

Personnel Selection and Classification

Assignment to Army Attaché Duty

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SUMMARY of CHANGE

AR 611-60

Assignment to Army Attaché Duty

This revision--

- o Revises responsibilities of all elements involved in the Army Attaché Program (paras 1-4 through 1-10).
- o Stipulates that there is no longer a requirement for commissioned officers to be volunteers for defense attaché system (DAS) positions. Officers may be assigned under the same guidelines applicable to any other military assignment (para 2-1a).
- o States that enlisted personnel will retain their primary military occupational specialty (MOS), unless reclassification in MOS 71L is requested or soldier desires consecutive DAS assignments (para 2-1c).
- o States that officers must be qualified as foreign area officers (FAOs) for the area to which they are deploying. The Deputy Chief of Staff for Intelligence (DCSINT) is charged with checking that nominees have adequate expertise in their region, not just 0-6 potential (para 2-7a(9)).

Effective 27 August 2001

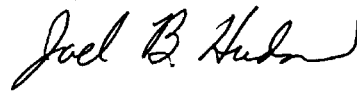
Personnel Selection and Classification

Assignment to Army Attaché Duty

By Order of the Secretary of the Army:

ERIC K. SHINSEKI
General, United States Army
Chief of Staff

Official:



JOEL B. HUDSON
Administrative Assistant to the
Secretary of the Army

History. This printing publishes a revision of this publication. Changes made to this publication since the last revision are not highlighted.

Summary. This regulation establishes policies and procedures for the Army Attaché Program. It specifies the responsibilities of headquarters, agencies, and staff support elements involved in Army and Reserve Component (RC) attaché activities, required qualifications for personnel

seeking attaché duty, procedures for submitting initial DAS applications and requests for consecutive DAS assignments, and procedures for requesting assignment to RC attaché duty.

Applicability. This regulation applies to the Active Army, the Army National Guard of the United States, and the U.S. Army Reserve.

Proponent and exception authority. The proponent of this regulation is the Deputy Chief of Staff for Intelligence (DCSINT). The DCSINT has the authority to approve exceptions to this regulation that are consistent with controlling law and regulation. The DCSINT may delegate this approval authority, in writing, to a division chief within the proponent agency in the grade of colonel or the civilian equivalent.

Army management control process. This regulation contains management control provisions in accordance with AR 11–2 but does not identify key management controls that must be evaluated.

Supplementation. Supplementation of this regulation and establishment of command and local forms are prohibited without prior approval from Headquarters,

Department of the Army, Office of the Deputy Chief of Staff for Intelligence (DAMI-FI), 2511 Jefferson Davis Highway, Suite 9300, Arlington, VA 22202–3910.

Suggested Improvements. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to Office of the Deputy Chief of Staff for Intelligence (DAMI-CH), 2511 Jefferson Davis Highway Suite 9300, Arlington, VA 22202–3910.

Distribution. This publication is available in electronic media only and is intended for command levels C and D for Active Army, Army National Guard of the United States, and U.S. Army Reserve.

Contents (Listed by paragraph and page number)

Chapter 1

General, page 1

Section I

Policy, page 1

Purpose • 1–1, page 1

References • 1–2, page 1

Explanation of abbreviations and terms • 1–3, page 1

Section II

Responsibilities, page 1

Director, Defense Intelligence Agency • 1–4, page 1

Deputy Chief of Staff for Intelligence • 1–5, page 1

Deputy Under Secretary of the Army (International Affairs) • 1–6, page 1

*This Army Regulation (AR) supersedes AR 611–60, 1 October 1991.

Contents—Continued

Deputy Chief of Staff for Operations and Plans (Strategic Leadership Division) • 1–7, *page 2*
Chief, Army Reserve • 1–8, *page 2*
Commander, U.S. Army Field Support Center • 1–9, *page 2*
Commanding General, United States Total Army Personnel Command • 1–10, *page 2*
Commander, U.S. Army Reserve Personnel Command • 1–11, *page 2*
Duties of personnel assigned to the defense attaché system • 1–12, *page 2*

Chapter 2

Requirements, Selections, Assignments, and Procedures, *page 4*

Selecting personnel for assignment to the defense attaché system • 2–1, *page 4*
Selecting personnel for assignment to USAR attaché and assistant attaché positions • 2–2, *page 4*
Preparing for attaché duty • 2–3, *page 5*
Medical examination • 2–4, *page 5*
Security requirements • 2–5, *page 5*
Selection Procedures • 2–6, *page 5*
Prerequisites for commissioned officers • 2–7, *page 5*
Prerequisites for USAR commissioned officers • 2–8, *page 6*
Prerequisites for warrant officers • 2–9, *page 6*
Prerequisites for enlisted personnel • 2–10, *page 6*
Application procedures for initial DAS assignment • 2–11, *page 7*
Enlisted nominees for the DAS • 2–12, *page 7*
Reserve Components officer assignments in DAS • 2–13, *page 7*
Retention of warrant officers and enlisted personnel • 2–14, *page 8*
Retention of commissioned officers (Active Army) • 2–15, *page 8*
Assistance • 2–16, *page 8*
Training for Army Reserve attachés • 2–17, *page 8*
Army positions in the defense attaché system • 2–18, *page 8*
Biographical narrative • 2–19, *page 9*

