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## **U.S. Arctic Observing Coordination Workshop: Post-Workshop Report Preparation and Production**

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### **LONG-TERM GOALS**

The preparation and production of a post-workshop report to summarize the outcomes of the U.S. Arctic Observing Coordination Workshop, which was held 20-22 March 2012 in Anchorage, Alaska.

### **OBJECTIVES**

To produce a participant-reviewed workshop report to summarize the outcomes of the U.S. Arctic Observing Coordination Workshop to provide direction to agencies and the science community for next steps in the development of Arctic Observing Network (AON).

Specific objectives include:

- Development of draft for review by Organizing Committee and workshop participants
- Managing review and input process
- Developing final draft, in consultation with the workshop Organizing Committee
- Graphic design and layout
- Post online and distribute a PDF /digital version of the report
- Print 100 hardcopies of the report

### **APPROACH**

Input to the content of the workshop report was gathered from the Organizing Committee. The workshop participants will be able to provide input before completion of the report.

Key individuals are Susan Fox, ARCUS Executive Director, and Helen Wiggins, ARCUS Director of Programs. Susan Fox will oversee the effort and Helen Wiggins will manage the day-to-day tasks,

using best practices in project management. Standard office facilities will be utilized, including desktop publishing software and printing equipment.

## **WORK COMPLETED**

The following tasks were completed:

- Collecting report pieces from writers
- Working with the workshop co-chairs and working group leads to develop a draft report
- Several iterations of draft report
- Review of draft report by the Organizing Committee
- Compiling input and edits from the Organizing Committee
- Managing review and input process is ongoing

## **RESULTS**

Significant development towards final report was made. The final report is expected to be completed in late fall 2012.

## **IMPACT/APPLICATIONS**

To provide direction to agencies and the science community for next steps in the development of AON.

## **RELATED PROJECTS**

None