Thebold Lieut.(T) U. S. N.

Approved and Forwarded, ... (Date.)

Commanding.

Forwarded to Thos M. Haslett USN (Surveying Officer) for action.

Commandant, or Senior Officer Present.

Surveying Officer's Report, copy attached, Class ..... (A or B) covers all items of the survey.

Commandant, or Senior Officer Present.

direction

Supply Officer.

Figure 12. Navy Request for Survey

Entry 87: Letters Received, 1888–1889
Correspondence and reports relative to coast defense fortifications and similar sites.

Entry 96: General Correspondence, 1890–1894
Periodic inspection reports, annual reports, and similar material relative to harbor defense fortification construction.

Entry 98: General Correspondence, 1893–1894
Annual and semi-annual reports and correspondence relative to harbor defenses.

Entry 103: Document File, 1894–1923
Correspondence, annual reports, and inspection reports relative to harbor defense fortifications and similar installations.

Entry 171: Land Papers, 1794–1916
Correspondence, legal documents and similar material relative to real estate acquisition.

Entry 391: Construction Completion Reports, 1917–1943
Construction histories and details on Army and Army Air Forces bases and manufacturing facilities.

Entry 393: "Historical Record of Buildings" and "Record of Equipment and Condition of Buildings" at Active Army Posts, 1905–1942
Data on Army and Army Air Forces site facilities.

Entry 1006: Harbor Defense Files, Decimal File, Classified, 1918–1945
Reports, correspondence, and similar records relative to continental United States harbor defense installations.

Entry 1007: Harbor Defense Files (Geographic File), Classified, 1918–1945
Reports, correspondence, and similar records relative to continental United States harbor defense installations.

Entry 1008: Harbor Defense Files, Decimal File, 1918–1945
Reports, correspondence, and similar records relative to continental United States harbor defense installations.

Entry 1009: Harbor Defense Files (Geographic File), 1918–1945
Reports, correspondence, and similar records relative to continental United States harbor defense installations.

RECORD GROUP 80, General Records of the Department of the Navy, 1798–1947
(Navy, 1804–1958) *See Figure 13.*

Entry: Secretary of the Navy, General Correspondence, 1916–1926
Correspondence, reports, photographs, and similar records relative to real property acquisition and disposal, facility construction, facility operations, and similar matters.

Entry: Secretary of the Navy, General Correspondence, 1927–1942
Correspondence, reports, photographs, etc. relative to real property acquisition and disposal, facility construction, facility operations, and similar matters.

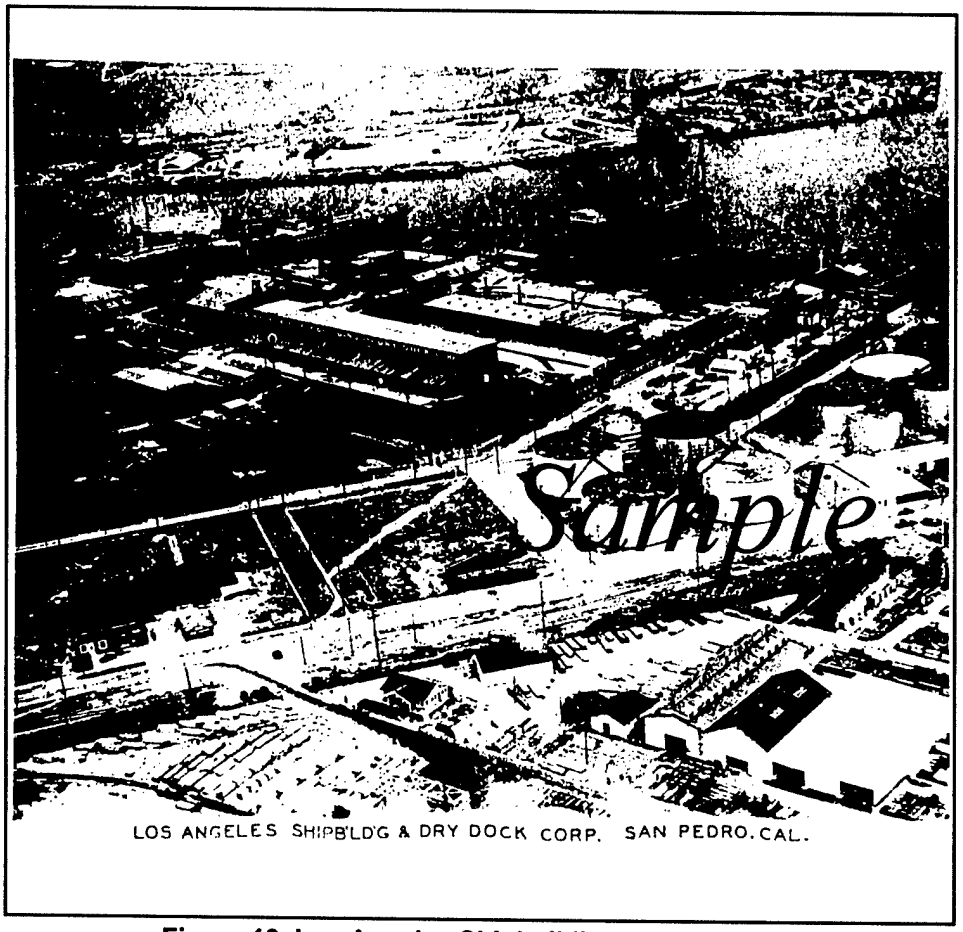


Figure 13. Los Angeles Shipbuilding and Dry Dock

RECORD GROUP 92, Records of the Office of the Quartermaster General

(Army, 1774–1985) *See Figure 14.*

Entry: Consolidated Correspondence File, 1794–1915
Correspondence, annual reports, and similar records relative to construction and procurement activities at military installations during these years.

Entry 89: Document File, 1800–1914
Correspondence, annual reports, etc. relative to construction and procurement activities at military installations.

Entry 1891: General Correspondence (Geographic File), 1905–1942
Correspondence and reports pertaining to construction activities at Army installations.

Entry 1974: Construction Completion Reports, 1917–1919
Construction records relative to World War I era Army installations.

Entry 1975: Construction Completion Reports, 1917–1938
Construction records relative to Army installation and manufacturing plant construction during these years.

Entry 1998: Real Estate Records, 1917–1922
Records relative to real property acquisition and disposal during and immediately after World War I.

RECORD GROUP 94, Records of the Adjutant General's Office, 1780–1917

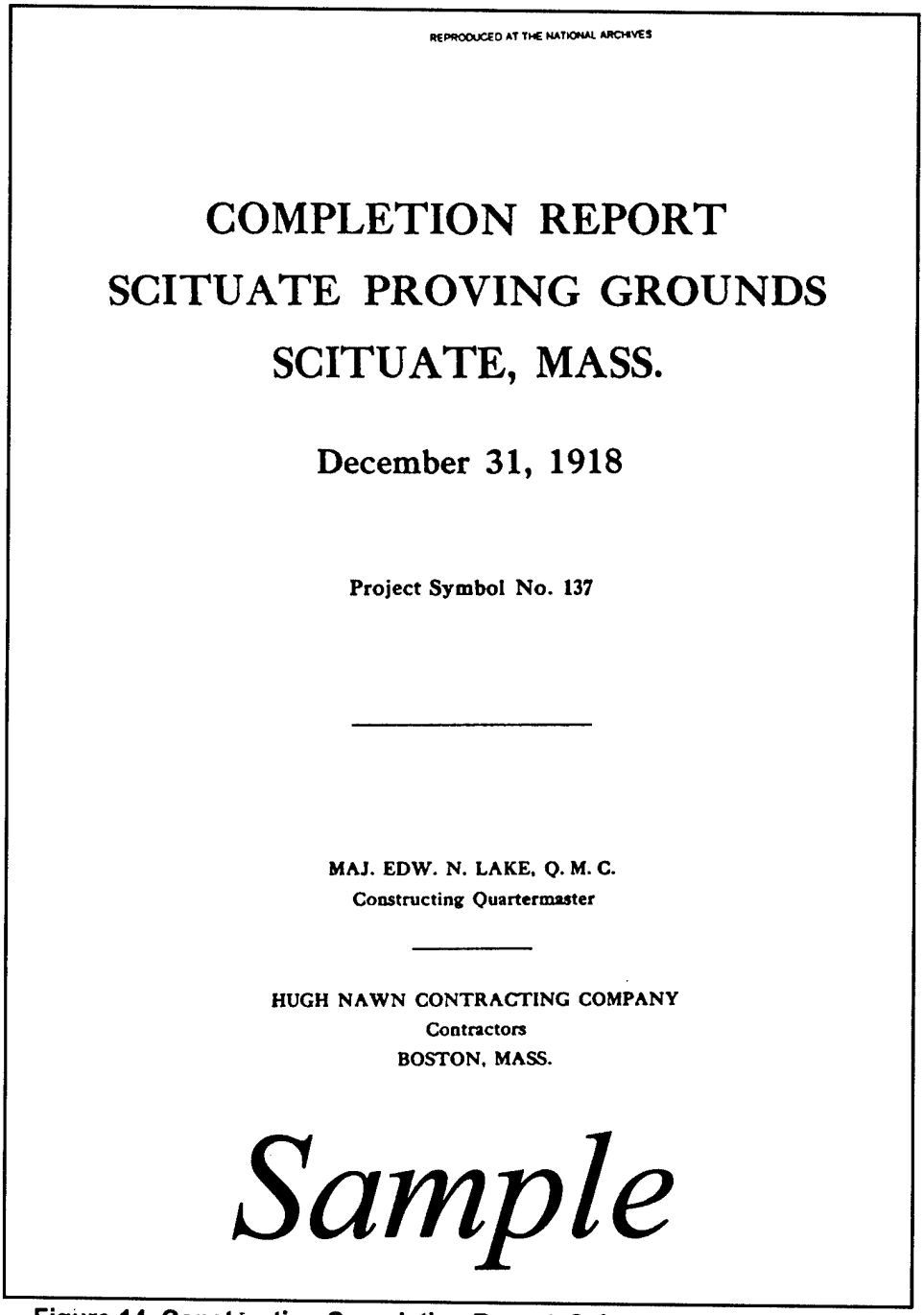
(Army, 1775–1928) *See Figure 15.*

Entry 464: Reservation File, Early 1800s–1916
Correspondence, site histories, and reports relative to Army installations.

RECORD GROUP 98, Records of U.S. Army Commands, 1784–1821

(Army, 1784–1822) *See Figure 16.*

Entries: Various
Correspondence and documents relative to Army commands.



REPRODUCED AT THE NATIONAL ARCHIVES

COMPLETION REPORT
SCITUATE PROVING GROUNDS
SCITUATE, MASS.

December 31, 1918

Project Symbol No. 137

MAJ. EDW. N. LAKE, Q. M. C.
Constructing Quartermaster

HUGH NAWN CONTRACTING COMPANY
Contractors
BOSTON, MASS.

Sample

Figure 14. Construction Completion Report, Scituate Proving Grounds

REPRODUCED AT THE NATIONAL ARCHIVES

FORT CARROLL.....MARYLAND.

(See Defenses of Baltimore)

Latitude 39, 15, N.; Longitude 0, 31, 37. E. Washington

An unfinished United States six sided,and casemated masonry fort located in the Patapsco river on Sollers Flats,between Soller's Point and Hawkins Point,about eight miles below Baltimore,Baltimore county,Md.

Sample

The project and estimates for the erection of works on Sollers Point were made after much careful examination as early as 1818. In the year 1839 Col. Jos. G.Totten, Chief Engineer,in his annual report to the Secretary of War stated that with Fort McHenry as th the only defensive work between Baltimore and Chesapeake bay the c city is wholly without defenses against an attack by land-such fo for instance as was undertaken by the English in 1814-and is at the same time,not adequately protected from an by the river'and in consequence thereof he strongly recommended the erection of a strong casemated battery on the outer extremity of Soller's PointFlats,as was projected in 1818. The erection of this work wou would command the channel of the river,and an expedition advancing against the city from North Point,or along the opposite shore would be liable to be cut off from all retreat by troops thrown across the river,or sent down the river and landed near the work This recommendation was renewed each succeeding year in the annual report of the Chief Engineerand in consequence of which Congress in August,1846,appropriated 50,000 for the commencement of batteries on Soller's Point Flats. On March ,1847,the legislature of Maryland ceded jurisdiction to the United States over the site of this work,and preliminary work was commenced the same year under the direction of Major Ogden of the United States Engineers,

Figure 15. Description of Fort Carroll, Maryland

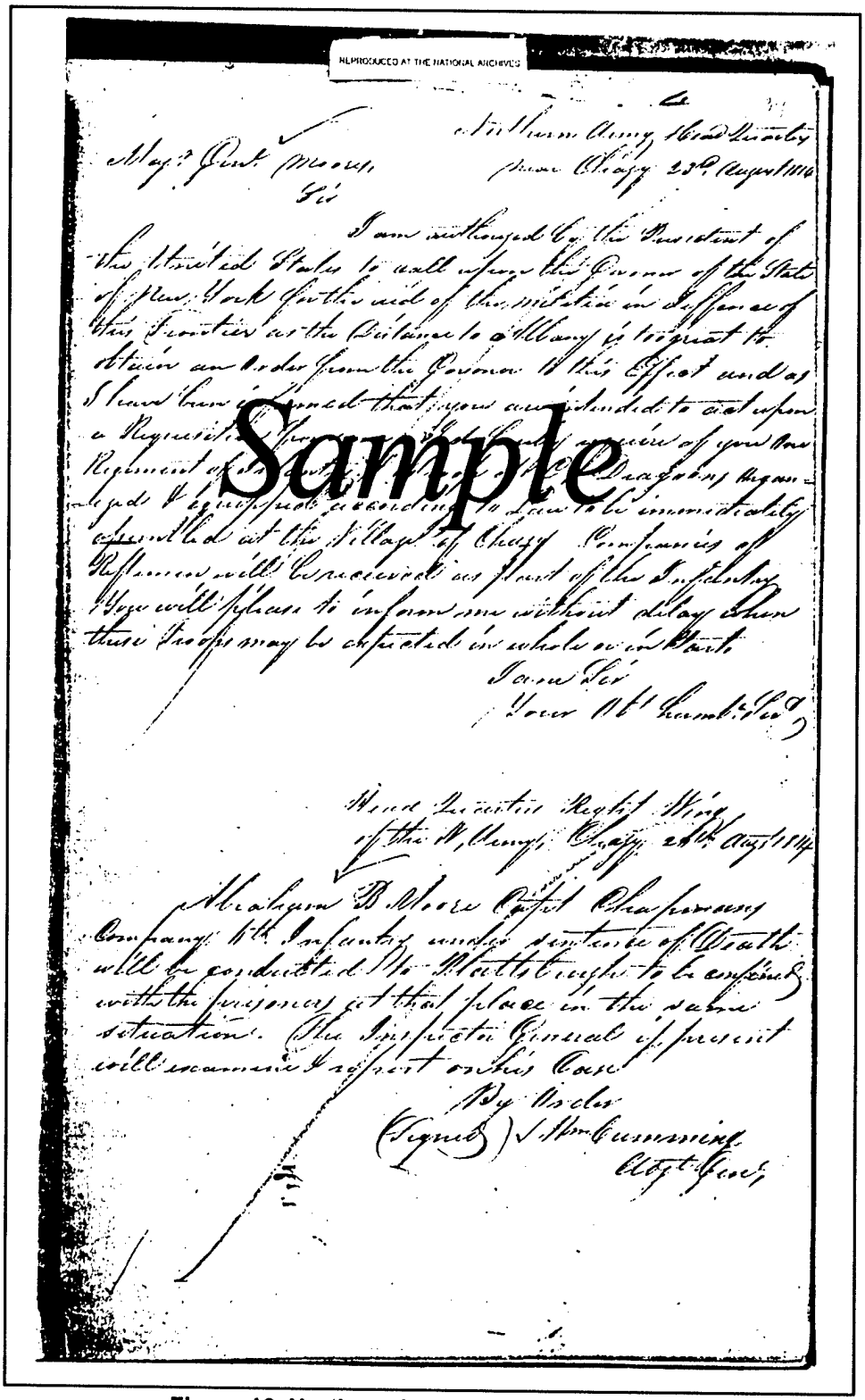


Figure 16. Northern Army Headquarters Letter

RECORD GROUP 127, Records of the U.S. Marine Corps

(Navy, 1775–1971) *See Figure 17.*

Entry 18: General Correspondence, Adjutant General's Office, 1918–1938

Correspondence, reports, and similar records relative to Marine Corps activities at Navy and Marine Corps installations.

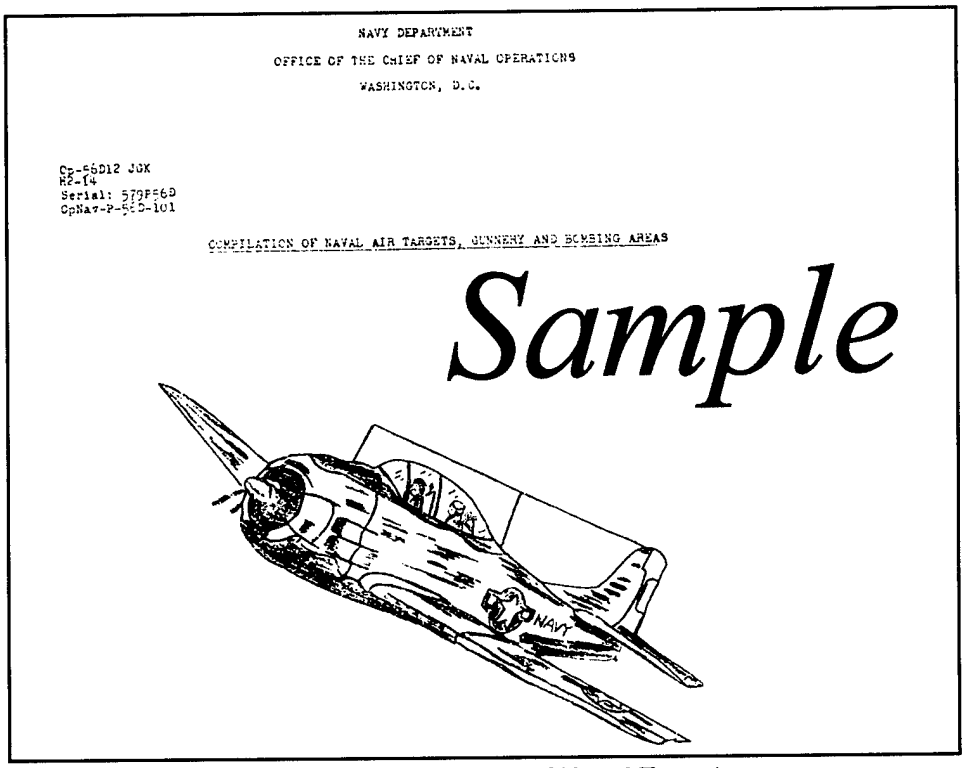


Figure 17. Compilation of Naval Targets

RECORD GROUP 135, Records of the Public Works Administration

(all military services, 1933–1949)

Entry: Project Files

Correspondence, reports and similar construction records.

RECORD GROUP 153, Records of the Office of the Judge Advocate General

(Army, 1692–1981) *See Figure 18.*

Entry: Reservations File, 1800–1950

Correspondence, reports, and legal records relative to real property acquisition and disposal.

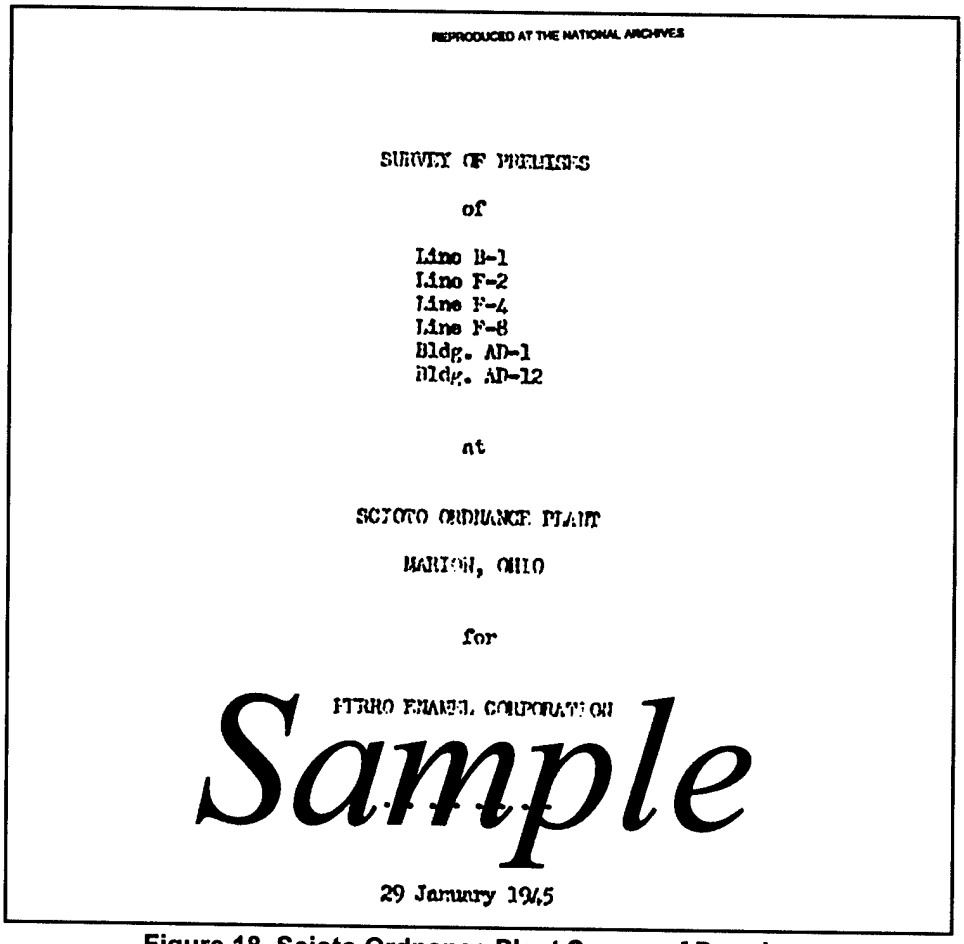


Figure 18. Scioto Ordnance Plant Survey of Premises

RECORD GROUP 156, Records of the Office of the Chief of Ordnance

(Army, 1797–1968)

Entry 36: General Correspondence, 1915–1941
Correspondence, reports, studies, and similar records relative to ordnance activities at Army installations, arsenals, and manufacturing plants.

Entry 39: Central Classified File, 1917–1940
Correspondence, reports, studies, and similar records relative to ordnance activities at Army installations, arsenals, and manufacturing plants.

Entry 41: Correspondence Relating to Operations, 1917–1940
Correspondence and reports relative to facilities and operations at Army ordnance facilities.

Entry 437: Military Guard Section, Inspection Reports, 1918–1919
Inspection reports and correspondence relative to conditions at Army ordnance facilities during and immediately after World War I.

Entry 438: Military Guard Section, 1918–1919
Correspondence relative to conditions at Army ordnance facilities during and immediately after World War I.

RECORD GROUP 162, General Records of the Federal Works Agency

(all military services, 1930–1950) *See Figure 19.*

Entry 7: Central Decimal Files, 1941–1949
Correspondence pertaining to support facility construction at Army, Navy, and Air Force bases.

Entry 21: Records of War Public Works Program, 1941–1949
Correspondence pertaining to facility construction at Army, Navy, and Air Force bases.