Appendix A. References, *page 10*

Table List

Table 1–1: Documents to be submitted with application/nomination packets (Active Army), *page 3*
Table 1–2: Documents to be submitted with application/nomination packets (USAR DAS IMA assignments), *page 4*
Table 2–1: Locations for processing attaché orientation and language activities., *page 8*

Glossary

Chapter 1

General

Section I

Policy

1-1. Purpose

This regulation prescribes selection criteria for assignment of Active Army (AA) personnel to the defense attaché system (DAS), Army Reserve personnel seeking admission to the DAS, and selection criteria for assignment of Army Reserve personnel to Reserve Component (RC) attaché/assistant attaché positions. It specifies the responsibilities of headquarters, agencies, and staff support elements involved in AA and RC attaché activities, required qualifications for personnel seeking attaché duty, procedures for submitting initial DAS applications and requests for consecutive DAS assignments, and procedures for requesting assignment to RC attaché duty.

1-2. References

Required and related publications and referenced forms are listed in appendix A.

1-3. Explanation of abbreviations and terms

Abbreviations and special terms used in this regulation are explained in the glossary.

Section II

Responsibilities

1-4. Director, Defense Intelligence Agency

Director, Defense Intelligence Agency (DIA) is responsible for originating valid requisitions for Army DAS positions for commissioned officers, warrant officers, and enlisted personnel. Sufficient lead-time will be allowed to identify, select, nominate, and train personnel. Director, DIA, will—

- a. Ensure that requisitions for active duty personnel are sent to United States Total Army Personnel Command (PERSCOM) with an information copy to Commander, United States Army Field Support Center (USAFSC), ATTN: IAFS-P-A, Fort Meade, MD 20755-5905.
- b. Ensure that requisitions for RC personnel are sent to the United States Army Reserve Personnel Center (AR-PERSCOM) with an information copy to Commander, USAFSC, ATTN: IAFS-P-A, Fort Meade, MD 20755-5905.
- c. Be responsible for originating valid requirements for USAR attaché and assistant attaché positions for commissioned officers, warrant officers, and enlisted personnel by maintaining and updating the individual mobilization augmentee (IMA) table of distribution and allowance (TDA).
- d. Coordinate all matters that pertain to Reserve personnel assigned to the RC attaché/assistant attaché IMA program with Chief, Army Reserve (DAAR-ZA), Washington, DC 20310-2400.
- e. Through the Joint Field Support Center (JFSC), function as the servicing finance and accounting office for Army members of the DAS.

1-5. Deputy Chief of Staff for Intelligence

The Deputy Chief of Staff for Intelligence (DCSINT) will—

- a. Supplement DIA personnel prerequisites for a particular defense attaché office (DAO) if defense attaché (DA) has special interest in that area.
- b. Ensure that AA-commissioned officers nominated by PERSCOM for attaché duty meet the qualifications identified in paragraph 2-7a.
- c. Screen the qualifications of and recommend assistant Army attaché (AARMA) United States Army Reserve (USAR) Foreign Area Officers (FAOs) and 350L MOS warrant officers for IMA assistant attaché positions.
- d. Designate the Director, Foreign Intelligence to be the ODCSINT point of contact for attaché policy matters.
- e. Coordinate attaché policy matters with the Office of the Deputy Under Secretary of the Army (International Affairs) (DUSA-IA).
- f. Coordinate nomination of attaché selections with DUSA-IA.

1-6. Deputy Under Secretary of the Army (International Affairs)

The DUSA-IA will—

- a. Coordinate with the DCSINT to ensure that all Army officers serving in the DAS understand the Army's international policies, programs, and activities.
- b. Coordinate with the DCSINT to develop specific training for attaché designees.

1-7. Deputy Chief of Staff for Operations and Plans (Strategic Leadership Division)

Deputy Chief of Staff for Operations and Plans (Strategic Leadership Division) will coordinate with DCSINT on the attaché assignment process and provide feedback as to the impact of specific assignments on the overall health of the FAO population.

1-8. Chief, Army Reserve

The Chief, Army Reserve (CAR) is responsible for all matters of policy, assignments, and programs pertaining to Army Reserve personnel and will designate the Chief, Programs Management Office to be the CAR point of contact for USAR DAS policy matters.

1-9. Commander, U.S. Army Field Support Center

The Commander, USAFSC maintains personnel records for assigned Army attaché personnel and will—

a. In coordination with PERSCOM, DCSINT, and DIA, administer all aspects of the Army attaché selection and nomination process for commissioned officers, warrant officers, and enlisted personnel.

b. Provide required forms and ensure completed packets are forwarded through PERSCOM (TAPC-OPC or TAPC-OPB-A), 200 Stovall Street, Alexandria, VA 22332-0405 to DIA, Bolling Air Force Base (AFB), Washington, DC 20332.

c. Oversee personnel requirements for Army personnel assigned to the DAS.

