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SECNAVINST 6401.1A
ARI 48-131

Medical Services

Veterinary Health Services

Headquarters
Departments of the Army, Department of the NavyDepartment of the Air Force
Washington, DC
16 August 1994

Unclassified

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SUMMARY of CHANGE

AR 40–905/SECNAVINST 6401.1A/ARI 48–131
Veterinary Health Services

This revision--

- o Reaffirms the role of the U.S. Army Veterinary Corps as the Executive Agent for the Department of Defense Veterinary Services for the Secretary of the Army (para 2-2a).

- o Defines authorized veterinary services for Government-owned and privately-owned animals (chap 3).

- o Updates measures for the control of rabies and other animal diseases and conditions (chap 4).

- o Establishes guidance for Department of Defense veterinary treatment facility programs to prevent disease and injury (para 4-2a).

- o Provides guidance on the Human-Animal Bond Program as an essential function of the Army Veterinary Service mission to support the military community (para 4-2f).

- o Redefines guidance on the fiscal administration of Veterinary Service nonappropriated funds (chap 6).

- o Incorporates guidance to prepare required medical records for military working dogs (para 6-5).

- o Prescribes the following three revised forms: DD Form 1741 (Military Working Dog Immunization Record), (paras 5-3c and 6-5a(1)(f)); DD Form 2341 (Report of Animal Bite--Potential Rabies Exposure), (paras 4-2c(5) and 4-2d); and DD Form 2343 (Veterinary Health Record), (para 6-5b(1)(e)).

- o Prescribes the following five new forms: DD Form 2619 (Military Working Dog Master Problem List), (paras 5-1a(11) and 6-5a(1)(d)); DD Form 2620 (Request for and Report of Laboratory Examination for Rabies), (para 4-2c(10)); DD Form 2621 (Veterinary Vaccination and Trilingual Health Certificate), (paras 5-1c(3)(d), 6-5a(1)(h), and 6-5b(1)(d)); DD Form 2622 (Animal Release), (para 6-5b(1)(g)); and DD Form 2623 (Animal Home Quarantine), (paras 4-2c(5)(a) and 6-5b(1)(f)).

- o Adds the management control evaluation process to evaluate key management controls (app B).

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Washington, DC
16 August 1994

*Army Regulation 40–905
*SECNAVINST 6401.1A
ARI 48–131

Effective 16 September 1994

Medical Services

Veterinary Health Services

By Order of the Secretary of the Army:

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History. This UPDATE printing publishes a revision of AR 40-905/SECNAVINST 6401. 1A/AFI 48–131. Because the publication has been extensively revised, no attempt has been made to highlight changes from the earlier regulation dated 1 September 1985.

Summary. This revised publication updates policies concerning animal disease prevention and control, establishes the extent of veterinary care for Government-owned and privately-owned animals, incorporates fiscal guidance, establishes guidance on the veterinary role in the human-animal bond, prescribes new and revised forms used to record animal medical information, and allows for the use of computers to generate prescribed Department of Defense forms. This revision reaffirms the role of the U.S. Army Veterinary Corps as the Executive Agent for the Department of Defense Veterinary Services as authorized by DOD Directive 6015.5.

Applicability. This regulation applies to the Active Army, Air Force, Navy, and Marine Corps. It also applies to all Services' National Guard or Reserves when called to active duty. This publication is applicable during mobilization.

Proponent and exception authority. The proponent of this regulation is The Surgeon General. The Surgeon General has the authority to approve exceptions to this regulation that are consistent with controlling law and regulation. The Surgeon General may delegate this approval authority, in writing, to a division chief within the proponent agency in the grade of colonel or the civilian equivalent.

Army management control process. This regulation contains management control provisions in accordance with AR 11–2, and contains checklists for assessing management controls.

Committee Continuance Approval. Not used.

Supplementation. Local limited supplementation of this regulation is permitted but is not required. If supplements are issued, major Service commands will furnish one copy to HQDA (DASG-VCS), 5109 Leesburg Pike, Falls Church, VA 22041–3258; other commands will furnish one copy of each to the next higher headquarters.

Interim changes. Interim changes to this regulation are not official unless they are authenticated by the Administrative Assistant to the Secretary of the Army. Users will destroy interim changes on their expiration dates unless sooner superseded or rescinded.

Suggested Improvements. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to HQDA (DASG-VCS), 5109 Leesburg Pike, Falls Church, VA 22041–3258. Navy users should send comments and recommendations through normal channels to the Chief, Bureau of Medicine and Surgery (BUMED-24), Navy Department, 2300 E Street, NW, Washington DC 20372-5300.

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*This regulation supersedes AR 40–905/SECNAVINST 6401.1/AFR 163.5, 1 September 1985.

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Chapter 1
Introduction

1–1. Purpose
This regulation prescribes policies, responsibilities, and procedures for the provision of veterinary health services. The veterinary health objectives of the Army Veterinary Service are to—

a. Respond to the veterinary service requirements of all components of the Department of Defense (DOD) in time of peace, war, or operations other than war.

b. Provide complete veterinary medical care for all Government-owned animals.

c. Provide for prevention and control of zoonotic diseases (that is, those transmissible under natural conditions from vertebrate animals to humans).

d. Provide professional support to training programs and research protocols involving animal models.

e. Provide for humane medical treatment, care, use, and handling of animals.

f. Provide emergency medical treatment of privately-owned animals and treatment of animal diseases and conditions presenting a health threat to the military community.

g. Support the health of the military community through the Human-Animal Bond (HAB) Program and other programs.

1–2. References
Required and related publications and prescribed and referenced forms are listed in appendix A.

1–3. Explanation of abbreviations and terms
Abbreviations and special terms used in this regulation are explained in the glossary.

Chapter 2
General Responsibilities and Functions

2–1. Principal officials of DOD agencies and the Services
Principal officials of DOD agencies and the Services will—

a. Use the Army Veterinary Service as provided by DOD Directive 6015.5.

b. Coordinate peacetime and mobilization requirements for veterinary services in a timely manner.

2–2. The Army Assistant Surgeon General for Veterinary Services
The Army Assistant Surgeon General for Veterinary Services will—

a. Act on behalf of The Secretary of the Army and The Surgeons General as The DOD Executive Agent for Veterinary Services.

b. Ensure uniform provision of veterinary services throughout DOD.

c. Advise the military police or security police and other DOD elements on the veterinary medical aspects of the Military Working Dog (MWD) Program and other programs using Government-owned animals. This will include advice on the following subjects:

(1) Health.
(2) Physical standards.
(3) Training methods.
(4) Training standards.
(5) Nutrition.
(6) Housing.
(7) Research.
(8) Procurement.
(9) Acceptance policies.
(10) Shipping and transport.

2–3. Commanders of major DOD commands and installations
Commanders of major DOD commands and installations will support and give command emphasis to programs that—

a. Effectively prevent and control diseases and conditions of animals which are common to humans and to wild and domestic animals.

b. Control and prevent animal diseases and conditions of environmental, community, or economic significance.

c. Protect and maintain the health and welfare of Government-owned animals.

d. Ensure humane care and use of animals.

e. Promote the concept of responsible animal ownership as an integral element of health and well-being within the command.

2–4. DOD installation director of health services
The DOD installation director of health services (DHS) will—

a. Inform and advise installation commanders regarding animal diseases and conditions which can affect the health or welfare of the military community.

b. Include Veterinary Health Program costs in his or her operating budget.

2–5. Veterinary Corps officers
Veterinary Corps officers (VCOs) are graduates of an American Veterinary Medical Association-accredited school of veterinary medicine or graduates of foreign veterinary schools, and maintain licensure or certification according to AR 40–68. VCOs serve as special staff officers/advisors to installation commanders and senior installation/command medical officers.

a. VCOs at all levels will—

(1) Provide Government-owned animal support per paragraph 5–1.

(2) Help prevent and control animal diseases and conditions by performing the duties listed in chapter 4.

(3) Maintain current awareness of DOD directives and other publications that pertain to the provision of veterinary services.

b. The installation veterinarian will—

(1) Coordinate the provision of veterinary services in support of all DOD component installations, satellite installations, and operating locations within the geographic area of responsibility.

(2) Be responsible for reports and records prescribed for use by the Army Veterinary Service. DA Form 2651 (Veterinary Activities) is used to provide workload data.

(3) Review installation communications and give special attention to veterinary services terminology, topics, issues, and problem descriptions.

(4) Ensure that training is provided for appropriate personnel in veterinary public health, zoonotic and other animal diseases, emergency animal first aid, nuclear, biological, and chemical (NBC) protective measures for animals, and animal care procedures. He or she will also advise and assist in training programs pertaining to emergency medical care and the significance of animal diseases to human health and the environment.

(5) Ensure that the Veterinary Service inspects animal food for wholesomeness and, when requested, for other contract requirements.

(6) Ensure maintenance of liaison with civilian health agencies in matters pertaining to animal health, veterinary public health, and zoonotic disease surveillance.

(7) Ensure coordination of wild animal survey programs on military installations with State, Federal, and foreign government programs and agencies. Installation medical personnel will be notified when surveys demonstrate a potential public health impact.

(8) Review invitation for bids on contracts for the collection or disposal of animal or animal biological wastes, animal apprehension services, or other veterinary requirements. The following subjects must be included in the contracts: sanitation of equipment, humane animal care, and protection of the environment and military and animal populations.

c. Veterinarians supporting MWD procurement and training facilities will perform the duties listed in paragraph 5–1.

Chapter 3
Authorized Veterinary Health Services

3–1. Government-owned animals

a. Complete veterinary medical and surgical service is authorized for Government-owned animals. The veterinarian will designate an appropriate time for routine examination of these animals.

b. Nonappropriated fund instrumentality (NAFI)-owned animals will be provided complete veterinary medical and surgical service, to the extent that time and resources allow.

c. Mascots established by unit orders will be afforded the same rights, privileges, support services, and health surveillance as other Government-owned animals.

d. Animals owned by the Government for use as Health Assistance Animals in the Military are entitled to the same veterinary medical/surgical care as provided for other Government-owned animals.

e. Animals provided by contract or concession will not be provided routine veterinary services.

3–2. Privately-owned animals

a. Based upon this regulation, the senior veterinarian at each major Army command (MACOM) will establish the extent to which veterinary services are authorized for animals owned by personnel authorized DOD medical care; that is, those persons enrolled in the Defense Enrollment/Eligibility Reporting System (DEERS). Unless otherwise specified, authorized veterinary services will be the same for personnel living off the installation as for those living on the installation and for both active-duty and retired personnel, except that services provided retired personnel will be on a space-available basis.

b. Animals owned by personnel authorized DOD medical care may be examined, immunized, and treated for the prevention and control of diseases or conditions which may be transmissible to humans or animals, or those diseases or conditions which may constitute a community health problem. These procedures will promote health and well-being among the eligible population and their privately-owned animals. The procedures will also be designed to prevent animals of eligible personnel from contributing to economic or environmental problems.

c. Dispensing of drugs and prescription diets will be limited to those required in providing the above mentioned authorized services.

d. As time and resources permit, and when civilian veterinary services are not immediately available, Army VCOs will perform emergency procedures required to prevent undue suffering or to save the life or limb of animals, before referring such cases to a civilian practitioner.

e. Except when an animal is abandoned by its owner or when the veterinarian acts to prevent undue suffering or when human health is involved (for example, a rabies suspect), euthanasia of privately-owned animals is authorized only after written approval for this action is obtained from the animal owner as documented by a completed DD Form 1745 (Animal Euthanasia) (approved for electronic generation—see app A, sec III, for specific instructions). DD Form 1745 will be reproduced locally. A copy of this form is located at the back of this regulation for reproduction purposes. Euthanasia will be accomplished in a humane manner, using approved drugs and techniques.

f. Specialty animals owned by and essential to the improved function of a military family member enrolled in the Army Exceptional Family Member Program may be provided the same medical/surgical care as provided for Government-owned animals. These animals include guide dogs for the blind, hearing dogs, and other assistance animals for the physically-impaired that have been trained and certified by an approved organization. These animals will be provided such care only as time and resources permit on a reimbursable basis.

g. Those veterinary procedures commonly recognized by the profession as cosmetic or elective surgery, to include surgical neutering, will not be performed in the United States or U.S. Territories except as part of an authorized population control or other surgery program.

h. Assignment of operational responsibility to the Veterinary Service for any kind of animal boarding facility for privately-owned animals is prohibited.

i. Veterinary services will not be provided in support of any commercial operation raising animals (pets or livestock) for profit.

j. When extenuating circumstances exist, request for waiver to the provisions of this paragraph will be submitted through the installation DHS, the installation commander, and command channels to Commander, U.S. Army Veterinary Command (VETCOM), Fort Sam Houston, TX 78234–6000, or the MACOM overseas commander, as appropriate, with information copies furnished to HQDA (DASG-VCS), 5109 Leesburg Pike, Falls Church, VA 22041–3258. All waivers granted will be reevaluated and renewed, if appropriate, at least every 2 years.

3–3. Civilian veterinary medical care

Civilian veterinary medical care for Government-owned animals is authorized by AR 40–3 and AR 40–330 when a military veterinarian is not available, or when requirements for veterinary medical care exceed the capability of the supporting facility. This includes the examination of prospective MWDs. Veterinary care that is approved by Headquarters, Department of the Army (HQDA) and is provided within the purview of AR 40–1 will be funded by Army appropriated funds.

Chapter 4
Injury and Disease Prevention and Control

4–1. Measures for preventing injury and disease

a. Veterinarians will ensure the investigation of animal diseases and recommend measures for prevention and control. This activity includes—

(1) Maintaining liaison with local, State, and Federal health authorities and evaluating animal disease infestations and infections in areas near or on military installations.