RECORD GROUP 165, Records of the War Department General and Special Staffs

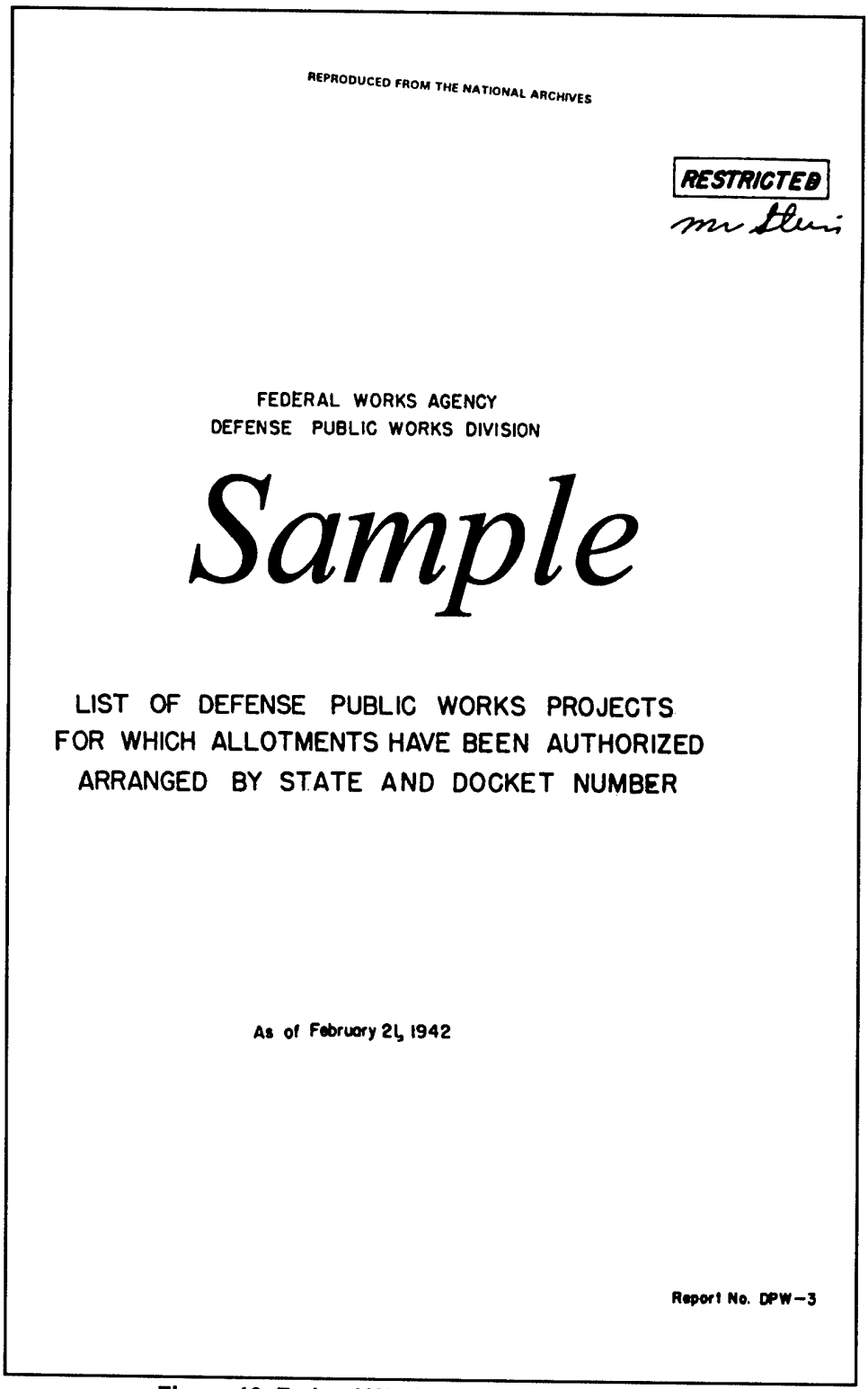
(Army, 1860–1952) *See Figure 20.*

Entry 257: Security Classified Correspondence and Maps Relating to Harbor and Coastal Defense Installations, 1914–1946
Correspondence, reports, studies, and similar records relative to coast defense fortifications. Material in this entry is particularly useful for temporary World War II harbor defense installations.

RECORD GROUP 168, Records of the National Guard Bureau

(National Guard, 1822–1963) *See Figure 21.*

Entry: Central Correspondence File, 1916–1923
Correspondence, reports, tables, and similar material relating to National Guard facilities, including firing ranges.



REPRODUCED FROM THE NATIONAL ARCHIVES

RESTRICTED

FEDERAL WORKS AGENCY
DEFENSE PUBLIC WORKS DIVISION

Sample

LIST OF DEFENSE PUBLIC WORKS PROJECTS
FOR WHICH ALLOTMENTS HAVE BEEN AUTHORIZED
ARRANGED BY STATE AND DOCKET NUMBER

As of February 24, 1942

Report No. DPW-3

Figure 19. Federal Works Agency Project Listing

REPRODUCED FROM THE NATIONAL ARCHIVES

~~SECRET~~ 11 June 1943

MEMORANDUM FOR FILE IN SEACOAST DEFENSE PROJECTS BRANCH.

SUBJECT: Report on Visit to Harbor Defenses of Chesapeake Bay.

1. On arrival at Ft. Monroe, Va. on 6 June 43, I called on the Commanding General of the Chesapeake Bay Sector. In the ensuing conversations General Tilton stated the following opinions:

a. It seems difficult to finally complete any one of the various construction projects in the Modernization Program. For example, although, Battery Ketcham has been practically complete for some time, one of the carriage motors appears to have been overlooked and the emplacement is lacking this particular item. The slow delivery of power plants is delaying the final completion of the battery.

b. Under the reorganization of the Corps of Engineers, all maintanence work is under the supervision of the post engineer who may or may not be familiar with seacoast fortifications. The work of the civilian engineer at Ft. Monroe, who has had extensive experience with seacoast fortifications, is thus subordinated.

c. The AMTB problem has not been satisfactorily solved in two respects: first, the method of fire control has not been definitely agreed upon - antiaircraft fire control will not work - and secondly, the temporary emplacement construction costing $20,000 is unwarranted, since for an additional $14,000 a much more desirable permanent emplacement could be had.

d. The Mod. Program batteries which are situated a considerable distance from a post are improperly designed because they lack permanent housing for the battery personnel. T of O housing is not adequate as to type. At Ft. Story there is a regimental area of T of O buildings situated in front of one of the new 16" batteries. A shell or bomb in

Sample

NND 760026 BY NARA DATE 6/15/07

333.1/4

SECRET

- 1 -

Figure 20. Seacoast Defense Projects Branch Memorandum

REPRODUCED AT THE NATIONAL ARCHIVES

CHIEF EXECUTIVE DEPARTMENT.
ALABAMA.

B.B.COMER, GOVERNOR.
W.E.FORT, PRIVATE SECRETARY

June 7th, 1908.

Secretary of War,
Washington, D. C.

Sample

Dear Sir:--

I respectfully ask that funds for promotion of rifle practice be transferred from Brigadier General Bibb Graves, who has been the disbursing officer, to Major D. W. Mc Iver, who has qualified as disbursing officer for that fund.

Estimates have heretofore been made, but they are again submitted, viz: Range at Genova, purchase of land, $250; construction $300. Range at Fort Deposit, rent of land $20o, construction$300. Range at Dothan, lease of land, $200, construction $250. Range at Evergreen, lease of land $200, construction $300; total $2,000. Range at Birmingham $2 500.

For transporttaion and subsistence for rifle practice at Fort Weaver, part of expenditure having already been made., $500.

For expense of team to Fort Perry, transportation, subsistence and pay of men, estimated $ 2 500. In all $7 500.

Very respectfully,

B. B. Comer

Governor of Alabama.

Figure 21. Letter to Secretary of War from Governor of Alabama

RECORD GROUP 175, Records of the Chemical Warfare Service

(Army, 1917–1963) *See Figure 22.*

Entry 1: Central Correspondence File, 1918–1942

Correspondence, studies, reports, and similar material relating to Chemical Warfare Service activities at Army installations between World War I and the beginning of World War II.

Entry 4: Security and Confidential Central Correspondence Files, 1918–1942

Correspondence, studies, reports, etc. relating to Chemical Warfare Service activities at Army installations between World War I and the beginning of World War II.

RECORD GROUP 287, Publications of the U.S. Government

(all military services, 1790–1979) *See Figure 23.*

Entries: Various

Printed government documents, including annual reports of various government agencies.

RECORD GROUP 391, Records of U.S. Army Mobile Units, 1821–1942

(Army, 1815–1950) *See Figure 24.*

Entries: Various

Correspondence and documents relative to Army units.

RECORD GROUP 393, Records of U.S. Army Continental Commands, 1821–1920

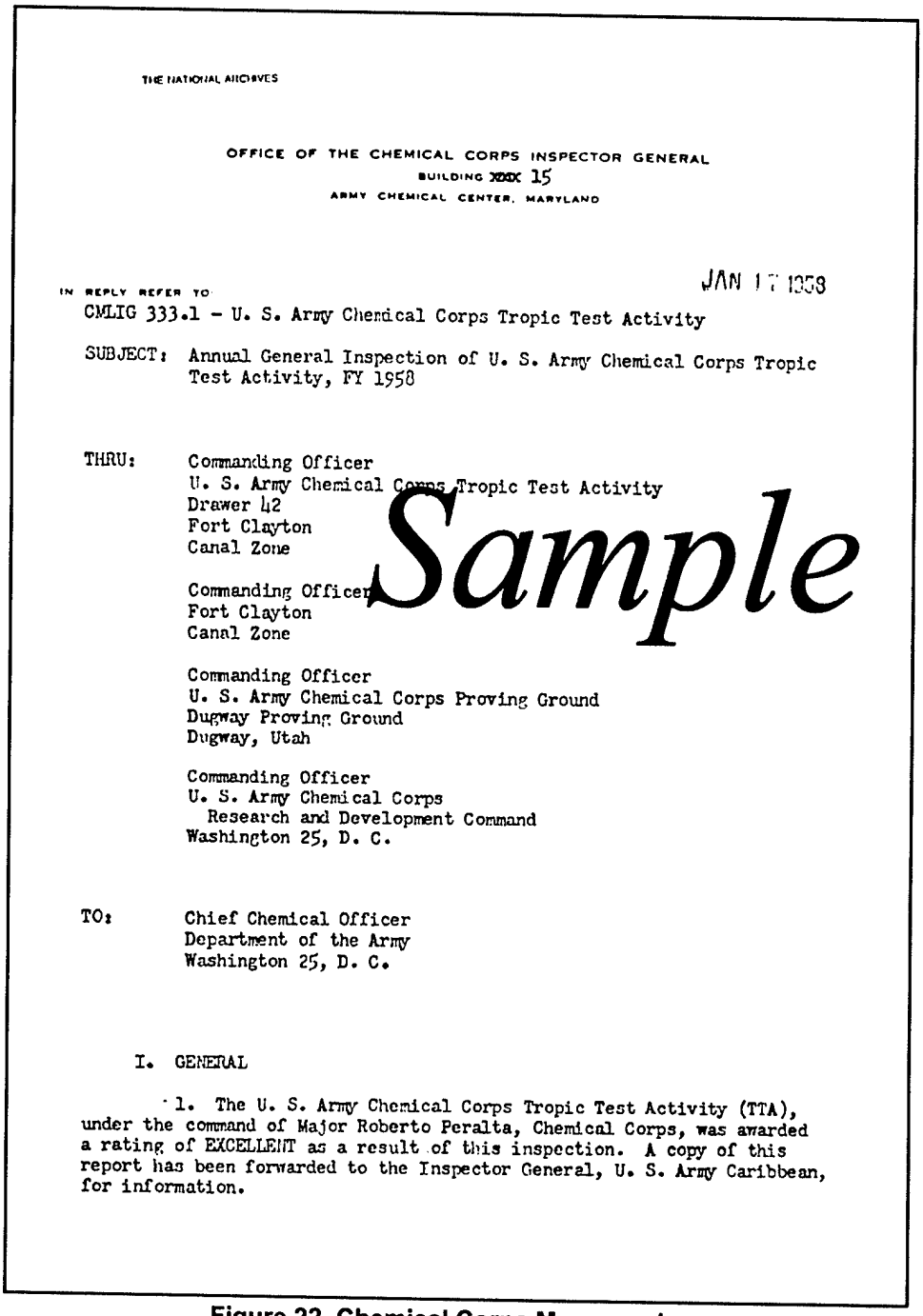
(Army, 1817–1940)

Entry: Letters Received

Correspondence relative to construction, real estate acquisition, and similar subjects.

Entry: Posts

Correspondence relative to construction, real estate acquisition, etc., at Army posts.



THE NATIONAL ARCHIVES

OFFICE OF THE CHEMICAL CORPS INSPECTOR GENERAL
BUILDING XXXX 15
ARMY CHEMICAL CENTER, MARYLAND

IN REPLY REFER TO: JAN 17 1958

CMLIG 333.1 - U. S. Army Chemical Corps Tropic Test Activity

SUBJECT: Annual General Inspection of U. S. Army Chemical Corps Tropic Test Activity, FY 1958

THRU: Commanding Officer
U. S. Army Chemical Corps Tropic Test Activity
Drawer 42
Fort Clayton
Canal Zone

Commanding Officer
Fort Clayton
Canal Zone

Commanding Officer
U. S. Army Chemical Corps Proving Ground
Dugway Proving Ground
Dugway, Utah

Commanding Officer
U. S. Army Chemical Corps
Research and Development Command
Washington 25, D. C.

TO: Chief Chemical Officer
Department of the Army
Washington 25, D. C.

I. GENERAL

1. The U. S. Army Chemical Corps Tropic Test Activity (TTA), under the command of Major Roberto Peralta, Chemical Corps, was awarded a rating of EXCELLENT as a result of this inspection. A copy of this report has been forwarded to the Inspector General, U. S. Army Caribbean, for information.

Sample

Figure 22. Chemical Corps Memorandum

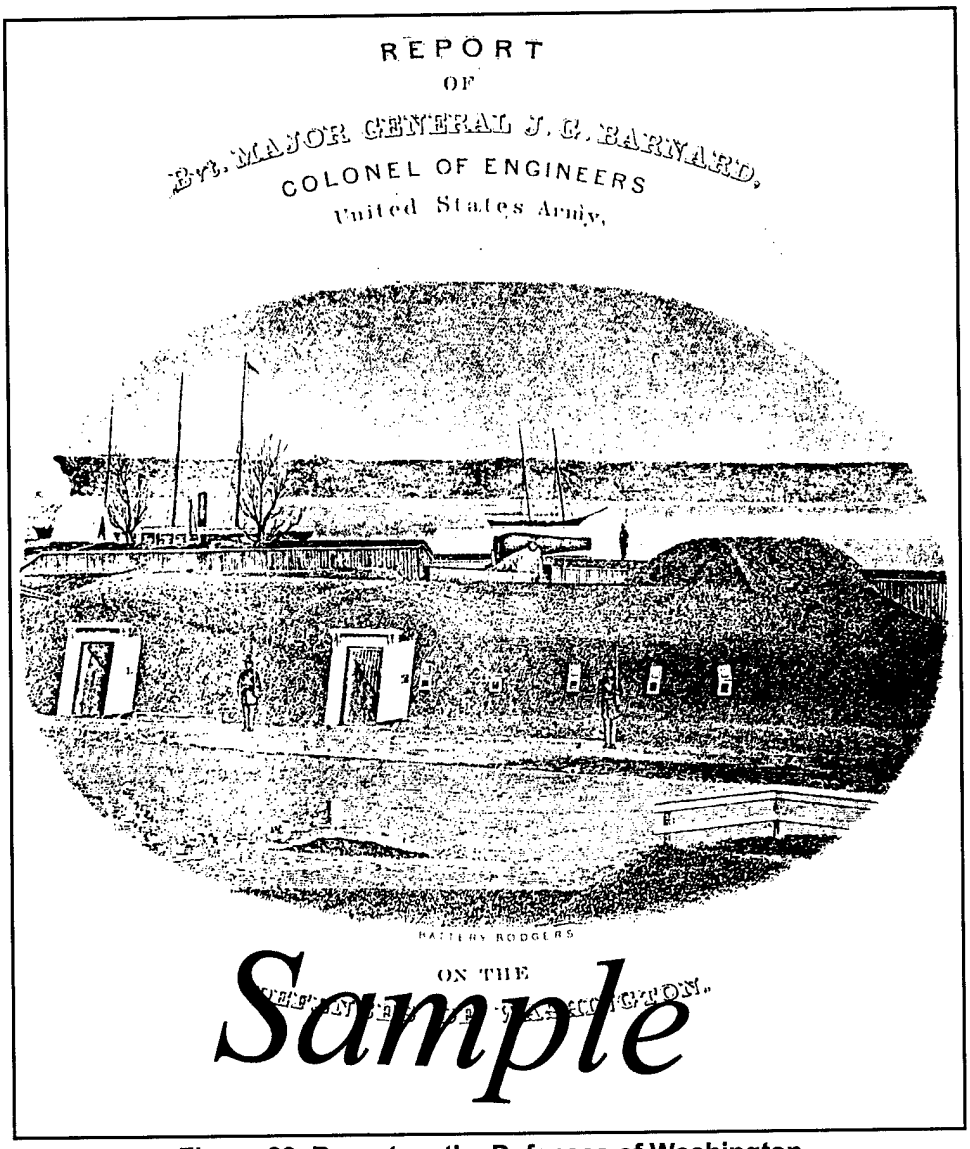
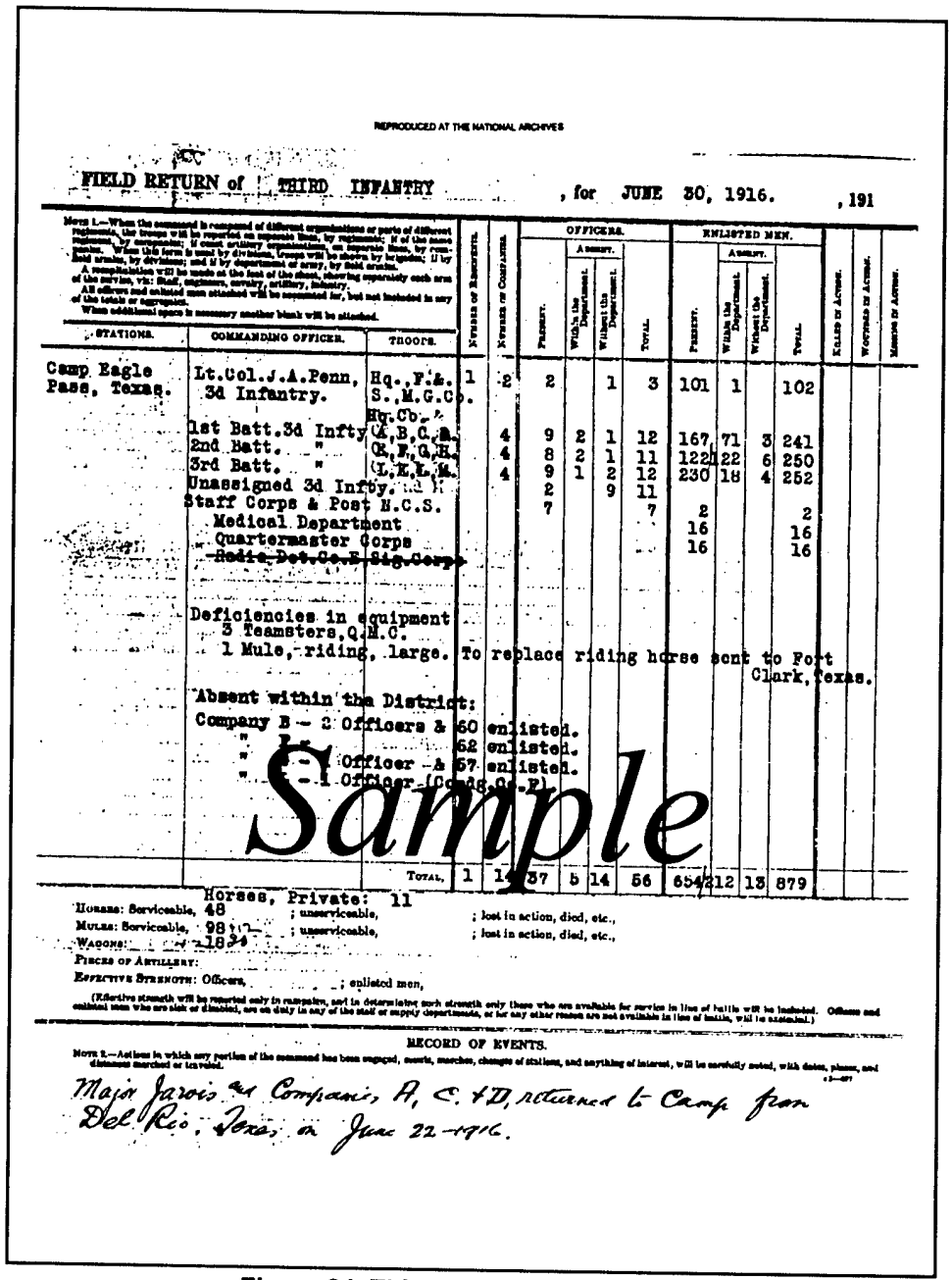


Figure 23. Report on the Defenses of Washington



REPRODUCED AT THE NATIONAL ARCHIVES

FIELD RETURN of THIRD INFANTRY , for JUNE 30, 1916. , 191

STATIONS.	COMMANDING OFFICER.	TROOPS.	NUMBER OF RECORDS.	NUMBER OF COMPANIES.	OFFICERS. PRESENT.	OFFICERS. ABSENT. Within the Department.	OFFICERS. ABSENT. Without the Department.	OFFICERS. TOTAL.	ENLISTED MEN. PRESENT.	ENLISTED MEN. ABSENT. Within the Department.	ENLISTED MEN. ABSENT. Without the Department.	ENLISTED MEN. TOTAL.	KILLED IN ACTION.	WOUNDED IN ACTION.	MISSING IN ACTION.
Camp Eagle Pass, Texas.	Lt.Col.J.A.Penn, 3d Infantry.	Hq., F.&S., M.G.Co.	1	2	2		1	3	101	1		102			
		Hq.Co.													
	1st Batt.3d Infty	(A,B,C,&,		4	9	2	1	12	167	71	3	241			
	2nd Batt. "	(D,E,G,H,		4	8	2	1	11	122	122	6	250			
	3rd Batt. "	(I,K,L,M,		4	9	1	2	12	230	18	4	252			
	Unassigned 3d Infty.				2		9	11							
	Staff Corps & Post N.C.S.				7			7	2			2			
	Medical Department								16			16			
	Quartermaster Corps								16			16			
	~~Radio Det.Co.E Sig.Corps~~														
	Deficiencies in equipment														
	3 Teamsters,Q.M.C.														
	1 Mule, riding, large.	To replace riding horse sent to Fort Clark, Texas.													
	Absent within the District:														
	Company B - 2 Officers & 60 enlisted.														
	" D - 62 enlisted.														
	" F - 1 Officer & 57 enlisted.														
	" I - 1 Officer (Co.&, Q.M.P)														
		TOTAL,	1	14	37	5	14	56	654	212	13	879			

Horses, Private: 11

HORSES: Serviceable, 48 ; unserviceable, ; lost in action, died, etc.,

MULES: Serviceable, 98 ; unserviceable, ; lost in action, died, etc.,

WAGONS: 18

PIECES OF ARTILLERY:

EFFECTIVE STRENGTH: Officers, ; enlisted men,

(Effective strength will be reported only in campaign, and is determined such strength only those who are available for service in line of battle will be included. Officers and enlisted men who are sick or disabled, are on duty in any of the staff or supply departments, or for any other reason are not available in line of battle, will be excluded.)

RECORD OF EVENTS.

Major Jarvis and Companies A, C. & D, returned to Camp from Del Rio, Texas, on June 22-1916.

Sample

Figure 24. Third Infantry Field Return

RECORD GROUP 394, Records of U.S. Army Continental Commands, 1920–1942

(Army, 1871–1945) *See Figure 25.*

Entry 21: First Corps Area, General and Administrative File, January–June 1929

Correspondence, reports, and similar records pertaining to such topics as joint Army–Navy use of installations and acquisition and disposal of real property.

Entry 120: Third Corps Area, Historical Records of Buildings at Posts, 1925–1942

Correspondence and reports relative to real property disposal and similar matters.

Entry 458: Third Corps Area, General Correspondence, 1920–1942

Correspondence, reports, and maps relative to ordnance activities, including status of ranges.

RECORD GROUP 407, Records of the Adjutant General's Office

(Army, 1905–1981) *See Figure 26.*

Entry: Central Decimal Files, 1917–1925

Correspondence, reports, and similar records relating to operations and activities at Army installations.

Entry: Central Decimal Files, 1926–1939

Correspondence, reports, and similar records relating to operations and activities at Army installations.

Entry 366: Special Projects, Harbor Defense, 1929–1948

Correspondence, reports, studies, and similar records relating to harbor defense installation construction and armament.

REPRODUCED AT THE NATIONAL ARCHIVES

In reply refer to: 619.3

HEADQUARTERS FORT NIAGARA
FORT NIAGARA, NEW YORK

July 3, 1929

Subject: Restoration of Old Fort Niagara, N.Y.

To: Commanding General, Second Corps Area,
Governors Island, New York

1. In compliance with paragraph 2, letter Headquarters Second Corps Area, 619.3 (Old Fort) (Niagara), dated June 27, 1929, there are inclosed photographs showing condition of buildings at "Old Fort Niagara".