1-10. Commanding General, United States Total Army Personnel Command

The Commanding General, PERSCOM will assign responsibilities to the activity commanders listed in paragraphs 1-10a and 1-10b.

a. The Director of Officer Personnel Management will—

(1) Identify commissioned officers and warrant officers considered qualified for DAS assignments.

(2) Advise potential attaché designates regarding the documentation required to support their nomination packets.

(3) Ensure nominees possess the basic qualifications specified in paragraph 2-7a.

b. The Director of Enlisted Personnel Management will—

(1) Identify enlisted personnel considered qualified for DAS assignments.

(2) Obtain supporting documents from personnel seeking assignments within the DAS. (See tables 1-1 and 1-2.) The Adjutant General branch manager will be responsible for assembling the nomination packet.

(3) Consolidate information and required documentation into a nomination packet and forward it to the USAFSC, Fort Meade, MD 20755-5905.

(4) Brief the DCSINT, or his/her representative as required, on the nominee's official file.

1-11. Commander, U.S. Army Reserve Personnel Command

The Commander, U.S. Army Reserve Personnel Command (AR-PERSCOM) will—

a. Assign qualified USAR FAOs and 350L MOS warrant officers to positions within the AARMA IMA program.

b. Assist PERSCOM in locating qualified USAR FAO officers to fill DAS positions that cannot be filled from existing AA assets.

c. Assign the following responsibilities to either Enlisted Personnel Management Directorate (ARPC-EP) or Officer Personnel Management Directorate (ARPC-OPD), 1 Reserve Way, St Louis, MO 63132-5200:

(1) Identify commissioned officers, warrant officers, and enlisted personnel considered qualified for USAR DAS assignments.

(2) Advise potential candidates regarding the documentation required to support their nomination packets, provide them with the required forms, and ensure completed packets are forwarded through Chief, Army Reserve (DAAR-FMS), Washington, DC 20310-2400 to DIA, Bolling AFB, Washington, DC 20332.

(3) Brief the DCSINT, or representative, on the nominee's file as required.

(4) Coordinate with AR-PERSCOM, Director, Plans Directorate (ARPC-PL), on aspects pertaining to the USAR Attaché Program.

1-12. Duties of personnel assigned to the defense attaché system

a. The principal duties of accredited Army personnel assigned to the DAS are to—

(1) Represent the Secretary of the Army (SA); the Chief of Staff, Army (CSA); the Secretary of Defense (SEC-DEF); the Chairman, Joint Chiefs of Staff; the regional Unified Commander in Chief (CINC) and Army Service Component Command (ASCC), and the Director, DIA to their counterparts within the host government.

(2) Serve as primary in-country facilitators for U.S. national military strategy for promoting regional stability, as coordinated with the Joint Staff and CINC staff.

(3) Openly collect and report military information.

(4) Provide military advice to the chief of the diplomatic mission in the host country.

- (5) Represent DOD in security assistance affairs when designated by DOD.
- (6) Perform other duties as necessary.
- b. The principal duties of Army support personnel assigned to the DAS are to—
 - (1) Provide general intelligence and multiservice administrative, clerical, personnel, budget and fiscal, security, and logistics support to the defense attaché and his/her staff.
 - (2) Perform security assistance affairs duties as required.
- c. The duties of USAR personnel assigned to DAS IMA positions will be the same as those of AA personnel assigned to the DAS.

Table 1-1
Documents to be submitted with application/nomination packets (Active Army)

Document	Officers	Enlisted	Dependents
Biographical Narrative (See para 2-19)	4 copies	4 copies	NA
Photographs (8X10) in full length in Class A uniform with all accompanying dependents	4	4	NA
SF Form 86 (Questionnaire for National Security Positions) ¹ and ⁵	8	8	2 (Spouse)
FBI Form 258 (Applicant Fingerprint Card) ¹	2	2	NA
DD Form 2808 (Report of Medical Examination) or DA Form 3083 (Medical Examination for Certain Geographical Areas)	4	4	4 each depn
DD Form 2807-2 (Medical Prescreen of Medical History Report) or DA Form 3083	4	4	4 each depn
Officer Record Brief	4	NA	NA
Request for Waivers, if required	4	NA	NA
DA Forms 2 and 2-1 (Personnel Qualification Record, Parts I and II)	NA	4	NA
Typing Certification ²	NA	4	NA
DA Form 2166-7 (Noncommissioned Officer Evaluation Report) ³	NA	4	NA
Communication Skills Paper ⁴	NA	4	NA

Notes:

¹ If, at the end of the present tour, 4½ years have elapsed since the last SBI investigation, a new security packet must be completed and forwarded with the application for consecutive overseas tour (COT).

² A written certification from an appropriate official, such as a test control officer, education officer, personnel officer, or military or civilian school official, stating that applicant/nominee is able to type a minimum of 40 words per minute with no mistakes. An official entry on DA Form 2-1 indicating typing test results is also acceptable.