(2) Examining privately-owned, wild, or other animals maintained on or introduced onto military installations, and advising on control and handling. If a serious communicable disease is discovered, the infected animals may be treated, quarantined, or euthanized appropriately.

(3) Coordinating with the installation engineer or public works center to control vectors capable of transmitting animal diseases, as prescribed in AR 420–76, OPNAVINST 6250.4A, and AFI 32–1053 (formerly AFR 91–21); and for disposal of dead animals found on the installation, as prescribed in this regulation and AFI 31–201 (formerly AFR 125–3).

(4) On those installations where a formal disease control program is ongoing (for example, plague), establishing procedures ensuring that animals will not be disposed of without coordination with the installation veterinary representative.

(5) Providing professional support for the care of animals impounded or quarantined. The Veterinary Service will supply professional support to stray impoundment facilities on military installations. The installation commander is responsible for the capture, impoundment, disposal, or other physical control of privately-owned and stray animals on military installations. If the use of military impoundment facilities is not practical, the installation commander will provide adequate off-installation impoundment facilities.

(6) Providing a euthanasia service for stray animals in order to assist in control of animal diseases and stray animal populations.

(7) Conducting animal disease surveys after protocol approval is received from the VETCOM or outside the continental United States (OCONUS) MACOM.

(8) Maintaining coordination with State, county, host country, and other wildlife agencies.

(9) Publishing at least quarterly the installation policy on confinement and disposition of stray and inadequately controlled privately-owned animals.

b. The Veterinary Services representative will ensure the inspection and oversight of animal care conditions for sanitary and humane practices. This includes—

(1) Frequent observation of Government-owned animals. The purpose of such observation is to detect early signs of disease, the presence of injuries, and signs of inadequate management or diet. These inspections should also include an examination of feeding, weight, and training records.

(2) Inspections of kennels, runs, stables, corrals, and other animal facilities on Government installations, utilizing as guidelines section 3, part 3, title 9, Code of Federal Regulations (9 CFR 3.3) and other applicable references. On Navy and Marine Corps installations, the inspections will be coordinated with the preventive medicine service. The evaluation will determine adequacy of animal husbandry practices and will evaluate construction, maintenance, and sanitation to prevent disease, injury, or adverse effects on the welfare of animals. The frequency of inspections by a veterinarian will be not less than quarterly. More frequent courtesy visits are encouraged. A copy of a completed DD Form 2342 (Animal Facility Sanitation Checklist) (approved for electronic generation—see app A, sec III for specific instructions) will be furnished to the individual responsible for the facilities inspected (MARKS file No. 40–905a). DD Form 2342 will be reproduced locally. A copy of this form is located at the back of this regulation for reproduction purposes.

c. When facilities permit, MWDs will be admitted to the veterinary treatment facility (VTF) through an entrance located separately from that used by privately-owned animals. This provision will be considered in new construction programs. Each Government-owned animal will be presented to the veterinarian by its handler or caretaker who will retain control of the animal unless specifically released by the veterinarian.

d. Upon arrival, all equines being stabled on a military installation will receive a health examination by a veterinarian. The installation health certificate, immunization, and quarantine requirements will be established by the installation veterinarian through an installation approved regulation or policy. Requirements will not be less than those needed to comply with laws and regulations of States and countries where the installation is located.

e. All Government- and NAFI-owned equines in the continental United States (CONUS) will be tested for equine infectious anemia (that is, Coggins tested) at least annually. Serum samples may be sent to the Army Veterinary Laboratory at Fort Sam Houston, TX for testing. The current edition of the U.S. Department of Agriculture (USDA) Veterinary Services (VS) Form 1011 (Equine Infectious Anemia Laboratory Test Report) will be used as the test request form. VS Form 1011 may be obtained from the State veterinarian in the State where the installation is located. Requirements for OCONUS will comply with local policies and foreign country regulations. Veterinarians will be prepared to provide detailed information on equine infectious anemia to the installation commander and to assist in developing a local regulation or policy concerning testing, quarantine, movement, and final disposition of reactor equines.

f. The installation Veterinary Service representative will coordinate the maintenance of a local regulation or directive that provides minimum standards for animal welfare and control, including disposition of animal abuse or neglect complaints and stray and wild animal control programs.

g. The Veterinary Service representative will assist the installation commander in formulating policy and recommending control measures to comply with State, Federal, and foreign government quarantine laws pertaining to the movement or control of animals and animal diseases. AR 40–12/SECNAVINST 6210.2A/AFR 161–4 implements quarantine policies and procedures of the U.S. Public Health Service and the USDA in military programs.

h. Local commanders will establish guidelines for the disposition of animals against which substantiated bite or repeated nuisance complaints have been made. The installation Veterinary Service representative will provide specific guidance in each case.

4–2. Community health care support

a. Veterinary treatment facility (VTF) program. The installation veterinarian will provide professional guidance and support at each military installation to help prevent and control those animal diseases or conditions that may be transmissible to humans or animals, or that may constitute a community health problem. Control measures may include, but are not limited to—

(1) Surveys for the detection of disease in domestic and wild animals, as indicated.

(2) Confinement of stray animals.

(3) Physical examinations.

(4) Diagnostic tests and examinations.

(5) Immunization of susceptible animals.

(6) Chemoprophylaxis.

(7) Treatment.

(8) Restriction of the movement of animals.

(9) Isolation of animals.

(10) Eradication of diseased animals, disease reservoirs, and disease vectors.

(11) Environmental sanitation. (On Navy and Marine Corps installations environmental sanitation is the responsibility of the Navy Medical Department.)

(12) Zoonotic disease referral procedures with the medical treatment facility (MTF).

(13) Stray animal population control services.

(14) Continuing education and public information programs.

(15) Development and maintenance, in conjunction with responsible installation agencies, of an installation regulation or directive for veterinary preventive medicine and animal health care, encompassing items in this paragraph.

b. Disposition of dead animals.

(1) The disposition of dead animals found on a military installation is an installation engineering directorate responsibility and is accomplished according to local policy and directives. Federal, State, and local health hazard standards, including environmental restrictions regarding animal disposal, will be the minimum standards.

(2) The disposition of dead privately-owned animals is the responsibility of the animal owner. Owners who have questions regarding animal disposition policies or procedures should contact the VTF for advice.

(3) The disposition of euthanized stray animals is the responsibility of the installation commander, who will provide resources to accomplish disposal in compliance with Federal, State, and local standards.

c. Rabies control.

(1) The installation commander will provide an adequate number of kennels to meet local needs for quarantine and observation of suspected rabid animals. Construction of such kennels will conform to 9 CFR 3.3. In addition, provisions must be made for physical separation of suspected rabid animals from other animals. The installation VCO will assure that local regulations prescribe procedures for animal confinement facility operations. Using MWD kennels for privately-owned or stray animals is prohibited. When adequate facilities are not available, civilian facilities will be used.

(2) The installation VCO will manage all facets of the Animal Rabies Control Program, except apprehension and collection of animals, including, but not limited to—

(a) Development of applicable directives.

(b) Registration of animals.

(c) Immunizations.

(d) Professional support to the rabies suspect quarantine facility.

(e) Professional support to the stray animal confinement facility.

(f) Training of support personnel.

(g) Public education.

(3) All dogs and cats maintained on military installations will be

routinely immunized against rabies. Immunization will be according to the latest edition of "Compendium of Animal Rabies Vaccines" prepared by the National Association of State Public Health Veterinarians, Inc. (NASPHV). In addition, compliance with the rabies vaccination laws and regulations of States and foreign countries is mandatory.

(4) Dogs, cats, and other privately-owned or stray animals will not be permitted to run at large on military reservations. Hunting dogs in a designated hunting area are exempt. The installation commander ensures that free-roaming domestic animals are collected as often as necessary for confinement. Stray animals will be confined for a minimum of 3 working days to provide owners sufficient time to reclaim the animals. After 3 working days, the animal(s) may be euthanized or disposed of according to local regulations. The installation veterinarian assures that the installation confinement and disposition policy is published at least quarterly in a media source distributed to the military.

(5) The DHS or the DHS representative will notify the veterinarian of all persons presented for animal bites or scratches. DD Form 2341 (Report of Animal Bite—Potential Rabies Exposure) (approved for electronic generation—see app A, sec III for specific instructions) will be used on military installations to report whenever a patient is treated for an animal bite or scratch and to document the case management. DD Form 2341 will be reproduced locally. A copy of this form is located at the back of this regulation for reproduction purposes. The Veterinary Service will coordinate with the animal owner and local authorities to have the involved animal presented for examination and confinement and will record observations and disposition of the animal on DD Form 2341. Paragraph *d* below provides guidance for management of animal bites on installations without an assigned VCO. AR 40–5 provides guidance on Army installations; AFI 48–105 (formerly AFR 161–6) on Air Force (AF) installations; and NAVMEDCOMINST 6220.4 for the Navy and Marine Corps ashore and afloat.

(a) Government-owned or privately-owned dogs and cats will be confined under observation by order of the responsible VCO until definite signs of rabies develop or until the animal has been retained in confinement for 10 days from time of incident. Animals showing no clinical signs of rabies may be released from confinement after 10 days from the time of the incident. Animals developing signs of rabies during the 10-day observation period will be euthanized and appropriate specimens submitted for laboratory examination to the Army Veterinary Laboratory, Fort Sam Houston, TX, or another reliable laboratory, if appropriate. The VCO may authorize home confinement on or off the installation if local ordinances permit. DD Form 2623 (Animal Home Quarantine) (approved for electronic generation— see app A, sec III for specific instructions) will be used to document authorization for home quarantine. The DD Form 2623 will be maintained in the animal's medical record. DD Form 2623 will be reproduced locally. A copy of this form is located at the back of this regulation for reproduction purposes. The animal will be examined by the VCO or the designated representative at the end of the quarantine period. For installations with attending veterinary support, the attending veterinarian and the DHS will develop procedures for observation of rabies suspects.

(b) Wild animals and unowned dogs and cats will be euthanized immediately and appropriate specimens submitted for laboratory examination if human or animal exposure has justified initiation of antirabies treatment.

(6) Dogs and cats not immunized against rabies, which have been exposed to another animal known or reasonably suspected to be rabid, should be destroyed immediately. If the owner is unwilling to have this done, the exposed animal will be placed in strict isolation at the owner's expense for a period of not less than 180 days. Owners may be required to purchase isolation services from a civilian facility if military facilities or manpower are not adequate, as determined by the responsible VCO. The animal should be immunized against rabies 1 month before being released.

(7) A dog or cat that has been exposed to rabies but which has a current rabies immunization should be reimmunized immediately, then restrained by leashing and confinement and observed for at least 90 days or handled according to host country regulations.

(8) Preexposure rabies prophylaxis will be made available to all personnel with occupational rabies exposure risk, in keeping with current recommendations published annually by the Public Health Service Advisory Committee on Immunization Practices. If results of rabies antibody titers are provided, they should be entered immediately into the individual's permanent medical record.

(9) Periodic training in safe animal handling techniques will be provided by the installation VCO for all personnel having an occupational rabies exposure risk.

(10) Only rabies specimens from mammals involved in human exposure, surveillance animals, or animals collected in an epidemiological study will be submitted for laboratory diagnosis. Shipments of rabies specimens in CONUS will be made to the Army Veterinary Laboratory, Fort Sam Houston, TX or another reliable laboratory, if appropriate. Army and Air Force shipments will be according to U.S. Army Medical Command/VETCOM procedures. Navy and Marine Corps activities will mail, ship, or transport etiologic agents and biomedical materials as directed by the Centers for Disease Control and Prevention (CDC), Office of Biosafety, l600 Clifton Road, Atlanta, GA 30333, telephone (404) 639–3238. The telephone number of the receiving laboratory must appear on the address label. OCONUS shipments will be made according to locally accepted procedures. A fully completed DD Form 2620 (Request For and Report of Laboratory Examination For Rabies) (approved for electronic generation—see app A, sec III for specific instructions) will accompany rabies specimens submitted for laboratory diagnosis. DD Form 2620 will be reproduced locally. A copy of this form is located at the back of this regulation for reproduction purposes.

(11) In order to implement a more meaningful and manageable rabies vaccination program of dogs and cats in the United States, the NASPHV recommends that all States adopt the following standard tag system. Use by DOD is mandatory. This will aid the administration of installation, local, State, national, and international procedures.

(a) Standardized tags can help a bite victim identify the vaccination status of an animal that cannot be apprehended. Such information is valuable to the attending physician. Committee recommendations for rabies tag colors and shapes by year are listed in table 4–1.

Table 4–1
NASPHV standard tag system for rabies vaccinations

Calendar year	Color	Shape
1994	Orange	Fireplug
1995	Green	Bell
1996	Red	Heart
1997	Blue	Rosette
1998	Orange	Fireplug
1999	Green	Bell

(b) Rabies tag colors and shapes repeat every 4 years. License tags should not conflict with rabies tags. The current edition of "Compendium of Animal Rabies Vaccines" will be utilized in establishing installation vaccination programs that comply with this regulation.

d. Standing operating procedure for installations without an assigned VCO. On those installations where paragraph *c*(5) above does not apply because of remote assignment of the responsible Army VCO, the preventive medicine officer and the attending VCO will develop together, for DHS approval, a standing operating procedure for the installation rabies control program.

e. Animal immunization programs.

(1) The installation programs for immunizing against animal diseases other than rabies will be based on ethical, state-of-the-art practices, and will be governed by applicable Federal, State or foreign government rules and regulations.