2. The following estimate of cost of restoration is submitted together with description of work in progress and in contemplation during the fiscal year 1930:

a. Public Comfort Station - A semi-detached building to match construction of "Old Castle" and provide toilet conveniences for the traveling public as well as attendants at gatherings within the "Castle". Estimated cost - $3500.00. Plans have been approved for this building but have been returned to Corps Area Headquarters for approval of a minor change.

b. Bakery - British built in 1762. Estimated cost of restoration - $2512.00. Photograph accompanying shows present condition except that roof has been reboarded and some work done on ovens and walls.

c. Storehouse or Barracks - French built in 1757. Original estimate to restore and remodel - $14915.00. Photograph accompanying shows condition of roof and walls before removal of roof. Complete plans are now in preparation by Architect of "Old Fort Niagara Association" and will be forwarded for approval on receipt and checking of same.

d. Powder Magazine - French built in 1757. Original estimate to restore - $5725.00. Photograph accompanying shows back side of elliptical arch over powder room. Space above arch and and to eighteen inches above chord timbers are earth filled. Entire old roof covering has been removed. Earth fill removed to lessen weight on arch. The replacement of the permanent roof on this building is especially needed as the building is used for storage of small arms, machine gun and howitzer ammunition which should be protected. Restoration of roof all that is contemplated to this building for the present. Estimated cost - $1980.00.

G. E. STEWART
Colonel, 28th Inf.
Commanding.

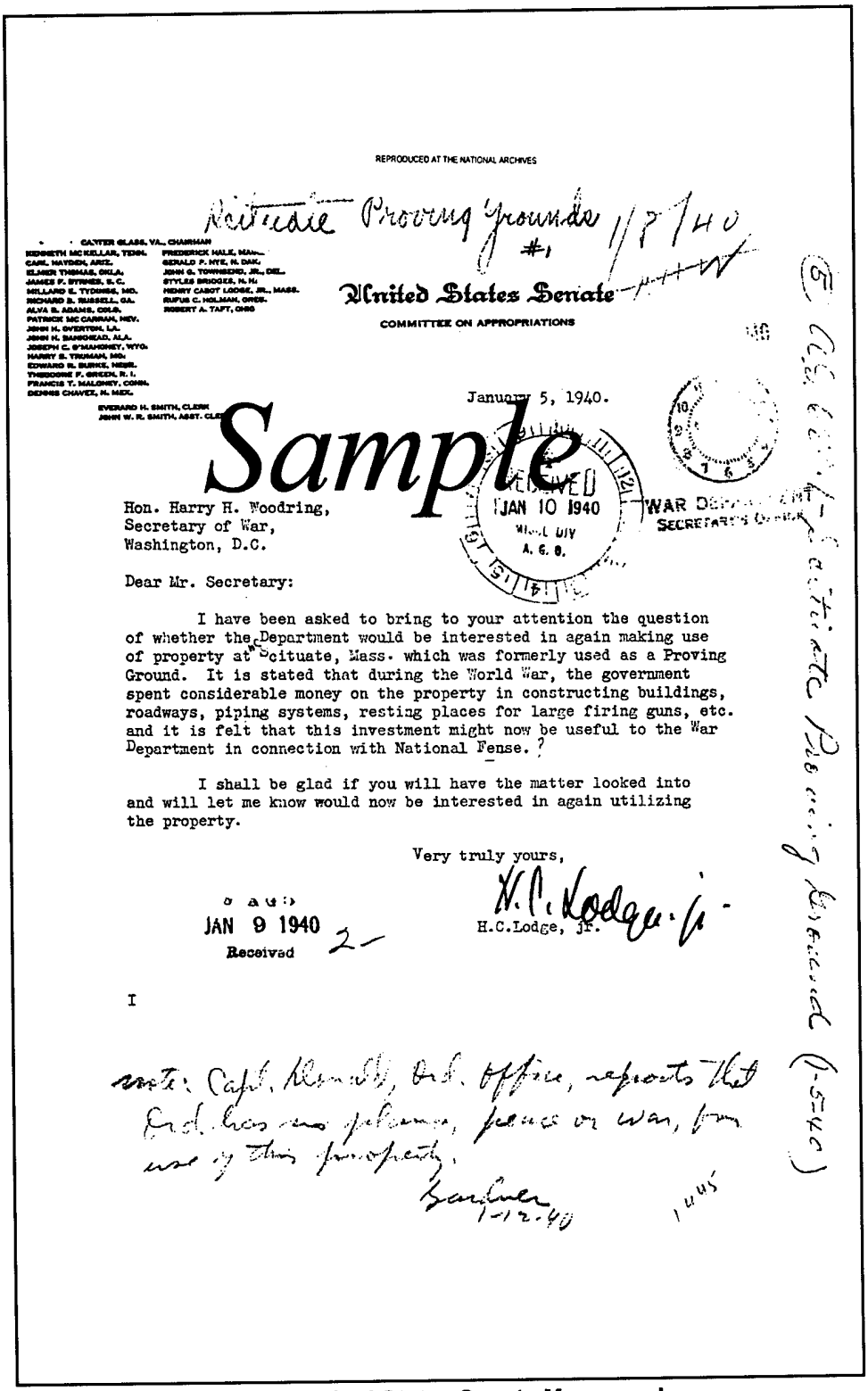
7 incls:
6 photos
1 pamphlet

Approved JUL 8 1929

RECEIVED JUL 8 1929

Sample

Figure 25. Fort Niagara Memorandum



REPRODUCED AT THE NATIONAL ARCHIVES

Natick Proving Ground #1 1/8/40

CARTER GLASS, VA., CHAIRMAN
KENNETH MCKELLAR, TENN. — FREDERICK HALE, MAINE
CARL HAYDEN, ARIZ. — GERALD P. NYE, N. DAK.
ELMER THOMAS, OKLA. — JOHN G. TOWNSEND, JR., DEL.
JAMES F. BYRNES, S. C. — STYLES BRIDGES, N. H.
MILLARD E. TYDINGS, MD. — HENRY CABOT LODGE, JR., MASS.
RICHARD B. RUSSELL, GA. — RUFUS C. HOLMAN, OREG.
ALVA B. ADAMS, COLO. — ROBERT A. TAFT, OHIO
PATRICK MC CARRAN, NEV.
JOHN H. OVERTON, LA.
JOHN H. BANKHEAD, II, ALA.
JOSEPH C. O'MAHONEY, WYO.
HARRY S. TRUMAN, MO.
EDWARD R. BURKE, NEBR.
THEODORE F. GREEN, R. I.
FRANCIS T. MALONEY, CONN.
DENNIS CHAVEZ, N. MEX.

EVERARD H. SMITH, CLERK
JOHN W. R. SMITH, ASST. CLERK

United States Senate

COMMITTEE ON APPROPRIATIONS

January 5, 1940.

Sample

RECEIVED
JAN 10 1940
Mail Div
A. G. O.

WAR DEPARTMENT
SECRETARY'S OFFICE

Hon. Harry H. Woodring,
Secretary of War,
Washington, D.C.

Dear Mr. Secretary:

I have been asked to bring to your attention the question of whether the Department would be interested in again making use of property at Scituate, Mass. which was formerly used as a Proving Ground. It is stated that during the World War, the government spent considerable money on the property in constructing buildings, roadways, piping systems, resting places for large firing guns, etc. and it is felt that this investment might now be useful to the War Department in connection with National Fense.?

I shall be glad if you will have the matter looked into and will let me know would now be interested in again utilizing the property.

Very truly yours,

H.C.Lodge, Jr.

O A G
JAN 9 1940
Received

I

note: Capt. Kendall, Ord. Office, reports that Ord. has no plans, peace or war, for use of this property.

Gardner 1-12-40

(U.S. Cavalry Remount Station, Front Royal, Virginia)

Figure 26. United States Senate Memorandum

Archives II (College Park, MD)

8601 Adelphi Road
College Park, Maryland 20740

301–713–6800
http://www.nara.gov/nara/dc/dcarea.html

Records appropriate to ordnance and explosives cleanup maintained at this facility are shown below and apply to the entire ***United States.***

Textual Branch

RECORD GROUP 16, Records of the Department of Agriculture
(all military services, 1893–1981)

Entry 17: General Correspondence of the Office of the Secretary of Agriculture, 1906–1975
Correspondence and reports relative to Army, Navy, and Air Force real estate acquisition and disposal.

RECORD GROUP 18, Records of the Army Air Forces
(Army Air Forces, 1903–1964)

Entry 1: Security Classified Decimal File, 1944–1948
Correspondence, reports, maps, and similar records relative to Air Corps installation construction, mission, and utilization.

Entry 2: Air Adjutant General's Unclassified Decimal File, 1944–1948
Correspondence, reports, maps, and similar records relative to Air Corps installation construction, mission, and utilization.

Entry 36: General Correspondence, 1940–1947
Correspondence relative to Air Corps facility construction and operation.

Entry 37: Reports and Tabulations, 1940–1948
Records relative to the operation and mission of Army Air Corps installations and facilities.

Entry 46: The Air Inspector General Decimal File, 1945–1949
Correspondence, reports, maps, and similar records relative to Air Corps installation construction, functions, and utilization.

Entry 290: Central Decimal File, 1939–1942
Correspondence, reports, maps, and similar records relative to Air Corps installation construction, mission, and utilization.

Entry 292: Air Adjutant General's Unclassified Central Decimal File, 1942–1944
Correspondence, reports, maps, and similar records relative to Air Corps installation construction, mission, and utilization.

Entry 293: Security Classified Central Decimal File, 1939–1942
Correspondence, reports, maps, and similar records relative to Air Corps installation construction, mission, and utilization.

Entry 294: Air Adjutant General's Security Classified Decimal File, 1942–1944
Correspondence, reports, maps, and similar records relative to Air Corps installation mission, construction and utilization.

Entry 295: Correspondence Relating to Airfields, 1939–1942
Correspondence, reports, maps, and similar records relative to Air Corps installation mission, construction and utilization.

Entry 296: Correspondence Relating to Camps and Forts, 1939–1942
Correspondence relative to Air Corps installations on or near Army posts.

Entry 297: Correspondence Relating to Corps Areas, 1939–1942
Correspondence, reports, maps, and similar records relative to Air Corps installation mission, construction and utilization.

RECORD GROUP 30, Records of the Bureau of Public Roads
(all military services, 1892–1972)

Entry 54: Highway Traffic Advisory Committee to the War Department, 1941–1945
Correspondence, reports, and maps relative to location and functions of military installations.

RECORD GROUP 38, Records of the Chief of Naval Operations
(Navy, 1875–1985)

Entry 2: General Correspondence, 1942–1946
Memoranda, letters, reports, and similar material regarding naval shore installations construction, mission, and functions.

RECORD GROUP 48, Records of the Department of the Interior
(all military services, 1826–1981)

Entry 749B: Central Classified Files, 1937–1953
Correspondence, reports, etc. relating to real property acquisition and disposal.

RECORD GROUP 71, Records of the Bureau of Yards and Docks
(Navy, 1784–1963)

Entry: Reports on Army Facilities Acquired in 1944
Correspondence Relative to Navy facility acquisition and expansion.

Entry 1001: Naval Property Case Files, 1941–1948
Correspondence, maps, reports, etc. relative to Navy real property acquisition and disposal.

Entry 1008: Correspondence Regarding Inter–Federal Agency Transfers of Facilities to and from the Navy Department, 1944–1946
Letters, memoranda, and similar records relative to Navy facilities acquisition and expansion.

RECORD GROUP 72, Records of the Bureau of Aeronautics
(Navy, 1911–1965)

Entry: General Correspondence, 1948–1959
Correspondence, reports, maps, and similar records relative to naval air installations and manufacturing facilities.

Entry 62: General Correspondence, 1943–1947
Letters, memoranda, reports, maps, and similar records relative to naval air installations and bombing ranges.

Entry 64: Confidential Correspondence, 1922–1944
Letters, memoranda, and reports relating to naval air installation construction, mission, and functions.

Entry 67: Confidential Correspondence, 1922–1947
Letters, memoranda, and reports relating to naval air installation construction and operations.

Entry 1001: "Unclassified" General Correspondence, 1948–1951
Letters, memoranda, reports, etc. relating to naval air installation facility construction, functions, and missions.

Entry 1021: Records Relating to Inactive Air Stations, 1943–1958
Correspondence, reports, maps, and similar records relative to inactive naval air installations.

RECORD GROUP 74, Records of the Bureau of Ordnance
(Navy, 1818–1967)

Entry 25: General Correspondence, 1926–1944
Letters, memoranda, reports, and maps relative to ordnance storage, distribution, and use at naval installations.

Entry 1001: General Correspondence, 1907–1949
Correspondence, reports, maps, etc. relative to ordnance activities at naval installations.

Entry 1002A: Construction and Procurement Subject File, 1945
Correspondence, reports, maps, and similar records relative to ordnance procurement, storage, and use at naval installations.

Entry 1002B: Construction and Procurement Subject File, 1946
Correspondence, reports, maps, and similar records relative to ordnance procurement, storage, and use at naval installations.

Entry 1002C: Construction and Procurement Subject File, 1947
Correspondence, reports, maps, and similar records relative to ordnance procurement, storage, and use at naval installations.

Entry 1014: Records Relating to Munitions Assignment Committee, 1942–1944
Reports relative to stocks of munitions at Navy installations.

RECORD GROUP 77, Records of the Office of the Chief of Engineers
(Army/Army Air Forces, 1789–1988)

Entry 106B: General Correspondence, 1918–1945
Letters, memoranda, etc., relating to Army installation construction projects.

Entry 1011: Security Classified Subject Files, 1940–1945
Correspondence, reports, and similar records relative to Army and Army Air Force installation construction and real estate acquisition.

Entry 1013: General Correspondence with Districts, 1941–1945
Letters, memoranda, etc. pertaining to Army and Army Air Force installation real estate acquisition and construction projects.

Entry 1014: General Correspondence with Divisions, 1941–1945
Letters, memoranda, etc. pertaining to Army and Army Air Force installation real estate acquisition and construction projects.

Entry 1023: General Correspondence Relating to and Related Facilities, 1940–1945
Detailed progress reports relative to Army Air Corps airfield construction.

RECORD GROUP 80, General Records of the Department of the Navy
(Navy, 1804–1958)

Entry 16: Formerly Security Classified General Correspondence of the CNO/Secretary of the Navy, 1940–1947
Reports, correspondence, etc. relative to missions, functions, and operations at Navy installations.

RECORD GROUP 92, Records of the Office of the Quartermaster General
(Army, 1774–1985)

Entry 1892A: General Correspondence, "Geographic File," 1936–1945
Memoranda, letters, maps, reports, and similar material relating to Army and Army Air Corps installation construction projects.

Entry 1892B: General Correspondence, "Geographic File," 1946–1948
Memoranda, letters, maps, reports, etc. relating to Army and Army Air Corps construction projects.

Entry 1892F: Classified Geographic File, 1939–1952
Correspondence, maps, reports, and similar material relating to Army and Army Air Corps construction projects.

RECORD GROUP 96, Records of the Farmers Home Administration
(all military services, 1918–1975)

Entry 3: Correspondence Relating to Participation in the Defense Program, 1940–1942
Letters, memoranda, etc. regarding real estate acquisition and disposal.

RECORD GROUP 107, Records of the Office of the Secretary of War (Army, 1791–1947) *See Figure 27.*

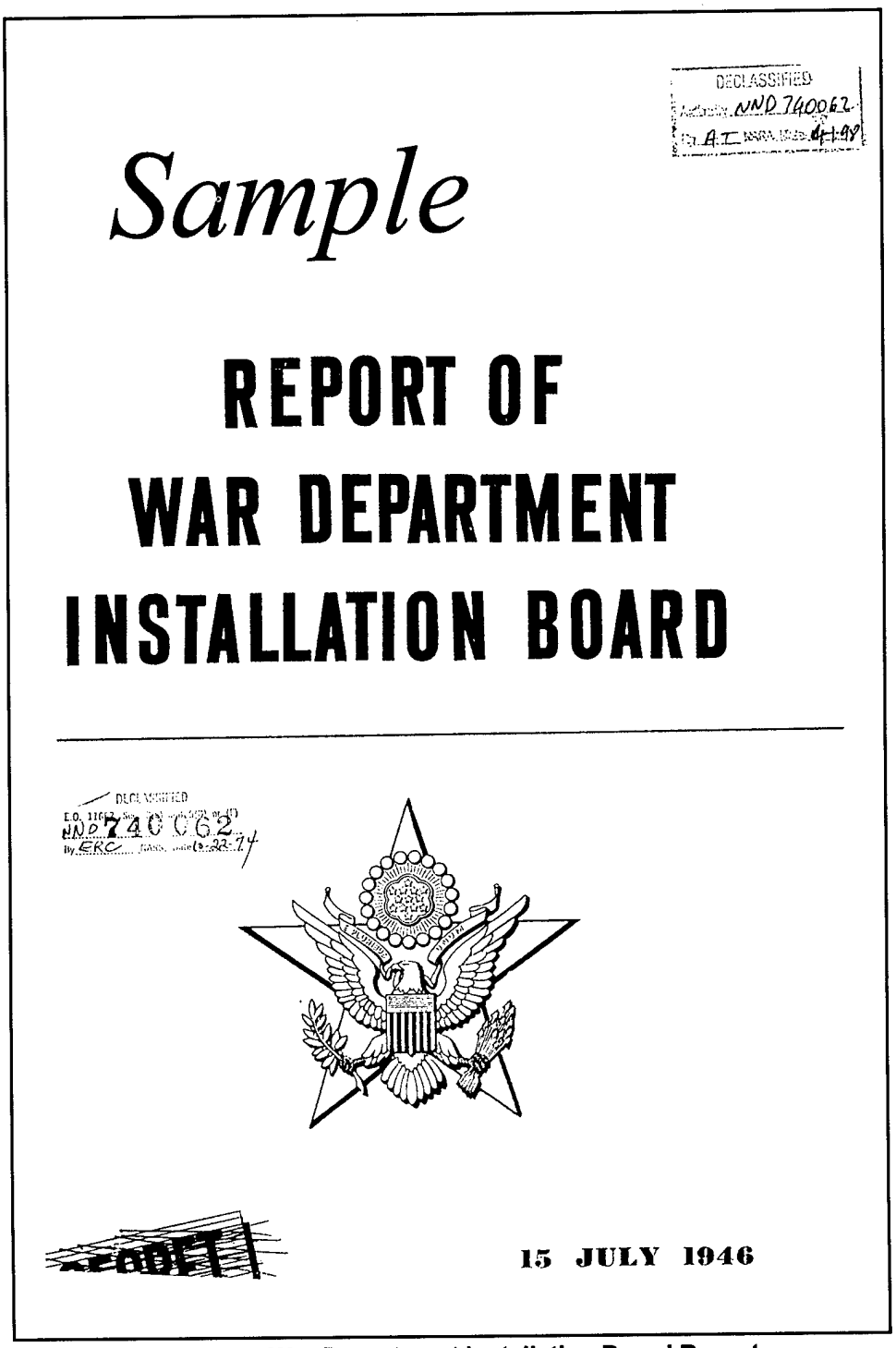


Figure 27. War Department Installation Board Report

Entry 99: Formerly Top Secret Correspondence of Secretary of War Stimson (Safe File), 1940–1945

Correspondence and other records relative to Army camps, posts, air fields and manufacturing plants.

Entry 100: Correspondence of Secretary of War Stimson (Official File), 1940–1945

Records relative to various classes of Army and Army Air Corps installations.

Entry 102: General Correspondence Files, Aviation Fields and Air Bombing Ranges, 1943–1946

Correspondence, reports, and other records pertaining to World War II Era Army Air Corps installations.

Entry 108: Secretary of the Army (Patterson) General Decimal File, 1946–1947

Records relating to various issues, including demobilization of Army and Army Air Corps installations.

Entry 142: Formerly Security Classified Correspondence Relative to the Production, Procurement, and Distribution of War Material

Correspondence, reports, etc. relative to utilization of Army and Army Air Corps manufacturing facilities.

Entry 143: Office of the Undersecretary of War (Robert Atkinson), 1940–1943, General Correspondence, "Decimal File"

Correspondence and other records relative to various Army and Army Air Corps installations.

Entry 158: Special Assistant for Construction M.J. Madigan, General Correspondence, 1940–1945

Correspondence, summaries, and similar records relative to Army and Army Air Corps construction issues.

Entry 159: Special Assistant for Construction M.J. Madigan, Projects, 1940–1947

Letters, memoranda, etc. regarding Army Air Corps installations and manufacturing plants.

Entry 168: Office of the Undersecretary of War, Purchase and Contract Branch, Construction Section, Subject File, 1940–1947

Records relative to Army and Army Air Corps facilities construction.

Entry 211: Establishment of Airfields and Airbases, 1940–1945

Reports, correspondence, and similar records pertaining to Army Air Force installation construction.

Entry 213: Office, Assistant Secretary of War for Air, Robert A. Lovett, Decimal File, 1941–1949

Correspondence, reports, and similar records relative to Army Air Force installations, including reports on air-to-ground, air-to-air, bombing and ground ranges.

Entry 216: Office, Assistant Secretary of War for Air, Decimal File, 1946

Correspondence, reports, and similar records relative to Army Air Force facility construction, missions, and functions.

Entry 219: Office, Assistant Secretary of War for Air, Plans, Policies, and Agreements, 1943–1947

Correspondence, reports, and similar records relative to Army Air Force installation missions and functions.

RECORD GROUP 111, Records of the Chief Signal Officer

(Army, 1860–1982)

Entry 7: Unclassified Central Decimal Files, 1941–1957

Correspondence and reports relative to Signal Corps activities at Army and Army Air Force bases.

RECORD GROUP 112, Records of the Office of the Surgeon General

(Army, 1775–1959) *See Figure 28.*

Entry 31: Geographic Series, 1938–1942

Correspondence, plans, and the like regarding medical facilities at Army and Army Air Force installations.

Entry 32: Geographic Series (Formerly Security Classified), 1938–1941

Correspondence, plans, and similar records regarding medical facilities at Army and Army Air Force installations.

RECORD GROUP 127, Records of the U.S. Marine Corps

(Navy, 1775–1971)

Entry 18A: Office of the Commandant, General Correspondence, 1939–1950

Reports, correspondence, and other records relating to Marine Corps facilities, including status of Navy and Marine Corps bombing and firing ranges.

REPRODUCED AT THE NATIONAL ARCHIVES

HEADQUARTERS CALIFORNIA-ARIZONA MANEUVER AREA
Office of AC of S, G-4

29 April 1944

SUBJECT: Activities of G-4 Section.

TO : AC of S, G-3.

1. When X Corps assumed control of C-AMA on 17 January 1944, there were two problems which were immediately evident. The first was ordnance maintenance and the proper treatment or disposal of excess vehicles. There were [illegible] 27,000 vehicles in the area divided as follows: In hands of troops 15,000; [illegible] 1,400; in pools 10,000. Action was taken at once to improve conditions by the organization of a well balanced maintenance check team, by placing increased emphasis on 1st and 2nd echelons of maintenance, by a careful analysis of the means at hand to determine the limits of production and by disposing of vehicles and other material in excess of needs and beyond the capabilities of personnel. The second problem was the huge mass of material, chiefly Quartermaster, in open storage at Base General Depot which required inspection, segregation, inventory, repair and disposal. An accumulation of some 18 months was present. This problem was solved by pooling resources of both the Combat Zone and Communications Zone as to equipment and personnel.

2. Plans for the evacuation of C-AMA were laid shortly after receipt of AGF instructions. Various aspects of these plans will be found as inclosures hereto. Statistics as to evacuation not shown on the attached inclosures, will be found in the final report to the Army Service Forces.

PETER SATHER, JR.
Colonel, G.S.C.
AC of S, G-4

Inclosures -
1 - G-4 Plan for Evacuation of C-AMA.
2 - Ltr. Hq C-AMA (C) 23 Feb 44 "Evacuation of C-AMA.
3 - Map-Desert Training Center with Camp Evacuation Dates.
4 - Resume of CWS Section X Corps.
5 - Activities of Engineer Section X Corps in C-AMA.
6 - " " Finance " " " " " .
7 - " " Medical " " " " " .
8 - " " Ordnance " " " " " .
9 - " " Quartermaster Section X Corps In C-AMA.
10 - " " Signal Section X Corps X Corps In C-AMA.
11 - Installations in C-AMA (Combat Zone).

Sample

Figure 28. California–Arizona Maneuver Area Memorandum

RECORD GROUP 143, Records of the Bureau of Supplies and Accounts

(Navy, 1885–1967)

Entry 11: General Correspondence File, 1925–1942
Memoranda, letters, and reports regarding Navy procurement programs.

Entry 35: Military Construction Program Projects Files, 1957–1964
Correspondence and similar material relative to Navy depots in the continental United States.

RECORD GROUP 156, Records of the Office of the Chief of Ordnance

(Army, 1797–1968)

Entry 646: Histories of Ordnance Installation Activities, 1940–1945
Detailed histories of Ordnance Corps arsenals, depots, and manufacturing plants, usually with highly useful maps and photographs.