³ Enlisted personnel. Submit copies of the last four DA Forms 2166-7, if available, with application packet. Memoranda of Recommendation from supervisors may also be included.

⁴ Enlisted personnel. Submit a short typewritten paper stating why applicant desires to serve in the defense attaché system and how his/her family (if applicable) feels about such an assignment.

⁵ With original signatures.

Table 1–2**Documents to be submitted with application/nomination packets (USAR DAS IMA assignments)**

Document	Officers	Enlisted	Dependents
Biographical Narrative (See para 2–19)	2 copies	2 copies	NA
Photographs (8X10) in full length in Class A uniform with all accompanying dependents)	2	2	NA
SF Form 86	2	2	2 (Spouse)
Officer's Record Brief)	2	NA	NA
Request for Waivers, if required)	2	NA	NA
DA Form 2976 (Application for Individual Mobilization Augmentation Program Assignment))	2	2	NA
DA Forms 2 and 2–1)	NA	4	NA
Typing Certification*)	NA	2	NA

Notes:

* A written certification from an appropriate official, such as a test control officer, education officer, personnel officer, or civilian school official, stating that applicant/nominee is able to type a minimum of 40 words per minute with no mistakes. An official entry on DA Form 2–1 indicating typing test results is also acceptable.

Chapter 2**Requirements, Selections, Assignments, and Procedures****2–1. Selecting personnel for assignment to the defense attaché system**

All qualified and eligible AA and RC personnel are encouraged to express an interest in attaché duty to their personnel managers.

a. Commissioned Officers. Attaché duty is a key career development assignment for FAOs (officers holding Functional Area (FA) 48). Only FAO regional specialists with appropriate areas of concentration (48B through 48J) will be considered for DAS assignments. If no FAO with the appropriate regional qualification is available for assignment, FAOs holding other regional qualifications will be considered. When no FAOs are available, and on an exception basis, officers who do not hold FA 48 may be considered for attaché duty if they otherwise meet the requirements for the assignment. Officers who perform well as attachés will be encouraged to seek additional attaché tours consistent with their professional development and the needs of the Army.

b. Warrant Officers. Attaché duty is a primary career function under MOS 350L (attaché technician). Selected warrant officers normally hold MOS 350L as primary, secondary, or additional specialty. Those with MOS other than 350L can, if required, be selected for attaché duty; they must, however, be trained in MOS 350L before being assigned to the DAS.

c. Enlisted personnel. Enlisted applicants approved for attaché duty, if not already holding primary military occupational specialty (PMOS) 71L, may be reclassified in 71L. Soldiers who retain their PMOS other than 71L after successfully completing Attaché Staff Operations Course (ASOC) will be awarded the secondary military occupational specialty (SMOS) 71L and additional skill identifier (ASI) E4 (attaché administrative support). If a soldier desires consecutive DAS assignments, the soldier will be reclassified in PMOS 71L.

2–2. Selecting personnel for assignment to USAR attaché and assistant attaché positions

Although soldiers may be involuntarily assigned based on the needs of the Army, maximum emphasis is placed on obtaining volunteers for assignment to USAR attaché/assistant attaché duty. All qualified and eligible USAR personnel are encouraged to express an interest in attaché duty to their personnel managers. USAR attaché positions are maintained by the AR-PERSCOM Program Management Office (ARPC-OPD). Training is conducted at the DIA, Bolling AFB, Washington, DC 20332.

a. Commissioned Officers. USAR attaché duty is a type of assignment available to officers holding the 48 functional area (Foreign Area Officer). FAO regional specialists with appropriate areas of concentration (48B through 48J) will be considered for USAR DAS IMA assignments. If required, and on an exception basis only, officers who do not hold FA 48 may be considered for attaché duty if they otherwise meet the requirements for the assignment. Officers who perform well as USAR attaché/assistant attachés will be encouraged to seek additional attaché tours, consistent with their professional development and the needs of the Army.

b. Warrant Officers. Attaché duty is a primary career function under MOS 350L (attaché technician).

c. Enlisted personnel. Enlisted applicants approved for attaché duty will be awarded ASI E4 (attaché administrative

support) after completing attaché training. Following consecutive DAS assignments, soldiers will be reclassified in PMOS 71L.

2-3. Preparing for attaché duty

Preparation for attaché duty, including travel and training, takes from 4 to 18 months. The length of language and attaché support training required determines the period of training. The spouse of an attaché-designee is encouraged to attend language training and selected phases of the attaché course. Locations in the Washington, DC area for administrative processing, attaché orientation, and language training are listed in table 2-1.

2-4. Medical examination

Personnel nominated for attaché duty and accompanying family members must undergo a comprehensive physical examination. (See AR 40-501, paras 7-9d and e.) Nominees and their family members should go to the nearest military medical facility for examination when their PERSCOM notifies them that they are being nominated for attaché duty. Personnel must forward the reports of medical examination with their application and/or nomination packet to the USAFSC, Fort Meade, MD 20755-5905. Cite this regulation and AR 40-501 as authority for physical examination. Any medical or dental defects that require professional care will be corrected before leaving for an OCONUS assignment. Careful consideration to family members enrolled in the Exceptional Family Member Program must be considered in assigning personnel to remote locations.