(2) Immunizing agents, drugs, and biologicals will be administered only by a veterinarian or under the supervision of a veterinarian by personnel trained as veterinary animal care specialists.

f. HAB programs.

(1) The installation VCO and staff, in liaison with other health care professionals, will endeavor to support HAB programs in an effort to improve community, family, and individual health.

(2) VCOs will assist in promoting a more complete understanding of the role of animals in the lives of the military individual, family, and community. They will further assist in the dissemination of this information to the military individual, family, and community, as well as to commanders and other health care professionals.

(3) Veterinary personnel will be alert to possible situations where the use of animals in therapy will be beneficial and will encourage this when indicated. Although animals should not always be considered as cures, animal facilitated programs have proven value as adjunctive therapy to existing treatment regimens. The veterinarian will maintain liaison with the MTF in order to facilitate program development.

(4) The veterinarian will ensure that all certified military therapy animals used in officially sanctioned HAB programs are selected and maintained at an appropriate level of physical and behavioral acceptability according to TB MED 4.

(5) Veterinary personnel will function as a part of the military human health care team by being sensitive and responsive to the human needs of clients, staff, animal handlers, and others as indicated. Subsequent referrals to the MTF or other agencies will be made as appropriate.

g. Professional liaison.

(1) Mutual cooperation between civilian and military practitioners is strongly encouraged. VCOs should keep in close contact with both civilian practitioners and associations. Participation of Army Veterinary Service personnel in local and State veterinary activities such as associations, immunization campaigns, fairs, epizootic control programs, public relations functions, and so on, in a professionally complementary manner is authorized and encouraged.

(2) Army veterinarians are also authorized to assist, upon request of the local veterinary association or other appropriate civilian authority, in the prevention and control of diseases, conditions, or related public health situations which are of a nature that exceed the combined efforts of the local practitioners.

(3) Referrals cannot be made to specific individuals or facilities or to select subgroups. Military veterinarians may accept referrals for authorized procedures after personal verification with the referring civilian veterinarian.

(4) In the event clarification is needed on the operation of a particular VTF, the president of the local veterinary association should first contact the local military installation commander and, if further clarification is needed, the American Veterinary Medical Association.

Chapter 5
Government-Owned Animal Program

5–1. Duties of the veterinarian

a. Veterinarians supporting installations to which MWDs are assigned or where Government-owned animals are present. These veterinarians—

(1) Provide complete veterinary medical and surgical care for MWDs and other Government-owned animals.

(2) Advise personnel in charge on veterinary medical aspects of dog procurement and training and assist in developing humane training methods and standards.

(3) Instruct handlers and supervisors on the health, care, and management of MWDs and other Government-owned animals. Instruction will include emergency first aid procedures and NBC protective measures for animals. Training of handlers will be conducted by Veterinary Service personnel upon initial assignment of the handlers and at least annually thereafter, to assure their proficiency in animal first aid, daily care, and maintenance activities. More frequent training of handlers is recommended but not required.

(4) Advise the installation chief of military or security police and the Naval Criminal Investigative Service and other MWD-using activities on all matters pertaining to the health and care of MWDs, and advise appropriate agencies about the veterinary medical aspects of support to other Government-owned animals.

(5) Maintain veterinary medical records of MWDs and other Government-owned animals.

(6) Develop and conduct a veterinary preventive medicine program for all Government-owned animals on the installation.

(7) Conduct visits to make sure that feeding, housing, veterinary medical care, and animal husbandry are adequate; that humane standards of housing, handling, and use are maintained; and that medical records are properly maintained.

(8) Conduct sanitary inspections of MWD kennels, animal stables, cages, pastures, enclosures, and other related support facilities, on at least a quarterly basis. More frequent courtesy visits are encouraged. DD Form 2342 will be used to record the findings of these sanitary inspections. On Navy and Marine Corps installations, environmental sanitation will be coordinated with the Navy preventive medicine service according to NAVMED P–117 and P–5010 unless otherwise specified by an interservice support agreement.

(9) Provide veterinary support for research, training and education activities to include review of animal models, research protocols, facility sanitation inspections and veterinary care according to AR 70–18/SECNAVINST 3900.38B/AFR 169–2/DARPAINST 18/DNAINST 3216.1B/USUHSINST 3203, DOD Directive 3216.1, and the Animal Welfare Act.

(10) Review and approve any plans for new construction or modification of existing kennels, stables, cages, pastures, enclosures, or other animal support and holding facilities.

(11) Perform physical examinations and evaluation of Government-owned animals before shipment, upon receipt, when declared excess, and at least every 6 months. DD Form 1829 (Record of Military Dog Physical Examination) (approved for electronic generation—see app A, sec III for specific instructions) will be used for documentation of semiannual physical examinations of MWDs and when the MWDs are declared excess. It is not necessary to use a DD Form 1829 in conjunction with permanent change of station or temporary duty if one has been completed within the previous 90 days. Significant deviations from normal health and well-being of MWDs will be annotated on DD Form 2619 (Military Working Dog Master Problem List) (approved for electronic generation—see app A, sec III for specific instructions). The DD Form 2619 will be routinely reviewed and efforts made to resolve those medical problems when possible. DD Form 2619 will be reproduced locally. A copy of this form is located at the back of this regulation for reproduction purposes.

(12) Conduct disease surveillance programs for Government-owned animals and coordinate as necessary with the veterinary advisors on laboratory service, MWDs, and equine medicine.

b. Examination of prospective Government-owned animals. Prepurchase physical examinations will be conducted for prospective Government-owned animals at the request of the procuring agency. Veterinarians assigned to installations with VTFs will examine prospective MWDs at no expense to the owner. Any vaccines or medications necessary to prepare the animal for shipment will be at Government expense. If an animal is owned by an individual not otherwise eligible to use VTF services, the VTF records will indicate "These services were provided for a prospective MWD, per AR 40–905/SECNAVINST 6401.1A/AFI 48–131."

c. Physical examination of Government-owned animals. Government-owned animals will be examined at a frequency determined by the veterinarian, except that physical examinations of MWDs will be made—

(1) Within 72 hours of arrival at a station, following either procurement or transfer.

(2) At least every 6 months. This will be a comprehensive physical examination, and will include—

(a) Examination for heartworms (appropriate screening test) and intestinal parasites.

(b) Complete blood count and serum chemistries, if not done within the past year.

(c) Dental examination and, if indicated, oral hygiene procedures.

(d) A routine pelvic radiograph every 2 years unless more frequent radiographs are clinically indicated.

(e) Immunizations as required.

(3) Prior to movement to a new station. Prior to physical examination, the veterinarian will ascertain the possible special requirements of the using agency; for example, AR 190–12 and AFI 31–202 (formerly AFR 125–5) prescribe requirements for MWDs under supervision of the U.S. Army Military Police and USAF Security Police, respectively. The veterinarian will provide technical guidance to commanders responsible for shipment of MWDs, and advise them on compliance with provisions of Federal, State, and foreign government regulations and AR40–12/SECNAVINST 6210.2A/AFR 161–4, related to movement of animals. The following will be performed prior to shipment:

(a) A physical examination will be done not more than 10 days prior to shipment, according to paragraphs (2)(*a*) through (*e*) above.

(b) Unless prohibited by receiving State or country, each dog will be immunized against rabies, canine distemper, canine adenovirus (type 1 or type 2), canine parvovirus, and leptospirosis, if it has not been vaccinated against these diseases within the past 6 months.

(c) Treatment to eliminate external and internal parasites will be given if required.

(d) The responsible VCO will issue DD Form 2209 (Veterinary Health Certificate) and/or DD Form 2621 (Veterinary Vaccination and Trilingual Health Certificate) not more than 10 days prior to shipment. (Both DD Forms 2209 and 2621 are approved for electronic generation—see app A, sec III for specific instructions.) These forms are used in relation to interstate or overseas shipment of an animal. DD Form 2621 will be reproduced locally. A copy of this form is located at the back of this regulation for reproduction purposes.

(4) When declared excess by the accountable unit. The examining veterinarian will provide a copy of DD Form 1829, which includes a synopsis of the dog's medical history, to the accountable unit to accompany the excess report.

5–2. Death or euthanasia of Government-owned animals

Upon the death or contemplated euthanasia of a Government-owned animal, the veterinarian will be notified promptly.

a. Functions of the veterinarian. At the time of death of an MWD, the veterinarian will prepare, sign, and submit to the responsible officer a DD Form 1743 (Death Certificate of Military Dog) (approved for electronic generation—see app A, sec III for specific instructions), setting forth fully the cause of death of the MWD and stating whether or not it resulted from fault, neglect, or euthanasia. DD Form 1743 will be reproduced locally. A copy of this form is located at the back of this regulation for reproduction purposes.

b. Performing a necropsy.

(1) The installation veterinarian will perform a complete necropsy per TB MED 283 on all MWDs that die or are euthanized. Untrained dogs at the DOD Military Working Dog Veterinary Service (DODMWDVS) that are euthanized for nonmedical reasons need not be necropsied. Necropsy results will be entered on DD Form 1626 (Veterinary Necropsy Report) (approved for electronic generation—see app A, sec III for specific instructions), a copy of which will be filed with the animal's permanent records.

(2) Necropsy of other Government-owned animals will be at the discretion of the installation commander and the veterinarian.

c. Government-owned animal disposition.

(1) *Euthanasia of animals.*

(a) A veterinarian may dispose of MWDs or other Government-owned animals by euthanasia, when requested to do so according to established directives; for example, AR 190–12 or AFI 31–202 (formerly AFR 125–5). In an emergency, the procedures may be performed at the veterinarian's discretion to prevent undue suffering.

(b) Government-owned animals may be euthanized to terminate suffering from diseases, injury, or permanent disability or as outlined in AFR 400–8/AR 700–81/OPNAVINST 10570.1/MCO 10570.1. In all other cases, the veterinarian must obtain written approval for this action from the installation commander, responsible officer, or his or her representative prior to the action. Recommendations and permission for euthanasia will become part of the animal's permanent medical records.

(c) Euthanasia will be accomplished in a humane manner, using approved drugs and techniques.

(2) *Disposition of deceased animals.*

(a) Deceased Government-owned animals will be disposed of according to paragraph 4–2*b*.

(b) Experimental animals, laboratory tissue specimens, and infectious wastes incident to laboratory operations will be disposed of as stated in AR 40–5, NAVFAC MO–213/AFR 91–8/TM 5–634, BUMEDINST 6280.1, and State, Federal and foreign government medical waste laws and regulations.

d. Disposition of records. Following euthanasia of an MWD, the complete medical record, including a copy of the DD Form 1743, a copy of DD Form 1626, and any supporting radiographs will be forwarded to the DOD Military Working Dog Veterinary Service, Central Records Repository, 1219 Knight Street, Lackland Air Force Base (AFB), TX 78236–5631.

5–3. MWD vaccination

a. Rabies. Immunization will be in accordance with the latest edition of "Compendium of Animal Rabies Vaccines" prepared by the NASPHV. See paragraph 4–2*c* for implementation of the rabies control program. In addition, compliance with the rabies vaccination laws and regulations of States and foreign countries is mandatory.

b. Other immunizations. Annual immunizations will include canine distemper, adenovirus (type 2), canine parvovirus, and leptospirosis. Additional immunizations may be given when needed to prevent an epizootic, or when recommended by the MWD Advisor.

c. Recording of immunizations. Immunizations will be recorded on DD Form 1741 (Military Working Dog Immunization Record) (approved for electronic generation—see app A, sec III for specific instructions). DD Form 1741 will be reproduced locally. A copy of this form is located at the back of this regulation for reproduction purposes.

5–4. Diet and weight management

a. Diet. MWDs will be fed a standard diet which conforms to the specifications regarding metabolizable energy, digestibility, nutritional characteristics, and formulation as determined by the U.S. Army Veterinary Service and the MWD Advisor. The standard diet to be fed to all MWDs is a commerical product available through the Federal Supply System as NSN 87l0–01–360–8078.

b. Special diet. Food other than the above standard diet may be fed to individual MWDs only if prescribed by the attending Army veterinarian on a case by case basis.

c. Weight. An ideal weight range for each MWD will be established by an Army veterinarian. Dogs will be fed accordingly to maintain weight within this designated range. MWDs will be weighed at least monthly and the weight recorded appropriately in the medical record.

Chapter 6
Fiscal Management and General Administrative Procedures

6–1. Fiscal management

The Government provides resources for the care and treatment of Government-owned animals and for the protection of the military community from zoonotic and other animal diseases and conditions.

a. Government-owned animals. The DHS will provide appropriated fund support for drugs, supplies, and equipment for the treatment of Government-owned animals. Army Veterinary Service manhours will be provided without charge or reimbursement.

(1) Veterinary Health Program costs for all operating budget requirements in support of MWDs and other Government-owned animals will be included in the operating budget of the installation DHS. These requirements include costs for items such as equipment, operational temporary duty, vehicle maintenance, fuel costs, facilities, and communications.

(2) Payment for nonappropriated fund (NAF)-procured supplies, drugs, or biologicals used in support of NAF-owned animals will be made by the NAFI owning the animals. Procurement of Veterinary Service NAF-owned supplies, drugs, or biologicals used in support of Government-owned animals, to include unit mascots, will be made from appropriated funds.

(3) When NAF supplies, drugs, or biologicals are utilized for Government-owned animals, procurement will be made at cost, not less than quarterly, through Defense Health Program Appropriation Funds.

(4) Civilian veterinary care (para 3–3) may be provided to NAFI-owned animals and will be at NAF expense.