Entry 687: Disaster File Comprising Reports of Investigations Along with Photographs and Correspondence of the Effects of Accidents at Ordnance Facilities
Photographs and correspondence relative to the effects of fires, explosions, and other accidents at ordnance facilities.

Entry 774: Ordnance Sponsored Reconstruction Finance Corporation "PLANCOR" File, 1941–1945
Correspondence, contracts, and similar records relative to ordnance manufacturing plants.

Entry 775: Records of Government Owned and Contractor Operated Facilities, 1941–1945
Correspondence relative to real property acquisition and disposal, ordnance facility expansion programs, and similar matters.

Entry 777: Industrial Service, Executive Division, Installations Branch, Cost of Facilities, 1943–1947
Correspondence and reports relative to ordnance facility funding.

Entry 948: Histories of the Development of Ordnance Material and Production Facilities, 1940–1945
Histories of World War II ordnance production facilities.

Entry 949: Records Relating to the Expansion of Production Facilities, 1942–1944
Material pertaining to ordnance production program.

Entry 1023: Histories of Ordnance Field Installations and Activities, 1946–1954

Histories of post World War II Ordnance Corps arsenals, depots, proving grounds and similar installations, usually containing high quality maps and photographs.

RECORD GROUP 159, Records of the Office of the Inspector General

(Army, 1814–1962) *See Figure 29.*

Entry 26: General Correspondence

Letters, memoranda, inspection reports, etc. regarding Army and Army Air Forces installations and manufacturing facilities.

RECORD GROUP 160, Records of the Army Service Forces

(Army, 1939–1946) *See Figure 30.*

Entry 25: Director of Plans and Operations, Liaison and Control Branch, Subject File, 1942–1944

Reports, correspondence, and other material relative to construction and utilization of Army and Army Air Forces installations.

Entry 27: Correspondence Relating to Construction, Utilization, and Disposition of Army Installations, 1942–1946

Reports, memoranda, letters, etc. relative to construction, utilization, and disposition of Army and Army Air Forces installations.

Entry 109: Office of Industrial Demobilization, General Correspondence Files, 1943–1945

Records relative to World War II Army and Army Air Forces manufacturing facilities.

Entry 110: Office of Industrial Mobilization, General Correspondence Files, 1943–1945

Records relative to World War II Army and Army Air Forces plant operations.

Entry 138: Readjustment Division, Central Decimal Files, 1943–1944

Correspondence and reports relative to construction and utilization of Army and Army Air Forces installations.

Entry 139: Readjustment Division, Central Decimal Files, 1943–1946

Correspondence and reports relative to construction and utilization, and disposition of Army and Army Air Corps installations.

REPRODUCED AT THE NATIONAL ARCHIVES

HEADQUARTERS SECOND ARMY
FORT GEORGE G. MEADE, MARYLAND

ENGDN 333.1/17-8
AIAIG 333.1--Marion Engineer Dep (FY 48) 28 April 1948

SUBJECT: Report of Annual General Inspection, Marion Engineer Depot, Marion, Ohio, FY 1948

THRU: Commanding Officer
Marion Engineer Depot
Marion, Ohio

TO: Commanding General
Second Army
Fort George [illegible]

Sample

I. AUTHORITY AND COMMAND INSPECTED

1. The annual general inspection (noncontinuing type) of the Marion Engineer Depot, a Class II activity under the control of the Chief of Engineers, FY 1948, was made 19-20 April 1948 by Lt Colonel John A. Brock, IGD, under the provisions of paragraph 3, AR 20-10, 21 March 1947.

2. The last annual general inspection of the Marion Engineer Depot was made by Colonel John E. Maher, IGD, during the period 18-19 November 1946.

3. Since date of last annual general inspection, IGD, the depot was commanded by: Colonel D. Lee Hooper, CE, 21 November 1945 to 31 March 1948; Colonel Holland L. Robb, CE, 1 April 1948 to present date.

II. ORGANIZATION AND MISSION

4. The depot is organized in accordance with existing directives.

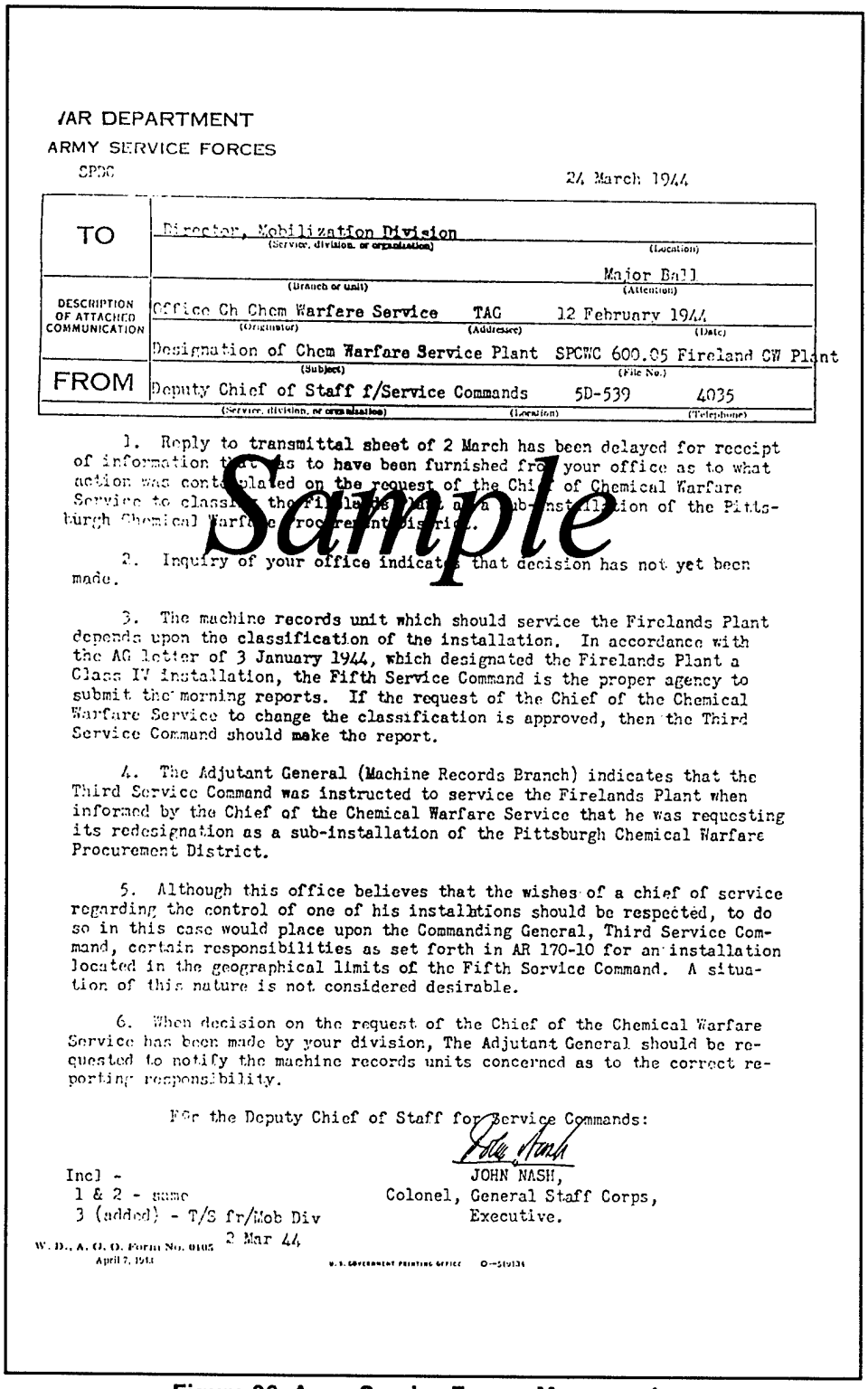
5. The mission is:

a. Receipt, maintenance, storage and issue of heavy engineer equipment in Second Army Area.

b. Stockage of Treasury Department Strategic Materials.

c. At time of inspection 7 officers and 427 civilians were employed, a strength within authorized limits and adequate (except for fire protection), to performance of the mission.

Figure 29. Headquarters, Second Army Memorandum



WAR DEPARTMENT
ARMY SERVICE FORCES
SPDC

24 March 1944

TO	Director, Mobilization Division (Service, division, or organization)		(Location)	
	(Branch or unit)		Major Ball (Attention)	
DESCRIPTION OF ATTACHED COMMUNICATION	Office Ch Chem Warfare Service (Originator)	TAG (Address)	12 February 1944 (Date)	
	Designation of Chem Warfare Service Plant (Subject)		SPCWC 600.05 Fireland CW Plant (File No.)	
FROM	Deputy Chief of Staff f/Service Commands (Service, division, or organization)	5D-539 (Location)	4035 (Telephone)	

1. Reply to transmittal sheet of 2 March has been delayed for receipt of information that is to have been furnished from your office as to what action was contemplated on the request of the Chief of Chemical Warfare Service to classify the Firelands Plant as a sub-installation of the Pittsburgh Chemical Warfare Procurement District.

2. Inquiry of your office indicates that decision has not yet been made.

3. The machine records unit which should service the Firelands Plant depends upon the classification of the installation. In accordance with the AG letter of 3 January 1944, which designated the Firelands Plant a Class IV installation, the Fifth Service Command is the proper agency to submit the morning reports. If the request of the Chief of the Chemical Warfare Service to change the classification is approved, then the Third Service Command should make the report.

4. The Adjutant General (Machine Records Branch) indicates that the Third Service Command was instructed to service the Firelands Plant when informed by the Chief of the Chemical Warfare Service that he was requesting its redesignation as a sub-installation of the Pittsburgh Chemical Warfare Procurement District.

5. Although this office believes that the wishes of a chief of service regarding the control of one of his installations should be respected, to do so in this case would place upon the Commanding General, Third Service Command, certain responsibilities as set forth in AR 170-10 for an installation located in the geographical limits of the Fifth Service Command. A situation of this nature is not considered desirable.

6. When decision on the request of the Chief of the Chemical Warfare Service has been made by your division, The Adjutant General should be requested to notify the machine records units concerned as to the correct reporting responsibility.

For the Deputy Chief of Staff for Service Commands:

JOHN NASH,
Colonel, General Staff Corps,
Executive.

Incl -
1 & 2 - same
3 (added) - T/S fr/Mob Div 2 Mar 44

W. D., A. G. O. Form No. 0105
April 7, 1943

U. S. Government Printing Office 0—510134

Sample

Figure 30. Army Service Forces Memorandum

RECORD GROUP 165, Records of War Department General and Special Staffs

(Army, 1860–1952)

Entry 258: Installations Branch, Reports and Correspondence Relating to Construction, Utilization, and Disposal of Army Installations, 1940–1946

Correspondence, reports, and similar material relative to history of Army and Army Air Forces installations.

Entry 484: Federal Works Agency Project Files, 1940–1946

Correspondence and reports relative to Army, Navy, and Army Air Forces installation construction projects.

Entry 484E: Security Classified Federal Works Agency Project Files, 1942–1945

Correspondence and reports relative to Army, Navy, and Army Air Forces facility construction.

Entry 484G: Federal Agencies Branch, Airport Development Project Files, 1940–1942

Reports relative to Navy and Army Air Forces airfield development projects.

RECORD GROUP 168, Records of the National Guard Bureau

(National Guard, 1822–1963)

Entry 344: State Decimal File, 1922–1945

Correspondence, reports, and similar records relative to National Guard installations.

Entry 348: State Guard–State File, 1942–1947

Correspondence, reports, and similar records relative to National Guard units.

RECORD GROUP 175, Records of the Chemical Warfare Service

(Army, 1917–1963)

Entry 1A: Records of the Office of the Chief Chemical Officer, 1946–1954

Memoranda, letters, reports, etc., regarding Chemical Warfare Service storage, utilization, and similar activities at Army and Army Air Forces installations in the post–war years.

Entry 2A: General Correspondence, 1942–1947
Memoranda, letters, reports, etc. regarding Chemical Warfare Service storage, utilization, and similar activities at Army and Army Air Forces installations during World War II.

Entry 4A: Security Classified Correspondence, 1942–1945
Memoranda, letters, reports, etc., regarding Chemical Warfare Service activities at Army and Army Air Forces installations during World War II.

RECORD GROUP 179, Records of the War Production Board
(all military services, 1918–1947)

Entry: Various
Correspondence, reports, and other records relative to Army, Navy, and Army Air Forces manufacturing plants.

RECORD GROUP 181, Records of Naval Districts and Shore Establishments
(Navy, 1784–1981)

Entry 528: Letters Received from the Bureau of Ordnance, 1873–1899
Records relative to Washington Navy Yard ordnance activities.

RECORD GROUP 225, Records of Joint Army and Navy Boards and Committees
(Army and Navy, 1903–1947) *See Figure 31.*

Entry 4A: Army and Navy Munition Board Central File, 1922–1941
Reports and correspondence pertaining to allocation of munitions to Army, Navy, and Air Force installations.

RECORD GROUP 234, Records of the Reconstruction Finance Corporation
(all military services, 1928–1968)

Entry 149: Correspondence Relating to Withdrawn, Rescinded, and Suspended Plants
Records relative to utilization and disposition of World War II era manufacturing plants.

REPRODUCED AT THE NATIONAL ARC VES

Sample

ARMY AND NAVY MUNITIONS BOARD
ALPHABETICAL DIRECTORY OF
INDUSTRIAL FACILITIES

The Alphabetical Directory of Industrial Facilities was annually published in book form by the Army and Navy Munitions Board for the information of the procuring agencies of the War and Navy Departments. It recorded facilities that were considered to be qualified sources for production of problem items of munitions, in industries where capacity is limited, for the Army or Navy or both. It did not purport to be a complete list of such facilities throughout the country, but included those concerning which information had become available through various means.

The listing of facilities in the directory implied no obligation on the part of the Army, the Navy, or the facilities concerned. The majority of the plants listed, however, are engaged in war production for one or more of the procuring agencies indicated either directly through prime contracts or indirectly through subcontracts.

The recording of interests in facilities was suspended pursuant to memorandum of September 25, 1942. The following list was copied from the Kardex files maintained by the Facilities Section, conforming to the latest information available. The list completely revises the 1942 Alphabetical Directory of Industrial Facilities up through the time the recording of interests was suspended.

GUIDE TO DIRECTORY

Facility Listings - Manufacturing facilities in which interests of procuring agencies have been recorded are listed in a single alphabetical series. The designations of parent or controlling organizations precede the names of subsidiaries and divisions. Each unit in the chain of control over the operating subsidiary or division is set off from the following unit by dashes (--).

In the designation of each enterprise, controlling organizations, subsidiary, or division, the significant noun comes first, following the method used in Thomas' Register of American Manufacturers.

- 1 -

Figure 31. Army and Navy Munitions Board Directory

Entry 152: Construction and Acquisition Contracts
Records relative to utilization and disposition of World War II era manufacturing plants.

Entry 154: Final Accountability Case Files, 1942–1950
Records relative to utilization and disposition of World War II era manufacturing plants.

Entry 337: Records Relating to Liquidation of Defense Plants by Reconstruction Finance Corporation's Office of Defense Plants, 1942–1956
Records relative to utilization and disposition of World War II era manufacturing plants.

Entry 349: Correspondence Files of the RPFD and Its Successor the FFC
Records relative to utilization and disposition of World War II era manufacturing plants.

RECORD GROUP 240, Records of the Smaller War Plants Corporation
(all military services, 1940–1948)

Entry: Various
Records relative to Army, Army Air Forces, and Navy manufacturing facilities.

RECORD GROUP 250, Records of the Office of War Mobilization and Reconversion
(all military services, 1941–1947)

Entry: Various
Records relative to World War II era manufacturing facilities.

RECORD GROUP 269, General Records of the General Services Administration
(all military services, 1922–1989)

Entry 62: Real Property Disposal Case Files Transferred from the Farm Credit Administration, 1945–1953
Excellent source for Army, Navy, and Army Air Forces real property disposal reports.

RECORD GROUP 270, Records of the War Assets Administration
(all military services, 1939–1954)

UD Entry 4: Records of the General Review Board, 1946–1948
Correspondence, reports, and other records relative to military real property disposal.

UD Entry 8: Records of the Real Property Review Board, 1946–1949
Correspondence, reports, and other records relative to military real property disposal.

UD Entry 9: Subject File of the Central Office of Real Property, 1946–1949
Correspondence and reports relative to real property disposal, including sale of manufacturing plants, equipment, and material.

RECORD GROUP 291, Records of the Federal Property Resource Service
(all military services, 1944–1973)

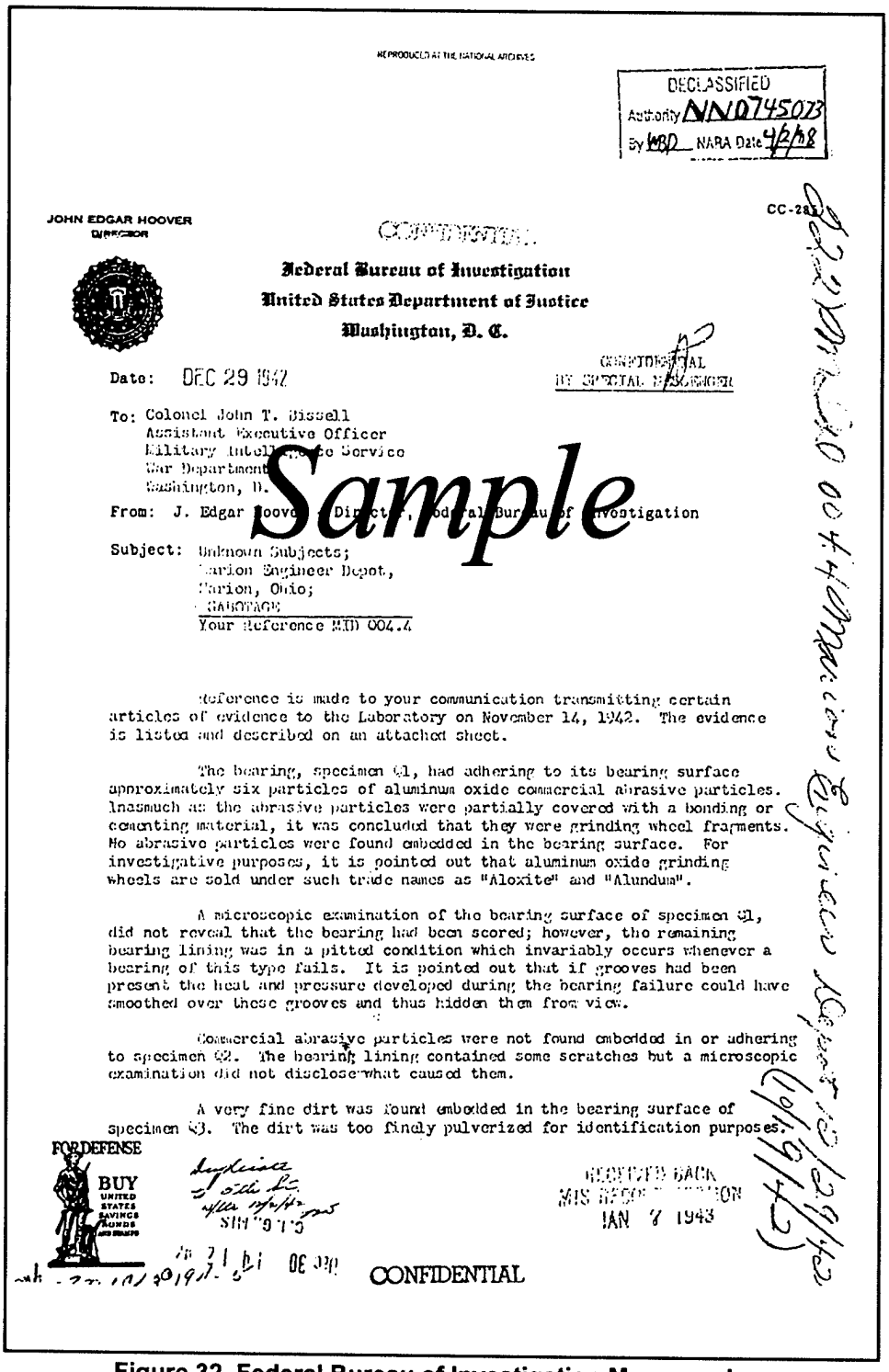
Entry 5: Real Property Disposal Case Files, 1949–1962
Real property Disposal Reports for Army, Navy, and Air Force installations.

RECORD GROUP 319, Records of the Army Staff
(Army, 1903–1992) *See Figure 32.*

Entry 47: Army Intelligence Project Decimal File, 1941–1945
Correspondence and reports relating to investigations at Army and Army Air Forces installations.

RECORD GROUP 334, Records of Inter-service Agencies
(all military services, 1939–1948)

Entry 15: Armed Services Explosives Safety Board
Reports and other records relative to ordnance–related accidents at Army, Navy, and Army Air Forces installations.



REPRODUCED AT THE NATIONAL ARCHIVES

DECLASSIFIED
Authority NN0745023
By WBD NARA Date 4/2/08

CC-281

JOHN EDGAR HOOVER
DIRECTOR

CONFIDENTIAL

Federal Bureau of Investigation
United States Department of Justice
Washington, D. C.

Date: DEC 29 1942

CONFIDENTIAL
BY SPECIAL MESSENGER

To: Colonel John T. Bissell
Assistant Executive Officer
Military Intelligence Service
War Department
Washington, D.

Sample

From: J. Edgar Hoover, Director, Federal Bureau of Investigation

Subject: Unknown Subjects;
Marion Engineer Depot,
Marion, Ohio;
SABOTAGE
Your Reference MID 004.7

Reference is made to your communication transmitting certain articles of evidence to the Laboratory on November 14, 1942. The evidence is listed and described on an attached sheet.

The bearing, specimen Q1, had adhering to its bearing surface approximately six particles of aluminum oxide commercial abrasive particles. Inasmuch as the abrasive particles were partially covered with a bonding or cementing material, it was concluded that they were grinding wheel fragments. No abrasive particles were found embedded in the bearing surface. For investigative purposes, it is pointed out that aluminum oxide grinding wheels are sold under such trade names as "Aloxite" and "Alundum".

A microscopic examination of the bearing surface of specimen Q1, did not reveal that the bearing had been scored; however, the remaining bearing lining was in a pitted condition which invariably occurs whenever a bearing of this type fails. It is pointed out that if grooves had been present the heat and pressure developed during the bearing failure could have smoothed over these grooves and thus hidden them from view.

Commercial abrasive particles were not found embedded in or adhering to specimen Q2. The bearing lining contained some scratches but a microscopic examination did not disclose what caused them.

A very fine dirt was found embedded in the bearing surface of specimen Q3. The dirt was too finely pulverized for identification purposes.

FOR DEFENSE
BUY UNITED STATES SAVINGS BONDS AND STAMPS

RETURN BACK
MIS RECEIVED
JAN 7 1943

CONFIDENTIAL

Figure 32. Federal Bureau of Investigation Memorandum

RECORD GROUP 335, Records of the Office of the Secretary of the Army

(Army, 1903–1980)

Entry 60: Central Correspondence, August 1947–December 1948
Correspondence and other records relating to installation utilization and disposal.

RECORD GROUP 336, Records of the Office of the Chief of Transportation

(Army, 1917–1966)

Entry: Historical Program Files, 1940–1950
Correspondence and reports relative to Army and Army Air Forces installations.

RECORD GROUP 337, Records of Army Ground Forces Headquarters

(Army, 1916–1954) *See Figure 33.*

Entry 1: Inspection Report, 1940–1950
Inspection reports and correspondence relative to conditions at Army and Air Force installations.

Entry 30: General Staff, G3 Section, Inspection Reports, 1942–1944
Inspection reports and correspondence relative to conditions at Army and Army Air Forces installations.

Entry 55: General Correspondence, 1942–1945
Records relative to various Army and Army Air Forces installations, including firing ranges.

Entry 57: General Correspondence, 1940–1942
Memoranda and letters, etc., relative to Army installations and units.

Entry 57H: General Staff, Aviation Section, Subject File, 1940–1942
Correspondence and reports relative to Army Air Forces installations and units.

Entry 91: Ordnance Section, Classified Decimal Files, 1945–1948
Correspondence regarding Army ground forces ordnance activities and operations.

REPRODUCED AT THE NATIONAL ARCHIVES

OFFICE, CHIEF, ARMY FIELD FORCES
FORT MONROE, VIRGINIA

O&E Division
16 September 1948

SUBJECT: Staff Visit to National Guard Camp, Camp McCoy, Wisconsin, 19-20 August 1948.

TO: Deputy Chief for Training.

