

Joint Army Regulation 25-35  
AFI 10-411  
MCO 5600.43B  
OPNAVINST 5600.23

Operations

**JOINT  
TECHNICAL  
COORDINATING  
GROUP FOR  
MUNITIONS  
EFFECTIVENESS  
(JTCG/ME)  
PUBLICATIONS**

Headquarters  
Departments of the Army, the Air Force  
The Marine Corps and the Navy  
Washington, DC  
01 July 1996

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# ***SUMMARY of CHANGE***

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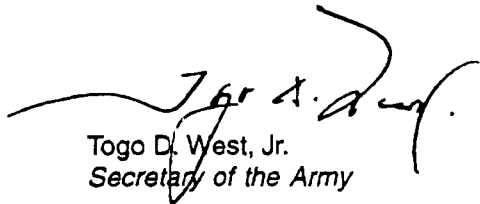
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25-35  
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\*OPNAVINST 5600.23  
Effective 01 July 1996

## Operations

# JOINT TECHNICAL COORDINATING GROUP FOR MUNITIONS EFFECTIVENESS (JTTCG/ME) PUBLICATIONS

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Togo D. West, Jr.  
Secretary of the Army

J. S. MOBLEY, Rear Admiral, U.S. Navy  
Director, Navy Staff

RALPH E. EBERHART,  
Lt General, USAF  
DCS/Plans and Operations

DENNIS J. REIMER,  
General, U.S. Army  
Chief of Staff

M. W. DE MARS,  
Colonel, U.S. Marine Corps Head,  
Aviation Weapons Systems  
Requirements Branch  
J. L. JOHNSON,  
Admiral, U.S. Navy Chief of  
Naval Operations (Acting)

**History.** This publication has been reorganized to make it compatible with the Army electronic publishing database. No content has been changed.

**Summary.** This instruction implements AFPD 10-4, *Operations Planning*, and the 25 November 1986 Memorandum of Agreement between the Departments of the Army, Navy, and Air Force; and the Defense Intelligence Agency (DIA). It describes the responsibilities of personnel who manage, prepare, publish, distribute, and use JTTCG/ME publications. It directs functional management for the publication of Joint Munitions Effectiveness Manuals (JMEM) and JTTCG/ME Special Reports produced by the Joint

Technical Coordinating Group for Munitions Effectiveness.

**Applicability.** Not Applicable

**Proponent and exception authority.** Not Applicable.

**Army management control process.** Not Applicable

**Supplementation.** Not Applicable.

**Suggested Improvements.** Not Applicable.

**Distribution.**

**Air Force:** Distribution F

**Army:** Distribution of this publication is made in accordance with the requirements on DA Form 12-09-E, block number 3260, intended for command level E for Active Army, the Army National Guard, and the U.S. Army Reserve.

**Marine Corps:** MARCORPS PCN 10208730000

**Navy:** SNDL C25A, OPNAV Support Activity Detachment (Ft. Ritchie, only); FKAI, Systems Commands (NAVAIRSYSCOM and NAVSEASYSKOM only); FKPIH, Ordnance Center Divisions and Stations (NAVORDCEN Indian Head MD and NWADIV Corona CA only); FKP4E, Surface Warfare Center and Divisions); FKR6, Air Warfare Center (less FKR6A and FKR6C) SECNAV/OPNAV Directives Control Office, Washington Navy Yard, Building 200, 901 M Street SE, Washington DC 20374-5074  
Order From: Naval Inventory Control Point, COG 'I' Material, 700 Robbins Avenue, Philadelphia PA 19111-5098  
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Responsibilities. • 2, page 1

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\*Supersedes AFR 8-4/AR 25-35, 15 August 1991.

**RESERVED**

## 1. Developing JTCG/ME Publications.

Department of the Defense (DoD) Components (Army, Navy, Air Force, Marine Corps, and DIA) collaborate to develop and publish JTCG/ME documents. The Joint Chiefs of Staff (JCS) and DoD Components use these documents to plan and analyze attack missions, develop weapon requirements, and conduct wargaming exercises. The JTCG/ME operates according to the Joint Logistics Commanders (JLC) decisions and directions JTCG/ME publishes all materiel according to the JTCG/ME Publication Information Guide, 61JTCG/ME 1-3.

## 2. Responsibilities.

*2.1. JTCG Steering Committee.* The Army Materiel Command, Naval Ordnance Center, Air Force Materiel Command, Defense Intelligence Agency, and Marine Corps appoint staff-level representatives to the JTCG/ME Steering Committee as Principal Service Members. The Steering Committee:

(2.1.1) Directs Working Group studies, tests, meetings, other required activities, and funding.