(5) Civilian veterinary medical care for MWDs or other Government-owned animals is authorized in emergencies when an Army veterinarian is not available or care is beyond the capabilities of the local VTF and it is not possible or practical from another VTF. The attending Army VCO is responsible for procedures to be used to obtain civilian veterinary care in emergencies. The installation DHS is fiscally responsible for reimbursement for services provided by the civilian veterinarian. When expertise, facilities, or equipment are not available to handle a case locally, MWDs may be referred to the DOD Military Working Dog Veterinary Service, ATTN: DODMWDVS/SGV, 1219 Knight Street, Lackland AFB, TX 78236–5631, or OCONUS veterinary MWD referral facility for treatment if—

(a) The Chief, DODMWDVS, or OCONUS MWD referral facility agrees to accept the referral case.

(b) The parent unit to which the dog is assigned provides funds to transport the dog to and from Lackland AFB or the OCONUS veterinary MWD referral facility.

b. Privately-owned animals.

(1) When animal owners authorized DOD medical care receive a direct benefit from the VTF, they will be charged for the items provided or utilized.

(2) Drugs, biologicals, and expendable supplies used for privately-owned animals must be provided at no cost to the Government.

(3) For the purpose of administering the funds collected, Veterinary Service NAFs will be operated as Supplemental Mission NAFs, according to applicable NAF regulations and directives. Other Services may utilize the Army NAF, or maintain their own installation NAF to support the fiscal management of the VTF. For non-Army NAFs, NAF accounting procedures of the other Services and local installation requirements will be followed. The NAF is to be operated as a nonprofit, self-supporting activity. The NAF is established only for the fiscal administration of the VTF; operational policy resides with the installation veterinarian.

(4) Prices charged or a standard percentage markup over cost for the treatment of privately-owned animals will be reviewed by the NAF council. Uniform prices may be established for some fees at the VETCOM or OCONUS MACOM level. Unless approved by the VETCOM or OCONUS MACOM, administrative or professional fees will not be charged. Price determination will not be based on profitability but on factors to compensate for the following:

(a) Shipping.

(b) Breakage.

(c) Deterioration of drugs, biologicals, and supplies.

(d) Cost of furnishings.

(e) The improvement of facilities.

(f) Salaries of required NAF civilian support personnel.

(g) Equipment necessary to keep abreast of current state-of-the-art practices and associated expenses.

(5) In accordance with public law, a user fee will be charged for each transaction at the VTF. The fee will be paid to the U.S. Treasury.

6–2. Supply procedures

a. All initial procurement of nonexpendable or durable medical materiel needed to support the VTF may be programmed and obtained with appropriated funds. Replacement due to fair wear and tear may be either from appropriated or non-appropriated funds.

b. All expendable medical materiel needed to examine and treat Government-owned animals will normally be acquired with appropriated funds from medical supply or by the cognizant contracting office according to applicable procurement laws and regulations, including the Federal Acquisition Regulation (FAR) and the Army FAR supplement. This materiel may be acquired from the Veterinary Service NAF when there are organizational or functional reasons for having medical materiel furnished by other than an appropriated fund source, as in situations where only a NAFI can provide the materiel. (See table 6–1, Function: Drugs, biologicals, and supplies for an example.) NAFIs owning animals will reimburse the Veterinary Service NAFI at cost for NAF supplies used.

c. Expendable medical materiel needed to examine and treat privately-owned animals may be procured from commercial sources through the NAF. Controlled substances and other expendable medical materiel for use in the VTF may be processed through the MTF medical supply. In this case, an appropriate reimbursement system will be established.

6–3. Nonappropriated funds on DOD installations

The NAF will be established as a Veterinary Service fund under the NAF system for fiscal management of the VTF as authorized by proper command. Annex accounts may be established for other installations. The VTF may use DA Form 1992 (Nonappropriated Fund Receipt Voucher) or equivalent (Installation NAF Veterinary Receipts) to record NAF receipts when cash registers or computers are not used. VTF functions are an integral part of the medical mission. The VTF will not be considered a morale, welfare, or recreation activity, and operational control will be by the responsible VCO. Use of Defense Health Program Appropriation Funds or NAF monies will be as directed in table 6–1.

6–4. Controlled substances

a. Controlled substances are drugs so designated by the Drug Enforcement Administration (DEA). Only veterinary facilities located in a State as defined by the DEA will be registered by the DEA. A State is any State, territory, possession of the United States, the District of Columbia, the Commonwealth of Puerto Rico, and the Trust Territory of the Pacific Islands. The Veterinary Services Support Area (VSSA) Commander is responsible for assuring that VCOs comply with the procedures in this regulation, AR 40–2, AR 40–61, AR 215–5, and, on Air Force installations, AFI 37–133V2 (formerly AFR 4–20V2), AFM 67–1, and AFI 44–102 (formerly AFR 168–4).

b. Veterinary facilities which do not purchase controlled substances from commercial sources, or are located outside of a State, may not be registered by the DEA. In these areas, controlled substances may be procured per AR 40–61.

c. Management and accountability of controlled items on Army installations will be according to AR 40–2 and AR 40–61; on Air Force installations, AFI 44–102 (formerly AFR 168–4); and on Navy and Marine Corps installations, NAVMED P–117.

(1) DA Form 3949 (Controlled Substances Record) or equivalent will be used to record receipts, issues, and inventories of controlled drugs. On the DA Form 3949, enter the MWDs name and number in the column titled "Name and Patient." For privately-owned animals, record the name of the owner and the animal's name in this column.

(2) If separate supply accounts are maintained for the NAFI and for MWDs, a separate DA Form 3949 must be maintained for each account.

(3) Animal medical records will reflect utilization rates to support the DA Form 3949 entries.

d. The installation VCO will ensure that narcotics, dangerous drugs, and other controlled substances are safeguarded at each VTF in accordance with the references in *a* above. The installation VCO will request the military police or security police to conduct physical security surveys and inspections of locations where narcotics, dangerous drugs, and controlled substances are stored. The surveys will be according to security regulations of the Service controlling the installation.

e. Excessive quantities of narcotics, dangerous drugs, and controlled substances will not be maintained by the VTF. Disposition will be made in the presence of a disinterested inventory officer according to local policy and existing directives.

6–5. Veterinary medical records

a. Government-owned animals. Veterinary medical records (MARKS file number 40–905e) must be initiated by the time an animal is accepted by the Government and must accompany the animal on all changes of station and military deployments. U.S. Army veterinarians are responsible for information pertaining to the medical records of Government-owned animals. Only veterinary personnel may make or direct entries in veterinary medical records.

(1) *MWD medical records.* The VCO will ensure that animal medical records are current, accurate, and complete. Only a licensed veterinarian may direct entries concerning medical treatment. Veterinary medical records for MWDs together with the administrative records constitute the permanent record file for each MWD. When an MWD is procured, the permanent record file will be initiated by the DODMWDVS as prescribed by AFR 400–8/AR 700–81/OPNAVINST 10570.1/MCO 10570.1. Contents of the records of MWDs must be arranged according to instructions of the DOD Military Working Dog Veterinary Service, ATTN: DODMWDVS/SGV, 1219 Knight Street, Lackland AFB, TX 78236–5631. The forms listed below constitute the dog's veterinary medical record.

(a) DD Form 2344 (Veterinary Treatment Record (Green)) is the animal's health folder. It is prepared by the DODMWDVS and is issued with the animal. A photograph of the dog will be attached to the inside rear cover of the record jacket. This will be accomplished at the DODMWDVS. Forms will be placed in the MWD medical record according to DODMWDVS instructions. The VCO is responsible for the folder content and maintenance.

(b) Lackland TC Form 126 (Veterinary Examination of Dog Offered for Donation or Sale to Government) or equivalent is prepared by a veterinarian who examines the dog prior to shipment to Lackland AFB for procurement. This form, together with specifications and general requirements for dogs offered for donation or sale to the U.S. Government, is provided dog owners upon application to the DODMWDVS. The Lackland TC Form 126 will not be in records of dogs which are originally examined at Lackland AFB. Lackland TC Form 126 is stocked and issued by the DOD Military Working Dog Veterinary Service, DODMWDVS/LGRMP, 1219 Knight Street, Lackland AFB, TX 78236–5631.

(c) DD Form 1829 is used to record the results of physical examinations accomplished on MWDs. Make all entries in ink, legible, brief, and concise, but with complete medical accuracy. Use section 36 to outline the medical history. Make a statement of fitness for duty in the summary. The examining veterinarian will sign the form.

(d) DD Form 2619 is used to list significant health problems or other unusual conditions of MWDs.

(e) SF 600 (Health Record—Chronological Record of Medical Care) constitutes the basic detailed chronological record of the MWDs medical history. Make entries of all medical care for an MWD (except for vaccinations) on this form. Use the problem-oriented medical record (POMR) approach. (See AR 40–66.) Make entries in ink or type. Every entry must be legible. When initiating a clinical record, complete all patient and facility data. Date each entry and identify the veterinarian's organizational address. (Use a rubber stamp if available.) There is no need to repeat address identification on additional entries on the same page unless the sequence was interrupted by treatment at another facility. Make POMR entries in the chief complaint, subjective data, objective data, assessment and plan format. All entries must be signed. A military member will add rank and branch or military occupational specialty (MOS); a civilian will add title or certification. Rubber-stamped signatures will not be used in place of written signatures or initials. The use, however, of block stamps under written signatures is recommended to establish positive identification. Block stamps for military members will contain printed name, rank, and branch or MOS; block stamps for civilians will contain printed name and title or certification. To correct an entry, a single line will be drawn through the incorrect information, so that the information remains readable. The new information is then added, and the entry is dated and signed by the person making the correction. Completed forms are transferred to the inner side of the front cover of the animal health record.

(f) DD Form 1741 serves as the official record for all immunizations given to an MWD. Immunizations recorded on this form are not required to be entered on SF 600. The DD Form 1741 will be filed in the MWD medical record in accordance with DODMWDVS instructions.

(g) DD Form 1626 will be prepared and distributed as required by TB MED 283.

(h) DD Form 2209 will be prepared when an MWD is moved or shipped from one installation or command to another, shipped interstate, or shipped to a foreign country. In addition to copies of the certificate that may be required to comply with Federal, State, and foreign requirements for the interstate or international shipment of MWDs, a copy will be provided to the MWDs handler to accompany the shipment and a copy will be placed in the MWDs health record. DD Form 2621 may be used in addition to, but not in place of, the DD Form 2209.

(i) DD Form 1743 is used to close out accountability for MWDs. The DD Form 1743 will be signed by a VCO and incorporated into the MWD medical record before the record is forwarded to the DODMWDVS.

(2) *Additional forms.*

(a) Medical standard forms (SFs) listed in AR 40–66 are authorized for use by VTFs for Government-owned animals.

(b) Table 6–2 lists the SFs used to record medical information about MWDs.

(c) Laboratory forms SF 515 (Medical Record—Tissue Examination), SF 516 (Medical Record—Operation Report), and SF 519B (Radiologic Consultation Request Report) will be typewritten.

(3) *Disposition of records.* Upon death of an MWD, the complete medical record and all radiographs will be sent to the DOD Military Working Dog Veterinary Service, Central Records Repository, 1219 Knight Street, Lackland AFB, TX 78236–5631.

b. Privately-owned animals. Veterinary medical records (MARKS file No. 40–905d) will be initiated at the time of privately-owned animal registration or at the time of the first VTF visitation. U.S. Army veterinarians are responsible for information within the medical records of privately-owned animals.

(1) *Health records.* The forms listed below constitute the health records of privately-owned animals.

(a) DD Form 2344 will be used as the privately-owned animal medical record holder.

(b) DD Form 2208 (Rabies Vaccination Certificate) (approved for electronic generation—see app A, sec III for specific instructions) will be prepared for each animal immunized against rabies. The original copy will be furnished to the owner. A duplicate copy will be maintained by the veterinarian. Constant block information may be preprinted or prestamped. Additional copies may be made and distributed as required. NASPHV Form 50 (Rabies Vaccination Certificate) may be used in place of the DD Form 2208, if the DD Form is not available.

(c) DD Form 1745 will be prepared when an owner requests euthanasia of a privately-owned animal.

(d) DD Form 2209, or DD Form 2621, as appropriate, will be

prepared at the request of the owner to enable interstate and international shipment. Four copies are usually required; one for the owner, one to accompany the animal, one for the regulatory official in destination State or country, and one for the file.

(e) DD Form 2343 (Veterinary Health Record) (approved for electronic generation—see app A, sec III for specific instructions) will be used as a cover page to provide a master problem list and other essential information, such as animal data, immunization data, or laboratory procedures. DD Form 2343 will be reproduced locally. A copy of this form is located at the back of this regulation for reproduction purposes.

(f) DD Form 2623 is used by the VCO to authorize home confinement of a privately-owned rabies suspect.

(g) DD Form 2622 (Animal Release) (approved for electronic generation—see app A, sec III for specific instructions) will be completed when a privately-owned animal is being kept at the VTF for medical treatment as a temporary responsibility of the veterinarian. The DD Form 2622 will be filed in the animal's record. DD Form 2622 will be reproduced locally. A copy of this form is located at the back of this regulation for reproduction purposes.

(h) SF 600 is used to record all medical care for privately-owned animals. All entries will be signed. Use the POMR approach when appropriate.

(2) *Additional forms.* Use of standard medical forms for privately-owned animals is authorized. See table 6-2 for SFs that can be used to record medical information for privately-owned animals.