2-5. Security requirements

All soldiers must be eligible for a top secret (TS) special compartmented information (SCI) security clearance and, prior to reporting to a DIA for duty, must possess a security clearance based on a current (within the last five years) special background investigation (SBI). The losing command of a DAS nominee will ensure that the soldier possesses the requisite security clearance prior to assignment to the DAS. Personnel will be required to pass a counterintelligence polygraph examination per the requirements of DOD Directive 5210.48-R and AR 195-6.

2-6. Selection Procedures

a. Upon receipt of a request for replacement officer from DIA, PERSCOM will identify a nominee for the position, verify that the nominee meets the requirements identified in paragraphs 2-7 through 2-10, as applicable, and forward relevant portions of the nomination packet to the DCSINT point of contact. The DCSINT will verify qualification outlined in paragraph 2-7a(13), coordinate with HQDA, and convey its concurrence or nonconcurrence with the nomination to PERSCOM.

b. PERSCOM will brief the DCSINT on all commissioned officers identified for possible assignment to the DAS. Personnel approved for a DAS assignment by the DCSINT will be formally nominated to DIA. DIA will make the final selection of personnel nominated for the DAS.

c. AR-PERSCOM will brief the DCSINT on all USAR commissioned officers identified for possible assignment to USAR DAS IMA position. Personnel approved for a USAR DAS assignment by the DCSINT will be formally nominated to DIA. DIA will make the final selection.

2-7. Prerequisites for commissioned officers

a. Commissioned officers must—

- (1) Be in the rank of major or above. Some positions may be filled by a captain if approved by DIA.
- (2) Have a record of military service that shows overall outstanding performance, professional knowledge, and the ability to work well with others.
- (3) Be mature, personable, articulate, and present a neat appearance. Officers must be able to associate on equal and congenial terms with the diplomatic community.
- (4) Be free of family problems or business implications that could interfere with military duties.
- (5) Be a citizen of the United States and be free of any family, commercial, or other connections with the applicable country that might interfere with the ability to successfully carry out the DAS assignment. Family members accompanying sponsors to station must qualify for U.S. passports.
- (6) Have authorization for special intelligence security information before beginning attaché training.
- (7) Meet medical fitness standards for the geographical area. (See AR 40-501, para 5-14.)
- (8) Have been awarded military education level (MEL) IV or, at a minimum, be enrolled in the Army nonresident MEL IV level program.
- (9) Be qualified as an FAO (Operational Support Career Field 48) in the geographical area where the country for which nominated is located.
- (10) Have regional expertise from prior service in the DAS or as a DIA analyst or have served in 48-coded positions at DIA, joint staff, Army staff, Office of the Secretary of Defense, regional CINC staff, or country-based Army command, in order of preference.
- (11) Have a Master's Degree from an accredited institution. All Army officer positions in the DAS are Army

education requirement system (AERS) validated; a master's degree in area studies or other FAO-related disciplines is highly desired.

(12) Be proficient in the language of the country for which they are being considered (minimum score of 2/2 on the defense language proficiency test (DLPT)). Language proficiency will be verified by a current (within one year) DLPT score as recorded on DA Form 330 (Language Proficiency Questionnaire). If no foreign language ability is recorded, officers must score at least 100 on the defense language aptitude battery (DLAB).

(13) Not be assigned for a terminal tour in the DAS if anticipated retirement location is to be within the host country.

b. Waivers. In the event that a qualified FAO is not available, other officers may be considered if they have regional expertise from prior service in the DAS or have served in 48-coded positions at DIA, joint staff, Army staff, Office of the Secretary of Defense, regional CINC staff, or country-based Army command, in order of preference. Waiver to qualification (see para 2-7a(9) through (13)) will be considered on an individual basis. Requests for waivers will be initiated by PERSCOM and granted by the DCSINT.

2-8. Prerequisites for USAR commissioned officers

a. USAR Commissioned Officers must—

(1) Be in the rank of captain or above.

(2) Be qualified FAO. FAO regional specialists with areas of concentration 48B through 48J who have received or developed extensive training or experience as politico-military officers within their regions of specialization will receive priority consideration for USAR DAS IMA assignments.

(3) Have completed, at a minimum, 50 percent of the Army's nonresident MEL IV level program.

(4) Have a record of military service that shows overall outstanding performance, tactical and technical competence, and the ability to work well with others.

(5) Have a Master's degree in an appropriate discipline from an accredited institution or significant regional experience in the area being considered for assignment.

(6) Be proficient in the language of the country for which they are being considered (minimum score of 2/2 on the DLPT). Language proficiency will be verified by a current (within one year) DLPT score as recorded on DA Form 330.