1. Pursuant to S.O. 101, OCAFF, 10 August 1948, and Schedule of Inspection of Civilian Component Training, dated 16 June 1948, the undersigned visited Camp McCoy, Wisconsin, 19-20 August 1948, for the purpose of observing training. A portion of Camp McCoy was prepared by Fifth Army for use [illegible] National Guard.

Sample

2. The Division Artillery, 44th Infantry Division, was present.

Total 1071

Auth 1618

60-70% of the enlisted men were newly recruited.

3. Personalities interviewed during visit:

a. National Guard

Brig General Paul E. Warfield - CG, 44th Division Artillery (Ill.)

b. State and Camp Headquarters

Colonel Jamison - USP&DO
Lt Colonel Barr - (RA) Acting Post Commander

c. RA Instructor

Colonel James H. Workman - Division Artillery Instructor, 44th Division

d. Army

Colonel Milton A. Hatch - G-3 Section, Fifth Army
Colonel Howard John - Chief, Fifth Army Inspection Team

e. Department of the Army

None

Figure 33. Army Field Forces Memorandum

RECORD GROUP 338, Records of U.S. Army Commands, 1942–

(Army, 1917–1993) *See Figure 34.*

Entry: Camps, Posts, and Stations
Reports, correspondence, maps, and similar records relative to Army camps, forts, airfields, and other installations.

Entry: Central Defense Command
Reports, correspondence, maps, and similar records relative to Army camps, forts, airfields, and other installations.

Entry: Eastern Defense Command
Reports, correspondence, maps, and similar records relative to Army camps, forts, airfields, and other installations.

Entry: Southern Defense Command
Reports, correspondence, maps, and similar records relative to Army camps, forts, airfields, and other installations.

Entry: Unit Histories
Army ground forces unit histories.

Entry: Western Defense Command
Reports, correspondence, maps, and similar records relative to Army camps, forts, airfields, and other installations.

RECORD GROUP 340, Records of the Office of the Secretary of the Air Force

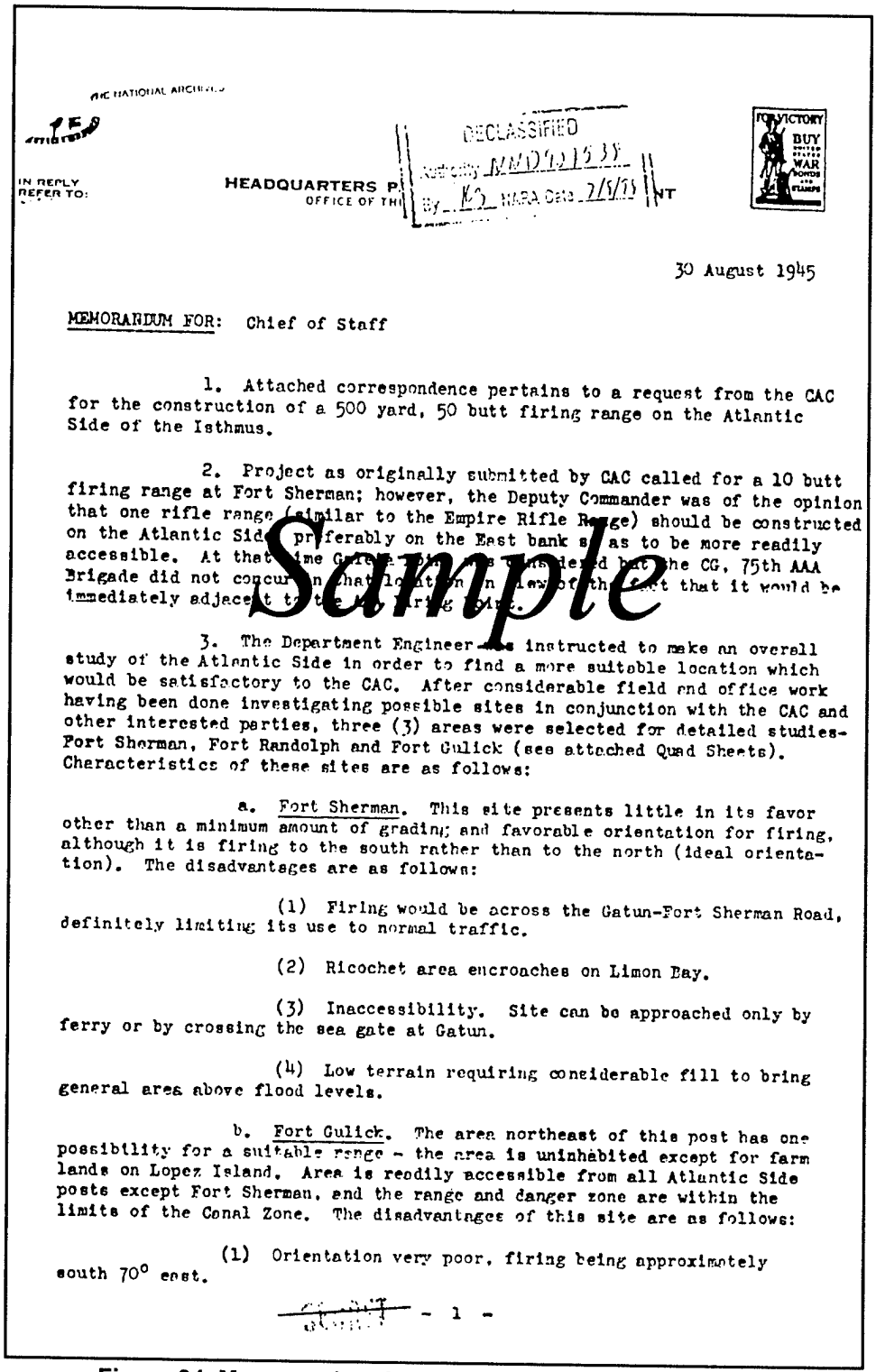
(Air Force, 1928–1966) *See Figure 35.*

Entry: Security Classified General Correspondence, 1965–1965
Reports, memoranda, letters, and other records relative to acquisition, utilization, and disposal of Air Force bases.

RECORD GROUP 341, Records of U.S. Air Force Headquarters (Air Staff)

(Air Force, 1934–1989) *See Figure 36.*

Entry 336: Plans, Central Decimal File, 1942–1954
Correspondence, reports, etc. regarding Air Force installation functions and missions.



DNC NATIONAL ARCHIVES

IN REPLY REFER TO:

HEADQUARTERS P[illegible]
OFFICE OF TH[illegible]NT

DECLASSIFIED
Authority NND 963139
By KO NARA Date 2/5/75

FOR VICTORY BUY UNITED STATES WAR BONDS AND STAMPS

30 August 1945

MEMORANDUM FOR: Chief of Staff

1. Attached correspondence pertains to a request from the CAC for the construction of a 500 yard, 50 butt firing range on the Atlantic Side of the Isthmus.

2. Project as originally submitted by CAC called for a 10 butt firing range at Fort Sherman; however, the Deputy Commander was of the opinion that one rifle range (similar to the Empire Rifle Range) should be constructed on the Atlantic Side preferably on the East bank so as to be more readily accessible. At that time Gulick Site was considered but the CG, 75th AAA Brigade did not concur in that location in view of the fact that it would be immediately adjacent to the [illegible] firing site.

Sample

3. The Department Engineer was instructed to make an overall study of the Atlantic Side in order to find a more suitable location which would be satisfactory to the CAC. After considerable field and office work having been done investigating possible sites in conjunction with the CAC and other interested parties, three (3) areas were selected for detailed studies- Fort Sherman, Fort Randolph and Fort Gulick (see attached Quad Sheets). Characteristics of these sites are as follows:

a. Fort Sherman. This site presents little in its favor other than a minimum amount of grading and favorable orientation for firing, although it is firing to the south rather than to the north (ideal orientation). The disadvantages are as follows:

(1) Firing would be across the Gatun-Fort Sherman Road, definitely limiting its use to normal traffic.

(2) Ricochet area encroaches on Limon Bay.

(3) Inaccessibility. Site can be approached only by ferry or by crossing the sea gate at Gatun.

(4) Low terrain requiring considerable fill to bring general area above flood levels.

b. Fort Gulick. The area northeast of this post has one possibility for a suitable range - the area is uninhabited except for farm lands on Lopez Island. Area is readily accessible from all Atlantic Side posts except Fort Sherman, and the range and danger zone are within the limits of the Canal Zone. The disadvantages of this site are as follows:

(1) Orientation very poor, firing being approximately south 70° east.

[illegible] - 1 -

Figure 34. Memorandum for Chief of Staff, Panama Ranges

Authority NND 974224
By ... NARA Date 3/9/98

COMMERCIAL AND INDUSTRIAL FACILITIES

SCHEDULE I

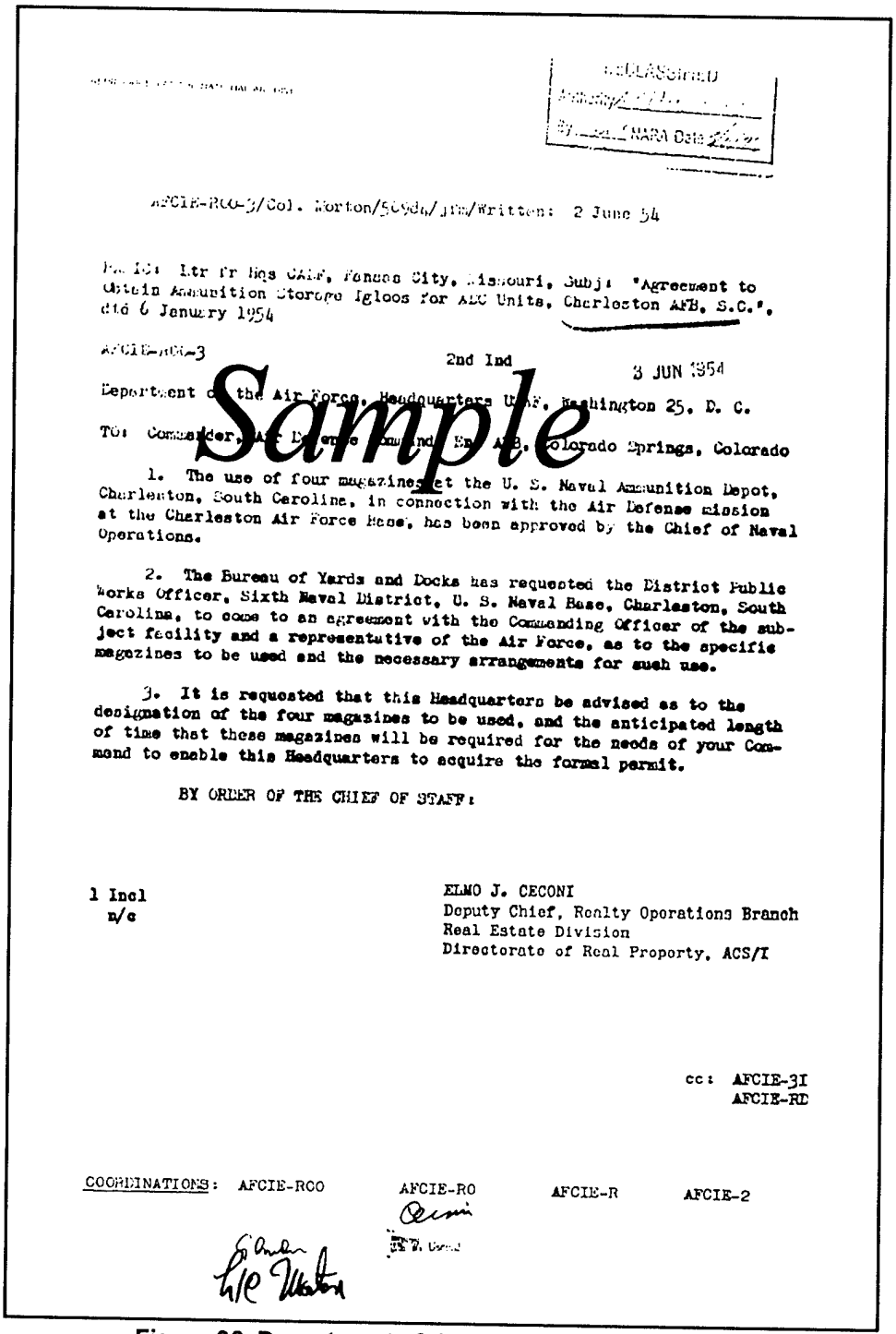
MAINTENANCE FACILITIES

The following facilities support organizations subject to deployment and are considered exempt from reporting under Department of Defense Directive 4100.15.

Sample

AIR MATERIEL COMMAND (FOR SAC USE)		
Griffiss	Hangar [illegible] Wing	113,080 SF
	Shop FM Spec [illegible]	10,368 SF
	Shop Arm & Elect, Base	12,400 SF
AIR RESEARCH AND DEVELOPMENT COMMAND (FOR ADC USE)		
Kirtland	Shop Org Hangar, Adn	6,904 SF
AIR PROVING GROUND COMMAND (FOR TAC USE)		
Eglin 9	Shop Arm & Elect, Base	25,124 SF
AIR DEFENSE COMMAND		
Buckingham	Hangar Field Maint	114,806 SF
	Hangar Organizational	41,066 SF
	Shop FM Eng. Build up	18,450 SF
	Shop Arm & Elect, Base	25,456 SF
Glasgow	Hangar Org, Adn	6,720 SF
Duluth	Hangar Field Maint, Adn	7,775 SF
Gr. Portland Area	Hangar Field Maint	41,066 SF
	Shop Para & Dinghy	3,500 SF
	Auto Maint Shop	7,776 SF
K. I. Sawyer	Hangar Org	41,066 SF
	Hangar, Field Maint Adn	5,962 SF
	Auto Maint Shop Adn	2,960 SF
	Hangar Org Adn	5,962 SF
Kalkaska	Hangar Field Maint, Adn	6,846 SF
	Hangar Org, Adn	14,266 SF

Figure 35. Schedule 1, Commercial and Industrial Facilities



AFCIE-RCO-3/Col. Morton/5094/jfm/Written: 2 June 54

Ltr fr Hqs CAIF, Kansas City, Missouri, Subj: "Agreement to Obtain Ammunition Storage Igloos for AEC Units, Charleston AFB, S.C.", dtd 6 January 1954

AFCIE-RCO-3 2nd Ind 3 JUN 1954

Department of the Air Force, Headquarters USAF, Washington 25, D. C.

TO: Commander, Air Defense Command, Ent AFB, Colorado Springs, Colorado

1. The use of four magazines at the U. S. Naval Ammunition Depot, Charleston, South Caroline, in connection with the Air Defense mission at the Charleston Air Force Base, has been approved by the Chief of Naval Operations.

2. The Bureau of Yards and Docks has requested the District Public Works Officer, Sixth Naval District, U. S. Naval Base, Charleston, South Carolina, to come to an agreement with the Commanding Officer of the subject facility and a representative of the Air Force, as to the specific magazines to be used and the necessary arrangements for such use.

3. It is requested that this Headquarters be advised as to the designation of the four magazines to be used, and the anticipated length of time that these magazines will be required for the needs of your Command to enable this Headquarters to acquire the formal permit.

BY ORDER OF THE CHIEF OF STAFF:

1 Incl
n/c

ELMO J. CECONI
Deputy Chief, Realty Operations Branch
Real Estate Division
Directorate of Real Property, ACS/I

cc: AFCIE-3I
AFCIE-RD

COORDINATIONS: AFCIE-RCO AFCIE-RO AFCIE-R AFCIE-2

Sample

Figure 36. Department of the Air Force Memorandum

Entry 494: Correspondence Regarding Air Force Real Estate Facilities, 1948–1954
Memoranda, letters, and reports relative to Air Force installation real property acquisition, utilization, and disposal.

RECORD GROUP 342, Records of U.S. Air Force Commands, Activities, and Organizations
(Air Force, 1900–1985)

Entry: "Sarah Clarke" Decimal Correspondence File
Correspondence and reports relative to Air Force research and development projects.

RECORD GROUP 407, Records of the Adjutant General's Office
(Army, 1905–1981)

Entry 360: Formerly Classified Army–AG Project Decimal File, 1940–1954
Correspondence, reports, and similar material relative to Army installation acquisition, utilization, and disposal.

Entry 363: Army–AG Project Decimal File, 1940–1956
Correspondence, reports, and similar material relative to Army installation acquisition, utilization, and disposal.

Entry 427: World War II Operations Reports
World War II era unit histories.

RECORD GROUP 428, General Records of the Department of the Navy, 1947–
(Navy, 1941–1981) *See Figure 37.*

Entry 1: Formerly Security Classified CNO/SecNav General Correspondence OPNAV1), 1948–1951
Correspondence, reports, and other records relative to acquisition, utilization, and disposal of Navy shore installations.

Entry 2: Formerly Security Classified General Correspondence of the Deputy Chief of Naval Operations (OP02–OP05), 1948–1951
Correspondence, reports, and other records relative to acquisition, utilization, and disposal of Navy shore installations.

REPRODUCED AT THE NATIONAL ARCHIVES

DECLASSIFIED
Authority NND 813074
By NS NARA Date 6/9/08

CONFIDENTIAL

OPERATIONAL REQUIREMENT NO. AD-13501

1. STATEMENT OF REQUIREMENT - Air-to-Air Rockets

Develop high performance air-to-air aircraft rockets, rocket fuzes and rocket launching devices for interceptors.

(a) Functions:

Aircraft air-to-air rockets should be designed to provide an aircraft with maximum fire power with the smallest penalty in aircraft weight and performance. The size and velocity of the rockets shall be governed by the tactical requirement for which they are designed. They shall be designed for use as the primary armament for Interceptor fighters, but will also provide Support aircraft with an air-to-air rocket if tactically required for their mission.

(b) Features:

Consistent with maximum reliability, the rockets should have maximum safety features to protect the aircraft in flight. Arming the fuze shall be accomplished by any means applicable to air arming, but the fuze shall not arm in less than 400 feet of air travel from the point of motor ignition. The fuze shall not require any device external of the rocket, rocket launcher, or external of any part of the aircraft, in order to cause arming or safetying of the fuze. Motor ignition may be accomplished by any appropriate means. The rocket heads shall be separate from the rocket motors in order to provide stowage of the components in a non-propulsive condition; however, there shall be provisions for rapid assembly of the complete unit. The launchers for the rocket may be of any design that is suitable for rocket configurations with emphasis on their aerodynamic efficiency. Retractable launchers are considered desirable for high speed aircraft. The launchers shall be capable of arrested landings and catapult launchings of the aircraft while carrying the largest rocket for which the launcher is designed. The launcher shall function at acceleration forces equivalent to the acceleration limits of the aircraft in which they are installed.

(c) Minimum Acceptable Limits of Performance:

Firing range - 1500 yards
Velocity - 2000 f/s (burnt)
Weight of explosive - 0.9 pounds.
Temperatures - Proper function at temperatures equivalent to aircraft operation outside temperature limits.
Accuracy - 20 mils. diam. (max.)

Sample

CONFIDENTIAL - 1 - ENCLOSURE (1) TO SERIAL 0220P551

Figure 37. Air-to Air Rockets Operational Requirements

Entry 5: Formerly Security Classified DCNO 05 (Air) Chronological Files, 1949–1950
Records relative to Navy air installations.

RECORD GROUP 429, Records of Organizations in the Executive Office of the President

(all military services, 1963–1985) *See Figure 38.*

Entry 12: Records of the Federal Property Council: Central Real Property Surveys
Detailed survey reports of various Army, Navy, and Air Force installations with high quality maps and photographs.

Entry 17: Records of the Property Review Board: Records Relative to Property and Installations Surveys, 1978–1984
Detailed Army, Navy, and Air Force installation survey reports containing high quality maps and photographs.

Cartographic and Architectural Branch

RECORD GROUP 18, Records of the Army Air Forces

(Army Air Forces, 1903–1964)

RECORD GROUP 30, Records of the Bureau of Public Roads

(all military services, 1892–1972)

RECORD GROUP 71, Records of the Bureau of Yards and Docks

(Navy, 1784–1963)

RECORD GROUP 74, Records of the Bureau of Ordnance

(Navy, 1818–1967)

RECORD GROUP 77, Records of the Office of the Chief of Engineers

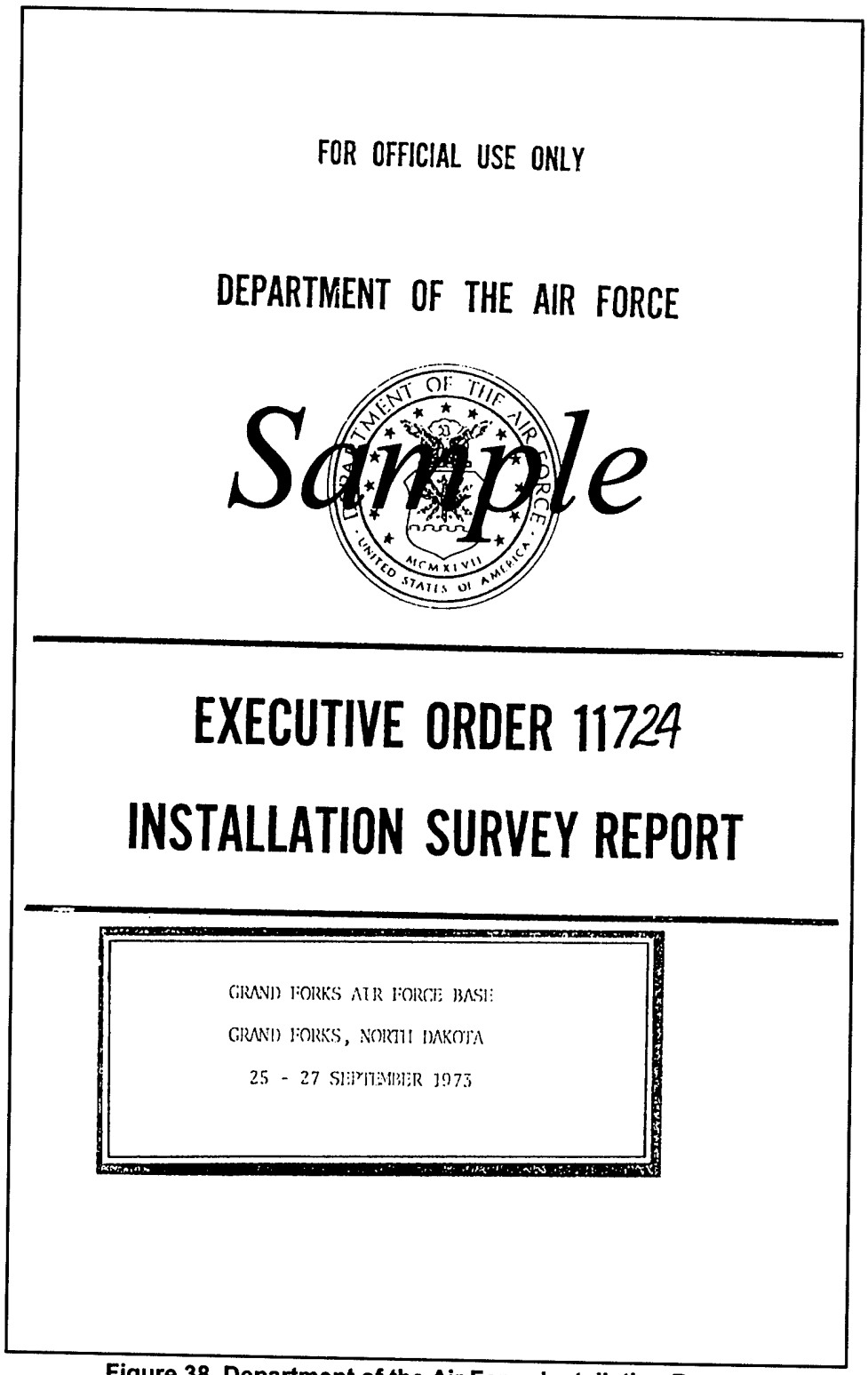
(Army/Army Air Forces, 1789–1988)

RECORD GROUP 80, General Records of the Department of the Navy, 1798–1947

(Navy, 1804–1958)

RECORD GROUP 92, Records of the Office of the Quartermaster General

(Army, 1774–1985)



FOR OFFICIAL USE ONLY

DEPARTMENT OF THE AIR FORCE

Sample

EXECUTIVE ORDER 11724

INSTALLATION SURVEY REPORT

GRAND FORKS AIR FORCE BASE

GRAND FORKS, NORTH DAKOTA

25 - 27 SEPTEMBER 1973

Figure 38. Department of the Air Force Installation Report

RECORD GROUP 373, Records of the Defense Intelligence Agency
(all military services, 1920–1984) *See Figure 39.*

RECORD GROUP 391, Records of U.S. Army Mobile Units, 1821–1942
(Army, 1815–1950)

Still Picture Branch

RECORD GROUP 18, Records of the Army Air Forces
(Army Air Forces, 1903–1964)

RECORD GROUP 30, Records of the Bureau of Public Roads
(all military services, 1892–1972)

RECORD GROUP 71, Records of the Bureau of Yards and Docks
(Navy, 1784–1963)

RECORD GROUP 74, Records of the Bureau of Ordnance
(Navy, 1818–1967)

RECORD GROUP 77, Records of the Office of the Chief of Engineers
(Army/Army Air Forces, 1789–1988)

RECORD GROUP 80, General Records of the Department of the Navy, 1798–1947
(Navy, 1804–1958)

RECORD GROUP 92, Records of the Office of the Quartermaster General
(Army, 1774–1985)

RECORD GROUP 111, Records of the Office of the Chief Signal Officer
(Army, 1860–1982) *See Figure 40)*

RECORD GROUP 156, Records of the Office of the Chief of Ordnance
(Army, 1797–1968)

RECORD GROUP 165, Records of the War Department General and Special Staffs
(Army, 1860–1952)

REPRODUCED AT THE NATIONAL ARCHIVES, Records of DIA Feb. 1981

Aerial Photographic Mosaics

NEGATIVES

Title or description/date	Number of items
Bolling Field, D. C. / Nov. 1939	1
Bolling Field, D. C. / Dec. 1940	1
Bolling Field, D. C. / March 1941	3
Bolling Field, D. C. / Feb. 1942	1
Bolling Field, D. C. / Nov. 1942	5
Bolling Field, D. C. / March 1943	1
Bolling Field, D. C. / no date ("Old Field")	1
Bolling Field, D. C. /no date (misc. sheets)	6
Clarendon/Fort Myer, VA/c. 1945	1
Fort Belvoir, VA/ Sept. 1939	5
Fort Myer, VA/ May 1942	1
Langley Field, VA/ c. 1940	1
National Airport, Gravelly Point, VA/1943	2
Pentagon/ 1979	1
San Francisco, CA / August 1945 (map format)	1
Scott Field, Illinois/ Nov. 1941	1
Washington Airport, D. C. & Vic./c. 1935	4
Washington, D. C./ August 1918	1
Washington, D. C./ 1928	1
Washington, D. C./ August 1936	18
Washington, D. C./August 1936	6
Washington, D. C./August 1936	1
Washington, D. C./c. 1940	3
Washington, D. C./c. 1945	1
Washington, D. C./ January 1946 (map format)	2

Sample

Figure 39. Defense Intelligence Agency Aerial Photographic Mosaics

REPRODUCED AT THE NATIONAL ARCHIVES

Sample

"This soldier, in the rear lines, takes part in the 28th Division training problem at Amphibious Training Center, Camp Gordon Johnston, Fla, 3/23/43."