6–6. Posting of warning signs

a. Warning signs will be posted if applicable on exterior fencing and MWD kennel runs and exercise areas. These signs will be placed so that personnel approaching the area from any direction will be able to read the signs at least 50 feet before reaching the runs. Signs will have the following words:

OFF LIMITS
DANGER
MILITARY WORKING DOG AREA

b. A warning sign will be posted on the entrance of each kennel and cage used to quarantine rabies suspects with the following words:

OFF LIMITS
DANGER
RABIES SUSPECT

c. A warning sign with the following words will be posted at the entrance of the VTF used for MWDs:

OFF LIMITS
DANGER
MILITARY WORKING DOG ENTRANCE

d. AR 385–30 will be used as authority for the construction and replacement of the above signs. On USAF installations, coordinate sign requirements with security police.

e. In other than English-speaking countries, these signs will be bilingual using the native language of the host nation and English.

6–7. Professional civilian employment

a. VCOs may engage in civilian employment in accordance with provisions of AR 40–1.

b. A VCO may take part in any no-fee consultation with a civilian practitioner if—

(1) The consultation does not interfere with his or her official duties.

(2) The consultation is requested by the civilian practitioner.

(3) The VCOs supervisor concurs.

Table 6–1
Fiscal administration of the DOD veterinary treatment facility

Function: Construction and modification of facilities.
Appropriated Funds: Utilize.
Veterinary Service NAF: May supplement appropriated funds according to AR 215–1, chapter 4.

Function: Maintenance and repair of facilities.
Appropriated Funds: Utilize.
Veterinary Service NAF: May supplement appropriated funds according to AR 215–1, chapter 4.

Function: Utilities.
Appropriated Funds: Utilize.
Veterinary Service NAF: Not authorized.

Function: Purchase, maintenance, and repair of equipment.
Appropriated Funds: Utilize.
Veterinary Service NAF: May supplement appropriated funds according to AR 215–1, chapter 4.

Function: Custodial services.
Appropriated Funds: Utilize.
Veterinary Service NAF: May supplement appropriated funds according to AR 215–1, chapter 4.

Function: Civilian administrative personnel.
Appropriated Funds: Appropriated funds will be used when workload requirements justify only one civilian associated primarily with mission requirements not directly benefiting individual animal owners.
Veterinary Service NAF: The Veterinary Service NAFI will be used when administrative personnel are associated with NAF services primarily of direct benefit to animal owners; such as, completing vaccination and health certificates, collecting fees, working as a receptionist or appointment clerk, maintaining health records, or employed in NAFI administration and other services for which the NAFI receives remuneration.

Function: Drugs, biologicals, and supplies.
Appropriated Funds: Utilize for Government-owned animals. Funds may also be used for the treatment of privately-owned animals in overseas locations when veterinary supplies cannot be readily obtained from commercial sources.
Veterinary Service NAF: Utilize for the treatment of privately-owned animals. These Veterinary Service NAFI-purchased items may be used for the treatment of Government-owned animals when the number of Government-owned animals makes it impractical to keep two separate inventories. Purchase for Government-owned animals will be made with Defense Health Program Appropriation Funds, by locally determined procedures for the actual cost of the materials used.

Function: Confinement services for strays: Euthanized after 3 working days of confinement.
Appropriated Funds: Financial responsibility of Defense Health Program Appropriation Funds.
Veterinary Service NAF: Defense Health Program Appropriation Funds will purchase impoundment services from the Veterinary Service NAFI on the basis of $3.00 to $5.00 per animal impoundment day. If justified, the VETCOM VSSA Commander or OCONUS MACOM commander may approve different reimbursement rates based on actual NAF expenditure history.

Function: Confinement services for strays: Adopted after 3 working days of confinement.
Appropriated Funds: Financial responsibility of Defense Health Program Appropriation Funds through the third working day of confinement.
Veterinary Service NAF: Defense Health Program Appropriation Funds will purchase services from the Veterinary Service NAFI on the basis of $3.00 to $5.00 per animal impoundment day until the animal is adopted, for up to 3 working days. If justified, the VETCOM VSSA Commander or OCONUS MACOM commander may approve different reimbursement rates based on actual NAF expenditure history. Adopting owner will have responsibility for all expenses after adoption. The NAF will assume responsibility after 3 working days, prior to adoption.

Function: Confinement services for strays: Owned animals picked up and confined as strays.
Appropriated Funds: Not applicable.
Veterinary Service NAF: Owner is responsible for all costs.

Function: Rabies suspects of animal owners residing on a military installation.
Appropriated Funds: Confinement days in Government facilities are

Table 6–1
Fiscal administration of the DOD veterinary treatment facility—Continued

the financial responsibility of Defense Health Program Appropriation Funds.
Veterinary Service NAF: Defense Health Program Appropriation Funds will purchase quarantine services from the Veterinary Services NAFI on the basis of $3.00 to $5.00 per animal quarantine day. If justified, the VETCOM VSSA Commander or OCONUS MACOM commander may approve different reimbursement rates based on actual NAF expenditure history.

Function: Rabies suspects of animal owners residing off the installation.
Appropriated Funds: Confinement days in Government facilities are the financial responsibility of Defense Health Program Appropriation Funds, when the owner is authorized DOD medical care.
Veterinary Service NAF: Defense Health Program Appropriation Funds will purchase quarantine services from the Veterinary Services NAFI on the basis of $3.00 to $5.00 per animal quarantine day. If justified, the VETCOM VSSA Commander or OCONUS MACOM commander may approve different reimbursement rates based on actual NAF expenditure history.

Function: NAFI-owned animals.
Appropriated Funds: No charge will be made for the professional services of the military Veterinary Service personnel.
Veterinary Service NAF: NAFI reimburses Veterinary Services NAFI for the cost of all drugs, biologicals, and medical supplies used in the treatment of NAFI-owned animals.

Table 6–2
Standard form number (title) and instructions for recording of animal medical information

SF: 512
Record: (Clinical Record—Plotting Chart). Record the MWDs weight on this form at least monthly, using an average of the weights obtained by MWD section personnel.
NSN: 7540–00–634–4126

SF: 515
Record: (Medical Record—Tissue Examination). Use as applicable.
NSN: 7540–00–634–4155

SF: 516
Record: (Medical Record—Operation Report). Use as applicable.
NSN: 7540–00–634–4156

SF: 519B
Record: (Radiological Consultation Request Report.) Use as applicable.
NSN: 7540–00–634–4160

SF: 522
Record: (Medical Record—Request for Administration of Anesthesia and for Performance of Operations and Other Procedures). Use as applicable.
NSN: 7540–00–634–4165

SF: 545
Record: (Laboratory Report Display). Display various laboratory reports.
NSN: 7540–00–181–8362

SF: 546
Record: (Chemistry I). Use as applicable; attach to SF 545.
NSN: 7540–00–181–8358

SF: 547
Record: (Chemistry II). Use as applicable; attach to SF 545.
NSN: 7540–00–181–8352

SF: 548
Record: (Chemistry III (Urine)). Use as applicable; attach to SF 545.
NSN: 7540–00–181–8353

SF: 549
Record: (Hematology). Use as applicable; attach to SF 545.

Table 6–2
Standard form number (title) and instructions for recording of animal medical information—Continued

NSN: 7540–00–181–8354

SF: 550
Record: (Urinalysis). Use as applicable; attach to SF 545.
NSN: 7540–00–181–8355

SF: 551
Record: (Serology). Use as applicable; attach to SF 545.
NSN: 7540–00–181–8357

SF: 552
Record: (Parasitology). Use as applicable; attach to SF 545.
NSN: 7540–00–181–8350

SF: 553
Record: (Microbiology I). Use as applicable; attach to SF 545.
NSN: 7540–00–181–8351

SF: 554
Record: (Microbiology II). Use as applicable; attach to SF 545.
NSN: 7540–00–181–8349

SF: 555
Record: (Spinal Fluid). Use as applicable; attach to SF 545.
NSN: 7540–00–181–8340

SF: 556
Record: (Immunohematology). Use as applicable; attach to SF 545.
NSN: 7540–00–181–8343

SF: 557
Record: (Miscellaneous). Use as applicable; attach to SF 545.
NSN: 7540–00–181–8344

SF: 600
Record: (Health Record—Chronological Record of Medical Care). Use as applicable.
NSN: 7540–00–634–4176

Appendix A
References

Except as noted, the references listed in this publication can be obtained through normal publication channels. Marine Corps and Navy users can obtain DA and DD forms through the Army Area Veterinary Service and standard forms from the General Services Administration supply depots.

Section I
Required Publications

AFI 31–201 (formerly AFR 125–3)
Security Police Procedures. (Cited in para 4–1*a*(3).)

AFI 31–202 (formerly AFR 125–5)
Air Force Military Working Dog Program. (Cited in paras 5–1*c*(3) and 5–2*c*(1)(*a*).)

AFI 32–1053 (formerly AFR 92–21)
Pest Management. (Cited in para 4–1*a*(3).)

AFI 37–133V2 (formerly AFR 4–20V2)
Records Disposition Standards. (Cited in para 6–4*a*.)

AFI 44–102 (formerly AFR 168–4)
Instructions Involving Patient Care Management of Clinical Services. (Cited in paras 6–4*a* and 6–4*c*.)

AFI 48–105 (formerly AFR 161–6)
Control of Communicable Diseases. (Cited in para 4–2*c*(5).)

AFM 67–1
USAF Supply Manual. (Cited in para 6–4*a*.)

AFR 400–8/AR 700–81/OPNAVINST 10570.1/MCO 10570.1
DOD Dog Program. (Cited in paras 5–2*c*(1)(*b*) and 6–5*a*(1).)

AR 40–1
Composition, Mission, and Functions of the Army Medical Department. (Cited in paras 3–3 and 6–7*a*.)

AR 40–2
Army Medical Treatment Facilities—General Administration. (Cited in paras 6–4*a* and 6–4*c*.)

AR 40–3
Medical, Dental, and Veterinary Care. (Cited in para 3–3.)

AR 40–5
Preventive Medicine. (Cited in paras 4–2*c*(5) and 5–2*c*(2)(*b*).)

AR 40–12/SECNAVINST 6210.2A/AFR 161–4
Quarantine Regulations of the Armed Forces. (Cited in paras 4–1*g* and 5–1*c*(3).)

AR 40–61
Medical Logistics Policies and Procedures. (Cited in paras 6–4*a*, 6–4*b*, and 6–4*c*.)

AR 40–66
Medical Record Administration. (Cited in paras 6–5*a*(1)(*e*) and 6–5*a*(2)(*a*).)

AR 40–68
Quality Assurance Administration. (Cited in para 2–5.)

AR 40–330
Rate Codes, Expense and Performance Reporting Systems, Centralized Billing, and Medical Services Accounts. (Cited in para 3–3.)

AR 70–18/SECNAVINST 3900.38B/AFR 169–2/DARPAINST 18/DNAINST 3216.1B/USUHSINST 3203
The Use of Animals in DoD Programs. (Cited in para 5–1*a*(9).)

AR 190–12
Military Police Working Dogs. (Cited in paras 5–1*c*(3) and 5–2*c*(1)(*a*).)

AR 215–1
Administration of the Army Morale, Welfare, and Recreation Activities and Nonappropriated Fund Instrumentalities. (Cited in table 6–1.)

AR 215–5
Nonappropriated Fund Accounting Policy and Reporting Procedures. (Cited in para 6–4*a*.)

AR 385–30
Safety Color Code Markings and Signs. (Cited in para 6–6*d*.)

AR 420–76
Pest Management. (Cited in para 4–1*a*(3).)

BUMEDINST 6210.3
Etiologic Agents/Biomedical Materials; Handling of. (Cited in para 4–2*c*(10).)

BUMEDINST 6280.1
Management of Medical Waste. (Cited in para 5–2*c*(2)(*b*).)

Compendium of Animal Rabies Vaccines
(Cited in paras 4–2*c*(3), 4–2*c*(11)(*b*), and 5–3*a*.) (This publication may be obtained from the National Association of State Public Health Veterinarians Inc., (NASPHV), Oregon State Health Division, P.O. Box 231, Portland, OR 97207.)

DOD Directive 3216.1
Use of Animals in DOD Programs. (Cited in para 5–1*a*(9).) (This publication may be obtained from U.S. Army Publications and Printing Command, ASQZ-PMD, 2461 Eisenhower Avenue, Alexandria, VA 22332-0302.)

DOD Directive 6015.5
Joint Use of Military Health and Medical Facilities and Services. (Cited in summary statement and para 2–1*a*.) (This publication may be obtained from U.S. Department of Commerce, National Technical Information Service, Springfield, VA 22161.)

NAVFAC MO–213/AFR 91–8/TM 5–634
Solid Waste Management. (Cited in para 5–2*c*(2)(*b*).)

NAVMED P–117
Manual of the Medical Department. (Cited in paras 5–1*a*(8) and 6–4*c*.)

NAVMED P–5010
Manual of Naval Preventive Medicine. (Cited in para 5–1*a*(8).)

NAVMEDCOMINST 6220.4
Rabies Prevention and Control. (Cited in para 4–2*c*(5).)

OPNAVINST 6250.4A
Pest Management Programs. (Cited in para 4–l*a*(3).)

TB MED 4
DOD Human-Animal Bond Principles and Guidelines. (Cited in para 4–2*f*(4).)

TB MED 283
Veterinary Necropsy Protocol for Military Working Dogs. (Cited in paras 5–2*b*(1) and 6–5*a*(1)(*g*).)

Section II
Related Publications

AR 40–4
Army Medical Department Facilities/Activities

AR 190–50
Physical Security for Storage of Controlled Medical Substances and Other Medically Sensitive Items

DA Pam 40–17
Veterinary Activities (Requirements Control Symbol (RCS) MED–25(R6))

FAR
Federal Acquisition Regulation

FM 8–9/NAVMED P–5059
NATO Handbook on the Medical Aspects of NBC Defensive Operations

FM 8–285/NAVMED P–5041/AFM 160–12
Treatment of Chemical Agent Casualties and Conventional Military Chemical Injuries

TM 8–215
Nuclear Handbook for Medical Service Personnel

Section III
Prescribed Forms

Forms that have been designated "Approved for electronic generation (EG)" must replicate exactly the content (wording), format (layout), and sequence (arrangement) of the official form.