(2.1.2) Establishes working groups to meet the needs of the tri-service operational commands and other users of nonnuclear munitions data.

(2.1.3) Coordinates technical data among Services, approves data for use in JTCG/ME publications and establishes priorities.

(2.1.4) Provides technical guidance to subgroups and approves publication of data generated by the subgroups.

(2.1.5) Prepares budgets and distributes funding for publishing all JTCG/ME publications.

(2.1.6) Develops, reviews, and coordinates the technical content of JTCG/ME publications, including changes and revisions.

(2.1.7) Establishes procedures for controlling the distribution of publications to agencies including non-DoD activities.

(2.1.8) Maintains security classification guidelines for publications.

### *2.2. Principal Services Members:*

(2.2.1) Respond to requests for publication information.

(2.2.2) Coordinate JTCG/ME publication matters within their own Services and agencies to ensure they approve technical content and promptly authenticate JMEMs.

(2.2.3) Develop initial distribution lists for new JMEMs and an updated list for each JMEM change or revision.

### *2.3. Air Force:*

(2.3.1) Provides the JTCG/ME Publications Management Office at Tinker AFB, OK. This office manages the publication, distribution, and sanitation of JTCG/ME documents.

(2.3.1.1) Sanitization is the process of removing data from the JTCG/ME products and publications prior to release to customers or countries. The Publications Management Office will screen products and publications to blank out, remove, or omit all data not authorized or not needed by a particular customer.

(2.3.1.2) HQ AFMC/DRW controls distribution of JTCG/ME products and publications within DoD. Forward requests by DoD organizations or associated contractors for JTCG/ME publications to JTCG/ME PUBLICATIONS, OC-ALC/TILUB, 7851 2nd Street, Suite 206, Tinker AFB, OK 73145-9160.

(2.3.1.3) Since many JTCG/ME publications are classified or not releasable to specific agencies, DoD organizations or associated contractors must accompany their requests for these publications by verified security clearance and facility storage authorization. Contractors also must obtain approval from their contract monitor. For foreign government requests refer to paragraph 2.5.

(2.3.1.4) DoD program offices, laboratories, field activities, and associated contractors should submit requests for JTCG/ME publications in writing to the above address according to paragraph 2.3.1.3. Additional distribution instructions are in Part I of the Joint Service Index of Specialized Technical Handbooks, 61JTCG/ME 1-2.

(2.3.2) Manages JTCG/ME numbered documents program.

(2.3.3) Serves as the government contracting agency for the JTCG/ME General Support Contractor.

(2.3.4) Chairs the JTCG/ME Publications Coordination Group (PCG).

(2.3.4.1) Provides progress report to the Steering Committee at each meeting on the status of accomplishments, sanitation efforts, and workload backlog. Additionally, briefs any concerns impacting the quality or timely distribution of JMEM publications and special reports with recommendations for resolution. The Air Force will brief the current status of allocated funding.

### *2.4. DoD components:*

(2.4.1) Each DoD component determines how it identifies, numbers, and internally manages copies.

(2.4.2) Participating DoD components designate offices (listed in attachment 1) to receive correspondence, authenticate JMEMs, recommend changes, and conduct other matters that relate to JTCG/ME publications.

*2.5. Foreign Requests.* Refer requests for JTCG/ME publications from a foreign government through appropriate channels to the JTCG/ME publication Manager, OC-ALC/TILUB, 7851 2nd Street, Suite 206, Tinker SFB OK 73145-9160. A courtesy copy should be sent to the U.S. Army Materiel Systems Analysis Activity, JTCG/ME Coordinator's Office, AMXSU-1, Aberdeen Proving Ground MD 210005-5071. NOTE: Appropriate channels are listed in the Joint Service Index of Specialized Technical Handbooks, 61 JTCG/ME 1-2.