Figure 40. Amphibious Training Center, Camp Gordon Johnston, Florida

RECORD GROUP 181, Records of the Naval Districts and Shore Establishments
(Navy, 1784–1981)

RECORD GROUP 342, Records of U.S. Air Force Commands, Activities, and Organizations
(Air Force, 1900–1985)

RECORD GROUP 391, Records of U.S. Army Mobile Units, 1821–1942
(Army, 1815–1950)

RECORD GROUP 428, General Records of the Department of the Navy
(Navy, 1941–1981)

Motion Picture, Sound, and Video Branch

RECORD GROUP 18, Records of the Army Air Forces
(Army Air Forces, 1903–1964)

RECORD GROUP 111, Records of the Office of the Chief Signal Officer
(Army, 1860–1982)

RECORD GROUP 428, General Records of the Department of the Navy, 1947–
(Navy, 1941–1981)

Washington National Records Center (Suitland, MD)

4205 Suitland Road
Suitland, Maryland 20746-8001

301–457–7000
Fax: 301-457-7117
center@suitland.nara.gov

Records appropriate to ordnance and explosives cleanup maintained at this facility are shown below and apply to the entire ***United States.***

RECORD GROUP 16, Records of the Office of the Secretary of Agriculture
(all military services, 1893–1981)

RECORD GROUP 24, Records of the Bureau of Naval Personnel
(Navy, 1798–1970) *See Figure 41.*

RECORD GROUP 26, Records of the U.S. Coast Guard
(Coast Guard, 1785–1988)

RECORD GROUP 30, Records of the Bureau of Public Roads
(all military services, 1892–1972)

RECORD GROUP 38, Records of the Office of the Chief of Naval Operations
(Navy, 1875–1985)

RECORD GROUP 48, Records of the Office of the Secretary of the Interior (all military services, 1826–1981)

RECORD GROUP 49, Records of the Bureau of Land Management
(all military services, 1685–1989)

RECORD GROUP 71, Records of the Bureau of Yards and Docks
(Navy, 1784–1963)

RECORD GROUP 72, Records of the Bureau of Aeronautics
(Navy, 1911–1965)

RECORD GROUP 74, Records of the Bureau of Ordnance
(Navy, 1818–1967)

RECORD GROUP 77, Records of the Office of the Chief of Engineers
(Army/Army Air Forces, 1789–1988)

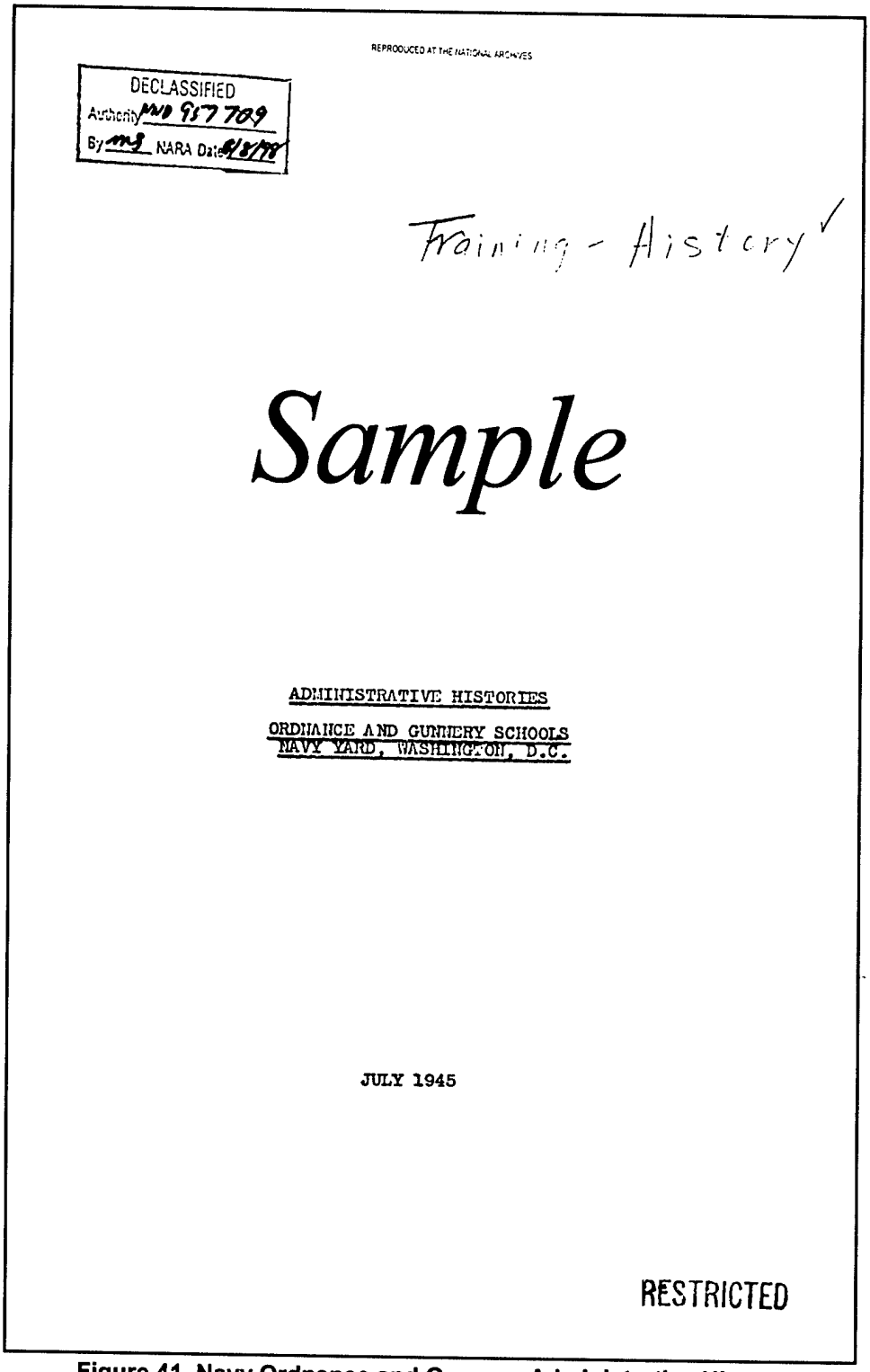


Figure 41. Navy Ordnance and Gunnery Administrative History

RECORD GROUP 80, General Records of the Department of the Navy, 1798–1947
(Navy, 1804–1958)

RECORD GROUP 92, Records of the Office of the Quartermaster General
(Army, 1774–1985)

RECORD GROUP 96, Records of the Farmers Home Administration
(all military services, 1918–1975)

RECORD GROUP 103, Records of the Farm Credit Administration
(all military services, 1913–1981)

RECORD GROUP 111, Records of the Office of the Chief Signal Officer
(Army, 1860–1982)

RECORD GROUP 112, Records of the Office of the Surgeon General (Army)
(Army, 1775–1959)

RECORD GROUP 121, Records of the Public Buildings Service
(all military services, 1801–1976)

RECORD GROUP 127, Records of the U.S. Marine Corps
(Navy, 1775–1971)

RECORD GROUP 143, Records of the Bureau of Supplies and Accounts (Navy)
(Navy, 1885–1967)

RECORD GROUP 153, Records of the Office of the Judge Advocate General
(Army, 1692–1981)

RECORD GROUP 156, Records of the Office of the Chief of Ordnance
(Army, 1797–1968)

RECORD GROUP 159, Records of the Office of the Inspector General (Army)
(Army, 1814–1962)

RECORD GROUP 165, Records of the War Department General and Special Staffs
(Army, 1860–1952)

RECORD GROUP 168, Records of the National Guard Bureau
(National Guard, 1822–1963)

RECORD GROUP 175, Records of the Chemical Warfare Service
(Army, 1917–1963)

RECORD GROUP 181, Records of the Naval Districts and Shore Establishments
(Navy, 1784–1981)

RECORD GROUP 234, Records of the Reconstruction Finance Corporation
(all military services, 1928–1968)

RECORD GROUP 269, General Records of the General Services Administration
(all military services, 1922–1989)

RECORD GROUP 270, Records of the War Assets Administration
(all military services, 1939–1954)

RECORD GROUP 287, Publications of the U.S. Government
(all military services, 1790–1979)

RECORD GROUP 291, Records of the Federal Property Resources Service
(all military services, 1944–1973)

RECORD GROUP 319, Records of the Army Staff
(Army, 1903–1992)

RECORD GROUP 336, Records of the Office of the Chief of Transportation
(Army, 1917–1966)

RECORD GROUP 337, Records of Army Ground Forces Headquarters
(Army, 1916–1954)

RECORD GROUP 338, Records of U.S. Army Commands
(Army, 1917–1993)

RECORD GROUP 340, Records of the Office of the Secretary of the Air Force
(Air Force, 1928–1966)

RECORD GROUP 341, Records of U.S. Air Force Headquarters (Air Staff)
(Air Force, 1934–1989)

RECORD GROUP 342, Records of U.S. Air Force Commands, Activities, and Organizations
(Air Force, 1900–1985)

RECORD GROUP 373, Records of the Defense Intelligence Agency
(all military services, 1920–1984)

RECORD GROUP 407, Records of the Adjutant General's Office
(Army, 1905–1981)

RECORD GROUP 428, General Records of the Department of the Navy, 1947–
(Navy, 1941–1981)

RECORD GROUP 429, Records of the Organizations in the Executive Office of the President
(all military services, 1963–1985)

III. NARA Repositories - Regional Records Services Facilities

Pacific Alaska Region (Anchorage)

654 West Third Avenue
Anchorage, AK 99501

907–271–2443
Fax: 907–271–2442
archives@alaska.nara.gov

*Records appropriate to ordnance and explosives cleanup maintained at this facility are shown below and apply to **Alaska**.*

RECORD GROUP 26, Records of the U.S. Coast Guard
(Coast Guard, 1785–1988)

RECORD GROUP 30, Records of the Bureau of Public Roads
(all military services, 1892–1972)

RECORD GROUP 48, Records of the Office of the Secretary of the Interior (all military services, 1826–1981)

RECORD GROUP 49, Records of the Bureau of Land Management
(all military services, 1685–1989)

RECORD GROUP 77, Records of the Office of the Chief of Engineers
(Army/Army Air Forces, 1789–1988)

RECORD GROUP 80, General Records of the Department of the Navy, 1798–1947 (Navy, 1804–1958)

RECORD GROUP 181, Records of the Naval Districts and Shore Establishments
(Navy, 1784–1981)

RECORD GROUP 269, General Records of the General Services Administration (all military services, 1922–1989)

RECORD GROUP 270, Records of the War Assets Administration
(all military services, 1939–1954)

RECORD GROUP 336, Records of the Office of the Chief of Transportation (Army, 1917–1966)

RECORD GROUP 342, Records of U.S. Air Force Commands, Activities, and Organizations
(Air Force, 1900–1985)

Pacific Region (Laguna Niguel)

24000 Avila Road
P. O. Box 6719
Laguna Niguel, CA 92607-6719

949–360–2641
Fax: 949–360–2624
archives@laguna.nara.gov

*Records appropriate to ordnance and explosives cleanup maintained at this facility are shown below and apply to **Arizona, Southern California**, and **Nevada** (except Clark County).*

RECORD GROUP 18, Records of the Army Air Forces
(Army Air Forces, 1903–1964) *See Figure 42.*

RECORD GROUP 26, Records of the U.S. Coast Guard
(Coast Guard, 1785–1988)

RECORD GROUP 30, Records of the Bureau of Public Roads
(all military services, 1892–1972)

RECORD GROUP 48, Records of the Office of the Secretary of the Interior
(all military services, 1826–1981)

RECORD GROUP 49, Records of the Bureau of Land Management
(all military services, 1685–1989) *See Figure 43.*

RECORD GROUP 71, Records of the Bureau of Yards and Docks
(Navy, 1784–1963)

RECORD GROUP 77, Records of the Office of the Chief of Engineers
(Army/Army Air Forces, 1789–1988) *See Figure 44.*

RECORD GROUP 92, Records of the Office of the Quartermaster General
(Army, 1774–1985)

RECORD GROUP 94, Records of the Adjutant General's Office, 1780–1917
(Army, 1775–1928)

HEADQUARTERS SECOND AIR FORCE
OFFICE OF THE COMMANDING GENERAL
COLORADO SPRINGS, COLORADO

(9)

684 FD

28 January 1944

Please Address Reply To:
COMMANDING GENERAL,
Headquarters, Second Air Force,
Colorado Springs, Colorado

Subject: Bombing and Gunnery Ranges for Army Air Base, Blythe, California.

Sample

To: Commanding General, [illegible] Training Wing, Army Air Base, [illegible]

1. On 18 January 1944 the representative of this headquarters while in Santa Monica, California, communicated by telephone with Colonel Wade, Station Commandant at Army Air Base, Blythe, California, regarding the present and future arrangement with California-Arizona Maneuver Area for use of certain areas in the Maneuver Area for bombing and gunnery ranges.

2. At the time of this conversation Colonel Wade indicated it was his desire to conduct the negotiations necessary between his office and the office of the Commanding General, California-Arizona Maneuver Area. It was stated at that time that immediately upon completion of satisfactory negotiations, necessary information regarding the agreement for use as well as the correct location of the area to be used would be forwarded to this headquarters.

3. At the present time no information regarding the use of any areas in California-Arizona Maneuver Area has been received. It is requested action be taken to expedite the completion of negotiations and the transmittal of necessary information to this headquarters.

By command of Brigadier General ENT:

E. L. THARP
Captain, Air Corps
Actg. Asst. Adjutant General

COORDINATED
C/S
A-1
A-2
A-3
A-4
Surg.
D.W.
Miscon.
Audit.

29 JAN 1944

-1-

Figure 42. Headquarters, Second Air Force Memorandum

Reproduced from the holdings of the National Archives
Pacific Southwest Region

for PEACE OF MIND BUY SAVINGS BONDS

IN REPLY ADDRESS DISTRICT PUBLIC WORKS OFFICER AND REFER TO

PUBLIC WORKS OFFICE
ELEVENTH NAVAL DISTRICT
SAN DIEGO~~XX~~ CALIFORNIA
32

ND11-KEV/Kn
NA/N1-1(El Centro)
DE-210

14 JUL 1954

Mr. L. T. Hoffman
State Supervisor
Bureau of Land Management State Office
California Fruit Building
4th and J Streets
Sacramento, Cali[illegible]nia

Sample

Dear Sir:

Reference is made to letter of this office dated May 5, 1954 concerning the exclusion of certain lands comprising a portion of the Carrizo Impact Range, Imperial County, California. These lands are more particularly described as follows:

Township 14 South, Range 10 East,
Secs. 7, 18, 19, 30 and 31

Township 15 South, Range 10 East,
Secs. 6, 7 and 18

Imperial County, California, SBB&M.

You were advised that these lands, through long use as an impact range, had suffered a high degree of contamination from unexploded ordnance and were therefore unsuited for reclamation projects.

It was suggested that the Bureau of Reclamation be informed of these conditions and that an indication be obtained as to whether or not that Bureau would interpose any objection to the revocation of the reclamation withdrawal to eliminate these eight sections of land. To date, no reply has been received to the above referenced letter. It would be appreciated if you would inform this office as to the status of the matter.

Very truly yours,

R. G. [illegible]
Director, Property
Administration Division
By direction of the
District Public Works Officer

Figure 43. Eleventh Naval District Memorandum

Reproduced from the holdings of the National Archives
Pacific Region, Laguna Niguel Office

DEPARTMENT OF THE ARMY
OFFICE OF THE CHIEF OF ENGINEERS
WASHINGTON

602 Camp Bouse, Arizona, ENGLT
(Aerial Bombing Target near
Wall, Yuma County, Arizona)

13 March 1950

Director,
Bureau of Land Management
Department of the Interior
Washington 25, D.C.

Sample

Dear Sir:

There is hereby relinquished the use of an area of 640 acres of public land which was used as a bombing target and is located about three and one-half miles south of Wall, Arizona, and eight miles west of Bouse, Arizona. There is no evidence in the files of this office that any formal approval of the use of this land was granted.

There were no Government improvements placed on the property and no restoration work is deemed necessary. The land has been given a careful visual inspection and all explosives and explosive objects reasonably possible to detect have been removed and the land is considered fit for any use for which it is suited.

Your cooperation in making these lands available is appreciated.

FOR THE CHIEF OF ENGINEERS:

Sincerely yours,

W.H. HASTINGS
Colonel, Corps of Engineers
Assistant Chief of Engineers for Real Estat

3 Inclosures:
1 - Map
2 - Certificate of Clearance
3 - Picture

Within area disposed of previously

CAMA

Figure 44. Chief of Engineers Memorandum

RECORD GROUP 96, Records of the Farmers Home Administration
(all military services, 1918–1975)

RECORD GROUP 111, Records of the Office of the Chief Signal Officer
(Army, 1860–1982)

RECORD GROUP 121, Records of the Public Buildings Service
(all military services, 1801–1976) *See Figure 45.*

RECORD GROUP 156, Records of the Office of the Chief of Ordnance
(Army, 1797–1968)

RECORD GROUP 165, Records of the War Department General and Special Staffs
(Army, 1860–1952)

RECORD GROUP 181, Records of the Naval Districts and Shore Establishments
(Navy, 1784–1981) *See Figure 46.*

RECORD GROUP 270, Records of the War Assets Administration
(all military services, 1939–1954)

RECORD GROUP 336, Records of the Office of the Chief of Transportation
(Army, 1917–1966)

RECORD GROUP 338, Records of U.S. Army Commands
(Army, 1917–1993)

RECORD GROUP 342, Records of U.S. Air Force Commands, Activities, and Organizations
(Air Force, 1900–1985) *See Figure 47.*

RECORD GROUP 392, Records of the U.S. Army Coast Artillery Districts and Defenses, 1901–1942
(Army, 1901–1950)

ADDRESS REPLY TO:
DISTRICT ENGINEER
LOS ANGELES DISTRICT
CORPS OF ENGINEERS
P. O. BOX 17277 , FOY STATION
LOS ANGELES 17, CALIFORNIA

CORPS OF ENGINEERS, U. S. ARMY
OFFICE OF THE DISTRICT ENGINEER
LOS ANGELES DISTRICT
751 SOUTH FIGUEROA STREET
LOS ANGELES 17, CALIFORNIA

REFER TO FILE NO.
SPLRO 602 (Gilbert AF Aux.Fld., Ariz.- Report of Excess Real Property- Std.Form 118 - LA-16)

3 November 1955

Sample

General Services Administration
Public Buildings Service
49 Fourth Street
San Francisco 3, California
ATTN: Real Property Disposal Division, 9PS

Gentlemen:

Pursuant to your request of 13 October 1955, inclosed are the following:

a. Copy of Deed of Reconveyance dated 9 April 1948, from the State of Arizona to the United States of America, covering Lot 1, the N1/2 NW1/4 and the NW 1/4 SW 1/4 of Section 32, T1N, R7E, in which the mineral rights are reserved to the State.

b. Copy of Lease No. DA-04-353-Eng-25, dated 20 July 1949, between the State Land Department, State of Arizona, and the United States of America, for a period not to extend beyond 30 June 1960, covering the sub-surface rights in various Army and Air Force installations, including Gilbert Air Force Auxiliary Field.

The above instruments affect the Government's title to Tract A of the Gilbert Air Force Auxiliary Field, reported as excess by Standard Form 118 dated 23 May 1955, our No. LA-16.

FOR THE DISTRICT ENGINEER:

Very truly yours,

Harold E. Spickard

HAROLD E. SPICKARD
Chief, Real Estate Division

2 Incls:
1. Deed
2. Lease

Figure 45. Los Angeles District's Report of Excess

Reproduced from the holdings of the National Archives
Pacific Region, Laguna Niguel Office

A5-9/ern
Serial: 542-44

HEADQUARTERS
U. S. MARINE CORPS AIR STATION
EL CENTRO, CALIFORNIA

DECLASSIFIED
E.O. 12958, Sec. 3.6
868032

~~CONFIDENTIAL~~

Sample

13 March 1944

To: The Commandant, Twelfth Naval District.
Via: (1) The Commanding General, Marine Fleet Air, West Coast, North Island, San Diego, Calif.

Subj: Use of areas for Bombing and Gunnery in California-Arizona Maneuver Area.

Ref: (a) Ltr fr. C.G. Hdqtrs, CAMA, dtd 7Mar44.

1. By reference (a), the Commanding Officer was advised of the necessity of re-submitting request for such areas now used by this station for bombing and gunnery, and which are within that area known as the California-Arizona Maneuver Area.

2. This matter was taken up with Lt.Col. L. S. Moore, USMC, Operations Officer for Marine Fleet Air, WestCoast, on his visit here 11 March. Col. Moore stated he would immediately take the matter up with Col. W. J. Fox, USMC, for the latter to follow through, and took a copy of reference (a) with him for that purpose.

3. Copy of reference is attached for the information of the Commandant, and advice is requested as to further action by this command.

KARL E. VOELTER
Lt.Col., USMC
Commanding

Encl. (1) (HF) Copy of reference (a).