DD Form 1626
Veterinary Necropsy Report. (Approved for EG.) (Prescribed in paras 5–2*b*(1), 5–2*d*, and 6–5*a*(1)(*g*).)

DD Form 1741
Military Working Dog Immunization Record. (Approved for EG.) (Prescribed in paras 5–3*c* and 6–5*a*(1)(*f*).)

DD Form 1743
Death Certificate of Military Dog. (Approved for EG.) (Prescribed in paras 5–2*a*, 5–2*d* and 6–5*a*(1)(*i*).)

DD Form 1745
Animal Euthanasia. (Approved for EG.) (Prescribed in paras 3–2*e* and 6–5*b*(1)(*c*).)

DD Form 1829
Record of Military Dog Physical Examination. (Approved for EG.) (Prescribed in paras 5–1*a*(11), 5–1*c*(4), and 6–5*a*(1)(*c*).)

DD Form 2208
Rabies Vaccination Certificate. (Approved for EG.) (Prescribed in para 6–5*b*(1)(*b*).)

DD Form 2209
Veterinary Health Certificate. (Approved for EG.) (Prescribed in paras 5–1*c*(3)(*d*), 6–5*a*(1)(*h*), and 6–5*b*(1)(*d*).)

DD Form 2341
Report of Animal Bite—Potential Rabies Exposure. (Approved for EG.) (Prescribed in para 4–2*c*(5).)

DD Form 2342
Animal Facility Sanitation Checklist. (Approved for EG.) (Prescribed in paras 4–1*b*(2) and 5–1*a*(8).)

DD Form 2343
Veterinary Health Record. (Approved for EG.) (Prescribed in para 6–5*b*(1)(*e*).)

DD Form 2344
Veterinary Treatment Record. (Prescribed in paras 6–5*a*(1)(*a*) and 6–5*b*(1)(*a*).)

DD Form 2619
Military Working Dog Master Problem List. (Approved for EG.) (Prescribed in paras 5–1*a*(11) and 6–5*a*(1)(*d*).)

DD Form 2620
Request for and Report of Laboratory Examination for Rabies. (Approved for EG.) (Prescribed in para 4–2*c*(10).)

DD Form 2621
Veterinary Vaccination and Trilingual Health Certificate. (Approved for EG.) (Prescribed in paras 5–1*c*(3)(*d*), 6–5*a*(1)(*h*), and 6–5*b*(1)(*d*).)

DD Form 2622
Animal Release. (Approved for EG.) (Prescribed in para 6–5*b*(1)(*g*).)

DD Form 2623
Animal Home Quarantine. (Approved for EG.) (Prescribed in paras 4–2*c*(5)(*a*) and 6–5*b*(1)(*f*).)

Lackland TC Form 126
Veterinary Examination of Dog Offered for Donation or Sale to Government. (Prescribed in para 6–5*a*(1)(*b*).) (This form is stocked and issued by the DOD Military Working Dog Veterinary Service, DODMWDVS/LGRMP, 1219 Knight Street, Lackland AFB, TX 78236–5631.)

USDA VS Form 1011
Equine Infectious Anemia Test Report. (Prescribed in para 4–1*e*.) (This form may be obtained from the State veterinarian within CONUS where the installation is located.)

Section IV
Referenced Forms

DA Form 1992
Nonappropriated Fund Receipt Voucher or equivalent (Installation NAF Veterinary Receipts)

DA Form 2028
Recommended Changes to Publications and Blank Forms

DA Form 2651
Veterinary Activities

DA Form 3949
Controlled Substances Record

NASPHV Form 50
Rabies Vaccination Certificate. (This form may be obtained from the National Association of State Public Health Veterinarians, Inc., (NASHPV), Oregon State Health Division, P.O. Box 231, Portland, OR 97207.)

SF 512
Clinical Record—Plotting Chart

SF 515
Medical Record—Tissue Examination

SF 516
Medical Record—Operation Report

SF 519B
Radiologic Consultation Request Report

SF 522
Medical Record—Request for Administration of Anesthesia and for Performance of Operations and Other Procedures

SF 545
Laboratory Report Display

SF 546
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SF 547
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Chemistry III (Urine)

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Microbiology I

SF 554
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SF 555
Spinal Fluid

SF 556
Immunohematology

SF 557
Miscellaneous

SF 600
Health Record—Chronological Record of Medical Care

Appendix B
Management Control Evaluation Process for Veterinary Health Services

B–1. Function
Veterinary Health Services.

B–2. Key management controls
a. Ensure all facets, appropriated and non-appropriated, of the VTF operation are under the control of the responsible Army VCO.

b. Ensure provision of complete veterinary medical and surgical care of Government-owned animals.

c. Ensure provision of authorized services for NAF-owned animals.

d. Ensure provision of authorized services for privately-owned animals.

e. Ensure procedures are established to obtain civilian veterinary medical care for Government-owned animals in the absence of the military veterinarian.

f. Ensure accomplishment of veterinary programs and provision of community health support for zoonoses control.

g. Ensure provision of handler training, and sanitation and husbandry guidance for Government-owned animals.

h. Ensure proper procedures are utilized for the safeguard and administration of controlled substances.

i. Ensure proper veterinary medical records are maintained for all animals.

j. Ensure DOD, Service, and Morale, Welfare, and Recreation administrative, equipment, and supply control procedures are accomplished.

k. Ensure proper procedures are accomplished for monetary receipt, disbursement, and control transactions.

l. Ensure safeguard and control procedures are utilized during all operations that include any biohazard.

m. Ensure proper operation of all components of the stray animal control program.

B–3. Management control evaluation process
Veterinary commanders and senior worldwide Command veterinarians are the cornerstone of the management control process. The management control process is directed to stimulate individual motivation. Self-evaluation plans will be developed to reflect the critical tasks and objectives to accomplish the key management controls. These self-evaluation plans will serve as an operating menu for lowest level supervisors and workers. The level and quality of compliance with the above key management controls will be assured and reinforced through command evaluation, training, and assistance visits. VSSA Commanders and applicable Command veterinarians will evaluate key management controls at least annually. Follow-up emphasis will be placed on assistance and on-site training, not derogatory attitudes and actions. As a solid foundation for continuous mission accomplishment, management control evaluation increases unit motivation, identifies training needs, and promotes standardization.

B–4. Supersession
This checklist replaces the checklist for Veterinary Health Services previously published in DA Circular 11–93–1.

Glossary

Section I
Abbreviations

AF
Air Force

AFB
Air Force Base

AFI
Air Force Instruction

AFM
Air Force Manual

AFP
Air Force Pamphlet

AFR
Air Force Regulation

BUMEDINST
Bureau of Medicine and Surgery Instruction

CFR
Code of Federal Regulations

CONUS
continental United States

DA
Department of the Army

DA Pam
Department of the Army Pamphlet

DARPAINST
Defense Advanced Research Projects Agency Instruction

DD Form
Department of Defense Form

DEA
Drug Enforcement Administration

DEERS
Defense Enrollment/Eligibility Reporting System

DHS
director of health services

DNAINST
Defense Nuclear Agency Instruction

DOD
Department of Defense

DODMWDVS
Department of Defense Military Working Dog Veterinary Service

FAR
Federal Acquisition Regulation

FM
field manual

HAB
human-animal bond

HQDA
Headquarters, Department of the Army

MACOM
major Army command

MARKS
Modern Army Record-keeping System

MCO
Marine Corps Order

MOS
military occupational specialty

MTF
medical treatment facility

MWD
military working dog

NAF
nonappropriated fund

NAFI
nonappropriated fund instrumentality

NASPHV
National Association of State Public Health Veterinarians, Inc.

NAVFACMO
Naval Facilities Engineering Command Publication

NAVMED
Naval Medicine

NAVMEDCOMINST
Navy Medical Command Instruction

NBC
nuclear, biological, and chemical

NSN
national stock number

OCONUS
outside continental United States

OPNAVINST
Navy Operations Instruction

POMR
problem–oriented medical record

SECNAVINST
Secretary of the Navy Instruction

SF
Standard Form

TB MED
technical bulletin, medical

TM
technical manual

USAF
U.S. Air Force

USDA
U.S. Department of Agriculture

USUHSINST
Uniformed Services University of the Health Sciences Instruction

VCO
Veterinary Corps officer

VETCOM
U.S. Army Veterinary Command

VS
Veterinary Service

VSSA
Veterinary Service Support Area

VTF
veterinary treatment facility

Section II
Terms

Army Veterinary Service
An integral part of the Army Medical Department. It is composed of the Assistant Surgeon General for Veterinary Services, Veterinary Corps officers, warrant officers, enlisted personnel, and civilian personnel assigned to accomplish the mission.

Attending veterinary service
Veterinary support that is made officially available on a scheduled or on-call basis to an installation or activity to which Veterinary Service personnel are not permanently assigned. The services of a VCO must be available to the commander for each installation. If a VCO is not available or routine attending service cannot be provided from command resources or from another major command, MACOMs will request assistance from HQDA (DASG-VCS). A VCO may be assigned duty as the attending veterinarian for other Air Force, Army, Navy, or Marine Corps installations. When Veterinary Service personnel are to be stationed at an attending site, the personnel should be assigned to the geographically responsible Army veterinary unit with "duty at" the attending site. Installations with large privately-owned and/or Government-owned animal populations may have an animal care specialist assigned to provide emergency and other care within his or her capabilities.

Government-owned animal
An animal that is owned, maintained, or managed by a military or Federal agency or activity. Stray animals are Government-owned until disposition is made; that is, until euthanized, adopted, or released to civil authorities. Unit mascots, on approved orders, are Government-owned animals. The term "Government animal" is synonymous with

this definition. NAFI-owned animals are considered Government-owned except that reimbursement for expendable medical items will be according to table 6–2.

Human-Animal Bond (HAB) Program
A program involving the attachment between people and their animals, their interactions, and the significance of the bond in mental, social, and physical health.

Installation veterinarian
Veterinarian who coordinates the veterinary services at an installation.

MWD Advisor
The senior veterinarian at the DOD Military Working Dog Veterinary Service, Lackland AFB, TX.

Personnel authorized DOD medical care
Those persons enrolled in the Defense Enrollment/Eligibility Reporting System (DEERS).

Privately-owned animal
An animal owned and maintained by an individual owner. This includes stray animals claimed by their owners.

Veterinary Corps officer (VCO)
Commissioned officer in the Army Veterinary Corps.

Veterinary public health
The application of the art and science of veterinary medicine to the prevention of diseases and conditions, protection of life, and promotion of the health and well-being of man and animals in a community.

Veterinary treatment facility (VTF)
A facility utilized for an animal disease prevention and control program by the U.S. Army Veterinary Service. The VTF serves as the operational base for the veterinary community health mission, rabies control program, stray impoundment program, health care support of animals, administrative support of the programs, and associated functions.

Zoonosis
An infection or infectious disease transmissible under natural conditions from vertebrate animals to man. It may be enzootic or epizootic.

Section III
Special Abbreviations and Terms
This section contains no entries.

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ANIMAL HOME QUARANTINE

PRIVACY ACT STATEMENT

AUTHORITY: Title 10, United States Code, Sections 3013, 5013 and 8013.

PRINCIPAL PURPOSE(S): The purpose is to ensure thorough analysis, treatment, and epidemiologic study of all bite cases treated at this veterinary treatment facility.

ROUTINE USE(S): The information will be used to locate animals and animal owners during quarantine to assure protection of the bite victim.

DISCLOSURE: Voluntary; however, if the information is not provided, the animal cannot be authorized home quarantine.

1. AGREEMENT

I, _____ *(Printed name)*, being the owner of a possible rabid animal, do agree to the following as a prerequisite for quarantining my animal at home:

a. That I will keep this animal either indoors or in an excluded area at all times during the quarantine period.

b. That I will not allow this animal to come in contact with other animals or anyone other than the members of my immediate family.

c. That I will report any unusual change in behavior or any sudden symptoms to the Veterinary Treatment Facility.

d. That in the event of the death of the animal, I will notify the Veterinary Treatment Facility at: *(Telephone number)* _____ at once. (On weekends and holidays, call _____, and ask for the Veterinarian-On-Call.)

e. That I will bring said animal to the Veterinary Treatment Facility (Building Number _____) between _____ and _____ hours on *(Dates)* _____ and _____ for a checkup, final examination, and official release from quarantine.

2. OWNER

a. SIGNATURE	b. DATE SIGNED

c. UNIT	d. ADDRESS *(Street, City, State, Zip Code)*
e. TELEPHONE NUMBER *(Include Area Code)*	

f. VETERINARIAN

DD Form 2623, JUN 92

MILITARY WORKING DOG IMMUNIZATION RECORD

1. NAME OF ANIMAL	2. TATTOO NUMBER

3. RABIES

DATE a.	PRODUCT b.	MANUFACTURER c.	SERIAL NUMBER d.	TREATING ORGANIZATION e.	VETERINARIAN f.

4. OTHER

DD Form 1741, JUN 92

PREVIOUS EDITION IS OBSOLETE

DEATH CERTIFICATE OF MILITARY DOG				
REPORTING FACILITY AND LOCATION				DATE
TATTOO NUMBER	SEX	NAME	WHELPING DATE	DATE OF DEATH
CAUSE OF DEATH (State only immediate cause - Pneumonia, Euthanasia, etc.)				
I CERTIFY THAT THE FOREGOING IS TRUE.				
TYPED NAME & GRADE OF VETERINARY OFFICER		SIGNATURE		

DD FORM 1743, 1 Jul 70 Replaces DA Form 2808-R, 1 Jun 66, which is obsolete.

