



National Information Assurance Partnership

Common Criteria Evaluation and Validation Scheme

CCEVS Policy Letter #4

June 7, 2002

SUBJECT: Inactive Validation Projects

PURPOSE: Provide CCEVS policy regarding inactive validation projects.

BACKGROUND: The CCEVS recognizes that inactivity of CCEVS validations occurs due to a variety of circumstances. To ensure that CCEVS validation resources are being effectively utilized, the following policy has been created to allow the CCEVS the flexibility to wisely manage its resources and to ensure accurate reflection of a project status on the CCEVS website.

POLICY: Effective immediately, the CCEVS will follow an outlined process for closing validation projects that continue to remain inactive. A project is considered to be inactive once a validator identifies in the CCEVS Monthly Summary Report (MSR) that no evaluation or validation activity has occurred during the reporting period. Prior to the validator submitting his/her MSR, the validator will consult with the CCTL to reaffirm the inactive status of the project. Once a project is reported to be in an inactive status for two consecutive MSR's (nominally 60 days), the CCEVS will formally notify the CCTL, project sponsor, and validator in writing on the intent to terminate the inactive validation project. If no activity is reported within thirty days of receiving notification from the CCEVS, the CCEVS will close the validation project file, remove the product from the "In Evaluation" list on the CCEVS web site and release the assigned validators and government evaluators (if assigned) from the project. The CCEVS will formally notify the CCTL, sponsor and validator of the official closure date.

To restart a closed project, the CCTL must resubmit a new Evaluation Acceptance Package (EAP) along with a new schedule to CCEVS. The CCEVS will do its best to assign the same validation resources to the restarted evaluation; however, CCTLs should plan for the worse case – a completely new validation team. The CCTLs should plan for and allow time for a new validation team to become familiar with the project in their schedule in the event that this will be required.

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Projects currently in the CCEVS will receive the full 90 days from the issuance of this policy prior to the official closure of a project. The outlined process will be followed for those projects currently in CCEVS.

JEAN H. SCHAFFER
Director