Figure 46. U.S. Marine Corps Air Station Memorandum

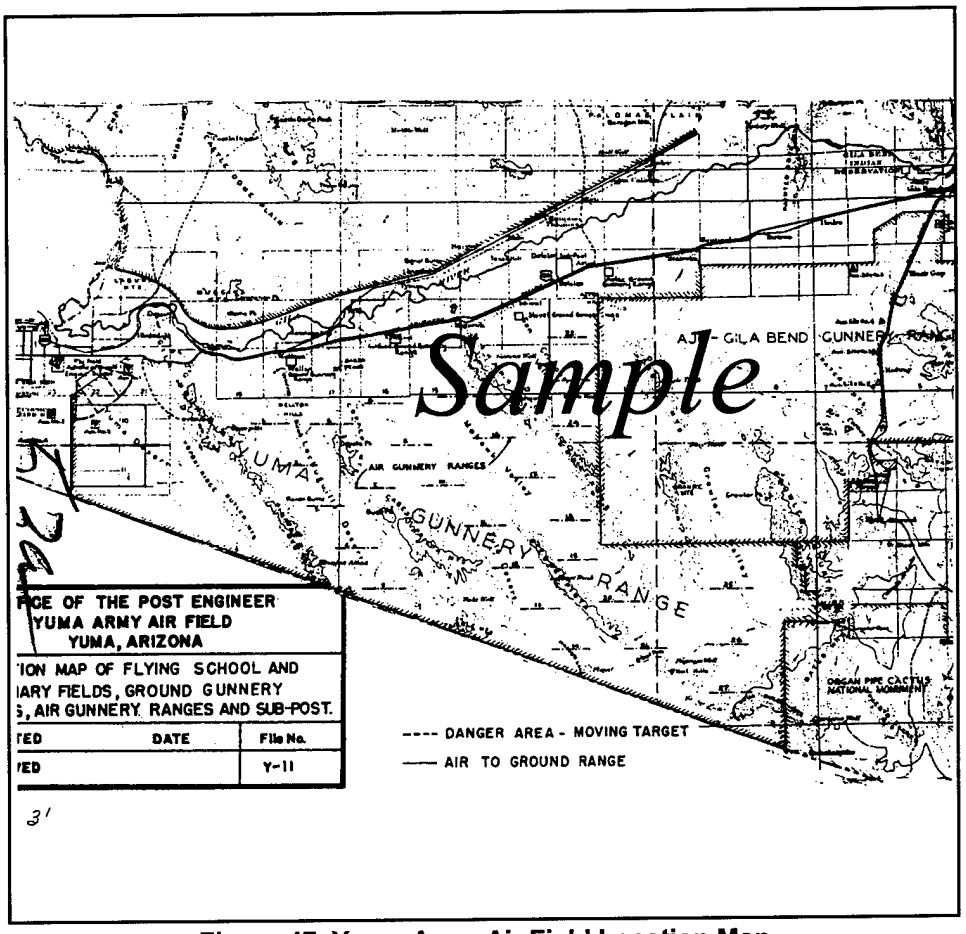


Figure 47. Yuma Army Air Field Location Map

Pacific Region (San Francisco)

1000 Commodore Drive
San Bruno, CA 94066-2350

650–876–9009
Fax: 650–876–923
archives@sanbruno.nara.gov

Records appropriate to ordnance and explosives cleanup maintained at this facility are shown below and apply to ***Northern California, Hawaii, Nevada*** *(except Clark County),* ***Pacific Trust Territories,*** *and* ***American Samoa.***

RECORD GROUP 16, Records of the Office of the Secretary of Agriculture

(all military services, 1893–1981)

RECORD GROUP 18, Records of the Army Air Forces

(Army Air Forces, 1903–1964)

RECORD GROUP 26, Records of the U.S. Coast Guard
(Coast Guard, 1785–1988)

RECORD GROUP 30, Records of the Bureau of Public Roads
(all military services, 1892–1972)

RECORD GROUP 48, Records of the Office of the Secretary of the Interior
(all military services, 1826–1981)

RECORD GROUP 49, Records of the Bureau of Land Management
(all military services, 1685–1989)

RECORD GROUP 69, Records of the Work Projects Administration
(all military services, 1922–1944)

RECORD GROUP 77, Records of the Office of the Chief of Engineers
(Army/Army Air Forces, 1789–1988)

RECORD GROUP 92, Records of the Office of the Quartermaster General
(Army, 1774–1985)

RECORD GROUP 96, Records of the Farmers Home Administration
(all military services, 1918–1975)

RECORD GROUP 103, Records of the Farm Credit Administration
(all military services, 1913–1981)

RECORD GROUP 112, Records of the Office of the Surgeon General (ARMY)
(Army, 1775–1959)

RECORD GROUP 121, Records of the Public Buildings Service
(all military services, 1801–1976)

RECORD GROUP 127, Records of the U.S. Marine Corps
(Navy, 1775–1971)

RECORD GROUP 156, Records of the Office of the Chief of Ordnance
(Army, 1797–1968)

RECORD GROUP 175, Records of the Chemical Warfare Service
(Army, 1917–1963)

RECORD GROUP 181, Records of the Naval Districts and Shore Establishments
(Navy, 1784–1981)

RECORD GROUP 234, Records of the Reconstruction Finance Corporation
(all military services, 1928–1968)

RECORD GROUP 269, General Records of the General Services Administration
(all military services, 1922–1989)

RECORD GROUP 270, Records of the War Assets Administration
(all military services, 1939–1954)

RECORD GROUP 291, Records of the Federal Property Resources Service
(all military services, 1944–1973)

RECORD GROUP 319, Records of the Army Staff
(Army, 1903–1992)

RECORD GROUP 336, Records of the Office of the Chief of Transportation
(Army, 1917–1966)

RECORD GROUP 338, Records of U.S. Army Commands
(Army, 1917–1993)

RECORD GROUP 392, Records of the U.S. Army Coast Artillery Districts and Defenses, 1901–1942
(Army, 1901–1950)

RECORD GROUP 393, Records of U.S. Army Continental Commands, 1821–1920
(Army, 1817–1940)

Rocky Mountain Region (Denver)

Building 48
Denver Federal Center
P.O. Box 25307
Denver, CO 80225-0307

303–236–0804
Fax: 303–236–9297
center@denver.nara.gov

*Records appropriate to ordnance and explosives cleanup maintained at this facility are shown below and apply to **Colorado, Montana, New Mexico, North Dakota, South Dakota, Utah,** and **Wyoming.***

RECORD GROUP 18, Records of the Army Air Forces
(Army Air Forces, 1903–1964)

RECORD GROUP 30, Records of the Bureau of Public Roads
(all military services, 1892–1972)

RECORD GROUP 48, Records of the Office of the Secretary of the Interior
(all military services, 1826–1981)

RECORD GROUP 49, Records of the Bureau of Land Management
(all military services, 1685–1989)

RECORD GROUP 77, Records of the Office of the Chief of Engineers
(Army/Army Air Forces, 1789–1988)

RECORD GROUP 92, Records of the Office of the Quartermaster General
(Army, 1774–1985)

RECORD GROUP 96, Records of the Farmers Home Administration
(all military services, 1918–1975)

RECORD GROUP 121, Records of the Public Buildings Service
(all military services, 1801–1976)

RECORD GROUP 143, Records of the Bureau of Supplies and Accounts (Navy)
(Navy, 1885–1967)

RECORD GROUP 156, Records of the Office of the Chief of Ordnance
(Army, 1797–1968)

RECORD GROUP 270, Records of the War Assets Administration
(all military services, 1939–1954)

RECORD GROUP 291, Records of the Federal Property Resources Service
(all military services, 1944–1973)

RECORD GROUP 336, Records of the Office of the Chief of Transportation
(Army, 1917–1966)

RECORD GROUP 338, Records of U.S. Army Commands
(Army, 1917–1993)

RECORD GROUP 341, Records of U.S. Air Force Headquarters (Air Staff)
(Air Force, 1934–1989)

RECORD GROUP 342, Records of U.S. Air Force Commands, Activities, and Organizations
(Air Force, 1900–1985)

Southeast Region (Atlanta)

1557 St. Joseph Avenue
East Point, GA 30344-2593

404–763–7477
Fax: 404–763–7059
archives@atlanta.nara.gov

*Records appropriate to ordnance and explosives cleanup maintained at this facility are shown below and apply to **Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina**, and **Tennessee.***

RECORD GROUP 18, Records of the Army Air Forces
(Army Air Forces, 1903–1964)

RECORD GROUP 24, Records of the Bureau of Naval Personnel
(Navy, 1798–1970)

RECORD GROUP 26, Records of the U.S. Coast Guard
(Coast Guard, 1785–1988)

RECORD GROUP 30, Records of the Bureau of Public Roads
(all military services, 1892–1972)

RECORD GROUP 48, Records of the Office of the Secretary of the Interior
(all military services, 1826–1981)

RECORD GROUP 49, Records of the Bureau of Land Management
(all military services, 1685–1989)

RECORD GROUP 71, Records of the Bureau of Yards and Docks
(Navy, 1784–1963)

RECORD GROUP 77, Records of the Office of the Chief of Engineers
(Army/Army Air Forces, 1789–1988)

RECORD GROUP 92, Records of the Office of the Quartermaster General (Army, 1774–1985)

RECORD GROUP 96, Records of the Farmers Home Administration
(all military services, 1918–1975)

RECORD GROUP 103, Records of the Farm Credit Administration
(all military services, 1913–1981) *See Figure 48.*

RECORD GROUP 112, Records of the Office of the Surgeon General (Army)
(Army, 1775–1959)

RECORD GROUP 121, Records of the Public Buildings Service
(all military services, 1801–1976)

RECORD GROUP 156, Records of the Office of the Chief of Ordnance
(Army, 1797–1968)

RECORD GROUP 165, Records of the War Department General and Special Staffs
(Army, 1860–1952)

RECORD GROUP 181, Records of the Naval Districts and Shore Establishments
(Navy, 1784–1981)

RECORD GROUP 234, Records of the Reconstruction Finance Corporation
(all military services, 1928–1968)

RECORD GROUP 269, General Records of the General Services Administration
(all military services, 1922–1989)

Office of the Resident Engineer
Kentucky Ordnance Works
Paducah, Kentucky

CRLWR-6

15 June 1946

Subject: Decontamination of Magazines

To: Commanding Officer, Kentucky Ordnance Works, Paducah, Kentucky

Sample

1. It is desired to advise that so far as the interests of this office are concerned, the 91 magazines at Kentucky Ordnance Works have been decontaminated. The decontamination was performed by spraying the entire interior of each magazine with better than 7% solution of Sodium Sulphite. This solution was allowed to stand approximately twenty-four hours and was then flushed with clear water. In the process better than 100 pounds of Sodium Sulphite was used for each magazine. Spot tests throughout the area indicated that the decontamination was effective except Magazines No. 5 and Nos. 85 to 91, inclusive. No. 5 Magazine was used to store damaged packages of TNT and was very severely contaminated. Accordingly, the magazine was recleaned and again treated with Sodium Sulphite powder in the amount of 100 pounds on the floor. This was allowed to set twenty-four hours and again was flushed off. Positive tests indicated contamination in this magazine following the above treatment but it is believed that no dangerous concentration of TNT exists. Magazines No. 85 to 91, inclusive, were constructed with a hard finish smooth cement floor. These magazines continued to give indications of TNT contamination after treatment, and accordingly were wet down and given an additional treatment of Sodium Sulphite powder. This powder was thoroughly worked and brushed with wet brooms and the magazines were then flushed with clear water. However, tests indicate that contamination continues to exist.

2. It is not known what further action can be taken to reduce contamination as it is the opinion of the Project Engineer that the decontamination noted above has reduced all practical possibilities that TNT concentrations exist in any dangerous degree. Furthermore, it is believed that the contamination of the above mentioned magazines is no worse than probably exists in all the others since they wer all accorded the same treatment. Furthermore, advice has been received from the Federal Land Bank Representative to the effect that it is proposed to keep the magazines locked for at least a year after turn over, and it is therefore the opinion of the Project Engineer that if this is done, reasonable assurance may be felt that there will be no danger from these magazines.

Anthony Fleming
Project Engineer

cc: Fed. Land Bank Rep.

C O P Y

Figure 48. Kentucky Ordnance Works Memorandum

RECORD GROUP 270, Records of the War Assets Administration
(all military services, 1939–1954)

RECORD GROUP 336, Records of the Office of the Chief of Transportation
(Army, 1917–1966)

RECORD GROUP 338, Records of U.S. Army Commands
(Army, 1917–1993)

RECORD GROUP 342, Records of U.S. Air Force Commands, Activities, and Organizations
(Air Force, 1900–1985)

RECORD GROUP 392, Records of the U.S. Army Coast Artillery Districts and Defenses, 1901–1942
(Army, 1901–1950)

Great Lakes Region (Chicago)

7358 South Pulaski Road
Chicago, IL 60629-7816

773–581–7816
Fax: 312–353–1294
archives@chicago.nara.gov

*Records appropriate to ordnance and explosives cleanup maintained at this facility are shown below and apply to **Illinois, Indiana, Michigan, Minnesota, Ohio,** and **Wisconsin.***

RECORD GROUP 18, Records of the Army Air Forces
(Army Air Forces, 1903–1964)

RECORD GROUP 24, Records of the Bureau of Naval Personnel
(Navy, 1798–1970)

RECORD GROUP 26, Records of the U.S. Coast Guard
(Coast Guard, 1785–1988)

RECORD GROUP 30, Records of the Bureau of Public Roads
(all military services, 1892–1972)

RECORD GROUP 49, Records of the Bureau of Land Management
(all military services, 1685–1989)

RECORD GROUP 72, Records of the Bureau of Aeronautics
(Navy, 1911–1965)

RECORD GROUP 74, Records of the Bureau of Ordnance
(Navy, 1818–1967)

RECORD GROUP 77, Records of the Office of the Chief of Engineers
(Army/Army Air Forces, 1789–1988)

RECORD GROUP 92, Records of the Office of the Quartermaster General
(Army, 1774–1985)

RECORD GROUP 96, Records of the Farmers Home Administration
(all military services, 1918–1975)

RECORD GROUP 103, Records of the Farm Credit Administration
(all military services, 1913–1981)

RECORD GROUP 111, Records of the Office of the Chief Signal Officer
(Army, 1860–1982)

RECORD GROUP 156, Records of the Office of the Chief of Ordnance
(Army, 1797–1968)

RECORD GROUP 165, Records of the War Department General and Special Staffs
(Army, 1860–1952)

RECORD GROUP 181, Records of the Naval Districts and Shore Establishments
(Navy, 1784–1981)

RECORD GROUP 234, Records of the Reconstruction Finance Corporation
(all military services, 1928–1968) *See Figure 49.*

RECORD GROUP 269, General Records of the General Services Administration
(all military services, 1922–1989)

RECORD GROUP 270, Records of the War Assets Administration
(all military services, 1939–1954)

RECORD GROUP 336, Records of the Office of the Chief of Transportation
(Army, 1917–1966)

RECORD GROUP 338, Records of U.S. Army Commands
(Army, 1917–1993)

Sample

REPORT
ON
CONDITION FOR EXTENDED NON-USE
OF
ILLINOIS ORDNANCE PLANT

CARBONDALE, ILLINOIS

FOR

RECONSTRUCTION FINANCE CORPORATION

OFFICE OF DEFENSE PLANTS

PREPARED BY
CHAS. W. COLE & SON
ARCHITECTS-ENGINEERS
SOUTH BEND, INDIANA

Figure 49. Reconstruction Finance Corporation Report

Northeast Region (Boston)

380 Trapelo Road
Waltham, MA 02452–6399

617–647–8104
Fax: 781–647–8088
archives@waltham.nara.gov

Records appropriate to ordnance and explosives cleanup maintained at this facility are shown below and apply to ***Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island,*** *and* ***Vermont.***

RECORD GROUP 18, Records of the Army Air Forces
(Army Air Forces, 1903–1964)

RECORD GROUP 24, Records of the Bureau of Naval Personnel
(Navy, 1798–1970)

RECORD GROUP 26, Records of the U.S. Coast Guard
(Coast Guard, 1785–1988)

RECORD GROUP 30, Records of the Bureau of Public Roads
(all military services, 1892–1972)

RECORD GROUP 38, Records of the Office of the Chief of Naval Operations
(Navy, 1875–1985)

RECORD GROUP 48, Records of the Office of the Secretary of the Interior
(all military services, 1826–1981)

RECORD GROUP 69, Records of the Work Projects Administration
(all military services, 1922–1944)

RECORD GROUP 71, Records of the Bureau of Yards and Docks
(Navy, 1784–1963)

RECORD GROUP 77, Records of the Office of the Chief of Engineers
(Army/Army Air Forces, 1789–1988)

RECORD GROUP 92, Records of the Office of the Quartermaster General
(Army, 1774–1985)

RECORD GROUP 96, Records of the Farmers Home Administration
(all military services, 1918–1975)

RECORD GROUP 103, Records of the Farm Credit Administration (all military services, 1913–1981)

RECORD GROUP 111, Records of the Office of the Chief Signal Officer (Army, 1860–1982)

RECORD GROUP 112, Records of the Office of the Surgeon General (Army) (Army, 1775–1959)

RECORD GROUP 121, Records of the Public Buildings Service (all military services, 1801–1976)

RECORD GROUP 127, Records of the U.S. Marine Corps (Navy, 1775–1971)

RECORD GROUP 156, Records of the Office of the Chief of Ordnance (Army, 1797–1968) *See Figure 50.*

RECORD GROUP 165, Records of the War Department General and Special Staffs (Army, 1860–1952)

RECORD GROUP 181, Records of the Naval Districts and Shore Establishments (Navy, 1784–1981)

RECORD GROUP 234, Records of the Reconstruction Finance Corporation (all military services, 1928–1968)

RECORD GROUP 269, General Records of the General Services Administration (all military services, 1922–1989)

RECORD GROUP 270, Records of the War Assets Administration (all military services, 1939–1954) *See Figure 51.*

RECORD GROUP 291, Records of the Federal Property Resources Service (all military services, 1944–1973)

RECORD GROUP 319, Records of the Army Staff (Army, 1903–1992)

COPY

421.5
7

WAR DEPARTMENT
Office of the Chief of Ordnance
ENGINEERING DIVISION
Washington

EWP/hld

O.O.War Dept. 471.5 4 Feb.12,19

February 12, 1919.

O.O.War Dept. NX 471. 8872/34 Feb.13, 1919.

Attention of

Lt. Priddy

From: Ordnance Office, Technical Staff, Administration Section, Proving Ground Branch.

To: Explosives Chemical & Loading Division, Explosives Section. Attention: Capt. Forder.

Subject: Storage of Surplus Powder at Scituate Proving Ground.

421.5 f

Sample

1. This Office has on hand at Scituate Proving Ground, Mass., the following surplus explosives:

ARTICLE	WEIGHT	QUANTITY
Powder, Smokeless Du Pont, P Lot 780 of 1918, 155 m/m How.	5,050	33 Boxes
Powder, Smokeless Du Pont P Lot X-1958 of 1918 155 m/m Filloux Gun	24,900	166 "

2. It is requested that this material be accepted by your Division for storage and that your Office issue the necessary applications for Transportation.

By direction of the Chief of Ordnance.

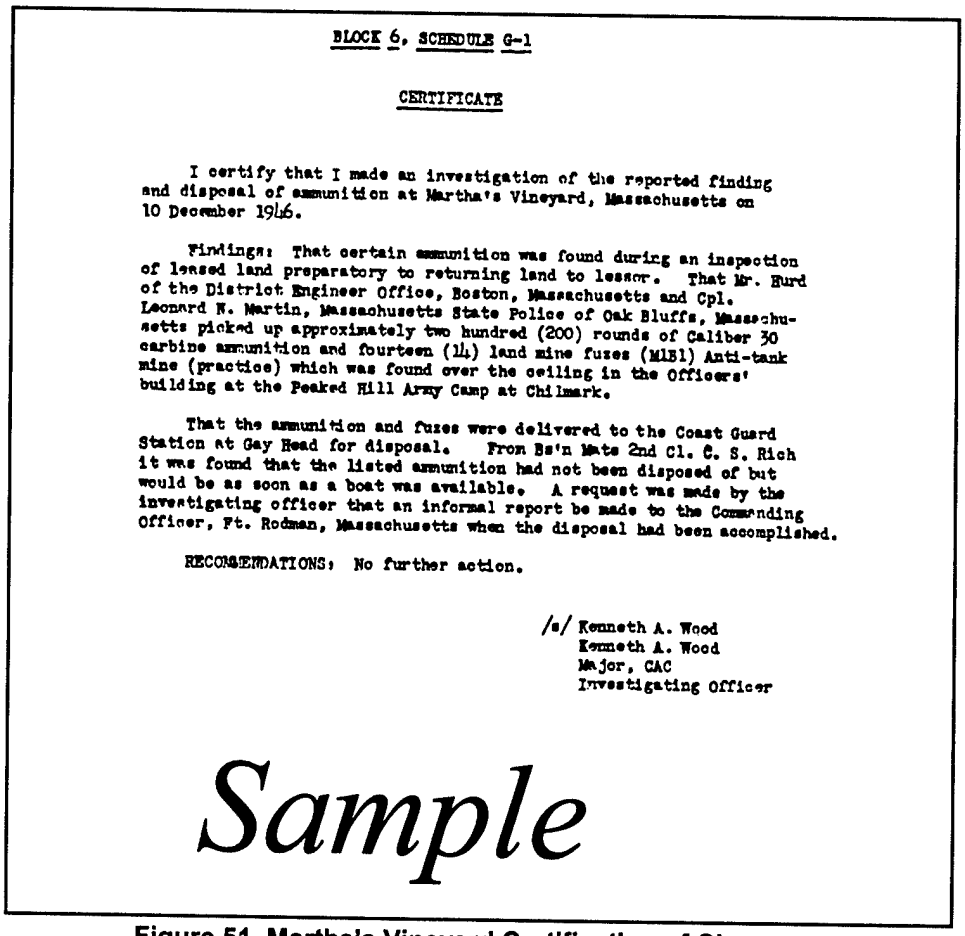
COMMANDING OFFICER SCITUATE PROVING GROUND

C. L'H. RUGGLES
Brig. General, Ord.Dept., U.S.A.

By F. P. Lindh (Signed)
F. P. LINDH,
Major, Ord. Dept., U.S.A.
E.W.P.

FEB 28 19..

Figure 50. Chief of Ordnance Memorandum



BLOCK 6, SCHEDULE G-1

CERTIFICATE

I certify that I made an investigation of the reported finding and disposal of ammunition at Martha's Vineyard, Massachusetts on 10 December 1946.

Findings: That certain ammunition was found during an inspection of leased land preparatory to returning land to lessor. That Mr. Hurd of the District Engineer Office, Boston, Massachusetts and Cpl. Leonard N. Martin, Massachusetts State Police of Oak Bluffs, Massachusetts picked up approximately two hundred (200) rounds of Caliber 30 carbine ammunition and fourteen (14) land mine fuses (M1E1) Anti-tank mine (practice) which was found over the ceiling in the Officers' building at the Peaked Hill Army Camp at Chilmark.

That the ammunition and fuses were delivered to the Coast Guard Station at Gay Head for disposal. From Bo'n Mate 2nd Cl. C. S. Rich it was found that the listed ammunition had not been disposed of but would be as soon as a boat was available. A request was made by the investigating officer that an informal report be made to the Commanding Officer, Ft. Rodman, Massachusetts when the disposal had been accomplished.

RECOMMENDATIONS: No further action.