ANIMAL EUTHANASIA

THIS FORM IS AFFECTED BY THE PRIVACY ACT OF 1974

1. AUTHORITY: Sections 133, 1071-87, 5031 and 8012, Title 10, United States Code.

2. PRINCIPAL PURPOSE(S): The purpose of requesting personal information is to enable veterinary service personnel to document coordination of your request for animal euthanasia and subsequent disposal of the remains.

3. ROUTINE USES: This information will be utilized to identify and remove your animal's registration record from the files of animals registered with the Veterinary Animal Disease and Control Facility in order to facilitate the Veterinary Preventive Medicine and Zoonotic Disease Control Program.

4. MANDATORY OR VOLUNTARY DISCLOSURE: Providing personal information is voluntary. If the required information is not provided your animal will not be euthanised by military veterinary personnel.

CASE NUMBER	TELEPHONE NUMBER	DATE

NAME OF OWNER	ADDRESS *(Include ZIP Code)*

ANIMAL DATA

NAME	BREED	SEX ☐ MALE ☐ FEMALE

COLOR	AGE	MARKINGS

I, THE UNDERSIGNED, CERTIFY THAT I AM THE OWNER *(or duly authorized agent for the owner)*, OF THE ANIMAL DESCRIBED ABOVE AND THAT I GIVE PERMISSION TO PERFORM EUTHANASIA OF THE ANIMAL. I ALSO CERTIFY THAT TO THE BEST OF MY KNOWLEDGE, THE ANIMAL HAS NOT BITTEN ANY PERSON OR ANIMAL DURING THE LAST TEN (10) DAYS, AND HAS NOT BEEN EXPOSED TO RABIES.

SIGNATURE OF OWNER

DD FORM 1 JUL 76 1745

EDITION OF 1 FEB 75 IS OBSOLETE.

REPORT OF ANIMAL BITE - POTENTIAL RABIES EXPOSURE

(Please read Privacy Act Statement on back before completing this form.)

SEQUENCE NUMBER

1. FROM *(Medical Treatment Facility)*	2. THRU *(Deputy Commander for Veterinary Services)*	3. TO *(Chief, Preventive Medicine)*

PART I - ANIMAL BITE HISTORY *(To be completed by Emergency Room Interviewer)*

4. DESCRIPTION OF ANIMAL

a. TYPE *(Dog, cat, etc.)*	b. BREED	c. SIZE	d. COLOR	e. SEX

5. TIME OF ATTACK

a. DATE	b. HOUR

6. PRESENT LOCATION OF ANIMAL OR GEOGRAPHIC ADDRESS WHERE ATTACKED ☐ ON POST ☐ OFF POST

7. CIRCUMSTANCES LEADING TO BITE / SCRATCH INCIDENT

8. APPARENT HEALTH OF ANIMAL *(Unusual Behavior)*

9. OWNER

a. NAME *(Last, First, Middle Initial)*	b. STATUS *(X one)*	c. PHONE NUMBER *(Include Area Code)*	d. ADDRESS *(Street, City, State, Zip Code)*
	☐ MILITARY ☐ CIVILIAN		

10. RABIES VACCINATION

a. VACCINATION STATUS OF ANIMAL	b. YEAR ANIMAL VACCINATED	c. TYPE VACCINE *(If known)*

11. PREPARED BY

a. NAME *(Last, First, Middle Initial)*	b. TITLE	
c. SIGNATURE	d. DEPARTMENT / SERVICE / CLINIC	e. DATE PREPARED

PART II - MANAGEMENT OF ANIMAL BITE CASE *(To be completed by Medical Officer (Information from SF 600))*

12. DESCRIPTION OF INJURY AND LOCATION ON THE BODY

13. DIAGNOSIS *(Injury) (X, as applicable)*

☐ ANIMAL BITE ☐ CLAW WOUND ☐ OTHER

14. RABIES RISK ESTIMATE *(X one)*

☐ MINIMAL ☐ MODERATE ☐ HIGH RISK

15. INITIAL TREATMENT GIVEN a. TIME b. DATE

- ☐ c. DEEP FLUSHING AND CLEANSING WITH SOAP AND WATER
- ☐ d. TETANUS TOXOID *(List dose given)*
- ☐ e. OTHER *(Specify)*

16. RECOMMENDED FURTHER PROPHYLACTIC TREATMENT

- ☐ a. NONE
- ☐ b. *HUMAN RABIES IMMUNE GLOBULIN
- ☐ c. HUMAN DIPLOID CELL RABIES VACCINE
- ☐ d. COUNSELED ON DF2 HAZARD
- ☐ e. OTHER *(Specify)*

**Need to consult Rabies Board prior to treatment*

17. PATIENT'S IDENTIFICATION *(ID impression, if available.)*
(For typed or written entries give name (Last, First, Middle Initial); pay grade; SSN; unit; phone; date; hospital or medical facility.)

18. PHYSICIAN

a. NAME *(Last, First, Middle Initial)*

b. SIGNATURE

19. a. DISCUSSED WITH AREA VETERINARIAN *(X one)* ☐ YES ☐ NO

b. NAME OF VETERINARIAN *(Last, First, Middle Initial)*

20. VERBAL REPORT TO	(1) NAME	(2) PHONE NO.
a. VETERINARIAN		
b. POLICE		
c. OTHER		

PRIVACY ACT STATEMENT

AUTHORITY: Title 10, United States Code, Sections 3013, 5013, and 8013.

PRINCIPAL PURPOSE(S): Used by medical authorities to record the history, examination, and treatment of a person who has possibly been exposed to rabies; and to record the follow-up medical care provided to the individual who was either bitten or scratched. Used by veterinarians to locate the animal, record examination, observations, and disposition results, and possible laboratory findings for the animal.

ROUTINE USE(S): Information will be used as a basis for documenting the proper treatment and care of individuals who have potentially been exposed to rabies. The information will be used to locate the animal, and record the vaccination and physical status of the involved animal. The information may also be used to: aid in preventive health and communicable disease control programs; report medical conditions required by law to Federal, state and local agencies; compile statistical data; conduct research; teach; assist in law enforcement, to include investigation and litigation; and to evaluate the care provided.

DISCLOSURE: Voluntary; however, if the information is not provided, it will delay the compilation of the data required for record keeping purposes.

PART III - MANAGEMENT OF BITING ANIMAL *(To be completed by Veterinarian)*

21. AUTHORITIES NOTIFIED

a. NAME *(Last, First, Middle Initial)*	b. DATE	c. TIME	d. INITIALS	e. FOLLOW-UP	
				(1) DATE	(2) TIME

22. INITIAL ACTION

23. EMERGENCY ROOM NOTIFIED

a. TIME	b. DATE	c. INITIALS

24. LOCATION OF ANIMAL DURING OBSERVATION PERIOD *(On or off post, list point of contact if not veterinary activity)*

25. OBSERVED BY *(Include name of military or civilian agency)*

26. DATES OBSERVED

a. FROM	b. TO

27. DATE ANIMAL RELEASED

28. CONDITION OF ANIMAL DURING AND AT THE END OF 10-DAY QUARANTINE

29. OTHER DISPOSITION OF ANIMAL *(Explain fully - died, escaped, not located, etc.)*

30. LABORATORY FINDINGS OF ANIMAL SUBMITTED FOR RABIES DIAGNOSIS

a. TEST *(X one)*		b. DATE RECEIVED	c. RESULTS *(X one)*			
	(1) FLUORESCENT ANTIBODY			NEGATIVE		POSITIVE
	(2) CELL CULTURE			NEGATIVE		POSITIVE

31. INFORMATION REPORTED TO RABIES BOARD BY

a. NAME *(Last, First, Middle Initial)*	b. SIGNATURE	c. DATE SIGNED

32. VETERINARY OFFICER

a. NAME *(Last, First, Middle Initial)*	b. SIGNATURE	c. DATE SIGNED

PART IV - RABIES ADVISORY TEAM ACTION / BOARD REVIEW

33. DISCUSSED BY *(List names of members of team or board, or X box at right.)* ☐ NOT REQUIRED TO MEET

34. RECOMMENDATIONS

	a. HUMAN RABIES IMMUNE SERUM *(X one)*		LOCAL		SYSTEMIC		BOTH
	b. VACCINE						
	c. OTHER						

35. CHIEF, PREVENTIVE MEDICINE

a. NAME *(Last, First, Middle Initial)*	b. SIGNATURE	c. DATE SIGNED

36. FINAL DISPOSITION OF CASE *(Review by rabies board)*

37. PRESIDENT OR SENIOR MEDICAL OFFICER OF BOARD

a. SIGNATURE	b. DATE SIGNED

ANIMAL FACILITY SANITATION CHECKLIST

1. DATE OF INSPECTION *(YYMMDD)*

2. AREA

3. BUILDING NUMBER

4. NAME OF SUPERVISOR *(Last, First, Middle Initial)*

5. NAME OF INSPECTOR *(Last, First, Middle Initial)*

SECTION I - SANITARY CONDITIONS

ITEM NO	ITEM	SAT	UNSAT	ITEM NO	ITEM	SAT	UNSAT
1	PREMISES			9	WATER TROUGHS/PANS		
2	STALLS/KENNELS			10	ANIMAL WASTE DISPOSAL		
3	TACK/EQUIPMENT ROOMS			11	TRASH DISPOSAL		
4	OFFICE LOUNGE-LOCKER ROOM			12	INSECT AND RODENT CONTROL		
5	TOILET FACILITIES			13	QUARANTINE AND ISOLATION AREA		
6	FOOD/BEVERAGE VENDING MACHINES			14	EQUIPMENT		
7	CORRALS/RUNS			15	WATER SUPPLY		
8	FEED QUALITY AND STORAGE			16	PASTURES/TRAINING AREAS		

REMARKS AND RECOMMENDATIONS

SECTION II - ANIMAL PREVENTIVE HEALTH MEASURES

ITEM NO	ITEM	SAT	UNSAT	ITEM NO	ITEM	SAT	UNSAT
1	CONDITION/GROOMING			4	QUARANTINE MEASURES		
2	PERSONNEL TRAINING			5	REQUIRED VACCINATIONS CURRENT		
3	FEED AND WATER SCHEDULE			6	SAFETY MEASURES		

REMARKS AND RECOMMENDATIONS

GENERAL RATING

	EXCELLENT		UNSATISACTORY
	SATISFACTORY		

SIGNATURE OF VETERINARY CORPS OFFICER

DD Form 2342, NOV 84

VETERINARY HEALTH RECORD

PRIVACY ACT STATEMENT

AUTHORITY: Title 10, United States Code, Sections 3013, 5013, and 8013.

PRINCIPAL PURPOSE(S): To ensure that all veterinary care, treatment, immunizations, etc., provided to animals of authorized owners are recorded.

ROUTINE USE(S): Used to maintain health records of animals and to locate animal owners for follow-up notification of care or treatment received.

DISCLOSURE: Providing personal information is voluntary. If information is not provided, the animal will not be provided veterinary care.

1. SPONSOR DATA

a. NAME *(Last, First, Middle Initial)*	b. GRADE OR RANK	c. SSN
d. HOME ADDRESS *(Street, City, State, Zip Code)*	e. HOME TELEPHONE NO. *(Include Area Code)*	
	f. DUTY STATUS *(X one)* ☐ ACTIVE ☐ RETIRED	g. RESIDENCE *(X one)* ☐ ON POST ☐ OFF POST
h. ORGANIZATION		i. DUTY PHONE *(Include Area Code)*

2. ANIMAL DATA

a. NAME	b. SPECIES	c. BREED	d. COLOR	e. DATE OF BIRTH	f. SEX

g. IMMUNIZATION DATA

DATE OF IMMUNIZATION (1)	VACCINE TYPE & MANUFACTURER (2)	DATE OF IMMUNIZATION (1)	VACCINE TYPE & MANUFACTURER (2)

3. LABORATORY PROCEDURES

DATE OF PROCEDURES a.	LABORATORY TEST - DIAGNOSIS - REMARKS b.

4. MASTER PROBLEM LIST *(Continued on back)*

DATE FIRST DIAGNOSED a.	PROBLEM NO. b.	REMARKS c.

4. MASTER PROBLEM LIST *(Continued)*

DATE FIRST DIAGNOSED	PROBLEM NO. b.	REMARKS c.

DD Form 2343, JUN 92 (Back)

MILITARY WORKING DOG MASTER PROBLEM LIST

NUMBER 1.	PROBLEM 2.	DATE ENTERED 3.	DATE RESOLVED 4.

DD Form 2619, JUN 92

MILITARY WORKING DOG MASTER PROBLEM LIST *(Continued)*

NUMBER 1.	PROBLEM 2.	DATE ENTERED 3.	DATE RESOLVED 4.

DD Form 2619, JUN 92 (Back)

REQUEST FOR AND REPORT OF LABORATORY EXAMINATION FOR RABIES

PRIVACY ACT STATEMENT

AUTHORITY: Title 10, United States Code, Sections 3013, 5013, and 8013.

PRINCIPAL PURPOSE(S): To provide for documentation of the results of laboratory examinations of a deceased animal for rabies.

ROUTINE USE(S): The results of the examinations are used to determine the proper medical management of patients potentially exposed to rabies because of a bite/scratch inflicted by the animal described and belonging to the owner named. The information may also be used to: aid in preventive health and communicable disease control programs; report medical conditions required by law to Federal, state, and local agencies; compile statistical data; conduct research; teach; assist in law enforcement, to include investigations and litigation; and evaluate the care provided.