(7) Be citizens of the United States and be free of any family, commercial, or other connections with the applicable country that might interfere with the ability to successfully carry out the DAS assignment.

(8) Be free of family problems or business implications that could interfere with military duties.

(9) Be mature, personable, articulate, and present a neat appearance. Officers must be able to associate on equal and congenial terms with the diplomatic community.

(10) Have authorization for special intelligence security information.

(11) Have more than five years remaining before mandatory removal date.

(12) Meet medical fitness standards for the applicable geographical area. (See AR 40-501, para 5-14.)

b. ARNGUS officers desiring assignment as attachés should consult AR 135-11, The Enhanced Reserve Component Foreign Area Officer Program, paragraph 1-6b for further information.

c. Waivers to qualifications 2-8a(2) and (3) will be considered on an individual basis if no other qualified officer is available. Requests for waivers must accompany the initial application packets and will be submitted to the DCSINT through AR-PERSCOM (ARPC-OPD), 1 Reserve Way, St Louis, MO 63132-5200.

2-9. Prerequisites for warrant officers

a. Warrant officers must meet the criteria specified in PAM 611-21 for the award of MOS 350L as well as the criteria established for commissioned officers in paragraph 2-7a(3) through (7) and (12).

b. Warrant officers who have prior service in the DAS or those holding MOS 350L will be automatically screened for attaché duty by PERSCOM. Warrant officers without prior service in the DAS may seek an attaché assignment by contacting their assignment officer at PERSCOM. They and their adult family members will be interviewed at USAFSC (IASV-P-A) prior to formal nomination to DIA, if at all possible.

2-10. Prerequisites for enlisted personnel

a. Enlisted personnel must—

(1) Be in the rank of sergeant to master sergeant.

(2) Be graduates of the appropriate NCOES course for their rank. (That is, sergeants must be Primary Leadership Development Course graduates, staff sergeants must be BNCOC graduates, and sergeants first class must be ANCOC graduates.)

(3) Have a standard score of 115 in GT aptitude area and 120 in CL.

(4) Be citizens of the United States and be free of any family, commercial, or other connections with the applicable

country that might interfere with the ability to successfully carry out the DAS assignment. Family members accompanying sponsor to station must qualify for U.S. passports.

(5) Have authorization for special intelligence security information.

(6) Meet medical fitness requirements for the geographical areas. (See AR 40–501, para 5–14).

(7) Have enough remaining service to complete the required tour in the area for which selected. (See AR 614–30, app A.) Those who do not have enough remaining service must reenlist or extend their current term of service to complete the overseas tour for which selected prior to their nomination.

(8) Be mature, personable, articulate, and present a neat appearance; have the ability to meet, understand, live and work among local nationals in a foreign country; and must be able to associate on congenial terms with the diplomatic community.

(9) Have no record of conviction by special or general court-martial, no time lost to be made good under Section 972, title 10, United States Code (10 USC 972), and no record of civil convictions except for minor offenses (that is, minor traffic violations where the fine was \$100 or less).

(10) Be capable of effectively using current automation systems in the execution of their duties and have general experience in intelligence and administration.

(11) Be fully qualified to perform the duties of the MOS according to rank and skill level, be eligible for foreign service (see AR 600–8–101 and 614–30), have been discharged under honorable conditions from all previous enlistments, and have no assignment restrictions that would preclude assignment to the area for which applying or being nominated.

b. It is recommended that the candidate possess some proficiency in the language of the country for which he/she is applying or being nominated as measured by the DLPT or have a score of at least 100 on the DLAB. A score of less than 100 on the DLAB is not a disqualifying factor for attaché duty but does limit assignment possibilities.

2–11. Application procedures for initial DAS assignment

a. All personnel desiring assignment within the DAS must submit documents listed in tables 1–1 and 1–2.

b. Active Army commissioned officers may seek an attaché assignment by contacting their FAO assignment officer at PERSCOM. Officers are selected on a best-qualified basis. They should submit their packet/applications through their USAFSC, Fort Meade, MD 20755–5905 to DIA, Bolling AFB, Washington, DC 20332. RC officers seeking consideration must apply for extended active duty in conjunction with their application for DAS assignment.

c. Only highly qualified personnel desiring attaché duty should apply. Application procedures are as follows:

(1) Officer, warrant officer, and enlisted applications will be submitted through normal personnel channels to Commanding General, PERSCOM (TAPC-EPM-A), 200 Stovall St., Alexandria, VA 22331–0400. Documents to accompany the application are listed in appendix A. Personnel assigned overseas will not apply earlier than one year before DEROS and not later than six months before DEROS.

(2) Applications will be valid for one year from the date of receipt in PERSCOM unless they are withdrawn or the applicant becomes otherwise disqualified from attaché duty. Applications will be returned directly to the individual whenever these conditions apply.

(3) Individual applications meeting the requirements of this regulation will be sent to PERSCOM regardless of command recommendation. Commanders recommending disapproval will state their reasons.