/s/ Kenneth A. Wood
Kenneth A. Wood
Major, CAC
Investigating Officer

Sample

Figure 51. Martha's Vineyard Certification of Clearance

RECORD GROUP 336, Records of the Office of the Chief of Transportation
(Army, 1917–1966)

RECORD GROUP 338, Records of U.S. Army Commands
(Army, 1917–1993)

RECORD GROUP 392, Records of the U.S. Army Coast Artillery Districts and Defenses, 1901–1942
(Army, 1901–1950)

RECORD GROUP 407, Records of the Adjutant General's Office
(Army, 1905–1981)

Central Plains Region (Kansas City)

2312 East Bannister Road
Kansas City, MO 64131–3011

816–926–6272
Fax: 816–926–6982
archives@kansascity.nara.gov

Records appropriate to ordnance and explosives cleanup maintained at this facility are shown below and apply to ***Iowa, Kansas, Missouri, and Nebraska.***

RECORD GROUP 16, Records of the Office of the Secretary of Agriculture
(all military services, 1893–1981)

RECORD GROUP 18, Records of the Army Air Forces
(Army Air Forces, 1903–1964)

RECORD GROUP 24, Records of the Bureau of Naval Personnel
(Navy, 1798–1970)

RECORD GROUP 26, Records of the U.S. Coast Guard
(Coast Guard, 1785–1988)

RECORD GROUP 30, Records of the Bureau of Public Roads
(all military services, 1892–1972)

RECORD GROUP 49, Records of the Bureau of Land Management
(all military services, 1685–1989)

RECORD GROUP 77, Records of the Office of the Chief of Engineers
(Army/Army Air Forces, 1789–1988)

RECORD GROUP 92, Records of the Office of the Quartermaster General
(Army, 1774–1985)

RECORD GROUP 96, Records of the Farmers Home Administration
(all military services, 1918–1975)

RECORD GROUP 103, Records of the Farm Credit Administration
(all military services, 1913–1981)

RECORD GROUP 112, Records of the Office of the Surgeon General (Army)
(Army, 1775–1959)

RECORD GROUP 121, Records of the Public Buildings Service
(all military services, 1801–1976)

RECORD GROUP 156, Records of the Office of the Chief of Ordnance
(Army, 1797–1968)

RECORD GROUP 181, Records of the Naval Districts and Shore Establishments
(Navy, 1784–1981)

RECORD GROUP 234, Records of the Reconstruction Finance Corporation
(all military services, 1928–1968)

RECORD GROUP 270, Records of the War Assets Administration
(all military services, 1939–1954)

RECORD GROUP 291, Records of the Federal Property Resources Service
(all military services, 1944–1973)

RECORD GROUP 319, Records of the Army Staff
(Army, 1903–1992)

RECORD GROUP 336, Records of the Office of the Chief of Transportation
(Army, 1917–1966)

RECORD GROUP 338, Records of U.S. Army Commands
(Army, 1917–1993)

RECORD GROUP 342, Records of U.S. Air Force Commands, Activities, and Organizations
(Air Force, 1900–1985)

RECORD GROUP 407, Records of the Adjutant General's Office
(Army, 1905–1981)

NARA–National Personnel Records Center (St. Louis)

Military Personnel Records
9700 Page Avenue
St. Louis, Missouri 63132–5100

314–538–4201
Fax: 314–538–4175
center@stlouis.nara.gov

Records appropriate to ordnance and explosives cleanup maintained at this facility are shown below and apply to the entire **United States.**

RECORD GROUP 338, Records of U.S. Army Commands
(Army, 1917–1993)

RECORD GROUP 342, Records of U.S. Air Force Commands, Activities, and Organizations
(Air Force, 1900–1985)

Northeast Region (New York City)

201 Varick Street, 12th Floor
New York, NY 10014–4811

212–337–1300
Fax: 212–337–1306
archives@newyork.nara.gov

Records appropriate to ordnance and explosives cleanup maintained at this facility are shown below and apply to ***New Jersey, New York, Puerto Rico,*** *and* ***The Virgin Islands.***

RECORD GROUP 18, Records of the Army Air Forces
(Army Air Forces, 1903–1964)

RECORD GROUP 24, Records of the Bureau of Naval Personnel
(Navy, 1798–1970)

RECORD GROUP 26, Records of the U.S. Coast Guard
(Coast Guard, 1785–1988)

RECORD GROUP 30, Records of the Bureau of Public Roads
(all military services, 1892–1972)

RECORD GROUP 38, Records of the Office of the Chief of Naval Operations
(Navy, 1875–1985)

RECORD GROUP 71, Records of the Bureau of Yards and Docks
(Navy, 1784–1963)

RECORD GROUP 77, Records of the Office of the Chief of Engineers
(Army/Army Air Forces, 1789–1988)

RECORD GROUP 80, General Records of the Department of the Navy, 1798–1947
(Navy, 1804–1958)

RECORD GROUP 92, Records of the Office of the Quartermaster General
(Army, 1774–1985)

RECORD GROUP 96, Records of the Farmers Home Administration
(all military services, 1918–1975)

RECORD GROUP 103, Records of the Farm Credit Administration
(all military services, 1913–1981)

RECORD GROUP 111, Records of the Office of the Chief Signal Officer
(Army, 1860–1982)

RECORD GROUP 112, Records of the Office of the Surgeon General (Army)
(Army, 1775–1959)

RECORD GROUP 121, Records of the Public Buildings Service
(all military services, 1801–1976)

RECORD GROUP 127, Records of the U.S. Marine Corps
(Navy, 1775–1971)

RECORD GROUP 156, Records of the Office of the Chief of Ordnance
(Army, 1797–1968)

RECORD GROUP 165, Records of the War Department General and Special Staffs
(Army, 1860–1952)

RECORD GROUP 175, Records of the Chemical Warfare Service
(Army, 1917–1963)

RECORD GROUP 181, Records of the Naval Districts and Shore Establishments
(Navy, 1784–1981)

RECORD GROUP 269, General Records of the General Services Administration
(all military services, 1922–1989)

RECORD GROUP 270, Records of the War Assets Administration
(all military services, 1939–1954)

RECORD GROUP 336, Records of the Office of the Chief of Transportation
(Army, 1917–1966)

RECORD GROUP 338, Records of U.S. Army Commands
(Army, 1917–1993)

RECORD GROUP 342, Records of U.S. Air Force Commands, Activities, and Organizations
(Air Force, 1900–1985)

RECORD GROUP 392, Records of the U.S. Army Coast Artillery Districts and Defenses, 1901–1942
(Army, 1901–1950)

RECORD GROUP 407, Records of the Adjutant General's Office
(Army, 1905–1981)

Mid-Atlantic Region (Northeast Philadelphia)

14700 Townsend Road
Philadelphia, PA 19154–1096

215–671–9027
Fax: 215–671–0273
center@philfrc.nara.gov

Mid-Atlantic Region

900 Market Street
Philadelphia, PA 19107–4292

215–597–3000
Fax: 215–597–2303
archives@philarch.nara.gov

*Records appropriate to ordnance and explosives cleanup maintained at this facility are shown below and apply to **Delaware, Maryland, Pennsylvania, Virginia, and West Virginia.***

RECORD GROUP 16, Records of the Office of the Secretary of Agriculture
(all military services, 1893–1981)

RECORD GROUP 18, Records of the Army Air Forces
(Army Air Forces, 1903–1964)

RECORD GROUP 24, Records of the Bureau of Naval Personnel
(Navy, 1798–1970)

RECORD GROUP 26, Records of the U.S. Coast Guard
(Coast Guard, 1785–1988)

RECORD GROUP 30, Records of the Bureau of Public Roads
(all military services, 1892–1972)

RECORD GROUP 38, Records of the Office of the Chief of Naval Operations
(Navy, 1875–1985)

RECORD GROUP 71, Records of the Bureau of Yards and Docks
(Navy, 1784–1963)

RECORD GROUP 72, Records of the Bureau of Aeronautics
(Navy, 1911–1965)

RECORD GROUP 77, Records of the Office of the Chief of Engineers
(Army/Army Air Forces, 1789–1988)

RECORD GROUP 92, Records of the Office of the Quartermaster General
(Army, 1774–1985)

RECORD GROUP 96, Records of the Farmers Home Administration
(all military services, 1918–1975)

RECORD GROUP 111, Records of the Office of the Chief Signal Officer
(Army, 1860–1982)

RECORD GROUP 112, Records of the Office of the Surgeon General (Army)
(Army, 1775–1959)

RECORD GROUP 121, Records of the Public Buildings Service
(all military services, 1801–1976)

RECORD GROUP 127, Records of the U.S. Marine Corps
(Navy, 1775–1971)

RECORD GROUP 156, Records of the Office of the Chief of Ordnance
(Army, 1797–1968)

RECORD GROUP 165, Records of the War Department General and Special Staffs
(Army, 1860–1952)

RECORD GROUP 175, Records of the Chemical Warfare Service
(Army, 1917–1963)

RECORD GROUP 181, Records of the Naval Districts and Shore Establishments
(Navy, 1784–1981)

RECORD GROUP 269, General Records of the General Services Administration
(all military services, 1922–1989)

RECORD GROUP 270, Records of the War Assets Administration
(all military services, 1939–1954)

RECORD GROUP 336, Records of the Office of the Chief of Transportation
(Army, 1917–1966)

RECORD GROUP 338, Records of U.S. Army Commands
(Army, 1917–1993)

RECORD GROUP 392, Records of the U.S. Army Coast Artillery Districts and Defenses, 1901–1942
(Army, 1901–1950) *See Figure 52.*

Southwest Region (Fort Worth)

501 West Felix Street, Building 1
P.O. Box 6216
Fort Worth, TX 76115–3405

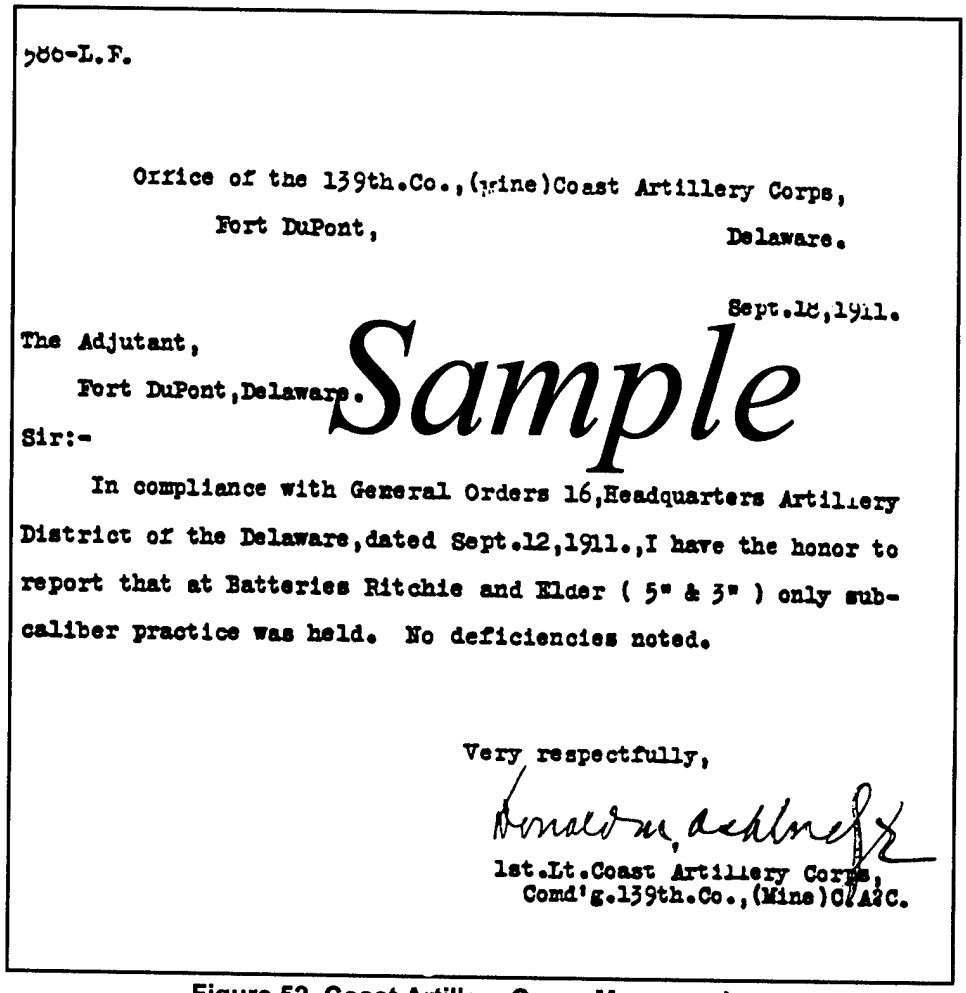
817–334–5525
Fax: 817–334–5621
archives@ftworth.nara.gov

*Records appropriate to ordnance and explosives cleanup maintained at this facility are shown below and apply to **Arkansas, Louisiana, New Mexico** (most records from federal agencies in New Mexico are at the Rocky Mountain Region), **Oklahoma,** and **Texas.***

RECORD GROUP 16, Records of the Office of the Secretary of Agriculture
(all military services, 1893–1981)

RECORD GROUP 18, Records of the Army Air Forces
(Army Air Forces, 1903–1964)

RECORD GROUP 24, Records of the Bureau of Naval Personnel
(Navy, 1798–1970)



580-L.F.

Orrice of the 139th.Co.,(Mine)Coast Artillery Corps,
Fort DuPont, Delaware.

Sept.12,1911.

The Adjutant,
Fort DuPont,Delaware.

Sample

Sir:-

In compliance with General Orders 16,Headquarters Artillery District of the Delaware,dated Sept.12,1911.,I have the honor to report that at Batteries Ritchie and Elder (5" & 3") only sub-caliber practice was held. No deficiencies noted.

Very respectfully,

Donald M. Schlecht

1st.Lt.Coast Artillery Corps,
Comd'g.139th.Co.,(Mine)C.A.C.

Figure 52. Coast Artillery Corps Memorandum

RECORD GROUP 26, Records of the U.S. Coast Guard
(Coast Guard, 1785–1988)

RECORD GROUP 30, Records of the Bureau of Public Roads
(all military services, 1892–1972)

RECORD GROUP 49, Records of the Bureau of Land Management
(all military services, 1685–1989)

RECORD GROUP 77, Records of the Office of the Chief of Engineers
(Army/Army Air Forces, 1789–1988)

RECORD GROUP 92, Records of the Office of the Quartermaster General
(Army, 1774–1985)

RECORD GROUP 96, Records of the Farmers Home Administration
(all military services, 1918–1975)

RECORD GROUP 103, Records of the Farm Credit Administration
(all military services, 1913–1981)

RECORD GROUP 111, Records of the Office of the Chief Signal Officer
(Army, 1860–1982)

RECORD GROUP 112, Records of the Office of the Surgeon General (Army)
(Army, 1775–1959)

RECORD GROUP 121, Records of the Public Buildings Service
(all military services, 1801–1976)

RECORD GROUP 156, Records of the Office of the Chief of Ordnance
(Army, 1797–1968)

RECORD GROUP 175, Records of the Chemical Warfare Service
(Army, 1917–1963)

RECORD GROUP 181, Records of the Naval Districts and Shore Establishments
(Navy, 1784–1981)

RECORD GROUP 269, General Records of the General Services Administration
(all military services, 1922–1989)

RECORD GROUP 270, Records of the War Assets Administration
(all military services, 1939–1954)

RECORD GROUP 291, Records of the Federal Property Resources Service
(all military services, 1944–1973)

RECORD GROUP 319, Records of the Army Staff
(Army, 1903–1992)

RECORD GROUP 336, Records of the Office of the Chief of Transportation
(Army, 1917–1966)

RECORD GROUP 338, Records of U.S. Army Commands
(Army, 1917–1993)

RECORD GROUP 341, Records of U.S. Air Force Headquarters (Air Staff)
(Air Force, 1934–1989)

RECORD GROUP 392, Records of the U.S. Army Coast Artillery Districts and Defenses, 1901–1942
(Army, 1901–1950)

RECORD GROUP 407, Records of the Adjutant General's Office
(Army, 1905–1981)

Pacific Alaska Region (Seattle)

6125 Sand Point Way, NE
Seattle, WA 98115-7999

206-526-6507
Fax: 206-526-4344
archives@seattle.nara.gov

*Records appropriate to ordnance and explosives cleanup maintained at this facility are shown below and apply to **Idaho, Oregon,** and **Washington**.*

RECORD GROUP 16, Records of the Office of the Secretary of Agriculture
(all military services, 1893–1981)

RECORD GROUP 18, Records of the Army Air Forces
(Army Air Forces, 1903–1964)

RECORD GROUP 26, Records of the U.S. Coast Guard
(Coast Guard, 1785–1988)

RECORD GROUP 30, Records of the Bureau of Public Roads
(all military services, 1892–1972)

RECORD GROUP 48, Records of the Office of the Secretary of the Interior
(all military services, 1826–1981)

RECORD GROUP 49, Records of the Bureau of Land Management
(all military services, 1685–1989)

RECORD GROUP 71, Records of the Bureau of Yards and Docks
(Navy, 1784–1963)

RECORD GROUP 72, Records of the Bureau of Aeronautics
(Navy, 1911–1965)

RECORD GROUP 77, Records of the Office of the Chief of Engineers
(Army/Army Air Forces, 1789–1988)

RECORD GROUP 80, General Records of the Department of the Navy, 1798–1947
(Navy, 1804–1958)

RECORD GROUP 92, Records of the Office of the Quartermaster General
(Army, 1774–1985)

RECORD GROUP 96, Records of the Farmers Home Administration
(all military services, 1918–1975)

RECORD GROUP 103, Records of the Farm Credit Administration
(all military services, 1913–1981)

RECORD GROUP 111, Records of the Office of the Chief Signal Officer
(Army, 1860–1982)

RECORD GROUP 121, Records of the Public Buildings Service
(all military services, 1801–1976)

RECORD GROUP 156, Records of the Office of the Chief of Ordnance
(Army, 1797–1968)

RECORD GROUP 165, Records of the War Department General and Special Staffs
(Army, 1860–1952)

RECORD GROUP 181, Records of the Naval Districts and Shore Establishments
(Navy, 1784–1981)

RECORD GROUP 234, Records of the Reconstruction Finance Corporation
(all military services, 1928–1968)

RECORD GROUP 269, General Records of the General Services Administration
(all military services, 1922–1989)

RECORD GROUP 270, Records of the War Assets Administration
(all military services, 1939–1954)

RECORD GROUP 291, Records of the Federal Property Resources Service
(all military services, 1944–1973)

RECORD GROUP 319, Records of the Army Staff
(Army, 1903–1992)

RECORD GROUP 336, Records of the Office of the Chief of Transportation
(Army, 1917–1966)

RECORD GROUP 338, Records of U.S. Army Commands
(Army, 1917–1993)

RECORD GROUP 392, Records of the U.S. Army Coast Artillery Districts and Defenses, 1901–1942
(Army, 1901–1950)

Other Regional Record Centers

Five other regional records centers do not have materials directly related to environmental cleanup at former and current military sites, but may have materials related to your future research on other topics. Try their website: www.nara.gov.

Great Lakes Region (Dayton)

3150 Springboro Road
Dayton, OH 45439–1883

937–225–2852
Fax: 937–225–7236
center@dayton.nara.gov

Northeast Region (Pittsfield)

10 Conte Drive
Pittsfield, MA 01201–8230

413–445–6885
Fax: 413–445–7305
center@pittsfield.nara.gov

Microfilm only.

Central Plains Region (Lee's Summit)

200 Space Center Drive
Lee's Summit, MO 64064–1182

816–478–7079
Fax: 816–478–7625

National Personnel Records Center
Civilian Personnel Records (*See Military Personnel Records, p.103.*)

111 Winnebago Street
St. Louis, Missouri 63118–4199

Fax: 314–425–5719
center@cpr.nara.gov

IV. Military History Offices and Archives

Introduction

Aside from NARA, the Army, Navy, and Air Force maintain military history offices and archives that have valuable information related to the environmental hazards and subsequent cleanup at military sites. As previously stated, if the research is to be complete, you also must consider these sources of information.

Other sources include government and non-government repositories at local, state, and federal levels such as local libraries, state archives, and historical societies.

Comprehensive research also should include a wide range of topics—climatology, hydrology, geology, historical and current aerial photography, newspaper articles, previous studies, environmental assessments, real estate ownership, cultural resources, endangered species, and more.

Four military repositories have proven to be valuable sources for historical documentation regarding Army, Navy, and Air Force sites.

U.S. Army Corps of Engineers, Office of History

Humphreys Engineer Center
7701 Telegraph Road
Alexandria, Virginia 22315

703–428–6557
Fax 703–428–8172

The Office of History holds numerous research collections related to the military and civil works activities of the U.S. Army Corps of Engineers, including its role as military construction and real estate agent for the Army and Air Force. Among these are military reservations volumes, real estate records, the Coast Defense Study Group newsletters, military files, and map and image collections.

These collections, especially the real estate records and the military reservations volumes, are of particular value for environmental research of former and current military sites.

- The ***real estate records*** provide detailed histories of military reservations in the continental United States during the 1930s and 40s.

- The ***military reservations volumes*** consist of realty control file summary sheets that provide significant real estate data. These data, applicable to a wide variety of active and inactive Army and Air Force installations, include the installation's official name, the authority by and date on which it was established, location, official purpose, and real estate acquisition and disposal actions.

All collections are open to qualified researchers. Researchers must call and make an appointment prior to visiting the facility.

U.S. Army Military History Institute

22 Ashburn Drive
Carlisle Barracks
Carlisle, Pennsylvania 17013

717 245–3611

http://carlisle-www.army.mil/usamhi

The U.S. Army Military History Institute is the Army's central repository for materials on American military history. Its mission is to collect and preserve source materials and make them available to researchers. The institute holds more than 8 million books, periodicals, manuscripts, photographs, and audiovisual materials. These holdings span American military history from the colonial period to the present. No other agency has as extensive a collection of materials relating exclusively to the role of the military in the development of the United States.

The institute cannot conduct extensive research for patrons, but it will provide limited assistance such as bibliographic guidance, access to finding aids, and reference help.

Naval Facilities Command Historian's Office

Naval Construction Battalion Center
ATTN: Code 10H–NAVFAC Historian
10 23rd Avenue
Port Hueneme, California 93043

805–982–5913

The Naval Facilities Command Historian's Office is located in the Civil Engineer Corps–Seabee Museum. Established in 1947, this museum contains numerous artifacts including weapons, Seabee crafts, model ships, and military memorabilia. The museum also houses a large repository containing a wealth of documents pertaining to Navy sites.

Holdings at this repository include historical documents, maps, pictures, newspaper articles, and other information relating to former and current

Navy sites. Because of the volume and diversity of the records, the Naval Historical Center, Washington, D.C., highly recommends this repository for all research being conducted in support of Navy sites.

Conducting onsite research is the preferred means of collecting information from this repository. Written requests, if not too labor intensive, are honored on a case-by-case basis.

Air Force Historical Research Agency

600 Chennault Drive
Maxwell Air Force Base
Montgomery, Alabama 36112

334–953–2395

http://www.au.af.mil/au/afhra

The Air Force Historical Research Agency is located at Maxwell Air Force Base, site of the Air University. The agency supports the Air University by providing onsite and online access to historical documents to students, faculty, and visiting researchers. It contains more than 60 million pages devoted to the history of the Air Force and its predecessors. It is the world's largest and most valuable collection of documents on U.S. military aviation.

Researchers can collect information either of two ways.

- ***Visit the agency*** and view the documents. This process is similar to conducting research within a National Archives facility.

- ***Use the Internet*** (www.au.af.mil/au/afhra) to access the agency's database, Inferential Retrieval Indexing System, to search for microfilm reels that contain desired information. These reels are numbered and must be requested from the agency.

The Air University's Fairchild Library, co-located with the agency, provides additional research facilities. This Department of Defense library is the largest federal library outside of Washington, D.C.

Appendix

Record Groups Applicable to Specific Military Sites

The following list of types of military sites within a military community is typical but not all inclusive. If the site you are researching is not a major installation—such as training areas, bomb targets, ranges, or batteries—you should know to which major facility the site was subordinate. The records for these satellite properties, for the most part, are maintained under the major installation.

Type of Military Site	Applicable Record Groups
Army	
Posts Camps Forts Air Warning Stations Barracks Proving Grounds Military Reservations	16, 30, 35, 48, 49, 69, 77, 92, 94, 96, 98, 103, 107, 111, 112, 121, 135, 153, 156, 159, 160, 165, 175, 225, 269, 270, 291, 319, 334, 335, 336, 337, 338, 373, 391, 393, 394, 407, 429
Training Areas Maneuver Areas Demolition Areas	16, 30, 35, 48, 49, 77, 96, 98, 103, 111, 153, 156, 159, 160, 175, 269, 270, 337, 338, 391, 393, 394, 407
Ordnance/Ammunition Plants Ordnance/Ammunition Works Ordnance/Ammunition Depots Ordnance/Ammunition Storage Areas Powder Farms	16, 30, 35, 48, 49, 69, 77, 96, 103, 107, 111, 121, 135, 153, 156, 159, 162, 175, 179, 234, 240, 250, 269, 270, 291, 336, 407
Harbor Defenses Coastal Defenses Fire Control Stations Anti-Motor Torpedo Boat Batteries Mine Control Stations	30, 77, 92, 94, 98, 107, 111, 121, 153, 156, 159, 160, 175, 269, 270, 291, 336, 337, 338, 391, 392, 393, 394, 407
Impact Areas Artillery Ranges Mortar Ranges Small Arms Ranges Grenade Courts	16, 30, 48, 49, 77, 94, 96, 98, 103, 107, 111, 153, 156, 159, 160, 175, 269, 270, 337, 338, 391, 393, 394, 407

National Guard Facilities	16, 30, 35, 48, 49, 77, 92, 94, 96, 98, 103, 107, 111, 121, 153, 156, 159, 160, 168, 175, 269, 270, 291, 319, 336, 337, 338, 393, 394, 407
Navy	
Ordnance Plants Ordnance Works Ordnance Depots Ordnance Facilities Ordnance Test Sites Shipyards	16, 24, 26, 30, 38, 48, 49, 69, 71, 74, 80, 96, 103, 121, 127, 135, 143, 162, 179, 181, 225, 234, 240, 250, 269, 270, 291, 428
Naval Air Stations (NAS) Naval Air Auxiliary Stations (NAAS) Naval Air Facilities (NAF) Naval Air Auxiliary Facilities Bombing Targets	16, 24, 30, 38, 48, 49, 72, 74, 80, 96, 103, 121, 127, 143, 181, 225, 269, 270, 291, 428
Air Force/Army Air Forces	
Army Air Fields Army Air Stations Air Force Bases Air Force Stations Bombing Targets Bombing Ranges Rocket Ranges	16, 18, 30, 48, 49, 77, 92, 96, 103, 107, 111, 121, 153, 156, 159, 165, 175, 291, 319, 336, 338, 340, 341, 342, 393, 394, 407