DISCLOSURE: Voluntary, but if information is not provided, all pertinent and relevant information regarding the medical history of the animal cannot be evaluated. Comprehensive medical care to the individual potentially exposed to rabies may not be possible, but care will not be denied.

1. TO	2.a. FROM	b. TELEPHONE NUMBERS *(Incl. Area Code)*	
		(1) DUTY	(2) AFTER HOURS
		DSN	DSN
		COMMERCIAL	COMMERCIAL

SECTION I - REQUEST FOR TEST

PART A - IDENTIFICATION

3. OWNER OF ANIMAL *(Last Name, First, Middle Initial)*	4. ANIMAL		
	a. SPECIES	b. PET OR STRAY	c. AGE

PART B - SYMPTOMATOLOGY *(Past 3 to 5 days) (X all blocks that apply)*

5. COULD ANIMAL CLOSE MOUTH? ☐ UNKNOWN ☐ NO ☐ YES	**6. SALIVATING?** ☐ NO ☐ YES ☐ THIN/WATERY ☐ THICK/ROPY	**7. ABLE TO DRINK WATER?** ☐ UNKNOWN ☐ NO ☐ YES
8. LOSS OF APPETITE? ☐ UNKNOWN ☐ NO ☐ YES	**9. EATING UNUSUAL THINGS?** ☐ UNKNOWN ☐ NO ☐ YES	**10. DIFFICULTY IN SWALLOWING?** ☐ UNKNOWN ☐ NO ☐ YES
11. NERVOUS OR UNUSUAL BEHAVIOR? ☐ UNKNOWN ☐ NO ☐ YES	**12. PARALYSIS OF ANY KIND?** ☐ UNKNOWN ☐ NO ☐ YES	**13. DATE FIRST NOTICED SICK**
14. DATE OF DEATH	**15. MANNER OF DEATH** ☐ DIED ☐ EUTHANIZED	

PART C - HISTORY

16. HAD ANIMAL BEEN VACCINATED AGAINST RABIES? a. *(X one)* ☐ NO ☐ YES	b. DATE	c. TYPE OF VACCINE

PART D - HUMAN EXPOSURES

17. NAME *(Last, First, Middle Initial)* a.	ADDRESS *(Street, City, State, Zip Code)* b.	TELEPHONE NUMBER *(Include Area Code)* c.	BITTEN? *(Yes/No)* d.	SALIVA? *(Yes/No)* e.

18. CLINICAL DIAGNOSIS, NECROPSY FINDINGS, AND REMARKS

19. VETERINARIAN a. TYPED NAME *(Last, First, Middle Initial)*	b. GRADE	c. TITLE	d. SIGNATURE	e. DATE

SECTION II - LABORATORY REPORT OF RABIES EXAMINATION

20. DATE SPECIMEN RECEIVED	**21. CONDITION**		**22. LAB ACCESSION NUMBER**	
23. FLUORESCENT ANTIBODY RESULTS	**24. RESULTS TELEPHONED** a. TO	b. DATE	c. HOUR	d. BY
25. CELL CULTURE RESULTS		**26. FINAL LABORATORY DIAGNOSIS**		
27. SUBMITTED BY a. TYPED NAME *(Last, First, Middle Initial)*	b. GRADE	c. TITLE	d. SIGNATURE	e. DATE

VETERINARY VACCINATION AND TRILINGUAL HEALTH CERTIFICATE
CERTIFICAT DE VACCINATION VETERINAIRE ET DE SANTE
TIERAERZTLICHE IMPFUNGS - UND GESUNDHEITBESCHEINIGUNG

PRIVACY ACT STATEMENT

AUTHORITY: Title 10, United States Code, Sections 3013, 5013, and 8013.

PRINCIPAL PURPOSE(S): The personal information will facilitate and document your animal's registration and health care.

ROUTINE USE(S): Used by veterinarians and other health authorities to request and record the ownership, identity, and vaccination status of the described animal and to provide verification of normal physical health. The information may also be used to: aid in preventive health and communicable disease control programs; report medical conditions required by law to Federal, state, and local agencies; compile statistical data; conduct research; teach; assist in law enforcement, to include investigations and litigation; and evaluate the care provided.

DISCLOSURE: Voluntary; however, if the requested information is not furnished, the animal cannot be maintained on the military installation and comprehensive health care may not be possible.

1. OWNER OF ANIMAL / PROPRIETAIRE DE L'ANIMAL / BESITZER DES TIERES

a. NAME *(Last, First, Middle Initial)* / NOM *(Nom de famille, prénoms)* / NAME, *(Nachname, Vorname)*	b. GRADE / GRADE / RANG	c. SSN/IDENTIFICATION / NUMERO MATRICULE/IDENTITE / KENNZEICHEN

d. ORGANIZATION / SERVICE / DIENSTSTELLE	e. ADDRESS *(Street, City, State, Zip Code)* / ADRESSE / ANSCHRIFT
f. TELEPHONE NUMBER *(Include Area Code)* / NO. DE TEL. / TEL. NR.	

2. IDENTIFICATION OF ANIMAL / DESCRIPTION DE L'ANIMAL / BESCHREIBUNG DES TIERS

a. SPECIES / ESPECE / ART	b. BREED / RACE / RASSE	c. AGE / AGE / ALTER	d. SEX / SEXE / GESCHLECHT	e. WEIGHT / POIDS / GEWICHT

f. NAME / NOM / NAME	g. COLOR / COULEUR / FARBE	h. BRAND NO. / NO. DE MARQUE / BRANDZEICHEN NR.	i. OTHER INFORMATION / RENSEIGNEMENTS COMPLEMENTAIRES / WEITERE ANGABEN

3. RABIES, DISTEMPER, AND OTHER IMMUNIZATIONS *(Continued on back)* **/ VACCINATION CONTRE LA RAGE, MALADIE DES CHIENS ET AUTRES IMMUNISATIONS / TOLLWUT, STAUPE, UND ANDERE IMPFUNGEN**

TYPE OF VACCINE OR SERUM TYPE DU VACCIN OU SERUM ART DER IMPFUNG ODER DES SERUMS a.	DATE DATE DATUM b.	LOT NO. NO. DU LOT REG NR. c.	AMOUNT QUANTITE MENGE d.	VACCINATION TAG NO. NO. DE LA PLAQUE DE VACCINATION IMPFUNGSSCHILD NR. e.	MANUFACTURER FABRICANT HERSTELLER f.	SIGNATURE SIGNATURE UNTERSCHRIFT g.

4. HEALTH CERTIFICATION / ATTESTATION DE SANTE / GESUNDHEITBESCHEINIGUNG

ABOVE DESCRIBED ANIMAL WAS PHYSICALLY EXAMINED ON DATE BELOW AND FOUND APPARENTLY FREE FROM ALL EVIDENCE OF INFECTIONS OR CONTAGIOUS DISEASE INCLUDING SKIN LESIONS, DIARRHEA, EMACIATION, AND SYMPTOMS INVOLVING THE NERVOUS SYSTEM AS NOTED BELOW:

L'ANIMAL DECRIT CI-DESSOUS A ETE EXAMINE PHYSIQUEMENT A LA DATE - DESSOUS ET PARAIT ETRE SANS AUCUN SIGNE D'INFECTIONS OU DE MALADIES CONTAGIEUSES, Y COMPRIS LESIONS DE LA PEAU, JAUNISSE, DIARRHEE, AMAIGRISSEMENT ET SYMPTOMES AFFECTANT LE SYSTEME NERVEUX A L'EXCEPTION DE CE QUI EST INDIQUE CI-DESSOUS:

DAS OBEN BESCHREIBENE TIER WURDE AN DEM UNTEN BEZEICHNETEN DATUM UNTERSUCH UN DEM ANSCHEIN NACH WURDEN EINE ANSTECKENDEN KRANKHEITEN WIE HAUTKRANKHEITEN, GELBSUCHT, DURCHFALL, ABMAGERUNG, UND SYMPTOME IN VERBINDUNG MIT DEM NERVENSYSTEM FESTGESTLLT, AUSGENOMMEN DER IN DER SPALTE 'VERMERK" GEMACHTEN ANGABEN:

a. REMARKS *(Continue on back)* / REMARQUES / VERMERK

THIS IS TO CERTIFY THAT THE ABOVE STATEMENTS ARE TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF.
IL EST CERTIFIE QUE LES DECLARATIONS CI-DESSUS SONT EXACTES POUR AUTANT QUE JE PUISSE LE SAVOIR.
ES WIRD HIERMIT BESTAETIGT, DASS DIE OBEN GEMACHTEN ANGABEN MEINES WISSENS RICHTIG SIND.

b. TYPED NAME / NOM ECRIT DE MACHINE / NAME *(Mit Schreibmaschine geschrieben)*	c. GRADE / GRADE/ RANG	d. SIGNATURE / SIGNATURE / UNTERSCHRIFT	e. DATE / DATE / DATUM

f. OFFICIAL DESIGNATION / DESIGNATION OFFICIELLE / AMTLICHE BEZEICHNUNG

3. RABIES, DISTEMPER, AND OTHER IMMUNIZATIONS *(Continued)* **/ VACCINATION CONTRE LA RAGE, MALADIE DES CHIENS ET AUTRES IMMUNISATIONS / TOLLWUT, STAUPE, UND ANDERE IMPFUNGEN**

TYPE OF VACCINE OR SERUM TYPE DU VACCIN OU SERUM ART DER IMPFUNG ODER DES SERUMS a.	DATE DATE DATUM b.	LOT NO. NO. DU LOT REG NR. c.	AMOUNT QUANTITE MENGE d.	VACCINATION TAG NO. NO. DE LA PLAQUE DE VACCINATION IMPFUNGSSCHILD NR. e.	MANUFACTURER FABRICANT HERSTELLER f.	SIGNATURE SIGNATURE UNTERSCHRIFT g.

4.a. REMARKS *(Continued)* / REMARQUES / VERMERK

ANIMAL RELEASE

PRIVACY ACT STATEMENT

AUTHORITY: Title 10, United States Code, Sections 3013, 5013, and 8013.

PRINCIPAL PURPOSE(S): The personal information will facilitate and document your animal's registration and health care.

ROUTINE USE(S): Used by veterinarians and health care authorities to identify the animal and verify ownership of described animal being released for diagnostic, therapeutic, and/or surgical procedures. The information may also be used to: aid in preventive health and communicable disease control programs; report medical conditions required by law to Federal, state, and local agencies; compile statistical data; conduct research; teach; assist in law enforcement, to include investigations and litigation; and evaluate the care provided.

DISCLOSURE: Voluntary; however, if the requested information is not furnished, the animal cannot be maintained on the military installation and comprehensive health care may not be possible.

1. OWNER

a. NAME *(Last, First, Middle Initial)*		b. ORGANIZATION ADDRESS *(Street, City, State, Zip Code)*
c. GRADE	d. SSN	

2. ANIMAL

a. SPECIES	b. BREED	c. COLOR	d. SEX	e. AGE	f. NAME	g. TAG NUMBER

3. AUTHORIZATION

I hereby consent and authorize you to receive, prescribe for, and treat or operate on my privately-owned animal for which I have shown proof of ownership.

You are to use reasonable precautions against injury, escape, or destruction of the animal. You will not be liable or responsible for the care, treatment, or safekeeping of the animal described above, or otherwise in connection therewith, as it is thoroughly understood that I assume all risks.

I further authorize the veterinarians at the Veterinary Treatment Facility to remove any dermal growths or tumors for which a definitive diagnosis or lab work has revealed the need to do so.

If I have not picked up the animal described above within 5 days from the date of your written notice to my address shown above, the animal will be considered abandoned and may be disposed of or destroyed as you deem best. It is understood that actions taken on abandoned animals do not relieve me from paying all costs of your service and the use of your facilities, including the cost of kenneling.

Type of treatment / surgery requested: _____

After carefully reading the above, I have signed the agreement.

a. OWNER'S SIGNATURE	b. DATE SIGNED

4. REMARKS

ANIMAL HOME QUARANTINE

PRIVACY ACT STATEMENT

AUTHORITY: Title 10, United States Code, Sections 3013, 5013 and 8013.

PRINCIPAL PURPOSE(S): The purpose is to ensure thorough analysis, treatment, and epidemiologic study of all bite cases treated at this veterinary treatment facility.

ROUTINE USE(S): The information will be used to locate animals and animal owners during quarantine to assure protection of the bite victim.

DISCLOSURE: Voluntary; however, if the information is not provided, the animal cannot be authorized home quarantine.

1. AGREEMENT

I, _____ *(Printed name)*, being the owner of a possible rabid animal, do agree to the following as a prerequisite for quarantining my animal at home:

a. That I will keep this animal either indoors or in an excluded area at all times during the quarantine period.

b. That I will not allow this animal to come in contact with other animals or anyone other than the members of my immediate family.

c. That I will report any unusual change in behavior or any sudden symptoms to the Veterinary Treatment Facility.

d. That in the event of the death of the animal, I will notify the Veterinary Treatment Facility at: *(Telephone number)* _____ at once. (On weekends and holidays, call _____, and ask for the Veterinarian-On-Call.)

e. That I will bring said animal to the Veterinary Treatment Facility (Building Number _____) between _____ and _____ hours on *(Dates)* _____ and _____ for a checkup, final examination, and official release from quarantine.

2. OWNER

a. SIGNATURE		b. DATE SIGNED
c. UNIT	d. ADDRESS *(Street, City, State, Zip Code)*	
e. TELEPHONE NUMBER *(Include Area Code)*		
f. VETERINARIAN		

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