(4) PERSCOM will be informed of any changes of an applicant's status that may affect the application, including assignment, rank, marital status, or medical or physical condition. Submission of an application does not provide authority to keep individuals in their current assignment pending final action on the application.

(5) Enlisted applicants and adult family members will be interviewed at USAFSC (IASV-P-A) prior to the formal nomination, whenever possible.

2–12. Enlisted nominees for the DAS

a. If there are not enough enlisted volunteers to meet the personnel needs of the DAS, PERSCOM will request CONUS installation and major activity commanders to furnish nominations of qualified soldiers to PERSCOM.

b. Commanders will make every effort to retain their nominees at their present duty station until a report of final action (assignment instructions or notification of nonselection) is received from HQDA.

2–13. Reserve Components officer assignments in DAS

Reserve Components commissioned and warrant officers are eligible for assignment to the DAS in one of the following two categories:

a. Officers on extended tours of active duty. Reserve officers selected for extended active duty for DAS duty will meet and conform to all requirements of their AA counterparts.

b. FAOs participating in the IMA program of the USAR who have been selected for AARMA assignments in accordance with AR 135–11 must first meet the terms of eligibility for DAS contained in chapter two.

2-14. Retention of warrant officers and enlisted personnel

a. *Conditions for reassignment.* Warrant officers and enlisted personnel who are assigned to the DAS may be considered for follow-on DAS assignments if—

- (1) Duty performance has been rated as outstanding.
- (2) The soldier and his/her family members have maintained a record free from indiscretions or defects.
- (3) The soldier and all family members who will accompany the sponsor are medically qualified for the requested assignment.
- (4) The soldier continues to maintain MOS qualification.
- (5) DIA approves the nomination.
- (6) The soldier's branch at PERSCOM concurs with the nomination.

b. *Applications for consecutive assignments and extensions.* Warrant officers and enlisted personnel who wish to continue to serve in the DAS must submit their request in accordance with current guidance contained in DIA Memorandum 100-1 and latest guidance issued by USAFSC.

2-15. Retention of commissioned officers (Active Army)

Officers who are interested in consecutive DAS assignments should contact their FAO assignment officer at PERSCOM. If an officer is selected to be nominated for continuous assignment in the DAS, information and documents listed in table 1-1 and a biographical narrative as outlined in paragraph 2-19 are required before nomination processing.

2-16. Assistance

The following offices may be contacted for assistance.

- a. Army FAO Management Branch, U.S. Army Personnel Command, 200 Stovall Street, ATTN: TAPC-OPB-A (FA 48), Alexandria VA 22332-0411, telephone DSN 221-3153 or commercial (703) 325-3153.
- b. Army Attaché Management Division, USAFSC, USAINSCOM, ATTN: IAFS-P-A, 7321 Parkway Drive South, Hanover, MD 21076, telephone DSN 923-2134 or commercial (301) 677-2134, ext. 2631.
- c. AR-PERSCOM Chief, Officer Assignments (ARPC-OPD), 1 Reserve Way, St. Louis, MO 63132-5200, DSN 892-0672 or commercial (314) 592-0672.

2-17. Training for Army Reserve attachés

Personnel designated as Reserve attachés complete a two-week Reserve attaché course at Joint Military Intelligence College (JMIC). They also receive such training within DIA as required by their specific assignment. Enlisted personnel receive the majority of their training on the job. A small number of enlisted personnel are also selected to attend the Reserve attaché course at the JMIC based upon their rank and the availability of spaces.

2-18. Army positions in the defense attaché system

For updated information on Army positions in the defense attaché system see the most recent edition of (FOUO) Defense Intelligence Management Document: Defense attaché roster (DH-000-194-99) (U).

Table 2-1
Locations for processing attaché orientation and language activities.

Activity: personnel, financial and administrative processing

Location: Suite 104, 7321 Parkway Drive South, Hanover, MD 21076

Activity: DIA orientation and administrative in-processing

Location: 3100 Clarendon Boulevard, Clarendon, VA 22201-5322

Activity: Attaché Course (commissioned officers only)

Location: JMIC, Bolling AFB, Washington, DC 20332

Activity: Attaché Staff Operations Course (ASOC) (enlisted personnel and warrant officers not holding MOS 350L)

Location: JMIC, Bolling AFB, Washington, DC 20332

Activity: Station Techniques Course (enlisted personnel and warrant officers not holding MOS 350L)

Location: JMIC, Bolling AFB, Washington, DC 20332

Activity: language training

Location: normally, Foreign Service Institute (FSI), Rosslyn, VA 20301

2-19. Biographical narrative

Provide the following information to the Joint Military Attaché School during in-processing:

- a.* Name: last, first, middle.
- b.* SSN.
- c.* Rank.
- d.* Date of rank.
- e.* Date and source of commission-ROTC, OCS, Academy, and so forth.
- f.* Specialty and subspecialties.
- g.* Date and place of birth.
- h.* Previous assignments. List in chronological order (year/month/day), full job title(s), full organization/activity title, and duty location. Also include all assignments to military or civilian schools during the past ten years (year/month only). Do not abbreviate.
- i.* Military decorations. List in order of precedence and number of times awarded.
- j.* Language capability. List all foreign languages spoken, how proficiency was acquired, and when language was last used. Indicate proficiency, if known. Provide most recent DLPT scores and test dates, if available.
- k.* Family members data. Include names of spouse and each child and birth dates of children.
- l.* Civilian education. Include all degrees, area of concentration, level (BA, MA, Ph.D) and educational institution through which degree was earned. Also, include dates degree(s) were awarded.
- m.* Military education. List all military schools attended and dates of attendance.
- n.* Security clearance information. List level and source of clearance, date investigation was completed, and agency that completed investigation (for example, top secret, SBI, DIA, 14 Dec 95).
- o.* Current duty station, home address, and telephone numbers. List commercial numbers with area codes and DSN if applicable.
- p.* Additional remarks/comments or continuation statements, as required.

Appendix A References

Section I Required Publications

AR 40–501

Standards of Medical Fitness. (Cited in paras 2–4, 2–7, 2–8a(12), and 2–10f.)

AR 600–8–101

Personnel Processing (In-and-Out and Mobilization Processing). (Cited in paras 2–10a(7) and (12).)

AR 614–30

Overseas Service. (Cited in paras 2–10a(7) and (12).)

Section II Related Publications

A related publication is a source of additional information. The user does not have to read it to understand this regulation.

AR 135–11

The Enhanced Reserve Component Foreign Area Officer Program

AR 195–6

Department of the Army Polygraph Activities

AR 601–280

Army Retention Program

AR 611–6

Army Linguist Management

AR 614–100

Officers Assignment Policies, Details and Transfers

AR 614–200

Enlisted Assignments and Utilization Management

(C) Chairman of the Joint Chiefs of Staff Instruction 3310.01B

Representational Responsibilities of the Defense Attaché System (U)

DA PAM 600–3

Commissioned Officer Professional Development and Career Management

DA PAM 600–8

Management and Administrative Procedures

(Secret/NOFORN) DIA Regulation 100–5

Defense Attaché System Operations and Management (U)

DODD 5210.48–R

DOD Polygraph Program

Section III

Prescribed Forms

Except where otherwise indicated below, the following forms are available as follows: DA forms and SF Form 86 are available on the Army Electronic Library (AEL) CD-ROM (EM 0001) and the USAPA web site (www.usapa-army.mil); DD Forms are available from the OSD web site (<http://web1.whs.osd.mil/icdhome/icdhome.htm>).

Section IV

Referenced Forms

DA Forms 2 and 2-1

Personnel Qualification Record, Parts I and II (available through normal forms supply channels)

DA Form 330

Language Proficiency Questionnaire

DA Form 2166-7

Noncommissioned Officer Evaluation Report

DA Form 2976-R

Application for Individual Mobilization Augmentation Program

DA Form 3083-R

Medical Examination for Certain Geographical Areas

SF Form 86

Questionnaire for National Security Positions

DD Form 2807-2

Medical Prescreen of Medical History Report

DD Form 2808

Report of Medical Examination

FBI Form 258

Applicant Fingerprint Card (available through normal forms supply channels)

Glossary

Section I Abbreviations

ARMA

Army attaché

AARMA

assistant Army attaché

AERB

Army Education Requirement Board

ANCOC

Advanced Noncommissioned Officer Course

AR-PERSCOM

Army Reserve Personnel Command

ASI

additional skill identifier

BNCOC

Basic Noncommissioned Officer Course

CGSC

Command and General Staff College

CJCS

Chairman, Joint Chiefs of Staff

CL

clerical aptitude area

CONUS

continental United States

CSA

Chief of Staff, U.S. Army

DA

defense attaché

DAO

defense attaché office

DAS

defense attaché system

DCSINT

Deputy Chief of Staff for Intelligence

DEROS

date eligible for return from overseas

DIA

Defense Intelligence Agency

DLAB

defense language aptitude battery

DLPT

defense language proficiency test

DOD

Department of Defense

ETS

expiration term of service

FA

functional area

FAO

foreign area officer

GT

general technical aptitude area

HQDA

Headquarters, Department of the Army

IMA

individual mobilization augmentee

JMIC

Joint Military Intelligence College

JR WO

junior warrant officer

MEL

military education level

MOS

military occupational specialty

NCO

noncommissioned officer

OCONUS

outside continental United States

PERSCOM

United States Total Army Personnel Command

PMOS

primary military occupational specialty

RC

Reserve Component

SA

Secretary of the Army

SCI

sensitive compartmented information

SECDEF

Secretary of Defense

SSC

Senior Service College

SR WO

senior warrant officer

U.S.

United States

USAFSC

United States Army Field Support Center

USAR

United States Army Reserve

USARF

United States Army Reserve Forces

Section II**Terms****Rank**

For purposes of clarity, the word “rank” is used in this regulation in place of “grade” as defined in 10 USC 101(b) (7) and (8).

Section III**Special Abbreviations and Terms**

This section contains no entries.

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