**Appendix A  
ADDRESSES FOR DOD COMPONENTS**

**A.1. Air Force.**

**Publications:**

HQ AFMC/DRW  
4375 Childlaw Road, Suite 6  
Wright Patterson AFB OH 45433-5006

**Technical:**

ASC/XRE  
2275 D Street, Suite 10  
Wright Patterson AFB OH 45433-7227

**A.2. Army.**

Commander  
USAPPC  
ATTN: ASQZ-PMC

Hoffman Bldg. 1, Room 1020  
Alexandria VA 22331-0302

**A.3. Marine Corps.**

Commander  
Marine Corps System Command  
ATTN: (AM)  
2033 Barnett Avenue, Suite 315  
Quantico VA 22134-5010

**A.4. Navy.**

Commander  
Naval Ordnance Center  
ATTN: N832  
23 Strauss Avenue  
Indian Head MD 20640-555

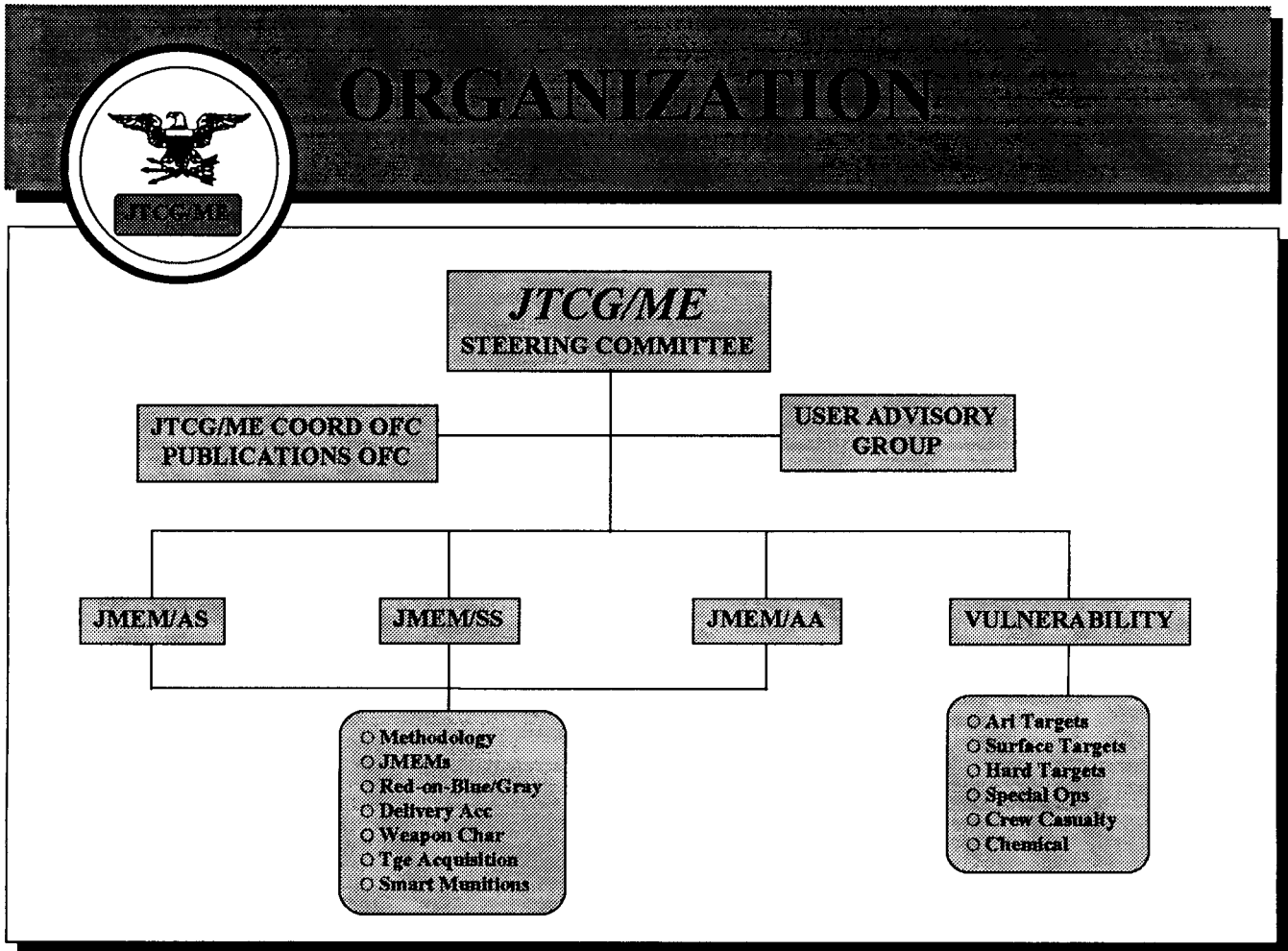


Figure A2.1. Organizational Chart for Joint Technical Coordinating Group for Munitions Effectiveness

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